



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Undergraduate Awards and Bursaries Committee
Approved Open Session Minutes

Tuesday, September 08, 2020
Zoom Virtual Meeting
2:00 PM - 4:00 PM

ATTENDEES:

Frank Robinson, Chair
Samar Barazesh
Olivia Harris
Abbie Murison
Paul Myers
Ariana Valacco

non-voting:
Fiona Halbert
Jennifer Jennax
Kate Peters

REGRETS:

Wendy Doughty
Gary Eitzen
Brad Hamdon

Staff:

Heather Richholt, Coordinator

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Presenter(s): Frank Robinson, Chair of UABC

Motion: Myers/Murison

THAT the GFC Undergraduate Awards and Bursaries Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of June 22, 2020

Materials before members are contained in the official meeting file.

Presenter(s): Frank Robinson, Chair of UABC

Motion: Valacco/Myers

THAT the GFC Undergraduate Awards and Bursaries Committee approve the Minutes of June 22, 2020.

CARRIED

3. Comments from the Chair (no documents)

Presenter(s): Frank Robinson, Chair of UABC

Discussion:

The Chair welcomed all members to the first meeting of the academic year. He announced that Paul Myers had agreed to be Vice-Chair for another year and thanked him for his willingness to serve in this role.

The Chair asked the committee's resource members to give an update on what had been happening in their offices over the past few months generally and in response to the COVID-19 pandemic.

Ms. Halbert, Assistant Registrar, Student Financial Support (SFS), gave the committee an update and touched on the following points:

- Monitoring acceptance and yield of the International Entrance Scholarships and International student enrollment;
- Increasing demand for the University of Alberta International (UAI) bursary program this year and into the fall term;
- Increasing demand for needs based funding for domestic students;
- Keeping track of data on other funding sources for domestic students including federal funds;
- Changes to the provincial government funded maintenance grant; and
- The potential impacts of academic restructuring to award terms of reference.

Members discussed:

- Whether SFS expected to bring numerous amendments forward for approval;
- The impact of COVID-19 on domestic and international enrollment;
- Refugee students considered permanent residents for awards purposes;
- Programs in the Faculties and the Office of the Dean of Students to help students with remote learning and computer equipment; and
- Information and help available to students regarding loans, awards, and bursaries.

Ms Jennax, Senior Director, Office of Advancement provided an update and noted:

- Holding fundraisers and donor events was challenging in the COVID-19 reality and there were few opportunities for in-person meetings;
- Advancement was using Zoom, telephone calls, and emails to stay connected;
- Webinars had been delivered to the alumni base since April;
- The *New Trail* alumni magazine was available in an electronic version;
- Plans for 2020 Alumni weekend included a "couch to campus" week of virtual events; and
- A system was recently set up to enable student recipients to send thank you notes directly to donors.

A member asked about alumni awards for this year and Ms Jennax replied that they would be held in January or February 2021.

DISCUSSION ITEMS

4. GFC Committee Orientation

Materials before members are contained in the official meeting file.

Presenter(s): Kate Peters, GFC Secretary and Manager, GFC Services

Discussion:

Ms Peters gave a brief committee orientation and spoke about:

- The committee's delegated authority from General Faculties Council to approve Undergraduate Financial Supports;
- The administrative process for the approval of Graduate Financial Supports in the Faculty of Graduate Studies and Research;
- The authority of the Board of Governors over management and operation of the University;
- The recommendations of the ad hoc Committee on Academic Governance Including Delegated Authority; and
- Posed three questions for discussion:
 1. Is the delegation of authority from GFC to this committee appropriate?
 2. Does UABC observe a high level of trust with stakeholders, especially the administrative bodies they work with?

3. Are there ways to improve committee effectiveness and enhance the value?

During the discussion, members asked questions and expressed comments including but not limited to:

- That the committee worked well with virtual meetings and the volume of work was not onerous for members;
- That there was a good level of trust and openness with Student Financial Support (SFS) in the Office of the Registrar, and Advancement;
- That the grad process worked on an ad hoc basis that was faster and more responsive for donors;
- Whether graduate students were involved in the grad process;
- The volume of financial supports coming forward for approval on the undergraduate side compared to on the graduate side;
- That proposed financial supports had to adhere to SFS Policy and Procedure;
- The potential to require different levels of approval for awards; and
- Whether email approvals or e-votes would be an effective way to handle some of the business of the committee.

ACTION ITEMS

5. New Annually Funded Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support; Shari Klassen, Specialist, Student Financial Support

Discussion:

Members discussed the maximums allowed for athletic awards.

Motion: Myers/Harris

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following new annually funded Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately:

- J Masliyah, J Czarnecki, and Z Xu Bursary in Engineering
- Jonathan and Joline MacLeod Award in Finance
- Insolvency Institute of Canada Prize in Insolvency Law
- Grundy Family Golden Bears Football Award
- Gervin Métis Leadership Award in Law
- McIntosh Family Basketball Award
- McIntosh Family Award in Music

CARRIED

6. New Endowed Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support; Shari Klassen, Specialist, Student Financial Support

Discussion:

There was no discussion.

Motion: Murison/Barazesh

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following new endowed Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

- Augustana Faculty Bursary
- Linda and Clarence Capjack Bursary in Electrical and Computer Engineering
- Peggy and Willard Runquist Bursary
- Derek Robert Thompson Scholarship in Science

CARRIED

7. Amended Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support; Shari Klassen, Specialist, Student Financial Support

Discussion:

Members discussed the reason for the change from prize to award.

Motion: Myers/Barazesh

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following amended Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately:

- Dr A J Pauly Bursaries in Medicine
- American Welding Society Prize In Welding Engineering
- Community Service-Learning (CSL) Award

CARRIED

DISCUSSION ITEMS

8. Question Period (no documents)

Presenter(s): Frank Robinson, Chair of UABC

Discussion:

A member asked a question about how Equity, Diversity, and Inclusion (EDI) is included in Student Financial Supports.

Ms Halbert went over the University of Alberta Policies and Procedures On-Line (UAPPOL) Student Financial Support Policy and Procedure and explained how they tie into the Institutional Strategic Plan, *For the Public Good* and EDI Strategy. She also explained that due to privacy legislation the university was limited on how much data they could collect related to student demographics.

INFORMATION REPORTS

9. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots

There were no items.

10. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

11. Adjournment

- Next meeting of UABC October 6, 2020
- Next meeting of GFC September 28, 2020

The Chair adjourned the meeting at 3:10 p.m.