



General Faculties Council
Facilities Development Committee
Minutes

Thursday, February 24, 2011
Room 3-15 University Hall
2:30 p.m. – 4:00 p.m.

ATTENDEES:

Dru Marshall (delegate) – Chair, Bart Becker (Delegate) Zach Fentiman (Delegate), Nima Yousefi Moghaddam, Todd Anderson, Neil Buddel, Elisabeth Le, Frank Nargang, Phil Haswell, Loren Kline, Lorna Baker-Perry (Delegate), Bernie Kessels (Delegate), Garry Bodnar (Acting Coordinator), Deborah Holloway (Scribe)

PRESENTERS AND GUESTS:

Lorna Baker-Perri, Acting Associate Director, Accommodation Planning and Programming
Bart Becker, Associate Vice-President (Facilities and Operations)
Doug Dawson, Executive Director, Ancillary Services
Dru Marshall, Deputy Provost and Chair, GFC Facilities Development Committee
Colette O'Brien, Planning Officer, Office of the University Architect
Hugh Warren, Executive Director, Operations and Maintenance, Facilities and Operations

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Kline/Buddel

THAT the GFC Facilities Development Committee approve the Agenda.

CARRIED

2. Approval of the Minutes of November 25, 2010

Materials before members are contained in the official meeting file.

Mr Modhaddam raised a concern regarding the Minute of Item 4: 'Physical Activity and Wellness (PAW) Centre Functional Master Plan' as it did not mention the involvement of the Graduate Students' Association (GSA) in the planning associated with this new facility. In response, the Chair noted the Minutes as presented are factually accurate as general space programming, in this instance, had been restricted to the Faculty of Physical Education, the Office of the Dean of Students, and the Students' Union only. Dr Marshall asked that it be noted, for the record, that the GSA is, nonetheless, an important partner in the PAW Centre programming. Mr Modhaddam indicated that, from his perspective, this was satisfactory.

Motion: Haswell/Nargang

THAT the GFC Facilities Development Committee approve the Minutes of November 25, 2010.

CARRIED

3. Comments from the Chair

The Chair provided comments of interest to members.

DISCUSSION ITEMS

4. Re-Purpose of Balmoral Facility to Accommodate Research

Materials before members are contained in the official meeting file.

Presenters: Bart Becker, Associate Vice-President (Facilities and Operations); and Hugh Warren, Executive Director, Operations and Maintenance, Facilities and Operations

Purpose of the Proposal: An information presentation to GFC FDC on the potential project for re-purposing of the University's Balmoral facility from current use as open warehouse space used for staging/storage space for capital construction to space used for an important research initiative.

Discussion:

Mr Warren introduced this item to members. He stated the University of Alberta has been selected as a partner working under a master agreement with Advanced Cyclotron Systems Inc (ACSI) for a research project directed at the development of commercial production of medical isotope ^{99m}Tc for distribution to local hospitals. The project builds on preliminary research started in the Fall of 2009 with ACSI and the University of Alberta, in collaboration with other institutions. This project is one of four across Canada sponsored by Natural Resources Canada to commercialize production of medical isotope ^{99m}Tc using high-current cyclotrons and linear accelerators. The project is on a critical path with isotope production required to be in place for 2012 to 2013 to help alleviate the predicted worldwide shortfall that will occur in 2016 when the research reactor in Chalk River is closed by the Government of Canada.

The project has been expanded through a grant from the Government of Alberta to move the central radiopharmacy currently sited at the Cross Cancer Institute. Funding has been secured for the design phase of the project, and a site is required to host the new cyclotron unit and associated research/support space. The Balmoral's location provides rapid access to Edmonton area hospitals and to the Edmonton International Airport.

Initial reviews of the facility and site have determined that the required footprint for space can be accommodated within the existing building location and site. Currently, the site is used for staging of construction projects. Space needs for the immediate project focus on research and production. The potential future creation of an academic centre of excellence directed at teaching and clinical research applications, with opportunities for graduate students, will be addressed either through creation of shell or joint-use space repurposing of an existing facility to a higher level of utilization.

Community consultation is planned for March, 2011.

During the ensuing discussion, the presenters addressed questions and comments expressed by members concerning the following matters: the nature of community consultation to date and into the near future; the scale of the endeavour; whether other construction staging sites had been identified in lieu of use of the Balmoral site; whether zoning issues were considered and the implications of this type of research and

production on the surrounding communities; the ease of access to and from the site; clarification of this facility's relationship to and with the Cross Cancer Institute; clarification regarding the role of graduate students; whether the timeline for the new facility's start-up could realistically be met; whether other sites had been considered; and whether a heliport would be required.

5. Facility Alteration Requests (FAR) 2011-2012 Approved Project List

Materials before members are contained in the official meeting file.

Presenters: Lorna Baker-Perri, Acting Associate Director, Accommodation Planning and Programming; and Dru Marshall, Deputy Provost and Chair, GFC Facilities Development Committee

Purpose of the Proposal: To provide to GFC FDC the 2011-2012 FAR Approved Project List for information purposes.

Discussion:

The Chair introduced the item, noting that the Facility Alteration Request (FAR) Program facilitates functional renewal projects of a moderate scale for instruction, research, or administrative functions within a faculty or, on occasion, a support unit. Government of Alberta funding through the Infrastructure Maintenance Program grant is matched to funding from the Federal Government's Knowledge Infrastructure Program (KIP) funding.

Mr Becker added that alteration projects are the only projects eligible for funding; maintenance and equipment requests are not accommodated. Typically, approximately \$2 million is allocated each year for the FAR process. The alteration priorities are identified by the Faculties.

6. University Infant and Toddler Centre (UITC) Expansion Project

Materials before members are contained in the official meeting file.

Presenters: Doug Dawson, Executive Director, Ancillary Services; and Colette O'Brien, Planning Officer, Office of the University Architect

Purpose of the Proposal: The existing Centre has a licensed capacity of 52 children. The objective of the expansion is to provide space for an additional cohort of up to 32 pre-school children aged 3 to 5 years, or 36 maximum pre-school children aged 4 ½ to 5 years. The expansion would facilitate the expansion of the age group of the existing licensed and accredited UITC daycare facility from infants (0 to 2/3 years) to accommodate pre-school children (3 to 5 years). Expansion would additionally accommodate the required increased staff complement of 5 to 6 persons.

- Existing Daycare Centre: 557 square metres;
- Total Gross Area of Addition: 358 square metres;
- Approximately 134m² of renovation work is required in order to connect the new addition to the existing facility and to adjust interior layouts and functionality to suit and resolve space deficiencies created by expanded capacity and staffing requirements.

Discussion:

Mr Dawson introduced the item, noting that the tentative commencement of pre-construction activities is set for April 11, 2011. The proposed opening of the daycare extension is January 20, 2012. He outlined the interaction between Ancillary Services staff members and the Board of Governors of the UITD, acknowledging, in particular, the important contributions of Ms Kim Gravel, the Centre's Executive Director.

With the aid of a PowerPoint presentation, Ms O'Brien provided considerable details with regard to the following matters: the list of daycare centres affiliated with the University of Alberta; project planning and construction timelines; benefits that would be realized from the project; design principles; floor plans; and elevations and landscaping.

During the ensuing discussion, the presenters addressed questions and comments expressed by members concerning the following matters: the current waiting list for daycare spaces; the daycare accreditation process; challenges regarding renovating an operating facility; whether the daycare centre would be open twelve months per year; and whether sites for additional daycare centres had been identified.

7. Projects Update from the Associate Vice-President (Facilities and Operations)

Presenter: Bart Becker, Associate Vice-President (Facilities and Operations)

Purpose of the Proposal: To keep GFC FDC apprised on the status of the wide range of capital projects undertaken by the University of Alberta.

Discussion:

Mr Becker updated members on the status of the following projects:

- Centennial Centre for Interdisciplinary Science (CCIS)
- Edmonton Clinic Health Academy (ECHA)
- The Pedways across 87th Avenue and across 114th Street
- Health Research Innovation Facility fit outs
- The Physical Activity and Wellness (PAW) Centre

8. Update on the FDC Subcommittee on Learning Spaces

Presenters: Bart Becker, Associate Vice-President (Facilities and Operations); and Dru Marshall, Deputy Provost and Chair, GFC Facilities Development Committee

Purpose of the Proposal: To keep GFC FDC apprised on the status of the activities of the FDC Subcommittee on Learning Spaces.

Discussion:

The Chair reported that the FDC Subcommittee on Learning Spaces is investigating how we design spaces, what existing best practices are in place, and whether or not there are improvements to be made in our institutional space planning processes. She noted that the following activities would be undertaken between February and June, 2011:

- Literature review
- Identification of principles
- A "Day in the Life" event for members to spend time with students and faculty members in order to understand their experiences with our facilities
- A tour of the North Campus
- Compilation of suggestions and ideas from members
- Investigation of areas external to classrooms where traffic flow issues may occur, for instance
- The process employed for managing spaces post-occupancy

The Chair reported that the results of the above-listed activities would be compiled in a report to be

completed by September, 2011 that would be presented at appropriate administrative committees and University Governance Standing Committees.

Mr Becker added that the standards and methods employed in the planning of newer buildings such as the Centennial Centre for Interdisciplinary Science (CCIS) and the Edmonton Clinic Health Academy (ECHA) are much different than those employed in the past; he further stated that other post-secondary institutions in Alberta have adopted our planning models as best practices.

9. Question Period

There were no questions.

INFORMATION ITEMS

10. Items Approved by the Committee by E-Mail Ballots

There were no items.

11. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

12. Adjournment

The Chair adjourned the meeting at 4:00 pm.