
The following Motions and Documents were considered by the GFC Programs Committee at its Thursday, September 14, 2023 meeting:

Agenda Title: **Course, Minor Program, and Minor Regulation Changes**

- Medicine and Dentistry
- Native Studies
- Nursing
- Pharmacy and Pharmaceutical Sciences
- Rehabilitation Medicine
- University of Alberta International

CARRIED MOTION:

THAT the GFC Programs Committee approve, with delegated authority from General Faculties Council, the attached submissions from the Faculties of Medicine and Dentistry, Native Studies, Nursing, Pharmacy and Pharmaceutical Sciences, Rehabilitation Medicine, and from University of Alberta International.

Final Item 5 *(Pages 12-13 have been revised to reflect the correct implementation date)*

Agenda Title: **Program Revitalization for the Bachelor of Commerce Program, Faculty of Business**

CARRIED MOTION:

THAT the GFC Programs Committee divide the motion to separate the items for immediate effect from the items for publication in the 2024-2025 *Calendar*.

CARRIED MOTION:

THAT the GFC Programs Committee, under delegated authority from General Faculties Council, approve the proposed changes to the Bachelor of Commerce Program for publication in the 2024-2025 *Calendar* as set forth in the BCom Program Revitalization Proposal, Sections 1, 2, 3, and 4, and the BUS Series Integration Change Documents Section 2: Impacted 2024/2025 *Calendar* Change Documents.

Secretary's Note: The Committee deferred the second motion pending Business Faculty Council approval.

Final Item 7

Agenda Title: **Indigenous Course Requirement for BSc program, Faculty of Science**

CARRIED MOTION:

THAT the GFC Programs Committee, with delegated authority from General Faculties Council, approve the addition of an Indigenous Course requirement for Faculty of Science undergraduate programs as set forth in the attachments.

Final Item 8



AMENDED FINAL ITEM NO. 5

Decision Discussion Information

ITEM OBJECTIVE: To approve course, minor program, and minor regulations changes for the Faculties of Education, Law, Medicine and Dentistry, and Nursing.

DATE	September 14, 2023
TO	GFC Programs Committee
RESPONSIBLE PORTFOLIO	Provost and Vice-President (Academic)

MOTION: THAT the GFC Programs Committee approve, with delegated authority from General Faculties Council, the attached submissions from the Faculties of Medicine and Dentistry, Native Studies, Nursing, Pharmacy and Pharmaceutical Sciences, Rehabilitation Medicine, and from University of Alberta International.

EXECUTIVE SUMMARY:

All routine course, minor program, and minor regulation changes that do not involve or affect other Faculties or units, and do not form part of a proposal for a new program or a substantive program change, are approved regularly by the GFC Programs Committee in an omnibus motion.

See individual item for Faculty Council approval information.

Supporting Materials:

Attachments:

1. Medicine and Dentistry **AMENDED: See pages 12-13.**
2. Native Studies
3. Nursing
4. Pharmacy and Pharmaceutical Sciences
5. Rehabilitation Medicine
6. University of Alberta International

Faculty (& Department or Academic Unit):	Department of Medical Microbiology & Immunology; Medical Microbiology and Immunology
Contact Person:	Dr. Rob Ingham (ringham@ualberta.ca) Alt: Dr. Judy Gnarpe (ignarpe@ualberta.ca)
Level of change: (choose one only) [?]	<ul style="list-style-type: none"> <input type="radio"/> Undergraduate <input checked="" type="radio"/> Graduate (X)
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

We are requesting a change in the course designator (MED to MMI) so that this course, and its undergraduate counterpart (MMI 436), are under the same department. This will allow for more efficient course administration, as MED 536 and MMI 436 are cross-listed courses that are run concurrently. Moreover, the current coordinator and many of the instructors are from MMI. This change has been agreed to by the Department of Medicine Graduate Coordinators. The course description has also been updated to reflect that specific topics may vary from year-to-year based on the instructors teaching in the course. Furthermore, we have removed IMIN 371 as a pre-requisite as this is not a relevant pre-requisite for a graduate level course.

Course Template

Current: Removed language	Proposed: New language
Subject & Number: MED 536 Title: Inflammation Course Career: Graduate Units: 3 Approved Hours: 3-0-0 Fee index: 6 Faculty: Medicine & Dentistry Department: Medicine Typically Offered: Fall term Description This course will introduce the student to inflammation and its role in a range of diseases. An overview is provided on acute and chronic inflammation, asthma and allergy, chronic obstructive pulmonary disease (COPD), viral hepatitis, liver cancer, multiple sclerosis, chronic pain, diabetes, metabolic syndrome, obesity-related inflammation, rheumatoid arthritis, inflammatory bowel disease, and cardiovascular disease. The syllabus includes a mix of lectures and current topics discussions	Subject & Number: MMI 536 Title: Inflammation Course Career: Graduate Units: 3 Approved Hours: 3-0-0 Fee index: 6 Faculty: Medicine & Dentistry Department: Medical Microbiology and Immunology Typically Offered: Fall term Description This course will introduce the student to inflammation and its role in a range of diseases. An overview is provided on acute and chronic inflammation. The diseases included will cover inflammatory respiratory and cardiovascular diseases, such as allergy and atherosclerosis, infection, cancer, neuroinflammation and autoimmunity. The course includes a mix of lectures and current topics discussions for students to present on recent advances in inflammation. Lectures are the same as for MMI 436, but

<p>for students to present recent advances in inflammation. Lectures are the same as for MMI 436, but there will be an additional assignment for MED 536. May not be taken for credit if credit has already been obtained in MMI 436. Co/Prerequisites: IMIN 371 or Instructor consent.</p>	<p>there will be additional assignments for MMI 536. May not be taken for credit if credit has already been obtained in MMI 436 or MED 536. Co/Prerequisites: Instructor consent required.</p>
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Reviewed/Approved by:

REQUIRED:
FoMD Faculty Learning Committee (Faculty Council-delegated Approver) – July 11 2023.

OPTIONAL: Other internal faculty approving bodies, consultation groups, or departments, and approval dates.

Calendar Change Request Form for Program and Regulation Changes

See the [Calendar Guide](#) for tips on how to complete this form.

Faculty (& Department or Academic Unit):	FoMD – Department of Laboratory Medicine & Pathology (LMP)
Contact Person:	Jelena Holovati – jelena.holovati@ualberta.ca
Level of change (choose one only) [?]	<input type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Graduate
Type of change request (check all that apply) [?]	<input checked="" type="checkbox"/> Program <input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	No

Rationale

In response to the changing availability of faculty to instruct LABMP 500, the Department of Laboratory Medicine and Pathology is proposing the following calendar changes: (1) remove LABMP 500 from the required coursework for the MSc with specialization in Pathologists' Assistant. (2) add one 3-unit graduate-level graded course in Laboratory Medicine and Pathology (LABMP) such as LABMP 540 or an approved course in other departments.

Calendar Copy

URL in current Calendar (or leave blank if it is a new page): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47732&returnto=12424	
<p>Current</p> <p>Master's programs</p> <p>...</p> <p>Master of Science with Specialization in Pathologists' Assistant (Laboratory Medicine and Pathology)</p> <p>Program Requirements This is a course-based program.</p> <p>Students are required to complete a minimum of 51 units in graded coursework, including a 24-unit clinical practicum and a 6-unit research project, and a non-credit instructional methods course.</p> <p>Required Coursework including practicum courses (45 units)</p> <p>Year 1</p> <p>ANAT 500 - Human Development</p>	<p>Proposed</p> <p>Master's programs</p> <p>...</p> <p>Master of Science with Specialization in Pathologists' Assistant (Laboratory Medicine and Pathology)</p> <p>Program Requirements This is a course-based program.</p> <p>Students are required to complete a minimum of 51 units in graded coursework, including a 24-unit clinical practicum and a 6-unit research project, and a non-credit instructional methods course.</p> <p>Required Coursework including practicum courses (45 units)</p> <p>Year 1</p> <ul style="list-style-type: none"> ANAT 500 - Human Development

<p>ANAT 503 - Human Anatomy LABMP 500 - Introduction to Human Disease LABMP 593 - Systemic Pathology LABMP 594 - Anatomic Pathology Techniques LABMP 595 - Laboratory Management LABMP 596 - Pathologists' Assistant Clinical Practicum I</p> <p>Year 2 ...</p>	<ul style="list-style-type: none"> • ANAT 503 - Human Anatomy • LABMP 593 - Systemic Pathology • LABMP 594 - Anatomic Pathology Techniques • LABMP 595 - Laboratory Management • LABMP 596 - Pathologists' Assistant Clinical Practicum I • One 3-unit graduate-level graded course in Laboratory Medicine and Pathology (LABMP) such as LABMP 540 or an equivalent approved course by the Department of Laboratory Medicine and Pathology graduate program. <p>Year 2 ...</p>
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Reviewed/Approved by:

<p>REQUIRED: FoMD Faculty Learning Committee (Faculty Council-delegated Approver) – June 15 2023 FoMD Faculty Council (For Information) – July 18, 2023</p>
<p>Other consultation groups, departments, or internal faculty approving bodies and approval dates.</p>

Faculty (& Department or Academic Unit):	FoMD – Dept of Medical Genetics
Contact Person:	Wang, Zhixiang
Level of change: (choose one only) [?]	<ul style="list-style-type: none"> • <u>Undergraduate</u> • Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

MDGEN 401 – New course will be cross listed with the existing MDGEN 601 graduate course. The department of Medical Genetics intends to increase the enrollment to the course and provide more medical genetic related courses to undergraduate students.

Course Template

Current: Removed language	Proposed: New language
NEW	<p>MDGEN 401</p> <p>Selected Topics in Medical Genetics</p> <p>Course Career Undergraduate Units 3 Approved Hours 1-2S-0 Fee index 6 Faculty Medicine and Dentistry Department Medical Genetics Typically Offered either term</p> <p>Description A directed reading and seminar course based on papers taken from the recent literature of medical genetics. The course consists of lectures on a specific topic in medical genetics and oral presentations of the current literature by students. Selected topics vary so that students may take the same course but examining a different topic for additional credit. Prerequisite: consent of the Department of Medical Genetics. Existing Graduate level course MDGEN 601 will be cross listed with the MDGEN 401 undergraduate course. Credit may only be obtained in one of MDGEN 401 or MDGEN 601.</p>

Reviewed/Approved by:

REQUIRED:
FoMD Faculty Learning Committee (Faculty Council-delegated Approver) – May 23 2023 ***revision made July 10, 2023*

OPTIONAL: Other internal faculty approving bodies, consultation groups, or departments, and approval dates.

Faculty (& Department or Academic Unit):	FOMD - LMP - Medical Laboratory Science
Contact Person:	Roberta Martindale ram7@ualberta.ca Kim Thompson kathomps@ualberta.ca
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> <u>Undergraduate</u>
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

MLSCI 480 - The change is in alignment with the courses MLS students take in the prerequisite year and year 2 of the program.

MLSCI 481 - The content of the co-requisite MLSCI 480 has diverged significantly from previous iterations. The prerequisites are courses taken within the MLS program. The change of pre-requisites opens the course to students who may be interested in graduate studies in Laboratory Medicine and Pathology.

Course Template

Current: Removed language	Proposed: New language
<p>MLSCI 480</p> <p>Molecular Genetic Approaches to the Study and Diagnosis of Disease</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Medicine and Dentistry Department Medical Laboratory Science Typically Offered first term</p> <p>Description Emphasis on the application of techniques of molecular genetics to the practice of Medicine. General subject areas include: organization of the genome, techniques of molecular genetics and their application to medicine, molecular genetics and oncology, and ethical issues involving these techniques as applied to medicine. Prerequisites: Genetics and BIOCH 200 or equivalent and consent of Division.</p>	<p>MLSCI 480</p> <p>Molecular Genetic Approaches to the Study and Diagnosis of Disease</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Medicine and Dentistry Department Medical Laboratory Science Typically Offered first term</p> <p>Description Emphasis on the application of techniques of molecular genetics to the practice of Medicine. General subject areas include: organization of the genome, techniques of molecular genetics and their application to medicine, molecular genetics and oncology, and ethical issues involving these techniques as applied to medicine. Prerequisites: BIOL 207 and BIOCH 200 or equivalent and consent of Division.</p>

<p>MLSCI 481</p> <p>Techniques in Molecular Biology</p> <p>Course Career Undergraduate Units 3 Approved Hours 1-0-5 Fee index 6 Faculty Medicine and Dentistry Department Medical Laboratory Science Typically Offered either term</p> <p>Description A laboratory course emphasizing introductory and advanced techniques in molecular biology. Isolation of RNA, construction of cDNA, amplification of DNA by the real time polymerase chain reaction, analysis of DNA by restriction digestion, transfection of eukaryotic cells for protein expression and Western blot analysis. Corequisite: MLSCI 480 or consent of Department. This course is designed for senior undergraduate students. Credit may only be obtained in one of MLSCI 481 or LABMP 581</p>	<p>MLSCI 481</p> <p>Techniques in Molecular Biology</p> <p>Course Career Undergraduate Units 3 Approved Hours 1-0-5 Fee index 6 Faculty Medicine and Dentistry Department Medical Laboratory Science Typically Offered either term</p> <p>Description A laboratory course emphasizing introductory and advanced techniques in molecular biology. Isolation of RNA, construction of cDNA, amplification of DNA by the real time polymerase chain reaction, analysis of DNA by restriction digestion, transfection of eukaryotic cells for protein expression and Western blot analysis. Prerequisites: BIOL 207 and BIOCH 200 or equivalent and consent of the Division. This course is designed for senior undergraduate students. Credit may only be obtained in one of MLSCI 481 or LABMP 581</p>
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Reviewed/Approved by:

<p>REQUIRED: FoMD Faculty Learning Committee (Faculty Council-delegated Approver) – June 27 2023 FoMD Faculty Council (For Information) – July 18, 2023</p>
<p>OPTIONAL: Other internal faculty approving bodies, consultation groups, or departments, and approval dates.</p>

Faculty (& Department or Academic Unit):	Department of Medical Microbiology & Immunology; Medical Microbiology and Immunology
Contact Person:	Dr. Rob Ingham (ringham@ualberta.ca) Alt: Dr. Judy Gnarpe (ignarpe@ualberta.ca)
Level of change: (choose one only) [?]	<input checked="" type="radio"/> Undergraduate (X)
	<input type="radio"/> Graduate
For which term will this change take effect?	

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

The course description has been changed to reflect that specific topics may vary from year-to-year based on the instructors teaching in the course. Also, we are changing IMIN 371 from a pre- or co-requisite to a pre-requisite for the course. This will ensure that students are better prepared for the course material.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number: MMI 436</p> <p>Title: Inflammation</p> <p>Course Career: Undergraduate Units: 3 Approved Hours: 3-0-0 Fee index: 6 Faculty: Medicine & Dentistry Department: Medical Microbiology and Immunology Typically Offered: Fall term</p> <p>Description</p> <p>This course will introduce the student to inflammation and its role in a range of diseases. An overview is provided on acute and chronic inflammation, asthma and allergy, chronic obstructive pulmonary disease (COPD), viral hepatitis, liver cancer, multiple sclerosis, chronic pain, diabetes, metabolic syndrome, obesity-related inflammation, rheumatoid arthritis, inflammatory bowel disease, and cardiovascular disease. The syllabus includes a mix of lectures and current topics discussions for students to present recent advances in inflammation. Pre- or co-requisites: IMIN 371 or instructor consent.</p>	<p>Subject & Number: MMI 436</p> <p>Title: Inflammation</p> <p>Course Career: Undergraduate Units: 3 Approved Hours: 3-0-0 Fee index: 6 Faculty: Medicine & Dentistry Department: Medical Microbiology and Immunology Typically Offered; Fall term</p> <p>Description</p> <p>This course will introduce the student to inflammation and its role in a range of diseases. An overview is provided on acute and chronic inflammation. The diseases included will cover inflammatory respiratory and cardiovascular diseases, such as allergy and atherosclerosis, infection, cancer, neuroinflammation and autoimmunity. The course includes a mix of lectures and current topics discussions for students to present on recent advances in inflammation. Pre-requisites: IMIN 371 and instructor consent.</p>

Reviewed/Approved by:

REQUIRED: FoMD Faculty Learning Committee (Faculty Council-delegated Approver) – July 11 2023
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OPTIONAL: Other internal faculty approving bodies, consultation groups, or departments, and approval dates.

SEE AMENDMENT: With the concurrence of the Chair, the implementation date was revised to Fall, 2023 to reflect the intentions of the proponents

Faculty (& Department or Academic Unit):	FOMD - LMP - Medical Laboratory Science
Contact Person:	Roberta Martindale ram7@ualberta.ca Kim Thompson kathomps@ualberta.ca
Level of change: (choose one only)	<input checked="" type="checkbox"/> <u>Undergraduate</u> <input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> <u>Program</u> <input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2023 AMENDED
Does this proposal have corresponding course changes? (Should be submitted at the same time)	No

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

To increase enrolment, the program plans to expand the list of eligible courses considered for the preprofessional coursework requirements.

Calendar Copy

URL in current Calendar (or "New page") https://calendar.ualberta.ca/content.php?catoid=39&navoid=12306#bsc_in_medical_laboratory_science	
Current Copy: Removed language	Proposed Copy: New language
<p>BSc in Medical Laboratory Science</p> <p>The current quota for Year Two students is 29.</p> <p>Preprofessional Year</p> <p>Those wishing to enrol in the BSc Medical Laboratory Science program must complete a preprofessional year before applying for admission to the Faculty. The required courses or their transfer equivalents are available at various postsecondary institutions in Alberta. Students should where possible take these courses (equivalent to 30 units of course weight</p>	<p>BSc in Medical Laboratory Science</p> <p>The current quota for Year Two students is 29.</p> <p>Preprofessional Year</p> <p>Those wishing to enrol in the BSc Medical Laboratory Science program must complete a preprofessional year before applying for admission to the Faculty. The required courses or their transfer equivalents are available at various postsecondary institutions in Alberta. Students should where possible take these courses (equivalent to 30 units of course weight</p>

<p>at the University of Alberta) as one year of full-time study.</p> <p>Academic Requirements</p> <p>The following 30 units of course weight of preprofessional course work are required.</p> <ol style="list-style-type: none"> 1. English 6 units 2. General Chemistry 6 units 3. Organic Chemistry 3 units 4. Biology 3 units (cell biology) 5. Biology 3 units (molecular genetics and inheritance) 6. 3 units from Biology, Genetics, Microbiology, or Zoology 7. Statistics 3 units 8. 3 units in options (any Faculty) 	<p>at the University of Alberta) as one year of full-time study.</p> <p>Academic Requirements</p> <p>The following 30 units of course weight of preprofessional course work are required.</p> <ol style="list-style-type: none"> 1. English 6 units 2. General Chemistry 6 units 3. Organic Chemistry 3 units 4. Biology 3 units (cell biology) 5. Biology 3 units (molecular genetics and inheritance) 6. 3 units from Science or Math 7. Statistics 3 units 8. 3 units in options (any Faculty)
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Reviewed/Approved by:

<p>REQUIRED: FoMD Faculty Learning Committee (Faculty Council-delegated Approver) – June 27 2023 FoMD Faculty Council (For Information) – July 18, 2023</p>
<p>OPTIONAL: Other internal faculty approving bodies, consultation groups, or departments, and approval dates.</p>

Calendar Change Request Form for Program and Regulation Changes

See the [Calendar Guide](#) for tips on how to complete this form.

Faculty (& Department or Academic Unit):	Faculty of Native Studies	
Contact Person:	Freda Cardinal	
Level of change (choose one only)	•	Undergraduate
	•	Graduate
Type of change request (check all that apply)	•	Program
	•	Regulation
For which term is this intended to take effect?	Immediate implementation 2022/23	
Does this proposal have corresponding course changes? (Should be submitted at the same time)	None	

Rationale

Requested changes are course changes, additions or deletions that have taken place in other faculties / departments.

Calendar Copy

https://calendar.ualberta.ca/preview_program.php?catoid=36&poid=42256

Current	Proposed
Removed language	New language
Bachelor of Arts in Native Studies	Bachelor of Arts in Native Studies
General Program Requirements [...]	General Program Requirements [...]
Faculty Common Requirements (30 units) [...]	Faculty Common Requirements (30 units) [...]

6 units in Humanities Core (junior or senior)

- Christian Theology courses at St Joseph's (CHRTC) and at St Stephen's College (**CH RTP**)
- Comparative Literature (C LIT)
- East Asian Studies (CHINA, EASIA, JAPAN, KOREA)
- English (ENGL) Senior only 200-level and higher.
- History and Classics (HIST, CLASS), except CLASS 254, CLASS 255, CLASS 356
- Modern Languages and Cultural Studies (MLCS)
- Philosophy (PHIL)
- Religious Studies (RELIG)

6 units in Social Science (junior or senior)

- Agriculture and Resource Economics (AREC)
- Anthropology (ANTHR)
- Community Service Learning (CSL)
- Economics (ECON)
- Environmental and Conservation Sciences, ENCS 352
- Études Canadiennes (ETCAN)
- Human Ecology, HECOL 100, HECOL 201, HECOL 210, HECOL 211, HECOL 212, HECOL 410, HECOL 313, HECOL 321, HECOL 322, HECOL 360
- ~~Human Geography and Planning (HGP)~~
- Interdisciplinary Undergraduate (INT D)
- Latin American Studies (LA ST)
- Linguistics (LING)
- Middle Eastern and African Studies (MEAS)
- Political Science (POL S)
- Psychology (PSYCH) designated as Arts courses
- Renewable Resources, REN R 260, R SOC 271
- Rural Sociology (R SOC)
- Sociology (SOC)
- Women's and Gender Studies (WGS)

6 units in Scientific inquiry and applications (junior or senior)

6 units in Humanities Core (junior or senior)

- Christian Theology courses at St Joseph's (CHRTC) and at St Stephen's College (**SPRIT and CATS**)
- Comparative Literature (C LIT)
- East Asian Studies (CHINA, EASIA, JAPAN, KOREA)
- English (ENGL) Senior only 200-level and higher.
- History and Classics (HIST, CLASS), except CLASS 254, CLASS 255, CLASS 356
- **Media Studies (MST)**
- Modern Languages and Cultural Studies (MLCS)
- Philosophy (PHIL)
- Religious Studies (RELIG)

6 units in Social Science (junior or senior)

- Agriculture and Resource Economics (AREC)
- Anthropology (ANTHR)
- Community Service Learning (CSL)
- Economics (ECON)
- Environmental and Conservation Sciences, ENCS 352
- Études Canadiennes (ETCAN)
- Human Ecology, HECOL 100, HECOL 201, HECOL 210, HECOL 211, HECOL 214, HECOL 410, HECOL 313, HECOL 321, HECOL 322, HECOL 360
- **Human Geography (HGEO)**
- Interdisciplinary Undergraduate (INT D)
- Latin American Studies (LA ST)
- Linguistics (LING)
- Middle Eastern and African Studies (MEAS)
- **Planning (PLAN)**
- Political Science (POL S)
- Psychology (PSYCH) designated as Arts courses
- Renewable Resources, REN R 260, R SOC 271
- Rural Sociology (R SOC)
- Sociology (SOC)
- Women's and Gender Studies (WGS)

6 units in Scientific inquiry and applications (junior or senior)

<p>1. Any courses offered by the Faculty of Science or recognized by the Faculty of Science as Science courses (see Details of Courses)</p> <p>2. Any of the following courses from the Faculty of Agricultural, Life and Environmental Sciences: Animal Science (AN SC) Environmental and Conservation Sciences (ENCS) (except ENCS 352) Forest Science (FOR) Nutrition (NUTR) Nutrition and Food Science (NU FS) Plant Science (PL SC) Renewable Resources (REN R) (except REN R 260, R SOC 271) Soil Science (SOILS)</p> <p>3. 3 units maximum of courses in Science, Technology, and Society (STS)</p> <p>[...]</p> <p>Native Studies Major (36 - 54 units)</p> <p>[...]</p> <p>9 units in Native Studies Courses at the 200/300-level (excluding NS 200).</p> <p>[...]</p> <p>Minor (12 - 30 units)</p> <p>[...]</p> <p>Business Minor</p> <p>18 units in Business courses at the 300-level or above. In order to be permitted to take this minor, Native Studies students must have completed the prerequisites of 6 units in ENGL 102, ENGL 103, ENGL 108, ENGL 125 or equivalent, 6 units in ECON 101 and ECON 102, and 3 units in MATH 154 or equivalent; and have an overall GPA of 2.7. In addition, for those students wishing to take Finance or Management Science courses in business, they will also be required to take STAT 151 as a prerequisite.</p>	<p>1. Any courses offered by the Faculty of Science or recognized by the Faculty of Science as Science courses (see Details of Courses)</p> <p>2. Any of the following courses from the Faculty of Agricultural, Life and Environmental Sciences: Animal Science (AN SC) Environmental and Conservation Sciences (ENCS) (except ENCS 352) Forest Economics (FOREC) Nutrition (NUTR) Nutrition and Food Science (NU FS) Plant Science (PL SC) Renewable Resources (REN R) (except REN R 260, R SOC 271)</p> <p>3. 3 units maximum of courses in Science, Technology, and Society (STS)</p> <p>[...]</p> <p>Native Studies Major (36 - 54 units)</p> <p>[...]</p> <p>9 units in Native Studies Courses at the 200/300-level (excluding NS 200 and NS 201).</p> <p>[...]</p> <p>Minor (12 - 30 units)</p> <p>[...]</p> <p>Business Minor</p> <p>18 units in Business courses at the 300-level or above. In order to be permitted to take this minor, Native Studies students must have completed the prerequisites of 6 units in ENGL 102, ENGL 103, ENGL 125 or equivalent, 6 units in ECON 101 and ECON 102, and 3 units in MATH 154 or equivalent; and have an overall GPA of 2.7. In addition, for those students wishing to take Finance or Management Science courses in business, they will also be required to take STAT 151 as a prerequisite.</p>
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Reviewed/Approved by:

REQUIRED: Faculty Council (or delegate) and approval date, including any partner faculties for combined programs. Faculty of Native Studies Faculty Council, June 9, 2022.

Other consultation groups, departments, or internal faculty approving bodies and approval dates. Faculty of Native Studies Academic Affairs Committee, May 11, 2022
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Faculty (& Department or Academic Unit):	Faculty of Native Studies (FNS)
Contact Person:	Dr. Sean Robertson, Associate Dean (Academic)
Level of change: (choose one only)	<u>Undergraduate</u>
	Graduate
For which term will this change take effect?	Winter 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Historically, **NS 390: Research Methods in Indigenous Studies** was offered in a weekly, three-hour time slot. However, for a number of years this course has been offered as a three-hour lecture, plus a one-hour “lab.” It has been determined that the lecture as well as the active learning exercises from the lab can be completed within a weekly, three-hour time period. This will bring NS 390 in line with the timing of most other 300-level courses in the Faculty of Native Studies. This course is the second of two methodologies courses required for FNS students (see, NS 290). The fact that it is building on existing knowledge about the subject further suggests that three hours will be sufficient. Consultation: Dean, Vice-Dean, Associate Dean (Academic), Associate Dean (Research), Assistant Dean (Administration), Senior Coordinator of Admissions and Student Services.

Course Template

Current: Removed language	Proposed: New language
<p>Native Studies 390</p> <p>Research Methods in Indigenous Studies</p> <p>Course Career: Undergraduate Units: 3 Approved Hours: 3-0-4 Fee index: 6 Faculty: Faculty of Native Studies Department: Native Studies Typically Offered: either term</p> <p>Description</p> <p>A survey of different disciplinary methods for conducting Indigenous Studies research and data analysis, this course will also review and critique strategies and techniques applied by social science researchers with Indigenous peoples. Prerequisites: NS 110, 111 and 290 or consent of Faculty.</p>	<p>Native Studies 390</p> <p>Research Methods in Indigenous Studies</p> <p>Course Career: Undergraduate Units: 3 Approved Hours: 3-0-0 Fee index: 6 Faculty: Faculty of Native Studies Department: Native Studies Typically Offered: either term</p> <p>Description</p> <p>A survey of different disciplinary methods for conducting Indigenous Studies research and data analysis, this course will also review and critique strategies and techniques applied by social science researchers with Indigenous peoples. Prerequisites: NS 110, 111 and 290 or consent of Faculty.</p>

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Reviewed/Approved by:

REQUIRED: Faculty Council (or delegate) and approval date.	
OPTIONAL: Faculty of Native Studies Academic Affairs Committee – Approved May 23, 2023.	Approved by the Faculty of Native Studies Council - June 8, 2023

Faculty (& Department or Academic Unit):	Nursing
Contact Person:	Riley Samson
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2023
Does this proposal have corresponding course changes? (Should be submitted at the same time)	No

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

To align course requirements in the BScN After Degree program with the BScN Collaborative program, which has not required any Psychology credits since a curriculum change in 2018.

The first part of this calendar change (removal of psychology requirement from regular AD program) was previously approved. The change to the AD Honors program was inadvertently left out of the first calendar change.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/content.php?catoid=36&navoid=11302#bsc-in-nursing-after-degree-program	
Current Copy: Removed language	Proposed Copy: New language
<p align="center">BSc in Nursing After Degree Program</p> <p>This program is offered in Edmonton.</p> <p>Requirements</p> <p>1. A baccalaureate degree from a recognized academic institution.</p>	<p align="center">BSc in Nursing After Degree Program</p> <p>This program is offered in Edmonton.</p> <p>Requirements</p> <p>1. A baccalaureate degree from a recognized academic institution.</p>

<p>2. An Admission GPA (AGPA) of at least 3.0 or equivalent. Please refer to Transfer from a Postsecondary Institution.</p> <p>3. Completion of the following prerequisite courses: English (3 units), Human Anatomy (3 units), Human Physiology (3 units), Medical Microbiology (3 units), Psychology (3 units), and Statistics (3 units).</p> <p>4. The following prerequisite courses require a minimum grade of C+* and must be taken within 5 years of BScN program start date: Human Anatomy (3 units), Human Physiology (3 units), and Medical Microbiology (3 units).</p> <p>*Students must obtain a grade equivalent to C+ as determined by the grading scale in the Faculty of Nursing at the University of Alberta. International applicants' grading equivalences will be considered on a case by case basis</p> <p>High school subject requirements do not apply.</p>	<p>2. An Admission GPA (AGPA) of at least 3.0 or equivalent. Please refer to Transfer from a Postsecondary Institution.</p> <p>3. Completion of the following prerequisite courses: English (3 units), Human Anatomy (3 units), Human Physiology (3 units), Medical Microbiology (3 units), and Statistics (3 units).</p> <p>4. The following prerequisite courses require a minimum grade of C+* and must be taken within 5 years of BScN program start date: Human Anatomy (3 units), Human Physiology (3 units), and Medical Microbiology (3 units).</p> <p>*Students must obtain a grade equivalent to C+ as determined by the grading scale in the Faculty of Nursing at the University of Alberta. International applicants' grading equivalences will be considered on a case by case basis</p> <p>High school subject requirements do not apply.</p>
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BSc in Nursing–Honors Program

Applicants with a Prior Degree

1. A baccalaureate degree from a recognized academic institution.
2. Students must normally present a minimum AGPA of 3.5. Admission is competitive.
3. Completion of the following prerequisites: English (3 units), Human Anatomy (3 units), Human Physiology (3 units), Medical Microbiology (3 units), **Psychology (3 units)**, and Statistics (3 units).
4. The following prerequisite courses require a minimum grade of C+* and must be taken within 5 years of BScN program start date: Human Anatomy (3 units), Human Physiology (3 units), and Medical Microbiology (3 units).
*Students must obtain a grade equivalent to C+ or higher as determined by the grading scale in the Faculty of Nursing at the University of Alberta. International applicants' grading equivalences will be considered on a case by case basis. Students with grades of CR will

BSc in Nursing–Honors Program

Applicants with a Prior Degree

1. A baccalaureate degree from a recognized academic institution.
2. Students must normally present a minimum AGPA of 3.5. Admission is competitive.
3. Completion of the following prerequisites: English (3 units), Human Anatomy (3 units), Human Physiology (3 units), Medical Microbiology (3 units), and Statistics (3 units).
4. The following prerequisite courses require a minimum grade of C+* and must be taken within 5 years of BScN program start date: Human Anatomy (3 units), Human Physiology (3 units), and Medical Microbiology (3 units).
*Students must obtain a grade equivalent to C+ or higher as determined by the grading scale in the Faculty of Nursing at the University of Alberta. International applicants' grading equivalences will be considered on a case by case basis. Students with grades of CR will not be considered as meeting the C+ requirement.

<p>not be considered as meeting the C+ requirement.</p> <p>High School subject requirements do not apply.</p> <p>Note: The BScN–Honors Program is only offered in Edmonton.</p>	<p>High School subject requirements do not apply.</p> <p>Note: The BScN–Honors Program is only offered in Edmonton.</p>
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Reviewed/Approved by:

<p>Approved: UCC: March 9, 2023 Caucus: March 28, 2023 Exec Committee: April 20, 2023 PST meeting: May 4, 2023 PC: May 18, 2023</p>
<p>OPTIONAL: Other internal faculty approving bodies, consultation groups, or departments, and approval dates.</p>

Faculty (& Department or Academic Unit):	Pharmacy & Pharmaceutical Sciences
Contact Person:	Dr Arno Siraki
Level of change: (choose one only) [?]	<input type="checkbox"/> Undergraduate
	<input checked="" type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Health services research is one of the four CIHR pillars of health research with the overarching goal of improving the efficiency and effectiveness of health professionals and the healthcare system through changes to practice and policy. This is a multidisciplinary field that utilizes a broad array of scientific methods to study factors affecting access, quality and cost of healthcare, and ultimately, Canadians' health and wellbeing. A review of course descriptions and syllabi (where available) for courses at the Universities of Alberta, Calgary, and Toronto that mentioned the phrase "health services research" determined that courses focus on one aspect (e.g., epidemiology, biostatistics, qualitative research). There appears to be a gap, especially in the University of Alberta calendar, for a general introductory course. Therefore, the purpose of this course is to raise awareness of key concepts in health services research and provide guidance to resources that are available for further study (e.g., courses, faculty, etc).

The framework for this course will follow the lifecycle of a research project. Each important milestone – from identifying gaps in research and knowledge, developing and justifying a health services research study, to knowledge translation and dissemination – will serve as a session topic for the course. By the end of the course, students will have resources and knowledge to begin planning their own health services research project. In keeping with the multidisciplinary spirit of health services research, our intent is to engage faculty from FoPPS and elsewhere within the College of Health Sciences to help deliver course content. Registration will be open to all UofA students, with preference for graduate students.

Course Template

Current: Removed language	Proposed: New language
Subject & Number Title Course Career Units Approved Hours Fee index Faculty Department Typically Offered Description	NEW COURSE Subject & Number: PHARM 592 Title: Foundations of Health Services Research Course Career: Graduate Units: 3 Approved Hours: 3-0-0 Fee index 6 Faculty Pharmacy & Pharmaceutical Sciences Department Pharmacy & Pharmaceutical Sciences Typically Offered either term Description This course will provide students with an overview of health services research methods and their application.

	<p>Topics covered in the course will lead students through the lifecycle of a health services research study and includes formulation of study objectives, generating a hypothesis, stakeholder engagement, selection and justification of a study design, types of evaluation, and dissemination of results. Common qualitative, quantitative, and mixed methods study designs used in health services research will be discussed using examples from the literature. Prerequisites: none. However, a basic understanding of common terms and concepts in health services research and epidemiology is recommended.</p>
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Reviewed/Approved by:

REQUIRED: Faculty Council (or delegate) and approval date.
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OPTIONAL: Curriculum Committee June 21, 2023
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Calendar Change Request Form for Course Changes

See the [Calendar Guide](#) for tips on how to complete this form.

Faculty (& Department or Academic Unit):	Faculty of Pharmacy and Pharmaceutical Sciences
Contact Person:	Dion R. Brocks, Professor and Associate Dean
Level of change (choose one only) [?]	<input type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Graduate
For which term will this change take effect?	Winter 2024

Rationale

As part of the arrangement with Pfizer, several hours of material had to be removed in 2022 to give them the necessary instruction time. That material was important to the course.
 Some of the materials and approaches used by Pfizer, teaches population based PK approaches, and requires hands-on instruction with computer programs. We can reincorporate the deleted materials and better deliver parts of the Pfizer materials by adding a few hours of seminar time (I believe 6 hours will suffice).

Course Template

Current	Proposed
Pharmacy 615 - Advanced Pharmacokinetics	Pharmacy 615 - Advanced Pharmacokinetics
Course Career Graduate	Course Career Graduate
Units 3	Units 3
Approved Hours 3-0-0	Approved Hours 3-0-1
Fee index 6	Fee index 6
Faculty Pharmacy & Pharmaceutical Sci	Faculty Pharmacy & Pharmaceutical Sci
Department Pharmacy & Pharmaceutical Sc	Department Pharmacy & Pharmaceutical Sc
Typically Offered either term	Typically Offered either term
Description This course deals with the theoretical aspects of pharmacokinetics. Compartmental and non-compartmental theories are treated in depth. The application of these theories is made in various areas where kinetics are involved. Prerequisite: PHARM 354 or equivalent or consent of Faculty. Note: Offered alternate years.	Description An advanced course designed to provide students with the theoretical aspects of pharmacokinetics including compartmental and non-compartmental methods. Students will gain hands-on experience with the use of computers, population methods, and the role of pharmacokinetics in the development of drugs. Seminar time is devoted to pharmacokinetic analyses used in clinical pharmacology. Prerequisite: PHARM 303 or equivalent, or consent of the Faculty. Note: Offered alternate years.

Reviewed/Approved by:

REQUIRED: Faculty Council May 16, 2023

Curriculum Committee: May, 2023

Faculty (& Department or Academic Unit):	Pharmacy and Pharmaceutical Sciences
Contact Person:	Rene Breault
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input type="checkbox"/> Program
	<input checked="" type="checkbox"/> Regulation
For which term is this intended to take effect?	2023-2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	No

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

To clarify admissions requirements related to licensure and authorization to administer injections - these can be submitted after admission but would be required before starting the first direct patient care placement.

Calendar Copy

URL in current Calendar: https://calendar.ualberta.ca/content.php?catoid=39&navoid=12309	
Current Copy: Removed language	Proposed Copy: New language
Faculty of Pharmacy and Pharmaceutical Sciences Admission Requirements Doctor of Pharmacy (PharmD)..... Indigenous Applicants..... Doctor of Pharmacy (PharmD) for Practicing Pharmacists Minimum Requirements The minimum requirements for admission to the PharmD for Practicing Pharmacists program is an entry to practice pharmacy degree from a recognized institution. Normally, an overall GPA of at least 3.0 or equivalent in the entry to practice pharmacy degree is required.	Faculty of Pharmacy and Pharmaceutical Sciences Admission Requirements Doctor of Pharmacy (PharmD)..... Indigenous Applicants..... Doctor of Pharmacy (PharmD) for Practicing Pharmacists Minimum Requirements The minimum requirements for admission to the PharmD for Practicing Pharmacists program is an entry to practice pharmacy degree from a recognized institution. Normally, an overall GPA of at least 3.0 or equivalent in the entry to practice pharmacy degree is required.

<p>Other Requirements</p> <ol style="list-style-type: none"> 1. Proof of current licensure or eligibility for licensure as a pharmacist in the jurisdiction where direct patient care experiential placements will be completed (see Note) 2. Authorization to administer drugs by injection where legislated. (see Note) 3. Official transcripts from the entry to practice pharmacy program and any other postsecondary education completed 4. Spoken English Requirement: Applicants must meet a spoken English requirement (see Spoken English Proficiency) 5. Curriculum vitae (CV) 6. Cover Letter 7. Letters of reference 8. Personal interview <p>For further details on the above other requirements, please see PharmD for Practicing Pharmacists on the Faculty of Pharmacy and Pharmaceutical Studies website: www.ualberta.ca/pharmacy.</p> <p>Note: Proof of current licensure as a pharmacist in the jurisdiction(s) where direct patient care experiential placements will be completed (and authorization to administer drugs by injection where legislated) can occur after admission to the program, but must be provided prior to commencing the first placement (see Promotion and/or Continuation).</p> <p>Selection Process.....</p>	<p>Other Requirements</p> <ol style="list-style-type: none"> 1. Proof of current licensure or eligibility for licensure as a pharmacist in the jurisdiction where direct patient care experiential placements will be completed (see Note) 2. Authorization to administer drugs by injection where legislated. (see Note) 3. Official transcripts from the entry to practice pharmacy program and any other postsecondary education completed 4. Spoken English Requirement: Applicants must meet a spoken English requirement (see Spoken English Proficiency) 5. Curriculum vitae (CV) 6. Cover Letter 7. Letters of reference 8. Personal interview <p>For further details on the above other requirements, please see PharmD for Practicing Pharmacists on the Faculty of Pharmacy and Pharmaceutical Studies website: www.ualberta.ca/pharmacy.</p> <p>Note: Proof of current licensure as a pharmacist in the jurisdiction(s) where direct patient care experiential placements will be completed (and authorization to administer drugs by injection where legislated) can occur after admission to the program, but must be provided prior to commencing the first direct patient care placement (see Promotion and/or Continuation).</p> <p>Selection Process.....</p>
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Reviewed/Approved by:

REQUIRED: Faculty Council May 16, 2023.
Curriculum Committee: April 12 2023.

Calendar Change Request Form for Program and Regulation Changes

See the [Calendar Guide](#) for tips on how to complete this form.

Faculty (& Department or Academic Unit):	Rehabilitation Medicine/Communication Sciences & Disorders	
Contact Person:	Amy Peters/Esther Kim	
Level of change (choose one only)	<input type="radio"/>	Undergraduate
	<input checked="" type="radio"/>	Graduate
Type of change request (check all that apply)	<input checked="" type="checkbox"/>	Program
	<input type="checkbox"/>	Regulation
For which term is this intended to take effect?	Fall 2024	
Does this proposal have corresponding course changes? (Should be submitted at the same time)	No	

Rationale

Applicants have been having trouble submitting official transcripts with Fall term grades by the current January 15 deadline. By moving it to February 1 it gives them more time to submit the required documents, and makes the deadline consistent with the other professional graduate programs in the Faculty of Rehabilitation Medicine.

Calendar Copy

https://calendar.ualberta.ca/preview_program.php?catoid=39&pooid=47566&hl=%22speech+language+pathology%22&returnto=search

Current	Proposed
<p data-bbox="126 296 354 321">Removed language</p> <p data-bbox="110 359 354 384">Application Deadline</p> <p data-bbox="110 428 784 594">The deadline for submitting applications for admission (including a listing of prerequisites completed and/or in progress) is January 15. For more information contact the Academic Advisor for Communication Sciences and Disorders.</p>	<p data-bbox="850 296 1013 321">New language</p> <p data-bbox="834 359 1078 384">Application Deadline</p> <p data-bbox="834 428 1508 594">The deadline for submitting applications for admission (including a listing of prerequisites completed and/or in progress) is February 1. For more information contact the Academic Advisor for Communication Sciences and Disorders.</p>

Reviewed/Approved by:

- CSD Department Council (April 20, 2023)
- FRM Executive Committee
- FRM Faculty Council - May 23, 2023

Calendar Change Request Form for Course Changes

See the [Calendar Guide](#) for tips on how to complete this form.

Faculty (& Department or Academic Unit):	Communication Sciences and Disorders	
Contact Person:	Amy Peters, Esther Kim	
Level of change (choose one only) [?]	<input type="checkbox"/>	Undergraduate
	<input checked="" type="checkbox"/>	Graduate
For which term will this change take effect?	Fall 2024	

Rationale

Editorial change to course description and load. 3c not correct in the current calendar.

Course Template

Current	Proposed
Removed language	New language
CSD 524	CSD 524
Introduction to Clinical Practice II	Introduction to Clinical Practice II
Course Career Graduate	Course Career Graduate
Units 6	Units 6
Approved Hours 0- 3e-1	Approved Hours 0-6c-0
Fee index 12	Fee index 12
Faculty Rehabilitation Medicine	Faculty Rehabilitation Medicine
Department Communication Sciences and Disorders	Department Communication Sciences and Disorders
Typically Offered Two term	Typically Offered Two term
Description Credit. Clinical practice experiences focusing on a variety of clinical populations. The focus will be on developing intermediate level competencies. Seminar content will include topics of clinical and/or professional significance (e.g., ethics, health law, private practice, goal setting and data collection). Flexibility in seminar topics will accommodate new topics as they arise. Prerequisites: At least six MSc-SLP courses including CSD 507, 511, 518 . Restricted to MScSLPs students only.	Description Credit. Clinical practice experiences focusing on a variety of clinical populations. The focus will be on developing novice level competencies. Prerequisites: CSD 530 and at least six MSc-SLP courses. Restricted to MScSLP students only.

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Reviewed/Approved by:

- CSD Department Council (April 20, 2023)
- FRM Executive Committee
- FRM Faculty Council - May 23, 2023

Other consultation groups, departments, or internal faculty approving bodies and approval dates.

Calendar Change Request Form for Course Changes

See the [Calendar Guide](#) for tips on how to complete this form.

Faculty (& Department or Academic Unit):	Communication Sciences and Disorders	
Contact Person:	Amy Peters/Esther Kim	
Level of change (choose one only) [?]	<input type="checkbox"/>	Undergraduate
	<input checked="" type="checkbox"/>	Graduate
For which term will this change take effect?	Fall 2024	

Rationale

Editorial change to clarify course descriptions.

Course Template

Current	Proposed
Removed language	New language
CSD 525	CSD 525
Introduction to Clinical Practice III	Introduction to Clinical Practice III
Grad	Grad
2	2
0-2c-0	0-2c-0
4	4
Rehabilitation Medicine	Rehabilitation Medicine
Communication Sciences and Disorders	Communication Sciences and Disorders
Either term	Either term
Credit. Clinical practice experiences focusing on a variety of clinical populations. The focus will be on developing advanced intermediate-level competencies. Prerequisite: CSD 524. Restricted to MScSLP students only.	Credit. Clinical practice experiences focusing on a variety of clinical populations. The focus will be on developing novice level competencies. Prerequisite: CSD 524. Restricted to MScSLP students only.

<p>Current</p> <p>Removed language</p> <p>CSD 532</p> <p>Advanced Clinical Practicum I</p> <p>Grad 5-8 0-12c-0 VAR Rehabilitation Medicine Communication Sciences and Disorders Either term</p> <p>Credit. Full-time supervised clinical practicum normally for a period of four to eight weeks in an approved clinical service facility. The focus will be on developing advanced intermediate-level competencies. Students will have completed all academic course work and will be prepared to work with a broad range of communication disorders under reduced supervision. Prerequisites: CSD 525 and all MScSLP academic courses. (Restricted to MScSLP students only.)</p>	<p>Proposed</p> <p>New language</p> <p>CSD 532</p> <p>Advanced Clinical Practicum I</p> <p>Grad 5-8 0-12c-0 VAR Rehabilitation Medicine Communication Sciences and Disorders Either term</p> <p>Credit. Full-time supervised clinical practicum normally for a period of four to eight weeks in an approved clinical service facility. The focus will be on developing intermediate level competencies. Students will have completed all academic course work and will be prepared to work with a broad range of clinical areas. Prerequisites: CSD 525 and all MScSLP academic courses. (Restricted to MScSLP students only.)</p>
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<p>Current</p> <p>Removed language</p> <p>CSD 533</p> <p>Advanced Clinical Practicum II</p> <p>Graduate 5-8 0-12c-0 VAR Rehabilitation Medicine Communication Sciences and Disorders Either term</p> <p>Credit. Full-time supervised clinical practicum normally for a period of four to eight weeks in an</p>	<p>Proposed</p> <p>New language</p> <p>CSD 533</p> <p>Clinical Practicum II</p> <p>Graduate 5-8 0-12c-0 VAR Rehabilitation Medicine Communication Sciences and Disorders Either term</p> <p>Credit. Full-time supervised clinical practicum normally for a period of four to eight weeks in an</p>
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<p>approved clinical service facility. The focus will be demonstrating intermediate level competencies. Students will have completed all academic course work and will be prepared to work with a broad range of communication disorders under reduced supervision. Prerequisites: CSD 525 and all MScSLP academic courses. (Restricted to MScSLP students only.)</p>	<p>approved clinical service facility. The focus will be on developing intermediate level competencies. Students will have completed all academic course work and will be prepared to work with a broad range of clinical areas. Prerequisites: CSD 532 and all MScSLP academic courses. (Restricted to MScSLP students only.)</p>
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<p>Current</p> <p>Removed language</p> <p>CSD 540</p> <p>Advanced Clinical Practicum III</p> <p>Graduate 5-7 0-12c-0 VAR Rehabilitation Medicine Communication Sciences and Disorders Either term</p> <p>Credit. Full-time supervised clinical practicum normally for a period of four to eight weeks in an approved clinical service facility. The focus will be developing entry to practice level competencies. Students will have completed all academic course work and will be prepared to work with a broad range of communication disorders under reduced supervision. Prerequisites: CSD 532 and 533. (Restricted to MScSLP students only.)</p>	<p>Proposed</p> <p>New language</p> <p>CSD 540</p> <p>Clinical Practicum III</p> <p>Graduate 5-7 0-12c-0 VAR Rehabilitation Medicine Communication Sciences and Disorders Either term</p> <p>Credit. Full-time supervised clinical practicum normally for a period of four to eight weeks in an approved clinical service facility. The focus will be on developing entry to practice level competencies. Students will have completed all academic course work and will be prepared to work with a broad range of clinical areas. Prerequisites: CSD 532 and 533. (Restricted to MScSLP students only.)</p>
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Current	Proposed
<p>Removed language</p> <p>CSD 541</p> <p>Advanced Clinical Practicum IV</p> <p>Graduate 5-7 0-12c-0 VAR Rehabilitation Medicine Communication Sciences and Disorders Either term</p> <p>Credit. Full-time supervised clinical practicum normally for a period of four to eight weeks in an approved clinical service facility. The focus will be demonstrating entry to practice level competencies. Students will have completed all academic course work and will be prepared to work with a broad range of communication disorders under reduced supervision. Prerequisites: CSD 532 and 533. (Restricted to MScSLP students only.)</p>	<p>New language</p> <p>CSD 541</p> <p>Clinical Practicum IV</p> <p>Graduate 5-7 0-12c-0 VAR Rehabilitation Medicine Communication Sciences and Disorders Either term</p> <p>Credit. Full-time supervised clinical practicum normally for a period of four to eight weeks in an approved clinical service facility. The focus will be on developing intermediate level competencies. Students will have completed all academic course work and will be prepared to work with a broad range of clinical areas. Prerequisites: CSD 532 and 533. (Restricted to MScSLP students only.)</p>

Reviewed/Approved by:

- CSD Department Council (April 20, 2023)
- FRM Executive Committee
- FRM Faculty Council - May 23, 2023

Other consultation groups, departments, or internal faculty approving bodies and approval dates.

Calendar Change Request Form for Course Changes

See the [Calendar Guide](#) for tips on how to complete this form.

Faculty (& Department or Academic Unit):	Communication Sciences and Disorders	
Contact Person:	Amy Peters, Esther Kim	
Level of change (choose one only) [?]	<input type="checkbox"/>	Undergraduate
	<input checked="" type="checkbox"/>	Graduate
For which term will this change take effect?	Fall 2024	

Rationale

Editorial change to course description. Credit not listed.

Course Template

Current	Proposed
Removed language	New language
CSD 530	CSD 530
Introduction to Clinical Practice I	Introduction to Clinical Practice I
Course Career Graduate	Course Career Graduate
Units 2	Units 2
Approved Hours 0-2L-0	Approved Hours 0-2L-0
Fee index 4	Fee index 4
Faculty Rehabilitation Medicine	Faculty Rehabilitation Medicine
Department Communication Sciences and Disorders	Department Communication Sciences and Disorders
Typically Offered Variable	Typically Offered Variable
Description An introduction to professional and clinical practice and competencies in speech-language pathology from assessment to treatment planning. The focus will be on developing novice-level competencies. Opportunities for learning through observation and simulations. Theory, principles, and evidence for approaches to counseling in rehabilitation and application of techniques for interview and counseling.	Description Credit. An introduction to clinical practice, counselling, and professional aspects in speech-language pathology from assessment to treatment planning and discharge. The focus will be on clinical and professional foundations, clinical reasoning, and introducing novice-level competencies with opportunities for learning primarily through observation, simulations, or clinical experiences.

Reviewed/Approved by:

- CSD Department Council (April 20, 2023)
- FRM Executive Committee
- FRM Faculty Council - May 23, 2023

Other consultation groups, departments, or internal faculty approving bodies and approval dates.

Calendar Change Request Form for Course Changes

See the [Calendar Guide](#) for tips on how to complete this form.

Faculty (& Department or Academic Unit):	Rehabilitation Medicine, Physical Therapy	
Contact Person:	Amy Peters, Mark Hall	
Level of change (choose one only) [?]	<input type="checkbox"/>	Undergraduate
	<input checked="" type="checkbox"/>	Graduate
For which term will this change take effect?	Fall 2024	

Rationale

In conjunction with the PTHER 567 course deletion request, the changes to PTHER 566, PTHER 546 and 565 are being made to redistribute the credits, hours, and content, as these courses also fall in Block 4 as well as Block 3 of the MScPT program.

Course Template

Current	Proposed
Removed language	New language
PTHER 546	PTHER 546
Adult Neurology	Adult Neurology
Course Career Graduate	Course Career Graduate
Units 3	Units 4
Approved Hours 2.5-1.5S-2	Approved Hours 3.5-1.5S-2
Fee index 6	Fee index 8
Faculty Rehabilitation Medicine	Faculty Rehabilitation Medicine
Department Physical Therapy	Department Physical Therapy
Typically Offered either term	Typically Offered either term
Description Introduction to the theory and application of physical therapy in adults with neurological conditions. Components of practice will include assessment, intervention, outcome evaluation, therapeutic exercise, electrophysical agents, and evidence-based skills. Corequisite: PTHER 567. Prerequisites: PTHER 500, 504, and 528.	Description Introduction to the theory and application of physical therapy in adults with neurological conditions. Components of practice will include assessment, intervention, outcome evaluation, therapeutic exercise, electrophysical agents, and evidence-based skills. Prerequisites: PTHER 500, 504, 528, and 566.

<p>Current</p> <p>Removed language</p> <p>PTHER 565</p> <p>Aging and Physical Therapy</p> <p>Course Career Graduate Units 3 Approved Hours 1.5-1S-1.5 Fee index 6 Faculty Rehabilitation Medicine Department Physical Therapy Typically Offered either term</p> <p>Description An examination of age-related changes, prevalent age-related conditions treated by physical therapists and contextual factors that influence the activity and participation of older adults. Prerequisites: PHER 538, and 544. Corequisite: PHER 546.</p>	<p>Proposed</p> <p>New language</p> <p>PTHER 565</p> <p>Aging and Physical Therapy</p> <p>Course Career Graduate Units 4 Approved Hours 2.5-1S-1.5 Fee index 8 Faculty Rehabilitation Medicine Department Physical Therapy Typically Offered either term</p> <p>Description An examination of age-related changes, prevalent age-related conditions treated by physical therapists and contextual factors that influence the activity and participation of older adults. Prerequisites: PHER 538, 544, and 566. Corequisite: PHER 546.</p>
<p>Current</p> <p>Removed language</p> <p>PTHER 566</p> <p>Introduction to Neuroanatomy</p> <p>Course Career Graduate Units 4 Approved Hours 12 Fee index 2 Faculty Rehabilitation Medicine Department Physical Therapy Typically Offered either term, spring, summer</p> <p>Description Anatomy of the brain and central nervous system and an introduction to the functions of the human nervous system. Prerequisite: PHER 516.</p>	<p>Proposed</p> <p>New language</p> <p>PTHER 566</p> <p>Introduction to Neuroanatomy and Neurophysiology</p> <p>Course Career Graduate Units 2 Approved Hours 18 Fee index 4 Faculty Rehabilitation Medicine Department Physical Therapy Typically Offered either term, spring, summer</p> <p>Description Anatomy and physiology of the brain and central nervous system and an introduction to the functions of the human nervous system. Prerequisite: PHER 516.</p>

Reviewed/Approved by:

REQUIRED: Faculty Council (or delegate) and approval date, including any partner faculties for combined programs.

- MScPT Program Committee Approval - March 30, 2023.
- FRM Executive Committee
- FRM Faculty Council - May 23, 2023

Calendar Change Request Form for Program and Regulation Changes

See the [Calendar Guide](#) for tips on how to complete this form.

Faculty (& Department or Academic Unit):	Rehabilitation Medicine, Physical Therapy	
Contact Person:	Amy Peters, Mark Hall	
Level of change (choose one only)	<input type="checkbox"/>	Undergraduate
	<input checked="" type="checkbox"/>	Graduate
Type of change request (check all that apply)	<input checked="" type="checkbox"/>	Program
	<input type="checkbox"/>	Regulation
For which term is this intended to take effect?	Fall 2024	
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes (PTHER 546 and 565)	

Rationale

PTHER 567 Neuroscience for Rehabilitation (*3) is a standalone course in Block 4 of the MScPT program. Over the last several years it has become increasingly clear that Block 4 is overwhelming and intense for MScPT students. This is in part due to the intensity and depth of knowledge required for PTHHER 567. Previous attempts to reduce the intensity (removing the neuroanatomy content to a separate spring course and teaching to less depth) appear to have had little effect. Students also do not always see the connection or relevance of what they are learning in the neuroscience course to the other clinical courses during the term, despite there being clear relevance and attempts by instructors to make connections.

Students and instructors have suggested integrating neuroscience into the relevant clinical courses within the MScPT program at the time when most relevant to their learning. The decision has been made to delete PTHHER 567 from the program requirements and redistribute the content, hours, and credits among other clinical courses in Block 4.

Calendar Copy

https://calendar.ualberta.ca/preview_program.php?catoid=39&pooid=47647&hl=%22physical+therapy%22&returnto=search	
<p>Current</p> <p>Removed language</p> <p>Required Courses, including clinical placements (31 weeks):</p> <p>...</p> <ul style="list-style-type: none"> - PTHHER 566 - Introduction to Neuroanatomy PTHER 567 - Neuroscience for Rehabilitation - PTHHER 572 - Basic Concepts in Evidence-Based Practice 	<p>Proposed</p> <p>New language</p> <p>Required Courses, including clinical placements (31 weeks):</p> <p>...</p> <ul style="list-style-type: none"> - PTHHER 566 - Introduction to Neuroanatomy - PTHHER 572 - Basic Concepts in Evidence-Based Practice <p>...</p>

...	
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Reviewed/Approved by:

<ul style="list-style-type: none">- MScPT Program Committee Approval - March 30, 2023- FRM Executive Committee- FRM Faculty Council - May 23, 2023

Calendar Change Request Form for Course Changes

See the [Calendar Guide](#) for tips on how to complete this form.

Faculty (& Department or Academic Unit):	Rehabilitation Medicine, Physical Therapy	
Contact Person:	Amy Peters, Mark Hall	
Level of change (choose one only) [?]	<input type="checkbox"/>	Undergraduate
	<input checked="" type="checkbox"/>	Graduate
For which term will this change take effect?	Fall 2024	

Rationale

The content and format of PThER 572 has changed in recent years. This proposal is to change the calendar course description to better reflect the current course offering.

Course Template

Current	Proposed
Removed language	New language
PTHER 572	PTHER 572
Basic Concepts in Evidence-Based Practice	Basic Concepts in Evidence-Based Practice
Course Career Graduate	Course Career Graduate
Units 2	Units 2
Approved Hours 1.5-1.5S-0	Approved Hours 1.5-1.5S-0
Fee index 4	Fee index 4
Faculty Rehabilitation Medicine	Faculty Rehabilitation Medicine
Department Physical Therapy	Department Physical Therapy
Typically Offered either term or Spring/Summer	Typically Offered either term or Spring/Summer
*2 (fi 4) Introduction to basic concepts of evidence-based practice with emphasis on the search, selection, evaluation, and application of scientific evidence to inform clinical decision-making in physical therapy. Students will consider issues of measurement and outcome assessment.	*2 (fi 4) An introduction to basic concepts of evidence-based physiotherapy practice, with emphasis on searching, appraising, and applying scientific evidence to inform clinical decision-making. Students will consider different sources of knowledge, the logic and methods of analytical research, the purposes and practices of Interpretive and clinical research, and attitudes and skills for conducting practitioner-led clinical research.

Reviewed/Approved by:

REQUIRED: Faculty Council (or delegate) and approval date, including any partner faculties for combined programs.

- MScPT Program Committee Approval - March 30, 2023
- FRM Executive Committee
- FRM Faculty Council - May 23, 2023

Faculty (& Department or Academic Unit):	UAI - International Student and Visiting Programs
Contact Person:	Ms. Gretchen Dubois-Phillips
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2023
Does this proposal have corresponding course changes? (Should be submitted at the same time)	No

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

The information for IVSP (International Visiting Students Program) in the calendar must be updated to reflect the changes made to the English Language School's English for Academic Purposes (EAP) courses. In addition, the corresponding number of academic credits that students admitted to IVSP can take in each term should be adjusted based on their last completed EAP course.

Calendar Copy

https://calendar.ualberta.ca/preview_entity.php?catoid=39&ent_oid=5010

Current Copy: ~~Removed language~~

Proposed Copy: New language

International Visiting Student Program

The International Visiting Student Program (IVSP) is a unique program which allows international students the opportunity to enroll for up to one calendar year at the University of Alberta. Students in this program receive intensive English

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instruction and register in regular academic courses alongside Canadian students.

Requirements of the International Visiting Student Program

1. The International Visiting Student Program is offered through the Office of the Registrar, Open Studies in concert with the University of Alberta International, Visiting Programs. The Visiting Programs unit will assist in the program's administration, student recruitment, ongoing student advising, and support services.
2. Students in the International Visiting Student Program are bona fide students of other universities or colleges who have been permitted to take one or more courses for transfer credit to their own institutions. The Institutions will have agreed in advance to such an arrangement.

Document Requirements:

- a. Completed UAlberta online application; Program Participation Consent Form signed by an official of the student's home institution;
- b. An official transcript (in English translation) of all completed course work;
- c. A recommendation letter from a professor or official at the student's home institution;

instruction and register in regular academic courses alongside Canadian students.

Requirements of the International Visiting Student Program

1. The International Visiting Student Program is offered through the Office of the Registrar, Open Studies in concert with the University of Alberta International, Visiting Programs. The Visiting Programs unit will assist in the program's administration, student recruitment, ongoing student advising, and support services.
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Document Requirements:

- a. Completed UAlberta online application; Program Participation Consent Form signed by an official of the student's home institution;
- b. An official transcript (in English translation) of all completed course work;
- c. A recommendation letter from a professor or official at the student's home institution;

<p>d. English Language Proficiency Test Score (e.g. IELTS or TOEFL) score (Optional)</p> <p>3. The International Visiting Student Program is designed to accommodate the participation of international students whose home university academic calendars are not synchronous with the University of Alberta's Calendar. Students can commence their studies in May, July, September and January. Start dates are based on the University of Alberta academic schedule.</p> <p>Note: The application deadlines are January 15 for a May start, April 15 for a July start, June 15 for a September start and October 15 for a January start.</p> <p>4. Students participate in Academic Foundations (AF) or English for Academic Purposes (EAP) at the English Language School in the Faculty of Education during the first two to four months of the International Visiting Student Program.</p> <p>5. After the initial period of participation in intensive English language instruction, students move to regular academic work for either credit or audit depending on their performance in the English Language School courses and the assessment of the Academic Advisor. Students may take up to 9 units in each subsequent academic term. If students have successfully completed <u>EAP 137</u> they</p>	<p>d. English Language Proficiency Test Score (e.g. IELTS or TOEFL) score (Optional)</p> <p>3. The International Visiting Student Program is designed to accommodate the participation of international students whose home university academic calendars are not synchronous with the University of Alberta's Calendar. Students can commence their studies in May, July, September and January. Start dates are based on the University of Alberta academic schedule.</p> <p>Note: The application deadlines are January 15 for a May start, April 15 for a July start, June 15 for a September start and October 15 for a January start.</p> <p>4. Students participate in Academic Foundations (AF) or English for Academic Purposes (EAP) at the English Language School in the Faculty of Education during the first two to four months of the International Visiting Student Program.</p> <p>5. After the initial period of participation in intensive English language instruction, students who place in EAP 135 or lower can advance to EAP 136 or move to regular academic work for either credit or audit depending on their performance in the English Language School courses and the assessment of the Academic Advisor. Students may take up to 9</p>
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can take 15 (moved below) ~~units~~ in each subsequent academic term.

If EAP 137 is successfully completed, the student would earn 3 ~~units~~. (moved down)

Subject to the approval of the academic advisor, International Visiting Student Program students enrolled in EAP 137 for credit can take up to 6 additional academic credits during that term. Students may also earn credits during each of the subsequent academic terms.

6. Students must maintain satisfactory academic standing as specified in Academic Standing while registered in the International Visiting Student Program.
7. Students receive a Certificate of Participation in the International Visiting Student Program and a U of A transcript. Transfer credit to their degree is granted by their home institution.

To receive a Certificate of Participation, students must complete the required English Language School Courses, take at least one regular academic course for credit or audit, **demonstrate**

academic credits in each subsequent academic term.

Subject to the approval of the Academic Advisor, International Visiting Student Program students enrolled in EAP 136 for credit can take up to 3 additional academic credits during that term.

Subject to the approval of the Academic Advisor, International Visiting Student Program students enrolled in EAP 137 for credit can take up to 9 additional academic credits during that term.

If EAP 137 is successfully completed, the student would earn 3 academic credits. If students have successfully completed EAP 137 they can take 15 academic credits in each subsequent academic term.

6. Students must maintain satisfactory academic standing as specified in Academic Standing while registered in the International Visiting Student Program.
7. Students receive a Certificate of Participation in the International Visiting Student Program and a U of A transcript. Transfer credit to their degree is granted by their home institution.

To receive a Certificate of Participation, students must complete the required English Language School Courses, take at least one regular academic course for credit or audit, maintain

<p>satisfactory attendance in all classes, maintain enrollment for the duration of their program, complete all assignments and exams, participate in an extracurricular commitment, attend all mandatory IVSP appointments and seminars; and have no outstanding fees or fines to the University of Alberta.</p>	<p>enrollment for the duration of their program, complete all assignments and exams, participate in IVSP programming, and have no outstanding fees or fines to the University of Alberta.</p>
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Reviewed/Approved by:

REQUIRED: Faculty Council (or delegate) and approval date.
OPTIONAL: Other internal faculty approving bodies, consultation groups, or departments, and approval dates.

Please note: This Calendar Change will align with changes put forward by the Faculty of Education and approved by GFC Programs Committee 2022-05-19.



FINAL ITEM NO. 7

Decision **Discussion** **Information**

ITEM OBJECTIVE: A decision regarding the proposed changes to the Bachelor of Commerce Program.

DATE	September 14, 2023
TO	GFC Programs Committee
RESPONSIBLE PORTFOLIO	Faculty of Business Undergraduate Office

MOTION: THAT the GFC Programs Committee, under delegated authority from General Faculties Council, approve the proposed changes to the Bachelor of Commerce Program for publication in the 2024-2025 Calendar as set forth in the BCom Program Revitalization Proposal, Sections 1, 2, 3, and 4, and the BUS Series Integration Change Documents Section 2: Impacted 2024/2025 Calendar Change Documents.

EXECUTIVE SUMMARY:

The following are the changes we are moving forward in this package and our associated rationale in each case.

Change: Move some of our core Business courses earlier in students' Undergraduate Programs.

Rationale. Offering some Business Courses earlier in the Undergraduate Program is now a possibility given that we have direct entry of high school students to the School of Business. Previously, students interested in Business would take a foundational year outside of Business and then apply to the School of Business for their second year. This change should help students to feel a greater integration with the Business School in their first year and start to develop Business knowledge earlier. In turn, students will begin to consider their fit with Business and would have preparedness for co-curricular activities in the School at an earlier time. It also helps to facilitate the second change (see the next paragraph) we are seeking, to ask students to declare their majors later.

Change: Postponing Major declaration to Winter of Students' second year.

Rationale: At present, we ask students to declare their majors when they apply to the Bachelor of Commerce Program. We are concerned that in the current model, students are choosing majors without sufficient understanding of our majors or an opportunity to reflect on their own interests and aptitudes. To date, we have dealt with this by allowing students to change their majors as often as they like. We will continue to allow students to change majors. However, we believe our students would be able to make better-informed decisions once they have a better understanding of our majors and the various career opportunities available to them. Further we feel like this might be a strategy for 'managing our majors.' Some of our majors are oversubscribed relative to others, and all majors are experiencing some pressure as a result.

GOVERNANCE OUTLINE



FINAL ITEM NO. 7

Change: Standardizing the second year of the Undergraduate Program.

Rationale: To help ensure that our students maximize their opportunity for exposure to our core courses, so that they can make better-informed decisions regarding major declaration, we're seeking to standardize the second year of the undergraduate program. With the exception of a couple of our core courses being offered in your one, we want to offer all of our remaining core courses in year two. By the winter of students second year, they will have at least some exposure to all of our majors. This would allow students in their third and fourth years to focus on getting the courses to fulfil the requirements of their major, and pursue minors, certificates, co-op, etc.

Change: Removing INTD 101 as a requirement.

Rationale: INTD101 is a required online, asynchronous course. Student feedback is suggesting displeasure with being *required* to take a course that is online and asynchronous. Students in the School of Business are currently required to take INTD 101, whereas it is an elective for other faculties. INTD 101 will still be suggested as a recommended course, but we seek to remove it as a requirement.

Change: Removing undersubscribed majors.

Rationale: We have several majors that are undersubscribed. For some of these, the market has moved past their utility, some we have had challenges with teaching resources, and some are not squarely business programs. Keeping them as options is creates challenges with scheduling and course planning, and distracts students from our other thriving majors.

Risks.

To implement these changes, more proactive planning that will likely be needed. Students will have between 3-7 more required courses, so they may need to plan their courses more precisely.

If we are able to ask students to declare their majors later, there will also need to be a new approach to assessing transfer credit, as we won't necessarily know the requirements of a student's major until they have declared it.

Next Steps

Following approval there will be several next steps, with an emphasis on communication via the following means/to the following stakeholders:

- Website
- Admissions
- Feeder Schools
- Recruitment Materials
- Partner Schools
- ACAP
- Other Faculties at the U of A
- Transfer Alberta



- CPA

We will need to communicate to them *about*:

- Program changes
- Major content
- Cohort impacts
- Admissions impact
- Business Minor
- CPA

Supporting Materials:

1. Overview of Changes
2. BCom Revitalization Proposal
3. BCom BUS Series Integration

***See Schedule A for additional items to include if needed.**

SCHEDULE A:

Engagement and Routing

Consultation and Stakeholder Participation / Approval Route (parties who have seen the proposal and in what capacity) <[Governance Resources Section Student Participation Protocol](#)>

Those who are actively participating:

- Students – we have had student voice through two channels: 1. We have students serving on USPC who serve as the student voice. These students raised a number of questions throughout the process of broaching these changes. At several USPC meetings last year I socialized the changes, brought some changes forward for further discussion (and voting) at USPC, and brought several more changes (the ones in the current package) forward in the winter semester. At each meeting, students raised issues and were supportive of the changes. It is also notable that one Student USPC member who was on the executive of the Business Students’ Association discussed changes with fellow members of the BSA. 2. We had a town hall with students last fall where some of these changes were discussed to get broader student feedback.

Those who have been consulted:

- USPC members, as discussed in the previous blurb
- Department Chairs from all 4 of our departments in the ASB.
- The former Dean and Associate Dean Education.
- The current Dean and Vice Dean.
- All faculty were presented these changes before and during Business Council.



FINAL ITEM NO. 7

- Leaders throughout the School were presented these changes several times at regular (once every 4-6 weeks) leadership meetings.
- PST
- The TYP program
- The Dean and Vice Dean, CSJ (we are still working with them)

Please note that because these changes are *structural* changes to our program, and not changes in program content, there are no obvious EDI and II implications. The only exception to this is the addition of EDI and I content in the BUS series of courses, but this was moved forward at a previous GFC and not an emphasis of the current set of changes.

Those who have been informed:

- Leaders and Faculty within the ASB
- Other Faculties (via PST); pointing out that these changes could mean possible additional changes to other faculties' calendar pieces.
- CSJ
- TYP
- We will reach out to affected faculties and CSJ again once these changes are approved

Approval Route:

- Seconded Motion at USPC (April 21, 2023)
- Seconded Motion at Business Council (May 11, 2023)
- Presented at PST (Aug 31, 2023)

Supplementary Notes / Context:

Change: Move some of our core Business courses earlier in students' Undergraduate Programs.

Rationale: Offering some Business Courses earlier in the Undergraduate Program is now a possibility given that we have direct entry of high school students to the School of Business. Previously, students interested in Business would take a foundational year outside of Business and then apply to the School of Business for their second year. This change should help students to feel a greater integration with the Business School in their first year and start to develop Business knowledge earlier. In turn, students will begin to consider their fit with Business and would have preparedness for co-curricular activities in the School at an earlier time. It also helps to facilitate the second change (see the next paragraph) we are seeking, to ask students to declare their majors later.

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creates challenges with scheduling and course planning, and distracts students from our other thriving majors. Topics from several of these majors can be distributed to the 'Business series of courses', namely BUS 101, 222, 303, 404.

BCom Program Revitalization Proposal

The purpose of this document is to provide a summary of the proposed changes that our office would like to implement to the Bachelor of Commerce Program. This would include changes to the BCom General Program, BCom After Degree Program, and BCom Honors Program, along with various other Calendar pages that would require updating as a result of these changes, or to update them regardless of this change, for example, if an editorial change is required.

The changes proposed will be divided into the sections below:

- [Section 1: Course Changes](#)
- [Section 2: Program and Regulation Changes](#)
- [Section 3: Major Suspension](#)
- [Section 4: Other Changes](#)

The rationale for each change form is included within the form itself. This document will provide a rationale for these changes at a high level to help provide additional commentary on why the proposed changes are warranted and how they will benefit the Faculty of Business.

Section 1: Course Changes

The rationale for these changes is to better align the numbering of our courses with their content and with the Year Level of the respective student who will be taking the course. This will help eliminate potential confusion on the part of students as well as better represent the level of the respective courses, as the 200 level will signal that a course is a core course in the BCom

The following Course Change Request Forms will be included in the document package for this proposal:

- [ACCTG 200 Calendar Change Request Form for Course Changes](#)
- [ACCTG 211 - Calendar Change Request Form for Course Changes](#)
- [ACCTG 222 Calendar Change Request Form for Course Changes](#)
- [ACCTG 312 Calendar Change Request Form for Course Changes](#)
- [ACCTG 314 Calendar Change Request Form for Course Changes](#)
- [ACCTG 315 Calendar Change Request Form for Course Changes](#)
- [ACCTG 324 Calendar Change Request Form for Course Changes](#)
- [B LAW 201 Calendar Change Request Form for Course Changes](#)
- [BTM 211 Calendar Change Request Form for Course Changes](#)
- [BUEC 211 Calendar Change Request Form for Course Changes](#)
- [FIN 201 Calendar Change Request Form for Course Changes](#)
- [FIN 312 Calendar Change Request Form for Course Changes](#)

- [FIN 322 Calendar Change Request Form for Course Changes](#)
- [MARK 201 Calendar Change Request Form for Course Changes](#)
- [MGTSC 212 Calendar Change Request Form for Course Changes](#)
- [OM 252 Calendar Change Request Form for Course Changes](#)
- [SEM 210 Calendar Change Request Form for Course Changes](#)

Section 2: Program and Regulation Changes

The overarching goal of these changes is to accomplish the following three key objectives:

1. To integrate our BUS series of courses into the course requirements of our degree programs. This series of courses includes BUS 101, which is already integrated into our degree programs; as well as BUS 222, BUS 303, and BUS 404, which will be degree requirements of our programs after these changes are implemented.
2. To bring business courses into the first year of the degree program. Given that we now have direct entry into the BCom General program, moving ACCTG 211 (formerly ACCTG 311) and SEM 210 (formerly SEM 310) into a student's first year will allow students to get a better understanding of how business courses will be delivered and will help expose them to business content earlier in their program. It does not make sense in this context to not provide our first years students with this information given that we are now able to, whereas before we only accepted transfer students to the program.
3. To delay major/minor selection for students. This will enable students to make an informed decision on what subject they would like to declare as their major as they will have exposure to an array of business courses in various subjects prior to making their major declaration decision. We would like to avoid situations where students may continue in the initial major they selected at the time of application regardless of if some other subject may be a better fit for them as often not making a decision is easier than having to make a choice and contemplate different options. This is also intended to spread awareness of other major areas earlier and potentially to redistribute some students away from more popular majors towards undersubscribed majors that may be a better fit for the particular students.

Along with these three key objectives, there will also be changes made due to editorial changes or due to regular program changes that may have occurred regardless of the above stated objectives. These specific changes will be further elucidated in the summary of the relevant Change Form.

The following Calendar Change Request Forms for Program and Regulation Changes will be included in the document package for this proposal:

Section 2A: Program Regulations

- [1.0.1 Program Information Section. Calendar Change Request Form for Program ...](#)
- [1.0.2 Courses in the Faculty of Business. Calendar Change Request Form for Pro...](#)
- [1.0.3 Policy on Elective Courses. Calendar Change Request Form for Program an...](#)
- [7.0.1 Bachelor of Commerce BCom. Calendar Change Request Form for Program...](#)
- [9.0 Transition Year Program for Indigenous Applicants. Calendar Change Request ...](#)

Section 2B: Major Information and Course Sequencing

Section 2B.1: Overall Sequencing in the BCom

- [1.1 Majors in Business. Calendar Change Request Form for Program and Regulati...](#)

Section 2B.2: Changes to Individual Majors

- [1.1.1 Major in Accounting. Calendar Change Request Form for Program and Regu...](#)
- [1.1.2 Major in Business Economics and Law. Calendar Change Request Form for ...](#)
- [1.1.3 Major in Business Studies. Calendar Change Request Form for Program and...](#)
- [1.1.4 Major in Business Technology Management. Calendar Change Request For...](#)
- [1.1.6 Major in Finance. Calendar Change Request Form for Program and Regulati...](#)
- [1.1.8 Major in International Business. Calendar Change Request Form for Progra...](#)
- [1.1.10 Major in Marketing. Calendar Change Request Form for Program and Regu...](#)
- [1.1.11 Major in Operations Management. Calendar Change Request Form for Pro...](#)

Section 2C: Minors

- [1.2 Minors for Business Students. Calendar Change Request Form for Program a...](#)

Section 2D: After Degree Program

- [3.0.0 Bachelor of Commerce After Degree. Calendar Change Request Form for Pr...](#)

Section 2F: Honors Program

- [6.1.1 Bachelor of Commerce Honors in Accounting. Calendar Change Request Fo...](#)
- [6.1.2 Bachelor of Commerce Honors in Finance. Calendar Change Request Form ...](#)
- [6.1.3 Bachelor of Commerce Honors in Management Science. Calendar Change ...](#)

- [6.1.4 Bachelor of Commerce Honors in Operations Management. Calendar Chang...](#)
- [7.0.5 BCom Honors Program. Calendar Change Request Form for Program and R...](#)

Section 3: Major Suspension

As part of our Program Revitalization, we are planning to suspend a number of Majors that have had low interest in recent years, with the eventual goal of removing them once eligible to do so. These majors are listed below:

- [W BCom Major in Decision and Information Systems Program Suspension Template....](#)
- [W BCom Major in Distribution Management Program Suspension Template.docx](#)
- [W BCom Major in East Asian Business Studies Program Suspension Template.docx](#)
- [W BCom Major in European Business Studies Program Suspension Template.docx](#)
- [W BCom Major in Latin American Business Studies Program Suspension Template.d...](#)
- [W BCom Major in Natural Resources, Energy and the Environment Program Suspen...](#)
- [W BCom Major in Retailing and Services Program Suspension Template.docx](#)

Section 4: Other Changes

Other changes will be included in this section. These will include changes that have been proposed by departments that are either in the process of passing through governance now, so will be contingent versions of a document included above, or will be changes proposed by departments that have been undertaken outside of the scope of this proposal but that have been integrated into the proposal as additional items to be changed.

Section 4A: Change in Course description

- [ACCTG 432 Calendar Change Request Form for Course Changes](#)

Section 4B: Creating permanent courses from FIN 488 courses

- [FIN 449 Calendar Change Request Form for Course Changes](#)
- [FIN 451 Calendar Change Request Form for Course Changes](#)
- [FIN 455 Calendar Change Request Form for Course Changes](#)
- [FIN 460 Calendar Change Request Form for Course Changes](#)

Section 4C: Changing course prerequisites or course titles

- [FIN 450 Calendar Change Request Form for Course Changes](#)
- [FIN 440 Calendar Change Request Form for Course Changes](#)
- [FIN 436A Calendar Change Request Form for Course Changes](#)
- [FIN 436B Calendar Change Request Form for Course Changes](#)

Section 4D: Alternate Versions of documents in above sections contingent on other changes being put forward this year

- [Contingent 6.1.1 Bachelor of Commerce Honors in Accounting. Calendar Change ...](#)

Section 4E: Strictly Editorial changes

- [8.0 Faculty of Business General Information. Calendar Change Request Form for ...](#)

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering our 1st and 2nd year Core courses, including ACCTG 300, to the 200-level. The 200 level will signal that a course is a core course in the BCom, and while ACCTG 200 will not technically be a core course, it will serve the same purpose as it currently does, namely providing an introductory accounting course to students outside of the Bachelor of Commerce program, and thus should not be numbered at a higher level than ACCTG 211 or ACCTG 222, which are more in-depth looks at the content touched on in ACCTG 200 that are designed for students in the Bachelor of Commerce Program.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number ACCTG 300</p> <p>Title: Introduction to Accounting</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Provides a basic understanding of accounting: how accounting numbers are generated, the meaning of accounting reports, and how to use accounting reports to make decisions. Note: Not open to students registered in the Faculty of Business. Not for credit in the Bachelor of Commerce Program or another program that requires ACCTG 311. Not open to students with credit in ACCTG 311 and ACCTG 322.</p>	<p>Subject & Number ACCTG 200</p> <p>Title: Introduction to Accounting</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Provides a basic understanding of accounting: how accounting numbers are generated, the meaning of accounting reports, and how to use accounting reports to make decisions. Note: Not open to students registered in the Faculty of Business. Not for credit in the Bachelor of Commerce Program or another program that requires ACCTG 211 or 311. Not open to students with credit in ACCTG 211 or 311 and ACCTG 222 or 322. Students may not receive credit for both ACCTG 200 and ACCTG 300</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering our 1st and 2nd year Core courses, including ACCTG 311, to the 200-level. The 200 level will signal that a course is a core course in the BCom. We have also amended the pre-requisite requirements to a pre- or corequisite. (SEE note below)

Rationale for changing Pre- or co-requisites: ECON 101 and 102: Students may not have access to both ECON 101 and 102 by this time, and do not need both to be successful in this course.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number ACCTG 311</p> <p>Title: Introduction to Accounting for Financial Performance</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-1.5S-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description How to prepare and interpret financial statements that report to decision makers external to the enterprise, such as shareholders and creditors. Course includes principles and standards of balance sheet valuation, income measurement, financial disclosure and cash flow analysis that link preparation and use of such statements. Prerequisites: ECON 101 and 102.</p>	<p>Subject & Number ACCTG 211</p> <p>Title: Introduction to Accounting for Financial Performance</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-1.5S-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description How to prepare and interpret financial statements that report to decision makers external to the enterprise, such as shareholders and creditors. Course includes principles and standards of balance sheet valuation, income measurement, financial disclosure and cash flow analysis that link preparation and use of such statements. Pre- or corequisites: ECON 101 and 102. Students may not receive credit for both ACCTG 211 and ACCTG 311.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering our 1st and 2nd year Core courses, including ACCTG 322, to the 200-level. The 200 level will signal that a course is a core course in the BCom. ACCTG 311 has been updated to ACCTG 211 as well in the two spots indicated below in the course description, as this course number will also be renumbered.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number ACCTG 322</p> <p>Title: Introduction to Accounting for Management Decision Making</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description In contrast to the external orientation of ACCTG 311, this course focuses on how to prepare and use accounting information for management decision making. Major topics include: the role of corporate goals, planning and control concepts, how costs behave and how to analyze and manage them, budgeting and performance measures. Prerequisite: ACCTG 311.</p>	<p>Subject & Number ACCTG 222</p> <p>Title: Introduction to Accounting for Management Decision Making</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description In contrast to the external orientation of ACCTG 211, this course focuses on how to prepare and use accounting information for management decision making. Major topics include: the role of corporate goals, planning and control concepts, how costs behave and how to analyze and manage them, budgeting and performance measures. Prerequisite: ACCTG 211 or 311. Students may not receive credit for both ACCTG 222 and ACCTG 322.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering some of our senior courses in response to renumbering some of our 1st and 2nd year Core courses. This renumbering will include changing ACCTG 412 to the 300-level. This change will better represent the level of this course as a third-year course. The prerequisites have also been updated to reflect changes being proposed to their course renumbering.

Course Template

Current: Removed language	Proposed: New language
Subject & Number ACCTG 412 Title: Financial Reporting for Managers and Analysts Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term Description Course is for students who are not accounting majors and is especially useful for those contemplating a career in financial management or a CFA designation. It is for students who want to build on the financial accounting knowledge developed in ACCTG 314 , and provides the necessary foundation for courses in financial statement analysis and tax. Further depth is provided in balance sheet valuation, income measurement, earnings per share and cash flow analysis. Prerequisite: ACCTG 314 . Corequisite: FIN 301 . Not open to students with credit in ACCTG 414 or 415 .	Subject & Number ACCTG 312 Title: Financial Reporting for Managers and Analysts Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term Description Course is for students who are not accounting majors and is especially useful for those contemplating a career in financial management or a CFA designation. It is for students who want to build on the financial accounting knowledge developed in ACCTG 211 , and provides the necessary foundation for courses in financial statement analysis and tax. Further depth is provided in balance sheet valuation, income measurement, earnings per share and cash flow analysis. Prerequisite: ACCTG 211 or 311 . Corequisite: FIN 201 or 301 . Not open to students with credit in ACCTG 314 or 414 or ACCTG 315 or 415 . Students may not receive credit for both ACCTG 312 and ACCTG 412 .

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering some of our senior courses in response to renumbering some of our 1st and 2nd year Core courses. This change will better represent the level of this course as a third-year course. The prerequisites have also been updated to reflect changes being proposed to their course renumbering. Prerequisites section has also been updated to reflect other course renumbering.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number ACCTG 414</p> <p>Title: Intermediate Financial Accounting I</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description First of two courses covering principles, methods and applications of current and proposed Generally Accepted Accounting Principles (GAAP). Emphasizes accounting for operating and investment assets, and related income measurement and disclosure. Prerequisites: ACCTG 314 and 322. Not open to students with credit in ACCTG 412. There is a consolidated exam for ACCTG 414.</p>	<p>Subject & Number ACCTG 314</p> <p>Title: Intermediate Financial Accounting I</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description First of two courses covering principles, methods and applications of current and proposed Generally Accepted Accounting Principles (GAAP). Emphasizes accounting for operating and investment assets, and related income measurement and disclosure. Prerequisites: ACCTG 211 or 311 and ACCTG 222 or 322. Not open to students with credit in ACCTG 312 or 412. There is a consolidated exam for ACCTG 314. Students may not receive credit for both ACCTG 314 and ACCTG 414.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering some of our senior courses in response to renumbering some of our 1st and 2nd year Core courses. This renumbering will include changing ACCTG 415 to the 300-level. This change will better represent the level of this course as a third-year course. The prerequisites have also been updated to reflect changes being proposed to their course renumbering.

Course Template

Current: Removed language	Proposed: New language
Subject & Number ACCTG 415 Title: Intermediate Financial Accounting II Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term Description Second of two courses (see ACCTG 414) covering principles, methods and applications of current and proposed Generally Accepted Accounting Principles (GAAP). Emphasizes accounting for financing, liabilities and equity, related income measurement and disclosure, and cash flow. Prerequisites: FIN 304 , and a minimum grade of C- in ACCTG 414 .	Subject & Number ACCTG 315 Title: Intermediate Financial Accounting II Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term Description Second of two courses (see ACCTG 314) covering principles, methods and applications of current and proposed Generally Accepted Accounting Principles (GAAP). Emphasizes accounting for financing, liabilities and equity, related income measurement and disclosure, and cash flow. Prerequisites: FIN 201 or 301 , and a minimum grade of C- in ACCTG 314 or 414 . Students may not receive credit for both ACCTG 315 and ACCTG 415 .

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering some of our senior courses in response to renumbering some of our 1st and 2nd year Core courses. This renumbering will include changing ACCTG 424 to the 300-level. This change will better represent the level of this course as a third-year course. The prerequisites have also been updated to reflect changes being proposed to their course renumbering.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number ACCTG 424</p> <p>Title: Intermediate Management Accounting</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Emphasizes mastery of techniques for implementation and evaluation of cost systems for management and decision making. Cost issues include: accumulating and analyzing costs using actual, standard and activity-based approaches, overhead allocation and cost estimation. Management topics include: pricing, production and investment decisions, revenue analysis, performance evaluation, management incentive systems and strategy analysis. Linear programming and multiple regression may be used. Prerequisites: ACCTG 322 and MGTSC 312. There is a consolidated exam for ACCTG 424.</p>	<p>Subject & Number ACCTG 324</p> <p>Title: Intermediate Management Accounting</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Emphasizes mastery of techniques for implementation and evaluation of cost systems for management and decision making. Cost issues include: accumulating and analyzing costs using actual, standard and activity-based approaches, overhead allocation and cost estimation. Management topics include: pricing, production and investment decisions, revenue analysis, performance evaluation, management incentive systems and strategy analysis. Linear programming and multiple regression may be used. Prerequisites: ACCTG 222 or 322 and MGTSC 212 or 312. There is a consolidated exam for ACCTG 324. Students may not receive credit for both ACCTG 324 and ACCTG 424.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering our 1st and 2nd year Core courses, including B LAW 301, to the 200-level. The 200 level will signal that a course is a core course in the BCom. An editorial change has also been made (adding in 'the' in the course description where indicated below).

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number B-LAW-304</p> <p>Title: Legal Foundations of the Canadian Economy</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Synoptic view of Canadian legal system, with emphasis on underlying considerations of social policy. While considering the nature, sources, philosophy, and policy objectives of the law, selected topics from the fields of tort and contract will be analyzed. Credit will be granted for only one of B-LAW-304 and ENGG 420.</p>	<p>Subject & Number B LAW 201</p> <p>Title: Legal Foundations of the Canadian Economy</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Synoptic view of the Canadian legal system, with emphasis on underlying considerations of social policy. While considering the nature, sources, philosophy, and policy objectives of the law, selected topics from the fields of tort and contract will be analyzed. Credit will be granted for only one of B LAW 201 (formerly B LAW 301) and ENGG 420. Students may not receive credit for both B LAW 201 and B LAW 301.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering our 1st and 2nd year Core courses, including BTM 311, to the 200-level. The 200 level will signal that a course is a core course in the BCom.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number BTM 311</p> <p>Title: Management Information Systems</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-1 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Introduction to all major areas of information systems. Technology and file systems, organizational and behavioral issues, datamodeling, databases, expert systems, systems analysis, systems development life cycle, etc. Development of analytical skills which can be brought to bear on BTM problems. Notes: Students are expected to have basic familiarity with microcomputer applications (word processing, spreadsheets, personal data base, presentation graphics, personal information manager, email, web browser). The lab component will be taught for up to 10 weeks.</p>	<p>Subject & Number BTM 211</p> <p>Title: Management Information Systems</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-1 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Introduction to all major areas of information systems. Technology and file systems, organizational and behavioural issues, data modeling, databases, expert systems, systems analysis, systems development life cycle, etc. Development of analytical skills which can be brought to bear on BTM problems. Notes: Students are expected to have basic familiarity with microcomputer applications (word processing, spreadsheets, personal data base, presentation graphics, personal information manager, email, web browser). The lab component will be taught for up to 10 weeks. Students may not receive credit for both BTM 211 and BTM 311.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering our 1st and 2nd year Core courses, including BUEC 311, to the 200-level. The 200 level will signal that a course is a core course in the BCom. A prerequisite has also been updated (MATH 114 to MATH 154) as indicated below, in order to align with our required courses.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number BUEC 314</p> <p>Title: Business Economics, Organizations and Management</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Business organizations as systems of mutually reinforcing functional areas where decision making is driven by underlying economic forces. Application of economic theory to facilitate complex decision making within organizations: economic models of decision making are linked directly to functional areas of management. Topics include the organization of firms and industries; meeting customer needs; and decision making involving production, resource use, dealing with risk and uncertainty, scale and scope of operations, competitive advantage, and product pricing. Prerequisite: ECON 101, ECON 102, and MATH 114 or equivalent. Not open to students with previous credit in ECON 281.</p>	<p>Subject & Number BUEC 211</p> <p>Title: Business Economics, Organizations and Management</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Business organizations as systems of mutually reinforcing functional areas where decision making is driven by underlying economic forces. Application of economic theory to facilitate complex decision making within organizations: economic models of decision making are linked directly to functional areas of management. Topics include the organization of firms and industries; meeting customer needs; and decision making involving production, resource use, dealing with risk and uncertainty, scale and scope of operations, competitive advantage, and product pricing. Prerequisite: ECON 101, ECON 102, and MATH 154 or equivalent. Not open to students with previous credit in ECON 281. Students may not receive credit for both BUEC 211 and BUEC 311.</p>

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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering our 1st and 2nd year Core courses, including FIN 301, to the 200-level. The 200 level will signal that a course is a core course in the BCom. Prerequisite and Pre- or corequisites for the course have also been updated to reflect the current requirements (STAT 161 or equivalent) and the renumbering of the prerequisite courses themselves.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number FIN 304</p> <p>Title: Introduction to Finance</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-1S-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Types of securities and basic methods of valuation. Valuation and selection of physical and intellectual assets. Operation of asset markets and market efficiency. Risk measures and risk reduction methods. Financing policy, including choices between debt and equity financing. Note: Students are expected to have basic familiarity with microcomputer applications. Prerequisite: STAT 151, SGI 151 or equivalent. Pre- or corequisite: MGTSC 312, ACCTG 300 or 311.</p>	<p>Subject & Number FIN 201</p> <p>Title: Introduction to Finance</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-1S-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Types of securities and basic methods of valuation. Valuation and selection of physical and intellectual assets. Operation of asset markets and market efficiency. Risk measures and risk reduction methods. Financing policy, including choices between debt and equity financing. Note: Students are expected to have basic familiarity with microcomputer applications. Prerequisite: STAT 161 or equivalent. Pre- or corequisites: MGTSC 212 or 312, ACCTG 200 or 300 or ACCTG 211 or 311. Students may not receive credit for both FIN 201 and FIN 301.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering some of our senior courses in response to renumbering some of our 1st and 2nd year Core courses. This renumbering will include changing FIN 412 to the 300-level. This change will better represent the level of this course as a third-year course. The prerequisites have also been updated to reflect changes being proposed to their course renumbering.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number FIN 412</p> <p>Title: Investment Principles</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description This course examines securities and securities markets with emphasis on stocks and bonds. Topics include information, interest rates, risk-return relationships, efficient markets, diversification, portfolio performance measurement, and the application of financial theory to investment decisions. Prerequisite: FIN 301 and MGTSC 312. Students may not receive credit for both FIN 412 and ECON 442.</p>	<p>Subject & Number FIN 312</p> <p>Title: Investment Principles</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description This course examines securities and securities markets with emphasis on stocks and bonds. Topics include information, interest rates, risk-return relationships, efficient markets, diversification, portfolio performance measurement, and the application of financial theory to investment decisions. Prerequisite: FIN 201 or 301 and MGTSC 212 or 312. Students may not receive credit for both FIN 312 and ECON 442. Students may not receive credit for both FIN 312 and FIN 412.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering some of our senior courses in response to renumbering some of our 1st and 2nd year Core courses. This renumbering will include changing FIN 422 to the 300-level. This change will better represent the level of this course as a third-year course. The prerequisites have also been updated to reflect changes being proposed to their course renumbering.

Course Template

Current: Removed language	Proposed: New language
Subject & Number FIN 422 Title: Capital Investment Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term Description Capital budgeting and the determination of the cost of capital to the firm. Prerequisite: FIN 301 and MGTSC 342.	Subject & Number FIN 322 Title: Capital Investment Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term Description Capital budgeting and the determination of the cost of capital to the firm. Prerequisite: FIN 201 or 301 and MGTSC 212 or 312. Students may not receive credit for both FIN 322 and FIN 422.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering our 1st and 2nd year Core courses, including MARK 301, to the 200-level. The 200 level will signal that a course is a core course in the BCom. We have also amended the pre-requisite requirements to a pre- or corequisite, to provide additional flexibility for students while also ensuring they are still meeting the prerequisite requirements of the course, as they may potentially take the courses out of order.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number MARK 301</p> <p>Title: Introduction to Marketing</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Students are introduced to the marketing concept and the role of marketing within the overall business framework. The basic tools of marketing are introduced: market segmentation, positioning, product, price, distribution, and promotion, together with marketing research, consumer behavior, planning, and global marketing. A critical theme of the course is the need for the marketing mix to fit with the requirements of consumers, the competitive environment, company strengths, and community expectations. These issues are considered from strategic and tactical perspectives. Prerequisites: ECON 101 or ECON 204.</p>	<p>Subject & Number MARK 201</p> <p>Title: Introduction to Marketing</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Students are introduced to the marketing concept and the role of marketing within the overall business framework. The basic tools of marketing are introduced: market segmentation, positioning, product, price, distribution, and promotion, together with marketing research, consumer behaviour, planning, and global marketing. A critical theme of the course is the need for the marketing mix to fit with the requirements of consumers, the competitive environment, company strengths, and community expectations. These issues are considered from strategic and tactical perspectives. Pre- or corequisites: ECON 101 or ECON 102 or ECON 204. Students may not receive credit for both MARK 201 and MARK 301.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering our 1st and 2nd year Core courses, including MGTSC 312, to the 200-level. The 200 level will signal that a course is a core course in the BCom. We have also updated the pre-requisite course to reflect our Foundational course, and clarify the option for equivalent courses to be accepted.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number MGTSC 312</p> <p>Title: Probability and Statistics for Business</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-1 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description This course deals with model building, multiple regression analysis, and related methods useful in a business environment. Microcomputer software will be utilized throughout the course, with necessary computing skills being taught as the course proceeds. However, students are expected to already possess some basic familiarity with microcomputer applications. Prerequisite: STAT 154 or SCI 154. Credit will be granted for only one of MGTSC 312 and STAT 252.</p>	<p>Subject & Number MGTSC 212</p> <p>Title: Probability and Statistics for Business</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-1 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description This course deals with model building, multiple regression analysis, and related methods useful in a business environment. Microcomputer software will be utilized throughout the course, with necessary computing skills being taught as the course proceeds. However, students are expected to already possess some basic familiarity with microcomputer applications. Prerequisite: STAT 161 or equivalent. Credit will be granted for only one of MGTSC 212 (formerly MGTSC 312) and STAT 252. Students may not receive credit for both MGTSC 212 and MGTSC 312.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering our 1st and 2nd year Core courses, including OM 352, to the 200-level. The 200 level will signal that a course is a core course in the BCom. The prerequisite courses have also been updated to reflect the current courses required in the first year of the degree (MATH 154 and STAT 161, or their equivalents).

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number OM-352</p> <p>Title: Operations Management</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-1 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description A problem-solving course which introduces the student to deterministic and stochastic models which are useful for production planning and operations management in business and government. Note: Students are expected to have basic familiarity with microcomputer applications. Prerequisite: MATH 114 or equivalent and STAT 151 or equivalent.</p>	<p>Subject & Number OM 252</p> <p>Title: Operations Management</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-1 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description A problem-solving course which introduces the student to deterministic and stochastic models which are useful for production planning and operations management in business and government. Note: Students are expected to have basic familiarity with microcomputer applications. Prerequisite: MATH 154 or equivalent and STAT 161 or equivalent. Students may not receive credit for both OM 252 and OM 352.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

In order to better align the courses with the appropriate year level, we are proposing renumbering our 1st and 2nd year Core courses, including SEM 310, to the 200-level. The 200 level will signal that a course is a core course in the BCom. We are also making *3CR of junior English a pre- or co-requisite rather than a pre-requisite to give student's in their first year additional flexibility in their schedule, since SEM 210 will be moved to a student's first year. This change has been approved by the teaching department.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number SEM 310</p> <p>Title: Introduction to Management, Organization and Entrepreneurship</p> <p>Course Career Undergraduate Units 3 Approved Hours 1.5-1.5S-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Introduces students to the fundamentals of human resource management, strategy and organizational theory, and entrepreneurship/innovation. Topics include: motivating employees, designing jobs, staffing, ethics and decision making, leadership and managing teams; developing and implementing an organization's strategy, structure, control systems, and change initiatives; and identifying and evaluating opportunities, launching and growing a business, establishing networks and legitimacy. Pre-requisite *3 junior level English. Open only to students in the Faculty of Business. Not to be taken by students with credit in SEM 200 or 301.</p>	<p>Subject & Number SEM 210</p> <p>Title: Introduction to Management, Organization and Entrepreneurship</p> <p>Course Career Undergraduate Units 3 Approved Hours 1.5-1.5S-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description Introduces students to the fundamentals of human resource management, strategy and organizational theory, and entrepreneurship/innovation. Topics include: motivating employees, designing jobs, staffing, ethics and decision making, leadership and managing teams; developing and implementing an organization's strategy, structure, control systems, and change initiatives; and identifying and evaluating opportunities, launching and growing a business, establishing networks and legitimacy. Pre- or co-requisite *3 junior level English. Open only to students in the Faculty of Business. Not to be taken by students with credit in SEM 200 or 301. Students may not receive credit for both SEM 210 and SEM 310.</p>

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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Editorial and Program Changes in 'Program Information' subsection under "Bachelor of Commerce General". See comments/corrections on the document. After Degree units increase to accommodate program changes (additional required courses from Secondary Cores that are now Core courses, and the BUS series of courses)

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h2 style="text-align: center;">Program Information</h2> <hr/> <p>The Bachelor of Commerce Degree (General), the Bilingual Bachelor of Commerce and the Bachelor of Commerce Honors are each four year degree programs that consists of 120 units with specific degree requirements.</p> <p>Students may not normally take coursework extra to the 120 units needed</p>	<h2 style="text-align: center;">Program Information</h2> <hr/> <p>The Bachelor of Commerce Degree (General), the Bilingual Bachelor of Commerce and the Bachelor of Commerce Honors are each four year degree programs that consist of 120 units with specific degree requirements.</p> <p>Students may not normally take coursework extra to the 120 units needed</p>

to meet the Bachelor of Commerce degree requirements.

The degree includes a foundational year completed at the Faculty of Business for students admitted directly through high school to the Faculty of Business; or at the University of Alberta or approved postsecondary institution for postsecondary transfer students.

Students transferring into the program ~~after their first year will~~ receive a ~~minimum of 24 units and a~~ maximum of 60 units in transfer credit. At least 60 units in University of Alberta courses must be successfully completed while the student is registered in the Faculty of Business.

The Bachelor of Commerce (After Degree) allows students with a degree from an approved postsecondary institution to obtain a Bachelor of Commerce Degree on completion of between 45 to 60 units depending on the number of course exemptions and the specific requirements of the chosen Major.

Students participating in Cooperative Education complete an additional requirement of three work terms that add an additional year to the program.

to meet the Bachelor of Commerce degree requirements.

The degree includes a foundational year completed at the Faculty of Business for students admitted directly through high school to the Faculty of Business; or at the University of Alberta or approved postsecondary institution for postsecondary transfer students.

Students transferring into the program ~~may~~ receive a maximum of 60 units in transfer credit. At least 60 units in University of Alberta courses must be successfully completed while the student is registered in the Faculty of Business.

The Bachelor of Commerce (After Degree) allows students with a degree from an approved postsecondary institution to obtain a Bachelor of Commerce Degree on completion of between 60 to 75 units depending on the number of course exemptions and the specific requirements of the chosen Major.

Students participating in Cooperative Education complete an additional requirement of three work terms that add an additional year to the program.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

We will be changing the names of some of our current course ‘categories’, moving some courses to different categories, and integrating new courses into these categories. These changes are intended to create course categories that better represent each courses’ role in the Bachelor of Commerce degree. This should simplify our course categories for students.

Calendar Copy

URL in current Calendar (or “New page”): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h2 style="margin: 0;">Courses in the Faculty of Business</h2> <hr style="width: 50%; margin: 20px auto;"/> <p>Courses in the Faculty of Business fall into six categories:</p>	<h2 style="margin: 0;">Courses in the Faculty of Business</h2> <hr style="width: 50%; margin: 20px auto;"/> <p>Courses in the Faculty of Business fall into five categories:</p>

1. **Foundational Requirements:** INT-D 101, ECON 101, ECON 102, MATH 154 or equivalent, STAT 161 or equivalent, 3 units in 100-level English (except ENGL 150) OR 3 units in 100-level WRS. For post-secondary transfers or after-degree students, completion of ECON 101, ECON 102, MATH 154 and STAT 161 or their equivalents is normally a prerequisite to admission to any of the BCom programs. Where a student is deficient in any of these requirements, probationary admission may be granted if the deficient course(s) is/are made up in the first year the student is registered in the Faculty of Business. Completion of INT-D 101 will be a requirement to be completed in the first year the student is registered in the Faculty of Business and is not a prerequisite for admission.

2. **Primary Core:** BUS 101 or equivalent, ACCTG 311, SEM 310, MARK 301, FIN 301, MGTSC 312, BUS 222, BUS 303, and BUS 404. These courses or their

1. **Foundational Requirements:** BUS 101, ECON 101, ECON 102, MATH 154 or equivalent, STAT 161 or equivalent, 3 units in 100-level English (except ENGL 150) OR 3 units in 100-level WRS. For post-secondary transfers or after-degree students, completion of 3 units in 100-level English (except ENGL 150) OR 3 units in 100-level WRS, ECON 101, ECON 102, MATH 154 and STAT 161 or their equivalents is normally a prerequisite to admission to any of the BCom programs. Where a student is deficient in any of these requirements, probationary admission may be granted if the deficient course(s) is/are made up in the first year the student is registered in the Faculty of Business. Completion of BUS 101 will be a requirement to be completed in the first year the student is registered in the Faculty of Business and is not a prerequisite for admission.

2. **Core Requirements:** BUS 222, BUS 303, BUS 404, ACCTG 211, SEM 210,

equivalents are required for all BCom students. BUS 101 is normally taken in Year One. ACCTG 311, SEM 310, MARK 301, FIN 301, MGTSC 312, and BUS 222, are normally taken as a cohort in Year 2. BUS 303 and BUS 404 are normally taken in Years Three and Four, respectively.

3. **Secondary Core:** ACCTG 322, BTM 311, B LAW 301, OM 352, BUEC 311, BUEC 479, SEM 441.

4. **Senior Business Electives:** All courses at the 400-level offered by the Faculty of Business, and courses at the 300-level where these are not part of the Primary core. Secondary core courses not required to fulfil major or program requirements are also acceptable as Senior Business electives. Individual departments may deem other courses acceptable as substitutes for Senior Business courses. ECON 281 is permitted as a substitute for BUEC 311 in many majors. See [Policy on Elective Courses \(3\)](#) below.

MARK 201, FIN 201, MGTSC 212, ACCTG 222, BTM 211, B LAW 201, OM 252, and BUEC 211. These courses or their equivalents are required for all BCom students and are normally taken during a student's first two years in the program, with the exception of BUS 303 and BUS 404, which will be delivered in a student's 3rd and 4th year, respectively.

3. **Senior Business Requirements:** All courses at the 300- and 400-level offered by the Faculty of Business required for a student's major. Individual departments may deem other courses acceptable as substitutes for Senior Business courses. ECON 281 is permitted as a substitute for BUEC 211 in many majors. See [Policy on Elective Courses \(3\)](#) below.

4. **Electives Outside Business:** Any course offered by the University of Alberta in any Faculty except Business.

5. Electives Outside Business: Any course offered by the University of Alberta in any Faculty except Business.

6. Free Electives: Any course offered by the University of Alberta in any Faculty including Business.

5. Free Electives: Any course offered by the University of Alberta in any Faculty including Business.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Corresponding editorial change to the Calendar due to the course renumbering of BUEC 311 to BUEC 211, as well as adding a note recommending INT D 101 as an elective, as it will be removed as a required course, but is still recommended to be taken by students.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poide=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h2>Policy on Elective Courses</h2> <hr/> <p>1. Students may receive credit in no more than 21 units of junior-level electives whether taken at the University of Alberta or presented for transfer credit. This total does not include the foundational courses or</p>	<h2>Policy on Elective Courses</h2> <hr/> <p>1. Students may receive credit in no more than 21 units of junior-level electives whether taken at the University of Alberta or presented for transfer credit. This total does not include the foundational courses or</p>

<p>junior courses taken to fulfil specific program or major requirements.</p> <p>2. The Faculty of Business strongly urges students in the BCom programs to choose electives outside Business to complement their major areas of specialization.</p> <p>3. Students in many majors are permitted a choice between BUEC 311 and <u>ECON 281</u> to satisfy major requirements. Students intending to proceed to senior-level work in Economics should take <u>ECON 281</u>, as BUEC 311 may not be accepted as a prerequisite for higher level ECON courses. Please consult with the Department of Economics directly regarding ECON course prerequisites. Students who have already received credit for <u>ECON 281</u> may not take BUEC 311 for credit.</p>	<p>junior courses taken to fulfil specific program or major requirements.</p> <p>2. The Faculty of Business strongly urges students in the BCom programs to choose electives outside Business to complement their major areas of specialization. Students are also encouraged to consider <u>INT D 101</u> as an elective to complement their degree.</p> <p>3. Students in many majors are permitted a choice between BUEC 211 and <u>ECON 281</u> to satisfy major requirements. Students intending to proceed to senior-level work in Economics should take <u>ECON 281</u>, as BUEC 211 may not be accepted as a prerequisite for higher level ECON courses. Please consult with the Department of Economics directly regarding ECON course prerequisites. Students who have already received credit for <u>ECON 281</u> may not take BUEC 211 for credit.</p>
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Reviewed/Approved by:

<p>Seconded Motion at Business Council - May 11, 2023</p>
<p>Seconded Motion at USPC - April 21, 2023</p>

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
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For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Editorial and Program Changes in 'Bachelor of Commerce BCom section of the Calendar. See comments/corrections on the document. Rationale for changes is to more accurately align with current admission procedures, for example, to remove INT D 101 from required courses.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/content.php?catoid=39&navoid=12302	
Current Copy: Removed language	Proposed Copy: New language
<h2>Bachelor of Commerce (BCom)</h2> <h3>Introduction</h3> <p>For admission purposes, new applicants for degree programs are placed into one of four categories:</p> <ol style="list-style-type: none"> I. High School: Applicants applying directly from high school. 	<h2>Bachelor of Commerce (BCom)</h2> <h3>Introduction</h3> <p>For admission purposes, new applicants for degree programs are placed into one of four categories:</p> <ol style="list-style-type: none"> I. High School: Applicants applying directly from high school.

- II. **Nonmatriculated:** Applicants applying with high school course work who are at least 21 years of age and have not attended any postsecondary institution.
- III. **Postsecondary Transfer:** Applicants who have attended any postsecondary institution but have not received a four-year undergraduate degree.
- IV. **After Degree:** Applicants with a recognized four-year degree from an approved post-secondary institution.

Admission to the Faculty of Business is competitive and is based on [Residence Requirements](#). The number of students admitted to the Faculty is limited.

Presentation of the minimum admission requirements and average where noted does not guarantee admission.

Applicants will be assessed on the basis of their academic records as described below.

High School Applicants

High school applicants will be considered for admission based on their average on the required five admission subjects outlined below. The high school average is competitive and will vary by year.

Grade 12 courses listed below are based on the Alberta Education curriculum. See [High](#)

- II. **Nonmatriculated:** Applicants applying with high school course work who are at least 21 years of age and have not attended any postsecondary institution.
- III. **Postsecondary Transfer:** Applicants who have attended any postsecondary institution but have not received a four-year undergraduate degree.
- IV. **After Degree:** Applicants with a recognized four-year degree from an approved post-secondary institution.

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Grade 12 courses listed below are based on the Alberta Education curriculum. See [High](#)

[School Applicants](#) for non-Alberta curriculum

Required Grade 12 Admission Subjects

1. English Language Arts 30-1
2. Mathematics 30-1
3. A combination of three subjects from Group A, B and/or C. A maximum of one subject from Group B will be used for the high school average. MATH 30-2 will not be used as one of the three subject areas. See [Classification of High School Courses](#).

Notes

1. Only 5-credit courses will be used for admission purposes.
2. Indigenous students may also qualify for admission under the [Transition Year Program](#).
3. Applicants should be aware that specific Grade 12 courses may be required as prerequisites for University courses. Please refer to [Course Listings](#) for course descriptions.

[School Applicants](#) for non-Alberta curriculum

Required Grade 12 Admission Subjects

1. English Language Arts 30-1
2. Mathematics 30-1
3. A combination of three subjects from Group A, B and/or C. A maximum of one subject from Group B will be used for the high school average. MATH 30-2 will not be used as one of the three subject areas. See [Classification of High School Courses](#).

Notes

1. Only 5-credit courses will be used for admission purposes.
2. Indigenous students may also qualify for admission under the [Transition Year Program](#).
3. Applicants should be aware that specific Grade 12 courses may be required as prerequisites for University courses. Please refer to [Course Listings](#) for course descriptions.

Nonmatriculated Applicants

Nonmatriculated applicants are considered for admission based on their average on the three required admission subjects noted below. The high school average is competitive and will vary by year.

Required Grade 12 Admission Subjects

1. English Language Arts 30-1
2. Mathematics 30-1
3. One subject from Group A or C.

MATH 30-2 will not be used for admission purposes. See [Classification of High School Courses](#).

Notes

1. Only 5-credit courses will be used for admission purposes.
2. Applicants should be aware that specific Grade 12 courses may be required as prerequisites for University courses. Please refer to [Course Listings](#) for course descriptions.

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Nonmatriculated applicants are considered for admission based on their average on the three required admission subjects noted below. The high school average is competitive and will vary by year.

Required Grade 12 Admission Subjects

1. English Language Arts 30-1
2. Mathematics 30-1
3. One subject from Group A or C.

MATH 30-2 will not be used for admission purposes. See [Classification of High School Courses](#).

Notes

1. Only 5-credit courses will be used for admission purposes.
2. Applicants should be aware that specific Grade 12 courses may be required as prerequisites for University courses. Please refer to [Course Listings](#) for course descriptions.

Postsecondary Transfer Applicants

A postsecondary transfer applicant is any applicant who has ever registered at any postsecondary institution.

Academic Requirements

The minimum requirement for postsecondary transfer admission is the successful completion of 24 units of course weight University transferable including the following foundational courses or their equivalent:

1. 3 units in 100-level English (except ENGL 150) **OR** 3 units in 100-level WRS
2. ECON 101
3. ECON 102
4. INT D 101
5. MATH 154
6. STAT 161

Students must present a minimum Grade Point Average (GPA) of 2.3 for consideration based on the most recent Fall/Winter period consisting of a minimum of 15 units of course weight University transferable. A GPA of 2.3 is not normally competitive.

Selection Process

Qualified applicants will have completed a minimum of 24 units of course weight in University transferable, all foundational courses and will have completed at least one Fall/Winter period with a minimum of

Postsecondary Transfer Applicants

A postsecondary transfer applicant is any applicant who has ever registered at any postsecondary institution.

Academic Requirements

The minimum requirement for postsecondary transfer admission is the successful completion of 24 units of course weight University transferable including the following foundational courses or their equivalent:

1. 3 units in 100-level English (except ENGL 150) **OR** 3 units in 100-level WRS
2. ECON 101
3. ECON 102
4. MATH 154
5. STAT 161

Students must present a minimum Grade Point Average (GPA) of 2.3 for consideration based on the most recent Fall/Winter period consisting of a minimum of 15 units of course weight University transferable. A GPA of 2.3 is not normally competitive.

Selection Process

Qualified applicants will have completed a minimum of 24 units of course weight in University transferable, all foundational courses and will have completed at least one Fall/Winter period with a minimum of 15 units of course weight University transferable.

15 units of course weight University transferable.

The admission GPA is based on the most recent Fall/Winter period consisting of a minimum of 15 units of course weight University transferable with all courses completed used in the final GPA calculation. The admission GPA is competitive and will vary by year.

Notes

1. Only graded University transferable courses normally completed within eight years of **application** are used in calculating the GPA for admission purposes, pre-requisites and transfer credit.
2. Repeated courses, if previously passed, will not be included in the GPA calculation.
3. If required to withdraw from another program or institution, please see [University requirements](#) as additional requirements apply.
4. [Program residency](#) requirements exist that affect eligibility. Transfer credit is granted depending upon the major selected, applicability of the courses taken and results achieved to a maximum of 60 units of course weight.
5. Applicants who do not possess all of the required foundational courses,

The admission GPA is based on the most recent Fall/Winter period consisting of a minimum of 15 units of course weight University transferable with all courses completed used in the final GPA calculation. The admission GPA is competitive and will vary by year.

Notes

1. Only graded University transferable courses normally completed within eight years of **application** are used in calculating the GPA for admission purposes, pre-requisites and transfer credit.
2. Repeated courses, if previously passed, will not be included in the GPA calculation.
3. If required to withdraw from another program or institution, please see [University requirements](#) as additional requirements apply.
4. [Program residency](#) requirements exist that affect eligibility. Transfer credit is granted depending upon the major selected, applicability of the courses taken and results achieved to a maximum of 60 units of course weight.
5. Applicants who do not possess all of the required foundational courses, but are otherwise eligible for consideration, will be considered for

<p>but are otherwise eligible for consideration, will be considered for admission if space exists. Such applicants will normally be required to present a higher admission GPA than those admitted under the standard selection process. Missing foundational courses must be made up in the first year of the program following admission.</p> <p>6. Applicants with less than 24 units of course weight who have never been required to withdraw will be considered for admission if space exists and must present the five required high school courses. Applicants will be evaluated on a competitive high school average, an Admission Grade Point Average (<u>AGPA</u>), and if applicable, a GPA based on the most recent Fall/Winter consisting of at minimum 15 units of course weight. Such applicants will normally be required to present higher averages than those admitted under the standard selection process. Missing foundational courses must</p>	<p>admission if space exists. Such applicants will normally be required to present a higher admission GPA than those admitted under the standard selection process. Missing foundational courses must be made up in the first year of the program following admission.</p> <p>6. Applicants with less than 24 units of course weight who have never been required to withdraw will be considered for admission if space exists and must present the five required high school courses. Applicants will be evaluated on a competitive high school average, an Admission Grade Point Average (<u>AGPA</u>), and if applicable, a GPA based on the most recent Fall/Winter consisting of at minimum 15 units of course weight. Such applicants will normally be required to present higher averages than those admitted under the standard selection process. Missing foundational courses must be made up in the first year of the program following admission.</p>
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be made up in the first year of the program following admission.

Early Admission

Students who have completed or who have in progress all the necessary foundational courses and 24 units of course weight in University transferable may be considered for early admission.

Students are eligible for consideration if they present the following requirements:

1. three or more of the foundational courses completed;
2. remaining foundational courses, if any, in progress in the Winter term of application;
3. a minimum of 9 units of course weight University transferable completed in the Fall term of application on which to calculate a GPA with a corresponding Winter term in progress; and
4. an overall minimum of 15 units of course weight University transferable completed during the Fall/Winter period to calculate a final GPA. All courses completed will be used in the final GPA calculation.

Students offered early admission are required to meet the conditions set forth in their offer letter, including:

1. submission of final transcripts and documents by the appropriate [deadline](#);

Early Admission

Students who have completed or who have in progress all the necessary foundational courses and 24 units of course weight in University transferable may be considered for early admission.

Students are eligible for consideration if they present the following requirements:

1. three or more of the foundational courses completed;
2. remaining foundational courses, if any, in progress in the Winter term of application;
3. a minimum of 9 units of course weight University transferable completed in the Fall term of application on which to calculate a GPA with a corresponding Winter term in progress; and
4. an overall minimum of 15 units of course weight University transferable completed during the Fall/Winter period to calculate a final GPA. All courses completed will be used in the final GPA calculation.

Students offered early admission are required to meet the conditions set forth in their offer letter, including:

1. submission of final transcripts and documents by the appropriate [deadline](#);
2. satisfaction of all admission requirements; and

2. satisfaction of all admission requirements; and
3. presentation of a competitive final admission GPA.

Failure to meet the conditions of the early admission offer will result in refusal to the program and cancellation of any course registration.

After Degree Applicants

An after degree applicant is any applicant with a recognized four-year undergraduate degree (see Note 4) from an approved postsecondary institution.

Academic Requirements

The minimum required for after degree admission is a degree (see Note 4) and the successful completion of the following foundational courses or their equivalent:

1. 3 units in 100-level English (except ENGL 150) **OR** 3 units in 100-level WRS
2. ECON 101
3. ECON 102
4. INT D 101
5. MATH 154
6. STAT 161

Students must present a minimum Grade Point Average (GPA) of 2.3 for consideration based on the most recent Fall/Winter period consisting of a minimum of 15 units of course weight University transferable. A GPA of 2.3 is not normally competitive.

3. presentation of a competitive final admission GPA.

Failure to meet the conditions of the early admission offer will result in refusal to the program and cancellation of any course registration.

After Degree Applicants

An after degree applicant is any applicant with a recognized four-year undergraduate degree (see Note 4) from an approved postsecondary institution.

Academic Requirements

The minimum required for after degree admission is a degree (see Note 4) and the successful completion of the following foundational courses or their equivalent:

1. 3 units in 100-level English (except ENGL 150) **OR** 3 units in 100-level WRS
2. ECON 101
3. ECON 102
4. MATH 154
5. STAT 161

Students must present a minimum Grade Point Average (GPA) of 2.3 for consideration based on the most recent Fall/Winter period consisting of a minimum of 15 units of course weight University transferable. A GPA of 2.3 is not normally competitive.

Selection Process

Selection Process

Qualified applicants will have completed a degree (see Note 4), all foundational courses and will have completed at minimum 15 units of course weight in one Fall/Winter period.

The admission GPA is based on the most recent Fall/Winter period consisting of a minimum of 15 units of course weight University transferable with all courses completed used in the final GPA calculation. The admission GPA is competitive and will vary by year.

Notes

1. Only graded University transferable courses normally completed within eight years of application are used in calculating the GPA for admission purposes, pre-requisites and course exemptions.
2. Repeated courses, if previously passed, will not be included in the GPA calculation.
3. Applicants who do not possess all of the required foundational courses, but are otherwise eligible for consideration, will be considered for admission if space exists. Such applicants will normally be required to present a higher admission GPA than those admitted under the standard selection process. Missing foundational courses must be made up in the first year of the program following admission.
4. The After-Degree program is not open to students holding a previous degree

Qualified applicants will have completed a degree (see Note 4), all foundational courses and will have completed at minimum 15 units of course weight in one Fall/Winter period.

The admission GPA is based on the most recent Fall/Winter period consisting of a minimum of 15 units of course weight University transferable with all courses completed used in the final GPA calculation. The admission GPA is competitive and will vary by year.

Notes

1. Only graded University transferable courses normally completed within eight years of application are used in calculating the GPA for admission purposes, pre-requisites and course exemptions.
2. Repeated courses, if previously passed, will not be included in the GPA calculation.
3. Applicants who do not possess all of the required foundational courses, but are otherwise eligible for consideration, will be considered for admission if space exists. Such applicants will normally be required to present a higher admission GPA than those admitted under the standard selection process. Missing foundational courses must be made up in the first year of the program following admission.
4. The After-Degree program is not open to students holding a previous degree that is the equivalent of a Business

that is the equivalent of a Business degree, or to students who have completed a sufficient number of Business or related courses so that they could not meet the requirements of [Students in the BCom After-Degree](#) and [Program Information](#).

Early Admission

Students who meet the requirements above with courses in progress may be considered for early admission.

Students are eligible for consideration if they present the following requirements:

1. three or more of the foundational courses completed;
2. remaining foundational courses, if any, in progress in the Winter term of application;
3. a minimum of 9 units of course weight University transferable completed in the Fall term of application on which to calculate a GPA with a corresponding Winter term in progress; and
4. an overall minimum of 15 units of course weight University transferable completed during the Fall/Winter period to calculate a final GPA. All courses completed will be used in the final GPA calculation.

Students offered early admission are required to meet the conditions set forth in their offer letter, including:

degree, or to students who have completed a sufficient number of Business or related courses so that they could not meet the requirements of [Students in the BCom After-Degree](#) and [Program Information](#).

Early Admission

Students who meet the requirements above with courses in progress may be considered for early admission.

Students are eligible for consideration if they present the following requirements:

1. three or more of the foundational courses completed;
2. remaining foundational courses, if any, in progress in the Winter term of application;
3. a minimum of 9 units of course weight University transferable completed in the Fall term of application on which to calculate a GPA with a corresponding Winter term in progress; and
4. an overall minimum of 15 units of course weight University transferable completed during the Fall/Winter period to calculate a final GPA. All courses completed will be used in the final GPA calculation.

Students offered early admission are required to meet the conditions set forth in their offer letter, including:

1. submission of final transcripts and documents by the appropriate deadlines;
2. satisfaction of all admission requirements, including degree completion; and
3. presentation of a competitive final admission GPA.

Failure to meet the conditions of the early admission offer will result in refusal to the program and cancellation of any course registration.

1. submission of final transcripts and documents by the appropriate deadlines;
2. satisfaction of all admission requirements, including degree completion; and
3. presentation of a competitive final admission GPA.

Failure to meet the conditions of the early admission offer will result in refusal to the program and cancellation of any course registration.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Amending the Business entry for the Transition Year Program for Indigenous Applicants to remove INT D 101 as a requirement, as it is no longer going to be a required course in the BCom program and thus will no longer be an admission requirement for transfer students. The rationale for removal is indicated in the documents to remove it from the program itself, but it will no longer be as vital with the new BUS series of courses. The course will be replaced with STAT 161, which is a required foundational course already in the BCom program.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/content.php?catoid=39&navoid=12223#admission-of-indigenous-applicants	
Current Copy: Removed language	Proposed Copy: New language
<h2 style="text-align: center;">Transition Year Program for Indigenous Applicants</h2> <p>The University of Alberta encourages Indigenous students to apply for entrance to its degree programs through the normal admission categories as detailed in</p>	<h2 style="text-align: center;">Transition Year Program for Indigenous Applicants</h2> <p>The University of Alberta encourages Indigenous students to apply for entrance to its degree programs through the normal admission categories as detailed in</p>

Admission Requirements by Faculty.

Prospective students who do not meet these requirements may be eligible for admission by successfully completing a Transition Year Program.

First Peoples' House, in conjunction with several Faculties, administers the Transition Year Program. These separate streams give Indigenous students the opportunity to excel in the academic courses within their chosen Faculty and assist them to integrate into the campus community. Students admitted to a Transition Year Program will take a combination of degree credit courses and tutorial, support classes.

Admission into a degree program via this particular route is a two-step process. Applicants must first be admitted into a Transition Year Program, perform satisfactorily on all courses during the program, and then apply the following year for admission to the degree program. The admission requirements follow.

For more information about the Transition Year Program, contact First Peoples' House, 2-400 Students' Union Building University of Alberta, Edmonton, Alberta, T6G 2J7; (780) 492-5677 fph@ualberta.ca or visit the website at uab.ca/FPH.

1. Admission to a Transition Year Program

Admission Requirements by Faculty.

Prospective students who do not meet these requirements may be eligible for admission by successfully completing a Transition Year Program.

First Peoples' House, in conjunction with several Faculties, administers the Transition Year Program. These separate streams give Indigenous students the opportunity to excel in the academic courses within their chosen Faculty and assist them to integrate into the campus community. Students admitted to a Transition Year Program will take a combination of degree credit courses and tutorial, support classes.

Admission into a degree program via this particular route is a two-step process. Applicants must first be admitted into a Transition Year Program, perform satisfactorily on all courses during the program, and then apply the following year for admission to the degree program. The admission requirements follow.

For more information about the Transition Year Program, contact First Peoples' House, 2-400 Students' Union Building University of Alberta, Edmonton, Alberta, T6G 2J7; (780) 492-5677 fph@ualberta.ca or visit the website at uab.ca/FPH.

1. Admission to a Transition Year Program

Note: This program requires the payment of additional miscellaneous fees. See [Student Instructional Support Fees](#) for details.

a. General Requirements

1. Indigenous status
2. Each required subject must have a minimum mark of 50%.
3. The minimum overall average must be 60%.

Note: The application and documents deadline is May 1.

b. Faculty Requirements

1. Agricultural, Life and Environmental Sciences
BSc in Agriculture, BSc in Environmental and Conservation Sciences, BSc in Environmental and Conservation Sciences/BA in Native Studies, BSc in Forestry, BSc in Nutrition and Food Sciences, Pre-Veterinary Medicine
 - i. English Language Arts 30-1
 - ii. Mathematics 30-1
 - iii. Chemistry 30
 - iv. Biology 30

BSc in Human Ecology, BSc in Human Ecology/BEd (Secondary) Combined Degrees

Note: This program requires the payment of additional miscellaneous fees. See [Student Instructional Support Fees](#) for details.

a. General Requirements

1. Indigenous status
2. Each required subject must have a minimum mark of 50%.
3. The minimum overall average must be 60%.

Note: The application and documents deadline is May 1.

b. Faculty Requirements

1. Agricultural, Life and Environmental Sciences
BSc in Agriculture, BSc in Environmental and Conservation Sciences, BSc in Environmental and Conservation Sciences/BA in Native Studies, BSc in Forestry, BSc in Nutrition and Food Sciences, Pre-Veterinary Medicine
 - i. English Language Arts 30-1
 - ii. Mathematics 30-1
 - iii. Chemistry 30
 - iv. Biology 30

BSc in Human Ecology, BSc in Human Ecology/BEd (Secondary) Combined Degrees

- i. English Language Arts 30-1
- ii. Mathematics 30-1
- iii. Biology 30 or Chemistry 30

Note: A minimum mark of 60% in each subject is recommended to be successful in this program.

2. Arts

- i. English Language Arts 30-1
- ii. One other 30-level course from Group A (Social Studies 30-1 recommended), B, or C (Mathematics 30-2 may be presented in place of a Group C course).

3. Business

- i. English Language Arts 30-1
- ii. Mathematics 30-1

4. Education

Elementary Route

- i. English Language Arts 30-1
- ii. One other 30-level course from Group A, B, or C

Secondary Route

- i. English Language Arts 30-1
- ii. One other 30-level course related to major area of study

- i. English Language Arts 30-1
- ii. Mathematics 30-1
- iii. Biology 30 or Chemistry 30

Note: A minimum mark of 60% in each subject is recommended to be successful in this program.

2. Arts

- i. English Language Arts 30-1
- ii. One other 30-level course from Group A (Social Studies 30-1 recommended), B, or C (Mathematics 30-2 may be presented in place of a Group C course).

3. Business

- i. English Language Arts 30-1
- ii. Mathematics 30-1

4. Education

Elementary Route

- i. English Language Arts 30-1
- ii. One other 30-level course from Group A, B, or C

Secondary Route

- i. English Language Arts 30-1
- ii. One other 30-level course related to major area of study

<p>5. Engineering</p> <ul style="list-style-type: none"> i. English Language Arts 30-1 ii. Mathematics 30-1 iii. Chemistry 30 iv. Physics 30 <p>6. Kinesiology, Sport, and Recreation (BKin, BARST)</p> <p><i>Course Requirement:</i></p> <ul style="list-style-type: none"> i. English Language Arts 30-1 ii. One other 30-level course from Group A or C (Biology 30 recommended). (Mathematics 30-2 may be presented in place of a Group C course). <p>5. Native Studies</p> <ul style="list-style-type: none"> i. English Language Arts 30-1 ii. One 30-level course from Group A, B, or C, (Mathematics 30-2 may be presented in place of a Group C course). <p>6. Nursing</p> <ul style="list-style-type: none"> i. English Language Arts 30-1 ii. Biology 30 iii. Chemistry 30 or Science 30 iv. One of Mathematics 30-1, Mathematics 30-2 or Mathematics 31 <p>7. Science</p>	<p>5. Engineering</p> <ul style="list-style-type: none"> i. English Language Arts 30-1 ii. Mathematics 30-1 iii. Chemistry 30 iv. Physics 30 <p>6. Kinesiology, Sport, and Recreation (BKin, BARST)</p> <p><i>Course Requirement:</i></p> <ul style="list-style-type: none"> i. English Language Arts 30-1 ii. One other 30-level course from Group A or C (Biology 30 recommended). (Mathematics 30-2 may be presented in place of a Group C course). <p>5. Native Studies</p> <ul style="list-style-type: none"> i. English Language Arts 30-1 ii. One 30-level course from Group A, B, or C, (Mathematics 30-2 may be presented in place of a Group C course). <p>6. Nursing</p> <ul style="list-style-type: none"> i. English Language Arts 30-1 ii. Biology 30 iii. Chemistry 30 or Science 30 iv. One of Mathematics 30-1, Mathematics 30-2 or Mathematics 31 <p>7. Science</p>
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- i. English Language Arts 30-1
- ii. Mathematics 30-1
- iii. Two of: Biology 30; Chemistry 30; Physics 30; Mathematics 31; Computing Science (CSE) Advanced Level-Career and Technology Studies (CTS)

Note: Only 5-credit courses will be used for admission purposes.

2. Completion of a Transition Year Program

- a. **General Requirements:** Students must normally complete the required courses in Fall/Winter and Spring terms. These courses will be taken through Open Studies.

Note: A limited number of places are available in the required courses.

- b. **Faculty Requirements:** The specific course and performance requirements to be considered for admission to each degree program follow:

- 1. Agricultural, Life and Environmental Sciences: BSc

Course requirement: 15 units of course weight, as follows:

- i. [ENGL 125](#) and one of ENGL 122 or [WRS 101](#)

- i. English Language Arts 30-1
- ii. Mathematics 30-1
- iii. Two of: Biology 30; Chemistry 30; Physics 30; Mathematics 31; Computing Science (CSE) Advanced Level-Career and Technology Studies (CTS)

Note: Only 5-credit courses will be used for admission purposes.

2. Completion of a Transition Year Program

- a. **General Requirements:** Students must normally complete the required courses in Fall/Winter and Spring terms. These courses will be taken through Open Studies.

Note: A limited number of places are available in the required courses.

- b. **Faculty Requirements:** The specific course and performance requirements to be considered for admission to each degree program follow:

- 1. Agricultural, Life and Environmental Sciences: BSc

Course requirement: 15 units of course weight, as follows:

- i. [ENGL 125](#) and one of ENGL 122 or [WRS 101](#)

<p>ii. MATH 113 or STAT 151</p> <p>iii. Two of: BIOL 107 or BIOL 108, CHEM 101 or CHEM 102, ECON 101 or ECON 102, or STAT 151 (if not taken above)</p> <p><i>Performance requirement:</i> Minimum GPA of 2.0.</p> <p>2. Arts: BA</p> <p><i>Course requirement:</i> 18 units of course weight, as follows:</p> <p>i. ENGL 125 plus 3 units in 100-level ENGL or WRS.</p> <p>ii. 6 units in one other Language other than English</p> <p>iii. 6 units chosen from BA Common Requirements, in line with the student's interests and/or intended major or minor.</p> <p>The TYP Associate Director may approve variation of these course requirements based on student interest.</p>	<p>ii. MATH 113 or STAT 151</p> <p>iii. Two of: BIOL 107 or BIOL 108, CHEM 101 or CHEM 102, ECON 101 or ECON 102, or STAT 151 (if not taken above)</p> <p><i>Performance requirement:</i> Minimum GPA of 2.0.</p> <p>2. Arts: BA</p> <p><i>Course requirement:</i> 18 units of course weight, as follows:</p> <p>i. ENGL 125 plus 3 units in 100-level ENGL or WRS.</p> <p>ii. 6 units in one other Language other than English</p> <p>iii. 6 units chosen from BA Common Requirements, in line with the student's interests and/or intended major or minor.</p> <p>The TYP Associate Director may approve variation of these course requirements based on student interest.</p>
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<p><i>Performance requirement:</i> Minimum GPA of 2.0.</p> <p>3. Business: BCom</p> <p><i>Course requirement:</i> 18 units of course weight from:</p> <ul style="list-style-type: none"> i. 3 units in 100-level ENGL or WRS: <u>ENGL 125</u> or <u>WRS 101</u> recommended ii. <u>MATH 154</u> iii. <u>ECON 101/ECON 102</u> iv. <u>INT D 101</u> v. <u>BUS 101</u> <p><i>Performance requirement:</i> Minimum GPA of 2.3.</p> <p>4. Education</p> <p>Course requirement: 18 units of course weight as follows:</p> <p><i>Elementary Route</i></p> <ul style="list-style-type: none"> i. <u>EDU 100</u> ii. <u>EDPY 302</u> iii. <u>ENGL 102</u> or <u>ENGL 103</u> and <u>ENGL 125</u> (meets 6 units from Non-Education Element c.) iv. 6 units from Non-Education Elements a to g <p><i>Secondary Route</i></p> <ul style="list-style-type: none"> i. <u>EDU 100</u> 	<p><i>Performance requirement:</i> Minimum GPA of 2.0.</p> <p>3. Business: BCom</p> <p><i>Course requirement:</i> 18 units of course weight from:</p> <ul style="list-style-type: none"> i. 3 units in 100-level ENGL or WRS: <u>ENGL 125</u> or <u>WRS 101</u> recommended ii. <u>MATH 154</u> iii. <u>ECON 101/ECON 102</u> iv. <u>STAT 161</u> v. <u>BUS 101</u> <p><i>Performance requirement:</i> Minimum GPA of 2.3.</p> <p>4. Education</p> <p>Course requirement: 18 units of course weight as follows:</p> <p><i>Elementary Route</i></p> <ul style="list-style-type: none"> i. <u>EDU 100</u> ii. <u>EDPY 302</u> iii. <u>ENGL 102</u> or <u>ENGL 103</u> and <u>ENGL 125</u> (meets 6 units from Non-Education Element c.) iv. 6 units from Non-Education Elements a to g <p><i>Secondary Route</i></p> <ul style="list-style-type: none"> i. <u>EDU 100</u>
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<p>ii. EDPY 304</p> <p>iii. ENGL 102 or ENGL 103 and ENGL 125</p> <p>iv. 6 units from the major/minor area</p> <p><i>Performance requirement:</i> Minimum GPA of 2.0</p> <p>5. Engineering: BSc</p> <p><i>Course requirement:</i> 15 units of course weight, as follows:</p> <p>i. ENGL 199 and ENGL 125</p> <p>ii. MATH 114</p> <p>iii. CHEM 101/CHEM 102</p> <p>Note: In order to qualify as a full-time student, an additional 3 units must be chosen with approval of the TYP Associate Director</p> <p><i>Performance requirement:</i> Minimum GPA of 2.0</p> <p>6. Kinesiology, Sport, and Recreation</p> <p><i>Course requirement:</i> BKin 18 units of course weight, as follows:</p> <p>i. 3 units in 100-Level ENGL OR WRS</p> <p>ii. one of: KIN 100 OR KIN 101</p> <p>iii. KIN 102</p> <p>iv. one of: KRLS 104 OR KRLS 105</p>	<p>ii. EDPY 304</p> <p>iii. ENGL 102 or ENGL 103 and ENGL 125</p> <p>iv. 6 units from the major/minor area</p> <p><i>Performance requirement:</i> Minimum GPA of 2.0</p> <p>5. Engineering: BSc</p> <p><i>Course requirement:</i> 15 units of course weight, as follows:</p> <p>i. ENGL 199 and ENGL 125</p> <p>ii. MATH 114</p> <p>iii. CHEM 101/CHEM 102</p> <p>Note: In order to qualify as a full-time student, an additional 3 units must be chosen with approval of the TYP Associate Director</p> <p><i>Performance requirement:</i> Minimum GPA of 2.0</p> <p>6. Kinesiology, Sport, and Recreation</p> <p><i>Course requirement:</i> BKin 18 units of course weight, as follows:</p> <p>i. 3 units in 100-Level ENGL OR WRS</p> <p>ii. one of: KIN 100 OR KIN 101</p> <p>iii. KIN 102</p> <p>iv. one of: KRLS 104 OR KRLS 105</p>
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<p>v. 3 units chosen from the <u>Activity Core Electives</u> course list</p> <p>vi. one of: <u>STAT 151</u> OR <u>KIN 109</u></p> <p><i>Performance requirement:</i> Minimum GPA 2.0.</p> <p><i>Course requirement:</i> BARST 18 units of course weight, as follows:</p> <p>i. 6 units in 100-Level ENGL OR 3 units in 100-Level ENGL and 3 units in WRS</p> <p>ii. <u>RLS 100</u></p> <p>iii. <u>KRLS 104</u> OR <u>KRLS 105</u></p> <p>iv. 6 units in Humanities or Social Science Options</p> <p><i>Performance requirement:</i> Minimum GPA 2.0.</p> <p>7. Native Studies</p> <p><i>Course requirement:</i> 18 units of course weight, as follows:</p> <p>i. (6 units) Junior English, or (3 units) Junior English and (3 units) Writing Studies (WRS). <u>ENGL 125</u> recommended</p> <p>ii. <u>NS 110</u> or <u>NS 111</u></p> <p>iii. <u>NS 152</u></p>	<p>v. 3 units chosen from the <u>Activity Core Electives</u> course list</p> <p>vi. one of: <u>STAT 151</u> OR <u>KIN 109</u></p> <p><i>Performance requirement:</i> Minimum GPA 2.0.</p> <p><i>Course requirement:</i> BARST 18 units of course weight, as follows:</p> <p>i. 6 units in 100-Level ENGL OR 3 units in 100-Level ENGL and 3 units in WRS</p> <p>ii. <u>RLS 100</u></p> <p>iii. <u>KRLS 104</u> OR <u>KRLS 105</u></p> <p>iv. 6 units in Humanities or Social Science Options</p> <p><i>Performance requirement:</i> Minimum GPA 2.0.</p> <p>7. Native Studies</p> <p><i>Course requirement:</i> 18 units of course weight, as follows:</p> <p>i. (6 units) Junior English, or (3 units) Junior English and (3 units) Writing Studies (WRS). <u>ENGL 125</u> recommended</p> <p>ii. <u>NS 110</u> or <u>NS 111</u></p> <p>iii. <u>NS 152</u></p>
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<p>iv. 3 units chosen from the BA(NS) Humanities or Social Science</p> <p><i>Performance requirement:</i> Minimum GPA of 2.0.</p> <p>8. Nursing: BScN</p> <p><i>Course requirement:</i> 18 units of course weight, as follows: Fall:</p> <p>i. WRS 101 (3 units)</p> <p>ii. NURS 106 (6 units)</p> <p>Winter:</p> <p>iii. Electives (3 units)</p> <p>iv. INT D 222 (3 units)</p> <p>v. MMI 133 (3 units)</p> <p><i>Performance requirement:</i> Minimum GPA of 2.5.</p> <p>9. Science: BSc (General)</p> <p><i>Course requirement:</i> 15 units of course weight, as follows:</p> <p>i. 6 units in junior ENGL or 3 units in junior ENGL and 3 units in junior WRS</p> <p>ii. 3 units from among junior courses offered by the Department of Mathematical and Statistical Sciences: MATH</p>	<p>iv. 3 units chosen from the BA(NS) Humanities or Social Science</p> <p><i>Performance requirement:</i> Minimum GPA of 2.0.</p> <p>8. Nursing: BScN</p> <p><i>Course requirement:</i> 18 units of course weight, as follows: Fall:</p> <p>i. WRS 101 (3 units)</p> <p>ii. NURS 106 (6 units)</p> <p>Winter:</p> <p>iii. Electives (3 units)</p> <p>iv. INT D 222 (3 units)</p> <p>v. MMI 133 (3 units)</p> <p><i>Performance requirement:</i> Minimum GPA of 2.5.</p> <p>9. Science: BSc (General)</p> <p><i>Course requirement:</i> 15 units of course weight, as follows:</p> <p>i. 6 units in junior ENGL or 3 units in junior ENGL and 3 units in junior WRS</p> <p>ii. 3 units from among junior courses offered by the Department of Mathematical and Statistical Sciences: MATH</p>
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114, MATH 115, MATH 125, MATH 134, MATH 136, MATH 144, MATH 146, MATH 154, MATH 156, STAT 151

- iii. 6 units from among these junior courses: ASTRO 120 **OR** ASTRO 122, CHEM 101, CHEM 102, CHEM 164, PHYS 114, PHYS 124, PHYS 126, PHYS 144, PHYS 146, BIOL 107, BIOL 108, EAS 100, EAS 105, PSYCH 104, CMPUT 101 **OR** CMPUT 174 **OR** CMPUT 175

Performance requirement:

Minimum GPA of 2.0 on all credit attempted including UNIV 101 and UNIV 102.

Note: In order to qualify as a full-time student, an additional 3 units of course weight must be chosen with approval of the TYP Coordinator.

114, MATH 115, MATH 125, MATH 134, MATH 136, MATH 144, MATH 146, MATH 154, MATH 156, STAT 151

- iii. 6 units from among these junior courses: ASTRO 120 **OR** ASTRO 122, CHEM 101, CHEM 102, CHEM 164, PHYS 114, PHYS 124, PHYS 126, PHYS 144, PHYS 146, BIOL 107, BIOL 108, EAS 100, EAS 105, PSYCH 104, CMPUT 101 **OR** CMPUT 174 **OR** CMPUT 175

Performance requirement:

Minimum GPA of 2.0 on all credit attempted including UNIV 101 and UNIV 102.

Note: In order to qualify as a full-time student, an additional 3 units of course weight must be chosen with approval of the TYP Coordinator.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

One of the goals of our Program Revitalization was to include some business courses in a student's first year of study. We have done this by moving ACCTG 211 (formerly ACCTG 311) and SEM 210 (formerly SEM 310) to Year 1 of the program. This is to expose students to business content earlier in the program, which will benefit them as they can get access to these courses sooner than having to wait a year or more before being exposed to formal business classes. In addition to this, we wanted to give students the chance to have exposure to as many Core business courses as possible PRIOR to selecting a major. To facilitate this, we have merged the Primary and Secondary Core categories, omitting SEM 441 and BUEC 479, which will now be major requirements where required), and will have student take all of these course courses in their first two years of study, in the hope that they can make a more informed decision on their Major. We have also removed INT D 101 as a required course for the BCom major, as the BUS courses will be delivered for a similar academic rationale.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h2>Majors in Business</h2> <hr/> <p>Students in the Bachelor of Commerce Program must declare a major from the selection below and then follow the specific</p>	<h2>Majors in Business</h2> <hr/> <p>Students in the Bachelor of Commerce Program must declare a major from the selection below once they are eligible and</p>

course requirements of the major. All degree requirements must be met within 120 units.

Sequence of Courses – Year 1 Foundational Year

For students admitted directly from High School.

- 3 units in 100-level English (except ENGL 150) **OR** 3 units in 100-level WRS
- BUS 101 - Foundations of Business or equivalent (See Note 1)
- ECON 101 - Introduction to Microeconomics
- ECON 102 - Introduction to Macroeconomics
- INT D 101 – Inspired to Dream: Becoming a Leader
- MATH 154 - Calculus for Business and Economics I or equivalent
- STAT 161 - Introductory Statistics for Business and Economics or equivalent
- 9 units in electives outside of Business

Notes

1. Students admitted directly from High School will take BUS 101 in their first year in the Faculty of Business and will replace BUS 201 in Year 2 of the

then follow the specific course requirements of the major. All degree requirements must be met within 120 units.

Sequence of Courses – Year 1 Foundational Year

For students admitted directly from High School.

- 3 units in 100-level English (except ENGL 150) **OR** 3 units in 100-level WRS
- BUS 101 - Foundations of Business or equivalent (See Note 1)
- ECON 101 - Introduction to Microeconomics
- ECON 102 - Introduction to Macroeconomics
- MATH 154 - Calculus for Business and Economics I or equivalent
- STAT 161 - Introductory Statistics for Business and Economics or equivalent
- ACCTG 211 - Introduction to Accounting for Financial Performance
- SEM 210 - Introduction to Management, Organization and Entrepreneurship
- 6 units in electives outside of Business (See Note 2)

Notes

major specific sequencing with 3 units in electives outside of Business.

2. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed below:

1. Post-secondary transfer students will take BUS 101 in their first year in the Faculty of Business
2. If a student already has a preference for a particular Major when admitted to the Bachelor of Commerce Program, they are strongly advised to consider reviewing the requirements of their preferred major to determine if there are any courses that they would benefit from taking as their elective outside of Business. For example, BTM majors may benefit from taking CMPUT 174 and/or CMPUT 175 as electives outside of Business early in the Program, whereas International Business Majors may benefit from using their electives outside of Business to begin their Language Requirement.

Sequence of Courses

- Year 2 Core

Business Year

Year Two—Fall

- BUS 222 - Professionalism and Responsible Impact

- FIN 201 - Introduction to Finance
- MGTSC 212 - Probability and Statistics for Business
- MARK 201 - Introduction to Marketing
- B LAW 201 - Legal Foundations of the Canadian Economy

Year Two—Winter

- ACCTG 222 - Introduction to Accounting for Management Decision Making
- BUEC 211 - Business Economics, Organizations and Management (See Note 2) OR

ECON 281 - Intermediate Microeconomic Theory I (See Note 2)

- OM 252 - Operations Management
- BTM 211 - Management Information Systems
- 3 units in electives outside Business (See Note 1)

Notes

1. If a student already has a preference for a particular Major when admitted to the Bachelor of Commerce Program, they are strongly advised to consider reviewing the requirements of their preferred major to determine if there are any courses that they would benefit from taking as their

	<p>elective outside of Business. For example, BTM majors may benefit from taking CMPUT 174 and/or CMPUT 175 as electives outside of Business early in the Program, whereas International Business Majors may benefit from using their electives outside of Business to begin their Language Requirement.</p> <ol style="list-style-type: none">2. Students planning to take advanced coursework in Economics may wish to substitute ECON 281, which is accepted as a substitute for BUEC 211.3. Students who transfer to the Bachelor of Commerce Program are advised to take as many Core courses as possible prior to their Major Selection. If a student has sufficient credit, they may need to select their Major upon enrolment.
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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
Major in Accounting [Business]	Major in Accounting [Business]

Sequence of Courses

~~Year Two – Fall~~

- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~
 - ~~BUS 201 – Foundations of Business~~
- ~~OR~~
- ~~BUS 222 – Professionalism and Responsible Impact (see Note 7)~~
 - ~~MGTSC 312 – Probability and Statistics for Business~~
 - ~~MARK 301 – Introduction to Marketing~~
 - ~~3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

- ~~ACCTG 322 – Introduction to Accounting for Management Decision Making~~
- ~~SEM 310 – Introduction to Management, Organization and Entrepreneurship~~
- ~~FIN 301 – Introduction to Finance~~
- ~~BTM 311 – Management Information Systems (See Note 4)~~
- ~~3 units in electives outside Business (See Note 1)~~

Sequence of Courses

Year Three

BUS 303 - Application of Business Concepts (See Note 7)

ACCTG 414 - Intermediate Financial Accounting I

ACCTG 415 - Intermediate Financial Accounting II

ACCTG 424 - Intermediate Management Accounting

~~B LAW 301 - Legal Foundations of the Canadian Economy (See Note 2)~~

~~BUEC 311 - Business Economics, Organizations and Management (See Note 3) **OR**~~

~~ECON 281 - Intermediate Microeconomic Theory I (See Note 3)~~

~~OM 352 - Operations Management (See Note 4)~~

6 units in free electives (See Note 1)

~~3 units in electives outside Business (See Note 1)~~

Year Four

- BUS 404 - Capstone Project (See Note 7)
- ACCTG 426 - Management Control Systems (See Note 5)

Year Three

- BUS 303 - Application of Business Concepts
- ACCTG 314 - Intermediate Financial Accounting I
- ACCTG 315 - Intermediate Financial Accounting II
- ACCTG 324 - Intermediate Management Accounting
- 18 units in free electives (See Note 1)

Year Four

- BUS 404 - Capstone Project
- ACCTG 426 - Management Control Systems (See Note 2)

- 9 units in Accounting electives (See Note 6)
- 15 units in free electives (See Note 1)

Notes

1. See [Policy on Elective Courses](#).
2. May be taken in either of Year Three or Year Four.
3. May be taken in any year except Year Two, Fall Term. Students planning to take advanced course work in Economics may wish to substitute [EGON 281](#), which is accepted as a substitute for [BUEG 311](#) in the Accounting major.
4. May be taken either in Year Two, (Winter Term) or Year Three.
5. Students may choose to do [ACCTG 416](#), [FIN 430](#), [OM 468](#) or [SEM 441](#) in place of [ACCTG 426](#).
6. a. Students planning to work toward a professional accounting designation should, in addition to the requirements of the major, consider taking courses for the applicable accounting organization. See [Special Students Studying to Satisfy](#)

- 9 units in Accounting electives (See Note 3)
- 15 units in free electives (See Note 1)

Notes

1. See [Policy on Elective Courses](#)
2. Students may choose to do [ACCTG 416](#), [FIN 430](#), [OM 468](#) or [SEM 441](#) in place of [ACCTG 426](#).
3. a. Students planning to work toward a professional accounting designation should, in addition to the requirements of the major, consider taking courses for the applicable accounting organization. See [Special Students Studying to Satisfy Requirements of Professional Accounting Organizations](#) for information concerning the Chartered Professional Accountants.

b. While students are advised to follow the sequencing of accounting courses determined by the course prerequisites, when necessary, after-degree students or students with special scheduling problems

Requirements of Professional Accounting Organizations for information concerning the Chartered Professional Accountants.

b. While students are advised to follow the sequencing of accounting courses determined by the course prerequisites, when necessary, after-degree students or students with special scheduling problems may take an accounting course and its prerequisite concurrently with permission of the Department Chair.

~~7. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in~~

may take an accounting course and its prerequisite concurrently with permission of the Department Chair.

the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Accounting may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required.
2. Students with a declared major in another area may complete a minor in Accounting by fulfilling the requirements of [Minors for Business Students](#).

Professional Requirements

Contact the applicable Accounting Organization for a listing of professional requirements. See [Requirements of Professional Accounting Organizations](#)

Minors

1. Students with a declared major in Accounting may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required.
2. Students with a declared major in another area may complete a minor in Accounting by fulfilling the requirements of [Minors for Business Students](#).

Professional Requirements

Contact the applicable Accounting Organization for a listing of professional requirements. See [Requirements of Professional Accounting Organizations](#)

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
--

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
Major in Business Economics and Law [Business]	Major in Business Economics and Law [Business]

Sequence of Courses

Sequence of Courses

~~Year Two – Fall~~

-
- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~
 - ~~BUS 201 – Foundations of Business~~
 - OR**
 - ~~BUS 222 – Professionalism and Responsible Impact (See Note 6)~~
 - ~~MGTSC 312 – Probability and Statistics for Business~~
 - ~~MARK 301 – Introduction to Marketing~~
 - ~~3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

-
- ~~ACCTG 322 – Introduction to Accounting for Management Decision Making~~
 - ~~SEM 310 – Introduction to Management, Organization and Entrepreneurship~~
 - ~~FIN 301 – Introduction to Finance~~
 - ~~3 units in electives outside Business (See Note 1)~~
 - ~~3 units in free electives (See Note 1)~~

Year Three

- BUS 303 - Application of Business Concepts (See Note 6)
- B LAW 301 - Legal Foundations of the Canadian Economy (See Note 2)
- BUEC 311 - Business Economics, Organizations and Management (See Note 3)
- 6 units in Business Economics and Law electives (See Note 4)
- 12 units in free electives (See Note 1)
- ~~3 units in electives outside Business~~ (See Notes 1 and 5)

Year Four

BUS 404 - Capstone Project (See Note 6)

BUEC 479 - Government and Business in Canada

B LAW 402 - Business Contracts OR
B LAW 403 - Commercial Transactions

6 units in Business Economics and Law electives (See Note 4)
15 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses

Year Three

- BUS 303 - Application of Business Concepts
- 6 units in Business Economics and Law electives (See Note 2)
- 21 units in free electives (See Note 1)

Year Four

- BUS 404 - Capstone Project
- BUEC 479 - Government and Business in Canada
-
- B LAW 402 - Business Contracts OR
- B LAW 403 - Commercial Transactions
-
- 6 units in Business Economics and Law electives (See Note 2)
- 15 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses

2. May be taken in either of Year Three or Year Four.

3. May be taken in any year except Year Two, Fall Term.

4. Students must take at least 12 units in Business Economics and Law courses at the 300 or 400-level. Of these, at least 3 units must be in BUEC and 3 units must be in B LAW. Business Economics and Business Law courses may be chosen from the following depending on the stream selected:

Firm: BUEC 311 or ECON 281; B LAW 402; ECON 373, ECON 378, ECON 471, ECON 472.

Environment: BUEC 342, BUEC 442, BUEC 444, BUEC 463, BUEC 464, BUEC 488 ; B LAW 428, B LAW 432, B LAW 442, B LAW 444, B LAW 488.

Firm and Environment: B LAW 403, B LAW 422; ECON 373, ECON 471, ECON 472. (BUEC 311, BUEC 342, ECON 281, ECON 373 and ECON 378 are considered 400-level courses for the purpose of satisfying this major.)

2. Students must take at least 12 units in Business Economics and Law courses at the 300 or 400-level. Of these, at least 3 units must be in BUEC and 3 units must be in B LAW. Business Economics and Business Law courses may be chosen from the following depending on the (optional) stream selected. Although a stream is not required, students who wish to pursue a stream would consult the following:

Firm: BUEC 211 or ECON 281; B LAW 402; ECON 373, ECON 378, ECON 471, ECON 472.

Environment: BUEC 342, BUEC 442, BUEC 444, BUEC 463, BUEC 464, BUEC 488 ; B LAW 428, B LAW 432, B LAW 442, B LAW 444, B LAW 488.

Firm and Environment: B LAW 403, B LAW 422; ECON 373, ECON 471, ECON 472. (BUEC 211, BUEC 342, ECON 281, ECON 373 and ECON 378 are considered 400-level courses for the purpose of satisfying this major.)

3. ECON courses used to satisfy the requirements of this major may not

5. ECON courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.

6. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Business Economics and Law may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not

also be used to satisfy the requirements for coursework outside the Faculty of Business.

Minors

1. Students with a declared major in Business Economics and Law may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required.

<p>required. Business Economics and Law students are permitted to count one of the secondary core courses required in the Business Economics and Law major as one of the four courses constituting their minor.</p> <p>2. Students with a declared major in another area may complete a minor in Business Economics and Law by completing both B LAW 301 and BUEC 311 (whether or not they are required by the student's major). An additional 9 units in Business Economics and Law courses at the 400-level is also required. Of these, at least 3 units must be in B LAW and 3 units must be in BUEC.</p>	<p>2. Students with a declared major in another area may complete a minor in Business Economics and Law by completing both B LAW 201 and BUEC 211. An additional 9 units in Business Economics and Law courses at the 400-level is also required. Of these, at least 3 units must be in B LAW and 3 units must be in BUEC. Students can also choose to Minor in either Business Law or Business Economics. See <u>Minors for Business Students.</u></p>
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Reviewed/Approved by:

<p>Seconded Motion at Business Council - May 11, 2023</p>
<p>Seconded Motion at USPC - April 21, 2023</p>

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h1>Major in Business Studies [Business]</h1> <hr/> <h2>Sequence of Courses</h2>	<h1>Major in Business Studies [Business]</h1> <hr/> <h2>Sequence of Courses</h2>

~~Year Two – Fall~~

- ~~BUS 201 – Foundations of Business~~

~~OR~~

~~BUS 222 – Professionalism and Responsible Impact (See Note 5)~~

- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~
- ~~MGTSC 312 – Probability and Statistics for Business~~
- ~~MARK 301 – Introduction to Marketing~~
- ~~3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

- ~~SEM 310 – Introduction to Management, Organization and Entrepreneurship~~
- ~~FIN 301 – Introduction to Finance~~
- ~~ACCTG 322 – Introduction to Accounting for Management Decision Making (See Note 3)~~
- ~~3 units in electives outside Business (See Note 1)~~
- ~~3 units in free electives (See Note 1)~~

Year Three

Year Three

- BUS 303 - Application of Business Concepts (See Note 5)
- B LAW 301 - Legal Foundations of the Canadian Economy (See Note 2)
- BUEC 311 - Business Economics, Organizations and Management (See Note 3)
- BTM 311 - Management Information Systems (See Note 3)
- OM 352 - Operations Management (See Note 3)
- 9 units in Senior Business electives (See Note 4)
- 6 units in electives outside Business (See Note 1)

Year Four

- BUS 404 - Capstone Project (See Note 5)
- SEM 441 - Strategy and Innovation
- BUEC 479 - Government and Business in Canada
- 15 units in Senior Business electives (See Note 4)
- 6 units in electives outside Business (See Note 1)

Notes

1. See Policy on Elective Courses.
2. May be taken in either of Year Three or Year Four.

- BUS 303 - Application of Business Concepts
- 12 units in Senior Business requirements (See Note 2)
- 15 units in free electives (See Note 1)

Year Four

- BUS 404 - Capstone Project
- SEM 441 - Strategy and Innovation
- BUEC 479 - Government and Business in Canada
- 12 units in Senior Business requirements (See Note 2)
- 9 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses.
2. See Courses in the Faculty of Business. All Business Studies majors must take Senior Business

3. May be taken in any year except Year Two, Fall Term.

4. See Courses in the Faculty of Business. All Business Studies majors must take Senior Business electives from **at least four** of the subject areas of Business, one of which may be expanded into a minor area of specialization. Students may elect to do a minor in any subject area of Business. Areas available for minors are Accounting, Management Information Systems, Finance, Management Science, Marketing, Business Economics, Business Law, and Organizational Analysis. A minor is constituted by 12 units in any subject area at the 300- or 400-level beyond the **primary core**.

5. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS

electives from **at least four** of the subject areas of Business, one of which may be expanded into a minor area of specialization. Students may elect to do a minor in any subject area of Business. Areas available for minors are Accounting, Management Information Systems, Finance, Management Science, Marketing, Business Economics, Business Law, and Organizational Analysis. A minor is constituted by 12 units in any subject area at the 300- or 400-level beyond the **core courses**.

222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Business Studies may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required.
2. Students with a declared major in another area may not choose to minor in Business Studies.

Minors

1. Students with a declared major in Business Studies may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required.
2. Students with a declared major in another area may not choose to minor in Business Studies.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications. The Concentrations and Professional Organizations section have also been updated, as much of the information was out of date. This was reviewed by the teaching department.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h1>Major in Business Technology</h1>	<h1>Major in Business Technology</h1>

Management

[Business]

Sequence of Courses

Year One (recommended
electives)

- CMPUT 174 - Introduction to the Foundations of Computation I **AND**
- CMPUT 175 - Introduction to the Foundations of Computation II (See Note 1)

~~Year Two - Fall~~

- ~~ACCTG 311 - Introduction to Accounting for Financial Performance~~
- ~~BUS 201 - Foundations of Business~~

Management

[Business]

Sequence of Courses

Year One **or Year Two**
(recommended
electives)

- CMPUT 174 - Introduction to the Foundations of Computation I **AND**
- CMPUT 175 - Introduction to the Foundations of Computation II (See Note 1)

OR

~~BUS 222 – Professionalism and Responsible Impact (See Note 8)~~

● ~~CMPUT 174 – Introduction to the Foundations of Computation I (See Note 2)~~

● ~~MARK 301 – Introduction to Marketing~~

● ~~MGTSC 312 – Probability and Statistics for Business~~

~~Year Two – Winter~~

~~ACCTG 322 – Introduction to Accounting for Management Decision Making~~ **OR**

~~OM 352 – Operations Management (See Note 5)~~

~~CMPUT 175 – Introduction to the Foundations of Computation II (See Note 2)~~

~~FIN 301 – Introduction to Finance~~

~~BTM 311 – Management Information Systems~~

~~SEM 310 - Introduction to
Management, Organization and
Entrepreneurship~~

Year Three

BUS 303 - Application of Business
Concepts (See Note 8)
~~BUEC 311 - Business Economics,
Organizations and Management (See
Note 6)~~

~~OM 352 - Operations Management~~
OR

~~ACCTG 322 - Introduction to
Accounting for Management
Decision Making (See Note 5)~~

BTM 413 - Systems Analysis and
Design

BTM 415 - Data Base Design and
Administration

BTM 417 - Telecommunications in
Business

12 units in free electives (See Notes 3
and 4)

Year Three

- BUS 303 - Application of Business
Concepts
- CMPUT 174 - Introduction to the
Foundations of Computation I AND
- CMPUT 175 - Introduction to the
Foundations of Computation II (See
Note 1)
- BTM 413 - Systems Analysis and
Design
- BTM 415 - Data Base Design and
Administration
- BTM 417 - Telecommunications in
Business
- 12 units in free electives (See Notes 2
and 3)

Year Four

BUS 404 - Capstone Project (See Note 8)
BTM 419 - Systems Development Using Advanced Software Tools OR
CMPUT 201 - Practical Programming Methodology (See Note 3)

BTM 424 - Introduction to Information Systems Project Management

BTM 441 - Managing Information Systems: A Senior Management Perspective

SEM 402 - Management Skills for Supervisors and Leaders OR

SEM 404 - Interpersonal Communication and Team Management

3 units in Business Technology Management electives (See Note 7)

6 units in Senior Business electives

Year Four

- BUS 404 - Capstone Project
- BTM 419 - Systems Development Using Advanced Software Tools OR
- CMPUT 201 - Practical Programming Methodology (See Note 2)
-
- BTM 424 - Introduction to Information Systems Project Management
- BTM 441 - Managing Information Systems: A Senior Management Perspective
-
- SEM 402 - Management Skills for Supervisors and Leaders OR
- SEM 404 - Interpersonal Communication and Team Management
-
- 3 units in Business Technology Management electives (See Note 4)
- 12 units in free electives (See Notes 2 and 3)

6 units in free electives (See Notes 3 and 4)

Notes

1. Students are strongly advised to consider taking [CMPUT 174](#) and [CMPUT 175](#) in their first year, and in any event, must take them no later than Year Three. These courses satisfy the requirements for electives outside Business in Year Two.
- ~~2. If not already taken in Year One.~~
3. BTM majors must take either [BTM 419](#) or [CMPUT 201](#). (The other may be taken as an elective.) While [BTM 419](#) is a fourth-year course, [CMPUT 201](#) may be taken earlier, and should be taken as soon as practicable, especially by students interested in the Computing Science minor. Some BTM students prefer a business-oriented background. Others may find it useful to develop a stronger background in computing science. The latter students should consult the Computing Science

Notes

1. Students are strongly advised to consider taking [CMPUT 174](#) and [CMPUT 175](#) in their first two years if they anticipate they will select BTM as their Major, and in any event, must take them no later than Year Three. These courses satisfy the requirements for electives outside Business in Year One or Year Two.
2. BTM majors must take either [BTM 419](#) or [CMPUT 201](#). (The other may be taken as an elective.) While [BTM 419](#) is a fourth-year course, [CMPUT 201](#) may be taken earlier, and should be taken as soon as practicable, especially by students interested in the Computing Science minor. Some BTM students prefer a business-oriented background. Others may find it useful to develop a stronger background in computing science. The latter students should

section or seek Faculty advice for appropriate additional course offerings and sequencing. Students must contact the Department of Accounting and Business Analytics early in their program for guidance as to appropriate and available coursework.

~~4. See [Policy on Elective Courses](#).~~

~~5. Either [ACCTG 322](#) or [OM 352](#) may be taken in Year Two with the other taken in Year Three.~~

~~6. May be taken in any year except Year Two, Fall Term.~~

~~7. Business Technology Management electives may be chosen from the following: any 400-level BTM course; [CMPUT 201](#); [CIV E 303](#); [ACCTG 435](#); [ACCTG 437](#); any 400-level MGTSC course or any 400-level OM course.~~

~~8. First Year students will take [BUS 101](#) in Year 1 and will take [BUS 222](#) in Year 2, [BUS 303](#) in Year 3 and [BUS 404](#) in Year 4. Transfer students who begin in Year 2 or higher will take [BUS 201](#) in Year 2 if they do not already present transfer credit for the course;~~

consult the Computing Science section or seek Faculty advice for appropriate additional course offerings and sequencing. Students must contact the Department of Accounting and Business Analytics early in their program for guidance as to appropriate and available coursework.

3. See [Policy on Elective Courses](#).

4. Business Technology Management electives may be chosen from the following: any 400-level BTM course; [CMPUT 201](#); [CIV E 303](#); [ACCTG 435](#); [ACCTG 437](#); any 400-level MGTSC course or any 400-level OM course.

and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Business Technology Management are encouraged to consider choosing a minor in another subject area of Business, or in Computing Science [see Note (3) below]. See [Minors for Business Students](#). See also Section III, **MIS** Concentrations.
2. Students with a declared major in another area may complete a minor in Business Technology Management by fulfilling the requirements of [Minors for Business Students](#)
3. Students with a declared major in Business Technology Management may complete a minor in Computing Science by completion of the

Minors

1. Students with a declared major in Business Technology Management are encouraged to consider choosing a minor in another subject area of Business, or in Computing Science [see Note (3) below]. See [Minors for Business Students](#). See also Section III, **BTM** Concentrations.
2. Students with a declared major in another area may complete a minor in Business Technology Management by fulfilling the requirements of [Minors for Business Students](#)
3. Students with a declared major in Business Technology Management may complete a minor in Computing Science by completion of the

following four courses: [CMPUT 204](#), [CMPUT 229](#), [CMPUT 272](#) and [CMPUT 379](#). Students wishing to take this route should consider very early on how to structure their program so as to allow for the proper sequencing of courses and the obtaining of all necessary prerequisites, for example, [CMPUT 201](#) is necessary for the above course sequence.

BTM Concentrations

1. BTM major or other students who wish to deepen their competence should consider focusing on areas of concentration. For BTM majors, these areas build on the required courses; for other students, they may form a useful related set. Suggested concentrations will be set out by the ~~Accounting, Operations and Information Systems~~ Department from time to time and students are encouraged to contact the Department for more information. **Five** example concentrations, which

following four courses: [CMPUT 204](#), [CMPUT 229](#), [CMPUT 272](#) and [CMPUT 379](#). Students wishing to take this route should consider very early on how to structure their program so as to allow for the proper sequencing of courses and the obtaining of all necessary prerequisites, for example, [CMPUT 201](#) is necessary for the above course sequence.

BTM Concentrations

1. BTM majors **s** or other students who wish to deepen their competence should consider focusing on areas of concentration. For BTM majors, these areas build on the required courses; for other students, they may form a useful related set **of skills**. Suggested concentrations will be set out by the **Accounting and Business Analytics** Department from time to time and students are encouraged to contact the Department for more information. **Some** example concentrations, which

include some or all of the indicated courses, are:

- a. Programming/technical: (See Computing Science minor).
- b. Managerial/business: BTM 412, MIS 426, SEM 441.
- c. E-commerce: BTM 418, or SEM 433.
- d. Business systems analysis: SEM 432 or SEM 433.
- e. Accounting information systems: BTM 437 or ACCTG 437; ACCTG 424 or ACCTG 426.

2. BTM majors are eligible to obtain the Business Technology Management (BTM) certificate from The Information Technology Association of Canada (ITAC) to signify that they have achieved a level of competency in compliance with that organization's requirements. Application is made to the Information Technology Association of Canada (ITAC). Contact the Accounting, Operations and Information Systems Department for contact information.

include some or all of the indicated courses, are:

- o Strategic Business Technology Management: BTM 413, BTM 424, BTM 426, BTM 441
- o Data Analytics: BTM 412, BTM 415
- o Information Security: BTM 413, BTM 427
- o Business Systems Analysis: BTM 413, BTM 426.
- o Accounting Information Systems: BTM 437 or ACCTG 437; ACCTG 424 or ACCTG 426.
- o Software Development: BTM 419, BTM 424, Computing Science Minor

2. Students with a BTM major are eligible to obtain a number of certifications from several professional organizations based on their education and experience. Requirements and applications for each certification are managed by each professional organization. Contact the Accounting and Business

Analytics (ABA) Department for more information.

Professional Organizations

- Project Management Institute (PMI)

- Certified Associated Project Manager (CAPM)

- Project Management Professional (PMP)

- International Institute of Business Analysis (IIBA)

- Certified Business Analysis Professional (CBAP)

- Information Systems Audit and Control Association (ISACA)

- Certified Information Systems Auditor (CISA)

- Certified Information Security Manager (CISM)

	<ul style="list-style-type: none">○ Certified in Risk and Information Systems Control (CRISC)● Canadian Information Processing Society (CIPS)○ Associate Information Technology Professional (AITP)○ Information Technology Certified Professional (ITCP)● International Information System Security Certification Consortium (ISC)²○ Certified Information Systems Security Professional (CISSP)
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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications. In addition, FIN 312 and FIN 322 have been made Major requirements, whereas previously they may have been taken towards a Finance major. This change was made at the request of the teaching department due to academic reasons. In addition, some courses have been removed from some of the optional recommended finance concentrations as they either were no longer offered or no longer applied, and some new courses were added. These were at the recommendation of the teaching department to update these offerings. Some out of date professional designations that were being referenced (CA, CGA, CMA) have been removed and replaced with the CPA, which is the current alternative to these previously offered professional designations.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language

Major in Finance [Business]

Sequence of Courses

~~Year Two – Fall~~

- ~~• ACCTG 311 – Introduction to Accounting for Financial Performance~~
 - ~~• BUS 201 – Foundations of Business~~
- ~~OR~~
- ~~• BUS 222 – Professionalism and Responsible Impact (See Note 7)~~
 - ~~• MARK 301 – Introduction to Marketing~~
 - ~~• MGTSC 312 – Probability and Statistics for Business~~
 - ~~• 3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

Major in Finance [Business]

Sequence of Courses

- ACCTG 322 – Introduction to Accounting for Management Decision Making (See Note 2)
- FIN 301 – Introduction to Finance
- OM 352 – Operations Management (See Note 2)
- SEM 310 – Introduction to Management, Organization and Entrepreneurship
- 3 units in electives outside Business (See Note 1)

Year Three

BUS 303 - Application of Business Concepts (See Note 7)

B LAW 301 – Legal Foundations of the Canadian Economy

BUEC 311 – Business Economics, Organizations and Management OR

ECON 281 – Intermediate Microeconomic Theory I (See Note 5)

BTM 311 – Management Information Systems

Year Three

- BUS 303 - Application of Business Concepts
- FIN 312 - Investment Principles
- FIN 322 - Capital Investment
- 6 units chosen from Finance Major designated electives, which are all 400-level FIN classes (see Notes 2 and 3)
- 15 units in free electives (See Note 1)

12 units chosen from Finance Major designated electives, which are all 400-level FIN classes (see Notes 5 and 6)

3 units in free electives (See Note 1)

~~3 units in electives outside Business (See Notes 1 and 5)~~

Year Four

- BUS 404 - Capstone Project (See Note 7)
- 9 units chosen from Finance Major designated electives, which are all 400-level FIN classes (See Notes 5 and 6)
- 18 units in free electives

Notes

1. See Policy on Elective Courses
- ~~2. May be taken in either of Year Two (Winter Term) or Year Three.~~
- ~~3. May be taken in any year except Year Two, Fall Term.~~
- ~~4. May be taken in either of Year Three or Year Four.~~

Year Four

- BUS 404 - Capstone Project
- 9 units chosen from Finance Major designated electives, which are all 400-level FIN classes (See Notes 2 and 3)
- 18 units in free electives

Notes

1. See Policy on Elective Courses
2. Students planning to take advanced course work in Economics may wish to substitute ECON 281. See Policy on Elective Courses (4). ECON courses used to satisfy the requirements of this major may not

5. Students planning to take advanced course work in Economics may wish to substitute [ECON 281](#). See [Policy on Elective Courses \(4\)](#). ECON courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.

6. Students may, with Departmental consent, substitute a maximum of 6 units in coursework in ACCTG, BUEC, ECON or MGTSC for FIN electives. Contact the Department of Finance and Statistical Analysis for suggested courses.

7. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404

also be used to satisfy the requirements for coursework outside the Faculty of Business.

3. Students may, with Departmental consent, substitute a maximum of 6 units in coursework in ACCTG, BUEC, ECON or MGTSC for FIN electives. Contact the Department of Finance for suggested courses.

will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Finance may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required. Students are urged to select areas complementary to the Finance major. Some suggestions and details are listed next. Students may also wish to consider the Cooperative Education program [see [Bachelor of Commerce Cooperative Education](#)].
 - a. Accounting: A recommended minor area particularly for students who wish to acquire a professional designation in accounting and/or finance. See [Major in Accounting](#) and below.
 - b. Management Science: Recommended for students interested in modelling. See

Minors

1. Students with a declared major in Finance may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required. Students are urged to select areas complementary to the Finance major. Some suggestions and details are listed next. Students may also wish to consider the Cooperative Education program [see [Bachelor of Commerce Cooperative Education](#)].
 - a. Accounting: A recommended minor area particularly for students who wish to acquire a professional designation in accounting and/or finance. See [Major in Accounting](#) and below.

<p><u>Major in Decision and Information Systems [Business]</u>.</p> <p>c. Marketing: Recommended for students interested in marketing financial products. (See <u>Major in Marketing [Business]</u> and <u>Major in Retailing and Services</u>.)</p> <p>d. MIS/Computing: See the MIS major in <u>Major in Business Technology Management [Business]</u>.</p> <p>e. International Business: Recommended for students emphasizing international finance. See <u>Major in International Business [Business]</u>.</p> <p>2. Students with a declared major in another area may complete a minor in Finance by fulfilling the requirements of <u>Minors for Business Students</u>.</p> <p>3. Students wishing to construct informal programs of study outside</p>	<p>b. Management Science: Recommended for students interested in modelling. See <u>Major in Operations Management</u></p> <p>c. Marketing: Recommended for students interested in marketing financial products. (See <u>Major in Marketing [Business]</u> and <u>Major in Retailing and Services</u>.)</p> <p>d. BTM/Computing: See the BTM major in <u>Major in Business Technology Management [Business]</u>.</p> <p>e. International Business: Recommended for students emphasizing international finance. See <u>Major in International Business [Business]</u>.</p> <p>2. Students with a declared major in another area may complete a minor in Finance by fulfilling the requirements of <u>Minors for Business Students</u>.</p>
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the Faculty of Business should consider the following suggestions:

- a. Economics: Selections from [ECON 281](#), [ECON 282](#), [ECON 323](#), [ECON 341](#), [ECON 373](#), [ECON 384](#), [ECON 385](#), [ECON 421](#), [ECON 422](#), [ECON 441](#), [ECON 453](#).
- b. Statistics/Mathematics: Recommended for students who are interested in research and/or graduate study in finance. Interested students should consult with the Chair of the Department of Finance and [Statistical Analysis](#).

Finance Concentrations

There is sufficient flexibility within the Finance major to emphasize specific streams within finance, if desired. These streams are listed together with some recommended electives. It is recommended that students take [FIN 412](#)

3. Students wishing to construct informal programs of study outside the Faculty of Business should consider the following suggestions:

- a. Economics: Selections from [ECON 281](#), [ECON 282](#), [ECON 323](#), [ECON 341](#), [ECON 353](#), [ECON 359](#), [ECON 365](#), [ECON 366](#), [ECON 373](#), [ECON 384](#), [ECON 385](#), [ECON 421](#), [ECON 422](#)
- b. Statistics/Mathematics: Recommended for students who are interested in research and/or graduate study in finance. Interested students should consult with the Chair of the Department of Finance

Finance Concentrations

There is sufficient flexibility within the Finance major to emphasize specific streams within finance, if desired. These

before [FIN 416](#) or [FIN 442](#). Each of these streams may be combined with minor areas (listed in Minors).

Corporate Finance/Financial Management:

- [FIN 412 - Investment Principles](#)
- [FIN 422 - Capital Investment](#)
- [FIN 434 - Advanced Topics in Finance](#)
- [FIN 442 - International Financial Markets](#)
- [ECON 353 - Taxation Policy and Structure](#)
- courses in accounting and economics.

Derivatives/Risk Management:

- [FIN 412 - Investment Principles](#)
- [FIN 413 - Risk Management](#)
- [FIN 416 - Advanced Portfolio Management](#)

streams are listed together with some recommended electives. It is recommended that students take [FIN 312](#) before [FIN 416](#) or [FIN 442](#). Each of these streams may be combined with minor areas (listed in Minors).

Corporate Finance/Financial Management:

- [FIN 312 - Investment Principles](#)
- [FIN 322 - Capital Investment](#)
- [FIN 430 - Corporate Financial Planning](#)
- [FIN 434 - Advanced Topics in Finance](#)
- [FIN 442 - International Financial Markets](#)
- [FIN 445 - Sustainable Finance](#)
- [FIN 473 - Mergers, Restructuring, and Corporate Control](#)
- [ACCTG 414 - Intermediate Financial Accounting I](#)
- [ACCTG 415 - Intermediate Financial Accounting II](#)

- ACCTG 414 - Intermediate Financial Accounting I

- ACCTG 415 - Intermediate Financial Accounting II

- ECON 353 - Taxation Policy and Structure

- other courses in accounting, economics, mathematics and statistics.

International Finance:

BUEC 342 is recommended as a first course in an International sequence.

- BUEC 342 - Introduction to International Business
- BUEC 442 - The Global Business Environment
- FIN 412 - Investment Principles
- FIN 414 - Operation of Financial Institutions
- FIN 442 - International Financial Markets
- and courses in international economics and trade, history and political science.

- ACCTG 432 - Financial Statement Analysis I

- courses in accounting and economics.

Derivatives/Risk Management:

- FIN 312 - Investment Principles

- FIN 413 - Risk Management

- FIN 415 - Trading and Financial Markets

- FIN 416 - Advanced Portfolio Management

- FIN 418 - Fixed Income

- FIN 440 - Commodities Analytics and Trading

- FIN 450 - FINTech II: Applied Data Science in Finance

- ACCTG 412 - Financial Reporting for Managers and Analysts

- other courses in accounting, economics, mathematics and statistics.

International Finance:

Investments/Portfolio Management:

- [FIN 412 - Investment Principles](#)
- [FIN 413 - Risk Management](#)
- [FIN 414 - Operation of Financial Institutions](#)
- [FIN 416 - Advanced Portfolio Management](#)
- [FIN 442 - International Financial Markets](#)
- [ACCTG 414 - Intermediate Financial Accounting I](#)
- [ACCTG 432 - Financial Statement Analysis I](#)
- [ECON 353 - Taxation Policy and Structure](#)
- other courses in accounting, economics, mathematics and statistics.

Professional Designations

[BUEC 342](#) is recommended as a first course in an International sequence.

- [BUEC 342 - Introduction to International Business](#)
- [BUEC 442 - The Global Business Environment](#)
- [FIN 312 - Investment Principles](#)
- [FIN 414 - Operation of Financial Institutions](#)
- [FIN 415 - Trading and Financial Markets](#)
- [FIN 442 - International Financial Markets](#)
- and courses in international economics and trade, history and political science.

Investments/Portfolio Management:

- [FIN 312 - Investment Principles](#)
- [FIN 413 - Risk Management](#)
- [FIN 414 - Operation of Financial Institutions](#)

Many finance positions require a professional designation. Part of the requirement for a professional designation may be satisfied by elective courses. Please consult the appropriate governing body.

1. **CA** (Chartered Accountant), **CGA** (Certified General Accountant), **CMA** (Certified Management Accountant):

See [Professional Requirements](#)

2. **CFA** (Chartered Financial Analyst):

Offered by the Institute of Chartered Financial Analysts.

3. **CFP** (Chartered Financial Planner):

Offered by the Canadian Institute of Financial Planning. Partial credit may be possible for taxation, law and economics courses.

4. **CBV** (Chartered Business Valuator):

Offered by the Canadian Institute of Chartered Business Valuators.

5. **Canadian Securities Course**: Offered by the Canadian Securities Institute and required to sell securities in Canada.

6. **CIM** (Certified Investment Manager):

Offered by the Canadian Securities

- [FIN 416 - Advanced Portfolio Management](#)
- [FIN 418 - Fixed Income](#)
- [FIN 442 - International Financial Markets](#)
- [FIN 445 - Sustainable Finance](#)
- [ACCTG 414 - Intermediate Financial Accounting I](#)
- [ACCTG 415 - Intermediate Financial Accounting II](#)
- [ACCTG 432 - Financial Statement Analysis I](#)
- other courses in accounting, economics, mathematics and statistics.

Professional Designations

Many finance positions require a professional designation. Part of the requirement for a professional designation may be satisfied by elective courses. Please consult the appropriate governing body.

Institute following the Canadian Securities Course.

1. **CFA** (Chartered Financial Analyst):
Offered by the Institute of Chartered Financial Analysts.
2. **CPA** (Chartered Professional Accountant): Offered by the Chartered Professional Accountants of Canada (CPA Canada)
3. **CBV** (Chartered Business Valuator):
Offered by the Canadian Institute of Chartered Business Valuators.
4. **Canadian Securities Course (CSC)**:
Offered by the Canadian Securities Institute and required to sell securities in Canada.
5. **Certified Investment Manager (CIM)**:
Offered by the Canadian Securities Institute following the Canadian Securities Course.
6. **CFP** (Certified Financial Planner):
Offered by the Canadian Institute of Financial Planning.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications. We have also added a separate requirement of “second language” to this major to avoid student confusion and make this requirement more clear. We have also removed ACCTG 442 from the International Business electives list as it is not currently offered in the course catalogue.

Calendar Copy

URL in current Calendar (or “New page”): https://calendar.ualberta.ca/preview_program.php?catoid=39&poiid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h1>Major in International</h1>	<h1>Major in International</h1>

Business

[Business]

Sequence of Courses

~~Year Two – Fall~~

~~• ACCTG 311 – Introduction to Accounting for Financial Performance~~

~~• BUS 201 – Foundations of Business~~

~~OR~~

~~BUS 222 – Professionalism and Responsible Impact (See Note 7)~~

~~• MARK 301 – Introduction to Marketing~~

~~• MGTSC 312 – Probability and Statistics for Business~~

~~• 3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

Business

[Business]

Sequence of Courses

- ACCTG 322 – Introduction to Accounting for Management Decision Making (See Note 3)
- FIN 301 – Introduction to Finance
- SEM 310 – Introduction to Management, Organization and Entrepreneurship
- 3 units in electives outside Business (See Note 1)
- 3 units in free electives (See Note 1)

Year Three

BUS 303 - Application of Business Concepts (See Note 7)

B LAW 301 – Legal Foundations of the Canadian Economy (See Note 2)

BUEC 311 – Business Economics, Organizations and Management OR

ECON 281 – Intermediate Microeconomic Theory I (See Notes 3 and 6)

BUEC 342 - Introduction to International Business

Year Three

- BUS 303 - Application of Business Concepts
- BUEC 342 - Introduction to International Business
- 6 units in International Business electives (See Note 3)
- 6 units in a second language (See Note 2)
- 12 units in free electives (See Note 1 and 4)

~~OM 352 – Operations Management~~

~~(See Note 3)~~

~~BTM 311 – Management Information~~

~~Systems (See Note 3)~~

6 units in International Business
electives (See Note 4)

3 units in free electives (See Note 1)

~~3 units in electives outside Business~~

~~(See Note 1)~~

Year Four

- BUS 404 - Capstone Project (See Note 7)
- BUEC 442 - The Global Business Environment
- BUEC 479 - Government and Business in Canada
- 6 units in International Business electives (See Note 4)
- ~~12 units in Senior Business electives~~ (See Note 5)
- 3 units in free electives (See Note 1)

Notes

Year Four

- BUS 404 - Capstone Project
- BUEC 442 - The Global Business Environment
- BUEC 479 - Government and Business in Canada
- 6 units in International Business electives (See Note 3)
- 6 units in a second language (See Note 2)
- 9 units in free electives (See Notes 1 and 4)

Notes

1. See Policy on Elective Courses.

Students majoring in International Business must have a minimum of 12 units in a second language, and it is recommended this be commenced ~~by Year Two. Students should take their optional courses in culture, history, political science, economics and geography (Earth and Atmospheric Sciences) in their area of interest.~~

~~2. May be taken in either of Year Three or Year Four.~~

~~3. May be taken in any year except Year Two, fall term.~~

~~4.~~ International Business electives may be taken in either of Year Three or Year Four and must include a minimum of 12 units chosen from the following: ACCTG 442; B LAW 442, B LAW 444; BUEC 444; FIN 442; MARK 442; SEM 417, SEM 435.

~~5. See following~~ section on Minors.

~~6.~~ Students planning to take advanced course work in Economics may wish to substitute ECON 281. See Policy on Elective Courses (4). ECON

1. See Policy on Elective Courses.

Students should take their optional courses in culture, history, political science, economics and geography (Earth and Atmospheric Sciences) in their area of interest.

2. Students majoring in International Business must have a minimum of 12 units in a second language, and it is recommended this be commenced as early as possible. If no language courses have been started prior to Major selection, language courses will need to be carefully planned to ensure they can fit within a student's final two years of study.

3. International Business electives may be taken in either of Year Three or Year Four and must include a minimum of 12 units chosen from the following: B LAW 442, B LAW 444; BUEC 444; FIN 442; MARK 442; SEM 417, SEM 435.

4. See the following section on Minors. International Business students are **required** to have a minor, and must

courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.

7. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in International Business **are required** to do a minor in another area of Business. See [Minors for Business Students](#). **International Business**

complete this minor from their free electives.

5. Students planning to take advanced course work in Economics may wish to substitute [ECON 281](#). See [Policy on Elective Courses \(4\)](#). ECON courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.

Minors

1. Students with a declared major in International Business **are required** to do a minor in another area of Business. See [Minors for Business Students](#).

<p>students are permitted to count one of the secondary core courses required in the International Business major as one of the four courses constituting their minor.</p> <p>2. Students with a declared major in another area may complete a minor in International Business by fulfilling the requirements of Minors for Business Students.</p>	<p>2. Students with a declared major in another area may complete a minor in International Business by fulfilling the requirements of Minors for Business Students.</p>
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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
Major in Marketing [Business] <hr/> Sequence of Courses	Major in Marketing [Business] <hr/> Sequence of Courses

~~Year Two – Fall~~

- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~

- ~~BUS 201 – Foundations of Business~~

~~OR~~

~~BUS 222 – Professionalism and Responsible Impact (See Note 6)~~

- ~~MARK 301 – Introduction to Marketing~~

- ~~MGTSC 312 – Probability and Statistics for Business~~

- ~~3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

- ~~ACCTG 322 – Introduction to Accounting for Management Decision Making (See Note 3)~~

- ~~FIN 301 – Introduction to Finance~~

- ~~SEM 310 – Introduction to Management, Organization and Entrepreneurship~~

- ~~3 units in electives outside Business (See Note 1)~~
- ~~3 units in free electives (See Note 1)~~

Year Three

- BUS 303 - Application of Business Concepts (See Note 6)
- ~~B LAW 301 - Legal Foundations of the Canadian Economy (See Note 2)~~
- ~~BUEC 311 - Business Economics, Organizations and Management (See Note 3)~~
- MARK 312 - Marketing Analytics
- MARK 320 - Consumer Behavior
- ~~OM 352 - Operations Management (See Note 3)~~
- ~~BTM 311 - Management Information Systems (See Note 3)~~
- 3 units in Marketing electives (See Note 4)
- 3 units in free electives (See Note 1)
- ~~3 units in electives outside Business (See Note 1)~~

Year Four

Year Three

- BUS 303 - Application of Business Concepts
- MARK 312 - Marketing Analytics
- MARK 320 - Consumer Behavior
- 3 units in Marketing electives (See Note 2)
- 18 units in free electives (See Note 1)

Year Four

- BUS 404 - Capstone Project (See Note 6)
- MARK 432 - Digital Marketing
- MARK 468 - E-Commerce and Retailing
- MARK 472 - Branding and Marketing Strategy
- 9 units in Senior Business electives (See Note 5)
- 9 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses
2. May be taken in either of Year Three or Year Four.
3. May be taken in any year except Year Two, Fall Term.
4. Marketing electives may be chosen from any 400-level MARK course.
5. See Courses in the Faculty of Business
6. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS

- BUS 404 - Capstone Project
- MARK 432 - Digital Marketing
- MARK 468 - E-Commerce and Retailing
- MARK 472 - Branding and Marketing Strategy
- 18 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses
2. Marketing electives may be chosen from any 400-level MARK course.

201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Marketing may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required. Marketing students are permitted to count one of the secondary core courses required in the Marketing major as one of the four courses constituting their minor.
2. Students with a declared major in another area may complete a minor in Marketing by fulfilling the

Minors

1. Students with a declared major in Marketing may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required. Marketing students are permitted to count one of the secondary core courses required in the Marketing major as one of the four courses constituting their minor.
2. Students with a declared major in another area may complete a minor in Marketing by fulfilling the

requirements of Minors for Business Students.

requirements of Minors for Business Students.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications. At the request of the teaching department, the Concentrations and Professional Designation sections have also been brought up to date.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
Major in Operations Management [Business]	Major in Operations Management [Business]

Sequence of Courses

~~Year Two – Fall~~

- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~

- ~~BUS 201 – Foundations of Business~~

~~OR~~

~~BUS 222 – Professionalism and Responsible Impact (See Note 6)~~

- ~~MARK 301 – Introduction to Marketing~~

- ~~MGTSC 312 – Probability and Statistics for Business~~

- ~~3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

- ~~ACCTG 322 – Introduction to Accounting for Management Decision Making~~ **OR**

Sequence of Courses

~~BTM 311 – Management Information Systems (See Note 2)~~

~~—~~

~~FIN 301 – Introduction to Finance~~

~~OM 352 – Operations Management~~

~~SEM 310 – Introduction to Management, Organization and Entrepreneurship~~

~~3 units in electives outside Business (See Note 1)~~

Year Three

~~BUS 303 - Application of Business Concepts (See Note 6)~~

~~ACCTG 322 – Introduction to Accounting for Management Decision Making **OR**~~

~~BTM 311 – Management Information Systems (See Note 2)~~

~~—~~

~~B LAW 301 – Legal Foundations of the Canadian Economy (See Note 3)~~

~~—~~

~~BUEC 311 – Business Economics, Organizations and Management **OR**~~

Year Three

- BUS 303 - Application of Business Concepts
- 12 units in Operations Management electives (See Note 2)
- 15 units in free electives (See Note 1)

~~ECON 281 - Intermediate~~

~~Microeconomic Theory I (See Note 5)~~

12 units in Operations Management
electives (See Note 4)

3 units in free electives (See Note 1)

~~3 units in elective outside Business~~
(See Note 1)

Year Four

- BUS 404 - Capstone Project (See Note 6)
- 9 units in Operations Management electives (See Note 4)
- 18 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses
2. ~~Either ACCTG 322 or BTM 311 may be taken in Year Two with the other taken in Year Three.~~
3. ~~May be taken in any year except Year Two, Fall Term.~~
4. Operations Management electives may be chosen from any 400-level

Year Four

- BUS 404 - Capstone Project
- 9 units in Operations Management electives (See Note 2)
- 18 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses
2. Operations Management electives may be chosen from any 400-level OM courses and from a list of additional approved courses available from the Department of Accounting, Operations, and Information Systems. At least four of the seven Operations Management

OM courses and from a list of additional approved courses available from the Department of Accounting, Operations, and Information Systems. At least four of the seven Operations Management electives must be chosen from 400-level OM courses, MGTSC 405 and MGTSC 455.

5. ~~Students planning to take advanced course work in Economics may wish to substitute ECON 281. See Policy on Elective Courses (4). ECON courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.~~

6. ~~First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222~~

electives must be chosen from 400-level OM courses or MGTSC 405

will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Operations Management may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required. Students are urged to select areas complementary to the Operations Management major. Some suggestions and details are listed next. Students may also wish to consider the Cooperative Education program (see [Bachelor of Commerce Cooperative Education](#)).
2. Students with a declared major in another area may complete a minor in Operations Management by fulfilling the requirements of [Minors for Business Students](#). 3 units must be in [OM 352](#).

Minors

1. Students with a declared major in Operations Management may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required. Students are urged to select areas complementary to the Operations Management major. Some suggestions and details are listed next. Students may also wish to consider the Cooperative Education program (see [Bachelor of Commerce Cooperative Education](#)).
2. Students with a declared major in another area may complete a minor in Operations Management by fulfilling the requirements of [Minors for Business Students](#). 3 units must be in [OM 352](#).

3. Students wishing to construct informal programs of study outside the Faculty of Business should consider the following suggestions:
- a. Economics: Any senior ECON course, with Departmental approval.
 - b. Statistics/Mathematics Computing Science: Additional work is recommended for students who are interested in graduate studies, for example, [MATH 373](#) and [STAT 265](#).

Operations Management Concentrations

Students majoring in Operations Management can tailor their program to focus on either **Operations** (the purchasing, transformation and delivery of goods and services to customers) or Business Analytics (modeling and analysis to support decisions in operations and other

3. Students wishing to construct informal programs of study outside the Faculty of Business should consider the following suggestions:
- a. Economics: Any senior ECON course, with Departmental approval.
 - b. Statistics/Mathematics Computing Science: Additional work is recommended for students who are interested in graduate studies, for example, [MATH 373](#) and [STAT 265](#).

Operations Management Concentrations

Students majoring in Operations **and Supply Chain** Management can tailor their program to focus on either **Operations and Supply Chain Management** (the purchasing, transformation and delivery of goods and services to customers) or Business Analytics (modeling and analysis to

fields). Recommended courses for each of these streams are listed below.

Operations:

- [OM 410 - Supply Chain Management](#)
- [OM 411 - Business Process Management](#)
- [OM 461 - Distribution and Logistics Analytics](#)
- [OM 468 - Business Analytics Consulting Project](#)
- [MGTSC 405 - Forecasting for Planners and Managers](#)
- [MGTSC 455 - Quality Management](#)
- [BTM 424 - Introduction to Information Systems Project Management](#)
- [MIS 426](#)
- other courses in [management information systems](#)

Business Analytics:

support decisions in operations and other fields). Recommended courses for each of these streams are listed below.

Operations and Supply Chain Management:

- [OM 410 - Supply Chain Management](#)
- [OM 411 - Business Process Management](#)
- [OM 461 - Distribution and Logistics Analytics](#)
- [OM 468 - Business Analytics Consulting Project](#)
- [MGTSC 405 - Forecasting for Planners and Managers](#)
- [BTM 424 - Introduction to Information Systems Project Management](#)
- [BTM 426 - Technology-Enabled Business Process Management](#)
- other courses in [business technology management](#)

Business Analytics:

- [OM 422 - Simulation and Computer Modelling Techniques in Management](#)
- [OM 471 - Decision Support Systems](#)
- [OM 468 - Business Analytics Consulting Project](#)
- [MGTSC 405 - Forecasting for Planners and Managers](#)
- [BTM 412 - Managerial Support Systems](#)
- other courses in finance, marketing, **management information systems**, mathematics, statistics, and economics.

Professional Designations

Many Operations Management positions require a professional designation. Elective courses in Operations Management help

- **OM 420 Predictive Business Analytics**
- **OM 421 Data Visualization**
- [OM 422 - Simulation and Computer Modelling Techniques in Management](#)
- [OM 471 - Decision Support Systems](#)
- [OM 468 - Business Analytics Consulting Project](#)
- [MGTSC 405 - Forecasting for Planners and Managers](#)
- [BTM 412 - Managerial Support Systems](#)
- other courses in **business technology management**, finance, marketing, mathematics, statistics, and economics.

Professional Designations

Many Operations Management positions require a professional designation. Elective courses in Operations Management help prepare students for pursuing professional

prepare students for pursuing professional designations and count towards the requirements of some professional designations. Please consult the appropriate governing body.

1. CPIM (Certified in Production and Inventory Management) and CSCP (Certified Supply Chain Professional): Offered by **APICS**: The Association for **Operations Management**.
2. SCMP (Strategic Supply chain Management Professional): Offered by the **Purchasing Management Association of Canada**.
3. **CITT**: Offered by the **Canadian Institute of Traffic and transport**.
4. CORS Diploma: Offered by the Canadian Operational Research Society.

designations and count towards the requirements of some professional designations. Please consult the appropriate governing body.

1. CPIM (Certified in Production and Inventory Management) and CSCP (Certified Supply Chain Professional): Offered by **ASCM**: The Association for **Supply Chain** Management.
2. SCMP (Strategic Supply chain Management Professional): Offered by the **Supply Chain Canada**
3. **CCLP**: Offered by the **CITT, Canada's Logistics Association**.
4. CORS Diploma: Offered by the Canadian Operational Research Society.
5. **CAP (Certified Analytics Professional)**: Offered by **INFORMS (The Institute for Operations Research and the Management Sciences)**.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

There are some changes required to the Minors for Business Students section as a result of Program Revitalization changes we have made, namely delaying Major selection and changes to course categories.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poiid=48001	
Current Copy: Removed language	Proposed Copy: New language
<p align="center">Minors for Business Students</p> <hr/> <p>All students must select a major area of concentration at the beginning of Year Three. Most students are not required to but may select a minor area of</p>	<p align="center">Minors for Business Students</p> <hr/> <p>All students must select a major area of concentration once they become eligible to declare a major. Most students are not required to but may select a minor area of</p>

concentration at any time thereafter. Minors are available for most students in most major areas. Students in International Business **must** choose a minor.

Minors in Business

A minor area of concentration in Business is created in the following way:

1. Any area of Business may be chosen if it meets the conditions below.
2. A minimum of 12 units in one area is required.
3. Courses eligible are any in the Faculty of Business at the 300- or 400-level **beyond the primary core**.
4. An area is defined as
 - a. any group of courses with the same course prefix, i.e., ACCTG, FIN, MARK, SEM, or
 - b. any group of courses designated as International Business courses (eligible courses listed in [Major in International Business](#)), or
 - c. any group of courses approved by a Department as sufficient to constitute a minor within a major area of study. For Department approved minors under this definition, students

concentration at any time thereafter, **provided they have the room in their program**. Minors are available for most students in most major areas. Students in International Business **must** choose a minor.

Minors in Business

A minor area of concentration in Business is created in the following way:

1. Any area of Business may be chosen if it meets the conditions below.
2. A minimum of 12 units in one area is required.
3. Courses eligible are any in the Faculty of Business at the 300- or 400-level **beyond the core courses**.
4. An area is defined as
 - a. any group of courses with the same course prefix, i.e., ACCTG, FIN, MARK, SEM, or
 - b. any group of courses designated as International Business courses (eligible courses listed in [Major in International Business](#)), or
 - c. any group of courses approved by a Department as sufficient to constitute a minor within a major area of study. For Department approved minors

should consult the description of the major.

5. Individual study courses, special projects courses, internships, competitions, and special topics courses in the Faculty of Business may be acceptable as coursework toward the relevant minor. Students should consult the Undergraduate Office in Business for information.
6. Courses required to be taken by a student to fulfill major requirements will not normally be permitted to be used to satisfy requirements of a minor. Exceptions exist where explicitly permitted in the descriptions of the major.

Minors outside Business

Students are strongly urged to consider coursework outside the Faculty of Business as complementary to their Business studies. A considerable advantage may be obtained by the disciplined study of advanced material in other Faculties. Students should be aware that many majors require coursework outside the Faculty of Business and all programs strongly recommend students investigate courses available in other Faculties for complementary courses.

1. Students in all majors may complete minors in other Faculties by

under this definition, students should consult the description of the major.

5. Individual study courses, special projects courses, internships, competitions, and special topics courses in the Faculty of Business may be acceptable as coursework toward the relevant minor. Students should consult the Undergraduate Office in Business for information.
6. Courses required to be taken by a student to fulfill major requirements will not normally be permitted to be used to satisfy requirements of a minor. Exceptions exist where explicitly permitted in the descriptions of the major.

Minors outside Business

Students are strongly urged to consider coursework outside the Faculty of Business as complementary to their Business studies. A considerable advantage may be obtained by the disciplined study of advanced material in other Faculties. Students should be aware that many majors require coursework outside the Faculty of Business and all programs strongly recommend students investigate courses available in other Faculties for complementary courses.

<p>completing the requirements of that minor as listed in the relevant section of the Calendar;</p> <p>2. Students in the Business Technology Management Major may pursue a Minor in Computing Science [see Major in Business Technology Management]</p> <p>Students may not take courses extra to their degree for the sole purpose of satisfying requirements for a minor area of concentration.</p>	<p>1. Students in all majors may complete minors in other Faculties by completing the requirements of that minor as listed in the relevant section of the Calendar, provided they have the available units of course weight within their program requirements.</p> <p>2. Students in the Business Technology Management Major may pursue a Minor in Computing Science [see Major in Business Technology Management]</p> <p>Students may not take courses extra to their degree for the sole purpose of satisfying requirements for a minor area of concentration.</p>
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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business (Department of ABA)
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Editorial and Program Changes in ‘Bachelor of Commerce After Degree’ section. See comments/corrections on the document. Rationale for changes are to align with the changes made to the BCom General program. Due to the increased number of courses, we have increased the units required to 60-75 units, from 45-60 units. In addition, we removed the section that sequences a student’s path if they were missing prerequisites, as there are too many different variables and permutations and this may overly complicate the Calendar. Some additional Notes have been added for clarity and to provide some timely advice for students. This amount of units for an After Degree program appears to still be consistent with some other similar programs from similar Institutions.

Calendar Copy

URL in current Calendar (or “New page”): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47969&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h1>Bachelor of Commerce After Degree</h1>	<h1>Bachelor of Commerce After Degree</h1>

Program

The After-Degree program is for students who already possess a University degree to add to their qualifications by acquiring basic business skills. The After-Degree program is not open to students holding a previous degree that is the equivalent of a Business degree, or to students who have completed a sufficient number of Business or related courses so that they could not meet the requirements of [Students in the BCom After-Degree and Program Information](#). After-Degree students may major in any available area. They should consider a major complementary to their previous degree. After-Degree Students are normally expected to fulfill the course load requirements of [Course Load Requirements](#). However, there is limited space available for students who wish to pursue their program on a Part-time basis. Prior written permission of the Faculty of Business is required. Students are still required to meet all other requirements of the program including the time limit on

Program

The After-Degree program is for students who already possess a University degree to add to their qualifications by acquiring basic business skills. The After-Degree program is not open to students holding a previous degree that is the equivalent of a Business degree, or to students who have completed a sufficient number of Business or related courses so that they could not meet the requirements of [Students in the BCom After-Degree and Program Information](#). After-Degree students may major in any available area. They should consider a major complementary to their previous degree.

After-Degree Students are normally expected to fulfill the course load requirements of [Course Load Requirements](#). As a full-time student, the Bachelor of Commerce After Degree can typically be completed in between 2 and 2.5 years (*60 units - *75 units.) There is the possibility as well to accelerate your

completion of the degree in [Time Limit to Complete Program](#). Students interested in pursuing this option should contact the Undergraduate Programs Office.

Sequence of Courses ~~—For students possessing all foundational courses for the BCom program~~

Year One—Fall

- [ACCTG 311 - Introduction to Accounting for Financial Performance](#) (See Note 1)
- [MARK 301 - Introduction to Marketing](#) (See Note 1)
- [MGTS 312 - Probability and Statistics for Business](#) (See Note 1)

program by taking courses (if they are offered) in the Spring and Summer terms.

There is limited space available for students who wish to pursue their program on a Part-time basis. Prior written permission of the Faculty of Business is required. Students are still required to meet all other requirements of the program including the time limit on completion of the degree in [Time Limit to Complete Program](#). Students interested in pursuing this option should contact the Undergraduate Programs Office.

Sequence of Courses

Year One—Fall

- [BUS 101 - Foundations of Business or equivalent](#)
- [ACCTG 211 - Introduction to Accounting for Financial Performance](#)
- [MARK 201 - Introduction to Marketing](#)

- 6 units in Senior Business Electives
(See Note 3)

Year One—Winter

- FIN 301 - Introduction to Finance
(See Note 1)
- SEM 310 - Introduction to Management, Organization and Entrepreneurship (See Note 1)
- 9 units in required electives (See Note 3)

Year Two

- 15–30 units in Senior Business electives (See Note 3)

- MGTSC 212 - Probability and Statistics for Business
- B LAW 201 - Legal Foundations of the Canadian Economy

Year One—Winter

- BUS 222 - Professionalism and Responsible Impact
- FIN 201 - Introduction to Finance
- SEM 210 - Introduction to Management, Organization and Entrepreneurship
- ACCTG 222 - Introduction to Accounting for Management Decision Making
- BTM 211 - Management Information Systems

Year Two

- BUS 303 - Application of Business Concepts
- BUS 404 - Capstone Project
- OM 252 - Operations Management

- BUEC 211 - Business Economics, Organizations and Management OR
ECON 281 - Intermediate Microeconomic Theory I
- 18 units in Senior Business requirements (See Note 1)

Year Three

- 0-15 units in Senior Business requirements (See Note 1)

Notes

1. Courses may be taken in the term indicated as part of a cohort with permission of the Faculty.
2. May be taken in either of Year One or Two, either term. This sequence is recommended.
3. The number of Senior Business courses allowed will depend in part on the amount of exemptions an After-Degree student may be given. Students possessing exemptions in

Notes

1. The number of Senior Business courses allowed will depend in part on the amount of exemptions an After-Degree student may be given. Students possessing exemptions in any of the required Year One courses will have their Year One schedule adjusted to reflect this. Students should consult the Undergraduate Office with respect to their program requirements before commencing Year One. After-Degree students

any of the required Year One courses will have their Year One schedule adjusted to reflect this. Students should consult the Undergraduate Office with respect to their program requirements before commencing Year One. After-Degree students must declare a major, and must follow the requirements for that major. ~~This choice may be made as early as Winter Term in Year One.~~

After-Degree students take a minimum of 45 units and a maximum of 60 units at the University of Alberta while registered as a student in the Faculty of Business. ~~The number of required electives and Senior Business courses permitted to an After-Degree Student will depend on the requirements of the major selected.~~

~~4. Completion of BUS 101 or equivalent is normally a prerequisite to entrance to the Cooperative Education program. After-Degree Students may apply to the program without~~

must declare a major, and must follow the requirements for that major. After-Degree students take a minimum of 60 units and a maximum of 75 units at the University of Alberta while registered as a student in the Faculty of Business.

2. Students in the International Business major should commence their language courses in Year 1 to ensure they can be completed in a timely fashion. Students should consult the Undergraduate Office with respect to their program requirements before commencing Year One.

3. Students in the Business Technology Management major should take CMPUT 174 and CMPUT 175 in their first year. Students should consult the Undergraduate Office with respect to their program requirements before commencing Year One.

4. Missing prerequisite courses are required to be made up in the first year of the program following admission. Courses taken as part of

completion of BUS 101 as they are exempt from taking BUS 101.

5. If INT D 101 is the only missing foundational course, it can be taken as an elective in Year One (Fall or Winter).

~~Sequence of Courses—For students possessing no foundational courses for the BCom program~~

~~Year One—Fall~~

- ~~ACCTG 311—Introduction to Accounting for Financial Performance (See Note 1)~~
- ~~ECON 101—Introduction to Microeconomics (See Note 5)~~

the preprofessional requirements do not count toward the total of 60-75 units in required courses for After-Degree students.

- 3 units in 100-level English (except ENGL 150) OR 3 units in 100-level WRS (See Note 5)
- MATH 154 – Calculus for Business and Economics I or equivalent (See Note 5)
- 3 units in Senior Business Electives (See Note 3)

~~Year One – Winter~~

-
- ECON 102 – Introduction to Macroeconomics (See Note 5)
 - INT D 101 – Inspired to Dream: Becoming a Leader
 - SEM 310 – Introduction to Management, Organization and Entrepreneurship (See Note 1)
 - STAT 161 – Introductory Statistics for Business and Economics or equivalent. (See Note 5)
 - 3 units in required electives (See Note 2)

~~Year Two~~

- FIN 301 – Introduction to Finance
- MARK 301 – Introduction to Marketing
- MGTSC 312 – Probability and Statistics for Business
- 6 units in Senior Business electives
(See Note 3)

Year Two – Winter

- 15 units in Senior Business electives
(See Note 3)

Year Three

- 15 units in Senior Business electives
(See Note 3)
- 3 units in required electives (See Note 3)

Notes

1. Courses may be taken in the term indicated as part of a cohort with the permission of the Faculty.
2. See Policy on Elective Courses

3. The number of Senior Business courses allowed will depend in part on the amount of exemptions an After-Degree student may be given. Students possessing exemptions in any of the required Year One courses will have their Year One schedule adjusted to reflect this. Students should consult the Undergraduate Office with respect to their program requirements before commencing Year One. After-Degree Students must declare a major, and must follow the requirements for that major. This choice may be made as early as Winter Term in Year One. After-Degree Students take a minimum of 45 units and a maximum of 60 units at the University of Alberta while registered as a student in the Faculty of Business. The number of required electives and Senior Business courses permitted to an After-Degree Student will depend on the requirements of the major selected.

4. Completion of BUS 101 or equivalent is normally a prerequisite to entrance to the Cooperative Education program. After-degree students may apply to the program without completion of BUS 101 as they are normally exempt from taking BUS 101.

5. Missing prerequisite courses are required to be made up in the first year of the program following admission. Courses taken as part of the preprofessional requirements do not count toward the total of 45-60 units in required courses for After-Degree students.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Editorial and Program Changes in ‘Bachelor of Commerce Honors in Accounting’ subsection under ‘Bachelor of Commerce Honors’. See comments/corrections on the document. Rationale for changes is to reflect changes to the BCom General program, which will need to be reflected in the Calendar for the Honors program as well, as students will transfer from the General program to the Honors program, so these must be aligned.

Calendar Copy

URL in current Calendar (or “New page”): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47975&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h1>Bachelor of Commerce Honors</h1>	<h1>Bachelor of Commerce Honors</h1>

in Accounting [Business]

Program

The BCom Honors in Accounting Program is designed for Accounting majors who want to have a deeper understanding in the history of accounting thought, professionalism, and finance, including the areas of pro forma modelling of financial statements and valuation.

Sequence of Courses

~~Year Two – Fall~~

- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~
- ~~BUS 201 – Foundations of Business (see Note 1)~~
- ~~MARK 301 – Introduction to Marketing~~
- ~~MGTSC 312 – Probability and Statistics for Business~~
- ~~3 units in electives outside Business (see Note 2)~~

in Accounting [Business]

Program

The BCom Honors in Accounting Program is designed for Accounting majors who want to have a deeper understanding in the history of accounting thought, professionalism, and finance, including the areas of pro forma modelling of financial statements and valuation.

Sequence of Courses

Year Two – Winter

- ACCTG 322 – Introduction to Accounting for Management Decision Making
- BTM 311 – Management Information Systems (see Note 3)
- FIN 301 – Introduction to Finance
- SEM 310 – Introduction to Management, Organization and Entrepreneurship
- 3 units in electives outside Business (see Note 2)

Year Three

- ACCTG 414 - Intermediate Financial Accounting I
- ACCTG 415 - Intermediate Financial Accounting II
- ACCTG 424 - Intermediate Management Accounting
- 3 units in Accounting electives (see Note 6)
- B-LAW 301 – Legal Foundations of the Canadian Economy (see Note 4)
- OM 352 – Operations Management (see Note 3)
- BUEG 311 – Business Economics, Organizations and Management OR
- ECON 281 – Intermediate Microeconomic Theory I (see Note 5)
- FIN 412 - Investment Principles
- 3 units in electives outside Business (see Note 2)
- 3 units in free electives (see Note 2)

Year Three

- BUS 303 - Application of Business Concepts
- ACCTG 314 - Intermediate Financial Accounting I
- ACCTG 315 - Intermediate Financial Accounting II
- ACCTG 324 - Intermediate Management Accounting
- 3 units in Accounting electives (see Note 2)
- FIN 312 - Investment Principles
- 12 units in free electives (see Note 1)

Year Four

- ACCTG 418 - Advanced Financial Accounting
-
- ACCTG 432 - Financial Statement Analysis I OR
- One additional finance elective above the FIN 301 level (see Note **7**).
-
- ACCTG 480 - Accounting Honors Seminar Part I
- ACCTG 481 - Accounting Honors Seminar Part II
- 6 units in Accounting electives (see Note **6**)
- FIN 422 - Capital Investment
- **9** units in free electives (see Note **2**)

Notes

- 1.** ~~Students admitted directly from High School will take BUS 101 in their first year in the Faculty of Business and will replace BUS 201 in Year 2 of the major specific sequencing with 3 units in electives outside of Business~~
- 2.** See Policy on Elective Courses

Year Four

- BUS 404 - Capstone Project
- ACCTG 418 - Advanced Financial Accounting
-
- ACCTG 432 - Financial Statement Analysis I OR
- One additional finance elective above the FIN 301 level (see Note **3**).
-
- ACCTG 480 - Accounting Honors Seminar Part I
- ACCTG 481 - Accounting Honors Seminar Part II
- 6 units in Accounting electives (see Note **2**)
- FIN 422 - Capital Investment
- **6** units in free electives (see Note **1**)

Notes

- 1.** See Policy on Elective Courses
- 2.**
 - a. Accounting electives may be chosen from any course with the ACCTG designator or any

~~3. May be taken either in Year Two (Winter Term) or Year Three.~~

~~4. May be taken in either of Year Three or Year Four.~~

~~5. May be taken in any year except Year Two, Fall Term. Students planning to take advanced course work in Economics may wish to substitute ECON 281, which is accepted as a substitute for BUEG 311 in the Accounting Honors Program.~~

~~6.~~

a. Accounting electives may be chosen from any course with the ACCTG designator or any other course with Departmental approval.

b. Students planning to work toward professional accounting designations should, in addition to the requirements of the honors program, consider taking courses recommended by the Chartered Professional Accountants of Alberta. See www.cpaalberta.ca.

c. While students are advised to follow the sequencing of accounting courses determined

other course with Departmental approval.

b. Students planning to work toward professional accounting designations should, in addition to the requirements of the honors program, consider taking courses recommended by the Chartered Professional Accountants of Alberta. See www.cpaalberta.ca.

c. While students are advised to follow the sequencing of accounting courses determined by the course prerequisites, when necessary, after degree students or students with special scheduling problems may take an accounting course and its prerequisites concurrently with permission of the Department Chair.

3. FIN electives may be chosen from any course with the FIN designator. ACCTG 432 may be included as a FIN elective.

4. Students who are taking ACCTG 426 and do not have space in their

by the course prerequisites, when necessary, after degree students or students with special scheduling problems may take an accounting course and its prerequisites concurrently with permission of the Department Chair.

7. FIN electives may be chosen from any course with the FIN designator. [ACCTG 432](#) may be included as a FIN elective.

8. Students who are taking [ACCTG 426](#) and do not have space in their program to complete the other required Honors courses may eliminate [ACCTG 432](#) or 3 units in FIN electives with consent of the Department.

Additional Information:

Students planning to work toward professional accounting designations should, in addition to the requirements of

program to complete the other required Honors courses may eliminate [ACCTG 432](#) or 3 units in FIN electives with consent of the Department.

Additional Information:

the honors program, consider taking courses recommended by the Chartered Professional Accountants of Alberta. See www.cpaalberta.ca.

While students are advised to follow the sequencing of accounting courses determined by the course prerequisites, when necessary, after degree students or students with special scheduling problems may take an accounting course and its prerequisites concurrently with permission of the Department Chair.

Students planning to work toward professional accounting designations should, in addition to the requirements of the honors program, consider taking courses recommended by the Chartered Professional Accountants of Alberta. See www.cpaalberta.ca.

While students are advised to follow the sequencing of accounting courses determined by the course prerequisites, when necessary, after degree students or students with special scheduling problems may take an accounting course and its prerequisites concurrently with permission of the Department Chair.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Editorial and Program Changes in ‘Bachelor of Commerce Honors in Finance’ subsection under ‘Bachelor of Commerce Honors’. See comments/corrections on the document. Rationale for changes is to reflect changes to the BCom General program, which will need to be reflected in the Calendar for the Honors program as well, as students will transfer from the General program to the Honors program, so these must be aligned. In addition to these changes, the teaching department has requested a concurrent change to make some courses that are currently being offered as FIN 488 Topics courses become permanent courses. These have been integrated into the course sequencing and are as follows:
 FIN 488 - FinTech: Tools, Concepts, and Applications has been made a permanent course called FIN 449 - FinTech I: Tools, Concepts, and Applications, FIN 488 - Applied Data Science in Finance II has been made a permanent course called FIN 451 - FinTech III: Enterprise-level Data Science, FIN 488 - Private Market Finance has been made a permanent course called FIN 460 - Private Market Finance, and FIN 488 - Financial Modelling has been made a permanent course called FIN 455 - Financial Modelling.
 In addition, FIN 450’s name has been changed to keep alignment with these other courses. The rationale for each of these individual changes have been listed in the individual Course Change forms for each change. The change on this form has been to keep consistent with this proposal.
 In addition, per the department Chair, we are looking to rename our Finance concentration streams from Private Venture Markets to Private Markets and from Trading, Risk Analytics, and Digital Finance to Fintech.

Calendar Copy

URL in current Calendar (or “New page”): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47975&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language

Bachelor of Commerce Honors in Finance [Business]

Program

The BCom Honors in Finance helps students build expertise which delve deeper into finance than the general BCom program with a Major in Finance. As it is intended for those targeting positions that require higher-level business skills, the Honors Program demands strong performance and solid motivation. Students in the program can choose to follow one of two streams: Private-Venture Markets (PVM) or the Trading, Risk Analytics, and Digital Finance (TRADF).

Sequence of Courses

Bachelor of Commerce Honors in Finance [Business]

Program

The BCom Honors in Finance helps students build expertise which delve deeper into finance than the general BCom program with a Major in Finance. As it is intended for those targeting positions that require higher-level business skills, the Honors Program demands strong performance and solid motivation. Students in the program can choose to follow one of two streams: Private Markets or Fintech

Sequence of Courses

~~Year Two – Fall~~

- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~
- ~~BUS 201 – Foundations of Business (see Note 1)~~
- ~~MARK 301 – Introduction to Marketing~~
- ~~MGTSC 312 – Probability and Statistics for Business~~
- ~~3 units in electives outside Business (see Note 2)~~

~~Year Two – Winter~~

- ~~ACCTG 322 – Introduction to Accounting for Management Decision Making~~
- ~~FIN 301 – Introduction to Finance~~
- ~~OM 352 – Operations Management~~
- ~~SEM 310 – Introduction to Management, Organization and Entrepreneurship~~
- ~~3 units in electives outside Business (See Note 2)~~

Years Three and Four

For years three and four, students will take courses based on the stream they are following:

- Private ~~Venture~~ Markets stream

Years Three and Four

For years three and four, students will take courses based on the stream they are following:

- Private Markets stream

- Trading, Risk Analytics, and Digital Finance stream

Private ~~Venture~~ Markets stream

Year Three

- B LAW 301 – Legal Foundations of the Canadian Economy
- BTM 311 – Management Information Systems
- FIN 412 - Investment Principles
- FIN 422 - Capital Investment
- FIN 488 - Financial Modeling
- FIN 488 - FinTech: Tools, Concepts, & Applications
- ACCTG 414 - Intermediate Financial Accounting I
- ACCTG 415 - Intermediate Financial Accounting II

3 units from

(see Note 3)

- BUEC 311 – Business Economics, Organizations and Management
- ECON 281 – Intermediate Microeconomic Theory I

3 units from

- FIN 413 - Risk Management

- Fintech stream

Private Markets stream

Year Three

- BUS 303 - Application of Business Concepts
- FIN 312 - Investment Principles
- FIN 322 - Capital Investment
- FIN 455 - Financial Modeling
- FIN 449 - FinTech: Tools, Concepts, & Applications
- ACCTG 314 - Intermediate Financial Accounting I
- ACCTG 315 - Intermediate Financial Accounting II
- 6 units in free electives (See Note 1)

3 units from

- FIN 413 - Risk Management
- FIN 450 - FINTech II: Applied Data Science in Finance

Year Four

- BUS 404 - Capstone Project
- FIN 460 - Private Market Finance

3 units from

(See Note 4)

- FIN 450 - Applied Data Science in Finance I

Year Four

- FIN 488 - Private Market Finance

3 units from

(See Note 4)

- FIN 413 - Risk Management
- FIN 450 - Applied Data Science in Finance I

And all of the following

- 6 units chosen from the list of Management Science and Operations Management courses (See note 5)
- 15 units in free electives (See Note 2)
- ~~3 units in electives outside Business (See Note 2)~~

~~Trading, Risk Analytics, and Digital Finance~~ stream

Year Three

- ~~B LAW 301 - Legal Foundations of the Canadian Economy~~
- ~~BTM 311 - Management Information Systems~~
- FIN 412 - Investment Principles

- FIN 413 - Risk Management
- FIN 450 - FINTech II: Applied Data Science in Finance

And all of the following

- 6 units chosen from the list of Management Science and Operations Management courses (See Note 2)
- 15 units in free electives (See Note 1)

Fintech stream

Year Three

- BUS 303 - Application of Business Concepts
- FIN 312 - Investment Principles
- FIN 413 - Risk Management
- FIN 322 - Capital Investment
- FIN 450 - FINTech II: Applied Data Science in Finance
- FIN 449 - FinTech: Tools, Concepts, & Applications

- FIN 413 - Risk Management
- FIN 422 - Capital Investment
- FIN 450 - Applied Data Science in Finance I
- FIN 488 - FinTech: Tools, Concepts, & Applications
- ACCTG 414 - Intermediate Financial Accounting I
- ACCTG 415 - Intermediate Financial Accounting II

3 units from

(See Note 3)

- BUEC 311 - Business Economics, Organizations and Management
- ECON 281 - Intermediate Microeconomic Theory I

Year Four

- FIN 440 - Commodities Analytics and Trading
- FIN 488 - Applied Data Science in Finance II
- FIN 488 - Financial Analytics and Trading

And all of the following

- 6 units chosen from the list of Management Science and Operations Management courses (See note 5)
- 12 units in free electives (See Note 2)
- 3 units in electives outside Business (See Note 2)

- ACCTG 314 - Intermediate Financial Accounting I
- ACCTG 315 - Intermediate Financial Accounting II
- 6 units in free electives (See Note 1)

Year Four

- BUS 404 - Capstone Project
- FIN 440 - Commodities Analytics and Trading
- FIN 451 - FinTech III: Enterprise-level Data Science
- FIN 488 - Financial Analytics and Trading

And all of the following

- 6 units chosen from the list of Management Science and Operations Management courses (See Note 2)
- 12 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses.
2. In Year Four, students should choose the course they did not take in Year Three
3. List of Management Science and Operations Management courses:
 - MGTSC 405 - Forecasting for Planners and Managers

Notes

1. Students admitted directly from High School will take BUS 101 in their first year in the Faculty of Business and will replace BUS 201 in Year 2 of the major specific sequencing with 3 units in electives outside of Business.

2. See Policy on Elective Courses.

3. May be taken in any year. Students planning to take advanced coursework in Economics may wish to substitute ECON 281, which is accepted as a substitute for BUEG 311 in the Finance Honors Program.

4. In Year Four, students should choose the course they did not take in Year Three

5. List of Management Science and Operations Management courses:

- MGTSC 405 - Forecasting for Planners and Managers
- MGTSC 488 - Selected Topics in Management Science
- OM 420 - Predictive Business Analytics
- OM 468 - Business Analytics Consulting Project
- OM 471 - Decision Support Systems

- MGTSC 488 - Selected Topics in Management Science
- OM 420 - Predictive Business Analytics
- OM 468 - Business Analytics Consulting Project
- OM 471 - Decision Support Systems

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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Editorial and Program Changes in ‘Bachelor of Commerce Honors in Management Science’ subsection under ‘Bachelor of Commerce Honors’. See comments/corrections on the document. Rationale for changes is to reflect changes to the BCom General program, which will need to be reflected in the Calendar for the Honors program as well, as students will transfer from the General program to the Honors program, so these must be aligned.

Calendar Copy

URL in current Calendar (or “New page”): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47975&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h1>Bachelor of Commerce Honors</h1>	<h1>Bachelor of Commerce Honors</h1>

in Management Science [Business]

Program

The BCom Honors in Management Science program follows the same general program of studies as the BCom Major in Operations Management. Additional required courses are [MATH 156](#), [MATH 125](#), the MGTSC Honors Essay course and one 700-level MGTSC course, and [STAT 265](#). Various streams such as Optimization, Statistics, Stochastic Modeling and Decision and Game Theory are possible. Please contact the Department for suggested streams.

Sequence of Courses

~~Year Two – Fall~~

in Management Science [Business]

Program

The BCom Honors in Management Science program follows the same general program of studies as the BCom Major in Operations Management. Additional required courses are [MATH 156](#), [MATH 125](#), the MGTSC Honors Essay course and one 700-level MGTSC course, and [STAT 265](#). Various streams such as Optimization, Statistics, Stochastic Modeling and Decision and Game Theory are possible. Please contact the Department for suggested streams.

Sequence of Courses

- ACCTG 311 – Introduction to Accounting for Financial Performance
- BUS 201 – Foundations of Business (see Note 1)
- MARK 301 – Introduction to Marketing
- MGTSC 312 – Probability and Statistics for Business
- 3 units in electives outside Business (see Note 2)

Year Two – Winter

-
- FIN 301 – Introduction to Finance
 - MATH 156 – Calculus for Business and Economics II (see Note 3)
 - OM 352 – Operations Management
 - SEM 310 – Introduction to Management, Organization and Entrepreneurship
 - 3 units in electives outside Business (See Note 2)

Year Three

-
- B LAW 301 – Legal Foundations of the Canadian Economy
 - ECON 281 – Intermediate Microeconomic Theory I (See Note 6)
 - MATH 125 - Linear Algebra I (See Note 4)
 - BTM 311 – Management Information Systems
 - STAT 265 - Probability and Statistics I (See Note 4)

Year Three

-
- BUS 303 - Application of Business Concepts
 - MATH 156 - Calculus for Business and Economics II (see Note 2)
 - MATH 125 - Linear Algebra I (See Note 4)
 - STAT 265 - Probability and Statistics I (See Note 3)
 - 12 units chosen from Management Science Honors required courses (See Notes 4 and 5)

- 12 units chosen from Management Science Honors required courses (See Notes 5 and 6)
- 3 units in electives outside Business (See Note 2)

Year Four

- 3 units in MGTSC at the 700-level
- MGTSC 480
- 15 units chosen from Management Science Honors required courses (See Notes 5 and 6)
- 9 units in free electives (See Note 2)

Notes

~~1. Students admitted directly from High School will take BUS 101 in their first year in the Faculty of Business and will replace BUS 201 in Year 2 of the major specific sequencing with 3 units in electives outside of Business.~~

2. See [Policy on Elective Courses](#).

3. Generally, [MATH 156](#) should be taken prior to entry to the Honors program.

4. Recommended to be taken in Fall Term.

5. Management Science Honors courses include all 400-level MGTSC

- 6 units in electives outside Business (See Note 1)

Year Four

- **BUS 404 - Capstone Project**
- 3 units in MGTSC at the 700-level
- MGTSC 480
- 15 units chosen from Management Science Honors required courses (See Notes 4 and 5)
- 6 units in free electives (See Note 1)

Notes

1. See [Policy on Elective Courses](#).

2. Generally, [MATH 156](#) should be taken prior to entry to the Honors program.

3. Recommended to be taken in Fall Term.

4. Management Science Honors courses include all 400-level MGTSC courses, and other courses designated by the Department consistent with the Management Science stream chosen by the student. Consult the Department for appropriate courses.

<p>courses, and other courses designated by the Department consistent with the Management Science stream chosen by the student. Consult the Department for appropriate courses.</p> <p>6. ECON courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.</p>	<p>5. ECON courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.</p>
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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Editorial and Program Changes in ‘Bachelor of Commerce Honors in Operations Management’ subsection under ‘Bachelor of Commerce Honors’. See comments/corrections on the document. Rationale for changes is to reflect changes to the BCom General program, which will need to be reflected in the Calendar for the Honors program as well, as students will transfer from the General program to the Honors program, so these must be aligned.

Calendar Copy

URL in current Calendar (or “New page”): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47975&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<p>Bachelor of Commerce Honors in Operations</p>	<p>Bachelor of Commerce Honors in Operations</p>

Management

[Business]

Program

The BCom Honors in Operations Management program follows the same general program of studies as the BCom Major in Operations Management. Additional required courses are [MATH 156](#), [MATH 125](#), the OM Honors Essay course and one 700-level MGTSC or OM course, and [STAT 265](#). Various streams such as Optimization, Statistics, Stochastic Modeling and Decision and Game Theory are possible. Please contact the Department for suggested streams.

Sequence of Courses

~~Year Two – Fall~~

Management

[Business]

Program

The BCom Honors in Operations Management program follows the same general program of studies as the BCom Major in Operations Management. Additional required courses are [MATH 156](#), [MATH 125](#), the OM Honors Essay course and one 700-level MGTSC or OM course, and [STAT 265](#). Various streams such as Optimization, Statistics, Stochastic Modeling and Decision and Game Theory are possible. Please contact the Department for suggested streams.

Sequence of Courses

- ACCTG 311 – Introduction to Accounting for Financial Performance
- BUS 201 – Foundations of Business (see Note 1)
- MARK 301 – Introduction to Marketing
- MGTSC 312 – Probability and Statistics for Business
- 3 units in electives outside Business (see Note 2)

Year Two – Winter

- FIN 301 – Introduction to Finance
- MATH 156 – Calculus for Business and Economics II (see Note 3)
- OM 352 – Operations Management
- SEM 310 – Introduction to Management, Organization and Entrepreneurship
- 3 units in electives outside Business (see Note 2)

Year Three

- B LAW 301 – Legal Foundations of the Canadian Economy
- ECON 281 – Intermediate Microeconomic Theory I (See Note 6)
- MATH 125 - Linear Algebra I (See Note 4)
- BTM 311 – Management Information Systems
- STAT 265 - Probability and Statistics I (See Note 4)

Year Three

- BUS 303 - Application of Business Concepts
- MATH 156 - Calculus for Business and Economics II (see Note 2)
- MATH 125 - Linear Algebra I (See Note 3)
- STAT 265 - Probability and Statistics I (See Note 3)
- 12 units chosen from Operations Management Honors required courses (See Notes 4 and 5)

- 12 units chosen from Operations Management Honors required courses (See Notes 5 and 6)
- 3 units in electives outside Business (See Note 2)

Year Four

- 3 units in MGTSC or OM at the 700-level
- OM 480 - Honors Essay in Operations Management
- 15 units chosen from Operations Management Honors required courses (See Notes 5 and 6)
- 9 units in free electives (See Note 2)

Notes

1. Students admitted directly from High School will take BUS 101 in their first year in the Faculty of Business and will replace BUS 201 in Year 2 of the major specific sequencing with 3 units in electives outside of Business.
2. See Policy on Elective Courses.
3. Generally, MATH 156 should be taken prior to entry to the Honors program.
4. Recommended to be taken in Fall Term.

- 6 units in free electives (See Note 1)

Year Four

- BUS 404 - Capstone Project
- 3 units in MGTSC or OM at the 700-level
- OM 480 - Honors Essay in Operations Management
- 15 units chosen from Operations Management Honors required courses (See Notes 4 and 5)
- 6 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses.
2. Generally, MATH 156 should be taken prior to entry to the Honors program.
3. Recommended to be taken in Fall Term.
4. Operations Management Honors courses may be chosen from any 400-level OM courses and from a list of additional approved courses available from the Department of Accounting, Operations and Information Systems. At least six of

<p>5. Operations Management Honors courses may be chosen from any 400-level OM courses and from a list of additional approved courses available from the Department of Accounting, Operations and Information Systems. At least six of the nine courses must be chosen from 400- level OM courses, MGTSC 405 and 455.</p> <p>6. ECON courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.</p>	<p>the nine courses must be chosen from 400- level OM courses, MGTSC 405 and 455.</p> <p>5. ECON courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.</p>
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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Editorial correction to 'BCom Honors Program' section of Faculty of Business Admission Requirements Page. MATH 113 is indicated in error, as MATH 154 has replaced this requirement.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/content.php?catoid=39&navoid=12302	
Current Copy: Removed language	Proposed Copy: New language
<p>BCom Honors Program</p> <p>Honors programs in Business are available in several areas (see BCom Honors Accounting, BCom Honors Finance, BCom Honors in Management Science and BCom Honors in Operations Management).</p> <p>Application to the Honors program is</p>	<p>BCom Honors Program</p> <p>Honors programs in Business are available in several areas (see BCom Honors Accounting, BCom Honors Finance, BCom Honors in Management Science and BCom Honors in Operations Management).</p> <p>Application to the Honors program is</p>

normally made immediately prior to or during Year Three of the BCom program. However, qualified students in any year are encouraged to apply. Acceptance may depend on whether the students have room in their programs to complete Honors requirements. Prospective students must be currently in the BCom program, or have been accepted for admission to the BCom program. Students must normally present a minimum GPA of 3.7. Admission decisions will be made jointly by the Undergraduate Office in Business and the Department responsible for administering the particular Honors program to which the student is applying.

Specific requirements for each program are listed below:

I. Honors in Accounting

1. Students must complete all requirements of Year Two of the BCom program.
2. Students must complete [ACCTG 414](#).
3. Students must normally present a minimum cumulative GPA of 3.5 on all coursework taken since admission to the

normally made immediately prior to or during Year Three of the BCom program. However, qualified students in any year are encouraged to apply. Acceptance may depend on whether the students have room in their programs to complete Honors requirements. Prospective students must be currently in the BCom program, or have been accepted for admission to the BCom program. Students must normally present a minimum GPA of 3.7. Admission decisions will be made jointly by the Undergraduate Office in Business and the Department responsible for administering the particular Honors program to which the student is applying.

Specific requirements for each program are listed below:

I. Honors in Accounting

1. Students must complete all requirements of Year Two of the BCom program.
2. Students must complete [ACCTG 414](#).
3. Students must normally present a minimum cumulative GPA of 3.5 on all coursework taken since admission to the

Bachelor of Commerce program.

4. Admission will be based on a combination of the student's academic record, performance in Accounting courses to date, a letter of intent and interview.

II. Honors in Finance

1. Students must normally present a minimum GPA of 3.7.
2. Students will normally have received a grade of A- or higher in [ECON 101](#), [ECON 102](#), [MATH 154](#) or equivalent and [STAT 151](#), or have otherwise demonstrated excellence in their academic Program.

III. Honors in Management Science

1. See requirements for Honors in Finance.

IV. Honors in Operations Management

1. Students must normally present a minimum GPA of 3.7.
2. Students will normally have received a grade of A- or higher in [ECON 101](#), [ECON 102](#), [MATH 113](#), [MATH 154](#) or equivalent and [STAT 151](#), or have otherwise demonstrated

Bachelor of Commerce program.

4. Admission will be based on a combination of the student's academic record, performance in Accounting courses to date, a letter of intent and interview.

II. Honors in Finance

1. Students must normally present a minimum GPA of 3.7.
2. Students will normally have received a grade of A- or higher in [ECON 101](#), [ECON 102](#), [MATH 154](#) or equivalent and [STAT 151](#), or have otherwise demonstrated excellence in their academic Program.

III. Honors in Management Science

1. See requirements for Honors in Finance.

IV. Honors in Operations Management

1. Students must normally present a minimum GPA of 3.7.
2. Students will normally have received a grade of A- or higher in [ECON 101](#), [ECON 102](#), [MATH 154](#) or equivalent and [STAT 151](#), or have otherwise demonstrated excellence in their academic Program.

excellence in their academic Program.	
--	--

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Proposal Template: Program Suspension and Extension of Suspension

Use this template for proposals to suspend approved programs or specializations or to propose an extension to a current suspension.

Fill in the section below that is relevant to your proposal:

- Section A: if you are proposing a suspension of a ministry-approved program or specialization;
- Section B: if you are proposing an extension to a suspension previously approved by the ministry which is still in effect for a program or specialization.

Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

Basic Information (all proposals must complete this section)

Institution	University of Alberta
Program Name	Bachelor of Commerce
Specialization Name	Decision and Information Systems
Credential Awarded	Bachelor of Commerce
Proposed start date of suspension	July 1, 2024
Proposed end date of suspension	June 30, 2029

SECTION A: PROGRAM SUSPENSION

SECTION A: RATIONALE

1. Suspension Rationale
<p>a. Identify the purpose for the suspension with supporting rationale and evidence (e.g., low student demand, declining labour market demand, institutional capacity, need for program redevelopment, quality assurance review recommendation, etc.).</p> <ul style="list-style-type: none"> ● There is very low student demand. While these skill sets are not obsolete, they can be obtained through the broader field of operations management. There are still a couple of accredited Universities offering a program in this area, including UBC York and Brock, and several smaller universities. Locally, Concordia University of Edmonton also offers a Business Information Systems program. In Alberta more broadly, the University of Calgary offers a program in Management Information systems.
<p>b. Document enrolments (by head count) for the most recent 5-year period, including the current academic year if available.</p>

Enrolment	2018	2019	2020	2021	2022
Total Head count	0	0	0	0	0
● 1st Year of Study	0	0	0	0	0

● 2 nd Year of Study	0	0	0	0	0
● 3 rd Year of Study	0	0	0	0	0
● 4 th Year of Study	0	0	0	0	0
No enrolment for the last 5 years.					
Reviewer's Comment:					

a. Indicate when admissions into program/specialization will be or were closed. <ul style="list-style-type: none"> ● July 1, 2024
b. Briefly explain how the proposed end date of the suspension was determined. <ul style="list-style-type: none"> ● The typical five-year suspension period will ensure adequate time for any necessary teach-out.
c. Provide specific information about which internal governance body approved the suspension, and provide date of approval. <ul style="list-style-type: none"> ● Seconded Motion at Business Council - May 11, 2023 ● Seconded Motion at Undergraduate Policy Committee (USPC) - April 21, 2023
d. Check the applicable box to specify the longer-term plan. <input checked="" type="checkbox"/> To terminate the program. <input type="checkbox"/> To reactivate the program.

SECTION B: ACCESS

a. Identify potential student access considerations and risks to the Alberta Adult Learning System that the suspension of this program could pose (include both (a) information about related programs available to prospective students internally at your institution; and (b) externally at other Alberta institutions). <ul style="list-style-type: none"> ● Students wishing to study this could pursue programs at Concordia University of Edmonton or the University of Calgary
b. If the program or specialization is unique in the province, briefly describe consultation within the Alberta Adult Learning System to investigate feasibility of program/specialization transfer. <ul style="list-style-type: none"> ● The program was deemed as being not unique. As per Section A 1a, the U of C offers a similar program, and there are many other similar programs across the country to meet this need.
c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change. <ul style="list-style-type: none"> ● The Faculty consulted students within Faculty-level committee meetings
d. Briefly describe your institution's plans to assist active students, if any remain, in completing graduation requirements during the suspension period, including information about formal communication and student advising plans. <ul style="list-style-type: none"> ● The Faculty will ensure that all active students who may remain in the program will receive continued support from advising staff related to the Calendar year in which they enrolled in the program to ensure they can complete their program within the proposed period of suspension.
e. Briefly describe your institution's plans to accommodate stop-out students, if any have been identified, including information about formal communication plans.

- no stop-out students have been identified in this process. If any come about, we would assist them on a case by case basis. Based on low enrolment numbers, this situation seems unlikely to occur. If a student leaves the BCom program without permission, they are subject to the regular admissions process to be readmitted. If a student leaves with permission, the timeframe for readmission to their previous program is typically 1 year from leaving the program. Given the current enrollment of the Major, students in this situation will either have ample time to complete the program or would be faced with returning to the program and selecting a new major area of concentration.

Reviewer's Comment:

SECTION C: IMPACT

- a. Identify which stakeholder groups were consulted regarding demand/need for this program:
- | | |
|--|--|
| <input checked="" type="checkbox"/> Faculty | <input type="checkbox"/> Employers and professional associations |
| <input type="checkbox"/> Regulator and/or accreditation bodies | <input type="checkbox"/> Advisory Committee(s) |
| | <input type="checkbox"/> Other (please identify) |

- b. Briefly describe the consultation process conducted with these stakeholders and summarize the feedback received.
- The Faculty consulted with staff and students through committee meetings. The feedback received from staff was they believed this program did not have adequate support to thrive. The feedback received from students was they were not as interested in pursuing this undersubscribed and specialized major as there were fears of finding work after and having support throughout their program.

- c. Identify financial impacts and plans for reallocation of internal resources, particularly staff and classroom and lab space.
- With the suspension of this specialization, limited impact is anticipated. Resources that were being attributed will be reallocated to other areas.

Reviewer's Comment:

SECTION B: SUSPENSION EXTENSION

SECTION A: RATIONALE

- a. Briefly describe the rationale for original suspension request. (Attach ministry approval letter for the original suspension.)
- n/a
- b. Briefly explain why the extension is needed and include supporting evidence (e.g., active students have not completed graduation requirements).
- n/a
- c. If there are students still in the program, describe how they will be supported to complete graduation requirements while the suspension is in place.
- n/a
- d. Explain how the duration of the suspension extension was determined.
- n/a

Reviewer's Comment:

SECTION B: OTHER CONSIDERATIONS

Other considerations

a. Are there other factors or considerations the Ministry should take into account when reviewing this proposal?

- n/a

Reviewer's Comment:

RECOMMENDATION (FOR DEPARTMENT USE)

Recommendation(s):

Rationale for Recommendation:

Reviewer(s):

Date Completed:

Proposal Template: Program Suspension and Extension of Suspension

Use this template for proposals to suspend approved programs or specializations or to propose an extension to a current suspension.

Fill in the section below that is relevant to your proposal:

- Section A: if you are proposing a suspension of a ministry-approved program or specialization;
- Section B: if you are proposing an extension to a suspension previously approved by the ministry which is still in effect for a program or specialization.

Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

Basic Information (all proposals must complete this section)

Institution	University of Alberta
Program Name	Bachelor of Commerce
Specialization Name	Distribution Management
Credential Awarded	Bachelor of Commerce
Proposed start date of suspension	July 1, 2024
Proposed end date of suspension	June 30, 2029

SECTION A: PROGRAM SUSPENSION

SECTION A: RATIONALE

1. Suspension Rationale
<p>a. Identify the purpose for the suspension with supporting rationale and evidence (e.g., low student demand, declining labour market demand, institutional capacity, need for program redevelopment, quality assurance review recommendation, etc.).</p> <p>This is a fairly common major or specialization program. The University of Calgary offers a Program in Supply Chain Management, as does Reeves College, SAIT, Bow Valley College, Mount Royal, and Norquest College.</p> <p>Across the country, including the University of Toronto and HEC Montreal, as well as several colleges, so students would have many other options to take a similar program. However, there has been an extremely low student demand, with no enrollment over five years. This maybe because there is little need for a 4-year degree program to pursue work in this area.</p>
<p>b. Document enrolments (by head count) for the most recent 5-year period, including the current academic year if available.</p>

Enrolment	2018	2019	2020	2021	2022
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Total Head count	0	0	0	0	0
● 1 st Year of Study	0	0	0	0	0
● 2 nd Year of Study	0	0	0	0	0
● 3 rd Year of Study	0	0	0	0	0
● 4 th Year of Study	0	0	0	0	0
No enrolment for the last 5 years.					
Reviewer's Comment:					

- a. Indicate when admissions into program/specialization will be or were closed.
- July 1, 2024
- b. Briefly explain how the proposed end date of the suspension was determined.
- The typical five-year suspension period will ensure adequate time for any necessary teach-out.
- c. Provide specific information about which internal governance body approved the suspension, and provide date of approval.
- Seconded Motion at Business Council - May 11, 2023
 - Seconded Motion at Undergraduate Policy Committee (USPC) - April 21, 2023
- d. Check the applicable box to specify the longer-term plan.
- To terminate the program.
- To reactivate the program.

SECTION B: ACCESS

- a. Identify potential student access considerations and risks to the Alberta Adult Learning System that the suspension of this program could pose (include both (a) information about related programs available to prospective students internally at your institution; and (b) externally at other Alberta institutions).
- There are several post-secondary institutions in Alberta offering a program in Distribution or Supply Chain Management, including:
 - Reeves College
 - SAIT
 - Bow Valley College
 - Mount Royal
 - Norquest College
 - University of Calgary
- b. If the program or specialization is unique in the province, briefly describe consultation within the Alberta Adult Learning System to investigate feasibility of program/specialization transfer.
- The program was deemed as being not unique. As per Section A 1a and Ba, the U of C offers a similar program, and there are many other similar programs across the country to meet this need.
- c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change.
- The Faculty consulted students within Faculty-level committee meetings

d. Briefly describe your institution's plans to assist active students, if any remain, in completing graduation requirements during the suspension period, including information about formal communication and student advising plans.

- The Faculty will ensure that all active students who may remain in the program will receive continued support from advising staff related to the Calendar year in which they enrolled in the program to ensure they can complete their program within the proposed period of suspension.

e. Briefly describe your institution's plans to accommodate stop-out students, if any have been identified, including information about formal communication plans.

- no stop-out students have been identified in this process. If any come about, we would assist them on a case by case basis. Based on low enrolment numbers, this situation seems unlikely to occur. If a student leaves the BCom program without permission, they are subject to the regular admissions process to be readmitted. If a student leaves with permission, the timeframe for readmission to their previous program is typically 1 year from exiting the program. Given the current enrollment of the Major, students in this situation will either have ample time to complete the program or would be faced with returning to the program and selecting a new major area of concentration.

Reviewer's Comment:

SECTION C: IMPACT

a. Identify which stakeholder groups were consulted regarding demand/need for this program:

Faculty Employers and professional associations

Regulator and/or accreditation bodies Advisory Committee(s)

Other (please identify)

b. Briefly describe the consultation process conducted with these stakeholders and summarize the feedback received.

- The Faculty consulted with staff and students through committee meetings. The feedback received from staff was they believed this program did not have adequate support to thrive. The feedback received from students was they were not as interested in pursuing this undersubscribed and specialized major as there were fears of finding work after and having support throughout their program.

c. Identify financial impacts and plans for reallocation of internal resources, particularly staff and classroom and lab space.

- With the suspension of this specialization, limited impact is anticipated. Resources that were being attributed will be reallocated to other areas.

Reviewer's Comment:

SECTION B: SUSPENSION EXTENSION

SECTION A: RATIONALE

a. Briefly describe the rationale for original suspension request. (Attach ministry approval letter for the original suspension.)

- n/a

b. Briefly explain why the extension is needed and include supporting evidence (e.g., active students have not completed graduation requirements). <ul style="list-style-type: none"> • n/a
c. If there are students still in the program, describe how they will be supported to complete graduation requirements while the suspension is in place. <ul style="list-style-type: none"> • n/a
d. Explain how the duration of the suspension extension was determined. <ul style="list-style-type: none"> • n/a
Reviewer's Comment:

SECTION B: OTHER CONSIDERATIONS

Other considerations
a. Are there other factors or considerations the Ministry should take into account when reviewing this proposal? <ul style="list-style-type: none"> • n/a
Reviewer's Comment:

RECOMMENDATION (FOR DEPARTMENT USE)

Recommendation(s):
Rationale for Recommendation:
Reviewer(s):
Date Completed:

Proposal Template: Program Suspension and Extension of Suspension

Use this template for proposals to suspend approved programs or specializations or to propose an extension to a current suspension.

Fill in the section below that is relevant to your proposal:

- Section A: if you are proposing a suspension of a ministry-approved program or specialization;
- Section B: if you are proposing an extension to a suspension previously approved by the ministry which is still in effect for a program or specialization.

Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

Basic Information (all proposals must complete this section)

Institution	University of Alberta
Program Name	Bachelor of Commerce
Specialization Name	East Asian Business Studies
Credential Awarded	Bachelor of Commerce
Proposed start date of suspension	July 1, 2024
Proposed end date of suspension	June 30, 2029

SECTION A: PROGRAM SUSPENSION

SECTION A: RATIONALE

1. Suspension Rationale
<p>a. Identify the purpose for the suspension with supporting rationale and evidence (e.g., low student demand, declining labour market demand, institutional capacity, need for program redevelopment, quality assurance review recommendation, etc.).</p> <ul style="list-style-type: none"> ● There is low student demand for this major. This is following job market trends. Programs focusing on business in a particular cultural context have become increasingly obsolete as business has globalized. We believe this sort of major is not what we want to provide students who need to operate in a global business world. I can't find similar programs in Alberta or across the country, but this is not surprising as it is becoming obsolete
<p>b. Document enrolments (by head count) for the most recent 5-year period, including the current academic year if available.</p>

Enrolment	2018	2019	2020	2021	2022
Total Head count	4	3	5	5	4
● 1 st Year of Study	0	0	0	0	0

● 2 nd Year of Study	3	1	2	2	1
● 3 rd Year of Study	1	2	2	2	0
● 4 th Year of Study	0	0	1	1	3
Reviewer's Comment:					

- a. Indicate when admissions into program/specialization will be or were closed.
- July 1, 2024
- b. Briefly explain how the proposed end date of the suspension was determined.
- The typical five-year suspension period will ensure adequate time for any necessary teach-out.
- c. Provide specific information about which internal governance body approved the suspension, and provide date of approval.
- Seconded Motion at Business Council - May 11, 2023
 - Seconded Motion at Undergraduate Policy Committee (USPC) - April 21, 2023
- d. Check the applicable box to specify the longer-term plan.
- To terminate the program.
- To reactivate the program.

SECTION B: ACCESS

- a. Identify potential student access considerations and risks to the Alberta Adult Learning System that the suspension of this program could pose (include both (a) information about related programs available to prospective students internally at your institution; and (b) externally at other Alberta institutions).
- There are no equivalent programs as this area has become increasingly obsolete
- b. If the program or specialization is unique in the province, briefly describe consultation within the Alberta Adult Learning System to investigate feasibility of program/specialization transfer.
- Programs focusing on business in a particular cultural context have become increasingly obsolete as business has globalized. We believe this sort of major is not what we want to provide students who need to operate in a global business world. I can't find similar programs in Alberta or across the country, but this is not surprising as it is becoming obsolete. The International Business Major can also provide students with a similar degree specialization that is more pertinent to the current global business world.
- c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change.
- The Faculty consulted students within Faculty-level committee meetings
- d. Briefly describe your institution's plans to assist active students, if any remain, in completing graduation requirements during the suspension period, including information about formal communication and student advising plans.
- The Faculty will ensure that all active students who may remain in the program will receive continued support from advising staff related to the Calendar year in which they enrolled in the program to ensure they can complete their program within the proposed period of suspension.

- e. Briefly describe your institution's plans to accommodate stop-out students, if any have been identified, including information about formal communication plans.
- no stop-out students have been identified in this process. If any come about, we would assist them on a case by case basis. Based on low enrolment numbers, this situation seems unlikely to occur. If a student leaves the BCom program without permission, they are subject to the regular admissions process to be readmitted. If a student leaves with permission, the timeframe for readmission to their previous program is typically 1 year from exiting the program. Given the current enrollment of the Major, students in this situation will either have ample time to complete the program or would be faced with returning to the program and selecting a new major area of concentration.

Reviewer's Comment:

SECTION C: IMPACT

- a. Identify which stakeholder groups were consulted regarding demand/need for this program:
- Faculty Employers and professional associations
- Regulator and/or accreditation bodies Advisory Committee(s)
- Other (please identify)

- b. Briefly describe the consultation process conducted with these stakeholders and summarize the feedback received.
- The Faculty consulted with staff and students through committee meetings. The feedback received from staff was they believed this program did not have adequate support to thrive. The feedback received from students was they were not as interested in pursuing this undersubscribed and specialized major as there were fears of finding work after and having support throughout their program.

- c. Identify financial impacts and plans for reallocation of internal resources, particularly staff and classroom and lab space.
- With the suspension of this specialization, limited impact is anticipated. Resources that were being attributed will be reallocated to other areas.

Reviewer's Comment:

SECTION B: SUSPENSION EXTENSION

SECTION A: RATIONALE

- a. Briefly describe the rationale for original suspension request. (Attach ministry approval letter for the original suspension.)
- n/a
- b. Briefly explain why the extension is needed and include supporting evidence (e.g., active students have not completed graduation requirements).
- n/a
- c. If there are students still in the program, describe how they will be supported to complete graduation requirements while the suspension is in place.
- n/a

d. Explain how the duration of the suspension extension was determined.

- n/a

Reviewer's Comment:

SECTION B: OTHER CONSIDERATIONS

Other considerations

a. Are there other factors or considerations the Ministry should take into account when reviewing this proposal?

- n/a

Reviewer's Comment:

RECOMMENDATION (FOR DEPARTMENT USE)

Recommendation(s):

Rationale for Recommendation:

Reviewer(s):

Date Completed:

Proposal Template: Program Suspension and Extension of Suspension

Use this template for proposals to suspend approved programs or specializations or to propose an extension to a current suspension.

Fill in the section below that is relevant to your proposal:

- Section A: if you are proposing a suspension of a ministry-approved program or specialization;
- Section B: if you are proposing an extension to a suspension previously approved by the ministry which is still in effect for a program or specialization.

Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

Basic Information (all proposals must complete this section)

Institution	University of Alberta
Program Name	Bachelor of Commerce
Specialization Name	European Business Studies
Credential Awarded	Bachelor of Commerce
Proposed start date of suspension	July 1, 2024
Proposed end date of suspension	June 30, 2029

SECTION A: PROGRAM SUSPENSION

SECTION A: RATIONALE

1. Suspension Rationale	
a.	Identify the purpose for the suspension with supporting rationale and evidence (e.g., low student demand, declining labour market demand, institutional capacity, need for program redevelopment, quality assurance review recommendation, etc.). <ul style="list-style-type: none"> ● There is low student demand for this major. This follows job market trends. Programs focusing on business in a particular cultural context have become increasingly obsolete as business has globalized. We believe this sort of major is not what we want to provide students who need to operate in a global business world. I can't find similar programs in Alberta or across the country, but this is not surprising as it is becoming obsolete
b.	Document enrolments (by head count) for the most recent 5-year period, including the current academic year if available.

Enrolment	2018	2019	2020	2021	2022
Total Head count	0	1	2	1	0
● 1st Year of Study	0	0	0	0	0
● 2nd Year of Study	0	1	2	1	0

● 3 rd Year of Study	0	0	0	0	0
● 4 th Year of Study	0	0	0	0	0

Reviewer's Comment:

a. Indicate when admissions into program/specialization will be or were closed. <ul style="list-style-type: none"> ● July 1, 2024
b. Briefly explain how the proposed end date of the suspension was determined. <ul style="list-style-type: none"> ● The typical five-year suspension period will ensure adequate time for any necessary teach-out.
c. Provide specific information about which internal governance body approved the suspension, and provide date of approval. <ul style="list-style-type: none"> ● Seconded Motion at Business Council - May 11, 2023 ● Seconded Motion at Undergraduate Policy Committee (USPC) - April 21, 2023
d. Check the applicable box to specify the longer-term plan. <input checked="" type="checkbox"/> To terminate the program. <input type="checkbox"/> To reactivate the program.

SECTION B: ACCESS

a. Identify potential student access considerations and risks to the Alberta Adult Learning System that the suspension of this program could pose (include both (a) information about related programs available to prospective students internally at your institution; and (b) externally at other Alberta institutions). <ul style="list-style-type: none"> ● There are no equivalent programs as this area has become increasingly obsolete
b. If the program or specialization is unique in the province, briefly describe consultation within the Alberta Adult Learning System to investigate feasibility of program/specialization transfer. <ul style="list-style-type: none"> ● Programs focusing on business in a particular cultural context have become increasingly obsolete as business has globalized. We believe this sort of major is not what we want to provide students who need to operate in a global business world. I can't find similar programs in Alberta or across the country, but this is not surprising as it is becoming obsolete. The International Business Major can also provide students with a similar degree specialization that is more pertinent to the current global business world.
c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change. <ul style="list-style-type: none"> ● The Faculty consulted students within Faculty-level committee meetings
d. Briefly describe your institution's plans to assist active students, if any remain, in completing graduation requirements during the suspension period, including information about formal communication and student advising plans. <ul style="list-style-type: none"> ● The Faculty will ensure that all active students who may remain in the program will receive continued support from advising staff related to the Calendar year in which they enrolled in the program to ensure they can complete their program within the proposed period of suspension.
e. Briefly describe your institution's plans to accommodate stop-out students, if any have been identified, including information about formal communication plans. <ul style="list-style-type: none"> ● no stop-out students have been identified in this process. If any come about, we would assist them on a case by case basis. Based on low enrolment numbers, this situation

seems unlikely to occur. If a student leaves the BCom program without permission, they are subject to the regular admissions process to be readmitted. If a student leaves with permission, the timeframe for readmission to their previous program is typically 1 year from exiting the program. Given the current enrollment of the Major, students in this situation will either have ample time to complete the program or would be faced with returning to the program and selecting a new major area of concentration.

Reviewer's Comment:

SECTION C: IMPACT

a. Identify which stakeholder groups were consulted regarding demand/need for this program:

- Faculty Employers and professional associations
 Regulator and/or accreditation bodies Advisory Committee(s)
 Other (please identify)

b. Briefly describe the consultation process conducted with these stakeholders and summarize the feedback received.

- The Faculty consulted with staff and students through committee meetings. The feedback received from staff was they believed this program did not have adequate support to thrive. The feedback received from students was they were not as interested in pursuing this undersubscribed and specialized major as there were fears of finding work after and having support throughout their program.

c. Identify financial impacts and plans for reallocation of internal resources, particularly staff and classroom and lab space.

- With the suspension of this specialization, limited impact is anticipated. Resources that were being attributed will be reallocated to other areas.

Reviewer's Comment:

SECTION B: SUSPENSION EXTENSION

SECTION A: RATIONALE

a. Briefly describe the rationale for original suspension request. (Attach ministry approval letter for the original suspension.)

- n/a

b. Briefly explain why the extension is needed and include supporting evidence (e.g., active students have not completed graduation requirements).

- n/a

c. If there are students still in the program, describe how they will be supported to complete graduation requirements while the suspension is in place.

- n/a

d. Explain how the duration of the suspension extension was determined.

- n/a

Reviewer's Comment:

SECTION B: OTHER CONSIDERATIONS

Other considerations

- a. Are there other factors or considerations the Ministry should take into account when reviewing this proposal?
- n/a

Reviewer's Comment:

RECOMMENDATION (FOR DEPARTMENT USE)

Recommendation(s):

Rationale for Recommendation:

Reviewer(s):

Date Completed:

Proposal Template: Program Suspension and Extension of Suspension

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Fill in the section below that is relevant to your proposal:

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Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

Basic Information (all proposals must complete this section)

Institution	University of Alberta
Program Name	Bachelor of Commerce
Specialization Name	Latin American Business Studies
Credential Awarded	Bachelor of Commerce
Proposed start date of suspension	July 1, 2024
Proposed end date of suspension	June 30, 2029

SECTION A: PROGRAM SUSPENSION

SECTION A: RATIONALE

1. Suspension Rationale
a. Identify the purpose for the suspension with supporting rationale and evidence (e.g., low student demand, declining labour market demand, institutional capacity, need for program redevelopment, quality assurance review recommendation, etc.). <ul style="list-style-type: none"> ● There is low student demand for this major. This is following job market trends. Programs focusing on business in a particular cultural context have become increasingly obsolete as business has globalized.
b. Document enrolments (by head count) for the most recent 5-year period, including the current academic year if available.

Enrolment	2018	2019	2020	2021	2022
Total Head count	0	0	0	0	0
● 1st Year of Study	0	0	0	0	0
● 2nd Year of Study	0	0	0	0	0
● 3rd Year of Study	0	0	0	0	0

● 4 th Year of Study	0	0	0	0	0
no enrolment in the last 5 years					
Reviewer's Comment:					

a. Indicate when admissions into program/specialization will be or were closed. <ul style="list-style-type: none"> ● July 1, 2024
b. Briefly explain how the proposed end date of the suspension was determined. <ul style="list-style-type: none"> ● The typical five-year suspension period will ensure adequate time for any necessary teach-out.
c. Provide specific information about which internal governance body approved the suspension, and provide date of approval. <ul style="list-style-type: none"> ● Seconded Motion at Business Council - May 11, 2023 ● Seconded Motion at Undergraduate Policy Committee (USPC) - April 21, 2023
d. Check the applicable box to specify the longer-term plan. <input checked="" type="checkbox"/> To terminate the program. <input type="checkbox"/> To reactivate the program.

SECTION B: ACCESS

a. Identify potential student access considerations and risks to the Alberta Adult Learning System that the suspension of this program could pose (include both (a) information about related programs available to prospective students internally at your institution; and (b) externally at other Alberta institutions). <ul style="list-style-type: none"> ● There are no equivalent programs as this area has become increasingly obsolete
b. If the program or specialization is unique in the province, briefly describe consultation within the Alberta Adult Learning System to investigate feasibility of program/specialization transfer. <ul style="list-style-type: none"> ● Programs focusing on business in a particular cultural context have become increasingly obsolete as business has globalized. We believe this sort of major is not what we want to provide students who need to operate in a global business world. I can't find similar programs in Alberta or across the country, but this is not surprising as it is becoming obsolete. The International Business Major can also provide students with a similar degree specialization that is more pertinent to the current global business world.
c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change. <ul style="list-style-type: none"> ● The Faculty consulted students within Faculty-level committee meetings
d. Briefly describe your institution's plans to assist active students, if any remain, in completing graduation requirements during the suspension period, including information about formal communication and student advising plans. <ul style="list-style-type: none"> ● The Faculty will ensure that all active students who may remain in the program will receive continued support from advising staff related to the Calendar year in which they enrolled in the program to ensure they can complete their program within the proposed period of suspension.
e. Briefly describe your institution's plans to accommodate stop-out students, if any have been identified, including information about formal communication plans. <ul style="list-style-type: none"> ● no stop-out students have been identified in this process. If any come about, we would assist them on a case by case basis. Based on low enrolment numbers, this situation

seems unlikely to occur. If a student leaves the BCom program without permission, they are subject to the regular admissions process to be readmitted. If a student leaves with permission, the timeframe for readmission to their previous program is typically 1 year from exiting the program. Given the current enrollment of the Major, students in this situation will either have ample time to complete the program or would be faced with returning to the program and selecting a new major area of concentration.

Reviewer's Comment:

SECTION C: IMPACT

a. Identify which stakeholder groups were consulted regarding demand/need for this program:

- Faculty Employers and professional associations
 Regulator and/or accreditation bodies Advisory Committee(s)
 Other (please identify)

b. Briefly describe the consultation process conducted with these stakeholders and summarize the feedback received.

- The Faculty consulted with staff and students through committee meetings. The feedback received from staff was they believed this program did not have adequate support to thrive. The feedback received from students was they were not as interested in pursuing this undersubscribed and specialized major as there were fears of finding work after and having support throughout their program.

c. Identify financial impacts and plans for reallocation of internal resources, particularly staff and classroom and lab space.

- With the suspension of this specialization, limited impact is anticipated. Resources that were being attributed will be reallocated to other areas.

Reviewer's Comment:

SECTION B: SUSPENSION EXTENSION

SECTION A: RATIONALE

a. Briefly describe the rationale for original suspension request. (Attach ministry approval letter for the original suspension.)

- n/a

b. Briefly explain why the extension is needed and include supporting evidence (e.g., active students have not completed graduation requirements).

- n/a

c. If there are students still in the program, describe how they will be supported to complete graduation requirements while the suspension is in place.

- n/a

d. Explain how the duration of the suspension extension was determined.

- n/a

Reviewer's Comment:

SECTION B: OTHER CONSIDERATIONS

Other considerations

- a. Are there other factors or considerations the Ministry should take into account when reviewing this proposal?
- n/a

Reviewer's Comment:

RECOMMENDATION (FOR DEPARTMENT USE)

Recommendation(s):

Rationale for Recommendation:

Reviewer(s):

Date Completed:

Proposal Template: Program Suspension and Extension of Suspension

Use this template for proposals to suspend approved programs or specializations or to propose an extension to a current suspension.

Fill in the section below that is relevant to your proposal:

- Section A: if you are proposing a suspension of a ministry-approved program or specialization;
- Section B: if you are proposing an extension to a suspension previously approved by the ministry which is still in effect for a program or specialization.

Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

Basic Information (all proposals must complete this section)

Institution	University of Alberta
Program Name	Bachelor of Commerce
Specialization Name	Natural Resources, Energy and the Environment
Credential Awarded	Bachelor of Commerce
Proposed start date of suspension	July 1, 2024
Proposed end date of suspension	June 30, 2029

SECTION A: PROGRAM SUSPENSION

SECTION A: RATIONALE

1. Suspension Rationale	
a.	Identify the purpose for the suspension with supporting rationale and evidence (e.g., low student demand, declining labour market demand, institutional capacity, need for program redevelopment, quality assurance review recommendation, etc.). <ul style="list-style-type: none"> ● There is low and declining demand for this major. The reason for this is likely to do with program quality. This is a major that started strong but over time it became increasingly difficult to find instructors. It is also a multidisciplinary major and interest has, over time, leaned more in favour of sustainability studies. At the University of Alberta there is a certificate in sustainability that could be taken instead.
b.	Document enrolments (by head count) for the most recent 5-year period, including the current academic year if available.

Enrolment	2018	2019	2020	2021	2022
Total Head count	14	9	6	6	4
● 1 st Year of Study	0	0	0	0	0
● 2 nd Year of Study	4	1	0	3	1

● 3 rd Year of Study	3	5	3	0	2
● 4 th Year of Study	7	3	3	3	1

Reviewer's Comment:

- a. Indicate when admissions into program/specialization will be or were closed.
- July 1, 2024
- b. Briefly explain how the proposed end date of the suspension was determined.
- The typical five-year suspension period will ensure adequate time for any necessary teach-out.
- c. Provide specific information about which internal governance body approved the suspension, and provide date of approval.
- Seconded Motion at Business Council - May 11, 2023
 - Seconded Motion at Undergraduate Policy Committee (USPC) - April 21, 2023
- d. Check the applicable box to specify the longer-term plan.
- To terminate the program.
- To reactivate the program.

SECTION B: ACCESS

- a. Identify potential student access considerations and risks to the Alberta Adult Learning System that the suspension of this program could pose (include both (a) information about related programs available to prospective students internally at your institution; and (b) externally at other Alberta institutions).
- There are no other Business-focused programs in this area in Alberta. However, while it would seem that this might be an important area of contemporary focus, I believe that students favour of taking general programs in Sustainability, which has a multidisciplinary focus. The University of Alberta has a certificate in Sustainability that could be taken instead. I cannot find other programs in Sustainability in Alberta Universities, but there are several across the country
- b. If the program or specialization is unique in the province, briefly describe consultation within the Alberta Adult Learning System to investigate feasibility of program/specialization transfer.
- As noted above, the Sustainability certificate is an alternative course of study that could be pursued by students as an alternative to this program.
- c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change.
- The Faculty consulted students within Faculty-level committee meetings
- d. Briefly describe your institution's plans to assist active students, if any remain, in completing graduation requirements during the suspension period, including information about formal communication and student advising plans.
- The Faculty will ensure that all active students who may remain in the program will receive continued support from advising staff related to the Calendar year in which they enrolled in the program to ensure they can complete their program within the proposed period of suspension.
- e. Briefly describe your institution's plans to accommodate stop-out students, if any have been identified, including information about formal communication plans.

- no stop-out students have been identified in this process. If any come about, we would assist them on a case by case basis. Based on low enrolment numbers, this situation seems unlikely to occur. If a student leaves the BCom program without permission, they are subject to the regular admissions process to be readmitted. If a student leaves with permission, the timeframe for readmission to their previous program is typically 1 year from exiting the program. Given the current enrollment of the Major, students in this situation will either have ample time to complete the program or would be faced with returning to the program and selecting a new major area of concentration.

Reviewer's Comment:

SECTION C: IMPACT

- a. Identify which stakeholder groups were consulted regarding demand/need for this program:
- | | |
|--|--|
| <input checked="" type="checkbox"/> Faculty | <input type="checkbox"/> Employers and professional associations |
| <input type="checkbox"/> Regulator and/or accreditation bodies | <input type="checkbox"/> Advisory Committee(s) |
| | <input type="checkbox"/> Other (please identify) |

- b. Briefly describe the consultation process conducted with these stakeholders and summarize the feedback received.
- The Faculty consulted with staff and students through committee meetings. The feedback received from staff was they believed this program did not have adequate support to thrive. The feedback received from students was they were not as interested in pursuing this undersubscribed and specialized major as there were fears of finding work after and having support throughout their program.

- c. Identify financial impacts and plans for reallocation of internal resources, particularly staff and classroom and lab space.
- With the suspension of this specialization, limited impact is anticipated. Resources that were being attributed will be reallocated to other areas.

Reviewer's Comment:

SECTION B: SUSPENSION EXTENSION

SECTION A: RATIONALE

- a. Briefly describe the rationale for original suspension request. (Attach ministry approval letter for the original suspension.)
- n/a
- b. Briefly explain why the extension is needed and include supporting evidence (e.g., active students have not completed graduation requirements).
- n/a
- c. If there are students still in the program, describe how they will be supported to complete graduation requirements while the suspension is in place.
- n/a
- d. Explain how the duration of the suspension extension was determined.
- n/a

Reviewer's Comment:

SECTION B: OTHER CONSIDERATIONS

Other considerations

a. Are there other factors or considerations the Ministry should take into account when reviewing this proposal?

- n/a

Reviewer's Comment:

RECOMMENDATION (FOR DEPARTMENT USE)

Recommendation(s):

Rationale for Recommendation:

Reviewer(s):

Date Completed:

Proposal Template: Program Suspension and Extension of Suspension

Use this template for proposals to suspend approved programs or specializations or to propose an extension to a current suspension.

Fill in the section below that is relevant to your proposal:

- Section A: if you are proposing a suspension of a ministry-approved program or specialization;
- Section B: if you are proposing an extension to a suspension previously approved by the ministry which is still in effect for a program or specialization.

Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

Basic Information (all proposals must complete this section)

Institution	University of Alberta
Program Name	Bachelor of Commerce
Specialization Name	Retailing and Services
Credential Awarded	Bachelor of Commerce
Proposed start date of suspension	July 1, 2024
Proposed end date of suspension	June 30, 2029

SECTION A: PROGRAM SUSPENSION

SECTION A: RATIONALE

1. Suspension Rationale	
a.	Identify the purpose for the suspension with supporting rationale and evidence (e.g., low student demand, declining labour market demand, institutional capacity, need for program redevelopment, quality assurance review recommendation, etc.). <ul style="list-style-type: none"> ● There is low student demand for this degree. This is likely because students who wish to manage or own retail stores don't need a degree to do this work. This has been replaced in favour of focusing on an entrepreneurial skill set. I don't see evidence of many degrees in this area across Canada, which may have to do with it becoming obsolete.
b.	Document enrolments (by head count) for the most recent 5-year period, including the current academic year if available.

Enrolment	2018	2019	2020	2021	2022
Total Head count	1	2	3	1	1
● 1 st Year of Study	0	0	0	0	0
● 2 nd Year of Study	0	0	1	0	0

● 3 rd Year of Study	1	0	1	1	0
● 4 th Year of Study	0	2	1	0	1

Reviewer's Comment:

- a. Indicate when admissions into program/specialization will be or were closed.
- July 1, 2024
- b. Briefly explain how the proposed end date of the suspension was determined.
- The typical five-year suspension period will ensure adequate time for any necessary teach-out.
- c. Provide specific information about which internal governance body approved the suspension, and provide date of approval.
- Seconded Motion at Business Council - May 11, 2023
 - Seconded Motion at Undergraduate Policy Committee (USPC) - April 21, 2023
- d. Check the applicable box to specify the longer-term plan.
- To terminate the program.
- To reactivate the program.

SECTION B: ACCESS

- a. Identify potential student access considerations and risks to the Alberta Adult Learning System that the suspension of this program could pose (include both (a) information about related programs available to prospective students internally at your institution; and (b) externally at other Alberta institutions).
- I cannot find other Retailing programs in Alberta, although there are several across Canada, primarily in Colleges. However, I do not see this as a risk to the Alberta Adult Learning System as this is not an area of employment that requires a major from a 4-year degree.
- b. If the program or specialization is unique in the province, briefly describe consultation within the Alberta Adult Learning System to investigate feasibility of program/specialization transfer.
- See section Ba. above - there are other similar programs being delivered in colleges
- c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change.
- The Faculty consulted students within Faculty-level committee meetings
- d. Briefly describe your institution's plans to assist active students, if any remain, in completing graduation requirements during the suspension period, including information about formal communication and student advising plans.
- The Faculty will ensure that all active students who may remain in the program will receive continued support from advising staff related to the Calendar year in which they enrolled in the program to ensure they can complete their program within the proposed period of suspension.
- e. Briefly describe your institution's plans to accommodate stop-out students, if any have been identified, including information about formal communication plans.
- no stop-out students have been identified in this process. If any come about, we would assist them on a case by case basis. Based on low enrolment numbers, this situation seems unlikely to occur. If a student leaves the BCom program without permission, they are subject to the regular admissions process to be readmitted. If a student leaves with

permission, the timeframe for readmission to their previous program is typically 1 year from exiting the program. Given the current enrollment of the Major, students in this situation will either have ample time to complete the program or would be faced with returning to the program and selecting a new major area of concentration.

Reviewer's Comment:

SECTION C: IMPACT

a. Identify which stakeholder groups were consulted regarding demand/need for this program:

- Faculty Employers and professional associations
 Regulator and/or accreditation bodies Advisory Committee(s)
 Other (please identify)

b. Briefly describe the consultation process conducted with these stakeholders and summarize the feedback received.

- The Faculty consulted with staff and students through committee meetings. The feedback received from staff was they believed this program did not have adequate support to thrive. The feedback received from students was they were not as interested in pursuing this undersubscribed and specialized major as there were fears of finding work after and having support throughout their program.

c. Identify financial impacts and plans for reallocation of internal resources, particularly staff and classroom and lab space.

- With the suspension of this specialization, limited impact is anticipated. Resources that were being attributed will be reallocated to other areas.

Reviewer's Comment:

SECTION B: SUSPENSION EXTENSION

SECTION A: RATIONALE

a. Briefly describe the rationale for original suspension request. (Attach ministry approval letter for the original suspension.)

- n/a

b. Briefly explain why the extension is needed and include supporting evidence (e.g., active students have not completed graduation requirements).

- n/a

c. If there are students still in the program, describe how they will be supported to complete graduation requirements while the suspension is in place.

- n/a

d. Explain how the duration of the suspension extension was determined.

- n/a

Reviewer's Comment:

SECTION B: OTHER CONSIDERATIONS

Other considerations
a. Are there other factors or considerations the Ministry should take into account when reviewing this proposal? <ul style="list-style-type: none">• n/a
Reviewer's Comment:

RECOMMENDATION (FOR DEPARTMENT USE)
Recommendation(s):
Rationale for Recommendation:
Reviewer(s):
Date Completed:

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

The course description was written 20 years ago, and characterizes the class as the first in a two-part course sequence. However, no second course had ever been created. Therefore, we propose a description change reflecting the actual content of this course.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number ACCTG 432</p> <p>Title: Financial Statement Analysis +</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description May be taken on its own or as the first of a two course sequence that develops student competence in using financial information. Using case analysis, students learn to value a firm through the use of a five step process: (1) examination of firm's industry, markets and strategy, (2) evaluation of firm's accounting policies and their impact on the financial reports, (3) applying fundamental analysis to assess financial strengths and weaknesses, (4) forecasting future earnings and cash flows, and (5) applying valuation models. Corequisites: ACCTG 415 or 412.</p>	<p>Subject & Number ACCTG 432</p> <p>Title: Financial Statement Analysis</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty Alberta School of Business Department Business Typically Offered either term</p> <p>Description This course focuses on developing student understanding of the information in financial reports and how it relates to the intrinsic values of debt and equity securities, with an emphasis on equity. Additional topics may include using financial statements to learn about a firm's operations, valuing distressed companies, evaluating statements from not-for-profit organizations, and analyzing business combinations and divestitures, depending on instructor and student interests. Course materials will typically include the main financial statements of publicly traded companies. Corequisites: ACCTG 412 or 415.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Michelle Inness
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024 and Winter 2025

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

This course has been taught as a special topics course (FIN 488) with sections planned for the 2024/2025 academic year. We would like to make this a permanent course and change the name of the course.

Course Template

Current: Removed language	Proposed: New language
Subject & Number:	Subject & Number: FIN 449
Title:	Title: FinTech I: Tools, Concepts, and Applications
Course Career	Course Career Undergraduate
Units	Units 3
Approved Hours	Approved Hours 3-0-0
Fee index	Fee index 6
Faculty:	Faculty: Alberta School of Business
Department:	Department: Business
Typically Offered:	Typically Offered: either term
Description	<p>Description</p> <p>A course for students who wish to build strong fundamentals for the modern Finance industry. Beginner-friendly introduction to programming. Good for digital entrepreneurs and industry innovators who wish to build technological awareness. Indispensable for those who want to fill in gaps in their background.</p> <p>The course has two tracks, one focusing on learning to program from scratch, and one focusing on understanding what drives Fintech. The two tracks run in parallel, in alternate weeks during the semester. Grades earned throughout the semester via short assignments and a group project. No final exam.</p> <p>Finance background assumed, in the form of FIN 312 as a co-requisite.</p> <p>Prerequisite: FIN 201. Pre or co-requisite FIN 312</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Michelle Inness
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Winter 2025

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

This course has been taught as a special topics course (FIN 488) with sections planned for the 2024/2025 academic year. We would like to make this a permanent course and change the name of the course.

Course Template

Current: Removed language	Proposed: New language
Subject & Number: Title: Course Career Units Approved Hours Fee index Faculty: Department: Typically Offered: Description	Subject & Number: FIN 451 Title: FinTech III: Enterprise-level Data Science Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty: Alberta School of Business Department: Business Typically Offered: either term Description Data science expertise is increasingly sought after in the Finance industry, requiring a vast range of skills spanning many disciplines. The core objectives of this class are to: <ul style="list-style-type: none"> • Build Data Science tools necessary for operating in Finance at Enterprise level. (Business Concepts and Theories / Teamwork) • Become able to confidently navigate all entrepreneurial activities, from identifying market needs to creating business solutions. (Entrepreneurial Thinking / Business Concepts and Theories / Teamwork) • Learn how to communicate complex ideas with modern visualization techniques. (Business Communication / Teamwork)

	Prerequisites: FIN 450
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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Michelle Inness
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
For which term will this change take effect?	Winter 2025

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

This course has been taught as a special topics course (FIN 488) with sections planned for the 2024/2025 academic year. Given the demand of this course and the expectation that this course is a key component of the Finance honors program, we would like to make this a permanent course.

Course Template

Current: Removed language	Proposed: New language
Subject & Number: Title: Course Career Units Approved Hours Fee index Faculty: Department: Typically Offered: Description	Subject & Number: FIN 455 Title: Financial Modelling Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty: Alberta School of Business Department: Business Typically Offered: either term Description <div style="background-color: yellow; padding: 5px;"> Financial models are important in financial statement preparation, cash flow analysis, capital budgeting, business valuation, risk management, performance analysis, and many other management decision processes. In this course you will learn to construct financial spreadsheet models using current best practices with the functionality available in Excel. Topics include modelling basics, spreadsheet operations, financial statement models, valuation models, cost of capital, corporate transactions, sensitivity and scenario analyses, aesthetics and visualization, time series models, and an introduction to advanced Excel features. The emphasis is on building good models that help in decision making, with examples and exercises from the breadth of corporate </div>

	finance.
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	Pre-requisite: FIN 201
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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Michelle Inness
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Winter 2025

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

This course has been taught as a special topics course (FIN 488) with sections planned for the 2024/2025 academic year. Given the demand of this course and the expectation that this course is a key component of the Finance honors program, we would like to make this a permanent course.

Course Template

Current: Removed language	Proposed: New language
Subject & Number: Title: Course Career Units Approved Hours Fee index Faculty: Department: Typically Offered: Description	Subject & Number: FIN 460 Title: Private Market Finance Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty: Alberta School of Business Department: Business Typically Offered: either term Description Private Market Finance applies the material learnt in FIN 301 to practical problems, primarily from the standpoint of private corporations and their investors. Topics covered include the valuation and financing of private companies, with a special focus on the private equity (PE) industry from both the target firm's and the PE funds' perspective. Prerequisite: FIN 312

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Michelle Inness
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Name change to fit in Fintech course sequence. Add credit in FIN 449 Fintech I as recommended

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number: FIN 450</p> <p>Title: Applied Data Science in Finance I</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty: Alberta School of Business Department: Business Typically Offered: either term</p> <p>Description This course provides data science skills that are needed to implement financial concepts and theories. Topics covered include data wrangling, visualization, web scraping, machine learning, and natural language processing. Students gain an ability to draw informed insights from data for identifying business's needs, and to articulate solutions with effective visualization supporting business communication and discussions.</p> <p>Prerequisites: FIN 301 and FIN 412</p>	<p>Subject & Number: FIN 450</p> <p>Title: FINTech II: Applied Data Science in Finance</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty: Alberta School of Business Department: Business Typically Offered: either term</p> <p>Description This course provides data science skills that are needed to implement financial concepts and theories. Topics covered include data wrangling, visualization, web scraping, machine learning, and natural language processing. Students gain an ability to draw informed insights from data for identifying business's needs, and to articulate solutions with effective visualization supporting business communication and discussions.</p> <p>Prerequisites: FIN 312 (Credit in FIN 449 is recommended)</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Michelle Inness
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Adding FIN 450 as a prerequisite.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number: FIN 440</p> <p>Title: Commodities Analytics and Trading</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty: Alberta School of Business Department: Business Typically Offered: either term</p> <p>Description This course reflects the aspects of a trader development program in industry with a strong trading analytics base consistent with today's marketplace requirements. You are expected to learn analytical concepts using the R language and become proficient in your ability to implement them with real world data. The skills set is transferable to any analytically based job, such as risk management, trading analytics, and/or quantitative trading including fundamentals. Prerequisites: FIN 412 and FIN 413.</p>	<p>Subject & Number: FIN 440</p> <p>Title: Commodities Analytics and Trading</p> <p>Course Career Undergraduate Units 3 Approved Hours 3-0-0 Fee index 6 Faculty: Alberta School of Business Department: Business Typically Offered: either term</p> <p>Description This course reflects the aspects of a trader development program in industry with a strong trading analytics base consistent with today's marketplace requirements. You are expected to learn analytical concepts using the R language and become proficient in your ability to implement them with real world data. The skills set is transferable to any analytically based job, such as risk management, trading analytics, and/or quantitative trading including fundamentals. Prerequisites: FIN 312 and FIN 450.</p>

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Michelle Inness
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Making FIN 412 as a prerequisite and adding the pre-or corequisite FIN 416.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number: FIN 436A</p> <p>Title: Investment Management</p> <p>Course Career Undergraduate Units 1.5 Approved Hours 3-0-0 Fee index 6 Faculty: Alberta School of Business Department: Business Typically Offered: two term</p> <p>Description</p> <p>This course provides students with experience managing an institutional asset portfolio, the PRIME FUND. Students interact with investment professionals in making asset acquisition and divesture decisions within the institutional framework of the fund. This course draws on and unifies skills related to investment analysis and portfolio theory. It combines traditional academic objectives with the practical demands of hands-on investment analysis and portfolio management. The students learn by actually using the tools of the trade. These include printed materials, real-time computerized sources of information and, most importantly, access to practising analysts and managers. Students also learn about the differences between institutional and personal investment decisions, the mechanics of trading, the different providers of trading services, and cash management. Pre-or co-requisite: FIN</p>	<p>Subject & Number: FIN 436A</p> <p>Title: Investment Management</p> <p>Course Career Undergraduate Units 1.5 Approved Hours 3-0-0 Fee index 6 Faculty: Alberta School of Business Department: Business Typically Offered: two term</p> <p>Description</p> <p>This course provides students with experience managing an institutional asset portfolio, the PRIME FUND. Students interact with investment professionals in making asset acquisition and divesture decisions within the institutional framework of the fund. This course draws on and unifies skills related to investment analysis and portfolio theory. It combines traditional academic objectives with the practical demands of hands-on investment analysis and portfolio management. The students learn by actually using the tools of the trade. These include printed materials, real-time computerized sources of information and, most importantly, access to practising analysts and managers. Students also learn about the differences between institutional and personal investment decisions, the mechanics of trading, the different providers of trading services, and cash management. Prerequisite: FIN 312.</p>

412: Open only to students in the PRIME.

Pre- or co-requisite: FIN 416. Open only to students in the PRIME.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Michelle Inness
Level of change: (choose one only) [?]	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
For which term will this change take effect?	Fall 2024

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Making FIN 412 as a prerequisite and adding the pre-or corequisite FIN 416.

Course Template

Current: Removed language	Proposed: New language
<p>Subject & Number: FIN 436B</p> <p>Title: Investment Management</p> <p>Course Career Undergraduate Units 1.5 Approved Hours 3-0-0 Fee index 6 Faculty: Alberta School of Business Department: Business Typically Offered: two term</p> <p>Description</p> <p>This course provides students with experience managing an institutional asset portfolio, the PRIME FUND. Students interact with investment professionals in making asset acquisition and divesture decisions within the institutional framework of the fund. This course draws on and unifies skills related to investment analysis and portfolio theory. It combines traditional academic objectives with the practical demands of hands-on investment analysis and portfolio management. The students learn by actually using the tools of the trade. These include printed materials, real-time computerized sources of information and, most importantly, access to practising analysts and managers. Students also learn about the differences between institutional and personal investment decisions, the mechanics of trading, the different providers of trading services, and cash management. Pre-or co-requisite: FIN</p>	<p>Subject & Number: FIN 436B</p> <p>Title: Investment Management</p> <p>Course Career Undergraduate Units 1.5 Approved Hours 3-0-0 Fee index 6 Faculty: Alberta School of Business Department: Business Typically Offered: two term</p> <p>Description</p> <p>This course provides students with experience managing an institutional asset portfolio, the PRIME FUND. Students interact with investment professionals in making asset acquisition and divesture decisions within the institutional framework of the fund. This course draws on and unifies skills related to investment analysis and portfolio theory. It combines traditional academic objectives with the practical demands of hands-on investment analysis and portfolio management. The students learn by actually using the tools of the trade. These include printed materials, real-time computerized sources of information and, most importantly, access to practising analysts and managers. Students also learn about the differences between institutional and personal investment decisions, the mechanics of trading, the different providers of trading services, and cash management. Prerequisite: FIN 312.</p>

412. Open only to students in the PRIME.

Pre- or co-requisite: FIN 416. Open only to students in the PRIME.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Editorial and Program Changes in ‘Bachelor of Commerce Honors in Accounting’ subsection under ‘Bachelor of Commerce Honors’. See comments/corrections on the document. Rationale for changes is to reflect changes to the BCom General program, which will need to be reflected in the Calendar for the Honors program as well, as students will transfer from the General program to the Honors program, so these must be aligned. Also incorporating proposed removal of the Year Four requirement of ‘ACCTG 432 - Financial Statement Analysis I OR One additional finance elective above the FIN 301 level’ that has been moved forward prior to this document package.

Calendar Copy

URL in current Calendar (or ‘New page’): https://calendar.ualberta.ca/preview_program.php?catoid=39&poiid=47975&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h1>Bachelor of Commerce Honors</h1>	<h1>Bachelor of Commerce Honors</h1>

in Accounting [Business]

Program

The BCom Honors in Accounting Program is designed for Accounting majors who want to have a deeper understanding in the history of accounting thought, professionalism, and finance, including the areas of pro forma modelling of financial statements and valuation.

Sequence of Courses

~~Year Two – Fall~~

- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~
- ~~BUS 201 – Foundations of Business (see Note 1)~~
- ~~MARK 301 – Introduction to Marketing~~
- ~~MGTSC 312 – Probability and Statistics for Business~~
- ~~3 units in electives outside Business (see Note 2)~~

in Accounting [Business]

Program

The BCom Honors in Accounting Program is designed for Accounting majors who want to have a deeper understanding in the history of accounting thought, professionalism, and finance, including the areas of pro forma modelling of financial statements and valuation.

Sequence of Courses

Year Two – Winter

- ACCTG 322 – Introduction to Accounting for Management Decision Making
- BTM 311 – Management Information Systems (see Note 3)
- FIN 301 – Introduction to Finance
- SEM 310 – Introduction to Management, Organization and Entrepreneurship
- 3 units in electives outside Business (see Note 2)

Year Three

ACCTG 414 - Intermediate Financial Accounting I

ACCTG 415 - Intermediate Financial Accounting II

ACCTG 424 - Intermediate Management Accounting

3 units in Accounting electives (see Note 6)

B-LAW 301 – Legal Foundations of the Canadian Economy (see Note 4)

OM 352 – Operations Management (see Note 3)

BUEC 311 – Business Economics, Organizations and Management OR

ECON 281 – Intermediate Microeconomic Theory I (see Note 5)

FIN 412 - Investment Principles

Year Three

BUS 303 - Application of Business Concepts

ACCTG 314 - Intermediate Financial Accounting I

ACCTG 315 - Intermediate Financial Accounting II

ACCTG 324 - Intermediate Management Accounting

3 units in Accounting electives (see Note 2)

FIN 312 - Investment Principles

12 units in free electives (see Note 1)

~~3 units in electives outside Business (see Note 2)~~

3 units in free electives (see Note 2)

Year Four

ACCTG 418 - Advanced Financial Accounting

~~ACCTG 432 - Financial Statement Analysis I OR~~

~~One additional finance elective above the FIN 301 level (see Note 7).~~

ACCTG 480 - Accounting Honors Seminar Part I

ACCTG 481 - Accounting Honors Seminar Part II

6 units in Accounting electives (see Note 6)

FIN 422 - Capital Investment

9 units in free electives (see Note 2)

Notes

1. ~~Students admitted directly from High School will take BUS 101 in their first year in the Faculty of Business and will replace BUS 201 in Year 2 of the~~

Year Four

BUS 404 - Capstone Project
ACCTG 418 - Advanced Financial Accounting

ACCTG 480 - Accounting Honors Seminar Part I

ACCTG 481 - Accounting Honors Seminar Part II

6 units in Accounting electives (see Note 2)

FIN 422 - Capital Investment

9 units* in free electives (see Note 1)

*Students are encouraged to use 3 units of their Free Electives to take ACCTG 432 or one additional finance course above the FIN 301 level

Notes

1. See Policy on Elective Courses
2.
 - a. Accounting electives may be chosen from any course with the ACCTG designator or any other course with Departmental approval.

~~major specific sequencing with 3 units in electives outside of Business~~

~~2. See [Policy on Elective Courses](#)~~

~~3. May be taken either in Year Two (Winter Term) or Year Three.~~

~~4. May be taken in either of Year Three or Year Four.~~

~~5. May be taken in any year except Year Two, Fall Term. Students planning to take advanced course work in Economics may wish to substitute [ECON 281](#), which is accepted as a substitute for [BUEG 311](#) in the Accounting Honors Program.~~

~~6.~~

a. Accounting electives may be chosen from any course with the ACCTG designator or any other course with Departmental approval.

b. Students planning to work toward professional accounting designations should, in addition to the requirements of the honors program, consider taking courses recommended by the Chartered Professional Accountants of Alberta. See www.cpaalberta.ca.

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c. While students are advised to follow the sequencing of accounting courses determined by the course prerequisites, when necessary, after degree students or students with special scheduling problems may take an accounting course and its prerequisites concurrently with permission of the Department Chair.

3. FIN electives may be chosen from any course with the FIN designator. [ACCTG 432](#) may be included as a FIN elective.

4. Students who are taking [ACCTG 426](#) and do not have space in their program to complete the other

c. While students are advised to follow the sequencing of accounting courses determined by the course prerequisites, when necessary, after degree students or students with special scheduling problems may take an accounting course and its prerequisites concurrently with permission of the Department Chair.

7. FIN electives may be chosen from any course with the FIN designator. [ACCTG 432](#) may be included as a FIN elective.

8. Students who are taking [ACCTG 426](#) and do not have space in their program to complete the other required Honors courses may eliminate [ACCTG 432](#) or 3 units in FIN electives with consent of the Department.

Additional Information:

required Honors courses may eliminate [ACCTG 432](#) or 3 units in FIN electives with consent of the Department.

Additional Information:

Students planning to work toward professional accounting designations should, in addition to the requirements of the honors program, consider taking courses recommended by the Chartered Professional Accountants of Alberta. See www.cpaalberta.ca.

While students are advised to follow the sequencing of accounting courses determined by the course prerequisites, when necessary, after degree students or students with special scheduling problems may take an accounting course and its prerequisites concurrently with permission of the Department Chair.

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While students are advised to follow the sequencing of accounting courses determined by the course prerequisites, when necessary, after degree students or students with special scheduling problems may take an accounting course and its prerequisites concurrently with permission of the Department Chair.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Editorial correction to 'Faculty of Business General Information'. A paragraph and list is duplicated under the heading 'Faculty Achievements'. The duplicate information has been removed.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/content.php?catoid=39&navoid=12254#the-faculty-of-business	
Current Copy: Removed language	Proposed Copy: New language
<p>The Faculty of Business</p> <p>Who We Are</p> <p>The Faculty of Business, also known as the Alberta School of Business, is one of the world's leading institutions of business education and research. As the first and longest continually-accredited business school in Canada, the Alberta School of</p>	<p>The Faculty of Business</p> <p>Who We Are</p> <p>The Faculty of Business, also known as the Alberta School of Business, is one of the world's leading institutions of business education and research. As the first and longest continually-accredited business school in Canada, the Alberta School of</p>

Business embodies a province shaped by people who are adventurous, hard-working and spirited. Since 1916, the innovative ideas, entrepreneurial spirit and leadership of the School's more than 27,000 alumni have strengthened businesses and communities.

What We Do

We are a research-intensive business school committed to offering undergraduate, master's and PhD degrees, as well as professional development through our Executive Education program. The varied disciplines covered by these degrees are grouped into four departments:

- Accounting and Business Analytics
- Finance
- Marketing, Business Economics and Law
- Strategy, Entrepreneurship and Management

World-class education, leadership opportunities and connecting to the global community are part of what makes the Bachelor of Commerce (BCom) program an exceptional experience. With majors in traditional areas of study as well as specialty niches, over 15 international exchange partnerships, a fully integrated and accredited co-operative education program, and the first Bilingual Bachelor of Commerce program in Canada, the BCom program offers unique opportunities for undergraduate students.

The Alberta MBA is built on Alberta tradition: great ideas, hard work, and

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The Alberta MBA is built on Alberta tradition: great ideas, hard work, and

outstanding people. A host of degree options, coupled with small class sizes, an applied hands-on learning style, over 4,000 alumni, and strong ties to the business community, translate into incredible opportunities for Alberta MBAs. Other master's business programs include the Alberta/Haskayne Executive MBA offered in partnership with the University of Calgary as well as the Master of Financial Management degree offered in Shenzhen, China.

The Doctor of Philosophy (PhD) in Business program at the University of Alberta offers majors in several areas and attracts outstanding students from Canada and around the world.

In addition to our business degrees, the Alberta School of Business offers management training and leadership development programs through our Executive Education program. Executive Education specializes in certificate programs and short courses designed to support individual and organizational growth through continuous professional development. For more information about the School and its programs, please visit [Alberta School of Business Programs](#).

Faculty Achievements

outstanding people. A host of degree options, coupled with small class sizes, an applied hands-on learning style, over 4,000 alumni, and strong ties to the business community, translate into incredible opportunities for Alberta MBAs. Other master's business programs include the Alberta/Haskayne Executive MBA offered in partnership with the University of Calgary as well as the Master of Financial Management degree offered in Shenzhen, China.

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Faculty Achievements

At the Alberta School of Business, we demand a higher standard of excellence, relevance and impact in all we do:

- Ranked in the top four per cent of all business schools worldwide; ranked as one of the top 100 business schools globally (Financial Times of London and Shanghai Academic Ranking of World Universities).
- Four winners of the national 3M Teaching Fellowship, more than any other Canadian business school.
- The Alberta MBA, Executive MBA, PhD and Executive Education programs consistently rank among the top 100 business programs in the world in the Financial Times Rankings.

The Alberta School of Business experience extends well beyond the classroom where our suite of programming offers an unparalleled host of extracurricular activities, special events, national and international competitive platforms, customized business career services—and a tremendous sense of community.

- ~~Ranked in the top four percent of all business schools worldwide; ranked as one of the top 100 business schools globally (Financial Times of London and Shanghai Academic Ranking of World Universities).~~
- ~~Four winners of the national 3M Teaching Fellowship, more than any other Canadian business school.~~
- ~~The Alberta MBA, Executive MBA, PhD and Executive Education programs consistently rank among~~

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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

BCom 2023/2024 BUS Series Integration Change Documents

The purpose of this document is to organize the change documentation required to fully implement the BUS series (BUS 222, BUS 303, and BUS 404) into the course sequencing of the 2023/2024 Calendar. It will also indicate which change documentation prepared for the 2024/2025 BCom Program Revitalization Proposal have been amended to reflect the changes for 2023/2024.

The changes will be divided into the following sections:

[Section 1: 2023/2024 Calendar Changes - *Items deferred and removed from package*](#)

[Section 2: Impacted 2024/2025 Calendar Change Documents](#)

Section 1: 2023/2024 Calendar Changes - *deferred*

Section 1A: Major Information and Course Sequencing

Section 1A.1: Overall Sequencing in the BCom

☰ Fall 2023 Majors in Business. Calendar Change Request Form for Program and Regulatio...

Section 1A.2: Changes to Individual Majors

☰ Fall 2023 Major in Accounting. Calendar Change Request Form for Program and Regulati...

☰ Fall 2023 Major in Business Economics and Law. Calendar Change Request Form for Pro...

☰ Fall 2023 Major in Business Studies. Calendar Change Request Form for Program and R...

☰ Fall 2023 Major in Business Technology Management. Calendar Change Request Form fo...

☰ Fall 2023 Major in Decision and Information Systems. Calendar Change Request Form for...

☰ Fall 2023 Major in Distribution Management. Calendar Change Request Form for Progra...

☰ Fall 2023 Major in East Asian Business Studies. Calendar Change Request Form for Prog...

☰ Fall 2023 Major in Entrepreneurship and Innovation. Calendar Change Request Form for ...

☰ Fall 2023 Major in European Business Studies. Calendar Change Request Form for Progr...

☰ Fall 2023 Major in Finance. Calendar Change Request Form for Program and Regulation ...

☰ Fall 2023 Major in Human Resource Management. Calendar Change Request Form for Pr...

☰ Fall 2023 Major in International Business. Calendar Change Request Form for Program a...

☰ Fall 2023 Major in Latin American Business Studies. Calendar Change Request Form for ...

- ☰ Fall 2023 Major in Marketing. Calendar Change Request Form for Program and Regulation...
- ☰ Fall 2023 Major in Natural Resources, Energy and the Environment. Calendar Change Re...
- ☰ Fall 2023 Major in Operations Management. Calendar Change Request Form for Program...
- ☰ Fall 2023 Major in Retailing and Services. Calendar Change Request Form for Program a...
- ☰ Fall 2023 Major in Strategic Management and Organization. Calendar Change Request F...

Section 2: Impacted 2024/2025 Calendar Change Documents

Section 2A: Major Information and Course Sequencing

Section 2A.1: Overall Sequencing in the BCom

- ☰ 1.1 Majors in Business. Calendar Change Request Form for Program and Regulation Cha...

Section 2A.2: Changes to Individual Majors

- ☰ 1.1.1 Major in Accounting. Calendar Change Request Form for Program and Regulation C...
- ☰ 1.1.2 Major in Business Economics and Law. Calendar Change Request Form for Progra...
- ☰ 1.1.3 Major in Business Studies. Calendar Change Request Form for Program and Regul...
- ☰ 1.1.4 Major in Business Technology Management. Calendar Change Request Form for Pr...
- ☰ 1.1.6 Major in Finance. Calendar Change Request Form for Program and Regulation Cha...
- ☰ 1.1.8 Major in International Business. Calendar Change Request Form for Program and R...
- ☰ 1.1.10 Major in Marketing. Calendar Change Request Form for Program and Regulation C...
- ☰ 1.1.11 Major in Operations Management. Calendar Change Request Form for Program an...

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

One of the goals of our Program Revitalization was to include some business courses in a student's first year of study. We have done this by moving ACCTG 211 (formerly ACCTG 311) and SEM 210 (formerly SEM 310) to Year 1 of the program. This is to expose students to business content earlier in the program, which will benefit them as they can get access to these courses sooner than having to wait a year or more before being exposed to formal business classes. In addition to this, we wanted to give students the chance to have exposure to as many Core business courses as possible PRIOR to selecting a major. To facilitate this, we have merged the Primary and Secondary Core categories, omitting SEM 441 and BUEC 479, which will now be major requirements where required), and will have student take all of these course courses in their first two years of study, in the hope that they can make a more informed decision on their Major. We have also removed INT D 101 as a required course for the BCom major, as the BUS courses will be delivered for a similar academic rationale.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h2 style="margin: 0;">Majors in Business</h2> <hr style="width: 50%; margin: 10px auto;"/> <p>Students in the Bachelor of Commerce Program must declare a major from the selection below and then follow the specific</p>	<h2 style="margin: 0;">Majors in Business</h2> <hr style="width: 50%; margin: 10px auto;"/> <p>Students in the Bachelor of Commerce Program must declare a major from the selection below once they are eligible and</p>

course requirements of the major. All degree requirements must be met within 120 units.

Sequence of Courses – Year 1 Foundational Year

For students admitted directly from High School.

- 3 units in 100-level English (except ENGL 150) **OR** 3 units in 100-level WRS
- BUS 101 - Foundations of Business or equivalent (See Note 1)
- ECON 101 - Introduction to Microeconomics
- ECON 102 - Introduction to Macroeconomics
- INT D 101 – Inspired to Dream: Becoming a Leader
- MATH 154 - Calculus for Business and Economics I or equivalent
- STAT 161 - Introductory Statistics for Business and Economics or equivalent
- 9 units in electives outside of Business

Notes

1. Students admitted directly from High School will take BUS 101 in their first year in the Faculty of Business and will replace BUS 201 in Year 2 of the

then follow the specific course requirements of the major. All degree requirements must be met within 120 units.

Sequence of Courses – Year 1 Foundational Year

For students admitted directly from High School.

- 3 units in 100-level English (except ENGL 150) **OR** 3 units in 100-level WRS
- BUS 101 - Foundations of Business or equivalent (See Note 1)
- ECON 101 - Introduction to Microeconomics
- ECON 102 - Introduction to Macroeconomics
- MATH 154 - Calculus for Business and Economics I or equivalent
- STAT 161 - Introductory Statistics for Business and Economics or equivalent
- ACCTG 211 - Introduction to Accounting for Financial Performance
- SEM 210 - Introduction to Management, Organization and Entrepreneurship
- 6 units in electives outside of Business (See Note 2)

Notes

major specific sequencing with 3 units in electives outside of Business.

2. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed below:

1. Post-secondary transfer students will take BUS 101 in their first year in the Faculty of Business
2. If a student already has a preference for a particular Major when admitted to the Bachelor of Commerce Program, they are strongly advised to consider reviewing the requirements of their preferred major to determine if there are any courses that they would benefit from taking as their elective outside of Business. For example, BTM majors may benefit from taking CMPUT 174 and/or CMPUT 175 as electives outside of Business early in the Program, whereas International Business Majors may benefit from using their electives outside of Business to begin their Language Requirement.

Sequence of Courses

- Year 2 Core

Business Year

Year Two—Fall

- BUS 222 - Professionalism and Responsible Impact

- FIN 201 - Introduction to Finance
- MGTSC 212 - Probability and Statistics for Business
- MARK 201 - Introduction to Marketing
- B LAW 201 - Legal Foundations of the Canadian Economy

Year Two—Winter

- ACCTG 222 - Introduction to Accounting for Management Decision Making
- BUEC 211 - Business Economics, Organizations and Management (See Note 2) OR

ECON 281 - Intermediate Microeconomic Theory I (See Note 2)

- OM 252 - Operations Management
- BTM 211 - Management Information Systems
- 3 units in electives outside Business (See Note 1)

Notes

1. If a student already has a preference for a particular Major when admitted to the Bachelor of Commerce Program, they are strongly advised to consider reviewing the requirements of their preferred major to determine if there are any courses that they would benefit from taking as their

	<p>elective outside of Business. For example, BTM majors may benefit from taking CMPUT 174 and/or CMPUT 175 as electives outside of Business early in the Program, whereas International Business Majors may benefit from using their electives outside of Business to begin their Language Requirement.</p> <ol style="list-style-type: none">2. Students planning to take advanced coursework in Economics may wish to substitute ECON 281, which is accepted as a substitute for BUEC 211.3. Students who transfer to the Bachelor of Commerce Program are advised to take as many Core courses as possible prior to their Major Selection. If a student has sufficient credit, they may need to select their Major upon enrolment.
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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
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For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
Major in Accounting [Business]	Major in Accounting [Business]

Sequence of Courses

~~Year Two – Fall~~

- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~
 - ~~BUS 201 – Foundations of Business~~
- ~~OR~~
- ~~BUS 222 – Professionalism and Responsible Impact (see Note 7)~~
 - ~~MGTSC 312 – Probability and Statistics for Business~~
 - ~~MARK 301 – Introduction to Marketing~~
 - ~~3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

- ~~ACCTG 322 – Introduction to Accounting for Management Decision Making~~
- ~~SEM 310 – Introduction to Management, Organization and Entrepreneurship~~
- ~~FIN 301 – Introduction to Finance~~
- ~~BTM 311 – Management Information Systems (See Note 4)~~
- ~~3 units in electives outside Business (See Note 1)~~

Sequence of Courses

Year Three

BUS 303 - Application of Business Concepts (See Note 7)

ACCTG 414 - Intermediate Financial Accounting I

ACCTG 415 - Intermediate Financial Accounting II

ACCTG 424 - Intermediate Management Accounting

~~B LAW 301 - Legal Foundations of the Canadian Economy (See Note 2)~~

~~BUEC 311 - Business Economics, Organizations and Management (See Note 3) **OR**~~

~~ECON 281 - Intermediate Microeconomic Theory I (See Note 3)~~

~~OM 352 - Operations Management (See Note 4)~~

6 units in free electives (See Note 1)

~~3 units in electives outside Business (See Note 1)~~

Year Four

- BUS 404 - Capstone Project (See Note 7)
- ACCTG 426 - Management Control Systems (See Note 5)

Year Three

- BUS 303 - Application of Business Concepts
- ACCTG 314 - Intermediate Financial Accounting I
- ACCTG 315 - Intermediate Financial Accounting II
- ACCTG 324 - Intermediate Management Accounting
- 18 units in free electives (See Note 1)

Year Four

- BUS 404 - Capstone Project
- ACCTG 426 - Management Control Systems (See Note 2)

- 9 units in Accounting electives (See Note 6)
- 15 units in free electives (See Note 1)

Notes

1. See [Policy on Elective Courses](#).
2. May be taken in either of Year Three or Year Four.
3. May be taken in any year except Year Two, Fall Term. Students planning to take advanced course work in Economics may wish to substitute [EGON 281](#), which is accepted as a substitute for [BUEG 311](#) in the Accounting major.
4. May be taken either in Year Two, (Winter Term) or Year Three.
5. Students may choose to do [ACCTG 416](#), [FIN 430](#), [OM 468](#) or [SEM 441](#) in place of [ACCTG 426](#).
6. a. Students planning to work toward a professional accounting designation should, in addition to the requirements of the major, consider taking courses for the applicable accounting organization. See [Special Students Studying to Satisfy](#)

- 9 units in Accounting electives (See Note 3)
- 15 units in free electives (See Note 1)

Notes

1. See [Policy on Elective Courses](#)
2. Students may choose to do [ACCTG 416](#), [FIN 430](#), [OM 468](#) or [SEM 441](#) in place of [ACCTG 426](#).
3. a. Students planning to work toward a professional accounting designation should, in addition to the requirements of the major, consider taking courses for the applicable accounting organization. See [Special Students Studying to Satisfy Requirements of Professional Accounting Organizations](#) for information concerning the Chartered Professional Accountants.

b. While students are advised to follow the sequencing of accounting courses determined by the course prerequisites, when necessary, after-degree students or students with special scheduling problems

Requirements of Professional Accounting Organizations for information concerning the Chartered Professional Accountants.

b. While students are advised to follow the sequencing of accounting courses determined by the course prerequisites, when necessary, after-degree students or students with special scheduling problems may take an accounting course and its prerequisite concurrently with permission of the Department Chair.

7. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in

may take an accounting course and its prerequisite concurrently with permission of the Department Chair.

the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Accounting may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required.
2. Students with a declared major in another area may complete a minor in Accounting by fulfilling the requirements of [Minors for Business Students](#).

Professional Requirements

Contact the applicable Accounting Organization for a listing of professional requirements. See [Requirements of Professional Accounting Organizations](#)

Minors

1. Students with a declared major in Accounting may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required.
2. Students with a declared major in another area may complete a minor in Accounting by fulfilling the requirements of [Minors for Business Students](#).

Professional Requirements

Contact the applicable Accounting Organization for a listing of professional requirements. See [Requirements of Professional Accounting Organizations](#)

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
Major in Business Economics and Law [Business]	Major in Business Economics and Law [Business]

Sequence of Courses

Sequence of Courses

~~Year Two – Fall~~

-
- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~
 - ~~BUS 201 – Foundations of Business~~
 - OR**
 - ~~BUS 222 – Professionalism and Responsible Impact (See Note 6)~~
 - ~~MGTSC 312 – Probability and Statistics for Business~~
 - ~~MARK 301 – Introduction to Marketing~~
 - ~~3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

-
- ~~ACCTG 322 – Introduction to Accounting for Management Decision Making~~
 - ~~SEM 310 – Introduction to Management, Organization and Entrepreneurship~~
 - ~~FIN 301 – Introduction to Finance~~
 - ~~3 units in electives outside Business (See Note 1)~~
 - ~~3 units in free electives (See Note 1)~~

Year Three

- BUS 303 - Application of Business Concepts (See Note 6)
- B LAW 301 - Legal Foundations of the Canadian Economy (See Note 2)
- BUEC 311 - Business Economics, Organizations and Management (See Note 3)
- 6 units in Business Economics and Law electives (See Note 4)
- 12 units in free electives (See Note 1)
- ~~3 units in electives outside Business~~ (See Notes 1 and 5)

Year Four

BUS 404 - Capstone Project (See Note 6)

BUEC 479 - Government and Business in Canada

B LAW 402 - Business Contracts OR
B LAW 403 - Commercial Transactions

6 units in Business Economics and Law electives (See Note 4)
15 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses

Year Three

- BUS 303 - Application of Business Concepts
- 6 units in Business Economics and Law electives (See Note 2)
- 21 units in free electives (See Note 1)

Year Four

- BUS 404 - Capstone Project
- BUEC 479 - Government and Business in Canada
-
- B LAW 402 - Business Contracts OR
- B LAW 403 - Commercial Transactions
-
- 6 units in Business Economics and Law electives (See Note 2)
- 15 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses

2. May be taken in either of Year Three or Year Four.

3. May be taken in any year except Year Two, Fall Term.

4. Students must take at least 12 units in Business Economics and Law courses at the 300 or 400-level. Of these, at least 3 units must be in BUEC and 3 units must be in B LAW. Business Economics and Business Law courses may be chosen from the following depending on the stream selected:

Firm: BUEC 311 or ECON 281; B LAW 402; ECON 373, ECON 378, ECON 471, ECON 472.

Environment: BUEC 342, BUEC 442, BUEC 444, BUEC 463, BUEC 464, BUEC 488 ; B LAW 428, B LAW 432, B LAW 442, B LAW 444, B LAW 488.

Firm and Environment: B LAW 403, B LAW 422; ECON 373, ECON 471, ECON 472. (BUEC 311, BUEC 342, ECON 281, ECON 373 and ECON 378 are considered 400-level courses for the purpose of satisfying this major.)

2. Students must take at least 12 units in Business Economics and Law courses at the 300 or 400-level. Of these, at least 3 units must be in BUEC and 3 units must be in B LAW. Business Economics and Business Law courses may be chosen from the following depending on the (optional) stream selected. Although a stream is not required, students who wish to pursue a stream would consult the following:

Firm: BUEC 211 or ECON 281; B LAW 402; ECON 373, ECON 378, ECON 471, ECON 472.

Environment: BUEC 342, BUEC 442, BUEC 444, BUEC 463, BUEC 464, BUEC 488 ; B LAW 428, B LAW 432, B LAW 442, B LAW 444, B LAW 488.

Firm and Environment: B LAW 403, B LAW 422; ECON 373, ECON 471, ECON 472. (BUEC 211, BUEC 342, ECON 281, ECON 373 and ECON 378 are considered 400-level courses for the purpose of satisfying this major.)

3. ECON courses used to satisfy the requirements of this major may not

5. ECON courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.

6. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Business Economics and Law may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not

also be used to satisfy the requirements for coursework outside the Faculty of Business.

Minors

1. Students with a declared major in Business Economics and Law may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required.

<p>required. Business Economics and Law students are permitted to count one of the secondary core courses required in the Business Economics and Law major as one of the four courses constituting their minor.</p> <p>2. Students with a declared major in another area may complete a minor in Business Economics and Law by completing both B LAW 301 and BUEC 311 (whether or not they are required by the student's major). An additional 9 units in Business Economics and Law courses at the 400-level is also required. Of these, at least 3 units must be in B LAW and 3 units must be in BUEC.</p>	<p>2. Students with a declared major in another area may complete a minor in Business Economics and Law by completing both B LAW 201 and BUEC 211. An additional 9 units in Business Economics and Law courses at the 400-level is also required. Of these, at least 3 units must be in B LAW and 3 units must be in BUEC. Students can also choose to Minor in either Business Law or Business Economics. See <u>Minors for Business Students.</u></p>
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Reviewed/Approved by:

<p>Seconded Motion at Business Council - May 11, 2023</p>
<p>Seconded Motion at USPC - April 21, 2023</p>

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h1>Major in Business Studies [Business]</h1> <hr/> <h2>Sequence of Courses</h2>	<h1>Major in Business Studies [Business]</h1> <hr/> <h2>Sequence of Courses</h2>

~~Year Two – Fall~~

- ~~BUS 201 – Foundations of Business~~

~~OR~~

~~BUS 222 – Professionalism and Responsible Impact (See Note 5)~~

- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~
- ~~MGTSC 312 – Probability and Statistics for Business~~
- ~~MARK 301 – Introduction to Marketing~~
- ~~3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

- ~~SEM 310 – Introduction to Management, Organization and Entrepreneurship~~
- ~~FIN 301 – Introduction to Finance~~
- ~~ACCTG 322 – Introduction to Accounting for Management Decision Making (See Note 3)~~
- ~~3 units in electives outside Business (See Note 1)~~
- ~~3 units in free electives (See Note 1)~~

Year Three

Year Three

- BUS 303 - Application of Business Concepts (See Note 5)
- B LAW 301 – Legal Foundations of the Canadian Economy (See Note 2)
- BUEC 311 – Business Economics, Organizations and Management (See Note 3)
- BTM 311 – Management Information Systems (See Note 3)
- OM 352 – Operations Management (See Note 3)
- 9 units in Senior Business electives (See Note 4)
- 6 units in electives outside Business (See Note 1)

Year Four

- BUS 404 - Capstone Project (See Note 5)
- SEM 441 - Strategy and Innovation
- BUEC 479 - Government and Business in Canada
- 15 units in Senior Business electives (See Note 4)
- 6 units in electives outside Business (See Note 1)

Notes

1. See Policy on Elective Courses.
2. May be taken in either of Year Three or Year Four.

- BUS 303 - Application of Business Concepts
- 12 units in Senior Business requirements (See Note 2)
- 15 units in free electives (See Note 1)

Year Four

- BUS 404 - Capstone Project
- SEM 441 - Strategy and Innovation
- BUEC 479 - Government and Business in Canada
- 12 units in Senior Business requirements (See Note 2)
- 9 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses.
2. See Courses in the Faculty of Business. All Business Studies majors must take Senior Business

3. May be taken in any year except Year Two, Fall Term.

4. See Courses in the Faculty of Business. All Business Studies majors must take Senior Business electives from **at least four** of the subject areas of Business, one of which may be expanded into a minor area of specialization. Students may elect to do a minor in any subject area of Business. Areas available for minors are Accounting, Management Information Systems, Finance, Management Science, Marketing, Business Economics, Business Law, and Organizational Analysis. A minor is constituted by 12 units in any subject area at the 300- or 400-level beyond the **primary core**.

5. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS

electives from **at least four** of the subject areas of Business, one of which may be expanded into a minor area of specialization. Students may elect to do a minor in any subject area of Business. Areas available for minors are Accounting, Management Information Systems, Finance, Management Science, Marketing, Business Economics, Business Law, and Organizational Analysis. A minor is constituted by 12 units in any subject area at the 300- or 400-level beyond the **core courses**.

~~222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed above.~~

Minors

1. Students with a declared major in Business Studies may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required.
2. Students with a declared major in another area may not choose to minor in Business Studies.

Minors

1. Students with a declared major in Business Studies may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required.
2. Students with a declared major in another area may not choose to minor in Business Studies.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications. The Concentrations and Professional Organizations section have also been updated, as much of the information was out of date. This was reviewed by the teaching department.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h1>Major in Business Technology</h1>	<h1>Major in Business Technology</h1>

Management

[Business]

Sequence of Courses

Year One (recommended
electives)

- CMPUT 174 - Introduction to the Foundations of Computation I **AND**
- CMPUT 175 - Introduction to the Foundations of Computation II (See Note 1)

~~Year Two - Fall~~

- ~~ACCTG 311 - Introduction to Accounting for Financial Performance~~
- ~~BUS 201 - Foundations of Business~~

Management

[Business]

Sequence of Courses

Year One **or Year Two**
(recommended
electives)

- CMPUT 174 - Introduction to the Foundations of Computation I **AND**
- CMPUT 175 - Introduction to the Foundations of Computation II (See Note 1)

OR

~~BUS 222 – Professionalism and Responsible Impact (See Note 8)~~

● ~~CMPUT 174 – Introduction to the Foundations of Computation I (See Note 2)~~

● ~~MARK 301 – Introduction to Marketing~~

● ~~MGTSC 312 – Probability and Statistics for Business~~

~~Year Two – Winter~~

~~ACCTG 322 – Introduction to Accounting for Management Decision Making~~ **OR**

~~OM 352 – Operations Management (See Note 5)~~

~~CMPUT 175 – Introduction to the Foundations of Computation II (See Note 2)~~

~~FIN 301 – Introduction to Finance~~

~~BTM 311 – Management Information Systems~~

~~SEM 310 - Introduction to Management, Organization and Entrepreneurship~~

Year Three

BUS 303 - Application of Business Concepts (See Note 8)
~~BUEC 311 - Business Economics, Organizations and Management~~ (See Note 6)

~~OM 352 - Operations Management~~
OR

~~ACCTG 322 - Introduction to Accounting for Management Decision Making~~ (See Note 5)

BTM 413 - Systems Analysis and Design

BTM 415 - Data Base Design and Administration

BTM 417 - Telecommunications in Business

12 units in free electives (See Notes 3 and 4)

Year Three

- BUS 303 - Application of Business Concepts
- CMPUT 174 - Introduction to the Foundations of Computation I **AND**
- CMPUT 175 - Introduction to the Foundations of Computation II (See Note 1)
- BTM 413 - Systems Analysis and Design
- BTM 415 - Data Base Design and Administration
- BTM 417 - Telecommunications in Business
- 12 units in free electives (See Notes 2 and 3)

Year Four

BUS 404 - Capstone Project (See Note 8)
BTM 419 - Systems Development Using Advanced Software Tools OR
CMPUT 201 - Practical Programming Methodology (See Note 3)

BTM 424 - Introduction to Information Systems Project Management

BTM 441 - Managing Information Systems: A Senior Management Perspective

SEM 402 - Management Skills for Supervisors and Leaders OR

SEM 404 - Interpersonal Communication and Team Management

3 units in Business Technology Management electives (See Note 7)

6 units in Senior Business electives

Year Four

- BUS 404 - Capstone Project
- BTM 419 - Systems Development Using Advanced Software Tools OR
- CMPUT 201 - Practical Programming Methodology (See Note 2)
-
- BTM 424 - Introduction to Information Systems Project Management
- BTM 441 - Managing Information Systems: A Senior Management Perspective
-
- SEM 402 - Management Skills for Supervisors and Leaders OR
- SEM 404 - Interpersonal Communication and Team Management
-
- 3 units in Business Technology Management electives (See Note 4)
- 12 units in free electives (See Notes 2 and 3)

6 units in free electives (See Notes 3 and 4)

Notes

1. Students are strongly advised to consider taking [CMPUT 174](#) and [CMPUT 175](#) in their first year, and in any event, must take them no later than Year Three. These courses satisfy the requirements for electives outside Business in Year Two.
- ~~2. If not already taken in Year One.~~
3. BTM majors must take either [BTM 419](#) or [CMPUT 201](#). (The other may be taken as an elective.) While [BTM 419](#) is a fourth-year course, [CMPUT 201](#) may be taken earlier, and should be taken as soon as practicable, especially by students interested in the Computing Science minor. Some BTM students prefer a business-oriented background. Others may find it useful to develop a stronger background in computing science. The latter students should consult the Computing Science

Notes

1. Students are strongly advised to consider taking [CMPUT 174](#) and [CMPUT 175](#) in their first two years if they anticipate they will select BTM as their Major, and in any event, must take them no later than Year Three. These courses satisfy the requirements for electives outside Business in Year One or Year Two.
2. BTM majors must take either [BTM 419](#) or [CMPUT 201](#). (The other may be taken as an elective.) While [BTM 419](#) is a fourth-year course, [CMPUT 201](#) may be taken earlier, and should be taken as soon as practicable, especially by students interested in the Computing Science minor. Some BTM students prefer a business-oriented background. Others may find it useful to develop a stronger background in computing science. The latter students should

section or seek Faculty advice for appropriate additional course offerings and sequencing. Students must contact the Department of Accounting and Business Analytics early in their program for guidance as to appropriate and available coursework.

~~4. See [Policy on Elective Courses](#).~~

~~5. Either [ACCTG 322](#) or [OM 352](#) may be taken in Year Two with the other taken in Year Three.~~

~~6. May be taken in any year except Year Two, Fall Term.~~

~~7. Business Technology Management electives may be chosen from the following: any 400-level BTM course; [CMPUT 201](#); [CIV E 303](#); [ACCTG 435](#); [ACCTG 437](#); any 400-level MGTSC course or any 400-level OM course.~~

~~8. First Year students will take [BUS 101](#) in Year 1 and will take [BUS 222](#) in Year 2, [BUS 303](#) in Year 3 and [BUS 404](#) in Year 4. Transfer students who begin in Year 2 or higher will take [BUS 201](#) in Year 2 if they do not already present transfer credit for the course;~~

consult the Computing Science section or seek Faculty advice for appropriate additional course offerings and sequencing. Students must contact the Department of Accounting and Business Analytics early in their program for guidance as to appropriate and available coursework.

3. See [Policy on Elective Courses](#).

4. Business Technology Management electives may be chosen from the following: any 400-level BTM course; [CMPUT 201](#); [CIV E 303](#); [ACCTG 435](#); [ACCTG 437](#); any 400-level MGTSC course or any 400-level OM course.

and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Business Technology Management are encouraged to consider choosing a minor in another subject area of Business, or in Computing Science [see Note (3) below]. See [Minors for Business Students](#). See also Section III, **MIS** Concentrations.
2. Students with a declared major in another area may complete a minor in Business Technology Management by fulfilling the requirements of [Minors for Business Students](#)
3. Students with a declared major in Business Technology Management may complete a minor in Computing Science by completion of the

Minors

1. Students with a declared major in Business Technology Management are encouraged to consider choosing a minor in another subject area of Business, or in Computing Science [see Note (3) below]. See [Minors for Business Students](#). See also Section III, **BTM** Concentrations.
2. Students with a declared major in another area may complete a minor in Business Technology Management by fulfilling the requirements of [Minors for Business Students](#)
3. Students with a declared major in Business Technology Management may complete a minor in Computing Science by completion of the

following four courses: [CMPUT 204](#), [CMPUT 229](#), [CMPUT 272](#) and [CMPUT 379](#). Students wishing to take this route should consider very early on how to structure their program so as to allow for the proper sequencing of courses and the obtaining of all necessary prerequisites, for example, [CMPUT 201](#) is necessary for the above course sequence.

BTM Concentrations

1. BTM major or other students who wish to deepen their competence should consider focusing on areas of concentration. For BTM majors, these areas build on the required courses; for other students, they may form a useful related set. Suggested concentrations will be set out by the ~~Accounting, Operations and Information Systems~~ Department from time to time and students are encouraged to contact the Department for more information. **Five** example concentrations, which

following four courses: [CMPUT 204](#), [CMPUT 229](#), [CMPUT 272](#) and [CMPUT 379](#). Students wishing to take this route should consider very early on how to structure their program so as to allow for the proper sequencing of courses and the obtaining of all necessary prerequisites, for example, [CMPUT 201](#) is necessary for the above course sequence.

BTM Concentrations

1. BTM majors **s** or other students who wish to deepen their competence should consider focusing on areas of concentration. For BTM majors, these areas build on the required courses; for other students, they may form a useful related set **of skills**. Suggested concentrations will be set out by the **Accounting and Business Analytics** Department from time to time and students are encouraged to contact the Department for more information. **Some** example concentrations, which

include some or all of the indicated courses, are:

- a. Programming/technical: (See Computing Science minor).
- b. Managerial/business: BTM 412, MIS 426, SEM 441.
- c. E-commerce: BTM 418, or SEM 433.
- d. Business systems analysis: SEM 432 or SEM 433.
- e. Accounting information systems: BTM 437 or ACCTG 437; ACCTG 424 or ACCTG 426.

2. BTM majors are eligible to obtain the Business Technology Management (BTM) certificate from The Information Technology Association of Canada (ITAC) to signify that they have achieved a level of competency in compliance with that organization's requirements. Application is made to the Information Technology Association of Canada (ITAC). Contact the Accounting, Operations and Information Systems Department for contact information.

include some or all of the indicated courses, are:

- o Strategic Business Technology Management: BTM 413, BTM 424, BTM 426, BTM 441
- o Data Analytics: BTM 412, BTM 415
- o Information Security: BTM 413, BTM 427
- o Business Systems Analysis: BTM 413, BTM 426.
- o Accounting Information Systems: BTM 437 or ACCTG 437; ACCTG 424 or ACCTG 426.
- o Software Development: BTM 419, BTM 424, Computing Science Minor

2. Students with a BTM major are eligible to obtain a number of certifications from several professional organizations based on their education and experience. Requirements and applications for each certification are managed by each professional organization. Contact the Accounting and Business

Analytics (ABA) Department for more information.

Professional Organizations

- Project Management Institute (PMI)

- Certified Associated Project Manager (CAPM)

- Project Management Professional (PMP)

- International Institute of Business Analysis (IIBA)

- Certified Business Analysis Professional (CBAP)

- Information Systems Audit and Control Association (ISACA)

- Certified Information Systems Auditor (CISA)

- Certified Information Security Manager (CISM)

	<ul style="list-style-type: none">○ Certified in Risk and Information Systems Control (CRISC)● Canadian Information Processing Society (CIPS)○ Associate Information Technology Professional (AITP)○ Information Technology Certified Professional (ITCP)● International Information System Security Certification Consortium (ISC)²○ Certified Information Systems Security Professional (CISSP)
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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications. In addition, FIN 312 and FIN 322 have been made Major requirements, whereas previously they may have been taken towards a Finance major. This change was made at the request of the teaching department due to academic reasons. In addition, some courses have been removed from some of the optional recommended finance concentrations as they either were no longer offered or no longer applied, and some new courses were added. These were at the recommendation of the teaching department to update these offerings. Some out of date professional designations that were being referenced (CA, CGA, CMA) have been removed and replaced with the CPA, which is the current alternative to these previously offered professional designations.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language

Major in Finance [Business]

Sequence of Courses

~~Year Two – Fall~~

- ~~• ACCTG 311 – Introduction to Accounting for Financial Performance~~
 - ~~• BUS 201 – Foundations of Business~~
- ~~OR~~
- ~~• BUS 222 – Professionalism and Responsible Impact (See Note 7)~~
 - ~~• MARK 301 – Introduction to Marketing~~
 - ~~• MGTSC 312 – Probability and Statistics for Business~~
 - ~~• 3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

Major in Finance [Business]

Sequence of Courses

- ACCTG 322 – Introduction to Accounting for Management Decision Making (See Note 2)
- FIN 301 – Introduction to Finance
- OM 352 – Operations Management (See Note 2)
- SEM 310 – Introduction to Management, Organization and Entrepreneurship
- 3 units in electives outside Business (See Note 1)

Year Three

BUS 303 - Application of Business Concepts (See Note 7)

B LAW 301 – Legal Foundations of the Canadian Economy

BUEC 311 – Business Economics, Organizations and Management OR

ECON 281 – Intermediate Microeconomic Theory I (See Note 5)

BTM 311 – Management Information Systems

Year Three

- BUS 303 - Application of Business Concepts
- FIN 312 - Investment Principles
- FIN 322 - Capital Investment
- 6 units chosen from Finance Major designated electives, which are all 400-level FIN classes (see Notes 2 and 3)
- 15 units in free electives (See Note 1)

12 units chosen from Finance Major designated electives, which are all 400-level FIN classes (see Notes 5 and 6)

3 units in free electives (See Note 1)

~~3 units in electives outside Business (See Notes 1 and 5)~~

Year Four

- BUS 404 - Capstone Project (See Note 7)
- 9 units chosen from Finance Major designated electives, which are all 400-level FIN classes (See Notes 5 and 6)
- 18 units in free electives

Notes

1. See Policy on Elective Courses
- ~~2. May be taken in either of Year Two (Winter Term) or Year Three.~~
- ~~3. May be taken in any year except Year Two, Fall Term.~~
- ~~4. May be taken in either of Year Three or Year Four.~~

Year Four

- BUS 404 - Capstone Project
- 9 units chosen from Finance Major designated electives, which are all 400-level FIN classes (See Notes 2 and 3)
- 18 units in free electives

Notes

1. See Policy on Elective Courses
2. Students planning to take advanced course work in Economics may wish to substitute ECON 281. See Policy on Elective Courses (4). ECON courses used to satisfy the requirements of this major may not

5. Students planning to take advanced course work in Economics may wish to substitute [ECON 281](#). See [Policy on Elective Courses \(4\)](#). ECON courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.

6. Students may, with Departmental consent, substitute a maximum of 6 units in coursework in ACCTG, BUEC, ECON or MGTSC for FIN electives. Contact the Department of Finance and Statistical Analysis for suggested courses.

7. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404

also be used to satisfy the requirements for coursework outside the Faculty of Business.

3. Students may, with Departmental consent, substitute a maximum of 6 units in coursework in ACCTG, BUEC, ECON or MGTSC for FIN electives. Contact the Department of Finance for suggested courses.

will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Finance may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required. Students are urged to select areas complementary to the Finance major. Some suggestions and details are listed next. Students may also wish to consider the Cooperative Education program [see [Bachelor of Commerce Cooperative Education](#)].
 - a. Accounting: A recommended minor area particularly for students who wish to acquire a professional designation in accounting and/or finance. See [Major in Accounting](#) and below.
 - b. Management Science: Recommended for students interested in modelling. See

Minors

1. Students with a declared major in Finance may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required. Students are urged to select areas complementary to the Finance major. Some suggestions and details are listed next. Students may also wish to consider the Cooperative Education program [see [Bachelor of Commerce Cooperative Education](#)].
 - a. Accounting: A recommended minor area particularly for students who wish to acquire a professional designation in accounting and/or finance. See [Major in Accounting](#) and below.

<p><u>Major in Decision and Information Systems [Business]</u>.</p> <p>c. Marketing: Recommended for students interested in marketing financial products. (See <u>Major in Marketing [Business]</u> and <u>Major in Retailing and Services</u>.)</p> <p>d. MIS/Computing: See the MIS major in <u>Major in Business Technology Management [Business]</u>.</p> <p>e. International Business: Recommended for students emphasizing international finance. See <u>Major in International Business [Business]</u>.</p> <p>2. Students with a declared major in another area may complete a minor in Finance by fulfilling the requirements of <u>Minors for Business Students</u>.</p> <p>3. Students wishing to construct informal programs of study outside</p>	<p>b. Management Science: Recommended for students interested in modelling. See <u>Major in Operations Management</u></p> <p>c. Marketing: Recommended for students interested in marketing financial products. (See <u>Major in Marketing [Business]</u> and <u>Major in Retailing and Services</u>.)</p> <p>d. BTM/Computing: See the BTM major in <u>Major in Business Technology Management [Business]</u>.</p> <p>e. International Business: Recommended for students emphasizing international finance. See <u>Major in International Business [Business]</u>.</p> <p>2. Students with a declared major in another area may complete a minor in Finance by fulfilling the requirements of <u>Minors for Business Students</u>.</p>
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the Faculty of Business should consider the following suggestions:

- a. Economics: Selections from [ECON 281](#), [ECON 282](#), [ECON 323](#), [ECON 341](#), [ECON 373](#), [ECON 384](#), [ECON 385](#), [ECON 421](#), [ECON 422](#), [ECON 441](#), [ECON 453](#).
- b. Statistics/Mathematics: Recommended for students who are interested in research and/or graduate study in finance. Interested students should consult with the Chair of the Department of Finance and [Statistical Analysis](#).

Finance Concentrations

There is sufficient flexibility within the Finance major to emphasize specific streams within finance, if desired. These streams are listed together with some recommended electives. It is recommended that students take [FIN 412](#)

3. Students wishing to construct informal programs of study outside the Faculty of Business should consider the following suggestions:

- a. Economics: Selections from [ECON 281](#), [ECON 282](#), [ECON 323](#), [ECON 341](#), [ECON 353](#), [ECON 359](#), [ECON 365](#), [ECON 366](#), [ECON 373](#), [ECON 384](#), [ECON 385](#), [ECON 421](#), [ECON 422](#)
- b. Statistics/Mathematics: Recommended for students who are interested in research and/or graduate study in finance. Interested students should consult with the Chair of the Department of Finance

Finance Concentrations

There is sufficient flexibility within the Finance major to emphasize specific streams within finance, if desired. These

before [FIN 416](#) or [FIN 442](#). Each of these streams may be combined with minor areas (listed in Minors).

Corporate Finance/Financial Management:

- [FIN 412 - Investment Principles](#)
- [FIN 422 - Capital Investment](#)
- [FIN 434 - Advanced Topics in Finance](#)
- [FIN 442 - International Financial Markets](#)
- [ECON 353 - Taxation Policy and Structure](#)
- courses in accounting and economics.

Derivatives/Risk Management:

- [FIN 412 - Investment Principles](#)
- [FIN 413 - Risk Management](#)
- [FIN 416 - Advanced Portfolio Management](#)

streams are listed together with some recommended electives. It is recommended that students take [FIN 312](#) before [FIN 416](#) or [FIN 442](#). Each of these streams may be combined with minor areas (listed in Minors).

Corporate Finance/Financial Management:

- [FIN 312 - Investment Principles](#)
- [FIN 322 - Capital Investment](#)
- [FIN 430 - Corporate Financial Planning](#)
- [FIN 434 - Advanced Topics in Finance](#)
- [FIN 442 - International Financial Markets](#)
- [FIN 445 - Sustainable Finance](#)
- [FIN 473 - Mergers, Restructuring, and Corporate Control](#)
- [ACCTG 414 - Intermediate Financial Accounting I](#)
- [ACCTG 415 - Intermediate Financial Accounting II](#)

- ACCTG 414 - Intermediate Financial Accounting I

- ACCTG 415 - Intermediate Financial Accounting II

- ECON 353 - Taxation Policy and Structure

- other courses in accounting, economics, mathematics and statistics.

International Finance:

BUEC 342 is recommended as a first course in an International sequence.

- BUEC 342 - Introduction to International Business
- BUEC 442 - The Global Business Environment
- FIN 412 - Investment Principles
- FIN 414 - Operation of Financial Institutions
- FIN 442 - International Financial Markets
- and courses in international economics and trade, history and political science.

- ACCTG 432 - Financial Statement Analysis I

- courses in accounting and economics.

Derivatives/Risk Management:

- FIN 312 - Investment Principles

- FIN 413 - Risk Management

- FIN 415 - Trading and Financial Markets

- FIN 416 - Advanced Portfolio Management

- FIN 418 - Fixed Income

- FIN 440 - Commodities Analytics and Trading

- FIN 450 - FINTech II: Applied Data Science in Finance

- ACCTG 412 - Financial Reporting for Managers and Analysts

- other courses in accounting, economics, mathematics and statistics.

International Finance:

Investments/Portfolio Management:

- [FIN 412 - Investment Principles](#)
- [FIN 413 - Risk Management](#)
- [FIN 414 - Operation of Financial Institutions](#)
- [FIN 416 - Advanced Portfolio Management](#)
- [FIN 442 - International Financial Markets](#)
- [ACCTG 414 - Intermediate Financial Accounting I](#)
- [ACCTG 432 - Financial Statement Analysis I](#)
- [ECON 353 - Taxation Policy and Structure](#)
- other courses in accounting, economics, mathematics and statistics.

Professional Designations

[BUEC 342](#) is recommended as a first course in an International sequence.

- [BUEC 342 - Introduction to International Business](#)
- [BUEC 442 - The Global Business Environment](#)
- [FIN 312 - Investment Principles](#)
- [FIN 414 - Operation of Financial Institutions](#)
- [FIN 415 - Trading and Financial Markets](#)
- [FIN 442 - International Financial Markets](#)
- and courses in international economics and trade, history and political science.

Investments/Portfolio Management:

- [FIN 312 - Investment Principles](#)
- [FIN 413 - Risk Management](#)
- [FIN 414 - Operation of Financial Institutions](#)

Many finance positions require a professional designation. Part of the requirement for a professional designation may be satisfied by elective courses. Please consult the appropriate governing body.

1. **CA** (Chartered Accountant), **CGA** (Certified General Accountant), **CMA** (Certified Management Accountant):

See [Professional Requirements](#)

2. **CFA** (Chartered Financial Analyst):

Offered by the Institute of Chartered Financial Analysts.

3. **CFP** (Chartered Financial Planner):

Offered by the Canadian Institute of Financial Planning. Partial credit may be possible for taxation, law and economics courses.

4. **CBV** (Chartered Business Valuator):

Offered by the Canadian Institute of Chartered Business Valuators.

5. **Canadian Securities Course**: Offered by the Canadian Securities Institute and required to sell securities in Canada.

6. **CIM** (Certified Investment Manager):

Offered by the Canadian Securities

- [FIN 416 - Advanced Portfolio Management](#)
- [FIN 418 - Fixed Income](#)
- [FIN 442 - International Financial Markets](#)
- [FIN 445 - Sustainable Finance](#)
- [ACCTG 414 - Intermediate Financial Accounting I](#)
- [ACCTG 415 - Intermediate Financial Accounting II](#)
- [ACCTG 432 - Financial Statement Analysis I](#)
- other courses in accounting, economics, mathematics and statistics.

Professional Designations

Many finance positions require a professional designation. Part of the requirement for a professional designation may be satisfied by elective courses. Please consult the appropriate governing body.

Institute following the Canadian Securities Course.

1. **CFA** (Chartered Financial Analyst):
Offered by the Institute of Chartered Financial Analysts.
2. **CPA** (Chartered Professional Accountant): Offered by the Chartered Professional Accountants of Canada (CPA Canada)
3. **CBV** (Chartered Business Valuator):
Offered by the Canadian Institute of Chartered Business Valuators.
4. **Canadian Securities Course (CSC)**:
Offered by the Canadian Securities Institute and required to sell securities in Canada.
5. **Certified Investment Manager (CIM)**:
Offered by the Canadian Securities Institute following the Canadian Securities Course.
6. **CFP** (Certified Financial Planner):
Offered by the Canadian Institute of Financial Planning.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications. We have also added a separate requirement of “second language” to this major to avoid student confusion and make this requirement more clear. We have also removed ACCTG 442 from the International Business electives list as it is not currently offered in the course catalogue.

Calendar Copy

URL in current Calendar (or “New page”): https://calendar.ualberta.ca/preview_program.php?catoid=39&poiid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
<h1>Major in International</h1>	<h1>Major in International</h1>

Business

[Business]

Sequence of Courses

~~Year Two – Fall~~

- ~~• ACCTG 311 – Introduction to Accounting for Financial Performance~~

- ~~• BUS 201 – Foundations of Business~~

~~OR~~

~~BUS 222 – Professionalism and Responsible Impact (See Note 7)~~

- ~~• MARK 301 – Introduction to Marketing~~

- ~~• MGTSC 312 – Probability and Statistics for Business~~

- ~~• 3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

Business

[Business]

Sequence of Courses

- ACCTG 322 – Introduction to Accounting for Management Decision Making (See Note 3)
- FIN 301 – Introduction to Finance
- SEM 310 – Introduction to Management, Organization and Entrepreneurship
- 3 units in electives outside Business (See Note 1)
- 3 units in free electives (See Note 1)

Year Three

BUS 303 - Application of Business Concepts (See Note 7)

B LAW 301 – Legal Foundations of the Canadian Economy (See Note 2)

BUEC 311 – Business Economics, Organizations and Management OR

ECON 281 – Intermediate Microeconomic Theory I (See Notes 3 and 6)

BUEC 342 - Introduction to International Business

Year Three

- BUS 303 - Application of Business Concepts
- BUEC 342 - Introduction to International Business
- 6 units in International Business electives (See Note 3)
- 6 units in a second language (See Note 2)
- 12 units in free electives (See Note 1 and 4)

~~OM 352 – Operations Management~~

~~(See Note 3)~~

~~BTM 311 – Management Information~~

~~Systems (See Note 3)~~

6 units in International Business
electives (See Note 4)

3 units in free electives (See Note 1)

~~3 units in electives outside Business~~

~~(See Note 1)~~

Year Four

- BUS 404 - Capstone Project (See Note 7)
- BUEC 442 - The Global Business Environment
- BUEC 479 - Government and Business in Canada
- 6 units in International Business electives (See Note 4)
- ~~12 units in Senior Business electives~~ (See Note 5)
- 3 units in free electives (See Note 1)

Notes

Year Four

- BUS 404 - Capstone Project
- BUEC 442 - The Global Business Environment
- BUEC 479 - Government and Business in Canada
- 6 units in International Business electives (See Note 3)
- 6 units in a second language (See Note 2)
- 9 units in free electives (See Notes 1 and 4)

Notes

1. See Policy on Elective Courses.

Students majoring in International Business must have a minimum of 12 units in a second language, and it is recommended this be commenced ~~by Year Two. Students should take their optional courses in culture, history, political science, economics and geography (Earth and Atmospheric Sciences) in their area of interest.~~

~~2. May be taken in either of Year Three or Year Four.~~

~~3. May be taken in any year except Year Two, fall term.~~

~~4.~~ International Business electives may be taken in either of Year Three or Year Four and must include a minimum of 12 units chosen from the following: ACCTG 442; B LAW 442, B LAW 444; BUEC 444; FIN 442; MARK 442; SEM 417, SEM 435.

~~5. See following~~ section on Minors.

~~6.~~ Students planning to take advanced course work in Economics may wish to substitute ECON 281. See Policy on Elective Courses (4). ECON

1. See Policy on Elective Courses.

Students should take their optional courses in culture, history, political science, economics and geography (Earth and Atmospheric Sciences) in their area of interest.

2. Students majoring in International Business must have a minimum of 12 units in a second language, and it is recommended this be commenced as early as possible. If no language courses have been started prior to Major selection, language courses will need to be carefully planned to ensure they can fit within a student's final two years of study.

3. International Business electives may be taken in either of Year Three or Year Four and must include a minimum of 12 units chosen from the following: B LAW 442, B LAW 444; BUEC 444; FIN 442; MARK 442; SEM 417, SEM 435.

4. See the following section on Minors. International Business students are **required** to have a minor, and must

courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.

7. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in International Business **are required** to do a minor in another area of Business. See [Minors for Business Students](#). **International Business**

complete this minor from their free electives.

5. Students planning to take advanced course work in Economics may wish to substitute [ECON 281](#). See [Policy on Elective Courses \(4\)](#). ECON courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.

Minors

1. Students with a declared major in International Business **are required** to do a minor in another area of Business. See [Minors for Business Students](#).

<p>students are permitted to count one of the secondary core courses required in the International Business major as one of the four courses constituting their minor.</p> <p>2. Students with a declared major in another area may complete a minor in International Business by fulfilling the requirements of Minors for Business Students.</p>	<p>2. Students with a declared major in another area may complete a minor in International Business by fulfilling the requirements of Minors for Business Students.</p>
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Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
Major in Marketing [Business]	Major in Marketing [Business]
Sequence of Courses	Sequence of Courses

~~Year Two – Fall~~

- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~

- ~~BUS 201 – Foundations of Business~~

~~OR~~

~~BUS 222 – Professionalism and Responsible Impact (See Note 6)~~

- ~~MARK 301 – Introduction to Marketing~~

- ~~MGTSC 312 – Probability and Statistics for Business~~

- ~~3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

- ~~ACCTG 322 – Introduction to Accounting for Management Decision Making (See Note 3)~~

- ~~FIN 301 – Introduction to Finance~~

- ~~SEM 310 – Introduction to Management, Organization and Entrepreneurship~~

- ~~3 units in electives outside Business (See Note 1)~~
- ~~3 units in free electives (See Note 1)~~

Year Three

- BUS 303 - Application of Business Concepts (See Note 6)
- ~~B LAW 301 - Legal Foundations of the Canadian Economy (See Note 2)~~
- ~~BUEC 311 - Business Economics, Organizations and Management (See Note 3)~~
- MARK 312 - Marketing Analytics
- MARK 320 - Consumer Behavior
- ~~OM 352 - Operations Management (See Note 3)~~
- ~~BTM 311 - Management Information Systems (See Note 3)~~
- 3 units in Marketing electives (See Note 4)
- 3 units in free electives (See Note 1)
- ~~3 units in electives outside Business (See Note 1)~~

Year Four

Year Three

- BUS 303 - Application of Business Concepts
- MARK 312 - Marketing Analytics
- MARK 320 - Consumer Behavior
- 3 units in Marketing electives (See Note 2)
- 18 units in free electives (See Note 1)

Year Four

- BUS 404 - Capstone Project (See Note 6)
- MARK 432 - Digital Marketing
- MARK 468 - E-Commerce and Retailing
- MARK 472 - Branding and Marketing Strategy
- 9 units in Senior Business electives (See Note 5)
- 9 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses
2. May be taken in either of Year Three or Year Four.
3. May be taken in any year except Year Two, Fall Term.
4. Marketing electives may be chosen from any 400-level MARK course.
5. See Courses in the Faculty of Business
6. First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS

- BUS 404 - Capstone Project
- MARK 432 - Digital Marketing
- MARK 468 - E-Commerce and Retailing
- MARK 472 - Branding and Marketing Strategy
- 18 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses
2. Marketing electives may be chosen from any 400-level MARK course.

201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222 will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Marketing may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required. Marketing students are permitted to count one of the secondary core courses required in the Marketing major as one of the four courses constituting their minor.
2. Students with a declared major in another area may complete a minor in Marketing by fulfilling the

Minors

1. Students with a declared major in Marketing may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required. Marketing students are permitted to count one of the secondary core courses required in the Marketing major as one of the four courses constituting their minor.
2. Students with a declared major in another area may complete a minor in Marketing by fulfilling the

requirements of Minors for Business Students.

requirements of Minors for Business Students.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023

Seconded Motion at USPC - April 21, 2023

Faculty (& Department or Academic Unit):	Alberta School of Business
Contact Person:	Dr. Michelle Inness, Associate Dean Undergraduate
Level of change: (choose one only)	<input checked="" type="checkbox"/> Undergraduate
	<input type="checkbox"/> Graduate
Type of change request: (check all that apply)	<input checked="" type="checkbox"/> Program
	<input type="checkbox"/> Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	Yes

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Each Major Course Sequence will be adjusted to remove courses that are being placed in the 1st or 2nd year that were previously listed on these pages, and to amend any notes to align with the new course sequencing. BUS 303 and BUS 404 will also be added into the Course Sequencing, and any editorial changes will also be made, such as changing course numbers that have been renumbered or other corrections and clarifications. At the request of the teaching department, the Concentrations and Professional Designation sections have also been brought up to date.

Calendar Copy

URL in current Calendar (or "New page"): https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=47854&returnto=12336	
Current Copy: Removed language	Proposed Copy: New language
Major in Operations Management [Business]	Major in Operations Management [Business]

Sequence of Courses

~~Year Two – Fall~~

- ~~ACCTG 311 – Introduction to Accounting for Financial Performance~~
 - ~~BUS 201 – Foundations of Business~~
- ~~OR~~
- ~~BUS 222 – Professionalism and Responsible Impact (See Note 6)~~
 - ~~MARK 301 – Introduction to Marketing~~
 - ~~MGTSC 312 – Probability and Statistics for Business~~
 - ~~3 units in electives outside Business (See Note 1)~~

~~Year Two – Winter~~

- ~~ACCTG 322 – Introduction to Accounting for Management Decision Making~~ **OR**

Sequence of Courses

~~BTM 311 – Management Information Systems (See Note 2)~~

~~—~~

~~FIN 301 – Introduction to Finance~~

~~OM 352 – Operations Management~~

~~SEM 310 – Introduction to Management, Organization and Entrepreneurship~~

~~3 units in electives outside Business (See Note 1)~~

Year Three

~~BUS 303 - Application of Business Concepts (See Note 6)~~

~~ACCTG 322 – Introduction to Accounting for Management Decision Making **OR**~~

~~BTM 311 – Management Information Systems (See Note 2)~~

~~—~~

~~B LAW 301 – Legal Foundations of the Canadian Economy (See Note 3)~~

~~—~~

~~BUEC 311 – Business Economics, Organizations and Management **OR**~~

Year Three

- BUS 303 - Application of Business Concepts
- 12 units in Operations Management electives (See Note 2)
- 15 units in free electives (See Note 1)

~~ECON 281 - Intermediate~~

~~Microeconomic Theory I (See Note 5)~~

12 units in Operations Management
electives (See Note 4)

3 units in free electives (See Note 1)

~~3 units in elective outside Business~~
(See Note 1)

Year Four

- BUS 404 - Capstone Project (See Note 6)
- 9 units in Operations Management electives (See Note 4)
- 18 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses
2. ~~Either ACCTG 322 or BTM 311 may be taken in Year Two with the other taken in Year Three.~~
3. ~~May be taken in any year except Year Two, Fall Term.~~
4. Operations Management electives may be chosen from any 400-level

Year Four

- BUS 404 - Capstone Project
- 9 units in Operations Management electives (See Note 2)
- 18 units in free electives (See Note 1)

Notes

1. See Policy on Elective Courses
2. Operations Management electives may be chosen from any 400-level OM courses and from a list of additional approved courses available from the Department of Accounting, Operations, and Information Systems. At least four of the seven Operations Management

OM courses and from a list of additional approved courses available from the Department of Accounting, Operations, and Information Systems. At least four of the seven Operations Management electives must be chosen from 400-level OM courses, MGTSC 405 and MGTSC 455.

5. ~~Students planning to take advanced course work in Economics may wish to substitute ECON 281. See Policy on Elective Courses (4). ECON courses used to satisfy the requirements of this major may not also be used to satisfy the requirements for coursework outside the Faculty of Business.~~

6. ~~First Year students will take BUS 101 in Year 1 and will take BUS 222 in Year 2, BUS 303 in Year 3 and BUS 404 in Year 4. Transfer students who begin in Year 2 or higher will take BUS 201 in Year 2 if they do not already present transfer credit for the course, and will not be required to take BUS 222, BUS 303, or BUS 404. BUS 222~~

electives must be chosen from 400-level OM courses or MGTSC 405

will be replaced by a non-business elective, and BUS 303 and BUS 404 will be replaced by Free Electives in the course sequencing for the Majors listed above.

Minors

1. Students with a declared major in Operations Management may choose to do a minor in any subject area of Business. See [Minors for Business Students](#). Minors are not required. Students are urged to select areas complementary to the Operations Management major. Some suggestions and details are listed next. Students may also wish to consider the Cooperative Education program (see [Bachelor of Commerce Cooperative Education](#)).
2. Students with a declared major in another area may complete a minor in Operations Management by fulfilling the requirements of [Minors for Business Students](#). 3 units must be in [OM 352](#).

Minors

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2. Students with a declared major in another area may complete a minor in Operations Management by fulfilling the requirements of [Minors for Business Students](#). 3 units must be in [OM 352](#).

3. Students wishing to construct informal programs of study outside the Faculty of Business should consider the following suggestions:
- a. Economics: Any senior ECON course, with Departmental approval.
 - b. Statistics/Mathematics Computing Science: Additional work is recommended for students who are interested in graduate studies, for example, [MATH 373](#) and [STAT 265](#).

Operations Management Concentrations

Students majoring in Operations Management can tailor their program to focus on either **Operations** (the purchasing, transformation and delivery of goods and services to customers) or Business Analytics (modeling and analysis to support decisions in operations and other

3. Students wishing to construct informal programs of study outside the Faculty of Business should consider the following suggestions:
- a. Economics: Any senior ECON course, with Departmental approval.
 - b. Statistics/Mathematics Computing Science: Additional work is recommended for students who are interested in graduate studies, for example, [MATH 373](#) and [STAT 265](#).

Operations Management Concentrations

Students majoring in Operations **and Supply Chain** Management can tailor their program to focus on either **Operations and Supply Chain Management** (the purchasing, transformation and delivery of goods and services to customers) or Business Analytics (modeling and analysis to

fields). Recommended courses for each of these streams are listed below.

Operations:

- OM 410 - Supply Chain Management
- OM 411 - Business Process Management
- OM 461 - Distribution and Logistics Analytics
- OM 468 - Business Analytics Consulting Project
- MGTSC 405 - Forecasting for Planners and Managers
- MGTSC 455 - Quality Management
- BTM 424 - Introduction to Information Systems Project Management
- MIS 426
- other courses in management information systems

Business Analytics:

support decisions in operations and other fields). Recommended courses for each of these streams are listed below.

Operations and Supply Chain Management:

- OM 410 - Supply Chain Management
- OM 411 - Business Process Management
- OM 461 - Distribution and Logistics Analytics
- OM 468 - Business Analytics Consulting Project
- MGTSC 405 - Forecasting for Planners and Managers
- BTM 424 - Introduction to Information Systems Project Management
- BTM 426 - Technology-Enabled Business Process Management
- other courses in business technology management

Business Analytics:

- [OM 422 - Simulation and Computer Modelling Techniques in Management](#)
- [OM 471 - Decision Support Systems](#)
- [OM 468 - Business Analytics Consulting Project](#)
- [MGTSC 405 - Forecasting for Planners and Managers](#)
- [BTM 412 - Managerial Support Systems](#)
- other courses in finance, marketing, **management information systems**, mathematics, statistics, and economics.

Professional Designations

Many Operations Management positions require a professional designation. Elective courses in Operations Management help

- **OM 420 Predictive Business Analytics**
- **OM 421 Data Visualization**
- [OM 422 - Simulation and Computer Modelling Techniques in Management](#)
- [OM 471 - Decision Support Systems](#)
- [OM 468 - Business Analytics Consulting Project](#)
- [MGTSC 405 - Forecasting for Planners and Managers](#)
- [BTM 412 - Managerial Support Systems](#)
- other courses in **business technology management**, finance, marketing, mathematics, statistics, and economics.

Professional Designations

Many Operations Management positions require a professional designation. Elective courses in Operations Management help prepare students for pursuing professional

prepare students for pursuing professional designations and count towards the requirements of some professional designations. Please consult the appropriate governing body.

1. CPIM (Certified in Production and Inventory Management) and CSCP (Certified Supply Chain Professional): Offered by **APICS**: The Association for **Operations Management**.
2. SCMP (Strategic Supply chain Management Professional): Offered by the **Purchasing Management Association of Canada**.
3. **CITT**: Offered by the **Canadian Institute of Traffic and transport**.
4. CORS Diploma: Offered by the Canadian Operational Research Society.

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1. CPIM (Certified in Production and Inventory Management) and CSCP (Certified Supply Chain Professional): Offered by **ASCM**: The Association for **Supply Chain** Management.
2. SCMP (Strategic Supply chain Management Professional): Offered by the **Supply Chain Canada**
3. **CCLP**: Offered by the **CITT, Canada's Logistics Association**.
4. CORS Diploma: Offered by the Canadian Operational Research Society.
5. **CAP (Certified Analytics Professional)**: Offered by **INFORMS (The Institute for Operations Research and the Management Sciences)**.

Reviewed/Approved by:

Seconded Motion at Business Council - May 11, 2023
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Seconded Motion at USPC - April 21, 2023
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FINAL ITEM NO. 8

Decision **Discussion** **Information**

ITEM OBJECTIVE: To approve an Indigenous Course Requirement for all Faculty of Science Undergraduate programs.

DATE	September 14, 2023
TO	GFC Programs Committee
RESPONSIBLE PORTFOLIO	Provost and Vice-President (Academic)

MOTION: THAT the GFC Programs Committee, with delegated authority from General Faculties Council, approve the addition of an Indigenous Course requirement for Faculty of Science undergraduate programs as set forth in the attachments.

EXECUTIVE SUMMARY:

The Faculty of Science has recently undergone a major renewal of undergraduate programs that will be implemented in Fall 2024. This renewal addressed a number of important issues with current degree offerings. However, the critical process on how to indigenize the curriculum was still in progress when the bulk of changes went through governance. At that time (May 2022), the Indigenization of the Bachelor of Science Curriculum Working Group, chaired by Tara McGee (Professor and Associate Dean, Engagement & EDI) and co-chaired by Shawn Desaulniers (Faculty Service Officer, Mathematical and Statistical Sciences) was established. This working group consisted of an Elder, two Indigenous students, and faculty members of Indigenous and non-Indigenous descent. The working group’s first goal was to provide a recommendation as to whether or not the Faculty of Science should implement a faculty-level Indigenous course requirement.

The working group strongly recommended that the Faculty of Science implement a faculty-level Indigenous course requirement for all BSc programs offered through the Faculty of Science. This recommendation was based, in part, on the following reasoning:

- The Truth and Reconciliation Commission calls to action are for all Canadians (and those who choose to be educated at Canadian institutions). A critical component of this reciprocal relationship is for all learners at the University of Alberta to know more about Canadian Indigenous history, perspectives, and/or knowledge.
- An essential aspect of indigenization is to educate all learners that Indigenous Knowing must be respected as “a distinct and valid system of knowledge” (M’sit No’kmaq, et al., 2021). Such a requirement will provide a safe space and pathway for all students to begin the journey of acceptance of all kinds of knowledge and as a result, deconstruction of our ingrained knowledge.
- This is a solution that is consistent with what we are seeing in other programs and institutions. For large faculties with a wide variety of programs or when the requirement is set at the university level (for example, universities in Winnipeg, Trent and PEI) , allowing

GOVERNANCE OUTLINE



ITEM NO. 8

students to choose from a list of courses reflecting a broad range of subject areas seems to be the best course of action. Students should have no problem selecting a course that piques their interest or connects to their degree program in some way.

The Indigenous Course Requirement was then reviewed and approved by the Academic Advisors in Student Services, Associate Chairs (Undergraduate), and Science Faculty Council members. Consultation has occurred with the Dean (Faculty of Science), Associate Dean (Education) and College Dean (College of Natural and Applied Sciences), Vice-Provost (Programs), and Vice-Provost (Indigenous Programming & Research). The new requirement was presented to student executives and members of ISSS (Interdepartmental Science Students' Society), COSSA (Council of Science Student Associations) and Science Mentors (See letter of support). Students members of each department council in the Faculty of Science also had the opportunity to review and provide feedback on the proposed Indigenous course requirement.

Before finalizing the course list, an initial course list was generated by the working group as well as the BSc Renewal leads. This was accomplished by reviewing the calendar to identify courses that focus predominantly on the Indigenous people in the lands that are currently known as Canada. This focus included, but was not limited to: (1) Indigenous knowledge / ways of knowing (e.g. theories, methods, practices), (2) Indigenous culture (e.g. cultural expressions, art, performances, spirituality), (3) Indigenous history (e.g. oral tradition, recorded history, colonization, land, treaties), (4) Indigenous language (e.g. grammar, vocabulary, speech, examination of Indigenous texts), and (5) Contemporary Indigenous issues (e.g. politics, globalization, health, representations in the media, injustices, land and place, environmental stewardship & conservation). Each department/unit that offered a course in this initial list was then consulted. They were asked about enrollment capacity and course content. While many units raised no concerns, other units indicated that they could not open a course to Faculty of Science students. These consultations led to a finalized list (e.g., courses were removed or added based on these consultations). Many of the courses have smaller enrollment. As such, we anticipate that most Faculty of Science students will fulfill this requirement by taking online courses offered by the Faculty of Native Studies. The Faculty of Native Studies has approved the NS course listings for this requirement. Further, the Faculty of Native studies has also let us know that they are open to a rebundling of their online offerings, specifically for Science students.

We emphasize that this course requirement is a first step of a long, complex, and nuanced path of Indigenousization of our programs.

Supporting Materials:

- 1. Indigenous Course Requirement**
- 2. Indigenous Course List**
- 3. Indigenous Course Requirement - ISSS Support Letter**



SCHEDULE A:

Engagement and Routing

Consultation and Stakeholder Participation / Approval Route (parties who have seen the proposal and in what capacity) <[Governance Resources Section Student Participation Protocol](#)>

Those who are actively participating:

- Jocelyn Hall, Associate Dean Undergraduate
- Gerda de Vries, Associate Dean Undergraduate

Those who have been consulted:

- Dean (Faculty of Science)
- Associate Dean (Education) and College Dean (College of Natural and Applied Sciences)
- Vice-Provost (Programs)
- Vice-Provost (Indigenous Programming & Research)
- Departments/Faculties offering courses on Indigenous Course Requirement list
- Student executives and members of ISSS (Interdepartmental Science Students' Society), COSSA (Council of Science Student Associations) and Science Mentors (See letter of support).

Those who have been informed:

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Approval Route:

Associate Chairs (Undergraduate), Faculty of Science: 5 May 2023
Faculty of Science Chairs: 4 May 2023
Science Faculty Council: 25 May 2023

Supplementary Notes / Context:

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Faculty (& Department or Academic Unit):	Faculty of Science
Contact Person:	Jocelyn Hall, Associate Dean Undergraduate Gerda de Vries, Associate Dean Undergraduate
Level of change: (choose one only)	<ul style="list-style-type: none"> • Undergraduate
	<ul style="list-style-type: none"> • Graduate
Type of change request: (check all that apply)	<ul style="list-style-type: none"> • Program
	<ul style="list-style-type: none"> • Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	No

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

The Faculty of Science is proposing the addition of an Indigenous course requirement to the new BSc Renewal degree framework coming into effect Fall 2024. We believe all Science students pursuing a degree on treaty territory should obtain foundational knowledge of Indigenous history, culture, perspectives and/or ways of knowing. This addition is timely as the University of Alberta recently unveiled its Indigenous Strategic Plan, which requires units to weave Indigenous worldviews, histories and perspectives into all undergraduate programs. In addition, other U of A Faculties and other universities have already indigenized their programs by either requiring a specific course or allowing students to select a course from a curated list. We have decided to allow students to select a course from a curated list, recognizing the breadth of programs and variety of educational interests represented in the Faculty of Science. The new BSc Renewal degree framework provides a prime opportunity to implement a faculty-wide requirement such as this.

The Indigenous course requirement was strongly recommended by the Indigenization of the Bachelor of Science Curriculum Working Group, which consisted of an Elder, two Indigenous students, and faculty members of Indigenous and non-Indigenous descent. It was reviewed and approved by the Academic Advisors in Student Services, Associate Chairs (Undergraduate), and Science Faculty Council members. Consultation has occurred with the Dean (Faculty of Science), Associate Dean (Education) and College Dean (College of Natural and Applied Sciences), Vice-Provost (Programs), and Vice-Provost (Indigenous Programming & Research). The new requirement was presented to student executives and members of ISSS (Interdepartmental Science Students' Society), COSSA (Council of Science Student Associations) and Science Mentors. Students members of each department council in the Faculty of Science also had the opportunity to review and provide feedback on the new proposed Indigenous course requirement.

Calendar Copy

https://calendar.ualberta.ca/preview_program.php?catoid=39&poid=50469

Current Copy: ~~Removed language~~

Proposed Copy: New language

Bachelor of Science (Major and Honors) - Effective Fall 2024

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Program Requirements

The Bachelor of Science (Major and Honors) degree requires the successful completion of 120 units including the following:

1. **Communication/Writing Courses:** Successful completion of a minimum of 6 units in English (ENGL) or Writing Studies (WRS).

2. **Breadth from Outside the Faculty of Science:** Successful completion of a minimum of 6 units, with at least 3 units from two of the following categories:

- Applied Sciences

Bachelor of Science (Major and Honors) - Effective Fall 2024

-
-
-

Program Requirements

The Bachelor of Science (Major and Honors) degree requires the successful completion of 120 units including the following:

1. **Communication/Writing Courses:** Successful completion of a minimum of 6 units in English (ENGL) or Writing Studies (WRS).
2. **Indigenous Course:** Successful completion of a minimum of 3 units in a course(s) that focuses on themes such as Indigenous knowledge, ways of knowing, history, culture, languages, and/or contemporary issues.

See the [Indigenous Course List for Bachelor of Science \(Major and Honors\)](#) for eligible courses. Courses taken to fulfill Major/Minor/Honors requirements, the Communication/Writing requirement, the Breadth from Outside the Faculty of Science requirement, or the Breadth from Within the Faculty of Science requirement, may also be used to satisfy the Indigenous Course requirement.

3. **Breadth from Outside the Faculty of Science:** Successful completion of a minimum of 6 units, with at least 3 units from two of the following categories:

- Applied Sciences

- Business
- Humanities, Fine Arts, and Performing Arts
- Social Sciences

See the [Breadth from Outside the Faculty of Science Course Lists for Bachelor of Science \(Major and Honors\)](#) for eligible courses in each of the above categories. Courses taken to fulfill Major/Minor/Honors requirements may also be used to satisfy this breadth requirement.

3. Breadth from Within the Faculty of Science:

Successful completion of a minimum of 9 units, with at least 3 units from each of the following categories:

- Basic Sciences (i.e., common high school course offerings)
- Formal Sciences (i.e., primarily numerical in nature or based in logic)
- Specialized Sciences (i.e., uncommon high school course offerings)

See the [Breadth from Within the Faculty of Science Course Lists for Bachelor of Science \(Major and Honors\)](#) for eligible courses in each of the above categories. Courses taken to fulfill Major/Minor/Honors requirements may also be used to satisfy this breadth requirement.

4. Lab/Field Experience: Successful completion of a minimum of 3 units in a Science course that includes substantial and meaningful lab or field experience, where students are required to engage in the analysis and interpretation of authentic data or observations that reflect the uncertain nature of science. See the [Lab/Field Experience Course List for Bachelor of Science \(Major and Honors\)](#) for eligible courses. Courses taken to fulfill Major/Minor/Honors requirements, or the Breadth from Within the Faculty of Science requirement, may also be used to satisfy the Lab/Field Experience requirement.

5. Major/Minor/Honors: Students in the Bachelor of Science (Major program) must declare a Major subject area, and may declare a Minor (in a different subject area). Students in certain subject areas may declare a second Major (in a different subject area,

- Business
- Humanities, Fine Arts, and Performing Arts
- Social Sciences

See the [Breadth from Outside the Faculty of Science Course Lists for Bachelor of Science \(Major and Honors\)](#) for eligible courses in each of the above categories. Courses taken to fulfill Major/Minor/Honors requirements may also be used to satisfy this breadth requirement.

4. Breadth from Within the Faculty of Science:

Successful completion of a minimum of 9 units, with at least 3 units from each of the following categories:

- Basic Sciences (i.e., common high school course offerings)
- Formal Sciences (i.e., primarily numerical in nature or based in logic)
- Specialized Sciences (i.e., uncommon high school course offerings)

See the [Breadth from Within the Faculty of Science Course Lists for Bachelor of Science \(Major and Honors\)](#) for eligible courses in each of the above categories. Courses taken to fulfill Major/Minor/Honors requirements may also be used to satisfy this breadth requirement.

5. Lab/Field Experience: Successful completion of a minimum of 3 units in a Science course that includes substantial and meaningful lab or field experience, where students are required to engage in the analysis and interpretation of authentic data or observations that reflect the uncertain nature of science. See the [Lab/Field Experience Course List for Bachelor of Science \(Major and Honors\)](#) for eligible courses. Courses taken to fulfill Major/Minor/Honors requirements, or the Breadth from Within the Faculty of Science requirement, may also be used to satisfy the Lab/Field Experience requirement.

6. Major/Minor/Honors: Students in the Bachelor of Science (Major program) must declare a Major subject area, and may declare a Minor (in a different subject area). Students in certain subject areas may declare a second Major (in a different subject area,

from a list of eligible subject areas). Students in the Bachelor of Science (Honors program) must declare an Honors subject area. They may declare a Minor (in a different subject area); they may not declare a second Major or Honors subject area. See the [Subject Areas](#) table below for a list of subject areas that may be declared, the available Major/Minor/Honors, the subject areas that are eligible for a Double Major, and exceptions to the Minor/Double Major combinations allowed. The requirements that must be completed for each Major/Minor/Honors can be found by selecting the respective subject area links in the table.

Some courses in certain subject areas may have prerequisites not included in the Major/Minor/Honors requirements. Students must plan accordingly to ensure these prerequisites are successfully completed (and included in the 120 units toward the degree) prior to attempting the associated Major/Minor/Honors course requirements.

Students completing a Major/Minor, Honors/Minor or Double Major combination must ensure they complete the requirements for both subject areas within 120 units, which may be difficult to do with certain combinations. Students are advised to consult with an Academic Advisor to ensure this requirement is met.

Minors from outside of the Faculty of Science must include at least 24 units. At least 6 units in 300- or 400-level courses must be taken while registered in the Faculty of Science at the University of Alberta. Students are responsible for meeting both the Faculty of Science Minor requirements and any outside Faculty or department-specified course requirements.

For regulations governing internal changes related to Major/Honors programs and/or subject areas, please see [Faculty of Science Regulations](#).

6. Double-counted Courses: Some courses may be listed in the requirements for more than one Major/Minor/Honors subject area.

- There is no limit on how many 100- and 200-level courses can be double-counted in a Major/Minor, Honors/Minor, or Double Major combination.

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- There is no limit on how many 100- and 200-level courses can be double-counted in a Major/Minor, Honors/Minor, or Double Major combination.

<ul style="list-style-type: none"> ● For a Major/Minor or Honors/Minor combination, 300- and 400-level courses cannot be double-counted. Requirements at the 300- and 400-level must be satisfied separately; a 300- or 400-level course required by both subject areas may be credited toward only one subject area and must be substituted by an approved 300- or 400-level course for the other subject area. Students must consult an Academic Advisor for approved course substitutions. ● For a Double Major, up to 6 units in 300- and 400-level courses can be double-counted. Any 300- or 400-level courses required by both subject areas beyond this 6 unit limit may be credited toward only one subject area and must be substituted by an approved 300- or 400-level course for the other subject area. Students must consult an Academic Advisor for approved course substitutions. <p>7. Science Courses: Successful completion of a minimum of 72 units in Science courses for credit to the degree. Students completing a Major or Honors in Planning, Mathematics and Economics, or Mathematics and Finance are only required to reach a minimum of 66 units in Science courses.</p> <p>8. Senior Courses: Successful completion of a minimum of 78 units at the 200-level or higher (and therefore, a maximum of 42 units at the 100-level is permitted for credit to the degree). In addition, Major programs require the successful completion of a minimum of 36 units at the 300-level or higher and Honors programs require the successful completion of a minimum of 42 units at the 300-level or higher.</p>	<ul style="list-style-type: none"> ● For a Major/Minor or Honors/Minor combination, 300- and 400-level courses cannot be double-counted. Requirements at the 300- and 400-level must be satisfied separately; a 300- or 400-level course required by both subject areas may be credited toward only one subject area and must be substituted by an approved 300- or 400-level course for the other subject area. Students must consult an Academic Advisor for approved course substitutions. ● For a Double Major, up to 6 units in 300- and 400-level courses can be double-counted. Any 300- or 400-level courses required by both subject areas beyond this 6 unit limit may be credited toward only one subject area and must be substituted by an approved 300- or 400-level course for the other subject area. Students must consult an Academic Advisor for approved course substitutions. <p>8. Science Courses: Successful completion of a minimum of 72 units in Science courses for credit to the degree. Students completing a Major or Honors in Planning, Mathematics and Economics, or Mathematics and Finance are only required to reach a minimum of 66 units in Science courses.</p> <p>9. Senior Courses: Successful completion of a minimum of 78 units at the 200-level or higher (and therefore, a maximum of 42 units at the 100-level is permitted for credit to the degree). In addition, Major programs require the successful completion of a minimum of 36 units at the 300-level or higher and Honors programs require the successful completion of a minimum of 42 units at the 300-level or higher.</p>
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Reviewed/Approved by:

<p>REQUIRED: Faculty Council (or delegate) and approval date.</p> <p>Associate Chairs (Undergraduate): 5 May 2023 Faculty of Science Chairs: 4 May 2023 Science Faculty Council: 25 May 2023</p> <p>OPTIONAL: Other internal faculty approving bodies, consultation groups, or departments, and approval dates.</p>
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Faculty (& Department or Academic Unit):	Faculty of Science
Contact Person:	Jocelyn Hall, Associate Dean Undergraduate Gerda de Vries, Associate Dean Undergraduate
Level of change: (choose one only)	<ul style="list-style-type: none"> • Undergraduate
	<ul style="list-style-type: none"> • Graduate
Type of change request: (check all that apply)	<ul style="list-style-type: none"> • Program
	<ul style="list-style-type: none"> • Regulation
For which term is this intended to take effect?	Fall 2024
Does this proposal have corresponding course changes? (Should be submitted at the same time)	No

Rationale

Things to consider (maximum 500 words): Why is this being changed; How will it benefit students/department/unit; How is this comparable to similar programs (internal or external); Historical context; Impacts to administration or program structure; Consultation with stakeholders

Please add the following as a new page; this is the list of courses associated with the new [Indigenous course requirement](#) proposed by the Faculty of Science.

Calendar Copy

Current Copy: Removed language	Proposed Copy: New language
	<p>Indigenous Course List for Bachelor of Science (Major and Honors)</p> <hr/> <p>Return to: Bachelor of Science (Major and Honors) - Effective Fall 2024</p> <hr/> <p>Course List:</p>

- ANTHR 256 - Alberta Archaeology
- ANTHR 311 - Archaeology of Indigenous North America
- ANTHR 474 - Northwest Coast Societies from an Anthropological Perspective
- ANTHR 477 - Northwest Coast Archaeology
- DRAMA 312 - Indigenous Theatre in Canada
- ECON 251 - Indigenous Economics
- ECON 451 - Indigenous Economic Development
- ENGL 125 - Indigenous Literatures
- ENGL 216 - Introduction to Indigenous Literary Methods
- ENGL 307 - Métis Literature
- ENGL 308 - Topics in Indigenous Literature
- ENGL 309 - Indigenous Poetics
- HIST 338 - Topics in Indigenous History
- HIST 368 - Histories of Indigenous Peoples and Kanata until 1870
- HIST 369 - Histories of Indigenous Peoples and Kanata after 1870
- NS 115 - Indigenous Peoples and Technoscience
- NS 161 - Countering Stereotypes of Indigenous Peoples
- NS 201 - Indigenous | Canada: Looking Forward/Looking Back
- NS 280 - Selected Topics in Indigenous Studies
- POLS 201 - Introduction to Indigenous Politics
- POLS 327 - Indigenous Politics in Canada
- POLS 331 - Indigenous Feminist Politics
- POLS 436 - Topics in Indigenous Politics
- POLS 437 - Indigenous Political Thought
- R SOC 460 - Perspectives on Traditional Knowledge
- WGS 280 - Indigenous Women, Autobiography, and Life Writing
- WGS 480 - Indigenous Feminisms

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Reviewed/Approved by:

REQUIRED: Faculty Council (or delegate) and approval date.

Associate Chairs (Undergraduate): 5 May 2023

Faculty of Science Chairs: 4 May 2023

Science Faculty Council: 25 May 2023

OPTIONAL: Other internal faculty approving bodies, consultation groups, or departments, and approval dates.

Letter of Support for Indigenous Course Requirements

The Interdepartmental Science Students Society (ISSS) executives would like to show support to the new Indigenous Course Requirements framework proposed by the Faculty of Science at the University of Alberta. The ISSS is a student governing body for the Faculty of Science and works to provide services, hold events and advocate on behalf of the student body to enrich the science students undergraduate experience.

We have reviewed a summary of the proposed changes and also had the opportunity to participate in two town hall meetings (February 14, 2023 and March 16, 2023), which allowed us to develop a further understanding and appreciate the benefits these changes will bring to students in the Faculty of Science. Members of the ISSS have also had an opportunity to provide feedback and ask questions about the proposed changes. This feedback has been synthesized and made available to the Faculty for reference.

To conclude, we emphatically support the new Indigenous Course Requirements being proposed by the Faculty of Science at the University of Alberta. We believe this will bring awareness to Canada's deep cultural heritage, values and traditions across all programs for future science students.

Best regards,

ISSS 2022/23 Executive Committee



Himasha Rao