



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Undergraduate Awards and Scholarship Committee
Approved Open Session Minutes

Tuesday, January 12, 2016
2-15 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

Voting Members:

Amy Tse	Chair, Academic Staff
Clive Hickson	Vice-Chair, Academic Staff, Cross-rep from ASC (UASC ToFR)
Rebekah Adams	Member, Undergraduate Student at-large
Marc de Montigny	Member, Academic Staff
Lucie Moussu	Member, Academic Staff
Petr Nikrityuk	Member, Academic Staff

Non-Voting Members:

Fiona Halbert	Member, Assistant Registrar, Student Financial Services, Resource
Mien Jou (Delegate)	Member, Senior Development Officer, Office of Development, Resource
Rob Washburn	Member (Delegate), Dean of Students, Resource

Presenter(s):

Rachel de Leon	Development Specialist (Acting), Student Financial Support
Amy Tse	Professor, Faculty of Medicine and Dentistry and Chair, GFC UASC
Fiona Halbert	Assistant Registrar, Student Financial Support

Staff:

Andrea Patrick, Coordinator, GFC UASC
Meg Brolley, GFC Secretary and Director of GFC Services

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Presenter: Amy Tse, Professor, Faculty of Medicine and Dentistry and Chair, GFC UASC

Motion: de Montigny/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of December 8, 2015

Materials before members are contained in the official meeting file.

Presenter: Amy Tse, Professor, Faculty of Medicine and Dentistry and Chair, GFC UASC

Motion: de Montigny/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of December 8, 2015.

CARRIED

3. Comments from the Chair

The Chair welcomed members to the New Year, and provided an update in regards to the Committee's report to GFC, which will be posted with items for the January 25, 2016 meeting of GFC.

ACTION ITEMS

4. New Undergraduate Awards and Bursaries for Approval (January 12, 2016)

Materials before members are contained in the official meeting file.

Presenter: Rachel de Leon, Development Specialist (Acting), Student Financial Support

Purpose of the Proposal: To approve new undergraduate awards, scholarships and bursaries.

Discussion:

Ms de Leon presented several new undergraduate awards and bursaries to members, and discussion ensued in regards to the following items:

Item 3: A member enquired about the amount of times per year that the award is open. A member sought clarification in regards to the term "permanent resident".

Item 4: Members discussed whether students with minors could apply and revisions were proposed for the Field of Study section of the bursary.

Item 6: Members discussed the award's Faculty-specific eligibility criteria, and various changes to the Field of Study and Conditions were proposed.

Motion: de Montigny/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new undergraduate awards and bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately.

CARRIED

5. Existing Undergraduate Awards and Bursaries for Approval (January 12, 2016)

Materials before members are contained in the official meeting file.

Presenter: Rachel de Leon, Development Specialist (Acting), Student Financial Support

Purpose of the Proposal: To approve proposed amendments to existing awards, scholarships and bursaries.

Discussion:

Ms de Leon presented members with a number of proposed changes to existing awards, scholarships and bursaries, and members discussed the following items:

Item 1: Members discussed the eligibility of part-time students for this award.

Item 2: A member requested the official definition of “superior academic achievement”. Members discussed the team project element.

Item 3: A member requested details in regards to how the two prizes were different. Members discussed superior academic achievement.

Motion: Moussu/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, amendments to existing undergraduate student awards and bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately.

CARRIED

DISCUSSION ITEMS

6. Awards, Bursaries and Advancement: An Overview

There were no documents.

Presenter(s): Rachel de Leon, Development Specialist (Acting), Student Financial Support; Fiona Halbert, Assistant Registrar, Student Financial Support

Purpose of the Proposal: For information and discussion.

Discussion:

Ms Halbert and Ms de Leon, in concert with a PowerPoint presentation, provided members with an overview of Student Financial Support, specifically in relation to the creation and maintenance of awards, scholarships and bursaries at the University of Alberta. The presentation highlighted the Student Financial Support mission, as well as the role of Student Financial Support as a unit and the workflow both before GFC UASC and after GFC UASC. Finally, Ms de Leon provided members with a summary of all items approved by the Committee for a seven year period.

Ms Halbert explained to members that the University of Alberta is developing an institutional strategy in support of undergraduate financial services, consistent with the current academic plan as well as President Turpin’s vision. She noted that this initiative, entitled “Undergraduate Student Financial Support: Case for Strategic Action” will come forward to the Committee in the spring.

During the discussion in relation to this presentation, members provided a number of comments and questions, including, but not limited to: clarification surrounding the stakeholders of Student Financial Support; whether the minimum value of awards is being reviewed; clarification related to awards, bursaries and scholarships which go unclaimed; whether GFC UASC has recently reviewed the value of awards; a suggestion to create a working group comprised of students on this issue; whether applications could be streamlined through a standardized process; that the timelines of the awards, as well as administration of awards, can be problematic, and that awards can be retracted if a student exits a program; whether these guidelines apply to both prizes and awards; concern that the award descriptions do not contain enough

information for students; clarification surrounding the decrease in awards over the last seven years; clarification on the number of donors involved; that this data is very important to the work of the Committee.

The Chair thanked members for their commentary.

7. Question Period

There were no questions.

INFORMATION REPORTS

8. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

10. Adjournment

The Chair adjourned the meeting at 3:10 p.m.