



UNIVERSITY OF ALBERTA UNIVERSITY GOVERNANCE

General Faculties Council
Undergraduate Awards and Scholarship Committee
Approved Open Session Minutes

Tuesday, October 10, 2017
2-15 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

Voting:

Amy Tse, Chair
Clive Hickson, Vice-Chair
Isha Godara
Rachel Goud
Paul Myers
Petr Nikrityuk
Sathya Rao

REGRETS:

Marc de Montigny
Joan Schiebelbein

STAFF:

Andrea Patrick, Coordinator, GFC UASC

Non-Voting:

Fiona Halbert
Mien Jou

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Hickson/Nikrityuk

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of September 12, 2017

Materials before members are contained in the official meeting file.

Motion: Hickson/Rao

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of September 12, 2017.

CARRIED

DISCUSSION ITEMS

3. GFC UASC Orientation: Office of Advancement

Materials before members are contained in the official meeting file.

Presenter(s): Kelly Spencer, Associate Vice-President (Advancement); Matt Weaver, Recording Secretary (Advancement)

Purpose of the Proposal: For information/discussion.

Discussion:

Ms Spencer delivered a presentation outlining the Office of Advancement's mission, structure, goals and strategies towards supporting the mission of the University of Alberta by fostering relationships with alumni, parents, friends, and organizations.

In addition to information in relation to donor support specifically applied towards the creation of undergraduate student financial awards, Ms Spencer presented an overview of Advancement's utilization of institutional policies and procedures and internal processes during the initial establishment of these awards.

During the discussion, members enquired about whether the data within the presentation represented undergraduate financial support or graduate financial support. Members also sought clarification about how Advancement's fundraising campaigns are determined.

5. Annual Report on Undergraduate Student Financial Support

Materials before members are contained in the official meeting file.

Presenter(s): Melissa Padfield; Deputy Registrar; Fiona Halbert, Assistant Registrar, Student Financial Support

Purpose of the Proposal: To discuss the Annual Report on Undergraduate Student Financial Support as per UASC's mandate. This Report provides a snap shot of the current state of undergraduate financial supports issued by the Office of the Registrar (RO) in the 2016/2017 fiscal year.

Discussion:

Ms Padfield and Ms Halbert provided a summary of the Report to members, noting that the data represents that more financial support was given to more students within the reporting period in alignment with *For the Public Good*. Ms Halbert provided specific information in relation to need- and merit-based awards and bursaries, domestic and international students, as well as entrance awards.

During the ensuing discussion, members enquired about the number of items which do not get distributed. Members also discussed the value of data reflecting which groups of students are receiving and not receiving awards.

ACTION ITEMS

6. New Endowed Undergraduate Awards and Bursaries for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support

Purpose of the Proposal: To approve new undergraduate awards, scholarships and bursaries.

Items:

Frances (Russill) Hanna Scholarship in Nursing

Fogolâr Furlan D'Edmonton Award
George Kermack Family Bursary
Dr Douglas MacDougall Bursary in Dentistry
Heng-Joo and Ku-Leong Ng Bursary in Engineering

Discussion:

During the discussion in relation to these items, members expressed a number of questions and comments in relation to the titles of items, GPA requirements, citizenship requirements and regulations around study permits.

An item was removed from consideration pending additional clarification with the donor.

Motion: Rao/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, Proposed New Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately.

CARRIED

7. Proposed Amendments to the ThresholdImpact Award for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support

Purpose of the Proposal: Amending the existing ThresholdImpact STEM award will meet the donor intentions of supporting under-represented student (female or of Aboriginal descent) in the STEM areas of study.

Discussion:

Members discussed the additional information provided within the terms describing "rural community".

Motion: Myers/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, the Proposed Amended ThresholdImpact STEM award, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately.

CARRIED

8. Amendments to An Existing Undergraduate Award for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support

Purpose of the Proposal: To approve amendments to an existing undergraduate award.

Item:

Helen Biltek Leadership Scholarship

Discussion:

Members discussed institutional eligibility for this item, as well as the meaning of "student activities". A member suggested an amendment to the terms to include applicable Honors programs.

Motion: Nikrityuk/Goud

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, proposed amendments to an Existing Undergraduate Award, as submitted by Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately.

CARRIED

DISCUSSION ITEMS

9. Question Period

There were no questions.

INFORMATION REPORTS

10. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots

There were no items.

11. Information Items Forwarded to Committee Members Between Meetings:

- GFC UASC: Message from Student Member (Emailed to members September 22, 2017)

CLOSING SESSION

12. Adjournment

The Chair adjourned the meeting at 4:00 p.m.