



# UNIVERSITY OF ALBERTA

## UNIVERSITY GOVERNANCE

General Faculties Council  
Executive Committee  
Approved Open Session Minutes

Monday, April 10, 2017  
2-31 South Academic Building (SAB)  
2:00 PM - 4:00 PM

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### **ATTENDEES:**

#### Voting Members:

David Turpin	Chair, President and Vice-Chancellor
Marina Banister	Member, Vice-President (Academic), Students' Union
Heather Bruce	Member, Academic Staff, elected from/by GFC
Lisa Collins	Member, Vice-Provost and University Registrar
Lesley Cormack	Member, Academic Staff, elected from/by GFC
Steven Dew	Member, Provost and Vice-President (Academic)
Duncan Elliott	Member, Academic Staff, elected from/by GFC
Firouz Khodayari	Member, Vice-President (Academic), Graduate Students' Association
Reed Larsen	Member, Undergraduate Student, elected from/by GFC
Anita Molzahn	Member, Academic Staff, elected from/by GFC
Eleni Stroulia	Member, Academic Staff, elected from/by GFC
Jonathan White	Member, Academic Staff, elected from/by GFC
Sheena Wilson	Member, Academic Staff, elected from/by GFC

#### Staff:

Meg Brolley, General Faculties Council (GFC) Secretary and Manager of GFC Services  
Marion Haggarty-France, University Secretary  
Andrea Patrick, Scribe

### **OPENING SESSION**

#### 1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Elliott/Collins

THAT the GFC Executive Committee approve the Agenda.

**CARRIED**

#### 2. Approval of the Open Session Minutes of March 6, 2017

Materials before members are contained in the official meeting file.

Motion: Molzahn/Wilson

THAT the GFC Executive Committee approve the Minutes of March 6, 2017.

**CARRIED**

#### 3. Comments from the Chair

The Chair congratulated member Heather Bruce on her election to President of AASUA. As well, he thanked the departing student members of the Committee for their engagement over the last year.

The Chair updated members on the Federal and Provincial budgets noting that the 2% increase to the Campus Alberta grant was generous but would not keep up with cost increases. He noted that the Provincial budget included targeted funding for repurposing the Dentistry/Pharmacy building.

Members discussed the GFC meeting of March 20, 2017 and provided a number of positive comments about the early consultation discussion on learning outcomes.

The Chair concluded his remarks by providing an update on the freezer malfunction and subsequent damage to the ice core collection and added that a full investigation would be conducted.

### **ACTION ITEMS**

#### 4. Negotiated (Proposed) Changes to the Contract Academic Staff: Teaching (CAS:T) Agreement

Materials before members are contained in the official meeting file.

*Presenters:* Steven Dew; Donna Herman; Michelle Strong

*Purpose of the Proposal:* To recommend amendments to the CAS:T Agreement and renaming to the Academic Teaching Staff Agreement to General Faculties Council for approval.

*Discussion:*

Dr Dew provided an introduction to the proposed Teaching Staff Agreement.

Ms Herman reported that the Teaching Staff Agreement replaces the previous CAS:T Agreement and includes provisions specific to instructors at the university. It also offers these members career progression and improved job security. She explained that Faculties will need to establish specific evaluation standards.

During the discussion, members asked for clarification around copyright, governance routing, and the differences between this Agreement and one offered at the University of Calgary.

Motion: Bruce/Dew

THAT the GFC Executive Committee recommend to General Faculties Council proposed changes to the appointment, promotion, salaries, tenure and dismissals elements of the Contract Academic Staff: Teaching Agreement, to be known henceforth as the Academic Teaching Staff Agreement, as ratified by AASUA membership and as set forth in Attachment 2, to take effect July 1, 2017.

**CARRIED**

#### 5. Proposed Parchment Wording for the Centre Collégial de l'Alberta Programs

Materials before members are contained in the official meeting file.

*Presenters:* Lisa Collins; Dolorèse Nolette

*Purpose of the Proposal:* To approve changes to parchments issued for programs offered by the Centre collégial de l'Alberta.

*Discussion:*

Ms Collins indicated that the proposed changes make it clear that the parchments apply to diplomas and not degrees and also adds the program specialization to the parchment.

During the discussion, a member enquired about gender neutrality options for the parchment.

Motion: Molzahn/Cormack

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the proposed parchment wording to be used for all cohorts of students having successfully completed programs at the Centre collégial de l'Alberta and the proposed addition of the specialization whose program requirements have been completed on the parchment for the Techniques d'administration des affaires diploma program offered by the Centre collégial de l'Alberta, to be effective upon final approval.

**CARRIED**

6. GFC *ad hoc* Committee on Academic Governance Including Delegated Authority: Report and Recommendations

Materials before members are contained in the official meeting file.

*Presenters:* Mark Loewen; Steve Patten

*Purpose of the Proposal:* To recommend to GFC the guiding documents and *Report of the Ad Hoc Committee on Academic Governance Including Delegated Authority* which outlines the plan for how members can continue the work and be engaged participants in the academic governance process at the University of Alberta.

*Discussion:*

The Chair welcomed members of the *ad hoc* Committee to the meeting and thanked them for their hard work. He then outlined a proposed approach to present this item at GFC.

Dr Loewen, Chair of the *ad hoc* committee, provided an overview of the guiding documents included in Motion I of the proposal: GFC Principles for Delegation of Authority, GFC Principles for Standing Committee Composition, GFC Roles and Responsibilities of Members, and GFC Meeting Procedural Rules. He stated that these documents provided a framework for the recommendations of the *ad hoc* committee.

Dr Patten, Vice-Chair of the *ad hoc* committee, noted the problems which had been identified during consultation with members of the community and highlighted the specific areas which were researched and reviewed by the committee. He stated that consultations were ultimately impactful and added value to their deliberations. He explained that due to time constraints, the *ad hoc* committee ultimately chose to focus on the four guiding documents and that the remainder of recommendations would need to be transferred to another body for completion. He noted the recommended deadline of April 30, 2019 for implementation but added that many items could be completed before then.

During the discussion, members thanked the *ad hoc* committee members and commended the work involved and the report presented. Members discussed the proposed GFC Academic Research and Planning Committee, the importance of the guiding documents for Faculties, the benefit increasing the number of GFC meetings during the year, the size and engagement of GFC, livestreaming at GFC, and a number of editorial revisions. Member also discussed the reinvigoration of the Committee on Student Affairs (COSA).

Members discussed changes to the GFC Standing Committee Terms of Reference and it was clarified that each standing committee would need to refine their Terms prior to GFC for approval. A member suggested that the report recommend that current committee delegations be maintained until new Terms of Reference were approved.

Motion: Molzahn/Wilson

**Motion I:** THAT the GFC Executive Committee **recommends that General Faculties Council approves** the following four key guiding documents as set forth in Attachment 1 to take effect upon approval:

- GFC Principles for Delegation of Authority
- GFC Principles of Standing Committee Composition
- GFC Roles and Responsibilities of Members
- GFC Meeting Procedural Rules

and

**Motion II:** THAT the GFC Executive Committee **recommends that General Faculties Council endorses and approves in principle** the *Report of the Ad Hoc Committee on Academic Governance Including Delegated Authority* and draft GFC Standing Committee Terms of Reference as set forth in Attachment 2;

and

**Motion III:** THAT the GFC Executive Committee **recommends that General Faculties Council endorses** the transition process as outlined in the *Report of the Ad Hoc Committee on Academic Governance Including Delegated Authority* for implementation of the recommendations on or before April 30, 2019.

and

**Motion IV:** THAT the GFC Executive Committee **recommends that General Faculties Council discharges**, with thanks, the Ad Hoc Committee on Academic Governance Including Delegated Authority once the transition committee is established.

**CARRIED**

## **DISCUSSION ITEMS**

### 9. Update from the Secretary to General Faculties Council on Reapportionment

There were no documents.

*Presenter(s):* Meg Brolley

*Purpose of the Proposal:* For information/discussion.

*Discussion:*

Ms Brolley reported that the regular reapportionment process resulted in no changes to student seats on GFC; for faculty seats, the Faculty of Agricultural, Life and Environmental Sciences would gain one seat and the Faculty of Medicine and Dentistry would lose one seat, effective 2017/2018.

There was no further discussion.

## **ACTION ITEMS**

### 8. Draft Agenda for the GFC Meeting of April 21, 2017

Materials before members are contained in the official meeting file.

*Presenter(s):* David Turpin

*Purpose of the Proposal:* To approve the agenda for the General Faculties Council meeting of April 21, 2017.

*Discussion:*

The Chair invited members to provide input to the draft GFC agenda for April 21, 2017, and changes were proposed to the order of the Action Items and a title of one item.

There was no further discussion.

Motion: Cormack/Bruce

THAT the GFC Executive Committee approve, under delegated authority from GFC, the agenda for the April 21, 2017 meeting of GFC.

**CARRIED**

### **DISCUSSION ITEMS**

10. Question Period

There were no questions.

### **INFORMATION REPORTS**

11. Items Approved by the GFC Executive Committee by email ballots

There were no items.

12. Information Items Forwarded to GFC Executive Committee between Meetings

There were no items.

### **CLOSING SESSION**

13. Adjournment

The Chair adjourned the meeting at 4:00 p.m.