

Summary of a Meeting of the
COUNCIL OF THE FACULTY OF GRADUATE STUDIES AND RESEARCH
Held in the Edmonton Clinical Health Academy, Room L1 490
Wednesday, March 20, 2013, 2:00 pm

AttendanceEx Officio

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| J McClay, Assoc Dean | P Melançon, Assoc Dean |
| J Harrington, Assoc Dean | L Rose, Manager, HR and Finance |
| I Johnston, Office of the VP (Research) | Director of Centre for Teaching & Learning |

Department Representatives

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| D Stuart, Biochemistry | S Penney, Law |
| J White, Business MBA | D Beck, Linguistics |
| D Deephouse, Business PhD | H Bashaw, Music |
| T Simmen, Cell Biology | P Paul, Nursing |
| K Cadien, Chem & Mat'ls Eng | L Liu, Occupational Therapy |
| A Weiler, Chemistry | A Shaw, Oncology |
| R Shannon, Drama | S Persad, Pediatrics |
| B Humphreys, Economics | E Posse de Chaves, Pharmacology |
| B Spencer, Ed Policy Studies | A El-Kadi, Pharm & Pharmaceut Sci |
| G Buck, Educational Psychology | A Schmitter, Philosophy |
| A Kirova, Elementary Education | S Petersen, Phys Ed & Recreation |
| C Harol, English and Film Studies | M Smith, Political Sci |
| G Gow, Extension (MACT) | E Fujiwara, Psychiatry |
| D Sweeney, History & Classics | T Spalding, Psychology |
| D Williamson, Human Ecology | F Lifshitz, Religious Studies |
| M Keelan, Lab Medicine & Path | G Armstrong, Renewable Res. |
| | G Thomas, Secondary Education |

Graduate Program Administrator Representatives

A Giles, Medical Microbiology & Immunology

Graduate Student Representatives

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| B Epperson, GSA President | J Meston, Educ Policy Studies |
| N Andrews, GSA VP Academic | J Stolar, Renewable Resources |
| C More, GSA VP Academic (elect) | J Strautman, Neuroscience |
| M Bal, GSA VP Labour Relations | M Zeng, English and Film Studies |
| C Cortez, Elec and Comp Eng | |

Guests/Observers

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| Melany Rattray, Bio Sciences | H Ostergaard, Med Microbio & Imm |
| I Martvniak, Educational Studies | T Yokota, Medical Genetics |
| D Rathi, LIS | M Airmet, Neuroscience |

1. Approval of the Agenda – Move Item #9 (Report of the GSA) to #4, and renumber the remaining items accordingly.
Moved by L Kline, Seconded by J McClay.
2. Approval of the Minutes of February 13, 2013
Moved by E Posse de Chaves, Seconded by J McClay.
3. Matters Arising from the Minutes – Written report had been pre-circulated with the package. UA Doctoral Recruitment Scholarship allocations (Minutes, Item 11): This Scholarship account is about half a million dollars in the red, so no additional units will be available for allocation in 2013-2014.
4. Report of the Graduate Student's Association
B Epperson summarized the report of the GSA which had been pre-circulated with the Council Package for this meeting. This included the introduction of himself as the GSA President-Elect, C More, VP Academic-Elect and M Bal, VP Labour-Elect.
5. Adding a Program Requirement Milestone for Doctoral Students (Notice of Motion)
J Harrington presented the pre-circulated information. Discussion ensued.
6. Update from the Policy Review Committee
The Chair of PRC explained that the PRC is looking at the issue of the delegation of decision-making authority as defined in much of current FGSR Council policy. A Notice of Motion will come to the April 17 meeting of the Council.
7. Update from the Working Group on Quality Measures
M Shirvani summarized the draft Quality Assurance in Graduate Education document which had been pre-circulated with the Council Package for this meeting. Discussion ensued. Feedback can be sent to the WGQM Committee or M Shirvani. The deadline for comments is March 28, 2013.
8. Graduate Action Plan
M Shirvani presented the draft Graduate Education Action Plan which had been pre-circulated with the Council Package for this meeting. The action plan was preceded by a description of the steady-state that we are trying to reach. It is a description of how we should be organized to consistently recruit

students of the highest quality and help them achieve their potential to become global leaders and lifelong promoters and supporters of the University. Discussion on the Action Plan ensued.

This discussion was followed by a discussion of the Consultation Report by C. Swindlehurst. M Shirvani indicated that comments regarding the contents of the report should be sent to the Acting-Provost.

9. Report of the Dean
Already occurred under items 3, 6, 7, and 8.

12. Alfresco Demonstration

Presented by G Tsang, Alfresco is a web-based open source system where documents are scanned to a non-edit .pdf format. The FGSR is one of four pilot projects using it at the U of A. As of now, all student records admitted to Fall, 2012 and onward, and active student files in six departments, have been scanned and the goal is to have all active student files scanned by Fall 2013. The system is secure and meets U of A standards and policies.

A faculty will only be able to view their own students' files and a student i.d. will be required.

ADJOURNMENT

The meeting was adjourned at 3:36 p.m.