

The following Motions and Documents were considered by the Board Finance and Property Committee during an electronic vote of the committee held from April 25 to 27, 2023.

Agenda Title: **Collection of University of Alberta Students' Union Operating / Referendum Fees 2023/2024**

APPROVED MOTION: THAT the Board Finance and Property Committee, acting with delegated authority of the Board of Governors, approve the collection of the University of Alberta Students' Union fees for 2023/2024, as set forth in Attachment 1 of the agenda documentation, to take effect September 1, 2023.

Final Item: 1.

Agenda Title: **Collection of GSA Membership, Health and Dental Plan, and Graduate Student Assistance Program Fees**

APPROVED MOTION: THAT the Board Finance and Property Committee, acting with delegated authority of the Board of Governors, approve the collection of the following Graduate Students' Association (GSA) Fees for the 2023-2024 academic year:

- GSA Membership Fee for Full-Time Graduate Students (\$156.02) + GSA Dedicated Fee (\$2.00) --- \$158.02/annum
- GSA Membership Fee for Part-Time Graduate Students (\$117.01) + GSA Dedicated Fee (\$2.00) --- \$119.01/annum
- GSA Health Plan Fee for Full-Time Graduate Students --- \$344.87/annum
- GSA Dental Plan Fee for Full-Time Graduate Students --- \$259.31/annum
- Graduate Student Assistance Program Fee --- \$21.80/annum
- U-Pass Fee --- \$540.00/per annum

Final Item: 2.



ITEM NO. 1

Decision **Discussion** **Information**

ITEM OBJECTIVE: To approve the collection of University of Alberta Students' Union 2023-24 operating / referendum fees as per section 61(1) of the Post-Secondary Learning Act (PSLA) and the Board Finance and Property Committee Terms of Reference.

DATE	April 25, 2023
TO	Board Finance and Property Committee
RESPONSIBLE PORTFOLIO	University of Alberta Students' Union

MOTION: THAT the Board Finance and Property Committee, acting with delegated authority of the Board of Governors, approve the collection of the University of Alberta Students' Union fees for 2023/2024, as set forth in Attachment 1 of the agenda documentation, to take effect September 1, 2023.

EXECUTIVE SUMMARY:

Background

The Students' Union Fees are comprised of two classifications; the SU Operating Fee, and the SU Referendum Fees. Faculty Association Fees, Residence Association Fees, and the Health and Dental Plan Fee are included in the Referendum Fees on either a per term or annual basis.

There are no other changes to the fee structure or the administration of Students' Union Fees.

For reference, the Students' Union's approved operating budget can be accessed online at <http://su.ualberta.ca/about/budgetsfees/>.

Analysis / Discussion

The SU is recommending an increase to all Students' Union Operating / Referendum fees by CPI (5.50%), with the exception of:

- the Access Fund (which is indexed on an average cost for budgeted administrative costs for the following fiscal year and the average of the total monies dispersed and net transfers to the fund over the previous three (3) fiscal years, pro-rated on a per-student basis),
- the Health & Dental Plan fees (which shall increase by 4.3% and will be assessed as follows):
 - For Fall enrollment, the Health Plan Fee has increased to \$166.34/annum (from \$159.48/annum) and the Dental Plan Fee increased to \$162.21/annum (from \$155.52/annum)
 - For Winter enrollment, the Health Plan Fee has increased to \$110.89/annum (from \$106.32/annum) and the Dental Plan Fee increased to \$108.14/annum (from \$103.68/annum)

GOVERNANCE OUTLINE



ITEM NO. 1

- and specific referendum/dedicated fees listed below.
 - The Campus Recreation referendum/dedicated fee will increase to \$4.70/term (from \$4.62/term), for Full and Part-time students, as well as Intersession students.
 - The Alberta Public Interest Research Group (A.P.I.R.G.) referendum/dedicated fee will decrease to \$3.50/term (from \$3.98/term) for Full-time students and decrease to \$1.75/term (from \$1.99/term) for Part-time students.
 - The Nursing Faculty Association Membership Fee will increase to \$13.50 (from \$12.50) for its Fall, Full-time members, and increase to \$10.00 (from \$8.50) for its Fall, Part-time members.
 - The Education Faculty Association Membership Fee of \$8.00/term shall be reinstated and assessed to its members, applicable to all Full and Part-time student members. This will not be applicable to Intersession students.
 - A new Faculty Association Membership Fee will be implemented and applicable to the members of the Faculty of Kinesiology, Sport, and Recreation Students' Society. All Full and Part-time members of this faculty shall be assessed \$3.00 per semester, except students who are not on campus (such as co-op / internship or study term) will not be charged this fee, as well as this fee will not be applicable to Intersession students. Students may opt-out of the fee.
 - The HUB Community Residence Association fee of \$45.00/year shall be suspended from being assessed to its residents.
 - The Residence de la Faculte Saint Jean Residence Association fee of \$67.00/year shall be suspended from being assessed to its residents.

Risk Discussion / Mitigation of the Risk

- Student Success: Working alongside the University of Alberta, the Students' Union shall allocate these fees to the best case usage that represents and advocates for all undergraduate students. We are committed to ensuring that education is affordable and that their experience is a very positive one. Without approval of the respective fees, the Organization and Faculties would not be able to run many of their programs they have budgeted for the school year.
- Funding and Resource Management: Fees shall be collected, reconciled by the Registrar's Office, and distributed to the Students' Union. Management and usage of the fees shall adhere to their budgeted allocations, and overseen by Student Council, Audit Committee, and financial statements to be reviewed annually by an external auditor

Where applicable, list the legislation that is being relied upon

- Students' Union Strategic Plan
- Students' Union Bylaw 3000, 6000, and 8200
- Students' Union Budget Principles 2019/2020
- Post Secondary Learning Act (PSLA): Sections 95(2), 60(1)(b), and 62.
- Board Finance and Property Committee (BFPC) Terms of Reference Section 21

Next Steps

- Upon approval by the Board of Governors, the Students' Union will advise the Registrar's Office of the new and updated fees.



ITEM NO. 1

Supporting Materials:

Attachments:

1. University of Alberta Students' Union Fee 2023-24 (for approval) (1 page)

Prepared by: Peter Ta peter.ta@su.ualberta.ca, Financial Controller, University of Alberta Students' Union

***See Schedule A for additional items to include if needed.**

Undergraduate students are assessed fees from Schedules 1 through 6:
(Attachment 1)

Schedule 1: Students' Union Undergraduate Fees - TERM Effective: September 1, 2023 Undergraduate Student Fee Types							Schedule 2: Students' Union Undergraduate Fees - ANNUAL/TERM Effective: September 1, 2023				
	1. Basic Fee	2. Engineering	3. Augustana	4. Business	5. Science	6. Arts	7. Nursing	8. Law	9. Education	10. Kinesiology Sport & Rec	
Fall or Winter Term (Full Time) Fees:							Fall Term (Full Time) Fees:				
Students' Union Fee	\$59.35	\$59.35	\$59.35	\$59.35	\$59.35	\$59.35	Students' Union Fee	\$59.35	\$59.35	\$59.35	
Referendum Fees	\$78.40	\$88.40	\$81.14	\$88.40	\$83.40	\$81.40	Referendum Fees	\$91.90	\$128.40	\$86.40	
Total Fall or Winter Term (Full Time) Fees	\$137.75	\$147.75	\$140.49	\$147.75	\$142.75	\$140.75	Total Fall or Winter Term Full Time Fees	\$151.25	\$187.75	\$145.75	
Fall or Winter Term (Part Time) Fees:							Winter Term (Full Time) Fees:				
Students' Union Fee	\$34.85	\$34.85	\$34.85	\$34.85	\$34.85	\$34.85	Students' Union Fee	\$59.35	\$59.35	\$59.35	
Referendum Fees	\$74.43	\$74.43	\$81.14	\$84.43	\$79.43	\$77.43	Referendum Fees	\$78.40	\$78.40	\$78.40	
Total Fall or Winter Term (Part Time) Fees	\$109.28	\$109.28	\$115.99	\$119.28	\$114.28	\$112.28	Total Fall or Winter Term Full Time Fees	\$137.75	\$137.75	\$137.75	
Fall or Winter Term Off Campus Student Fees:							Fall Term (Part Time) Fees:				
Students' Union Fee	\$34.85	\$34.85	\$34.85	\$34.85	\$34.85	\$34.85	Students' Union Fee	\$34.85	\$34.85	\$34.85	
Referendum Fees	\$74.43	\$74.43	\$74.43	\$74.43	\$74.43	\$74.43	Referendum Fees	\$84.43	\$74.43	\$62.43	
Total Fall or Winter Term Off Campus Fees	\$109.28	\$109.28	\$109.28	\$109.28	\$109.28	\$109.28	Total Fall or Winter Term Part Time Fees	\$119.28	\$109.28	\$117.28	
Spring or Summer Term (Full Time) Fees:							Winter Term (Part Time) Fees:				
Students' Union Fee	\$36.04	\$36.04	\$36.04	\$36.04	\$36.04	\$36.04	Students' Union Fee	\$34.85	\$34.85	\$34.85	
Referendum Fees	\$46.78	\$46.78	\$46.78	\$46.78	\$46.78	\$46.78	Referendum Fees	\$74.43	\$74.43	\$74.43	
Total Spring or Summer Term (Full Time) Fees	\$82.82	\$82.82	\$82.82	\$82.82	\$82.82	\$82.82	Total Fall or Winter Term Part Time Fees	\$109.28	\$109.28	\$109.28	
Spring or Summer Term (Part Time) Fees:							Fall or Winter Term Off Campus Student Fees:				
Students' Union Fee	\$36.04	\$36.04	\$36.04	\$36.04	\$36.04	\$36.04	Students' Union Fee	\$34.85	\$34.85	\$34.85	
Referendum Fees	\$46.21	\$46.21	\$46.21	\$46.21	\$46.21	\$46.21	Referendum Fees	\$74.43	\$74.43	\$74.43	
Total Spring or Summer Term (Part-Time) Fees	\$82.25	\$82.25	\$82.25	\$82.25	\$82.25	\$82.25	Total Fall or Winter Term Off Campus Fees	\$109.28	\$109.28	\$109.28	
Spring or Summer Term Off Campus Fees:							Spring or Summer Term (Full time) Fees:				
Students' Union Fee	\$36.04	\$36.04	\$36.04	\$36.04	\$36.04	\$36.04	Students' Union Fee	\$36.04	\$36.04	\$36.04	
Referendum Fees	\$46.21	\$46.21	\$46.21	\$46.21	\$46.21	\$46.21	Referendum Fees	\$46.78	\$46.78	\$46.78	
Total Spring or Summer Term Off Campus Fees	\$82.25	\$82.25	\$82.25	\$82.25	\$82.25	\$82.25	Total Spring or Summer Term Fees	\$82.82	\$82.82	\$82.82	
Spring or Summer Term (Part Time) Fees:							Spring or Summer Term (Part Time) Fees:				
Students' Union Fee	\$36.04	\$36.04	\$36.04	\$36.04	\$36.04	\$36.04	Students' Union Fee	\$36.04	\$36.04	\$36.04	
Referendum Fees	\$46.21	\$46.21	\$46.21	\$46.21	\$46.21	\$46.21	Referendum Fees	\$46.21	\$46.21	\$46.21	
Total Spring or Summer Term Off Campus Fees	\$82.25	\$82.25	\$82.25	\$82.25	\$82.25	\$82.25	Total Spring or Summer Term Off Campus Fees	\$82.25	\$82.25	\$82.25	
Spring or Summer Off Campus Fees:							Spring or Summer Off Campus Fees:				
Students' Union Fee	\$36.04	\$36.04	\$36.04	\$36.04	\$36.04	\$36.04	Students' Union Fee	\$36.04	\$36.04	\$36.04	
Referendum Fees	\$46.21	\$46.21	\$46.21	\$46.21	\$46.21	\$46.21	Referendum Fees	\$46.21	\$46.21	\$46.21	
Total Spring or Summer Term Off Campus Fees	\$82.25	\$82.25	\$82.25	\$82.25	\$82.25	\$82.25	Total Spring or Summer Term Off Campus Fees	\$82.25	\$82.25	\$82.25	

Schedule 3:
See Note #11 below for explanation
Students' Union Undergraduate Fees - ANNUAL
Effective: September 1, 2023 to August 31, 2024
11. Health and Dental Plan

Referendum Fee	Fall Enrollment	Health Plan Fee	Dental Plan Fee
Full Time Fees	\$166.34	\$162.21	
Part Time Fees	\$166.34	\$162.21	
Off-Campus Fees	\$166.34	\$162.21	

Schedule 4:
See Note #12 below for explanation
12. Students' Union Residence Association Fees
(Full & Part Time)
Effective: September 1, 2023 to August 31, 2024

Full & Part Time Students (Per Year)	International House	East Campus	Lister Hall
	\$50.00	\$36.00	\$75.00

Schedule 5:
See Note #13 below for explanation
13. U-Pass Program - TERM
Effective: September 1, 2022 to August 31, 2023
\$ 180 / term

Schedule 6:
See Note #14 below for explanation
14. INTERNATIONAL STUDENTS ASSOCIATION FEE
Effective: September 1, 2023 to August 31, 2024
\$ 3.50 / term to each International Students

- The Basic Fee (Column 1) applies to all students except those in the Faculties of Engineering, Augustana, Business, Science, Arts, Nursing, Law, Education, & Kinesiology
 - Engineering students are assessed the Basic Fee for all terms (which is included in Column 2), plus a \$10.00/term Faculty Association Membership Fee (FAMF). This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intercession or Off-Campus.
 - Augustana students are assessed the amount in Column 3 for Fall/Winter Terms. The Referendum portion of the Augustana Fee in Column 3 includes a \$65.00/term Faculty Association Membership Fee. Council has decided not to assess Augustana Off-Campus or Intercession students at this time.
 - Business students are assessed the Basic Fee for all terms (which is included in Column 4), plus a \$10.00/term Faculty Association Membership Fee (FAMF). This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intercession or Off-Campus.
 - Science students are assessed the Basic Fee for all terms (which is included in Column 5), plus a \$5.00/term Faculty Association Membership Fee (called SCI-5). This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intercession or Off-Campus.
 - Arts students are assessed the Basic Fee for all terms (which is included in Column 6), plus a \$3.00/term Faculty Association Membership Fee (called OASIS). This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intercession or Off-Campus.
 - Nursing students are assessed the Basic Fee for all terms (which is included in Column 7), plus a \$13.50 Faculty Association Membership Fee (FAMF) for Full Time Fall Term Students, and a \$10.00 FAMF for Part Time Fall Term Students, which is included in the Referendum portion of the fee in Column 7. This FAMF is only being assessed in the Fall Term, and does not include Intercession or Off-Campus students.
 - Law students are assessed the Basic Fee for all terms (which is included in Column 8), plus a \$50.00 Faculty Association Membership Fee (FAMF) for Full Time Fall Term Students Only, which is included in the Referendum portion of the fee in Column 8. This FAMF is only being assessed in the Fall Term, and does not include Intercession or Off-Campus students.
 - Education students are assessed the Basic Fee for all terms (which is included in Column 9), plus a \$8.00 Faculty Association Membership Fee (FAMF) for Full & Part-Time, Fall Term Students Only, which is included in the Referendum portion of the fee in Column 9. This FAMF is only being assessed in the Fall Term, and does not include Intercession or Off-Campus students.
 - Kinesiology, Sport, and Recreation students are assessed the Basic Fee for all terms (which is included in Column 10), plus a \$3.00 Faculty Association Membership Fee (FAMF) for Full & Part-Time, which is included in the Referendum portion of the fee in Column 10. This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intercession or Off-Campus.
 - Health and Dental Plan Fee: This fee is assessed to all full and part time undergraduate students on an annual basis effective September 1, 2009. The fee is assessed IN ADDITION to the term fees outlined in Schedule 1 & 2 above. Undergraduate students enrolled in the Fall Term, and taking 3 or more credit, shall be assessed the full amount. The plan will typically provide coverage from September to August year-long. Undergraduate students enrolled in the Winter Term, taking 3 or more credit, & have not previously been assessed in the prior Fall Term, shall be assessed a pro-rated amount. The plan will typically provide coverage from January to August.
 - Residence Association Membership Fee: These fees are assessed to all full-time and part-time residents of the Residence Associations named as the Fund. Fees shall be assessed once per year, upon proof that the student is a resident of the residence at the time of fee assessment. These fees assessed are IN ADDITION to the term fees outlined in Schedule 1 & 2 above.
 - U-Pass Program: Undergraduate students will be charged \$180 per semester for years 2021-2025, with no fee increase for the entire 4-year contract. The University of Alberta will no longer be subsidizing the U-Pass cost. Generally, students cannot opt out of this fee. All full-time and part-time undergraduate students must participate in the U-Pass program and pay the full-fee, with the exception of Augustana students and students whose course locations are designated as online, as defined by the Registrar's Office. Under certain circumstances, some undergraduate students will be exempt or eligible to opt out of the U-Pass program, as determined in the 2017-2021 Upass agreement, with new eligibility as such:
 - Students who receive Assured Income for the Severely Handicapped (AISH)
 - Students who are over the age of 65
 - Students who primary residence is an exceptional distance outside of the regional transit service areas
 These fees assessed are IN ADDITION to the term fees outlined in all other Schedules.
 - All International students shall be assessed \$3.50 per semester. Students who are not on campus (co-op / internship or study term) will not be charged this fee. These fees assessed are IN ADDITION to the term fees outlined in all other Schedules.
- All Students' Union fees (including Referendum fees) are subject to the Alberta CPI (5.50%) except for the Access Fund fee which is calculated on an Average Cost Index, nor Faculty Association & Residence Fees (which have no increase). All applicable increases are already built into the above figures.



SCHEDULE A:

Engagement and Routing

Consultation and Stakeholder Participation / Approval Route (parties who have seen the proposal and in what capacity) <[Governance Resources Section Student Participation Protocol](#)>

Those who are actively participating:

- **Students' Council**, April 18, 2023 (for approval)

Those who have been consulted:

-

Those who have been informed:

- **Executive Committee**, April 13, 2023 (for approval)
- **Finance Committee**, April 13, 2023 (for approval)

Approval Route:

- **Board Finance and Property Committee**, April 25, 2023 (for approval)
- **Board of Governors**, May 29, 2023 (for information)

Supplementary Notes / Context:



ITEM NO. 2

Decision **Discussion** **Information**

ITEM OBJECTIVE: To approve the collection of University of GSA membership, health and dental plan, and Graduate Student Assistance Program Fee as per section 61(1) of the Post-Secondary Learning Act (PSLA) and the Board Finance and Property Committee Terms of Reference.

DATE	April 25, 2023
TO	Board Finance and Property Committee
RESPONSIBLE PORTFOLIO	University of Alberta Graduate Students' Association

MOTION: THAT the Board Finance and Property Committee, acting with delegated authority of the Board of Governors, approve the collection of the following Graduate Students' Association (GSA) Fees for the 2023-2024 academic year:

- GSA Membership Fee for Full-Time Graduate Students (\$156.02) + GSA Dedicated Fee (\$2.00) — \$158.02/annum
- GSA Membership Fee for Part-Time Graduate Students (\$117.01) + GSA Dedicated Fee (\$2.00) — \$119.01/annum
- GSA Health Plan Fee for Full-Time Graduate Students — \$344.87/annum
- GSA Dental Plan Fee for Full-Time Graduate Students — \$259.31/annum
- Graduate Student Assistance Program Fee — \$21.80/annum
- U-Pass Fee — \$540.00/per annum

EXECUTIVE SUMMARY:

Background

The Graduate Students' Association collects fees from graduate students. The collection of these fees is approved by the Board of Governors via the Board Finance and Property Committee on an annual basis.

Pending approval of their collection from the Board Finance and Property Committee, fees will be assessed to graduate students beginning in September 2023. The attached cover letter details those fees which are collected in term installments.

Analysis / Discussion

There are no increases to the GSA Membership Fee from 2022-2023. There are, likewise, no changes to the GSA Dedicated Fee, the Graduate Student Assistance Program Fee, and the U-Pass Fee. The GSA Health and Dental Plan Fee is increasing from \$525.38/annum to \$604.19/annum.

The GSA Dedicated Fee is \$1/term and is collected from all full- and part-time graduate students to support CJSR 88.5 FM (campus radio station); this fee was established by referendum in 2001 and was noted in the GSA operating budget approved by GSA Council on 27 February 2023.

GOVERNANCE OUTLINE



ITEM NO. 2

The Graduate Student Assistance Program Fee was established following a referendum held from 23-25 February 2021 and the Fee has not changed in the current year.

The U-Pass Fee was established following a referendum held from 23-25 February 2021. The current agreement will be in place for a four-year term, with no fee increase over its lifespan. The University of Alberta no longer subsidizes the U-Pass cost as of 2021, but continues to remit the collected fee to the municipalities.

Risk Discussion / Mitigation of the Risk

Risk relates to Funding and Resource Management and Student Success. Disapproval of these fees or a lack of funding would result in the dissolution of a number of services currently available to graduate students.

Where applicable, list the legislation that is being relied upon

- Post-Secondary Learning Act (PSLA) Sections 95(1) and (2), 96(1), and 62;
- GSA Bylaw and Policy Sections B.BYL.2.1, B.BYL.2.2, B.BYL.2.3, K.POL.5.3, and M.POL.10.1
- Board Finance and Property Committee (BFPC) Terms of Reference Section 21

Next Steps

Implementation of fee structure for collection starting in September 2023.

Supporting Materials:

1. Letter to Charlene Butler from Bishoi Aziz, Vice-President Academic and President-Elect, Graduate Students' Association, dated 14 April 2023 (2 pages)

Prepared by: Bishoi Aziz, Vice-President Academic and President-Elect, Graduate Students' Association

***See Schedule A for additional items to include if needed.**

Charlene Butler
Chair, Board Finance and Property Committee
3-04 South Academic Building
University of Alberta, Edmonton, AB, T6G 2G7

14 April 2023

Re: GSA Fees 2023-2024

Dear Ms. Butler,

This letter is to inform you of the GSA fees for 2023-2024, as recommended by the GSA Budget and Finance Committee and the GSA Board, and ultimately approved by GSA Council, or as previously approved by graduate students via referendum vote in 2021 (in the case of the Graduate Student Assistance Program and U-Pass fees).

The GSA asks that the Board Finance and Property Committee **approve the collection of the approved fees noted below:**

1) GSA Base Membership Fee for full-time graduate students: \$156.02 (0% increase from 2022-2023) + GSA Dedicated Fee of \$2.00 = **\$158.02 (per year in equal installments in the fall and winter terms)**

or

GSA Base Membership Fee for part-time graduate students: \$117.01 (0% increase from 2022-2023) + GSA Dedicated Fee of \$2.00 = **\$119.01 (per year in equal installments in the fall and winter terms).**

[the GSA Dedicated Fee is \$1/term collected from full- and part-time graduate students to support CJSR]

2) Total GSA Health and Dental Plan Fee: **\$604.19 per annum** (increase of \$78.81 from 2022-2023) with health and dental fees separately set as:

GSA Health Plan Fee for full-time students: **\$344.87 (charged in full in the fall term and charged at a pro-rated rate in January for graduate students beginning their academic programs in the winter term).**

GSA Dental Plan Fee for full-time students: **\$259.31 (charged in full in the fall term and charged at a pro-rated rate in January for graduate students beginning their academic programs in the winter term).**

3) Graduate Student Assistance Program Fee: **\$21.80 per annum (\$10.90 in the fall term, \$10.90 in the winter term).**



Graduate Students' Association

University of Alberta

4) U-Pass Program Fee: **\$540.00 per annum (\$180.00 in the fall term, \$180.00 in the winter term, and \$180.00 in the spring/summer term).**

Should you have any questions or concerns about this fee structure, please feel free to contact the GSA at gsa.frontdesk@ualberta.ca. For reference, the GSA Council approved operating budget can be accessed online [here](#) and information related to the U-Pass and Graduate Student Assistance Program referenda can be accessed online [here](#) and [here](#), respectively.

Sincerely,

Bishoi Hany Gamil Aziz

Bishoi Aziz, 2022-2023 Vice-President Academic and 2023-2024 President-Elect

cc: Kate Chisholm, Chair, Board of Governors
Steven Dew, Provost and Vice-President (Academic)
Tom Hidson, Assistant Registrar
Juli Zinken, Board Secretary and Manager, Board Services



SCHEDULE A:

Engagement and Routing

Consultation and Stakeholder Participation / Approval Route (parties who have seen the proposal and in what capacity) <[Governance Resources Section Student Participation Protocol](#)>

Those who are actively participating:

- GSA Budget and Finance Committee
- GSA Board
- GSA Council
- GSA members via referendum (2021)

Those who have been consulted:

- GSA Budget and Finance Committee
- GSA Board
- GSA Council
- GSA members via referendum (2021)

Those who have been informed:

- Graduate students via publicly available GSA Council material and a summary of GSA Council decisions circulated to GSA Council members to share with their colleagues
- GSA members via the referendum process and circulation of associated results

Approval Route:

GSA Budget and Finance Committee (GSA Membership and Dedicated Fee), 24 January 2022 – Recommends to GSA Council

GSA Board (GSA Membership and Dedicated Fee), 3 February 2023 – Recommends to GSA Council

GSA Council (GSA Membership and Dedicated Fee), 27 February 2023 – Approves

GSA Board (GSA Health and Dental Plan Fee), 15 February 2023 – Recommends to GSA Council

GSA Council (GSA Health and Dental Plan Fee), 20 March 2023 – Approved

Board Finance and Property Committee, April 25, 2023 – Approves collection of GSA fees

Supplementary Notes / Context: