



# UNIVERSITY OF ALBERTA

## UNIVERSITY GOVERNANCE

General Faculties Council  
Undergraduate Awards and Bursaries Committee  
Approved Open Session Minutes

Tuesday, January 14, 2020  
Senate Chambers, Arts and Convocation Hall  
2:00 PM - 4:00 PM

### **ATTENDEES:**

Frank Robinson, Chair  
Angela Bayduza  
Gary Eitzen  
Paul Myers  
Tristan Sinnatamby

*non-voting:*  
Wendy Doughty  
Fiona Halbert  
Jennifer Jennax

### **REGRETS:**

Melinda Chisholm  
Marion Haggarty-France  
Abbie Murison

### Staff:

Heather Richholt, Coordinator

### **OPENING SESSION**

#### 1. Approval of the Agenda

Materials before members are contained in the official meeting file.

*Presenter(s):* Frank Robinson, Chair, GFC Undergraduate Awards and Bursaries Committee (UABC)

Motion: Myers/Eitzen

THAT the GFC Undergraduate Awards and Bursaries Committee approve the agenda.

**CARRIED**

#### 2. Approval of the Open Session Minutes of December 10, 2019

Materials before members are contained in the official meeting file.

*Presenter(s):* Frank Robinson, Chair, GFC UABC

Motion: Myers/Eitzen

THAT the GFC Undergraduate Awards and Bursaries Committee approve the open session minutes of December 10, 2019.

**CARRIED**

#### 3. Comments from the Chair (no documents)

*Presenter(s):* Frank Robinson, Chair, GFC UABC

#### *Discussion:*

The Chair spoke about the tragic airplane crash in Iran and the terrible loss to the university community. He noted that the recent memorial service was well attended, and included many touching tributes to the victims of the crash.

Ms Jennex noted that a memorial fund had been established in the memory of victims of the crash with a goal to raise one million dollars toward an endowment to fund a graduate student award. She also mentioned some GoFundMe pages that had been set up for the support of the victims' families.

Ms Halbert informed the committee that the Student Financial Support office had been working to pull together supports for affected students related to unexpected issues such as travel and housing expenses.

Dr Doughty noted that there were special counselling supports available for students and staff members, and acknowledged the many volunteers who helped with the memorial service.

The Chair welcomed the new student member, Tristan Sinnatamby to the committee and explained that two of the previous committee members had to step down. He noted that the GFC Nominating Committee was currently working on committee replenishment.

## **ACTION ITEMS**

### 4. New Annually Funded Financial Supports for Approval

Materials before members are contained in the official meeting file.

*Presenter(s):* Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

*Discussion:*

Members discussed the proposed Microquest Leadership Award in Science and the program registration criteria. The award was removed from the submission to determine further clarification of the terms.

Motion: Myers/Eitzen

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following new annually funded Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately:

- Microquest Leadership Award in Engineering

**CARRIED**

### 5. New Endowed Financial Supports for Approval

Materials before members are contained in the official meeting file.

*Presenter(s):* Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

*Discussion:*

Members discussed the terms for the Miller Screenwriting Award and noted that the donor did not want a specific degree program identified.

Motion: Myers/Sinnatamby

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following new endowed Undergraduate Awards and Bursaries, as submitted by

Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately:

- Diane Reader Jones Award for Women in Computing Science
- UAAAHK 40th Anniversary Award
- Khoo-Choy Travel Award in Education
- Glenn and Barbara White Award
- Miller Screenwriting Award
- Robottom Scholarship in Law

**CARRIED**

6. Amended Financial Supports for Approval

Materials before members are contained in the official meeting file.

*Presenter(s):* Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

*Discussion:*

Members asked about the definition of experiential learning for the Alberta Poultry Industry Council Experiential Learning Award, and were informed that a capstone course would qualify.

Motion: Myers/Sinnatamby

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following amended Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

- John Alvin Tupper Memorial Bursary
- Alberta Poultry Industry Council Experiential Learning Award

**CARRIED**

**DISCUSSION ITEMS**

7. Question Period (no documents)

*Presenter(s):* Frank Robinson, Chair, GFC UABC

*Discussion:*

Ms Halbert informed the committee that there was an initiative underway to establish funding to encourage previously incarcerated individuals to enroll in a course at the university, with the hope that this would encourage participants to continue in post-secondary studies. She noted that this initiative was based on the work of Dr Nancy Van Styvendale in the Faculty of Native Studies and was unique in Canada.

Ms Halbert also mentioned that the UAPPOL Student Financial Support Policy Suite had been approved by the Board of Governors in December 2019. She noted that she would speak about the policy and procedures at a future meeting.

In response to a question about the Discussion of Citizenship as a Criterion in Award Terms from the November 2019 meeting, Ms Jennax noted that there was no update on the award at that time.

**INFORMATION REPORTS**

8. Items Approved by the GFC Undergraduate Awards and Bursaries Committee by E-mail Ballots (non-

debatable)

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

**CLOSING SESSION**

10. Adjournment

The Chair adjourned the meeting at 2:40 p.m.