



# UNIVERSITY OF ALBERTA

## UNIVERSITY GOVERNANCE

General Faculties Council  
Undergraduate Awards and Scholarship Committee  
Approved Open Session Minutes

Tuesday, April 10, 2018  
2-15 South Academic Building (SAB)  
2:00 PM - 4:00 PM

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### ATTENDEES:

Amy Tse, Chair  
Rachel Goud  
Paul Myers  
Sathya Rao  
*non-voting*  
Fiona Halbert

Matt Weaver

#### Regrets:

Clive Hickson  
Marc de Montigny  
Isha Godara

Petr Nikrityuk  
Wendy Doughty  
Jennifer Jennax

#### Staff:

Heather Richholt, Coordinator

### OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Rao/Goud

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

**CARRIED**

2. Approval of the Open Session Minutes of March 13, 2018

Materials before members are contained in the official meeting file.

Motion: Myers/Goud

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of March 13, 2018.

**CARRIED**

3. Comments from the Chair (no documents)

The Chair had no comments.

### ACTION ITEMS

4. New Annually Funded Financial Supports

Materials before members are contained in the official meeting file.

*Presenter(s):* Fiona Halbert, Assistant Registrar, Student Financial Support

*Purpose of the Proposal:* To approve new and amended annually funded undergraduate awards and bursaries, and graduate bursaries.

*Discussion:*

Members asked about awards specific to STEM programs and how these are decided upon by donors. Members discussed the usage of the terms: "credits" and "units of course weight".

Motion: Myers/Rao

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new annually funded Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately.

**CARRIED**

5. New Endowed Financial Supports

Materials before members are contained in the official meeting file.

*Presenter(s)*: Fiona Halbert, Assistant Registrar, Student Financial Support

*Purpose of the Proposal*: To approve new and amended endowed undergraduate awards and bursaries, and graduate bursaries.

*Discussion*:

Members discussed how rankings in leadership competitions are determined. Members also discussed faculty specific awards applications and the nomination process by departments and faculties.

Motion: Myers/Goud

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new endowed Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately.

**CARRIED**

6. New Endowed Financial Supports with Fundraising Plan

Materials before members are contained in the official meeting file.

*Presenter(s)*: Fiona Halbert, Assistant Registrar, Student Financial Support

*Purpose of the Proposal*: To approve new and amended endowed undergraduate awards and bursaries, and graduate bursaries.

*Discussion*:

Members discussed endowments established under a fundraising plan and the definitions of scholarships and awards.

Motion: Rao/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new endowed Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately.

**CARRIED**

**DISCUSSION ITEMS**

7. UASC Terms of Reference

Materials before members are contained in the official meeting file.

*Presenter(s):* Amy Tse, Chair, GFC UASC

*Discussion:*

Members discussed and asked questions about the draft committee terms of reference and the historical role of the committee in regards to university policy.

Members discussed the role of the committee in regards to graduate bursaries and awards that are neither graduate nor undergraduate.

Members discussed the proposed number of undergraduate student members and asked if this would pose issues with achieving quorum during the summer months.

8. Question Period (no documents)

There were no questions.

**INFORMATION REPORTS**

9. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable) (no items to date)

There were no items.

10. Information Items Forwarded to Committee Members Between Meetings (no items to date)

There were no items.

**CLOSING SESSION**

11. Adjournment

The Chair adjourned the meeting at 3:00 p.m.