



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Campus Law Review Committee
Approved Open Session Minutes

Thursday, January 26, 2017
2-31 South Academic Building (SAB)
9:30 AM - 11:00 AM

ATTENDEES:

Voting Members:

Steven Penney	Chair, Academic Staff Elected from at-large, appointed by GFC Executive Committee
Michael Bartkus (Delegate)	Member, Member, University of Alberta Protective Services
Maxine Clarke	Member, Staff
André Costopoulos	Member, Vice-Provost and Dean of Students
Deborah Eerkes	Member, Discipline Officer, Student Conduct and Accountability
Francesca El Ghossein	Member (Delegate), Representative of the Students' Union Executive, appointed by the SU Executive
Brent Epperson	Member (Delegate), Representative of the Office of Student Ombuds
Elaine Geddes	Member, Academic Staff and Associate Dean who is a current Associate Dean
Stuart Landon	Member, Academic Staff who is a former Associate Dean, or former Discipline Officer, or former UAB Chair
Aman Litt (Delegate)	Member, Student Success Specialist (Ancillary Services-Residence Services)
Mackenzie Martin	Member, Student-at-large (Undergraduate)
Sasha Van der Klein	Member, Representative of the Graduate Students' Association, appointed by the GSA Executive

Non-Voting Members:

Meg Brolley	Member, Secretary to General Faculties Council (GFC) and Manager of GFC Services, Resource
Michael Peterson	Member, Appeals and Compliance Officer, Resource

Presenter(s):

Steven Penney	Professor, Faculty of Law and Chair, GFC CLRC
André Costopoulos	Vice-Provost and Dean of Students
Wayne Patterson	Executive Director, Human Resource Services
Elaine Geddes	Member, GFC <i>Ad Hoc</i> Committee on Academic Governance Including Delegated Authority and member, GFC CLRC

Staff:

Andrea Patrick, Coordinator, GFC Campus Law Review Committee
Marion Haggarty-France, University Secretary

OPENING SESSION

1. Approval of Agenda

Materials before members are contained in the official meeting file.

Discussion:

The Chair noted an addition of a discussion item to the agenda proposed by member Dr Elaine Geddes, in relation to her involvement in reviewing the mandate and membership of the GFC Campus Law Review Committee, as part of the review of academic governance and delegated authority being undertaken by the GFC *ad hoc* Committee on Academic Governance Including Delegated Authority.

Motion: Eerkes/Landon

THAT the GFC Campus Law Review Committee approve the Agenda, as amended.

CARRIED

2. Approval of the Open Session Minutes of November 24, 2016

Materials before members are contained in the official meeting file.

Motion: Landon/Clarke

THAT the GFC Campus Law Review Committee approve the Minutes of November 24, 2016.

CARRIED

3. Comments from the Chair

The Chair invited members to introduce themselves.

ACTION ITEMS

4. Sexual Violence Policy Suite

Materials before members are contained in the official meeting file.

Presenter(s): André Costopoulos; Wayne Patterson

Purpose of the Proposal: To recommend the Sexual Violence Policy Suite to the GFC Academic Planning Committee for approval.

Discussion:

Dr Costopoulos reported that this Policy reflects an institutional commitment to education, awareness, response and due process to sexual violence at the University of Alberta. He pointed out adjustments made to the definitions of the Policy based on feedback provided by members of the Committee.

During the discussion, Dr Costopoulos confirmed that although this Policy may inform the way some provisions of other institution policies are applied, it does not modify them.

Members also discussed the measures meant to inform the community about the definition of distribution of intimate images, and Ms Eerkes reported that a working group has been established to evaluate this.

The Chair thanked presenters for their work on this proposal.

Motion: Costopoulos/Eerkes

THAT the GFC Campus Law Review Committee recommend to the GFC Academic Planning Committee the Sexual Violence Policy and Procedure, as proposed by the Office of the Dean of Students, and as set forth in Attachments 1-5, to take effect upon final approval.

CARRIED

DISCUSSION ITEMS

5. GFC *ad hoc* Committee on Academic Governance Including Delegated Authority: Review of Committee Terms of Reference, Members and Mandate

There were no documents.

Presenter(s): Elaine Geddes

Purpose of the Proposal: To discuss the Committee's Terms of Reference, membership composition and mandate as part of the GFC *ad hoc* Committee on Academic Governance Including Delegated Authority.

Discussion:

Dr Geddes provided members with a brief overview of the mandate and recent activities of the *ad hoc* Committee and the focus on the academic governance structure and processes at the University of Alberta. She added that the *ad hoc* Committee has determined overall that CLRC has an appropriate mandate and works well.

As part of the recent review of delegations and membership composition, Dr Geddes noted that there has been a focus on ensuring that *ex officio* members are appropriate to the scope of the Committee and align with principles of membership being drafted by the *ad hoc* Committee.

Members engaged in discussion surrounding the recommendation that the Chair possess legal training, and there was general agreement that this language should appear in the Terms of Reference.

6. Question Period

There were no questions.

INFORMATION REPORTS

7. Items Approved by the GFC Campus Law Review Committee by E-Mail Ballots

There were no items.

8. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

9. Adjournment

The Chair adjourned the meeting at 10:25 a.m.