
General Faculties Council
Facilities Development Committee
Minutes

Thursday, September 22, 2011
3-15, University Hall
1:30 pm – 3:45 pm

ATTENDEES:

Colleen Skidmore - Chair, Andy Cheema, Sagar Lunawat, Don Hickey, Elisabeth Le, Debbie Feisst, Shannon O'Byrne, Phil Haswell, Matthew Li, Loren Kline, Ben Louie, Bernie Kessels, Bart Becker, Ann Hodgson (Coordinator & Scribe)

PRESENTERS AND GUESTS:

Bart Becker, Associate Vice-President (Facilities and Operations)
Ben Louie, University Architect, Facilities and Operations
Colleen Skidmore, Vice-Provost and Associate Vice-President (Academic)
Garry Bodnar, Director of General Faculties Council Services and Secretary to GFC
Marion Haggarty-France, University Secretary

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Hickey/Kline

THAT the GFC Facilities Development Committee approve the Agenda.

CARRIED

2. Approval of the Minutes of March 24, 2011

Materials before members are contained in the official meeting file.

Motion: Kline/Le

THAT the GFC Facilities Development Committee approve the Minutes of March 24, 2011.

CARRIED

3. Comments from the Chair (no documents)

Vice-Provost and Associate Vice-President (Academic) Colleen Skidmore, Chair of the GFC Facilities Development Committee (FDC), welcomed new and returning members to the first Committee meeting of the new Academic Year and engaged members in a round-the-table introduction. The Chair highlighted the recently-announced changes to the senior administrative positions with the portfolio of the Provost and Vice-President (Academic), including a detailed summary of her role; Vice-Provostial responsibilities within

the Provost's suite; and the new appointments of Vice-Provosts Bill Connor (to June 30, 2012) and Murray Gray (effective January, 2012). Dr Skidmore added that the Vice-President (Facilities and Operations), Mr Don Hickey, has agreed to stand for a third term of office, leading to the establishment of the Advisory Review Committee, to be chaired by the President; this committee, she noted, will conduct its review in the latter part of November, 2011. Additionally, Dr Skidmore provided brief comments on a number of issues of general interest for members.

4. Orientation and Kick-off

Presenters: Colleen Skidmore, Vice-Provost and Associate Vice-President (Academic); Marion Haggarty-France, University Secretary; Garry Bodnar, Director of General Faculties Council Services and Secretary to GFC; Bart Becker, Associate Vice-President (Facilities and Operations); Ben Louie, University Architect, (Facilities and Operations)

Purpose of the Proposal: To provide a high-level orientation to members of the GFC Facilities Development Committee on the work they will undertake while serving on this GFC Standing Committee.

Discussion:

The Chair introduced the concept of the orientations for GFC Standing Committee members. Representing University Governance, Marion Haggarty-France, University Secretary, then welcomed the members to the new Academic Year and provided a general introduction of university governance. Joining Ms Haggarty-France in the overview, Garry Bodnar, Secretary to General Faculties Council, segued into a formal orientation to members, aided by a web-based presentation, highlighting the following: the *Post-Secondary Learning Act*; various GFC and GFC Standing Committee Terms of Reference; samples of GFC FDC Agendas, Minutes, and Outlines of Issue; and other relevant governance resource documentation.

Dr Skidmore provided a high-level summary on the 2011 Comprehensive Institutional Plan (CIP), which combines five to six chapters – including one termed the 'Academic Chapter' – rolled into one master document for annual reporting purposes to the Provincial Government, noting that planning for the preparation of the 2012 CIP is now underway.

Associate Vice-President (Facilities and Operations) Bart Becker provided as part of the orientation a section tailored to the Facilities and Operations portfolio as it relates to GFC FDC, highlighting the role of planning documents such as the University Long Range Development Plan, its appendices, and its amendments; Sector Plans (identifying the Community Relations web-site); and Business Plans. Mr Becker included a summary of the Planning and Design process, the Capital Plan (as embedded within the CIP), the University of Alberta On-Line Policies and Procedures (UAPPOL) Space Management Policy (and related Procedures), and the Capital Projects process.

Ben Louie, University Architect, provided members with an overview of the Office of the University Architect (OUA) and reviewed the Facility Alteration Request (FAR) processes.

DISCUSSION ITEMS

5. Edmonton Clinic South Pedway

Materials before members are contained in the official meeting file.

Presenter: Ben Louie, University Architect, Facilities and Operations

Purpose of the Proposal: To inform GFC Facilities Development Committee regarding pedway design and integration into the university environment.

Discussion:

Mr Louie introduced the item, commenting on the recent opening of the Edmonton Clinic Health Academy (ECHA); he noted that this project was originally conceived as two buildings, with the Pedway connection always in the vision and design. The Pedway project provides linkage between two facilities, the LRT system and the University Hospital, enabling connectivity, safety, and convenience for all university members and commuters. Mr Louie identified all partners/stake-holders involved with the planning and design processes. Members were provided with a handout illustrating the associated design drawings. Mr Louie responded to a general question on pedway accessibility for the Health Sciences/Jubilee Auditorium station.

6. Student Study Space Annual Report 2009-2010

Materials before members are contained in the official meeting file.

Presenter: Ben Louie, University Architect, Facilities and Operations

Purpose of the Proposal: To apprise the GFC Facilities Development Committee on statistics pertaining to available student study space on University of Alberta Campuses.

Discussion:

Mr Louie introduced this item and provided a comprehensive summary of the Student Study Space Annual Report for 2009-2010, reflecting a compilation of data identifying over 13,000 seats on campus. Mr Louie reported on the lengthy review process, assisted by Faculties, that resulted in the best count as possible, noting that during this reporting period the University of Alberta was involved in a major construction mode which had created an impact on the number of study spaces. Future reports will include new developments, including the Katz Group Centre for Pharmacy and Health Research, East Campus Village, the Centennial Centre for Interdisciplinary Sciences (CCIS), and Edmonton Clinic Health Academy (ECHA).

Plans are underway to engage the campus community in broad consultation and input opportunities, including student forums, to generate significant feedback on improving quiet spaces and quality functionality and increasing numbers of student study spaces. Collaborative efforts with Faculties and auxiliary units will continue to integrate solutions as new buildings come into development.

Associate Vice-President (Facilities and Operations) Becker commented on the GFC FDC Subcommittee on Learning Spaces established to identify individual study spaces as well as to seek the creation of zones for small study group areas intended to provide new and different types of student-collaborative study spaces. Dr Skidmore added that she is assuming the lead (from Past Deputy Provost Dru Marshall) and is working to complete the final draft of the Subcommittee Report. She indicated that the report will move through various advisory and governance committees in order to garner a broad range of student/faculty feedback. Following this consultation process, a decision will be made whether or not to reconvene the Subcommittee or to forward the report to GFC FDC for action and approval. Dr Skidmore stated her Office would be seeking advice from University Governance on the governance routing for approval.

7. Projects Update from the Associate Vice-President (Facilities and Operations)

Presenter: Bart Becker, Associate Vice-President (Facilities and Operations)

Mr Becker briefly updated members on the status of completed/nearing completion projects, highlighting:

Discussion:

Mr Becker provided members with a brief update on a number of projects that have been recently completed, or are nearing completion, highlighting:

- o Katz Group Centre for Pharmacy and Health Research
- o Li Ka Shing Centre for Health Research Innovation
- o Centennial Centre for Interdisciplinary Science (CCIS) – Official Opening soon
- o Edmonton Clinic Health Academy (including operational food venues)
- o The Living Wall (Business/Tory building)
- o Landscape plaza area (by Pembina Hall)
- o GO Community Centre (Saville Community Sports Centre)

Mr Becker responded to general questions regarding the initiatives, and in particular the ongoing community consultations regarding South Campus development.

8. Question Period

There were no questions.

INFORMATION ITEMS

9. Items Approved by the GFC Facilities Development Committee by E-Mail Ballots

There were no items to date.

10. Information Items Forwarded to Committee Members Between Meetings

There were no items to date.

CLOSING SESSION

The Chair polled members for their responses with regard to the possibility of hosting one to two regular GFC FDC meetings off-site at various centres; this would be, she noted, employed as an educational item for members. Suggested locations included the Edmonton Clinic Health Academy (ECHA) and the Centennial Centre of Interdisciplinary Science (CCIS). Meetings would be immediately followed by a special guided facility tour for all attendees.

The proposed meeting locations received a positive response from all members, and the GFC FDC Coordinator was asked to look into the possibility of hosting both a Fall and Spring Committee meeting at an off-site location.

11. Adjournment

The Chair adjourned the meeting at 3:45 p.m.