



# UNIVERSITY OF ALBERTA

## UNIVERSITY GOVERNANCE

General Faculties Council  
Executive Committee  
Approved Open Session Minutes

Monday, April 09, 2018  
2-31 South Academic Building (SAB)  
2:00 PM - 4:00 PM

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**ATTENDEES:**

David Turpin, Chair  
Lisa Collins  
Lesley Cormack  
Steven Dew  
Bill Foster  
Delane Howie  
Firouz Khodayari

Shane Scott  
Eleni Stroulia  
Brent Swallow  
Jonathan White

**REGRETS:**

Sylvia Brown  
Al Meldrum

**STAFF:**

Meg Brolley, Committee  
Coordinator  
Marion Haggarty-France,  
University Secretary  
Cheryl Trepanier, Scribe

**OPENING SESSION****1. Approval of the Agenda**

Materials before members are contained in the official meeting file.

Motion: Dew/Cormack

THAT the GFC Executive Committee approve the Agenda.

**CARRIED**

**2. Approval of the Open Session Minutes of March 5, 2018**

Materials before members are contained in the official meeting file.

Motion: Swallow/Cormack

THAT the GFC Executive Committee approve the Minutes of March 5, 2018.

**CARRIED**

**3. Comments from the Chair**

The Chair invited Tammy Hopper, vice chair of the ad hoc transition committee, to provide an update on the working group tasked with developing reforms for Council of Student Affairs (COSA). Dr Hopper reported that the group was formed to explore how sustainable COSA was in its current form and to propose how it could be envisioned to ensure meaningful engagement by students across campus. She noted that the working group had met with many stakeholders and consultation with GFC would occur in the fall.

The Provost announced that Shanthi Johnson would be joining the university as the new Dean of Public Health effective July 1, 2018.

The Chair acknowledged and thanked Firouz Khodayari, Vice President Academic, Graduate Students' Association, and Shane Scott, Vice President Academic, Students Union for their active participation on the

Executive Committee and invited them to introduce their successors Masoud Aliramezani and Akanksha Bhatnagar who were in attendance as observers.

The Chair provided the committee with an update on the recent communications with various levels of government with respect to budget.

### **ACTION ITEMS**

#### 4. Proposed Changes to Composition of Faculty Council, Faculty of Medicine and Dentistry

Materials before members are contained in the official meeting file.

*Presenter(s):* Dennis Kunimoto, Vice Dean, Faculty of Medicine and Dentistry

*Purpose of the Proposal:* To update the composition of the Council of the Faculty of Medicine and Dentistry to better reflect all current undergraduate and graduate program students and provincial regulatory authorities, the addition of some Academic Teaching Staff individuals to the composition of the Faculty, and remove redundancy with Health Sciences Council.

*Discussion:* Dr Kunimoto indicated that the proposal will more accurately reflect representation by students and licensing bodies.

Motion: Dew/Cormack

THAT the GFC Executive Committee approve, under delegated authority from the General Faculties Council, proposed changes to the composition of Council of the Faculty of Medicine and Dentistry as set forth in Attachment 1, submitted by the Faculty of Medicine and Dentistry, to take effect upon final approval.

**CARRIED**

#### 5. Proposal to include the Centre Collégial de l'Alberta (CCA) in the University Calendar

Materials before members are contained in the official meeting file.

*Presenter(s):* Pierre-Yves Mocquais, Dean, Faculté Saint-Jean; Dolorèse Nolette, Assistant Dean and Director, Centre Collégial de l'Alberta

*Purpose of the Proposal:* To include the Centre Collégial de l'Alberta (CCA) within the University Calendar.

*Discussion:* Dean Mocquais gave a brief overview of the history of the creation of the CCA to provide francophone college programs and the government's decision to locate it with the existing French language institution.

The presenters noted that including CCA in the University Calendar would establish a formal presence within a primary institutional document and would provide current and prospective students with pertinent information about CCA programming. The proposed calendar entry would be placed under Faculté Saint-Jean. They further noted that all material contained in the submission have been approved through the normal governance process.

The committee also discussed articulation or collaboration with university programs, and the use of NAIT courses in the Technique en administration des affaires (Business Administration) diploma program.

Motion: Scott/Collins

THAT GFC Executive Committee, under delegated authority from GFC, approve the proposed University Calendar changes, as submitted by the Centre collegial de l'Alberta (in cooperation with Faculté Saint-Jean) and as set forth in Attachment 2, to take effect upon final approval.

**CARRIED**

6. Proposed New Course Designators of AUFAR (Augustana Fine Arts), AUHUM (Augustana Humanities), AUSCI (Augustana Science) and AUSSC (Augustana Social Sciences) in Augustana Faculty

Materials before members are contained in the official meeting file.

*Presenter(s)*: Karsten Mundel, Associate Dean Academic, Augustana Faculty

*Purpose of the Proposal*: To create new course designators, AUFAR, AUHUM, AUSCI, and AUSSC, in Augustana Faculty, for the 2018-2019 University of Alberta academic year

*Discussion*: Dr Mundel noted that each of these designators will encompass a broader range of topics as compared to the more specific designators currently in use. He noted that this would create a temporary increase in the number of designators but, in the longer term, a reduction in designators would occur as some of the current ones become discontinued.

Motion: Foster/Collins

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the new course designators of AUFAR (Augustana Fine Arts), AUHUM (Augustana Humanities), AUSCI (Augustana Science) and AUSSC (Augustana Social Sciences) in Augustana Faculty, to take effect for Fall Term 2018.

**CARRIED**

7. Terms of Reference for a new free-standing GFC Nominating Committee and Disbandment of the GFC Replenishment Committee

Materials before members are contained in the official meeting file.

*Presenter(s)*: Jonathan White, Chair, GFC Nominating Committee

*Purpose of the Proposal*: To approve the terms of reference for a new free-standing GFC Nominating Committee and the plan to transition from the current to the new committee structure. To disband the GFC Replenishment Committee on June 30, 2018, once the new GFC Nominating Committee is approved.

*Discussion*: There was no further discussion.

Motion: Swallow/Scott

THAT the GFC Executive Committee recommends that General Faculties Council approves the terms of reference for a free-standing GFC Nominating Committee as set forth in Attachment 1, to take effect July 1, 2018, and approve the accompanying transition plan, as set forth in Attachment 2, to take effect May 1 until June 30, 2018.

**CARRIED**

Motion: Swallow/Scott

THAT GFC Executive Committee recommends that General Faculties Council approves the disbandment of the GFC Replenishment Committee, effective June 30, 2018.

**CARRIED**

8. Re-appointment of Professor Steven Penney as Chair of the GFC Student Conduct Policy Committee (SCPC)

Materials before members are contained in the official meeting file.

*Presenter(s):* Meg Brolley, GFC Secretary and Manager of GFC Services

*Purpose of the Proposal:* To re-appoint the Chair of GFC Student Conduct Policy Committee.

*Discussion:* Ms Brolley noted that Steven Penney had served as Chair since 2011 and was willing to serve one more year. A succession plan will be implemented over the next year.

Motion: White/Scott

THAT the GFC Executive Committee, under delegated authority from General Faculties Council, reappoint Professor Steven Penney to the position of Chair of the GFC Student Conduct Policy Committee for a one year term beginning July 1, 2018 and ending June 30, 2019.

**CARRIED**

**DISCUSSION ITEMS**

9. University of Alberta response to the Truth and Reconciliation Commission: Calls to Action

There were no documents.

*Presenter(s):* Chris Andersen, Dean, and Shana Dion, Assistant Dean, Faculty of Native Studies

*Discussion:* Members indicated that it was important to present University of Alberta initiatives prior to the TRC findings and to flag relationships to *For the Public Good*.

10. Presentation - Transparent Governance Project (no documents)

There were no documents.

*Presenter(s):* Eleni Stroulia, Julienne Belardo, Austin Crapo, Gregory Gould, Cecilia Xiang, Vuk Radovic, Christopher Walter

*Discussion:* The presenters showed a video that demonstrated the OpenGov project designed to facilitate the access and sharing of governance documents. The project was well-received by members.

In response to a question, Ms Haggerty-France indicated that governance records were digitized back to 2012, however cost considerations will factor into whether to digitize further history.

Dr Stroulia indicated that the database contains only one dataset currently. Functionality will be affected by the quality of the pdf documents available. Members asked if the application would be usable for Faculties with a different dataset and whether the software was proprietary. The presenters indicated that open source, off the shelf, software was used and that functionality was easily extendable.

11. Bill 27: Conflicts of Interest Amendment Act – Updated Draft Employee Code of Conduct

Materials before members are contained in the official meeting file.

*Presenter(s):* Brad Hamdon, General Counsel

*Purpose of the Proposal:* To provide GFC Executive Committee with an update and overview of the draft Code of Conduct: Employees' Obligations Respecting Conflicts of Interest, a new code created to comply with the university's obligations in respect to Bill 27 – Conflicts of Interest Amendment Act.

*Discussion:* Mr Hamdon indicated that most of the obligations required under the legislation are currently contained in existing policies and procedures, and collective agreements. He indicated that the Code of Conduct could not be submitted with hyperlink references to other policy document, therefore a stand-alone document with the relevant sections of existing documents was being drafted. Mr Hamdon noted that the one area where a significant gap occurs was with respect to the acceptance of gifts; the Act requires that a maximum amount be stipulated per gift and per annum from a single source. He also noted that the obligation to act impartially may more appropriately be framed in the university environment as the obligation to act with integrity. He indicated that the draft code would be submitted to the Ethics Commissioner on April 30, 2018, and that final documents would come forward for governance approval.

Members asked questions and provided comments on the following: conflict of interest policy and procedures; concurrent appointments; gifts; invitations to speak at events; administrative burden; enforcement and regulation.

On another topic, Mr Hamden reported that a group has been established to look at academic governance decision making during labour disruptions including critical decisions, authority, and expectations of individuals to cross picket lines for special meetings. He noted that the committee would be involved in these discussions in the coming months.

#### **ITEMS FROM GFC ACADEMIC PLANNING COMMITTEE FOR GFC AGENDA (for information only)**

12. School of Public Health termination of the Postgraduate Diploma in Health Promotion

#### **ACTION ITEMS**

13. Draft Agenda for the Next Meeting of General Faculties Council

Materials before members are contained in the official meeting file.

*Presenter(s):* David Turpin, Chair, GFC Executive Committee

*Purpose of the Proposal:* To approve the next Agenda for General Faculties Council (GFC).

Motion: Foster/Stroulia

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda for the April 30, 2018 meeting of General Faculties Council.
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**CARRIED**

#### **DISCUSSION ITEMS**

14. Question Period

There were no questions.

#### **INFORMATION REPORTS**

15. Items Approved by the GFC Executive Committee by email ballots

There were no items.

16. Information Items Forwarded to GFC Executive Committee between Meetings

There were no items.

**CLOSING SESSION**

13. Adjournment

The Chair adjourned the meeting at 3:20 pm.