

---

The following Motions and Documents were considered by the GFC Executive Committee at its Monday, February 13, 2023 meeting:

---

Agenda Title: **Proposed Changes Faculty Deans Selection Procedure Appendix A - Dean of Students**

CARRIED MOTION:

THAT the GFC Executive Committee, acting on delegated authority, approve the revised membership for the Dean of Students Selection Committee, as set out in Attachment 1.

FINAL Item 4

---

Agenda Title: **Faculty of Rehabilitation Medicine Chair-Academic Selection Committee Policy**

CARRIED MOTION:

THAT the GFC Executive Committee approve, under delegated authority from the General Faculties Council, proposed changes to the composition of the Faculty of Rehabilitation Medicine Chair-Academic Selection Committee policy as set forth in Attachment 1, submitted by the Faculty of Rehabilitation Medicine, to take effect upon final approval.

FINAL Item 5

---

Agenda Title: **Proposed Changes to Composition of the Dean Selection Committee for the Faculty of Science**

CARRIED MOTION:

THAT the GFC Executive Committee approve, under delegated authority from the General Faculties Council, proposed changes to the composition of the Dean Selection Committee of the Faculty of Science as set forth in Attachment 1, submitted by the Faculty of Science, to take effect upon final approval.

FINAL Item 6

---

Agenda Title: **Draft Agenda for the Next Meeting of General Faculties Council**

CARRIED MOTION:

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda for the February 27, 2023 meeting of General Faculties Council, as set forth in Attachment 1, as amended.

FINAL Item 16

---

FINAL Item No. 4

**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	<b>Dean of Students Selection Committee Membership</b>
---------------------	--

**Motion**

THAT the GFC Executive Committee, acting on delegated authority, approve the revised membership for the Dean of Students Selection Committee, as set out in Attachment 1.
---

**Item**

Action Requested	X Approval <input type="checkbox"/> Recommendation
Proposed by	Verna Yiu, Interim Provost and Vice-President (Academic)
Presenter(s)	Melissa Padfield, Deputy Provost (Students and Enrolment)

**Details**

Office of Administrative Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to approve a revised membership for the Dean of Students selection committee.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>Dr. André Costopoulos has announced that he will conclude his term as Vice-Provost and Dean of Students on June 30, 2023. The Deputy Provost (Students and Enrolment) is launching a selection process for the next Vice-Provost and Dean of Students, in accordance with procedures described in the <i>Faculty Dean Selection Procedure</i> in UAPPOL. Membership of the Dean of Students selection committee is found in Appendix A of that procedure: <i>Dean Selection Committees for Individual Faculties</i>.</p> <p>The revised membership reflects the importance of ensuring that this selection committee reflects the restructured institution, including important leadership roles that did not exist when the membership was last reviewed, including the Vice-Provost (Indigenous Programming and Research) and the Vice-Provost (EDI).</p> <p>The membership is constructed to ensure broad and diverse representation from across the institution, and is reflective of the cross-institutional nature of the role itself.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

**Engagement and Routing** (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)	<p><b><u>Those who are actively participating:</u></b></p> <ul style="list-style-type: none"> <li>Office of the Provost and Vice-President (Academic)</li> <li>Faculty Relations</li> </ul>
	<p><b><u>Those who have been consulted:</u></b></p> <ul style="list-style-type: none"> <li>Office of the Vice-President (Research and Innovation)</li> </ul>

Item No. 4

<For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a> >	<u><i>Those who have been informed:</i></u> •
Approval Route (Governance) (including meeting dates)	GFC Executive Committee, February 13, 2023

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	BUILD: GOAL: Build a diverse, inclusive community of exceptional students, faculty and staff from Alberta, Canada, and the world.	
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input type="checkbox"/> Enrolment Management x Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware x Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety x Student Success
Legislative Compliance and jurisdiction	GFC Executive Terms of Reference	

Attachments (each to be numbered 1 - <>)

1. Dean of Students Selection Committee Revised Membership

*Prepared by:* Kathleen Brough, Chief of Staff, Office of the Provost and Vice-President (Academic)

<b>Dean of Students   Dean Selection Committee Composition</b>		
<b>2022-2023</b>	<b>Current</b>	<b>Proposed</b>
a) Provost and Vice-President (Academic), or designee, Chair.	1	1
b) Vice-President (Research), or designee, Vice-Chair.	1	0
c) Vice-Provost and Dean of the Faculty of Graduate Studies and Research, or designee.	1	1
d) Registrar, or designee.	1	1
e) <u>One (1) Administrative Professional Officer (Category A1.2) or MAPS (Category D1.2) who are from units which report to the Dean of Students, elected by those in Category A1.2 and D1.2 who are in units which report to the Dean.</u>	3	1
f) One (1) member of the Graduate Students' Association executive selected by the Graduate Students' Association executive.	1	1
g) One (1) member of the Students' Union executive selected by the Students' Union executive.	1	1
h) Two (2) undergraduate students to reflect the diversity of the student body, as selected by the Students' Union using whatever method the Union deems suitable.	2	2
i) Two (2) graduate students, as selected by the Graduate Students' Association using whatever method the Association deems suitable to reflect the diversity of graduate students.	2	2
j) <u>One (1) academic staff (Categories A1.0 or A2.0) elected by GFC who are not affiliated with a unit that reports to the Dean of Students.</u>	3	1
k) <u>One (1) representative of the full-time support staff (Category S1.0 or S2.0) from the units that report to the Dean, elected by the full-time support staff in those units. The Provost and Vice-President (Academic) shall direct the election.</u>	2	1
l) <u>One (1) academic staff representative from Category A1.1 or A1.6 who have experience dealing with student and faculty issues (such as Associate Deans) to be selected by the Provost and Vice-President (Academic).</u>	2	1
<u>Vice-Provost and AVP international or designee</u>	0	1
<u>Vice-Provost, EDI or designee</u>	0	1
<u>Vice-Provost Indigenous Programming and Research, or designee</u>	0	1
<b>Total Members</b>	<b>20</b>	<b>16</b>



**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	<b>FRM Chair-Academic Selection Committee Policy</b>
---------------------	--

**Motion**

<p>THAT the GFC Executive Committee approve, under delegated authority from the General Faculties Council, proposed changes to the composition of the Faculty of Rehabilitation Medicine Chair-Academic Selection Committee policy as set forth in Attachment 1, submitted by the Faculty of Rehabilitation Medicine, to take effect upon final approval.</p>
---

**Item**

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Deborah Palmer, Faculty General Manager, FRM
Presenter(s)	Tammy Hopper, Dean, FRM

**Details**

Office of Administrative Responsibility	General Faculties Council
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee because there is a need to provide the Dean with the option to delegate the chair role to the Vice Dean (Associate Dean, Research), while still maintaining a research representative on the committee.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>To provide flexibility for the Vice Dean (Associate Dean, Research) to chair the selection committee in lieu of the Dean while maintaining a research representative, it is recommended to add “or delegate” after the role of Associate Dean, Research, in the committee composition list.</p> <p>The document “Department Chairs Selection Procedure Appendix B: Terms and Conditions” was never available, so it is recommended to remove it from the UAPPOL policy list.</p> <p>The changes were first discussed during a senior leadership meeting, after which point it was brought forward to the Executive Committee which includes representation from academic faculty in all three departments and the decanal team. Once approved at Executive Committee it was presented to FRM Faculty Council on October 26, 2022 and approved.</p> <p>This year the faculty is currently undergoing four (4) searches: two Department Chair searches (Communication Sciences and Disorders &amp; Physical Therapy) and two tenure track searches (Communication Sciences and Disorders &amp; Occupational Therapy).</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>



**Engagement and Routing** (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)  <For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a> >	<u>Those who are actively <b>participating</b>:</u> <ul style="list-style-type: none"> <li>• Faculty of Rehabilitation Medicine – Senior Leadership</li> <li>• FRM Executive Committee (August 2022)</li> <li>• FRM Faculty Council (October 26, 2022)</li> </ul>
	<u>Those who have been <b>consulted</b>:</u> <ul style="list-style-type: none"> <li>•</li> </ul>
	<u>Those who have been <b>informed</b>:</u> <ul style="list-style-type: none"> <li>•</li> </ul>
Approval Route (Governance) (including meeting dates)	

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	Alignment with “Build – Objective 2: create a faculty renewal program that builds on the strengths of existing faculty and ensures the sustainable development of the University of Alberta’s talented, highly qualified, and diverse academy”	
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input type="checkbox"/> Enrolment Management <input checked="" type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	Cite reference to relevant legislation, policy, and governance committee(s) [title only is required].	

Attachments (each to be numbered 1 - <->)

1. Attachment 1 (page(s) 2-4 – FRM Chair-Academic Selection Policy)

Prepared by: Noriko Hessmann, Faculty Administrator, noriko.hessmann@ualberta.ca

## General

The Faculty of Rehabilitation Medicine abides by the UAPPOL policies governing selection committees with approved exceptions to committee composition as noted below.

UAPPOL

[Recruitment Policy](#)

[Academic Selection Procedure](#)

[Department Chairs Selection Procedure](#)

[Department Chairs Selection Procedure Appendix A: Roles and Responsibilities](#)

~~[Department Chairs Selection Procedure Appendix B: Terms and Conditions](#)~~

## Procedures

Academic and Department Chair Selection Committees are advisory to the Dean (or delegate of the Dean). When the selection committee has made its decision by vote of simple majority, the Dean or delegate has the authority to accept or reject the committee's recommendation.

- If the Dean or delegate accepts the recommendation, the Dean offers the appointment to the candidate.
- If the Dean or delegate does not accept the recommendation, the Dean or delegate will explain their reasons to the committee and the committee will then discuss whether another candidate should go forward or whether to terminate the search and begin again.

## Academic Selection Committee - Faculty

### **Committee Composition**

Per UAPPOL

- The Advisory Selection Committee Chair (either the Dean, Vice-Dean, or an Associate Dean or other delegate of the Dean), determined in consultation with the Department Chair;
- The Department Chair or delegate;
- Associate Dean, Research **or delegate**;
- One or more full-time faculty members from within the Department (including joint appointments) who are to be selected according to procedures approved by the Faculty Council;
- One or more full-time faculty members from outside the Department who are selected by and according to procedures approved by the Faculty Council
- One representative of the relevant professional body selected by the other members of the Advisory Selection Committee where the members consider such representation appropriate. The Advisory Selection Committee will be responsible for determining what is meant by a "relevant professional body". The Chair of the Advisory Selection Committee will be responsible for informing the Provost and Vice-President (Academic), of the name and affiliation of any representative added to the Advisory Selection Committee under this section.

**Department Chair Selection Committee****Committee Composition**

Per UAPPOL

- Dean of the Faculty concerned, or designee, Chair.
- Associate Dean, Research **or delegate**
- Dean of the Faculty of Graduate Studies and Research, or designee.
- Provost and Vice-President (Academic), or designee.
- Three (3) faculty members from the Department concerned, elected by the faculty members of the Department.
- One (1) faculty member, normally not a member of the Faculty elected by GFC
- One (1) full-time member of the support staff from the Department concerned, elected by the full-time support staff
- One (1) ATS member (career appointment) from the Department concerned, elected by the ATS members of the Department
- One graduate student selected by the Graduate Student Association

Notes:

Per FRM Faculty Council (October 2022)

Academic Selection Committee composition edit:

- Associate Dean Research, **or delegate**

Department Chair Selection Committee composition addition:

- Associate Dean Research, **or delegate**

Per FRM Executive Committee (August 2022)

Academic Selection Committee composition edit:

- Associate Dean Research, **or delegate**

Department Chair Selection Committee composition addition:

- Associate Dean Research, **or delegate**

Per FRM Faculty Council (May 2018) Approved by GFC (September 10, 2018)

Academic Selection Committee composition addition:

- Associate Dean Research

Department Chair Selection Committee composition addition:

- Associate Dean Research
- One (1) ATS member (career appointment) from the Department concerned, elected by the ATS members of the Department





**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	Proposed Changes to Composition of the Dean Selection Committee for the Faculty of Science
---------------------	--

**Motion**

THAT the GFC Executive Committee approve, under delegated authority from the General Faculties Council, proposed changes to the composition of the Dean Selection Committee of the Faculty of Science as set forth in Attachment 1, submitted by the Faculty of Science, to take effect upon final approval.
--

**Item**

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Fred West, Acting Dean, Faculty of Science
Presenter(s)	Verna Yiu, Interim Provost and Vice-President (Academic)

**Details**

Office of Administrative Responsibility	General Faculties Council
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee is to add an APO or MAPS employee to the Dean of Science selection committee:
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>We are asking GFC to update the Selection Committee for the Faculty of Science as described in the <a href="#">Faculty Deans Selection Procedure</a> in UAPPOL. This change would add an APO, and/or Management and Professional Staff (MAPS) to the committee.</p> <p>The Faculty of Science moves to change the dean's selection committee to include: One (1) Administrative Professional Officer (Category A1.2) or Management and Professional Staff (MAPS) (Category D1.2) who are from units which report to the Dean of Science, elected by those in Category A1.2 and D1.2 who are in units which report to the Dean.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

**Engagement and Routing (Include meeting dates)**

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)	<u>Those who are actively participating:</u>
	<ul style="list-style-type: none"> <li>Science Faculty Council</li> </ul>
	<u>Those who have been consulted:</u>
	<ul style="list-style-type: none"> <li></li> </ul>



<For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a> >	<u>Those who have been <b>informed</b>:</u> <ul style="list-style-type: none"> <li>• University Governance</li> </ul>
Approval Route (Governance) (including meeting dates)	

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.			
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing. <table border="1" data-bbox="570 724 1539 930"> <tr> <td data-bbox="570 724 1084 930"> <input type="checkbox"/> Enrolment Management  <input checked="" type="checkbox"/> Faculty and Staff  <input type="checkbox"/> Funding and Resource Management  <input type="checkbox"/> IT Services, Software and Hardware  <input checked="" type="checkbox"/> Leadership and Change  <input type="checkbox"/> Physical Infrastructure </td> <td data-bbox="1084 724 1539 930"> <input type="checkbox"/> Relationship with Stakeholders  <input type="checkbox"/> Reputation  <input type="checkbox"/> Research Enterprise  <input type="checkbox"/> Safety  <input type="checkbox"/> Student Success </td> </tr> </table>		<input type="checkbox"/> Enrolment Management <input checked="" type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input checked="" type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success
<input type="checkbox"/> Enrolment Management <input checked="" type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input checked="" type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success			
Legislative Compliance and jurisdiction	GFC Executive Committee Terms of Reference			

Attachments

1. Science Dean Selection Committee Composition

Prepared by: Sheila Stosky, Selection and Review Initiatives Manager, Office of the Provost  
selrev@ualberta.ca

**SCIENCE**

The selection committee shall consist of the following voting members:

a) Provost and Vice-President (Academic), or designee, Chair.	1
b) Vice-President (Research), or designee, Vice-Chair.	1
c) Vice-Provost and Dean of the Faculty of Graduate Studies and Research, or designee.	1
d) Four (4) full-time continuing faculty members (Categories A1.1 or A1.6) from the Faculty Council concerned elected by the Faculty Council. (In departmentalized Faculties at least one of the four will be a Department Chair from within the Faculty and unless there are three or fewer Departments, all four shall come from different Departments.)	4
e) Two (2) full-time students from the Faculty concerned. When either graduate students or undergraduate students outnumber their counterparts by more than 20:1, both representatives shall be from the larger group. [Note: As of 1996 this ratio means that there will be one undergraduate student and one graduate student on all committees except Law and Faculté Saint-Jean (where each will have two undergraduates).] Where a Faculty is departmentalized, the students shall come from different Departments.	2
The undergraduate student representative(s) will be selected by the University of Alberta Science Undergraduate Society using whatever method the Society deems suitable. Once selected, the names and contact information of these student representatives must be forwarded by the University of Alberta Science Undergraduate Society to the Faculty Office, and the Students' Union. If the Society is unable to fill the required number of undergraduate students, then the Students' Union will be responsible for the selection of the undergraduate representatives.	
The graduate student representative(s) shall be selected through the following mechanism. Each Departmental Graduate Student Association shall forward a name to the Graduate Students' Association and the representative will be elected by the Graduate Students' Association Council. If no Departmental Graduate Student Association exists or if no names are forwarded by the existing associations, the Graduate Students' Association shall be responsible for forwarding a name to the Graduate Students' Association Council for ratification.	
f) One (1) full-time member of the support staff (Category S1.0 or S2.0) from the Faculty concerned, elected by the full-time support staff (Category S1.0 or S2.0) in that Faculty. The Provost and Vice-President (Academic) shall be responsible for directing the election of any support staff member serving on a selection committee described in the Selection of Faculty Deans Procedure and the Review of Faculty Deans Procedure.	1
g) One (1) academic staff representative from Category A1.0, from outside the Faculty concerned, elected by GFC.	1
<b>Total Members:</b>	<b>11</b>
To be approved by GFC Executive - proposal to add the following role to committee:	
e) One (1) Administrative Professional Officer (Category A1.2) or MAPS (Category D1.2) who are from units which report to the Dean of Science, elected by those in Category A1.2 and D1.2 who are in units which report to the Dean.	1
<b>Approval would bring the total members to:</b>	
	<b>12</b>



**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	<b>Draft Agenda for the Meeting of General Faculties Council</b>
---------------------	--

**Motion**

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda for the February 27, 2023 meeting of General Faculties Council, as set forth in Attachment 1, as amended.

**Item**

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Bill Flanagan, President and Chair, GFC Executive Committee
Presenter(s)	Bill Flanagan, President and Chair, GFC Executive Committee

**Details**

Responsibility	GFC Executive Committee
The Purpose of the Proposal is <i>(please be specific)</i>	To approve the Agenda for the General Faculties Council meeting to be held on Monday, February 27, 2023.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	The GFC Executive Committee is responsible for the approval of the agenda for all regular and special meetings of General Faculties Council, ensuring items are ready to be presented to GFC and are ordered and timed appropriately.
Supplementary Notes	

**Engagement and Routing (Include meeting dates)**

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)	<u><i>Those who are actively participating:</i></u> Bill Flanagan, President and Vice-Chancellor and Chair, GFC Executive Committee Office of the President Office of the Provost and Vice-President (Academic) University Governance GFC Executive Committee
Approval Route (Governance)	GFC Executive Committee – February 27, 2023

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	Objective 21												
Alignment with Institutional Risk Indicator	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0"> <tr> <td><input type="checkbox"/> Enrolment Management</td> <td><input type="checkbox"/> Relationship with Stakeholders</td> </tr> <tr> <td><input type="checkbox"/> Faculty and Staff</td> <td><input type="checkbox"/> Reputation</td> </tr> <tr> <td><input type="checkbox"/> Funding and Resource Management</td> <td><input type="checkbox"/> Research Enterprise</td> </tr> <tr> <td><input type="checkbox"/> IT Services, Software and Hardware</td> <td><input type="checkbox"/> Safety</td> </tr> <tr> <td><input checked="" type="checkbox"/> Leadership and Change</td> <td><input type="checkbox"/> Student Success</td> </tr> <tr> <td><input type="checkbox"/> Physical Infrastructure</td> <td></td> </tr> </table>	<input type="checkbox"/> Enrolment Management	<input type="checkbox"/> Relationship with Stakeholders	<input type="checkbox"/> Faculty and Staff	<input type="checkbox"/> Reputation	<input type="checkbox"/> Funding and Resource Management	<input type="checkbox"/> Research Enterprise	<input type="checkbox"/> IT Services, Software and Hardware	<input type="checkbox"/> Safety	<input checked="" type="checkbox"/> Leadership and Change	<input type="checkbox"/> Student Success	<input type="checkbox"/> Physical Infrastructure	
<input type="checkbox"/> Enrolment Management	<input type="checkbox"/> Relationship with Stakeholders												
<input type="checkbox"/> Faculty and Staff	<input type="checkbox"/> Reputation												
<input type="checkbox"/> Funding and Resource Management	<input type="checkbox"/> Research Enterprise												
<input type="checkbox"/> IT Services, Software and Hardware	<input type="checkbox"/> Safety												
<input checked="" type="checkbox"/> Leadership and Change	<input type="checkbox"/> Student Success												
<input type="checkbox"/> Physical Infrastructure													
Legislative Compliance and jurisdiction	<i>Post-Secondary Learning Act (PSLA)</i> GFC Executive Committee Terms of Reference												



*Prepared by:* Kate Peters, Secretary to GFC, University Governance

Monday, February 27, 2023  
Council Chamber  
2:00 PM - 4:00 PM

**OPENING SESSION** 2:00 - 2:05 p.m.

1. Approval of the Agenda Verna Yiu
2. Report from the President Verna Yiu

**CONSENT AGENDA** 2:05 - 2:10 p.m.

3. Approval of the Open Session Minutes of October 17, 2022, and January 30, 2023
4. New Members
5. Proposed Suspension of the Graduate Certificate in Stroke Rehabilitation, Rehabilitation Medicine and FGSR  
*Motion: To Approve*
6. Proposed Suspension of the Graduate Certificate in Bridging to Canadian Physical Therapy Practice, Rehabilitation Medicine and FGSR  
*Motion: To Approve*

**ACTION ITEMS**

7. Teaching, Learning and Evaluation Policy Revised Appendix A: Student Perspectives of Teaching (SPOT) Survey 2:10 - 2:40 p.m. Karsten Mündel  
Kathryn Todd  
*Motion: To Approve*

**DISCUSSION ITEMS**

8. Question Period 2:40 - 3:10 p.m. Verna Yiu
9. Proposed Changes to GFC Terms of Reference and Reapportionment Procedure 3:10 - 3:20 p.m. Jerine Pegg  
Kate Peters
10. Facilities Update (no documents) 3:20 - 3:30 p.m. Andrew Sharman
11. University Strategic Plan consultation summary: "What We Heard" 3:30 - 3:40 p.m. Verna Yiu
12. Student Experience Action Plan 3:40 - 3:50 p.m. Verna Yiu
13. Budget Model 2.0 Update (Documents to be distributed when available) 3:50 - 4:00 p.m. Todd Gilchrist  
Verna Yiu

## **INFORMATION REPORTS**

14. Report of the GFC Executive Committee
15. Report of the GFC Academic Planning Committee
16. Report of the GFC Programs Committee
17. Report of the GFC University Teaching Awards Committee
18. GFC Nominations and Elections
19. Information Items:
  - A. [GFC 2023-2024 Meeting Schedule](#)
  - B. [Annual Report on Undergraduate Enrolment for 2022/23](#)
  - C. 2021-2022 Annual Report of Student Conduct Responses
  - D. 2021-2022 Annual Report of Appeals and Compliance Officer
  - E. International Strategy Implementation Plan
  - F. Office of the Student Ombuds Report
  - G. 2023 Faculty & Staff Engagement Survey
20. Report of the Board of Governors
21. Information Forwarded to GFC Members Between Meetings
  - A. Request for Feedback : Embedded Certificate Framework and GFC Executive Committee Terms of Reference

## **CLOSING SESSION**

22. Adjournment  
- Next Meeting of General Faculties Council: March 20, 2023

### **Presenter(s):**

Verna Yiu	Interim Provost and Vice-President (Academic), Vice-Chair of GFC
Karsten Mündel	Acting Vice-Provost (Learning Initiatives)
Kathryn Todd	Deputy Provost (Academic)
Jerine Pegg	Professor and Chair of GFC Executive Subcommittee on Governance and Procedural Oversight
Kate Peters	GFC Secretary and Manager, GFC Services
Todd Gilchrist	Vice-President (University Services and Finance)

Documentation was before members unless otherwise noted.

Meeting REGRETS to:	Heather Richholt, 780-492-1937, richholt@ualberta.ca
Prepared by:	Kate Peters, GFC Secretary
University Governance	<a href="http://www.governance.ualberta.ca">www.governance.ualberta.ca</a>