



# UNIVERSITY OF ALBERTA UNIVERSITY GOVERNANCE

General Faculties Council  
Campus Law Review Committee  
Approved Open Session Minutes

Thursday, May 25, 2017  
2-31 South Academic Building (SAB)  
9:30 AM - 11:00 AM

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## **ATTENDEES:**

### Voting Members:

Steven Penney	Chair, Academic Staff at-large, appointed by GFC Executive Committee
Bill Spinks	Member, Director, University of Alberta Protective Services
Maxine Clarke	Member, Staff member
André Costopoulos	Member, Vice-Provost and Dean of Students
Deborah Eerkes	Member, Discipline Officer
Judith Garber	Member, Staff member
Elaine Geddes	Member, Academic Staff who is a current Associate Dean
Janice Johnson	Member, Assistant Dean (Residence Life and Education)
Stuart Landon	Member, Academic Staff who is a former Associate Dean
Babak Soltannia	Member, Representative of the Graduate Students' Association
Michelle Kim	Member, Residences, elected from the Council of Residence Associations
Richelle Volk	Member, Student-at-large

### Non-Voting Members:

Meg Brolley	Member, General Faculties Council Secretary
Michael Peterson	Member, Appeals and Compliance Officer

### Staff:

Andrea Patrick, Coordinator, GFC Campus Law Review Committee  
Marion Haggarty-France, University Secretary

## **OPENING SESSION**

### 1. Approval of Agenda

Materials before members are contained in the official meeting file.

Motion: Garber/Landon

THAT the GFC Campus Law Review Committee approve the Agenda.

**CARRIED**

### 2. Approval of the Open Session Minutes of January 26, 2017

Materials before members are contained in the official meeting file.

Motion: Landon/Spinks

THAT the GFC Campus Law Review Committee approve the Minutes of January 26, 2017.

**CARRIED**

3. Comments from the Chair

The Chair welcomed new student members to the committee and invited all to introduce themselves. He acknowledged the service of members Dr Elaine Geddes and Dr Judith Garber to the committee and thanked them for their contribution.

**DISCUSSION ITEMS**

4. Report and Recommendations of the ad hoc Committee on Academic Governance Including Delegated Authority with respect to the GFC Campus Law Review Committee

Materials before members are contained in the official meeting file.

*Presenter(s):* Steven Penney

*Purpose of the Proposal:* For information/discussion.

*Discussion:*

The Chair provided an overview of the recently GFC approved foundational documents (the Principles for Delegation of Authority; Principles for Standing Committee Composition; Roles and Responsibilities of Members; Meeting Procedural Rules) and the recommendations of the *ad hoc* Committee in relation to CLRC's Terms of Reference.

He listed a number of editorial changes to the terms of reference including format, office names and position titles of members, and the use of uniform language. As well, he provided a summary of major recommendations which included:

- removing reference to the Student Residence Codes
- stating that preference be given to a Chair with legal training
- the role of the Nominating Committee (rather than the GFC Executive Committee) in appointing a Chair and Vice-Chair
- the addition of another academic staff member elected by GFC who also must be a member of GFC
- aligning the voting status of ex-officio members with *Principles of Committee Composition*
- indicating recommendations are made to GFC than the GFC Executive Committee; it was noted that all items going forward to GFC are first reviewed by the GFC Executive Committee.

Members engaged in a lengthy discussion regarding the name of the Campus Law Review Committee, and there was consensus that, although the committee does not handle "law", it is a body with delegated authority from GFC over the university's quasi-judicial codes and processes. Members recognized that the committee title should be indicative of its core mandate and should thus be as clear as possible. The Chair requested the names of similar committees at other universities be explored for further consideration in the fall.

The Chair thanked members for the discussion.

5. Question Period

There were no questions.

**INFORMATION REPORTS**

6. Items Approved by the GFC Campus Law Review Committee by E-Mail Ballots

There were no items.

7. Information Items Forwarded to Committee Members Between Meetings

There were no items.

**CLOSING SESSION**

8. Adjournment

The Chair adjourned the meeting at 10:10 a.m.