



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Undergraduate Awards and Bursaries Committee
Approved Open Session Minutes

Tuesday, December 10, 2019
Senate Chambers, Arts and Convocation Hall
2:00 PM - 4:00 PM

ATTENDEES:

Frank Robinson, Chair
Angela Bayduza
Melinda Chisholm
Gary Eitzen
Abbie Murison

Paul Myers
Yejide Omotoso
non-voting:
Fiona Halbert
Jennifer Jennax

REGRETS:

Heather Coleman
Wendy Doughty
Marion Haggarty-France

Staff:

Heather Richholt, Coordinator

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Eitzen/Myers

THAT the GFC Undergraduate Awards and Bursaries Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of November 5, 2019

Materials before members are contained in the official meeting file.

Motion: Murison/Myers

THAT the GFC Undergraduate Awards and Bursaries Committee approve the open session minutes of November 5, 2019.

CARRIED

3. Comments from the Chair (no documents)

Presenter(s): Frank Robinson, Chair of GFC Undergraduate Awards and Bursaries Committee

The Chair noted that the presentations that the committee had been hearing were adding important context around awards and bursaries at the university. He observed that exam period was underway and said that he hoped everyone had a restful winter break.

DISCUSSION ITEMS

4. Athletic Financial Awards, Golden Bears & Pandas Athletics (no documents)

Presentation before members is contained in the official meeting file.

Presenter(s): Ian Reade, Director, Athletics, Faculty of Kinesiology, Sport, and Recreation; Katie Spriggs, Associate Director, Athletics, Faculty of Kinesiology, Sport, and Recreation

Discussion:

Ms Spriggs gave a presentation on financial awards and scholarships for Golden Bears and Pandas Athletics. She explained that Athletics was comprised of competitive interuniversity sport competition for 22 teams, 12 sports, and more than 450 student athletes. She noted that these awards and scholarships were used for recruitment as well as to provide financial support for student athletes who were limited in time and opportunity to work for income. She further spoke about the nearly 1.5 million dollars available for Athletics awards and scholarships and the support of donors, as well as the compliance and reporting regulations mandated by University of Alberta and U Sports (the national sport governing body of university sport in Canada) policies and procedures.

Members asked questions and expressed comments including but not limited to: the cap on funding equal to tuition and fee totals as determined by the university and U Sport policies; the national standard for Athletics scholarships and awards; that 170 out of 450 eligible students were academic all Canadian Athletes; how Athletics managed renewable awards and tuition hikes since the majority of Athletics awards were annually funded; Athletics' success raising funds for scholarships and awards and challenges raising funds for operating expenses; that approximately 80 student athletes received the maximum funding each year; the pilot for Panda's hockey players to be eligible for two times the maximum funding; the gender split of funding - 60% for male athletes and 40% for female athletes; and the 5 years of eligibility for student athletes.

5. Student Financial Support - Administrative Processes Overview (no documents)

Presentation before members is contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support

Discussion:

Ms Halbert gave a presentation about the administrative processes of Student Financial Support at the Office of the Registrar and explained Faculty and Department Nominations, Central Competitions, Bursaries, Need and Merit based government supports, and strategic collaborations.

Members discussed: the nominations for students based on year of program; how students did not always apply to specific awards or bursaries but rather to a competition, which allowed for greater diversity in the selection process; the bursary evaluation process which was derived from provincial and federal load guidelines; the \$8000 annual maximum available to students to make up shortfall in funding; available provincial and federal funding; and strategic collaborations that allowed offices on campus to work together in order to help students access the support they needed.

ACTION ITEMS

6. New Annually Funded Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

Discussion:

Members asked about the use of postal codes to determine residence, and 5-year undergraduate co-op programs.

Motion: Myers/Murison

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following new annually funded Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

- Colliers Project Leaders Scholarship in Engineering
- Martinson Health Scholarship in Science
- Forestry Entrance Award
- Dr Harry J Lefebre Award in Family Medicine

CARRIED

7. New Endowed Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

Discussion:

Members discussed limits on available bursary funds.

Motion: Eitzen/Myers

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following new endowed Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

- Robert and Ursula Fransen Bursary in Electrical Engineering

CARRIED

8. Amended Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

Discussion:

Members discussed the legal considerations for amended endowed awards and bursaries.

Motion: Eitzen/Murison

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following amended Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

- Norma and Cheryl Harbottle Bursary in Agriculture
- Elmer Thomas Memorial Bursary In Environmental Studies
- HRS Staff Bursary in Human Resources Management
- Roland (R.W.) Bick Memorial Bursary In Mining Engineering
- Dennis Billey Memorial Bursary In Astrophysics

CARRIED

DISCUSSION ITEMS

9. Question Period

There were no questions.

INFORMATION REPORTS

10. Items Approved by the GFC Undergraduate Awards and Bursaries Committee by E-mail Ballots (non-debatable)

There were no items.

11. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

12. Adjournment

The Chair adjourned the meeting at 3:20 p.m.