



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council Facilities Development Committee Open Session Minutes

Thursday, January 26, 2012
3-15, University Hall
1:30 PM – 3:00 PM

ATTENDEES:

Voting Members:

Skidmore, Colleen	Provost and Vice-President (Academic) and Chair, GFC Facilities Development Committee (Delegate)
Cheema, Andy	Students' Union Vice-President (Academic) (Delegate)
Haswell, Phil	Support Staff
Hickey, Don	Vice-President (Facilities and Operations)
Kline, Loren	Academic Staff, *cross-representative from GFC Academic Planning Committee
Li, Matthew	Undergraduate at-large
Lunawat, Sagar	Graduate Students' Association Vice-President (Academic) (Delegate)
O'Byrne, Shannon	Academic Staff

Non-Voting Members:

Becker, Bart	Associate Vice-President (Facilities and Operations)
Haggarty-France, Marion	University Secretary
Kessels, Bernie	Vice-Provost and University Registrar (Delegate)
Louie, Ben	University Architect

Regrets:

Feisst, Debbie	Academic Staff
Le, Elisabeth	Academic Staff

Presenter(s):

Armour, Margaret-Ann	Associate Dean (Diversity), Faculty of Science
Baker Perri, Lorna	Associate Director (Accommodation Planning and Programming), Office of the University Architect
Baron, Britta	Vice-Provost and Associate Vice-President (International)
Becker, Bart	Associate Vice-President (Facilities and Operations)
Cockburn, Alastair	Principal, Alastair Cockburn Architect Ltd.
Kereliuk, Sandra	Senior Administrative Office, Vice-President (Finance and Administration)
King, Wade	Advisor, Office of Safe Disclosure and Human Rights
Louie, Ben	University Architect
Skidmore, Colleen	Vice-Provost and Associate Vice-President (Academic)

Staff:

Hodgson, Ann	Coordinator, GFC Facilities Development Committee
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OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Chair, Dr Colleen Skidmore indicated that Mr Don Hickey would be assuming the Acting Chair responsibilities for Agenda Item 4 (University of Alberta International General Space Program), enabling Dr Skidmore to be excused from the meeting for a brief period, due to an unanticipated schedule commitment.

Motion: Haswell/Li

THAT the GFC Facilities Development Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of November 24, 2011

Materials before members are contained in the official meeting file.

Motion: Hickey/Haswell

THAT the GFC Facilities Development Committee approve the Minutes of November 24, 2011.

CARRIED

3. Comments from the Chair

The Chair, Dr Colleen Skidmore welcomed all committee members and guests to the meeting. Dr Skidmore announced to members that the 2012-13 GFC/GFC Standing Committee Membership campaign is now underway. The Chair emphasized the significance of maintaining an engaged academy within university governance, encouraging members to consider names of any interested student and/or staff members.

Dr Skidmore confirmed that a recommendation to appoint a Vice-Chair to the current GFC FDC membership composition has been placed on the March 5, 2012 GFC Executive Committee agenda. It is anticipated that members will be updated on this status at the next meeting of GFC FDC.

The Chair advised members that the GFC FDC meeting of February 23 2012, which falls during Reading Week, may have quorum challenges. With respect to members' availability and travel schedules during this period, there is consideration to cancel this meeting, providing there are no urgent business items that arise.

ACTION ITEMS

4. University of Alberta International General Space Program

Materials before members are contained in the official meeting file.

Presenters: Ben Louie, University Architect, Facilities and Operations; Britta Baron, Vice-Provost and Associate Vice-President (International); Alastair Cockburn, Principal (Alastair Cockburn Architect Ltd.)

Purpose of the Proposal: To form the basis for further planning for the University of Alberta International

Discussion:

Acting Chair, Mr Don Hickey, invited Ben Louie to introduce the University of Alberta International General Space Program Proposal. Mr Louie welcomed Lorna Baker Perri, joined by presenters Britta Baron and Alastair

Cockburn to the table, supported by members of the proposal team. Ms Baron opened the presentation by providing a synopsis of major challenges and key drivers leading to the development of the general space program proposal, and identifying the need to create a unified UAI presence on campus. Ms Baron summarized the rationale guiding this proposal, highlighting the University's priority to international engagement (as part of strategic planning), and leveraging the proposed "one" unit model to assist in creating alignments and building synergies between various programming components, including administration, operations, and infrastructure.

Aided by the support of a detailed Powerpoint presentation, Alastair Cockburn shared the vision of the UAI (international dimensions alignment). Mr Cockburn reported on the UAI's international goals and strategies, highlighting primary areas of growth and space standards, identifying space use duplications, and recommending on efficiencies.

Mr Hickey thanked the proposal team for the presentation, and for their collaborative work in contributing to the development of the UAI general space program proposal. Team members, Ms Barron, Mr Cockburn, and Ms Baker-Perri responded to a range of questions and comments from GFC FDC members, including a query about the potential for a "two" space strategy within the space planning development. All members were engaged in a thorough discussion of the proposal. In response to a request by the Committee, Ms Baker Perri clarified the concept of general space programming.

Motion: Kline/Lunawat

THAT the GFC Facilities Development Committee approve, under delegated authority from General Faculties Council and on the recommendation of Planning and Project Delivery, the proposed University of Alberta International General Space Program (as set forth in Attachment 2) as the basis for further planning. CARRIED
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DISCUSSION ITEMS

5. Draft Discrimination, Harassment and Duty to Accommodate Policy Suite (in UAPPOL)

Materials before members are contained in the official meeting file.

Presenters: Sandra Kereliuk, Senior Administrative Office, Vice-President (Finance and Administration); Margaret-Ann Armour, Associate Dean/Diversity, Faculty of Science; Wade King, Advisor, Office of Safe Disclosure & Human Rights

Purpose of the Proposal: To receive feedback on the proposed Discrimination, Harassment and Duty to Accommodate Policy Suite and related documents.

Discussion:

Acting Chair, Mr Don Hickey, welcomed Sandra Kereliuk to present the Draft Discrimination, Harassment and Duty to Accommodate Policy Suite (in UAPPOL) proposal. Ms Kereliuk invited Margaret-Ann Armour to join her in the presentation of the draft document to GFC FDC members. Mr Kereliuk reported that the Vice-President (Finance and Administration) established a work group to look at existing policy and initiate a major review and revision of the current university practices. As a result, the newly-proposed policy suite, upon approval, will serve to rescind and replace the existing GFC Policy Manual Section 44 (Discrimination and Harassment Policy and Procedures).

Dr Armour noted that the names of all contributors involved in the development of the policy suite are listed within the document. Dr Armour emphasized that the newly-proposed policy suite has been established for the university community, and reflects the academy and community; enabling a high-level of respect, engagement, and expectation for its constituents. The proposed suite explores issues and process, and introduces a set of

new procedures for clarity and usability. In highlighting the 'duty to accommodate' section of the proposal, Dr Armour suggested that within existing facilities and academic spaces, accommodation would be handled on an individual basis, adding that in the future, GFC FDC may consider accommodating the appropriateness of this duty during space planning and designing phases.

Ms Kereliuk, Dr Armour and Mr King were thanked for the detailed presentation, and the Chair acknowledged their contributions and efforts throughout an extensive consultation process, resulting in the comprehensive policy suite. Dr Armour invited questions and feedback from committee members, noting that both University staff associations have been engaged in the consultation process. Ms Kereliuk and Dr Armour received feedback from GFC FDC members, and thanked the committee for their consideration and comments.

Upon approval of the proposed policy suite, Mr Wade King will initiate an action plan, prepared by the Office of Safe Disclosure and Human Rights, aimed at raising awareness of the revised policy, and ensuring student and staff populations know where, and how to access all related details.

6. Projects Update from the Associate Vice-President (Facilities and Operations)

Presenter: Bart Becker, Associate Vice-President (Facilities and Operations)

Purpose of the Proposal: For discussion/information

Discussion:

As part of a regular reporting item, the Chair invited Mr Bart Becker to verbally update the committee on the University's major capital, renewal and renovation projects that are active, and/or are nearing completion. In a brief overview, Mr Becker highlighted the following projects:

- o Balmoral Repurposing
- o Physical Activity and Wellness Centre (PAW)
- o St. Joseph's College
- o Windsor Park – Sectors 3,4
- o Varsity Field
- o South Campus
- o Dentistry/Pharmacy Building
- o North Power-Plant Building
- o Enterprise Square Gallery
- o Aboriginal Gathering Place
- o Telus Centre
- o Camrose Performing Arts Centre (CPAC)
- o Edmonton Clinic Health Academy (ECHA)

In the event that the GFC FDC meeting of February 23, 2012 is cancelled, and information becomes available regarding the Balmoral Repurposing project, the Chair agreed to distribute review material electronically to all members in between meetings, to ensure the flow of information is maintained through to the GFC FDC next meeting of March 22, 2012.

7. Question Period

There were no general questions were raised.

INFORMATION REPORTS

8. Items Approved by the Committee by E-Mail Ballots

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items between meetings.

CLOSING SESSION

As discussed by the Chair, members will be kept posted on the February 23, 2012 meeting status. In consideration of members' calendars, a cancellation notice will be circulated and posted once determined.

10. Adjournment

The Chair adjourned the meeting at 3:00 p.m.