



General Faculties Council
 Undergraduate Awards and Scholarship Committee
 Approved Open Session Minutes

Tuesday, March 8, 2016
 2-15 South Academic Building (SAB)
 2:00 PM - 4:00 PM

ATTENDEES:

Voting Members:

Amy Tse	Chair, Academic Staff
Rebekah Adams	Member, Undergraduate Student at-large
Clive Hickson	Members, Cross-rep from GFC ASC
Marc de Montigny	Member, Academic Staff
Lucie Moussu	Member, Academic Staff
Petr Nikrityuk	Member, Academic Staff
Ali Qadri	Member, Undergraduate Student at-large

Non-Voting Members:

Fiona Halbert	Member, Team Lead, Student Financial Services, Resource
Mien Jou (Delegate)	Member, Senior Development Officer, Office of Development, Resource
Rob Washburn	Member (Delegate), Dean of Students, Resource

Presenter(s):

Amy Tse	Professor, Faculty of Medicine and Dentistry and Chair, GFC UASC
Rachel de Leon	Development Specialist (Acting), Student Financial Support
Fiona Halbert	Assistant Registrar, Student Financial Support

Staff:

Andrea Patrick, Coordinator, GFC UASC

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Presenter: Amy Tse, Professor, Faculty of Medicine and Dentistry and Chair, GFC UASC

Motion: de Montigny/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of February 9, 2016

Materials before members are contained in the official meeting file.

Presenter: Amy Tse, Professor, Faculty of Medicine and Dentistry and Chair, GFC UASC

Motion: de Montigny/Moussu

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of February 9, 2016.

CARRIED

3. Comments from the Chair

There were no comments.

ACTION ITEMS

4. New Undergraduate Awards and Bursaries for Approval (March 8, 2016)

Materials before members are contained in the official meeting file.

Presenter: Rachel de Leon, Development Specialist (Acting), Student Financial Support

Purpose of the Proposal: To approve new undergraduate awards, scholarships and bursaries.

Discussion:

Ms de Leon presented new undergraduate awards, scholarships and bursaries for members to consider. During the discussion in regards to these items, members expressed numerous comments.

Item 12: Members discussed the "Funded By" section in regards to the dates of employment and Emeritus status of the individual listed within the award.

Item 13: Ms de Leon noted that this item had been grandfathered from the Faculty of Law. Members discussed the last sentence of the Conditions of the award.

Item 14: Members discussed the Conditions of the award in relation to the specific areas of the degree. A member enquired about how the eligibility criteria in the award would be confirmed.

Item 16: Changes were proposed to the Conditions of the award.

Item 18: Changes were made to the Conditions of the award.

Item 19: Changes were made to the Funded By section of the award.

Item 20: A member enquired whether this bursary applies to any undergraduate degree.

Motion: Moussu/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately.

CARRIED

5. Amendments to Existing Undergraduate Awards and Bursaries for Approval (March 8, 2016)

Materials before members are contained in the official meeting file.

Presenter: Rachel de Leon, Development Specialist (Acting), Student Financial Support

Purpose of the Proposal: To approve changes to existing undergraduate awards, scholarships and bursaries.

Discussion:

Ms de Leon presented proposed changes to several existing awards, bursaries and scholarships to members. During the discussion in regards to each item, members provided several suggestions and comments.

Item 1: Ms de Leon confirmed that the word “bourse” is to be used for items from Faculté Saint-Jean. A member enquired about the Conditions of the award.

Item 2: Several changes were made to this citation.

Item 3: Members discussed immigration *versus* refugee status and the application process. Members also discussed study permit and permanent residency. A member sought clarification in regards to the term “displaced person”. Members discussed the word “achieving” within the Conditions and whether or not it should be changed to “maintaining”.

Motion: de Montigny/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, amendments to Existing Undergraduate Student Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately.

CARRIED

DISCUSSION ITEMS

6. Undergraduate Student Financial Support at the University of Alberta: Discussion Paper

Materials before members are contained in the official meeting file.

Presenter: Fiona Halbert, Assistant Registrar, Student Financial Support

Purpose of the Proposal: For information/discussion

Discussion:

Ms Halbert reported that this document originated from the identified need for an institutional strategy for undergraduate support, adding that within this last 18 months, this issue has been recognized by various members of the academy, including the President, members of the Students' Union, and members of the Board of Governors as an important strategy for recruitment and retention of students. She noted that the last year has been spent consulting on this issue, in an attempt to gather feedback from the community on how best to proceed.

During her presentation, Ms Halbert outlined the current challenges, including the lack of a single repository for UFS information; the absence of an institutional strategy; technological constraints; USF program imbalances; imbalances within the revenue streams and programs, and a lack of fundraising alignment.

In order to address these issues, she explained, the document identifies five foundational actions which are vital for the University of Alberta to review as part of this strategy (called "The Financial Five"), including alignment of institutional student financial support and enrolment priorities; the identification of continuous and targeted levels of funding; improving technology and communication supports; exploring the establishment of an institutional policy to articulate principles and guide decision-making and establishing a cross-functional stakeholder advisory group.

In terms of a timeline for this strategy to move forward, she provided members with dates surrounding how the document will be developed and presented to members of the community.

Members, during the discussion surrounding this Discussion Paper, expressed a number of comments and questions, including, but not limited to: that there needs to be an ease of systems for USF processes; that some of the most financially vulnerable groups of potential students cannot access electronic information; a suggestion for a tuition calculator, so students can plan appropriately for their education; discussion surrounding the different university units that all play a role in this strategy.

The Chair thanked Ms Halbert for her presentation.

7.. Question Period

There were no questions.

INFORMATION REPORTS

8. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

10. Adjournment

The Chair adjourned the meeting at 3:20 p.m.