

General Faculties Council  
Undergraduate Awards and Scholarship Committee  
FINAL Minutes

Tuesday, January 18, 2011  
3-15 University Hall  
2:00 PM – 4:00 PM

---

**ATTENDEES:**

William Street, Derek Sellman, Katalin Bimbo, Behrooz Nowrouzian, Eren Cervantes-Altamirano, Matthew Li, Cheryl Luchkow (delegate), Christy Prowse, and Iva Spence (Coordinator & Scribe)

**PRESENTERS AND GUESTS:**

William Street, Chair, GFC UASC  
Rachel De Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding  
Heather Dyck, Development Coordinator, Student Awards  
Carrie Holstead, Policy Development and Issues Advisor (Office of the Registrar and Student Awards)  
Christy Prowse, Assistant Registrar Student Awards (Office of the Registrar)

**OPENING SESSION**

1. Approval of the Agenda

Motion: Cervantes-Altamirano/Bimbo

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

**CARRIED**

2. Approval of the Regular Session Minutes of November 9, 2010

Motion: Li/Cervantes-Altamirano

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Regular Session Minutes of November 9, 2010.

**CARRIED**

3. Comments from the Chair

The Chair provided information of general interest for the members.

**ACTION ITEMS**

4. New Undergraduate University Bursaries and Emergency Funding (UBEF) Bursary For Approval (January 18, 2011)

*Presenters:* Rachel De Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding

*Purpose of the Proposal:* To approve new undergraduate bursaries.

New University Bursaries and Emergency Funding (UBEF) Bursaries for approval (January 18, 2011)

1. Chinese Student's Bursary

Motion: Bimbo/Cervantes-Altamirano

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, a new undergraduate bursary, to be effective immediately.

**CARRIED**

5. Amendments to Existing University Bursaries and Emergency Funding (UBEF) Bursaries for Approval (January 18, 2011)

*Presenters:* Rachel De Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding

*Purpose of the Proposal:* To approve amendments to existing undergraduate bursaries.

Existing University Bursaries and Emergency Funding (UBEF) Bursaries for Approval (January 18, 2011)

1. Edmonton Rotary Club Foundation Bursaries
2. Dr. Y (Taro) Yoneda Family Bursary

Discussion: For the Dr. Y (Taro) Yoneda Family Bursary, the Committee questioned whether Aboriginal descent could be easily identified. Ms De Leon indicated that the Aboriginal Student Centre collects information on Aboriginal descent.

Motion: Sellman/Behrooz

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, amendments to undergraduate existing bursaries, to be effective immediately.

**CARRIED**

6. New Undergraduate Student Awards and Scholarships For Approval (January 18, 2011)

*Presenter:* Heather Dyck, Development Coordinator

*Purpose of the Proposal:* To approve new undergraduate awards and scholarships.

New Undergraduate Awards and Scholarships for Approval (January 18, 2011)

1. Robert Cuthbertson Award in Geology
2. Delta Kappa Epsilon Scholarship for Community Excellence
3. Financial Executives International Medal in Accounting
4. Miller Thomson Entrance Leadership Scholarship
5. Sysmex Award in Medical Laboratory Science
6. Kern Partners Undergraduate Scholarship in Petroleum Engineering in Honour of Clayton Woitas
7. TAQA North Aboriginal Governance and Partnership Scholar Award

8. Leonard Swanson Leadership Award in Engineering
9. University of Alberta Entrance Leadership Scholarship
10. Canada Safeway Scholarship
11. University of Alberta Global Citizenship Scholarship for IBD International Students
12. Bo Daviduk Golden Bears Volleyball Memorial Scholarship
13. Bo Daviduk Golden Bears Volleyball Memorial Award

Discussion: For the Robert Cuthbertson Award in Geology, the Committee questioned how the Department would determine the recipients of the awards. The Awards Office explained that undergraduate and graduate students would be compared within their own level, with one award going to an undergraduate student and one award going to graduate student.

Motion: Behrooz/Bimbo

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council new undergraduate awards and scholarships, to be effective immediately. **CARRIED**

7. Amendments to Existing Undergraduate Student Awards and Scholarships for Approval (January 18, 2011)

*Presenter:* Heather Dyck, Development Coordinator

*Purpose of the Proposal:* To approve amendments to existing undergraduate awards and scholarships.

Existing Undergraduate Awards and Scholarships for Approval (January 18, 2011)

1. Financial Executives International Silver Medal in Finance
2. Ray Brooks Memorial Scholarship in Business
3. V Nelson Ayres Memorial Scholarship in Career and Technology Studies
4. Gordon Nicolson Memorial Scholarship in Career and Technology Studies
5. Walter Bayda Memorial Award
6. University of Alberta Maple Leaf School Scholarship
7. Kathlene Yetman Memorial Award
8. Chartered Accountants Scholarship in Business
9. Walter Nobbs FCA Scholarship in Business
10. Peter Kule CA Scholarship in Business
11. Lane Daley FCA Scholarship in Business
12. Chartered Accountants' Education Foundation Rick Cormier Memorial Award

Discussion: A number of editorial changes were made to the awards.

Motion: Bimbo/Cervantes-Altamirano

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council amendments to existing undergraduate awards and scholarships, as set forth in Attachment 2 and as amended, to be effective immediately. **CARRIED**

8. Amendments to Existing Roger S Smith Research Awards (January 18, 2011)

*Presenter:* Heather Dyck, Development Coordinator

*Purpose of the Proposal:* To approve amendments to existing undergraduate awards and scholarships.

1. Roger S Smith Undergraduate Student Research Award in the Faculty of Arts
2. Roger S Smith Undergraduate Student Research Award in the Faculty of Native Studies
3. Roger S Smith Undergraduate Student Research Award in the Faculty of Education
4. Roger S Smith Undergraduate Student Research Award Augustana Faculty
5. Roger S Smith Undergraduate Student Research Award Campus Saint-Jean
6. Roger S Smith Undergraduate Student Research Award in the Faculty of Physical Education & Recreation
7. Roger S Smith Undergraduate Student Research Award in the Faculty of Law

Discussion: Members questioned why the number of hours a recipient would need to work on a summer research project varied by Faculty. The Awards Office explained that the number of hours worked by a student depended on a number of factors which were driven by Faculty specific criteria, such as scope of project, nature of research, and funding available.

Motion: Behrooz/Li

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council amendments to existing Roger S Smith Research Awards, as set forth in Attachment 2 and as amended, to be effective immediately.

**CARRIED**

9. University of Alberta Policies and Procedures Online (UAPPOL) Awards and Bursaries for Students Policy and Procedures

*Presenters:* Christy Prowse, Assistant Registrar Student Awards (Office of the Registrar); Carrie Holstead, Policy Development and Issues Advisor (Office of the Registrar and Student Awards)

*Purpose of the Proposal:* To recommend the proposed Awards and Bursaries for Students Policy and its related procedures to the GFC Executive Committee for inclusion in UAPPOL and to recommend the concurrent rescission of GFC Policy Manual Section 21 (Awards).

Discussion: The proposer explained that a wording change was made to clarify existing GFC Policy. Specifically in the document titled *Creation of New Awards and Bursaries for Undergraduate Students Procedure*, point 5 *Restrictions on Recipient Selection* was reworded to make it clear that a donor or their agent could not be part of any selection committee or process responsible for selection of recipients for which they are the donor.

Motion: Sellman/Bimbo

THAT the GFC Undergraduate Awards and Scholarships Committee recommend to the GFC Executive Committee: (a) the proposed Awards and Bursaries for Students Policy (as set forth in Attachment 1); Creation of New Awards and Bursaries for Undergraduate Students Procedure (as set forth in Attachment 2); Awards for Undergraduate Students Procedure (as set forth in Attachment 3); Bursaries for Undergraduate Students Procedure (as set forth in Attachment 4); and University Medal Requirements

Procedure (as set forth in Attachment 5) (all in UAPPOL), as submitted by the Office of the Registrar and Student Awards, all to take effect upon final approval; and (b) and approve the concurrent rescission of Section 21 (Awards) of the GFC Policy Manual, to take effect upon final approval of the (above-noted) new Policy and Procedures.

**CARRIED**

**DISCUSSION ITEMS**

10. Question Period

*Presenter:* William Street, Chair, GFC UASC

There were no questions.

**INFORMATION ITEMS**

11. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots

No items to date.

12. Information Items Forwarded to Committee Members Between Meetings

No items to date.

13. Adjournment

The Chair adjourned the meeting at 3:10 pm