

The following Motions and Documents were considered by the Board Finance and Property Committee during the Open Session of its May 26, 2020 meeting:

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Agenda Title: **Annual Review: Board Finance and Property Committee Terms of Reference**

APPROVED MOTION: THAT the Board Finance and Property Committee recommend that the Board of Governors approve the proposed changes to the Committee's Terms of Reference, as set forth in Attachment 1, to take effect upon final approval.

Final Recommended Item: 4b.

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Agenda Title: **2021-2022 International Tuition Fee Proposal for Incoming Students**

APPROVED MOTION: THAT the Board Finance and Property Committee, on the recommendation of the General Faculties Council Academic Planning Committee, recommend that the Board of Governors approve tuition fees to take effect for the Fall 2021 intake of new international students, as set forth in Attachment 1.

Final Recommended Item: 7.

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Agenda Title: **Long Range Development Plan Amendment 2020 (Michener Park)**

APPROVED MOTION: THAT the Board Finance and Property Committee, on the recommendation of the General Faculties Council Facilities Development Committee, recommend that the Board of Governors approve the removal of Michener Park (Section 6.3) from the Long Range Development Plan 2002.

Final Recommended Amended Item: 8.

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Agenda Title: **Disposition of Land, Lot 84**

APPROVED MOTION: THAT the Board Finance and Property Committee recommend that the Board of Governors:

- a) approve, on terms and conditions acceptable to the Vice-President (Facilities and Operations), the disposition of real property known as Lot 84, located at 8327 112 Street, Edmonton, Alberta, and legally described as:

Lots 18 to 22  
Block 159  
Plan I23A  
EXCEPTING THEREOUT ALL MINES AND MINERALS

and

- b) make an application to the Minister of Infrastructure for the required approval in the form of a Ministerial Order for the granting of the disposition, as set forth in Attachment 3.

Final Recommended Item: 9.

Agenda Title: **Disposition of Land, Camrose Condo**

APPROVED MOTION: THAT the Board Finance and Property Committee recommend that the Board of Governors approve, on terms and conditions acceptable to the Vice-President (Facilities and Operations), the disposition of real property located at 407, 5419 49 Avenue, Camrose, Alberta, and legally described as:

Condominium Plan 0324177

Unit 31

And 312 UNDIVIDED ONE TEN THOUSANDTH SHARES IN THE COMMON PROPERTY EXCEPTING THEREOUT ALL MINES AND MINERALS

Final Recommended Item: 10.

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Agenda Title: **Disposition of Land, Ronning House**

APPROVED MOTION: THAT the Board Finance and Property Committee recommend that the Board of Governors:

- a) approve, on terms and conditions acceptable to the Vice-President (Facilities and Operations), the disposition of real property known as Ronning House, located at 4606 49 Street, Camrose, Alberta, and legally described as:

Lot 15

Block 10

Plan 3605U

EXCEPTING THEREOUT ALL MINES AND MINERALS

and

- b) make an application to the Minister of Infrastructure for the required approval in the form of a Ministerial Order for the granting of the disposition, as set forth in Attachment 3.

Final Recommended Item: 11.

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Agenda Title: **Appointment of Vice-Chair of the Board Finance and Property Committee**

APPROVED MOTION: THAT the Board Finance and Property Committee, acting with delegated authority of the Board of Governors, appoint Mr Rakesh Saraf as Vice-Chair of the Board Finance and Property Committee, effective May 27, 2020.

Final Item: 12.

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Item No. 4b

**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	<b>Annual Review: Board Finance and Property Committee Terms of Reference</b>
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**Motion**

THAT the Board Finance and Property Committee recommend that the Board of Governors approve the proposed changes to the Committee's Terms of Reference, as set forth in Attachment 1, to take effect upon final approval.

**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation
Proposed by	Charlene Butler, Chair, Board Finance and Property Committee
Presenter(s)	Charlene Butler, Chair, Board Finance and Property Committee Erin Plume, Assistant Board Secretary

**Details**

Office of Administrative Responsibility	University Governance
The Purpose of the Proposal is	To review the Board Finance and Property Committee's Terms of Reference and recommend necessary changes to the Board of Governors, as required annually by the committee's Terms of Reference
Executive Summary	<p><b><u>Background</u></b></p> <p>2019-20 was the first year that the Board's committees worked within refreshed Terms of Reference, following a two-year review of Board of Governors' processes, structure and role in providing strategic oversight, insight and foresight with a goal of governance excellence in support of the university's institutional strategic plan, that culminated in the Board of Governors approving revised Terms of Reference for all of its standing committees in June 2019.</p> <p>The revised Terms of Reference ensured alignment with:</p> <ul style="list-style-type: none"> <li>• committee restructuring recommendations as outlined in the Board-approved <a href="#">Report &amp; Recommendations of the Board Working Group</a>;</li> <li>• revised committee mandate statements and principle documents, as well as direction regarding delegations of authority, as recommended by the <a href="#">Board Ad Hoc Group on Committee Mandates and Membership (BAGMM)</a>.</li> </ul> <p>In June 2019, <u>changes to the Board Finance and Property Committee (BFPC) Terms of Reference</u> included:</p> <ul style="list-style-type: none"> <li>• addition of the Audit and Risk Committee's delegated oversight for "Enterprise-wide Risk Management" and BFPC's responsibility to consider risks associated with items before it;</li> <li>• incorporation of March 2019 Board-approved delegations of authority for tuition and fees items, as well as legislative changes resulting from Bill 19, <i>An Act to Improve the Affordability and Accessibility of Post-Secondary Education</i>;</li> <li>• inclusion of certain functions already within committee authority and current practices but never formally documented in the Terms of Reference (ie role in recommending the university's long-range development plan, residence rates, meal plan rates, and parking rates);</li> <li>• changes to Board delegation related to: capitalization of funds, and collection of GSA and SU fees, based on BAGMM's recommendations;</li> </ul>

Item No. 4b

	<ul style="list-style-type: none"> <li>• addition of a general delegation of authority related to changes in policy within the committee mandate;</li> </ul> <p><b><u>Annual review</u></b></p> <p>The committee is now asked to conduct its regular annual review of its Terms of Reference (ToR). One minor change is proposed:</p> <ul style="list-style-type: none"> <li>• Under <i>Financial</i>, the addition of <i>d) reviews and approves authorized signing officers in respect of all banking and safekeeping</i> – this was inadvertently omitted during the June, 2019 refresh of BFPC’s ToR</li> </ul> <p><b>Questions for committee consideration:</b></p> <ul style="list-style-type: none"> <li>• How was the committee’s first year under its new Terms of Reference? Do members have any concerns? Are any other changes needed?</li> </ul>
Supplementary Notes and context	In addition to each committee’s annual review of its own Terms of Reference, the Board Governance Committee is responsible for reviewing the Board’s committee structure and mandates to ensure committees remain relevant and effective, with a comprehensive review every three years.

**Engagement and Routing** (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p>&lt;For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a>&gt;</p>	<p><b><u>Those who are actively participating:</u></b></p> <ul style="list-style-type: none"> <li>• Board Finance and Property Committee members</li> <li>• Board Governance Committee members</li> </ul> <p><b><u>Those who have been consulted:</u></b></p> <ul style="list-style-type: none"> <li>• Juli Zinken, Board Secretary</li> <li>• Erin Plume, Assistant Board Secretary</li> </ul> <p><b><u>Those who have been informed:</u></b></p> <ul style="list-style-type: none"> <li>•</li> </ul>
Approval Route (Governance) (including meeting dates)	Board Finance and Property Committee – May 26, 2020 – for recommendation Board Governance Committee – May 27, 2020 – for review Board of Governors – June 19, 2020 – for approval

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	<p><i>SUSTAIN: Sustain our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all.</i></p> <p><i>21. Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</i></p>												
Alignment with Core Risk Area	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0" data-bbox="488 1665 1528 1875"> <tr> <td><input type="checkbox"/> Enrolment Management</td> <td><input type="checkbox"/> Relationship with Stakeholders</td> </tr> <tr> <td><input type="checkbox"/> Faculty and Staff</td> <td><input type="checkbox"/> Reputation</td> </tr> <tr> <td><input type="checkbox"/> Funding and Resource Management</td> <td><input type="checkbox"/> Research Enterprise</td> </tr> <tr> <td><input type="checkbox"/> IT Services, Software and Hardware</td> <td><input type="checkbox"/> Safety</td> </tr> <tr> <td><input checked="" type="checkbox"/> Leadership and Change</td> <td><input type="checkbox"/> Student Success</td> </tr> <tr> <td><input type="checkbox"/> Physical Infrastructure</td> <td></td> </tr> </table>	<input type="checkbox"/> Enrolment Management	<input type="checkbox"/> Relationship with Stakeholders	<input type="checkbox"/> Faculty and Staff	<input type="checkbox"/> Reputation	<input type="checkbox"/> Funding and Resource Management	<input type="checkbox"/> Research Enterprise	<input type="checkbox"/> IT Services, Software and Hardware	<input type="checkbox"/> Safety	<input checked="" type="checkbox"/> Leadership and Change	<input type="checkbox"/> Student Success	<input type="checkbox"/> Physical Infrastructure	
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Legislative Compliance and jurisdiction	<p>1. <b>Post Secondary Learning Act (PSLA)</b>, Section 60 (1)(b): “The Board of a public post-secondary institution shall develop, manage and operate, alone or in cooperation with any person or organization,</p>												

Item No. 4b

	<p>programs, services and facilities for the educational or cultural advancement of the people of Alberta.”</p> <p>2. <b>Board of Governors General Terms of Reference</b>, Section b: “The Board has delegated to each Committee responsibility and authority to make decisions on behalf of the Board in the Committee's defined area of responsibility except to the extent that such authority has been specifically limited by the Board in the Terms of Reference for the Committee.”</p> <p>...</p> <p>“...issues which remain with the Board or which would be referred by a Committee to the Board would generally be in the nature of...any matter involving an alteration in the mandate, terms of reference, membership, or structure of a Committee;...”</p> <p>3. <b>Board Finance and Property Committee Terms of Reference</b> Section 5 (c): annually reviews the terms of reference of the Committee and recommends to the Board Governance Committee any required changes.</p>
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Attachments:

1. Proposed Board Finance and Property Committee Terms of Reference (red-lined) (3 pages) – **for recommendation**
2. Proposed Board Finance and Property Committee Terms of Reference (clean) (3 pages)

Prepared by: Erin Plume, Assistant Board Secretary, [erin.plume@ualberta.ca](mailto:erin.plume@ualberta.ca), 780-492-9699



**1. Mandate and Role of the Committee** – The Board Finance and Property Committee assists the Board of Governors in fulfilling its governance responsibilities by providing strategic oversight, insight and foresight with respect to all significant financial and property matters of the University.

**2. Areas of Responsibility**

Without limiting the generality of the foregoing, the Committee:

Financial

- a) reviews and monitors quarterly financial statements with respect to operating and capital funds.
- b) reviews and approves capitalization of funds to endowments.
- c) reviews and recommends approval of the annual consolidated and capital budgets.
- e)d) reviews and approves authorized signing officers in respect of all banking and safekeeping;
- e)e) monitors trends and key budget drivers affecting the University and identifies the strategic implications of those trends for the University's future needs.
- e)f) with input from the Board Reputation and Public Affairs Committee, reviews the annual report on donations and gifts, monitors fundraising performance, and considers implications, within the Board Finance and Property Committee mandate, for the mission and sustainability of the University.
- f)g) reviews, approves, and recommends approval of internal loans, as determined by the university's Internal Loan Policy.

Tuition and Fees

- e)h) approves increases to domestic student tuition fees equal to or less than the Consumer Price Index, as defined under the Alberta *Post-Secondary Learning Act* and its associated Regulations.
- h)i) reviews and recommends new mandatory non-instructional fees, and approves increases to existing mandatory non-instructional fees equal to or less than the agreed-upon weighted annual inflation with both a ceiling of 5.0% and a floor of 0%.
- h)j) approves new mandatory student instructional support fees, and changes to or deletions of existing mandatory student instructional support fees.
- h)k) reviews and recommends approval of international student tuition fees.
- k)l) approves the collection of fees on behalf of University of Alberta Students' Union and Graduate Students' Association.
- h)m) reviews and approves residence rental rate increases equal to or less than 5.0%.
- m)n) reviews and approves meal plan rate increases equal to or less than the most recently reported Alberta Consumer Price Index plus 1.0%.
- n)o) reviews and recommends approval of parking rates.

Facilities, Property and Capital Expenditures

- e)p) reviews, approves, and recommends approval of capital expenditures, as determined by the University's Capital Expenditure Authorization Request (CEAR) Policy.
- p)q) reviews and recommends approval of the acquisition or disposition of real property, as determined by the University's Real Property Acquisition and Disposition Procedures and as guided by the Capital Expenditure Authorization Request (CEAR) Policy approval limits.
- e)r) Identifies and monitors trends relating to the University's property and its deferred maintenance needs, and assesses the strategic impact of such trends and changes on the University.
- f)s) reviews quarterly planning reports for individual capital projects.
- e)t) reviews and recommends approval of lands to be transferred to the University of Alberta Properties Trust Inc.
- h)u) reviews and recommends approval of the appointment and renewal of terms of office of directors of the University of Alberta Properties Trust Inc.

~~u~~)v) \_\_\_\_\_ reviews and recommends the university's long-range development plan and other master plans for university lands, and monitors individual project proposals for implications to the university's long-range planning and strategic vision.

~~v~~)w) \_\_\_\_\_ approves expenditures of a non-capital nature from the real property reserve fund.

#### Information Technology and Intellectual Property

~~w~~)x) \_\_\_\_\_ reviews reports, strategies and plans regarding physical infrastructure and resource optimization for University information technology systems.

~~x~~)y) \_\_\_\_\_ reviews and recommends new University policies on intellectual property and technology transfer and approves changes to policy in consultation with the Board Learning, Research and Student Experience committee.

#### Policy and Other Matters

~~y~~)z) \_\_\_\_\_ reviews and approves changes to existing University policies relating to the Committee's mandate, subject to the Limitations on Delegation as set out in paragraph 3.

~~z~~)aa) \_\_\_\_\_ reviews and recommends new University policies relating to the Committee's mandate, as set out in the University's Policy Development Framework.

~~aa~~)bb) \_\_\_\_\_ considers risks associated with items before the Committee and makes recommendations to the Board Audit and Risk Committee and the Board.

~~bb~~)cc) \_\_\_\_\_ considers other matters at the request of the Board.

### **3. Limitation on Delegation by the Board of Governors**

The Committee functions in accordance with the Principles for Board of Governors Delegation of Authority. The general delegation of authority by the Board to the Committee shall be limited as set out in this paragraph. Notwithstanding the general delegation of authority to the Committee as set out in paragraph 2, the Board approves:

- a) policy changes with significant institutional impact.
- b) new policies relating to the Committee's mandate, as set out in the University's Policy Development Framework.
- c) policies for the control and regulation of pedestrian and vehicle traffic on University lands.
- d) guiding principles for changes to approved budgets and for transfer or reallocation of monies included in approved budgets
- e) the annual consolidated and capital budgets.
- f) international student tuition fees.
- g) exceptional increases to domestic student tuition greater than the Consumer Price Index, as allowed under the Alberta *Post-Secondary Learning Act* and its associated Regulations.
- h) new mandatory non-instructional fees.
- i) increases to mandatory non-instructional fees greater than 5%, as allowed under the Alberta *Post-Secondary Learning Act* and its associated Regulations.
- j) residence rental rate increases greater than 5.0%.
- k) meal plan rate increases greater than the most recently reported Alberta Consumer Price Index plus 1.0%.
- l) parking rates.
- m) capital expenditures as determined by the University's Capital Expenditure Authorization Request Policy.
- n) the acquisition or disposition of real property as determined by the University's Real Property Compliance Policy.
- o) lands to be transferred to the University of Alberta Properties Trust Inc.
- p) the appointment and renewal of terms of office of directors of the University of Alberta Properties Trust Inc.
- q) the university's long-range development plan and other master plans for university lands.

**BOARD FINANCE AND PROPERTY COMMITTEE**

## Terms of Reference

- r) recommendations and considers information and reports on matters that in the opinion of the Committee may pose significant risk to the University.

**4. Composition**

The Committee functions in accordance with the Principles for Board of Governors Standing Committee Composition.

**Voting Members*****Ex-officio (3)***

- a) The Board Chair, by virtue of office
- b) The Chancellor, by virtue of office
- c) The President and Vice-Chancellor, by virtue of office

***Appointed (7)***

- d) No more than seven voting members of the Board of Governors or external members of the public, as appointed by the Board or its delegate

**Non-voting Members*****Non-Voting Officials appointed by the President***

- e) Provost and Vice-President (Academic)
- f) Vice-President (Facilities and Operations)
- g) Vice-President (Finance and Administration)
- h) Vice-President (University Relations)
- i) University Secretary
- j) Committee Secretary
- k) Other officers, as determined by the President

**Chair/Vice-Chair**

- l) The Committee Chair and Vice-Chair shall be selected from Committee membership Section 4(d) of these Terms of Reference.
- m) The Vice-Chair undertakes and discharges all duties of the Chair in the absence of the Chair.

**5. Committee Process and Procedures**

The Committee:

- a) functions in accordance with the Board's General Committee Terms of Reference.
- b) develops and follows an annual work plan addressing both strategic and routine issues.
- c) annually reviews the terms of reference of the Committee and recommends to the Board Governance Committee any required changes.

**6. Reporting to the Board of Governors**

The Committee reports regularly to the Board of Governors with respect to its activities and decisions.

***Decision History:***

<i>DATE</i>	<i>DECISION-MAKER</i>	<i>DECISION</i>
2019-05-28	Board Finance and Property Committee	Recommended
2019-06-14	Board of Governors	Approved





**1. Mandate and Role of the Committee** – The Board Finance and Property Committee assists the Board of Governors in fulfilling its governance responsibilities by providing strategic oversight, insight and foresight with respect to all significant financial and property matters of the University.

**2. Areas of Responsibility**

Without limiting the generality of the foregoing, the Committee:

Financial

- a) reviews and monitors quarterly financial statements with respect to operating and capital funds.
- b) reviews and approves capitalization of funds to endowments.
- c) reviews and recommends approval of the annual consolidated and capital budgets.
- d) reviews and approves authorized signing officers in respect of all banking and safekeeping;
- e) monitors trends and key budget drivers affecting the University and identifies the strategic implications of those trends for the University's future needs.
- f) with input from the Board Reputation and Public Affairs Committee, reviews the annual report on donations and gifts, monitors fundraising performance, and considers implications, within the Board Finance and Property Committee mandate, for the mission and sustainability of the University.
- g) reviews, approves, and recommends approval of internal loans, as determined by the university's Internal Loan Policy.

Tuition and Fees

- h) approves increases to domestic student tuition fees equal to or less than the Consumer Price Index, as defined under the Alberta *Post-Secondary Learning Act* and its associated Regulations.
- i) reviews and recommends new mandatory non-instructional fees, and approves increases to existing mandatory non-instructional fees equal to or less than the agreed-upon weighted annual inflation with both a ceiling of 5.0% and a floor of 0%.
- j) approves new mandatory student instructional support fees, and changes to or deletions of existing mandatory student instructional support fees.
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- o) reviews and recommends approval of parking rates.

Facilities, Property and Capital Expenditures

- p) reviews, approves, and recommends approval of capital expenditures, as determined by the University's Capital Expenditure Authorization Request (CEAR) Policy.
- q) reviews and recommends approval of the acquisition or disposition of real property, as determined by the University's Real Property Acquisition and Disposition Procedures and as guided by the Capital Expenditure Authorization Request (CEAR) Policy approval limits.
- r) Identifies and monitors trends relating to the University's property and its deferred maintenance needs, and assesses the strategic impact of such trends and changes on the University.
- s) reviews quarterly planning reports for individual capital projects.
- t) reviews and recommends approval of lands to be transferred to the University of Alberta Properties Trust Inc.
- u) reviews and recommends approval of the appointment and renewal of terms of office of directors of the University of Alberta Properties Trust Inc.

- v) reviews and recommends the university's long-range development plan and other master plans for university lands, and monitors individual project proposals for implications to the university's long-range planning and strategic vision.
- w) approves expenditures of a non-capital nature from the real property reserve fund.

Information Technology and Intellectual Property

- x) reviews reports, strategies and plans regarding physical infrastructure and resource optimization for University information technology systems.
- y) reviews and recommends new University policies on intellectual property and technology transfer and approves changes to policy in consultation with the Board Learning, Research and Student Experience committee.

Policy and Other Matters

- z) reviews and approves changes to existing University policies relating to the Committee's mandate, subject to the Limitations on Delegation as set out in paragraph 3.
- aa) reviews and recommends new University policies relating to the Committee's mandate, as set out in the University's Policy Development Framework.
- bb) considers risks associated with items before the Committee and makes recommendations to the Board Audit and Risk Committee and the Board.
- cc) considers other matters at the request of the Board.

**3. Limitation on Delegation by the Board of Governors**

The Committee functions in accordance with the Principles for Board of Governors Delegation of Authority. The general delegation of authority by the Board to the Committee shall be limited as set out in this paragraph. Notwithstanding the general delegation of authority to the Committee as set out in paragraph 2, the Board approves:

- a) policy changes with significant institutional impact.
- b) new policies relating to the Committee's mandate, as set out in the University's Policy Development Framework.
- c) policies for the control and regulation of pedestrian and vehicle traffic on University lands.
- d) guiding principles for changes to approved budgets and for transfer or reallocation of monies included in approved budgets
- e) the annual consolidated and capital budgets.
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- j) residence rental rate increases greater than 5.0%.
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- m) capital expenditures as determined by the University's Capital Expenditure Authorization Request Policy.
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- o) lands to be transferred to the University of Alberta Properties Trust Inc.
- p) the appointment and renewal of terms of office of directors of the University of Alberta Properties Trust Inc.
- q) the university's long-range development plan and other master plans for university lands.

- r) recommendations and considers information and reports on matters that in the opinion of the Committee may pose significant risk to the University.

#### 4. Composition

The Committee functions in accordance with the Principles for Board of Governors Standing Committee Composition.

##### Voting Members

###### *Ex-officio (3)*

- a) The Board Chair, by virtue of office
- b) The Chancellor, by virtue of office
- c) The President and Vice-Chancellor, by virtue of office

###### *Appointed (7)*

- d) No more than seven voting members of the Board of Governors or external members of the public, as appointed by the Board or its delegate

##### Non-voting Members

###### *Non-Voting Officials appointed by the President*

- e) Provost and Vice-President (Academic)
- f) Vice-President (Facilities and Operations)
- g) Vice-President (Finance and Administration)
- h) Vice-President (University Relations)
- i) University Secretary
- j) Committee Secretary
- k) Other officers, as determined by the President

##### Chair/Vice-Chair

- l) The Committee Chair and Vice-Chair shall be selected from Committee membership Section 4(d) of these Terms of Reference.
- m) The Vice-Chair undertakes and discharges all duties of the Chair in the absence of the Chair.

#### 5. Committee Process and Procedures

The Committee:

- a) functions in accordance with the Board's General Committee Terms of Reference.
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#### 6. Reporting to the Board of Governors

The Committee reports regularly to the Board of Governors with respect to its activities and decisions.

##### Decision History:

DATE	DECISION-MAKER	DECISION
2019-05-28	Board Finance and Property Committee	Recommended
2019-06-14	Board of Governors	Approved

**Governance Executive Summary**  
**Action Item**

<b>Agenda Title</b>	<b>2021-2022 International Tuition Fee Proposal for Incoming Students</b>
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**Motion**

THAT the Board Finance and Property Committee, on the recommendation of the General Faculties Council Academic Planning Committee, recommend that the Board of Governors approve tuition fees to take effect for the Fall 2021 intake of new international students, as set forth in Attachment 1.

**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation
Proposed by	Provost and Vice-President (Academic) and Vice-President (Finance & Administration)
Presenter(s)	Steven Dew, Provost and Vice-President (Academic) and Gitta Kulczycki, Vice-President (Finance & Administration)

**Details**

Responsibility	Provost and Vice-President (Academic) and Vice-President (Finance & Administration)
The Purpose of the Proposal is <i>(please be specific)</i>	To propose tuition fees for the Fall 2021 intake of new international students, compliant with the requirements imposed by Bill 19 and associated Alberta Tuition Framework and Guidelines.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>In 2019, the Board of Governors, on the recommendation of APC, approved a new program-based tuition model for incoming international students. The new model was implemented for the Fall 2020 intake of international students.</p> <p>Largely due to concerns about the impact that Covid-19 may have on our incoming international students, we are not proposing any changes to the current program-based rates for the Fall 2021 intake.</p> <p>Note, however, that the attachment includes a number of programs that have been reclassified to fit into the new tuition model and as a result an international rate needed to be established. These programs were previously classified as “Cost Recovery” but no longer meet the updated definition of Cost Recovery. All listed are confirmed to be tuition fee regulated going forward.</p> <p>Note that this proposal applies only to international students admitted for the Fall 2021 term. Current international students admitted prior to Fall 2020 (the first intake in the program-based model) will continue to be assessed tuition based on their registration and are subjected to annual increases approved by the Board of Governors.</p>
Supplementary Notes and context	

**Engagement and Routing** (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)  <For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a> >	<p><b><u>Those who are actively participating:</u></b></p> <ul style="list-style-type: none"> <li>● Office of the Provost and Vice-President (Academic)</li> <li>● Office of the Vice-President (Finance and Administration)</li> <li>● Strategic Analysis and Data Warehouse</li> <li>● Office of the Registrar</li> <li>● Faculty of Graduate Studies and Research</li> <li>● Office of Resource Planning</li> <li>● University of Alberta International</li> </ul>
	<p><b><u>Those who have been consulted:</u></b></p> <ul style="list-style-type: none"> <li>● Tuition Budget Advisory Committee (including representatives of the Students' Union and the Graduate Students' Association)</li> <li>● Deans' Council</li> <li>● President's Executive Committee</li> </ul>
Approval Route (Governance) (including meeting dates)	APC - May 20, 2020 BFPC - May 26, 2020 Board of Governors - June 19, 2020

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	<p><b>Build</b> a diverse, inclusive community of exceptional students, faculty and staff from Alberta, Canada, and the world.  <b>Sustain</b> our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all.</p>	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input checked="" type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	<i>Post-Secondary Learning Act</i> of Alberta APC Terms of Reference BFPC Terms of Reference	

Attachments

1. Proposed Tuition Rates for Incoming International Student 2021/22 (7 pages)

*Prepared by:* Kathleen Brough, Senior Administrative Officer, Office of the Provost and Vice-President (Academic)

## International Tuition Proposal 2021-22

### 1. Undergraduate Program Based Tuition Bands

Note: These bands exclude the following programs: Law, Pharmacy, Dentistry, Dental Hygiene, and Medicine.

International Undergraduate Cohort	2020-21 Program Total	2021-22 Program Total	Credits
Faculty of Engineering Degree Programs*	Program Total \$158,000 Annual Rate \$39,500	Program Total \$158,000 Annual Rate \$39,500	Varies*
Faculty of Business Degree Programs	Program Total \$105,000 Annual Rate \$35,000	Program Total \$105,000 Annual Rate \$35,000	90
Degree Programs in: Faculty of Arts, Faculty of Agricultural Life and Environmental Sciences, Faculty of Kinesiology Sport and Recreation, Faculty of Science, Faculty of Open Studies	Program Total \$118,000 Annual Rate \$29,500	Program Total \$118,000 Annual Rate \$29,500	120
Degree Programs in: Augustana Faculty, Faculte Saint Jean, Faculty of Education, Faculty of Native Studies, Faculty of Nursing, Faculte Saint Jean, Augustana Faculty	Program Total \$108,000 Annual Rate \$27,000	Program Total \$108,000 Annual Rate \$27,000	120
BSc in Radiation Therapy	Program Total \$147,500 Annual Rate \$36,875	Program Total \$147,500 Annual Rate \$36,875	150
BSc in Medical Laboratory Science	Program Total \$92,430 Annual Rate \$30,810	Program Total \$92,430 Annual Rate \$30,810	94

\*Engineering programs vary slightly in credits pending students' choice in registrations. The credits guaranteed for a program will be communicated at the time of admission.

## 2. Bridging Program Per Course Rate

International Undergraduate Cohort	2020-21 Per Course	2021-22 Per Course
Bridging Program – (All Programs)	\$2,950	\$2,950

## 3. Law, Pharmacy, Dentistry, Dental Hygiene, and Medicine

International Undergraduate Cohort	2020-21 Program Total	2021-22 Program Total	Credits
Doctor of Pharmacy (Pharm D) (4 yrs)	Program Total \$200,000 Annual Rate \$50,000	Program Total \$200,000 Annual Rate \$50,000	141
Juris Doctors (JD) Program (3 yrs)	Program Total \$141,942.78 Annual Rate \$47,314.26	Program Total \$141,942.78 Annual Rate \$47,314.26	92
Doctor of Dental Surgery (4 yrs)	Program Total \$357,045.80 Annual Rate \$89,261.44	Program Total \$357,045.80 Annual Rate \$89,261.44	214
Bachelor of Science in Dental Hygiene (3 yrs)	Program Total \$101,968.92 Annual Rate \$33,989.64	Program Total \$101,968.92 Annual Rate \$33,989.64	99.5

## 4. College Saint-Jean

International College	2020-21 Program Total	2021-22 Program Total	Credit
College Saint-Jean – Diploma (2 yrs)	\$25,000	\$25,000	60
College Saint-Jean – Certificate (1 yrs)	\$12,500	\$12,500	30

## 5. Undergraduate Per Course Rate

Per Course Items	2020-21 Payment per Course (Indexed to 3 units of Course Weight)	2021-22 Payment per Course (Indexed to 3 units of Course Weight)
Rehabilitation Medicine – Undergraduate Special and Visiting Students only	\$2950	\$2950

Medicine and Dentistry – Undergraduate Special and Visiting Students only	\$2950	\$2950
English Language School – All courses taken by Undergraduate or Graduate Students	\$2950	\$2950

#### 6. Thesis based tuition for PhD and Masters Programs

International Graduate Cohort	2020-21 Program Total	2021-22 Program Total	Years
Thesis Based Masters (All Specializations)	Program Total \$34,800 Annual Rate \$8,700	Program Total \$34,800 Annual Rate \$8,700	4 Years
PhD (All Specializations)	Program Total \$52,200 Annual Rate \$8,700	Program Total \$52,200 Annual Rate \$8,700	6 Years
All Programs – International Graduate Tuition Increases (offset by equivalent financial support)	\$4000	\$4000	

#### 7. Course Based Masters-Standard Fee Index and Program Tuition

Note: This rate excludes some specialized programs such as Integrated Petroleum Geoscience, Master of Public Health etc.

International Graduate Cohort	2020-21 3 Credit Course	2021-22 3 Credit Course	Fall and Winter
Standard Course Based Master's	\$1,864.30	\$1,864.30	N/A
All Programs – International Graduate Tuition Increase (offset by equivalent financial support)	N/A	N/A	\$4,000

#### 8. Specialized Course Based Masters Tuition for Masters in Business Administration (MBA) and Masters of Engineering (MEng)

International Graduate Cohort (MBA and MEng)	2020-21 Program Total	2021-22 Program Total	Credits



Master's in Engineering (All Specializations)	\$39,500	\$39,500	Varies
Master's in Business Administration	\$56,563.20	\$56,563.20	60
All Programs – International Graduate Tuition Increase (offset by equivalent financial support)	N/A	N/A	

**9. Master of Science – Integrated Petroleum Geosciences (Course Based)**

<b>International Graduate Cohort</b>	<b>2020-21 Per Course Rate</b>	<b>2021-22 Per Course Rate</b>
Master of Science – Integrated Petroleum Geosciences (Course Based)	\$3,099.24	\$3,099.24

**10. Previously Classified Cost Recovery**

The programs below have been reclassified to fit into the new tuition model and as a result an international rate needs to be established. These programs were previously classified as “Cost Recovery” but no longer meet the updated definition of Cost Recovery. All listed are confirmed to be tuition fee regulated going forward.

**A) Conversion of Graduate Certificate Programs**

<b>Graduate Certificate Program</b>	<b>2020-21 Per Course Rate</b>	<b>2021-22 Proposed Per Course Rate</b>	<b>\$ Value Difference</b>	<b>2019-20 Enrollment Numbers</b>
Certificat d'études superieures en administration et leadeurship scolaire	\$1,400	\$1,864.30	\$464.30	0
Certificate in School Leadership	\$1,400	\$1,864.30	\$464.30	0
Post-Baccalaureate Certificate in Pain Management – REHAB 535/536/537	\$1,200	\$1,864.30	\$664.30	3

Post-Baccalaureate Certificate in Sexual Health	\$900	\$1,864.30	\$964.30	2
Post-Baccalaureate Certificate in Stroke Rehabilitation – REHAB 540/541/542	\$1,200	\$1,864.30	\$664.30	3
Post-Baccalaureate Certificate in Teaching and Learning in Higher Education – EDPS 560/561	\$1,000	\$1,864.30	\$864.30	0
Post-Baccalaureate Certificate in Indigenous Sport and Recreation	\$1,700	\$2,000	\$300	0
Post-Baccalaureate Certificate in Sports and Recreation Management	\$2,000	\$2,000	\$0	1

**B) Conversion of Course Based Master Programs**

<b>Graduate Master Program</b>	<b>2020-21 Per Course Rate</b>	<b>2021-22 Proposed Per Course Rate</b>	<b>\$ Value Difference</b>	<b>2019-20 Enrollment Numbers</b>
Master of Education in Curriculum and Pedagogy – ONLINE	\$1,022	\$1,864.30	\$842.30	1
Master of Education in Educational Studies	\$1,635.20	\$1,864.30	\$229.10	0
Master of Education in Health Science (HSE)	\$1,600	\$1,864.30	\$264.30	0

Master of Library & Information Science – ONLINE	\$1,022	\$1,864.30	\$842.30	6
Master of Science in Internetworking*	\$2,200	\$2,200	\$0	39
Master of Science Specialization Program in Multimedia	\$2,000	\$2,000	\$0	60
Master of Science in Urban and Regional Planning	\$2,713.72	\$2,713.72	\$0	6
Master of Accounting	\$4,200	\$4,200	\$0	0
Master of Arts in Communications Technology**	[1] \$702	\$3,250		3

\*In addition to the Master of Science in Internetworking course rate a program fee of \$3,500 is charged.

\*\* Fees effective for Spring 2021. In addition to the \$702 Master of Arts in Communications Technology[2] students are assessed a \$3000/year program fee which has also been amalgamated in the new rate.

C) Conversion of Graduate Thesis base Programs

Thesis based Graduate Program	2020-21 Per Program Annual Rate	2021-22 Proposed Annual Rate	\$ Value Difference	2019-20 Enrollment Numbers
Master of Science in Orthodontics, Master of Science in Periodontology	\$16,126.28	\$16,126.28	\$0	3

<b>Doctor of Philosophy in Orthodontics,</b>  <b>Doctor of Philosophy in Periodontology</b>	<b>\$11,162.40</b>	<b>\$11,162.40</b>	<b>\$0</b>	<b>2</b>
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**D) Graduate Programs with no expected International Registration**

<b>Graduate Program</b>	<b>Rate</b>
<b>Post-Master’s Certificate in Business Fundamentals</b>  <b>Post-Master’s Certificate in Innovation and Entrepreneurship,</b>  <b>Pharmacy – Post Professional PharmD Program,</b>  <b>Post-Baccalaureate Certificate in Bridging to Canadian Physical Therapy,</b>	<b>Generally for these programs there is no expected international student registration. If there were to be the course value would be indexed to the approved domestic rate for that given year.</b>

**E) Undergraduate Certificate Program assessed tuition on a course basis**

<b>Undergraduate Program</b>	<b>2020-21 Per Course Rate</b>	<b>2021-22 Proposed Per Course Rate</b>	<b>\$ Value Difference</b>	<b>2019-20 Enrollment Numbers</b>
<b>Certificate in Advanced Adolescent Literacy</b>	<b>[3] \$1,600</b>	<b>\$2,700</b>	<b>\$1,100</b>	<b>0</b>
<b>Certificate in Early Childhood Education</b>	<b>[4] \$1,200</b>	<b>\$2,700</b>	<b>\$1,500</b>	<b>0</b>
<b>Certificate in Teaching Students with Complex Communication Needs</b>	<b>[5] \$1,600</b>	<b>\$2,700</b>	<b>\$1,100</b>	<b>0</b>

<b>Aboriginal Governance &amp; Partnership Certificate Program</b>	<b>\$699</b>	<b>\$2,700</b>	<b>\$2,001</b>	<b>0</b>
<b>BSc in Environmental and Conservation Science (Yukon College)</b>	<b>\$532.08</b>	<b>\$2,950</b>	<b>\$2,417.92</b>	<b>0</b>

Note these are aligning with their approved Faculty Rates.

**F) International Visiting Student Program Rate**

<b>Undergraduate Program</b>	<b>2020-2021 Per Year Rate</b>	<b>2021-202 Proposed Per Year Rate</b>	<b>\$ Value Difference</b>	<b>2019-20 Enrollment Numbers</b>
<b>International Visiting Student Program</b>	<b>\$2,481</b>	<b>\$3,100</b>	<b>\$619</b>	<b>107</b>

**G) MBA Cost Recovery conversion to Tuition Regulated**

<b>Previous Cost Recovery MBA Graduate Programs</b>	<b>2020-21 Per Program Rate</b>	<b>2021-22 Proposed Program Rate</b>	<b>\$ Value Difference</b>	<b>2019-20 Enrollment Numbers</b>
<b>Executive Master of Business Administration</b>	<b>\$67,000</b>	<b>\$77,500</b>	<b>\$10,500</b>	<b>1</b>
<b>Master of Business Administration – Fort McMurray</b>	<b>\$45,000</b>	<b>\$52,500</b>	<b>\$7500</b>	<b>0</b>

**Governance Executive Summary**  
**Action Item**

<b>Agenda Title</b>	<b>Long Range Development Plan Amendment 2020 (Michener Park)</b>
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**Motion**

THAT the Board Finance and Property Committee, on the recommendation of the General Faculties Council Facilities Development Committee, ~~under delegated authority from GFC,~~ recommend that the Board of Governors approve the removal of Michener Park (Section 6.3) from the Long Range Development Plan 2002.

**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation
Proposed by	Andrew Sharman, Vice-President (Facilities and Operations)
Presenter(s)	<ul style="list-style-type: none"> <li>Emily Ball, Director, Community Relations, Government and Community Relations, University Relations</li> <li>Ben Louie, University Architect, Planning and Project Delivery, Facilities and Operations</li> </ul>

**Details**

Responsibility	Vice-President (Facilities and Operations)
The Purpose of the Proposal is <i>(please be specific)</i>	To amend the university's Long Range Development Plan (LRDP) by removing Section 6.3, Michener Park, located on South Campus.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>Development of university lands is governed through the Post-secondary Learning Act (PSLA) by means of a Long-Range Development Plan (LRDP). An LRDP guides the planning and development over a 30-year window, directing physical growth at campus sites across the university. An LRDP is derived from, and is responsive to, the university's strategic directions and is, therefore, a flexible document that is amended as substantial alterations are made to the university's guiding directions. The PSLA also outlines the consultation process required for amending an LRDP including a defined consultation protocol.</p> <p>As changes to the LRDP are made over time, the original 2002 document remains physically unchanged, but amendments are posted to the Campus Planning website: <a href="https://www.ualberta.ca/vice-president-facilities-operations/planning/office-of-the-university-architect/campus-planning/index.html">https://www.ualberta.ca/vice-president-facilities-operations/planning/office-of-the-university-architect/campus-planning/index.html</a></p> <p>Michener Park residences will be closed effective August 1, 2020. The university has received approval from the Government of Alberta to transfer the Michener Park site to the University of Alberta Properties Trust Inc. (UAPTI) for future development, although such a transfer has yet to occur.</p> <p>Michener Park is currently zoned as an Alternate Jurisdiction and planned under section 6.3 of the University of Alberta Long Range Development Plan 2002. At the point Michener Park is transferred to the UAPTI, it would no longer be appropriate for its use to be guided by the LRDP. Rather, it will fall under the municipal zoning regulations and any development will follow the municipal planning and development process. As a result, it is necessary to delete section 6.3 of the University of Alberta Long Range Development Plan. This would be the</p>

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	<p>first instance of the University of Alberta removing a parcel of land from its LRDP.</p> <p>The Board of Governors has the authority to amend the LRDP. If approved, the Board of Governors will submit a package to the Minister of Advanced Education including details of the consultative process. The role of the Minister is to ensure the university has met the obligations of the government's community consultation protocol; not to approve the amendment itself.</p> <p>A summary of the university's community consultation is included in Attachments 2 and 3.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

**Engagement and Routing** (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)	<p><b><u>Those who are actively participating:</u></b></p> <ul style="list-style-type: none"> <li>• GFC Facilities Development Committee (FDC)</li> <li>• Board Finance and Property Committee (BFPC)</li> <li>• Board of Governors</li> </ul>
	<p><b><u>Those who have been consulted:</u></b></p> <ul style="list-style-type: none"> <li>• Ancillary Services' staff and residents of Michener Park</li> <li>• Campus Recreation, Faculty of Kinesiology, Sports and Recreation</li> <li>• City of Edmonton Planning and Development Services</li> <li>• Members of South Campus Consultation Group, residents of neighbouring communities, and the general public.</li> </ul>
	<p><b><u>Those who have been informed:</u></b></p> <ul style="list-style-type: none"> <li>• The LRDP Amendment process was led jointly by Government and Community Relations (University Relations) and the Office of the University Architect (Facilities and Operations).</li> <li>• A comprehensive summary of the significant campus community and public consultation that has been undertaken is attached.</li> </ul>
Approval Route (Governance) (including meeting dates)	<p>In addition to FDC, the following governance milestones are anticipated:</p> <ul style="list-style-type: none"> <li>• Board Finance and Property Committee (BFPC): May 26, 2020</li> <li>• Board of Governors: June 19, 2020</li> </ul>

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	<b>SUSTAIN</b>	
	23. OBJECTIVE: Ensure that the University of Alberta's campuses, facilities, utility, and information technology infrastructure can continue to meet the needs and strategic goals of the university.	
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input checked="" type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input checked="" type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input checked="" type="checkbox"/> Safety <input type="checkbox"/> Student Success

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Legislative Compliance and jurisdiction	<ul style="list-style-type: none"><li>• Post-Secondary Learning Act (PSLA)</li><li>• PSLA Land Use Regulation</li><li>• GFC Facilities Development Committee Terms of Reference</li><li>• Taking Care of our Campuses: Integrated Asset Management Strategy</li></ul>
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Attachments:

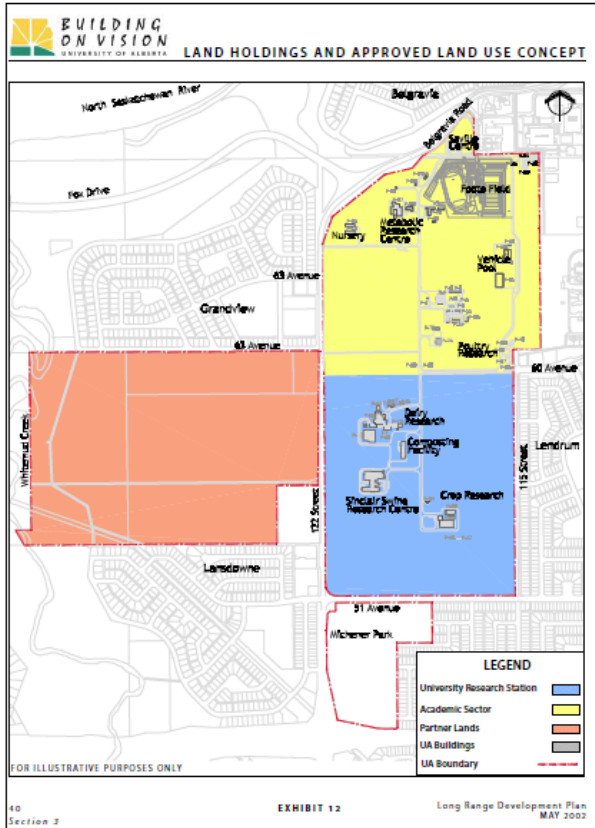
1. Michener Park Maps (2002 LRDP Map, Michener Park & Lease Areas, and Proposed 2020 LRDP Amendment (1 page)
2. Consultation Report – Michener Park LRDP Amendment 2020 (3 pages)
3. Summary of Comments – Michener Park LRDP Amendment 2020 Open House (4 pages)

*Prepared by:* Ben Louie  
University Architect, Planning and Project Delivery, Facilities and Operations  
ben.louie@ualberta.ca

Emily Ball  
Director, Community Relations, University Relations  
emily.ball@ualberta.ca



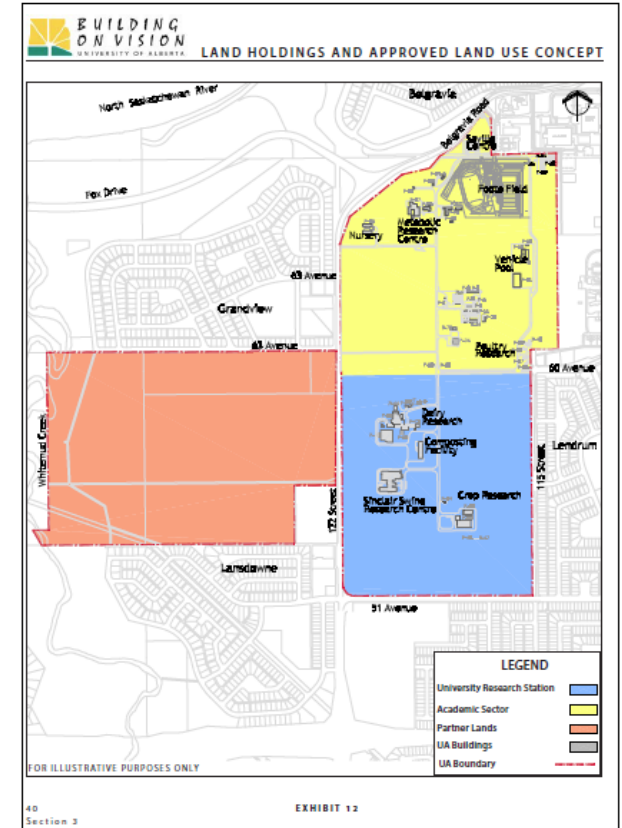
## 2002 LRDP Map



## Michener Park & Lease Areas



## Proposed 2020 LRDP Amendment



## **South Campus – Michener Park Long Range Development Plan (LRDP) Amendment 2020**

### **Consultation Report**

The University of Alberta (U of A) follows the Post-Secondary Learning Act (PSLA), which outlines the consultation process required for an amendment for the Long Range Development Plan (LRPD). The university also follows a consultation protocol outlined in Appendix 18 of the LRDP, which was submitted to the Minister in 2004. An outline of community engagement and how the U of A fulfilled the consultation requirements outlined in Appendix 18 is demonstrated below.

### **Appendix 18 Processes and U of A Actions**

Appendix 18 states:

#### Long Range Development Planning and Amendments

- a) When the University undertakes a new Long Range Development Plan, or amends its existing LRDP, owners of land within 60 metres of the University's land and the host municipality will be notified. Such notification will include date, time and location for an information session to present the conceptual plans, or substantive changes, and an invitation to review, and comment on the planning, in writing 21 days following the presentation.
  - I. U of A action - The U of A mailed letters of notification to owners of land within 60 metres of the U of A South Campus which contained the date, time and location for an information session (open house) to present the amendment for South Campus – Michener Park and an invitation to review, and comment on the amendment in writing 21 days following the presentation (open house). The University also e-mailed letters of notification for the open house to the host municipality, The City of Edmonton. The mailing list was identified by the City of Edmonton, Urban Form and Corporate Strategic Development, City Planning, according to homeowner title information. The letters to residents 60 metres of the University of Alberta South Campus and the City of Edmonton were mailed to allow two weeks advanced notification.
- b) Notification will take the form of a directed letter to each identified stakeholder in a). The planning document will be available through the communications website of the University.

- I. U of A action – The notification in section a) indicated where information for the amendment planning document could be found on U of A website. Please note additional communication tools were used to advertise the November 27, 2019 open house:
    - i. Portable road signs were placed in two locations two weeks prior to the open houses advertising the open houses.
    - ii. An advertisement was placed in the Edmonton Journal newspaper on November 13, 2019 advertising information about the November 27, 2019 open house.
    - iii. Information about the open house was placed on the U of A website on the Community Relations website and the main U of A homepage under Events.
    - iv. Letters of invitation to the open house were also emailed to:
      - Councillor Michael Walters, City of Edmonton
      - Member of the Legislative Assembly of Alberta for Edmonton – Strathcona, Rachel Notley
      - Member of Parliament for Edmonton Strathcona - Heather MacPherson
- c) Following this presentation the University shall publish, within a newspaper, newsletter or publication circulating in the areas in which the University's lands are located, notification of the public of its opportunity to review the proposed LRDP, or amendments, and comment upon it (them). The proposed plan/amendments will be available upon the University's communications website. Comments will be received in writing up to 21 days of the notice.
- I. U of A Action - An ad was placed following the November 27, 2019 open house (which presented the amendment) in the Edmonton Journal newspaper on November 28, 2019 inviting the public to review the proposed amendment and provide comments indicating input would be received in writing up to 21 days of the notice/ad. The proposed amendment was made available on the University's communications website. Portable road signs were placed in two locations on November 28, 2019 for 21 days providing information on where to find the November 27, 2019 open house information and invited the public to view and comment on the materials presented at the open house.
- d) University administration will prepare a summary document that they believe accurately reflects the major concerns and comment expressed. This document will be reviewed by the

stakeholders identified in a), and will be modified until agreement is reached on accuracy. During the planning stage, these concerns will be considered.

- I. U of A action – A summary document from the November 29, 2017 open house (which presented the amendment) that reflected the major concerns and comments expressed from stakeholders was mailed to stakeholders identified in a). on February 5, 2020 with an invitation for stakeholders to send in comments regarding the summary document.
- e) Recommendations to the Board of Governors with respect to the LRDP and/or its amendments will include the consultation summary documents(s), and a document highlighting how administration has used these comments to develop the Plan and recommendations.
- I. U of A action – Attached please find the summary document and information highlighting how administration has used comments from the November 27, 2019 open house to further develop the amendment.
- f) Upon Board of Governors approval, the LRDP and/or amendments will be sent to the Minister for review and confirmation that the contents of the amendment/LRDP comply with the Regulations of the Post-Secondary Learning Act.
- I. U of A action – Once the LRDP Amendment is approved by the Board of Governors, the amendment will be sent to the Minister of Advanced Education for confirmation that the consultation process has been followed.



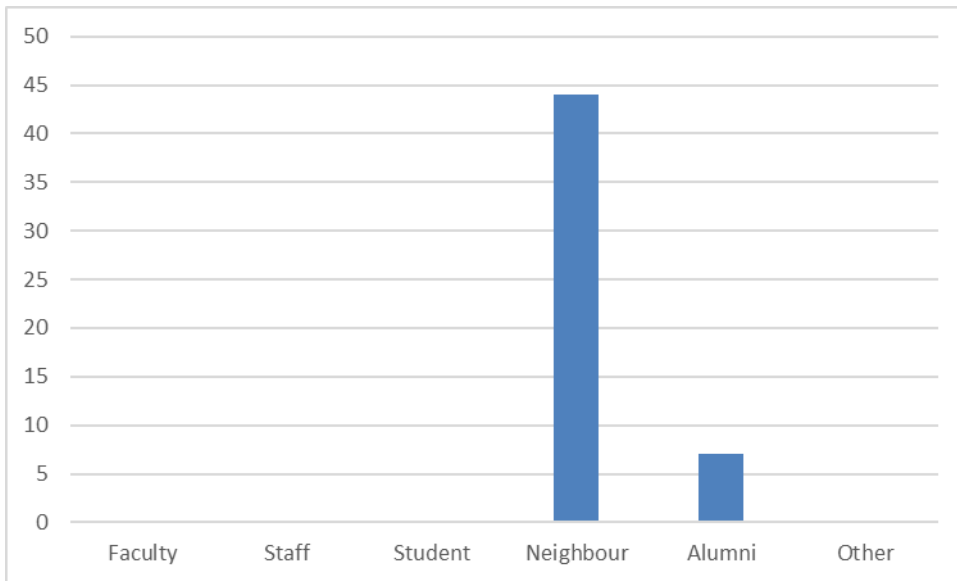
**University of Alberta  
South Campus – Michener Park  
Long Range Development Plan Amendment  
Open House**

**Wednesday, November 27, 2019  
5:00 – 8:00 p.m.  
Saville Community Sports Centre West  
Classroom #4  
11610-65th Ave**

**Summary of Comments**

**55 Comment Forms submitted:**

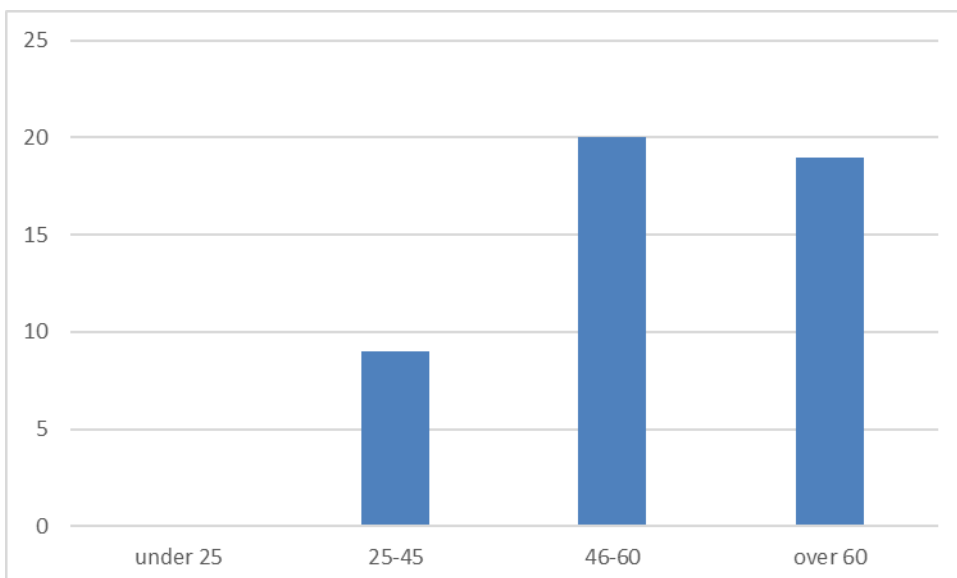
1. Please identify (circle) which of the descriptions below best portrays you:



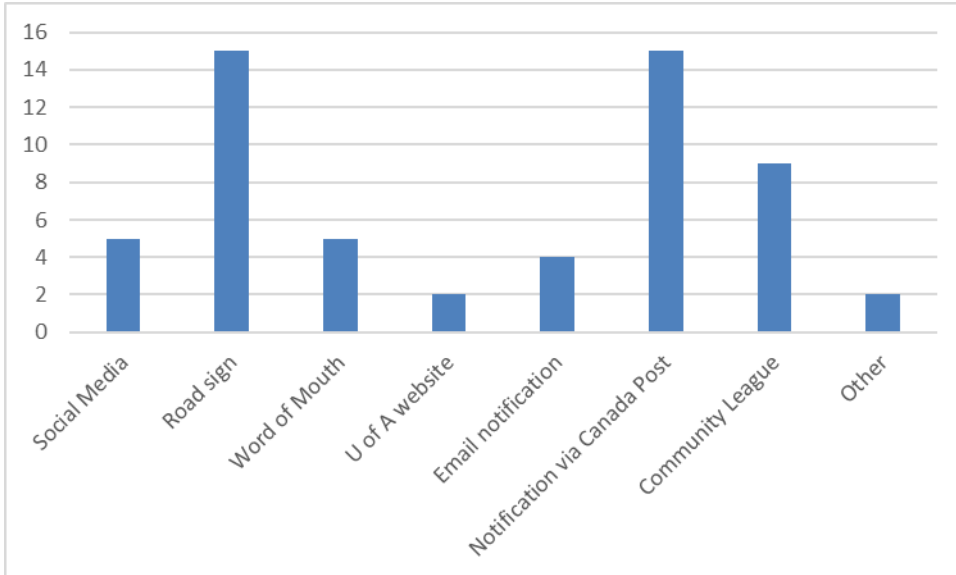
2. If you chose “Other” above, please tell us about yourself.

City of Edmonton, Citizen of Edmonton, Live next to proposed development, U of A Senator, Member of Saville Sports Centre tennis

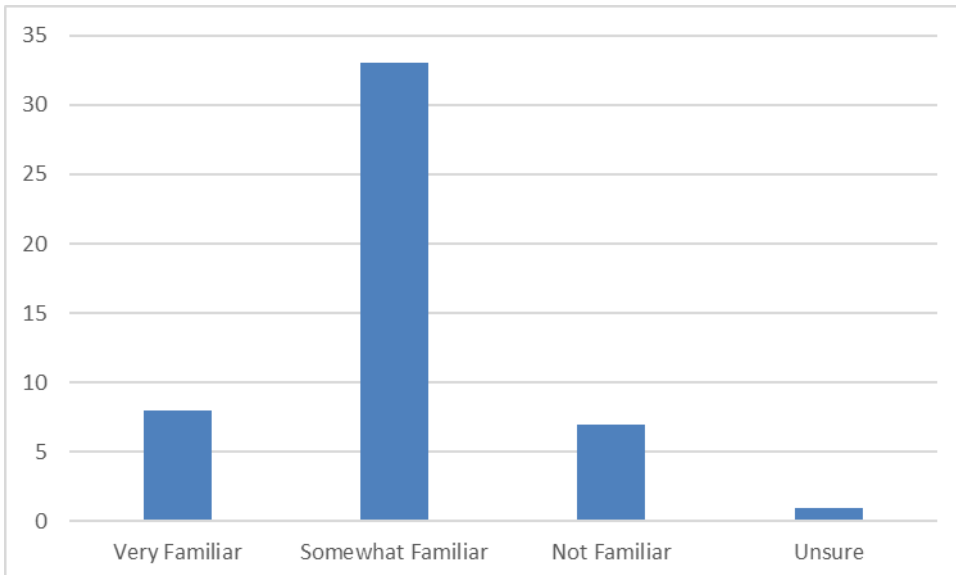
3. Please check the age category that describes you.



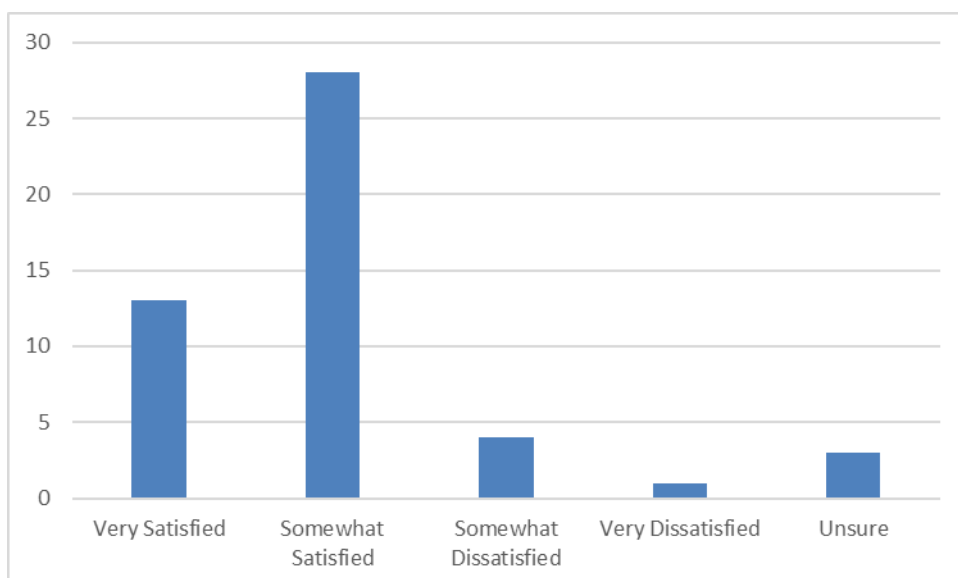
4. How did you hear about this open house?



5. Are you familiar with the purpose of the South Campus – Michener Park Long Range Development Plan Amendment?



6. Did the material that was presented explain the purpose of the South Campus – Michener Park Long Range Development Plan Amendment?



7. Please provide comments regarding Board #2.

Thematic summary:

- **Presentation:** Nice facts, clear and easy to understand, helpful to understand what is going on, provided some history, totally adequate. **Positive general comment.**
- **Response to information:** Information is clear, not much to see at this point, good to have some background, vague. Would have liked a bit more info on how the land was appropriated and with what restrictions, I expected the session to be more informative. **Positive general comment. Will forward community's expectation to UAPTI.**
- **Future planning:** What happens to the site if it is not part of the LRDP and the UAPTI does not get approved for some time? What provisions are there for family accommodations elsewhere? Why is Michener Park being removed from the LRDP? **GoA approved transfer of property to UAPTI. Alternate option for family accommodation arrangement has been arranged. Michener Park is removed from the LRDP as it will be developed by UAPTI in future and not the University.**

8. Please provide comments regarding the proposed 2020 LRDP Amendment on Board #4

Thematic summary:

- **Presentation:** Exciting, very clear, exciting opportunity for some environmentally friendly innovative leading edge mixed use development, the board is clearly presented, we are glad to see it being put into the trust, removal of the Michener Park area from the 2002 LRDP is appropriate. **Positive general comments.**
- **Concerns:** The long range plan was vague since it was last revised, with the current economic situation in Alberta I think the LRDP is not realistic, I care about is the availability of affordable student housing. **The LRDP is intended as a long range planning document with a 30 year planning horizon. Remark noted for future consideration.**
- **Site safety:** I have concerns regarding timelines for development - or rather the lack there of. Derelict, empty buildings attract squatters. They become a fire hazard and do not make for a safe and healthy living community. What is the plan for Michener Park after August 2020? The university should explain how the site will be policed by the U of A and then the Trust. I believe there is a high probability the site will be vandalized and squatted quickly and it will be hard to manage the vandalization and squatting without a substantial amount of money. Razing the area might be the only solution. It seems likely possible the trust will find it hard to develop the site. **Remark noted for operational and implementation consideration.**
- **Future planning:** As a resident of Malmo I would really like to see mixed use, transit orient development. It should be not be low density housing form. More medium and high density, family orientated units with high quality green space and plazas and playgrounds. Having the area be developed oriented to families allows mature schools in the area to thrive. **Suggestion to be forwarded to UAPTI for future planning consideration.**

9. Please provide any further general comments you may have:

Thematic summary:

- **Presentation:** Clear, concise with knowledgeable presenters. Thanks for opportunity to learn of this change. Hope all goes well with the transfer. Looking forward to providing input to trust of plans - hope they maintain character of neighbourhood - respect trees, low density etc. **Positive general comment.**
- **UAPTI:** The land transfer makes sense financially for the university so long as the demolition occurs promptly. When will the land be transferred to the Trust? Does the trust "own" the land? Can it be sold? Do all profits go into an

endowment? Are other properties schedules to be transferred? As a neighbour I am very concerned with the long range plans of the U of A regarding land use. What role will neighbouring communities have in planning, design and type of buildings? Can zoning be commercial? **Questions, concerns and suggestion to be forwarded to UAPTI for future planning consideration.**

- **Site security:** As we reside in a property that backs on to Michener Park in Malmo our priority is the security and safety once it is shut down in August. Details of how it will be monitored are important to us. Under no circumstances should access to the site (even during demolition) be opened from the western end of 48 avenue. **Remarks noted for operational and implementation consideration.**
- **Communications:** Would like to know if the outdoor tennis courts will still be accessible after August 2020. What is the plan for the U of A tower and Vanier Place? Keeping a website current with information such as timeline, land plans as they develop would be greatly appreciated by your neighbours. I hope the trust will continue to be transparent with the community about what the plans are for this land. As this is the first time U of A is transferring land to a trust, expect clear communication from that group going forward in conjunction with the COE planning. How will you keep us all informed? Moving forward my hope is continued communication with the surrounding neighbourhoods and ensuring the plans for Michener Park fit with the surrounding community. **Operation of current tennis courts will be operational until August 2021. Questions, concerns and suggestions on communication flow to neighbours to be forwarded to UAPTI for future planning consideration.**
- **West 240:** The amendment step appears straight forward and necessary. My motivations for coming was to see that there were no changes to the other parts of south Campus (i.e. West 240). Would like to hear of any plans for the West 240. **LRDP amendment does not impact on Sector 14 of South Campus (West 240).**
- **Planning:** Looking forward to the development plan for Michener Park especially how to integrate it in a community inclusive way with Malmo Plains. I am happy that you are freeing this property up for future development. I would strongly encourage steps to be taken to ensure that the vacant properties not be allowed to stand empty, This presents a safety and livability concern for your neighbours. Would rather see it leveled and used as temp park/ride until future development is agreed upon than leaving buildings up. Multipurpose space such as maker space rather than traditional retail would be good/positive and mixed with residential (higher density). Would love to still see mature U of A students and families here. We worry about private development of university lands. We worry about increased traffic and decreased safety for our neighbourhoods. To be a success the developer should work with the surrounding communities to communicate and co-design vision, goals and desired outcomes for the development. **Suggestions to be forwarded to UAPTI for future planning consideration.**



**Governance Executive Summary**  
**Action Item**

<b>Agenda Title</b>	<b>Disposition of Land, Lot 84</b>
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**Motion**

<p>THAT the Board Finance and Property Committee recommend that the Board of Governors:</p> <p>a) approve, on terms and conditions acceptable to the Vice-President (Facilities and Operations), the disposition of real property known as Lot 84, located at 8327 112 Street, Edmonton, Alberta, and legally described as:</p> <p style="padding-left: 40px;">Lots 18 to 22 Block 159 Plan I23A EXCEPTING THEREOUT ALL MINES AND MINERALS</p> <p style="padding-left: 40px;">and</p> <p>b) make an application to the Minister of Infrastructure for the required approval in the form of a Ministerial Order for the granting of the disposition, as set forth in Attachment 3.</p>
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**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation
Proposed by	Andrew Sharman, Vice-President (Facilities and Operations)
Presenter(s)	Andrew Sharman, Vice-President (Facilities and Operations)

**Details**

Office of Administrative Responsibility	Vice-President (Facilities and Operations)
The Purpose of the Proposal is ( <i>please be specific</i> )	To seek approval for the disposition of parking Lot 84, located at 8327 112 Street, Edmonton, Alberta and, subsequently, request the approval of the Minister of Infrastructure in the form of a Ministerial Order.
Executive Summary ( <i>outline the specific item – and remember your audience</i> )	The property, known as parking Lot 84, was purchased by the university when it became available in 1989 and 1996, as a strategic acquisition adjacent to north campus. The property has been used as a surface parking lot since acquisition. The university's current Integrated Asset Management Strategy has identified this surface parking lot as non-core to the university's academic and research mission. Due to its location across from the Mazankowski Alberta Heart Institute, Alberta Health Services was approached about acquiring the land, but their Manager Land Services – North declined interest.
Supplementary Notes	

**Engagement and Routing** (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p>&lt;For information on the protocol see the <a href="#">Governance</a></p>	<p><b><u>Those who are actively participating:</u></b></p> <ul style="list-style-type: none"> <li>• Director, Real Estate services – U of A</li> <li>• Vice President (Facilities and Operations) – U of A</li> </ul> <p><b><u>Those who have been consulted:</u></b></p> <ul style="list-style-type: none"> <li>• Manager Land Services – North – Alberta Health Services</li> <li>• Assoc. Vice President, Ancillary Services – U of A</li> </ul>
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Item No. 9

<a href="#">Resources section Student Participation Protocol</a> >	<p><i>Those who have been informed:</i></p> <ul style="list-style-type: none"> <li>• Director, Community Relations – U of A</li> </ul>
Approval Route (Governance) (including meeting dates)	<ul style="list-style-type: none"> <li>• Board Finance and Property Committee: May 26, 2020</li> <li>• Board of Governors: June 19, 2020</li> </ul>

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	<p><b><i>SUSTAIN</i></b></p> <p>23. OBJECTIVE: Ensure that the University of Alberta’s campuses, facilities, utility, and information technology infrastructure can continue to meet the needs and strategic goals of the university.</p> <p>i. Strategy: Secure and sustain funding to plan, operate, expand, renew, and optimize the use of campus infrastructure to meet evolving teaching and research priorities.</p>	
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input checked="" type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input checked="" type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	<ul style="list-style-type: none"> <li>• Post-secondary Learning Act, Section 67(1.1)(a)</li> <li>• Long Range Development Plan</li> <li>• Board Finance and Property – Terms of Reference</li> </ul>	

Attachments:

1. Briefing Note (1 page)
2. Site Plan (1 page)
3. Board Resolution (1 page)

Prepared by: R. Craig Moore  
Director, Real Estate Services, Facilities and Operations  
craig.moore@ualberta.ca

**Disposition of Land, Lot 84**  
Real Estate Services  
Facilities and Operations**Background**

The property, known as parking Lot 84, was purchased by the university in 1989 and 1996, as a strategic acquisition adjacent to north campus. The property has been used as a surface parking lot since acquisition.

**Timing of Transaction or the Terms of Arrangement**

The university's current Integrated Asset Management Strategy has identified this surface parking lot as non-core to the university's academic and research mission.

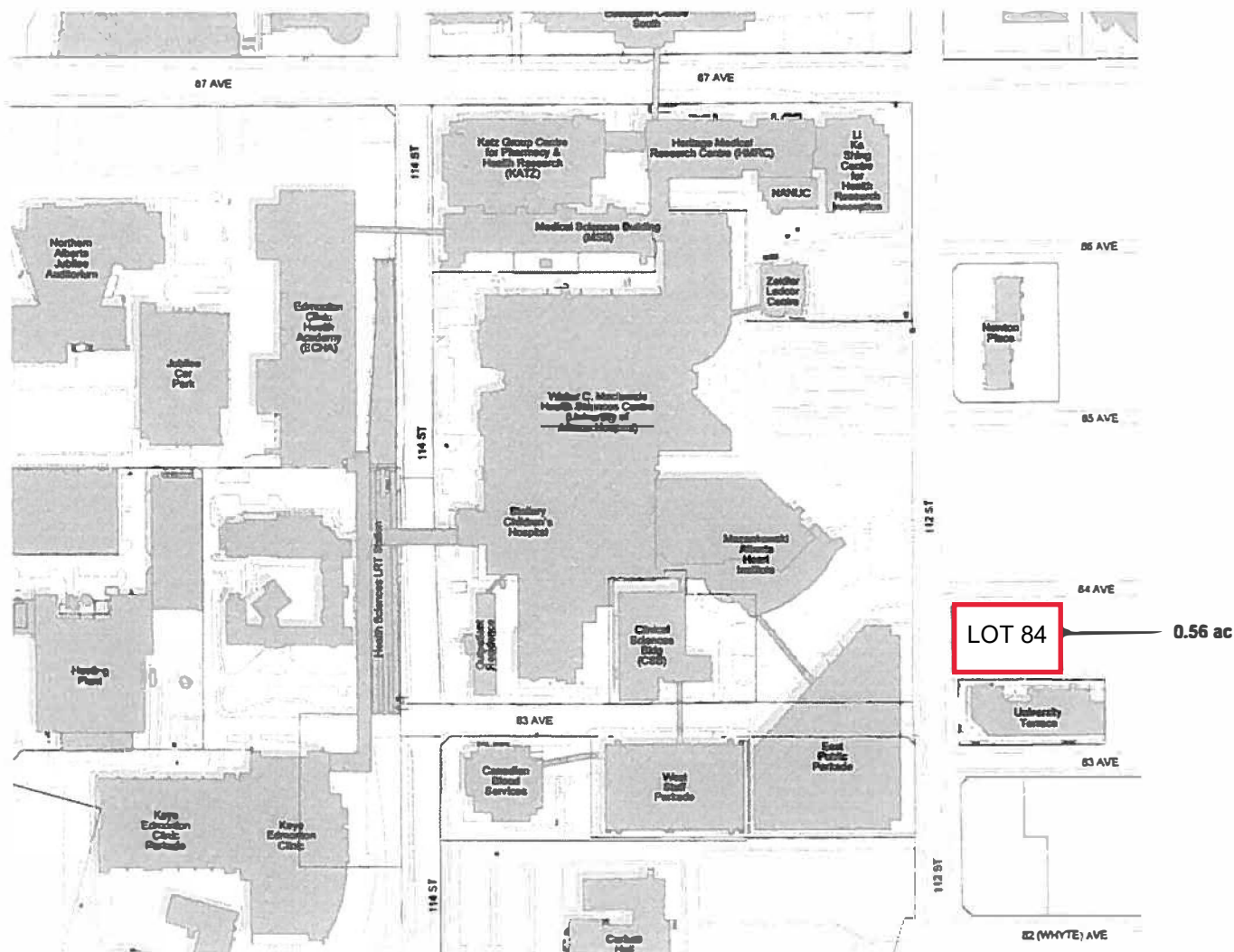
**Risks and Financial Impact to the Institution**

The parking lot was appraised in September 2019 at \$4.6 million. Recently the parking lot has generated about \$250,000 annually, split 50/50 between the university endowment and parking services.

Due to its location, across from the Mazankowski Alberta Heart institute, Alberta Health Services was approached about acquiring the land, but their Manager Land Services – North declined any interest.

 **North Campus, Lot 84**  
SCALE: N.T.S.

**Plan I23A, Block 159, Lots 18 to 22 (0.56 ac / 0.23 ha) (All or portions of 0.56 acres, location outlined in red)**



**RESOLUTION OF**

**The Governors of the University of Alberta**

**IT IS HEREBY RESOLVED:**

THAT, subject to the prior approval of the Minister of Infrastructure under section 67 of the *Post-secondary Learning Act*, The Governors of the University of Alberta authorizes and approves to sell its interest in Lot 84, 8327 112 Street in Edmonton which is surplus to the needs of the University of Alberta and which is contained within the parcel legally described as Lots 18 to 22, Block 159, Plan I23A.

I hereby certify that this resolution has full force and effect on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Chair, the Governors of the University of Alberta

**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	<b>Disposition of Land, Camrose Condo</b>
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**Motion**

THAT the Board Finance and Property Committee recommend that the Board of Governors approve, on terms and conditions acceptable to the Vice-President (Facilities and Operations), the disposition of real property located at 407, 5419 49 Avenue, Camrose, Alberta, and legally described as:

Condominium Plan 0324177

Unit 31

And 312 UNDIVIDED ONE TEN THOUSANDTH SHARES IN THE COMMON PROPERTY  
EXCEPTING THEREOUT ALL MINES AND MINERALS

**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation
Proposed by	Andrew Sharman, Vice-President (Facilities and Operations)
Presenter(s)	Andrew Sharman, Vice-President (Facilities and Operations)

**Details**

Office of Administrative Responsibility	Vice-President (Facilities and Operations)
The Purpose of the Proposal is <i>(please be specific)</i>	To seek approval for the disposition of real property located in Camrose, Alberta.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	In June 2019, a condominium in Camrose was donated to the University of Alberta Augustana Faculty and, as a condition of the donation, the donor would retain a life estate, at no charge, until such time as the donor's death. On March 10, 2020, the donor passed away at the age of 98.  It was known and agreed to by all parties that, upon the transfer of the condominium to the university, it would be sold with the net proceeds being made available to the faculty.  The Post-secondary Learning Act (s.67) stipulates that disposition of donated land, such as this, does not require approval of the Government of Alberta.
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

**Engagement and Routing (Include meeting dates)**

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)	<b><u>Those who are actively participating:</u></b>
	<ul style="list-style-type: none"> <li>• R. Craig Moore, Director, Real Estate Services – U of A</li> <li>• Matt Weaver, Director, Office of the Recording Secretary – U of A</li> <li>• Ben Esch, General Counsel Office – U of A</li> </ul>
	<b><u>Those who have been consulted:</u></b>
	<ul style="list-style-type: none"> <li>• Dean, Augustana Campus</li> <li>• Vice-President (Facilities and Operations)</li> </ul>

Item No. 10

<For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a> >	<u>Those who have been informed:</u> •
Approval Route (Governance) (including meeting dates)	<ul style="list-style-type: none"> <li>• Board Finance and Property Committee: May 26, 2020</li> <li>• Board of Governors: June 19, 2020</li> </ul>

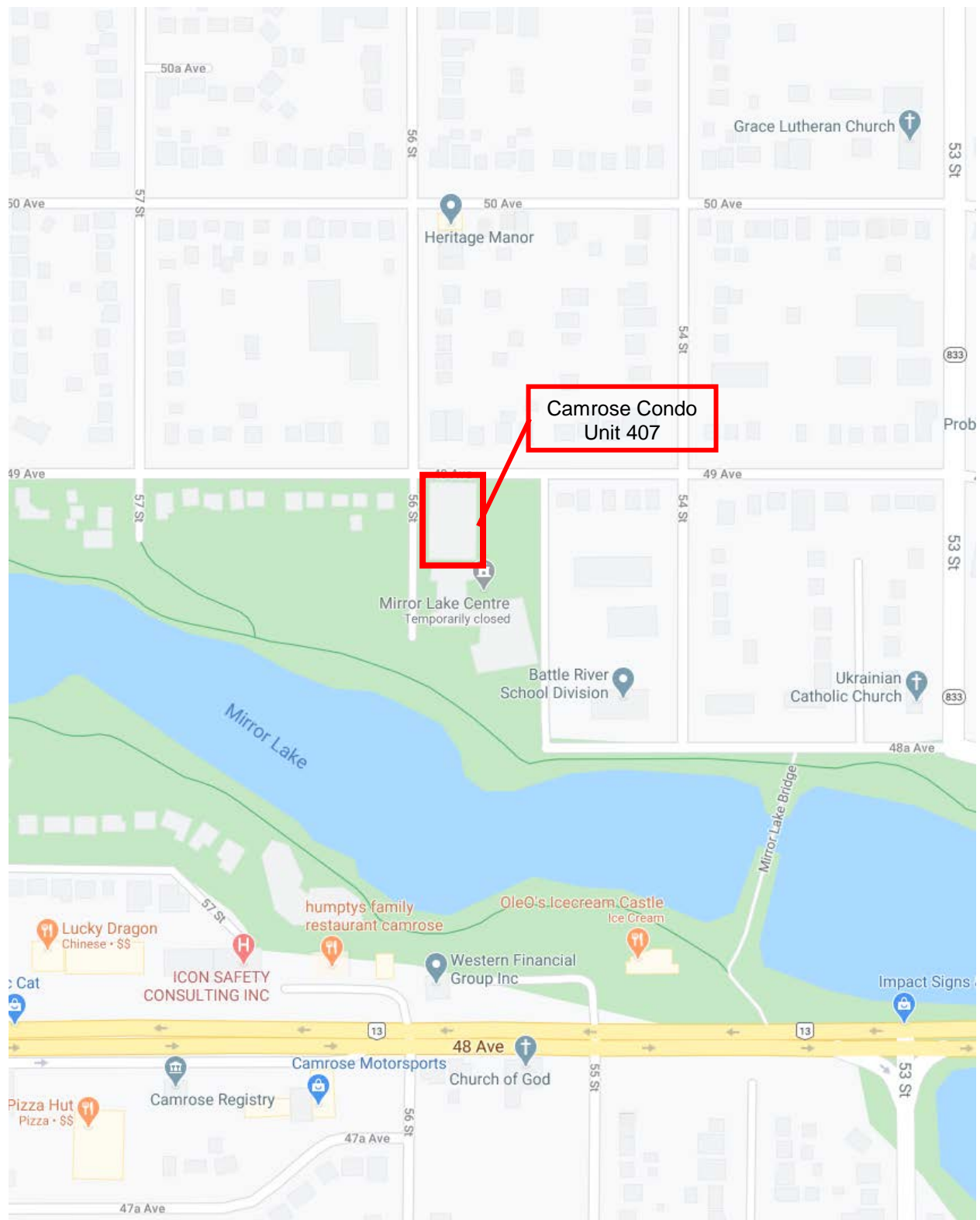
**Strategic Alignment**

Alignment with <i>For the Public Good</i>	<p><b><u>SUSTAIN</u></b> 23. OBJECTIVE: Ensure that the University of Alberta’s campuses, facilities, utility, and information technology infrastructure can continue to meet the needs and strategic goals of the university. i. Strategy: Secure and sustain funding to plan, operate, expand, renew, and optimize the use of campus infrastructure to meet evolving teaching and research priorities.</p>			
Alignment with Core Risk Area	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0" data-bbox="568 798 1547 1008"> <tr> <td data-bbox="568 798 1088 1008"> <input type="checkbox"/> Enrolment Management  <input type="checkbox"/> Faculty and Staff  <input checked="" type="checkbox"/> Funding and Resource Management  <input type="checkbox"/> IT Services, Software and Hardware  <input type="checkbox"/> Leadership and Change  <input checked="" type="checkbox"/> Physical Infrastructure         </td> <td data-bbox="1088 798 1547 1008"> <input type="checkbox"/> Relationship with Stakeholders  <input type="checkbox"/> Reputation  <input type="checkbox"/> Research Enterprise  <input type="checkbox"/> Safety  <input checked="" type="checkbox"/> Student Success         </td> </tr> </table>		<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input checked="" type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input checked="" type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input checked="" type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input checked="" type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success			
Legislative Compliance and jurisdiction	<ul style="list-style-type: none"> <li>• Post-secondary Learning Act, Section 67(1.1)(a)</li> <li>• Board Finance and Property Committee – Terms of Reference</li> </ul>			

Attachments:

1. Site Plan (1 page)

Prepared by: R. Craig Moore  
Director, Real Estate Services, Planning and Project Delivery, Facilities and Operations  
craig.moore@ualberta.ca





**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	<b>Disposition of Land, Ronning House</b>
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**Motion**

<p>THAT the Board Finance and Property Committee recommend that the Board of Governors:</p> <p>a) approve, on terms and conditions acceptable to the Vice-President (Facilities and Operations), the disposition of real property known as Ronning House, located at 4606 49 Street, Camrose, Alberta, and legally described as:</p> <p>Lot 15 Block 10 Plan 3605U EXCEPTING THEREOUT ALL MINES AND MINERALS</p> <p>and</p> <p>b) make an application to the Minister of Infrastructure for the required approval in the form of a Ministerial Order for the granting of the disposition, as set forth in Attachment 3.</p>
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**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation
Proposed by	Andrew Sharman, Vice-President (Facilities and Operations)
Presenter(s)	Andrew Sharman, Vice-President (Facilities and Operations)

**Details**

Office of Administrative Responsibility	Vice-President (Facilities and Operations)
The Purpose of the Proposal is <i>(please be specific)</i>	To seek approval for the disposition of Ronning House, located at 4606 49 Street, Camrose, Alberta and, subsequently, request the approval of the Minister of Infrastructure in the form of a Ministerial Order.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>Ronning House was built in the early 1900's and was home to Chester Alvin Ronning, a Canadian educator, politician, and diplomat. Chester Ronning was Principal of Camrose Lutheran College (which later became Augustana) from 1927 to 1942. Chester Ronning passed away in 1984 and the Camrose Lutheran College purchased Ronning House in the 1980's.</p> <p>The last several years Ronning house has been home to the Chester Ronning Centre for the Study of Religion and Public Life.</p> <p>Early in 2020 Ronning House underwent a routine engineering inspection resulting in the discovery of serious structural issues. Due to safety concerns the occupant has been relocated to the main Augustana Campus. As the house is not part of the main Augustana Campus and financial resources are not available to repair, the property is to be sold.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

**Engagement and Routing** (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)  <For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a> >	<u><i>Those who are actively participating:</i></u> <ul style="list-style-type: none"> <li>• Associate Vice-President (Operations and Maintenance) – U of A</li> <li>• Director, Real Estate Services – U of A</li> </ul>
	<u><i>Those who have been consulted:</i></u> <ul style="list-style-type: none"> <li>• Dean, Augustana Campus</li> <li>• Vice-President (Facilities and Operations) – U of A</li> </ul>
	<u><i>Those who have been informed:</i></u> <ul style="list-style-type: none"> <li>•</li> </ul>
Approval Route (Governance) (including meeting dates)	<ul style="list-style-type: none"> <li>• Board Finance and Property Committee: May 26, 2020</li> <li>• Board of Governors: June 19, 2020</li> </ul>

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	<u><b>SUSTAIN</b></u> 23. OBJECTIVE: Ensure that the University of Alberta’s campuses, facilities, utility, and information technology infrastructure can continue to meet the needs and strategic goals of the university. i. Strategy: Secure and sustain funding to plan, operate, expand, renew, and optimize the use of campus infrastructure to meet evolving teaching and research priorities.	
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input checked="" type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input checked="" type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	<ul style="list-style-type: none"> <li>• Post-secondary Learning Act, Section 67(1.1)(a)</li> <li>• Augustana Campus Long Range Development Plan</li> <li>• Board Finance and Property Committee Terms of Reference</li> </ul>	

Attachments:

1. Briefing Note (1 page)
2. Site Plan (1 page)
3. Board Resolution (1 page)

Prepared by: R. Craig Moore  
 Director, Real Estate Services  
 craig.moore@ualberta.ca

**Disposition of Land, Ronning House**  
Real Estate Services  
Facilities and Operations**Background**

Ronning House was built in the early 1900's and was home to Chester Alvin Ronning, a Canadian educator, politician and diplomat. Chester Ronning was Principal of Camrose Lutheran College (which later became Augustana) from 1927 to 1942. Chester Ronning passed away in 1984 and the Camrose Lutheran College purchased Ronning House in the 1980's.

The last several years Ronning house has been home to the Chester Ronning Centre for the Study of Religion and Public Life.

Early in 2020 Ronning House underwent a routine engineering inspection resulting in the discovery of serious structural issues. Due to safety concerns the Centre has been relocated to the main Augustana Campus.

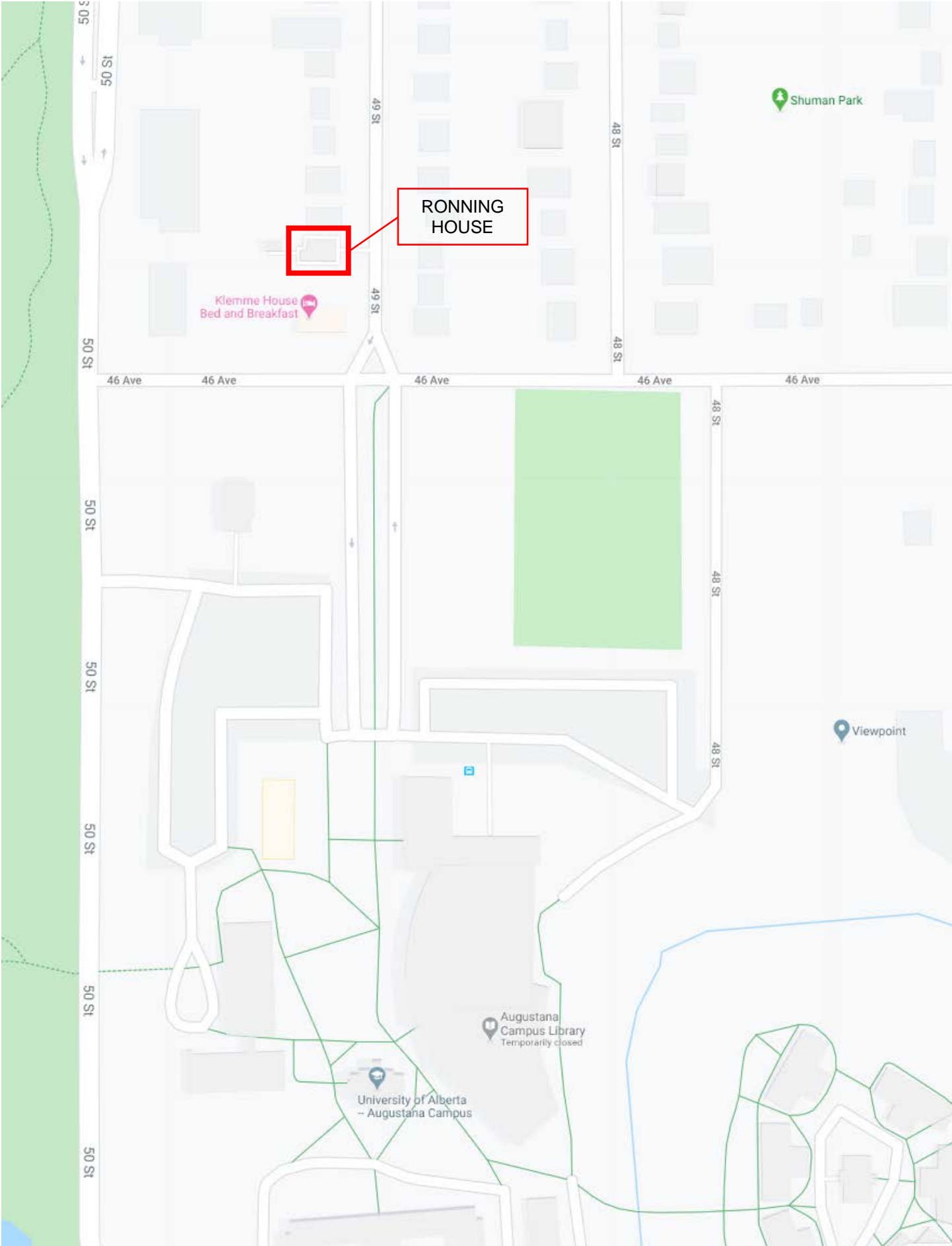
**Timing of Transaction or the Terms of Arrangement**

There are no critical dates related to this disposition. The property will be listed for sale with a residential realtor and any sale would be subject to receipt of the Ministerial Order.

**Risks and Financial Impact to the Institution**

Ronning House has not been designated as a historical asset by the Government of Alberta. Regardless, the University of Alberta remains committed to retaining historical assets and continues to evaluate where the highest and more viable needs are to do so. The investment into Emily Murphy House and Dentistry Pharmacy Centre have been part of these decisions. As for Ronning House, Facilities and Operations has confirmed with the Augustana Faculty and the City of Camrose as to whether there is particular significance to this property considering who once lived there. The Chester Ronning Centre for the Study of Religion and Public Life will continue to facilitate interdisciplinary research and offer outstanding public programming, although from a new location on the Augustana Campus. The Centre supports and helps share the research of scholars from all around the world, and work will continue unabated, as the Centre's staff look forward to moving into another dedicated space.

Disposition of this failing asset removes a liability from the university's infrastructure inventory and allows for a reallocation of maintenance funding to higher-priority assets.



**RESOLUTION OF**

**The Governors of the University of Alberta**

**IT IS HEREBY RESOLVED:**

THAT, subject to the prior approval of the Minister of Infrastructure under section 67 of the *Post-secondary Learning Act*, The Governors of the University of Alberta authorizes and approves to sell its interest in Ronning House, 4604 49 Street, Camrose, Alberta which is surplus to the needs of the University of Alberta and which is contained within the parcel legally described as Lot 15 Block 10 Plan 3605U.

I hereby certify that this resolution has full force and effect on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Chair, the Governors of the University of Alberta

**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	<b>Appointment of Vice-Chair of the Board Finance and Property Committee</b>
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**Motion**

THAT the Board Finance and Property Committee, acting with delegated authority of the Board of Governors, appoint Mr Rakesh Saraf as Vice-Chair of the Board Finance and Property Committee, effective May 27, 2020.
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**Item**

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Charlene Butler, Chair, Board Finance and Property Committee Guy Bridgeman, Vice-Chair, Board of Governors, and Chair, Board Governance Committee
Presenter(s)	Charlene Butler, Chair, Board Finance and Property Committee

**Details**

Responsibility	University Governance
The Purpose of the Proposal is ( <i>please be specific</i> )	To appoint Rakesh Saraf as Vice-Chair for the Board Finance and Property Committee (BFPC).
Executive Summary ( <i>outline the specific item – and remember your audience</i> )	<p>With the end of Katherine Binhammer’s term on the Board of Governors, the role of Vice-Chair of the committee will soon be vacant.</p> <p>Section 9 of the Board’s General Terms of Reference for Board Standing Committees states that “...In order for a meeting to be validly constituted for the transaction of business, either the Chair or the Vice-Chair shall be present.”</p> <p>With that in mind, and with consideration of the membership composition parameters set forth within the committee Terms of Reference, the Committee Chair is recommending that Rakesh Saraf be appointed as Vice-Chair of the committee to undertake and discharge all duties of the Chair in the absence of the Chair. Mr Saraf has been consulted and agreed to put his name forward for consideration.</p>
Supplementary Notes and context	

**Engagement and Routing** (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)  <For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a> >	<u><b>Those who are actively participating:</b></u> <ul style="list-style-type: none"> <li>Charlene Butler, Chair, Board Finance and Property Committee</li> <li>Rakesh Saraf, Member, Board Finance and Property Committee</li> </ul>
	<u><b>Those who have been consulted:</b></u> <ul style="list-style-type: none"> <li>Kate Chisholm, Chair, Board of Governors</li> <li>Guy Bridgeman, Vice-Chair, Board of Governors, and Chair, Board Governance Committee</li> <li>Marion Haggarty-France, University Secretary</li> <li>Juli Zinken, Board Secretary and Manager, Board Services</li> </ul>
	<u><b>Those who have been informed:</b></u> <ul style="list-style-type: none"> <li></li> </ul>

## Item No. 12

Approval Route (Governance) (including meeting dates)	Board Finance and Property Committee – May 26, 2020 (for approval)
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**Strategic Alignment**

Alignment with <i>For the Public Good</i>	SUSTAIN our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all.  21. Objective: Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.	
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input checked="" type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	Board Finance and Property Committee Terms of Reference, #4 Principles for Board of Governors Standing Committee Composition, #3	

Attachments: none

 Prepared by: Erin Plume, Assistant Board Secretary and Committee Coordinator, [erin.plume@ualberta.ca](mailto:erin.plume@ualberta.ca), 780-492-9699.