

General Faculties Council
Executive Committee
Approved Open Session Minutes

Monday, October 31, 2022
SAB 2-31
2:00 PM - 3:15 PM

ATTENDEES:

Bill Flanagan
Bishoi Aziz
Jelena Holovati
Shanthi Johnson
Gurleen Kaur
Christopher Lupke

Jerine Pegg
Spencer Proctor
Tracy Raivio
Norma Rodenburg
Dan Romanyk
Chanpreet Singh
Nese Yuksel

non-voting:

Brad Hamdon
Kate Peters

REGRETS:

Verna Yiu

Staff:

Heather Richholt, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Presenter(s): Bill Flanagan, President and Vice-Chancellor, and Chair of GFC Executive Committee (Exec)

Discussion:

Before calling the meeting to order, the Chair acknowledged, "the University of Alberta resides on Treaty 6 territory and the homeland of the Métis".

General Counsel and University Secretary Brad Hamdon asked the committee for some time to discuss the motion that was approved by GFC on October 17th to recommend the Board of Governors pause the implementation of the College Dean Selection Procedure. He suggested the discussion could happen during question period or if the committee preferred to add an item to the agenda that could be considered. Members agreed that this discussion could occur during question period.

Motion: The motion was moved and seconded.

THAT GFC Executive Committee approve the agenda.

CARRIED

2. Comments from the Chair (no documents)

- Update from Chair of Exec GPO

Presenter(s): Bill Flanagan, President and Vice-Chancellor, and Chair of Exec

Discussion:

In his remarks, the Chair spoke about the planning process for the University Strategic Plan which had begun under the leadership of the Provost and Vice-President (Academic), and the Honorary Degree Recipients that would be honored at fall convocation on November 22 and 23.

Jerine Pegg, Chair of Executive's Subcommittee on Governance and Procedural Oversight (GPO) provided an update on the work of the subcommittee. She noted some challenges related to consulting with GFC and GPO's plan to ask GFC members to share feedback via a google form outside of GFC meetings. She pointed out that this would allow GPO to hear from a greater number of members without taking up time at GFC meetings or risking deferral of early consultation and discussion items, which would then affect GPO's work plan and timelines. She also asked members to consider asking Faculty Councils to share their terms of reference for review related to Executive's authority over control functions of Faculty Councils as set out in the Executive Committee's terms of reference. She explained a decision that Exec had made years ago that was no longer in effect but that some Faculty Councils were continuing to follow and suggested that a review would help to better understand the authority and identify any concerns.

Members discussed: the meaning of "control functions" as it applied to Exec's authority; how a request for Faculty terms of reference would be articulated; whether the College Deans should be involved in this review; that this was an offer of helpful advice on documents that are part of the public record; and whether an FYI memo regarding the old decision should be included with the request.

CONSENT AGENDA

Materials before members are contained in the official meeting file.

The motion to approve the items in the Consent Agenda was moved and seconded.

3. Approval of the Open Session Minutes of October 3, 2022

Item was deferred.

4. Proposed Changes to Composition of the Deans Selection Committee for the Faculty of Pharmacy and Pharmaceutical Sciences

THAT the GFC Executive Committee approve, under delegated authority from the General Faculties Council, proposed changes to the composition of the Council of the Faculty of Pharmacy and Pharmaceutical Sciences as set forth in Attachment 1, submitted by the Faculty of Pharmacy and Pharmaceutical Sciences, to take effect upon final approval.

CARRIED

ACTION ITEMS

5. 2023-2024 Academic Schedule Revision

Materials before members are contained in the official meeting file.

Presenter(s): Norma Rodenburg, Acting Vice-Provost and University Registrar

Discussion:

N Rodenburg explained the proposed update to the schedule related to the National Day for Truth and Reconciliation.

Members discussed the Exploration Credits deadline and an editorial matter related to the PharmD program.

The motion was moved and seconded.

THAT the GFC Executive Committee rescind the approval of the Academic Schedule for 2023-2024.

CARRIED

The motion was moved and seconded.

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the revised Academic Schedule for 2023-2024 (submitted by the Acting Vice-Provost and University Registrar and as set forth in Attachment 1) and, in doing so, empower the Registrar to make any editorial changes as needed as long as the changes do not have the force of policy, to be effective upon final approval.

CARRIED

6. Proposed Changes to the Terms of Reference for the GFC Nominating Committee

Materials before members are contained in the official meeting file.

Presenter(s): Jerine Pegg, Chair of Executive's Subcommittee on Governance and Procedural Oversight; Kate Peters, GFC Secretary and Manager, GFC Services

Discussion:

K Peters noted that GFC had deferred the discussion on this item three times and asked if members were comfortable recommending on it without it having been discussed at GFC. J Pegg outlined the proposed changes.

Members discussed the proposed addition of the at-Large member to the composition, the disagreement over the addition, and the challenges with filling committee seats that required GFC membership.

Motion: The motion was moved and seconded.

THAT the GFC Executive Committee recommend that the General Faculties Council approve the proposed changes to the Terms of Reference for the GFC Nominating Committee as set forth in attachment 1, to take effect upon approval.

CARRIED

7. Proposed Revisions to Terms of Reference – General Faculties Council

Materials before members are contained in the official meeting file.

Presenter(s): Andrei Tabirca, NASA Representative and GFC Member

Discussion:

A Tabirca presented his arguments in support of the proposal that the Non-Academic Staff Association (NASA) was an essential part of GFC and that adding the NASA President to the membership was rectifying an oversight and aligning with the membership of the Presidents of the Association of Academic Staff of the University of Alberta (AASUA), Graduate Students' Association (GSA), and University of Alberta Students' Union (UASU).

There was no discussion.

Motion: The motion was moved and seconded.

THAT the GFC Executive Committee recommend the General Faculties Council approve the proposed changes to the GFC Terms of Reference as set forth in Attachment 1, to take effect upon approval.

CARRIED

DISCUSSION ITEMS

8. Question Period

Presenter(s): Bill Flanagan, President and Vice-Chancellor, and Chair of Exec

Discussion:

GFC Secretary K Peters provided an overview of the *Communicating Recommendations from General Faculties Council to the Board of Governors* document. She explained that since the motion passed at the October 17 GFC met the criteria set out in the document, the guidelines should be followed, and went over Executive Committee's role in the process.

Members discussed the protocol and agreed to nominate GFC elected academic staff member Carolyn Sale to present the motion to the Board of Governors. They agreed it was appropriate to distribute the materials Dr Sale had submitted to the Board.

FOR PLACEMENT ON THE GFC AGENDA (ACTION ITEMS)

9. Sexual and Gender-Based Violence Policy

Materials before members are contained in the official meeting file.

Discussion:

There was no discussion.

FOR PLACEMENT ON THE GFC AGENDA (DISCUSSION ITEMS)

10. University Strategic Plan (no documents)

Materials before members are contained in the official meeting file.

Discussion:

There was no discussion.

ACTION ITEMS

11. Draft Agenda for the Next Meeting of General Faculties Council

Presenter(s): Bill Flanagan, President and Vice-Chancellor, and Chair of Exec

Discussion:

The proposed agenda was amended to include the Sexual and Gender-based Violence Policy item.

Members discussed: the time change from 2:30 - 4:30 p.m., the timing of the agenda and issues with GFC going over the two hour mark, and that a review of the Colleges would be included on a future agenda.

Motion: The motion was moved and seconded.

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda for the November 14, 2022 meeting of General Faculties Council, as set forth in Attachment 1, as amended.

CARRIED

CLOSING SESSION

12. Adjournment
 - Next Meeting of Exec: December 5, 2022
 - Next Meeting of GFC: November 14, 2022