

The following Motions and Documents were considered by the GFC Academic Standards Committee at its Thursday, January 16, 2020 meeting:

---

Agenda Title: **Items Deemed Minor/Editorial**

FINAL Item 4

---

Agenda Title: **4A. Transfer Credit Approvals for January 2020, Office of the Registrar**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the transfer credit approvals for January 2020.

---

Agenda Title: **4B. Proposed Changes to Visiting Student Certificate Program Calendar Copy, Office of the Registrar**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to Calendar information regarding the Visiting Student Certificate Program.

---

Agenda Title: **4C. Proposed Changes to Entrance Requirements for the Doctor of Dental Surgery, Advanced Placement Program, Faculty of Medicine and Dentistry**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed change to entrance requirements for the Doctor of Dental Surgery, Advanced Placement Program.

---

Agenda Title: **Proposal from the Faculty of Extension for a Non-credit Certificate: Agrology Technologist Upgrade Certificate**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the proposed Agrology Technologist Upgrade Certificate as submitted by the Faculty of Extension, as set forth in Attachment 1, to take effect Fall Term 2020.

---

FINAL Item 5

---

Agenda Title: **Proposed Changes to Language Assessment for Students Registered in the Bachelor of Education Program, Faculté Saint-Jean**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to Language Assessment for students registered in the Bachelor of Education Program in the Faculté Saint-Jean, as set forth in Attachment 1, to take effect upon final approval and to be published in the 2020-2021 Calendar.

---

FINAL Item 6

---

Agenda Title: **Proposed Changes to Entrance Requirements and Academic Standing Regulations for Undergraduate Programs in the Faculty of Arts**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements and academic standing regulations for undergraduate programs in the Faculty of Arts, as set forth in attachments 1-2, as amended, for publication in the 2020-2021 University Calendar.

FINAL Item 7

---

[Click here to enter text.](#)

u:\GO05 General Faculties Council - Committees\ACS\19-20\JA-16\Action\Motion And Final Document Summary\_ASC-20-JA16.Docx

---

FINAL Item No. 4

**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	<p><b>Items Deemed Minor/Editorial</b></p> <p><b>4A. Transfer Credit Approvals for January 2020, Office of the Registrar</b></p> <p><b>4B. Proposed Changes to Visiting Student Certificate Program Calendar Copy, Office of the Registrar</b></p> <p><b>4C. Proposed Changes to Entrance Requirements for the Doctor of Dental Surgery, Advanced Placement Program, Faculty of Medicine and Dentistry</b></p>
---------------------	--

**Item**

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Melissa Padfield, Interim Vice-Provost and Registrar Brenda Hemmelgarn, Dean, Faculty of Medicine and Dentistry
Presenter(s)	Tammy Hopper, Vice-Provost (Programs) and Chair, GFC Academic Standards Committee

**Details**

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	See individual item for detail on proposed changes submitted by Faculties and the Office of the Registrar.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are editorial in nature.</p> <p>ASC's Terms of Reference provide that "‘Routine and/or Editorial’ - refers to proposals which do not involve or affect other Faculties or units and do not form part of a proposal for a new program. Editorial or routine changes include any and all changes to the wording of faculty or program specific admissions or academic standing regulations."</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

**Engagement and Routing** (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p>	<p><b><u>Those who are actively participating:</u></b></p> <ul style="list-style-type: none"> <li>• Vice-Provost (Programs) and Chair, GFC Academic Standards Committee</li> <li>• Faculty Councils</li> <li>• Representatives of the Office of the Registrar</li> </ul>
<p>&lt;For information on the protocol see the <a href="#">Governance</a></p>	<p><b><u>Those who have been consulted:</u></b></p> <ul style="list-style-type: none"> <li>•</li> </ul>

Item No. 4

<a href="#">Resources section Student Participation Protocol</a> >	<u>Those who have been <b>informed</b>:</u> •
Approval Route (Governance) (including meeting dates)	<ul style="list-style-type: none"> <li>• See individual item for Faculty approval information</li> <li>• GFC ASC January 16, 2020</li> </ul>

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	Please note the Institutional Strategic Plan objective(s)/strategies the proposal supports.	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
Legislative Compliance and jurisdiction	Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy GFC Academic Standards Committee (ASC) Terms of Reference	
	<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success

1. A - 2020-01-Approvals
2. B - VCSP Calendar Changes
3. C - DDS AP Application Deadline

Prepared by: Heather Richholt, Assistant Secretary to GFC, heather.richholt@ualberta.ca

DATE: December 24, 2019

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR

Proposals Recommended for APPROVAL of Transfer Credit at the Academic Standards Committee Meeting on January 16, 2020

Sending Institution	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
<b>Burman University</b>	ARTS 260 (3)	AUART 215 (3)		Previous agreement was for AST 1XX (3) only
	EDCI 317 (3)	EDEL 4XX (3)		
	EDCI 455 (3)	OPT 3XX (3)		
<b>St Mary's University</b>	ITAL 201 (3)	ITAL 111 (3)		
	ENGL 372 (3)	WRITE 294 (3) AUENG 314 (3)		
	ENGL 329 (3)	ENGL 309 (3) AUENG 207 (3)		
	ENGL 381.10 (3)	ENGL 3XX (3) AUENG 2XX (3)		
	INST 201 (2)	NS 2XX (3) AUIND 201 (3)		
<b>Red Deer College</b>	COMM 375 (3)	STS 2XX (3)		
	INDS 205 (3)	NS 1XX (3)		

DATE: December 24, 2019

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR

Proposals Recommended for APPROVAL of Transfer Credit at the Academic Standards Committee Meeting on January 16, 2020

Sending Institution	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
---------------------	-----------------------------	--------------	------------------------------	----------

---

---

**College of the Rockies Approvals for Academic Standards Committee, January 2020**

---

Date: December 24, 2019

---

**COTR Course:      Uof A Equivalent:      Notes:**

---

ENGL 100 (3)	WRS 1XX (3)	
	AUENG 1XX (3)	
COMC 253 (3)	AROPT 1XX (3)	
	AUIDS 2XX (3)	
PSYC 207 (3)	PSYCO 241 (3)	
PSYC 240 (3)	PSYCO 239 (3)	
MATH 105 (3)	MATH 160 (3)	
MATH 107 (3)	No Credit	
FA 105 (3)	AUART 111 (3)	
FA 106 (3)	AUART 231 (3)	
FA 107 (3)	ART 1XX (3)	
	AUART 2XX (3)	
FA 108 (3)	AUART 271 (3)	
FA 217 (3)	AUART 2XX (3)	

## Changes to Visiting Student Certificate Program Calendar Copy

Visiting Student Certificate Program	<b><u>International Visiting Student Program</u></b>
<p>The <del>Visiting Student Certificate Program (VSCP)</del> is a unique program which allows international students the opportunity to <del>spend</del> one calendar year at the University of Alberta <del>enrolled in intensive English as a second language classes as well as</del> regular academic courses alongside Canadian students.</p>	<p>The <b><u>International Visiting Student Program (IVSP)</u></b> is a unique program which allows international students the opportunity to <b><u>enroll for up to</u></b> one calendar year at the University of Alberta. <b><u>Students in this program receive intensive English instruction and register in</u></b> regular academic courses alongside Canadian students.</p>
<p>Requirements of the <u>Visiting Student Certificate Program</u></p>	<p>Requirements of the <b><u>International Visiting Student Program</u></b></p>
<p>The <del>Visiting Student Certificate Program</del> is offered through the Office of the Registrar, Open Studies in concert with <del>the International Centre, International Student Services (ISS).</del> <del>International Student Services</del> will assist in the program's administration, student recruitment, ongoing student advising, and support services.</p>	<p>The <b><u>International Visiting Student Program</u></b> is offered through the Office of the Registrar, Open Studies in concert with the <b><u>University of Alberta International, Visiting Programs.</u></b> <b><u>The Visiting Programs unit</u></b> will assist in the program's administration, student recruitment, ongoing student advising, and support services.</p>
<p>Students in the <del>Visiting Student Certificate Program</del> are bona fide students of other universities or colleges who have been permitted to take one or more courses for transfer credit to their own institutions. The Institutions will have agreed in advance to such an arrangement.</p>	<p>Students in the <b><u>International Visiting Student Program</u></b> are bona fide students of other universities or colleges who have been permitted to take one or more courses for transfer credit to their own institutions. The Institutions will have agreed in advance to such an arrangement.</p>
<p>Document Requirements:</p>	<p>Document Requirements:</p>
<p><del>Completed VSCP application form with a signature from an official of the student's home institution;</del>  An official transcript (in English translation) of all completed course work;  A <del>letter of support</del> from a professor at the student's home institution;  <del>TOEFL score, if available</del></p>	<p>Completed <b><u>UAlberta online application; Program Participation Consent Form signed by an official of the student's home institution;</u></b>  An official transcript (in English translation) of all completed course work;  A <b><u>recommendation letter or official</u></b> from a professor at the student's home institution;</p>



	<p><b><u>English Language Proficiency Test Score (e.g. IELTS or TOEFL) score (Optional)</u></b></p>
<p>The <del>Visiting Student Certificate Program</del> is designed to accommodate the participation of international students whose home university academic calendars are not synchronous with the University of Alberta's Calendar. <del>There are four possible start dates: May 1, July 1, September 1 and January 1.</del></p>	<p>The <b><u>International Visiting Student Program</u></b> is designed to accommodate the participation of international students whose home university academic calendars are not synchronous with the University of Alberta's Calendar. <b><u>Students can commence their studies in May, July, September and January. Start dates are based on the University of Alberta academic schedule.</u></b></p>
<p>Note: The application deadlines are January 15 for a May 4 start, April 15 for a July 4 start, June 15 for a September 4 start and October 15 for a January 4 start.</p>	<p>Note: The application deadlines are January 15 for a May start, April 15 for a July start, June 15 for a September start and October 15 for a January start.</p>
<p>Students participate in the <del>English Language Program (ELP)</del> at the Faculty of Extension during the first two to four months of the <del>Visiting Student Certificate Program</del>.</p>	<p>Students participate <b><u>in Academic Foundations (AF) or English for Academic Purposes (EAP)</u></b> at <b><u>the English Language School in</u></b> the Faculty of Extension during the first two to four months of the <b><u>International Visiting Student Program</u></b>.</p>
<p>After the initial period of participation in intensive English language instruction, students move to regular academic work for either credit or audit depending on their performance in the <del>English Language Program</del> and the assessment of the Academic Advisor. Students may take up to ★9 in each subsequent academic term. If students have successfully completed EAP 145 they can take ★15 in each subsequent academic term. <del>Students can take EAP 140, EAP 145 for credit.</del></p>	<p>After the initial period of participation in intensive English language instruction, students move to regular academic work for either credit or audit depending on their performance in the <b><u>English Language School courses</u></b> and the assessment of the Academic Advisor. Students may take up to ★9 in each subsequent academic term. If students have successfully completed EAP 145 they can take ★15 in each subsequent academic term.</p>
<p>If EAP 140 is successfully completed <del>during the English Language Program portion of the VSCP</del>, the student would earn ★3. <del>(See English Language School.)</del></p>	<p>If EAP 140 is successfully completed, the student would earn ★3.</p>

<p>If EAP 140 and EAP 145 are successfully completed <del>during the English Language Program portion of VSCP</del>, the student would earn ★6.</p>	<p>If EAP 140 and EAP 145 are successfully completed, the student would earn ★6.</p>
<p>Subject to the approval of the academic advisor, students enrolled in EAP 140 or EAP 145 for credit <del>during the English Language Program portion of VSCP</del> can take up to ★6 additional academic credits during that term. <del>All credits earned during the English Language Program portion of VSCP are in addition to the credits the student can earn during each of the subsequent academic terms.</del></p>	<p>Subject to the approval of the academic advisor, <b><u>International Visiting Student Program</u></b> students enrolled in EAP 140 or EAP 145 for credit can take up to ★6 additional academic credits during that term. <b><u>Students may also earn credits</u></b> during each of the subsequent academic terms.</p>
<p>Students must maintain satisfactory academic standing as specified in Academic Standing while registered in the <del>Visiting Student Certificate Program</del>.</p>	<p>Students must maintain satisfactory academic standing as specified in Academic Standing while registered in the <b><u>International Visiting Student Program</u></b>.</p>
<p>Students receive a Certificate of Participation in the <del>Visiting Student Certificate Program</del> and a U of A transcript. Transfer credit to their <del>undergraduate</del> degree is granted by their home institution.</p>	<p>Students receive a Certificate of Participation in the <b><u>International Visiting Student Program</u></b> and a U of A transcript. Transfer credit to their degree is granted by their home institution.</p>
<p>To receive a Certificate of Participation, students must complete <del>the intensive daytime English Language Program and write the post-test</del>, take at least one regular academic course for credit or audit, demonstrate satisfactory attendance in all classes, complete all assignments and exams, participate in an extracurricular commitment, attend all <del>VSCP meetings and interviews</del>, and have no outstanding fees or fines to the University of Alberta.</p>	<p>To receive a Certificate of Participation, students must complete the required <b><u>English Language School Courses</u></b>, take at least one regular academic course for credit or audit, demonstrate satisfactory attendance in all classes, <b><u>maintain enrollment for the duration of their program</u></b>, complete all assignments and exams, participate in an extracurricular commitment, attend all <b><u>mandatory IVSP appointments and seminars</u></b>, and have no outstanding fees or fines to the University of Alberta.</p>

**FACULTY OF MEDICINE AND DENTISTRY  
CALENDAR ENTRY**  
Effective Fall Session 2020-2021

Dated: August 22, 2019

CURRENT						PROPOSED					
<b>Admission and Readmission Deadlines</b>						<b>Admission and Readmission Deadlines</b>					
<b>Medicine and Dentistry</b>						<b>Medicine and Dentistry</b>					
<b>Admission</b>		<b>Readmission</b>		<b>Other Requirements</b>		<b>Admission</b>		<b>Readmission</b>		<b>Other Requirements</b>	
Application	Documents	Application	Documents			Application	Documents	Application	Documents		
<b>DDS Advanced Placement</b>						<b>DDS Advanced Placement</b>					
Fall Term	<del>April</del> 1	<del>April</del> 1	<del>April</del> 1	<del>April</del> 1	see <u>DDS Advanced Placement Program</u>	Fall Term	<b>November</b> 1	<b>November</b> 1	<b>November</b> 1	<b>November</b> 1	see <u>DDS Advanced Placement Program</u>
<b>Note:</b> Students will have to apply at least <del>17</del> months in advance.						<b>Note:</b> Students will have to apply at least <b>10</b> months in advance.					
Winter, Spring, and Summer Terms: No admission or readmission						Winter, Spring, and Summer Terms: No admission or readmission					

Rationale: Clarifies required changes to the application deadline to align with the other requested program change for the AP program and is favourable to students allowing for a reduced advance timeline for application documents.

FoMD Approvals:  
 Faculty Learning Committee – August 22, 2019  
 Faculty Council Committee (for review only) – Sept 5, 2019

FINAL Item No. 5

**Governance Executive Summary**  
**Action Item**

<b>Agenda Title</b>	<b>Proposal from the Faculty of Extension for a Non-credit Certificate: Agrology Technologist Upgrade Certificate</b>
---------------------	---

**Motion**

<p>THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the proposed Agrology Technologist Upgrade Certificate as submitted by the Faculty of Extension, as set forth in Attachment 1, to take effect Fall Term 2020.</p>
---

**Item**

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Dr. Maria Mayan, Interim Dean, Faculty of Extension
Presenter(s)	Mary Beckie, Associate Dean (Academic and Student Affairs), Faculty of Extension; Christie Schultz, Assistant Dean (Academic), Faculty of Extension

**Details**

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	<p>The proposed Agrology Technologist Upgrade Certificate (Non-credit) is designed to provide specialized training, skills acquisition and knowledge for environmental professionals working within, or seeking to work within the field of agrology and aligned science. The certificate has been designed to meet the educational and professional practice areas missing for those AIA members (current and potential) working at a technician level. These students will have completed an applied science diploma or degree at various colleges and universities within Alberta, but are missing course work to elevate their professional status. Completion of the certificate will provide these professionals with a unique pathway to advance their agrology status (from technician to full professional level) and provide additional professional development and career advancement opportunities.</p> <p>The Alberta Institute of Agrology (AIA) fully supports the proposed Certificate as an education pathway for current and future agrology technicians to achieve a senior level of professional agrology within the association.</p> <p>The part-time, non-credit courses within the proposed certificate specifically cover courses applicable to current practice areas within agrology, a regulated industry in Alberta and Canada. The courses currently exist within the Environmental Studies area of the Faculty of Extension and demonstrate an evolution of education for lifelong learning and career enhancement.</p>

Item No. 5

<p>Executive Summary <i>(outline the specific item – and remember your audience)</i></p>	<p>The courses included within the proposed Certificate also include specific content related to Indigenous consultation and traditional ecological knowledge as relevant to aspects of soil, water, and land development as mandated at the provincial and federal levels, and in acknowledgement of our vital and vibrant Indigenous community partners.</p> <p>The Environmental Resource Management (ERM) Non-credit Certificate from the Faculty of Extension began in 1998. This cornerstone certificate was established to address the training needs within the varied and vibrant environmental industry. The area has grown into Environmental Studies (ES) offering four additional certificates within environmental studies: Land Reclamation, Soil Science, Water Resource Management, and Environmental Remediation (launched in 2019).</p> <p>Agrologists are part of the ‘Pro 10’ working group in Alberta and are professionally accredited by the AIA at either a technician or full professional level to provide ‘sign off’ on various environmental projects at the government level. The AIA represent working, professional Agrologists and are mandated by the government of Alberta to self-govern and regulate their working professionals based on practice areas, education, competency, and experience criteria.</p> <p>Currently the ES program area within the Faculty of Extension offers 13 - AIA recognized courses for professionals to complete educational requirements pre and post accreditation. These courses have been developed to meet the needs of working Agrologists and environmental professionals while aligning learning outcomes with practice standards common in the industry. The proposed certificate will be comprised of (a minimum of) 8 of these courses with individual course selection offered to students to maximize their learning. Approximately 40% of course enrollment in these AIA recognized courses come directly from AIA members (current and potential).</p> <p>The AIA has committed to fully support the Agrology Technologist Upgrade Certificate as it answers a desire from agrology technicians for a pathway to expanded professional accreditation, working knowledge, and career advancement. No other program in Alberta currently exists to bridge an applied science degree to full professional agrology accreditation on a flexible, part-time basis. This program would offer unique, relevant and recognized education for AIA members and environmental professionals.</p> <p>AIA members work and live throughout Alberta and this certificate as proposed would attract students from both urban and rural settings. This would further support the economy, industry, and workers across Alberta as a unique method of educational and career advancement. Providing bridging for prior education both internal and external to the UA would also enhance the professional development and lifelong learning endeavors of the University and Faculty.</p>
--	--

Item No. 5

	<p>The AIA estimates almost 400 current agrolgy technicians would be eligible for this bridging certificate with numbers growing in accordance to graduation of future technicians with applied science degrees. While local and national competition does exist at the single course, for-credit diploma, and masters levels of education; non-credit professional development education opportunities in this format do not currently exist and are limited with respect to content, delivery and flexibility. This provides the Faculty with a market edge for an in-demand content area supported by industry.</p> <p>The ERM Advisory Committee fully supports the creation, expansion, and evolution of courses for environmental professionals including the proposed Certificate. Annual Committee meetings provide feedback and strategic guidance from industry representatives working within environmentally focused private companies, government agencies, consultants, aligned education and professional associations, and accredited professionals.</p> <p>Additional stakeholder engagement includes feedback from an environmental scan (2016), industry focus group (2018), and letters of support as included in this proposal. This feedback supports the proposed certificate as an expedited, relevant, flexible education option for working students seeking personal and professional development.</p> <p>As the courses currently exist within the Faculty’s ES program area, the proposed certificate could be launched in the fall of 2020, with no need for annual governance review.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

**Engagement and Routing** (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p>&lt;For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a>&gt;</p>	<p><u><b>Those who are actively participating:</b></u></p> <ul style="list-style-type: none"> <li>• The Faculty of Extension General Program Policy &amp; Review Committee: September 23, 2019</li> <li>• The Faculty of Extension Council: October 17, 2019</li> </ul> <p><u><b>Those who have been consulted:</b></u></p> <ul style="list-style-type: none"> <li>• ERM Advisory Committee: October 5, 2016; October 31, 2017; November 28, 2018; December 4, 2019</li> <li>• Alberta Institute of Agrolgy: actively since 2016</li> <li>• ERM stakeholder engagement survey/scan: July 2016</li> <li>• ERM Industry Focus Group: May 2018</li> <li>• Environmental Services Association of Alberta: actively since 2016</li> <li>• Faculty of Agriculture, Life, and Environmental Sciences (ALES)</li> <li>• Dr. Florence Glanfield</li> </ul> <p><u><b>Those who have been informed:</b></u></p> <ul style="list-style-type: none"> <li>• Faculty of Extension staff have been informed that the program has been proposed. (Ongoing)</li> </ul>
--	--

## Item No. 5

Approval Route (Governance) (including meeting dates)	<ul style="list-style-type: none"> <li>• The Faculty of Extension General Program Policy &amp; Review Committee: September 23, 2019</li> <li>• The Faculty of Extension Council: October 17, 2019</li> <li>• GFC ASC Subcommittee on Standards, December 5, 2019</li> <li>• GFC Academic Standards Committee, January 16, 2020</li> </ul>
---	---

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	In the University of Alberta's institutional strategic plan, For the Public Good, the University establishes the objective to "Expand access to and engagement in the University of Alberta for learners engaging in continuing and professional education programs, experiences, and lifelong learning activities" (Objective 10). This program is one example of the way in which we are creating "a wide range of opportunities, both in-person and virtual, for broad, learning-centered programs for alumni and other communities of learners engaging in continuing and professional education" (Objective 10, Strategy 2).	
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing.	
Legislative Compliance and jurisdiction	<ol style="list-style-type: none"> <li>1. Post-Secondary Learning Act (PSLA): The PSLA gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs.</li> <li>2. PSLA: The PSLA gives Faculty Councils power to "provide for the admission of students to the faculty" (29(1)(c)).</li> <li>3. GFC Academic Standards Committee (ASC) Terms of Reference</li> </ol>	

Attachments (each to be numbered 1 - &lt;&gt;)

1. Attachment 1 (page(s) 1 - <>) Program Approval Template - Non-credit program – **Agrology Technologist Upgrade Certificate** program proposal (updated December 2019 to reflect updated certificate name).

*Prepared by:* < Michelle Berg, Program Coordinator, Health, Safety, Environment and Planning, Faculty of Extension mberg@ualberta.ca >

**Program Approval Template  
Non-Credit Program**

This template is to be used for proposals calling for the establishment of new University of Alberta non-credit program. Non-credit programs are offered and administered largely by a Faculty or Department. (Example: Certificate in Human Resources offered by the Faculty of Extension)

Governance: Non-credit programs are reviewed by the appropriate Faculty Council, GFC Academic Standards Committee (ASC) Sub-committee on Standards (SOS) and GFC ASC. Faculties are asked to provide, on an annual basis, a list of updated program changes to the Provost and Vice-President (Academic) by July 1 of each year.

<b>Section A: Basics</b>		
<b>Program Name</b>	Agrology Technologist Upgrade Certificate	
<b>Sponsoring Faculty/ Academic Unit</b>	Faculty of Extension	
<b>Contact information</b>	<b>Name and Title</b>	Christie Schultz, Assistant Dean (Academics) Nimmi Nayer-Dua, Program Team Lead (Health, Safety, Environment and Planning Programs)
	<b>Phone</b>	780-492-6702 780-492-8924
	<b>Email</b>	Christie.schultz@ualberta.ca ndua@ualberta.ca
<b>Program Synopsis</b> Provide a brief description of the non-credit program.	The proposed Agrology Technologist Upgrade Certificate (non-credit) is designed to provide opportunity for both emerging and established environmental professionals to advance their skills and knowledge at the (non-credit) certificate level.	

<b>Section B: Rationale, Implications and Impacts</b>	
<b>Rationale for Introduction of Program</b> Outline the rationale for the proposed non-credit program.	<p><b>Background: University of Alberta Environmental Studies Program</b> The Environmental Resource Management (ERM) Certificate from the Faculty of Extension began in 1998. This cornerstone certificate was established to address the training needs within the varied and vibrant environmental industry. The area has grown into Environmental Studies (ES) offering four additional certificates within environmental studies: Land Reclamation, Soil Science, Water Resource Management, and Environmental Remediation (launched in 2019).</p> <p>The proposed Agrology Technologist Upgrade Certificate is supported by the</p>



Alberta Institute of Agrology (AIA) to provide current and future agrology technicians with an educational pathway to a senior level of professional agrology.

The courses within the proposed certificate specifically cover courses applicable to current practice areas within agrology; a regulated industry in Alberta and Canada. The courses currently exist within ES; with two requiring expansion and redevelopment to meet the 3-credit/39-hour duration requirement from the AIA.

The proposed Agrology Technologist Upgrade certificate program will provide specialized training, skills acquisition and knowledge for environmental professionals working within, or seeking to work within the field of agrology and aligned science. The certificate has been designed to meet the educational and professional practice areas missing for those AIA members ( current and potential) working at a technician level. These students will have completed an applied science diploma or degree at various colleges and universities within Alberta, but are missing additional course work to elevate their professional status. Completion of the certificate will provide these professionals with a unique pathway to advance their agrology status (from technician to full professional level) and provide additional professional development and career advancement opportunities.

#### **Program Overview Table**

##### **Proposed Agrology Technologist Upgrade Certificate Program**

312 hours

- 8 required courses; all 39 hours in duration
  - EXERM 4256 Applied Hydrology –or-- EXERM 4291 Applied Hydrogeology in Alberta
  - EXERM 4285 Environmental Site Assessment & Management –or-- EXERM 4286 Remediation Technologies
  - EXERM 4280 Wetland Delineation, Classification and Assessment –or—EXERM 4290 Restoring and Creating Wetlands
  - EXERM 4264 Land Reclamation Fundamentals –or— EXERM 4265 Applied Vegetative Reclamation
  - 2 of 3 advanced soil science courses:
    - EXERM 4281 Applied Soil Physics
    - EXERM 4282 Applied Soil Chemistry
    - EXERM 4284 Applied Soil Fertility
  - \*EXERM 4307 Introduction to Soils
  - \*EXERM 4268 Environmental Impact Assessments

\*4307 & 4268 will require redevelopment and expansion to 39 hour delivery formats to align with certificate requirements.

4256, 4291, 4285, 4286, 4281, 4282, 4284, 4268, 4307, 4264 all have potential to be developed as online course options.

4280, 4290, 4265 would remain as in-person course deliveries due to field work inclusions.

**Rationale for request**

Agrologists are part of the ‘Pro 10’ working group in Alberta and are professionally accredited by the AIA at either a technician or full professional level to provide ‘sign off’ on various environmental projects at the government level. The AIA represent working, professional Agrologists and have been mandated by the government of Alberta to self-govern and regulate their working professionals based on practice areas, education, competency, and experience criteria. Currently the ES program area within the Faculty of Extension offers 13 - AIA recognized courses for professionals to complete educational requirements pre and post accreditation. Approximately 40% of course enrollment in these AIA recognized courses come directly from AIA members (current and potential).

The AIA has committed to fully support the Agrology Technologist Upgrade Certificate as it answers a clear desire from agrology technicians for a pathway to expanded professional accreditation, working knowledge, and career advancement. No other program in Alberta currently exists to bridge an applied science degree to full professional agrology accreditation on a flexible, part-time basis, and this program would offer unique, relevant and recognized education for AIA members.

AIA members work and live throughout Alberta and this certificate as proposed would attract students from both urban and rural settings. This would further support the economy, industry, and workers across Alberta as a unique method of educational and career advancement. Providing bridging for prior education both internal and external to the UA would also enhance the professional development and lifelong learning endeavors of the University and Faculty.

The AIA estimates almost 800 current agrology technicians would be eligible for this bridging certificate with numbers growing in accordance to graduation of future technicians with applied science diplomas and degrees. While local and national competition does exist at the single course, for-credit diploma, and masters levels of education; non-credit professional development education opportunities in this format do not currently exist and are limited with respect to content, delivery and flexibility. This provides the Faculty with a market edge for an in-demand content area supported by industry.

<p><b>Resource Implications</b> Identify the resource implications of the proposed program. Identify if resources are being re-allocated to or from other areas, and outline the implications of this re-allocation.</p>	<p>Existing resources will be allocated to the development and delivery of this program. No additional resource requirements are anticipated. In the development of this program, the following work will be undertaken by Faculty of Extension staff:</p> <ul style="list-style-type: none"> <li>● Community, professional association, and industry consultation: ERM &amp; ES Program Coordinator (Michelle Berg)</li> <li>● Program development and design: ERM &amp; ES Program Coordinator (Michelle Berg)</li> <li>● Program administration: HSEP program team, ERM &amp; ES program team; Extension Student Services Office (ESSO) team</li> <li>● Program development oversight: Christie Schultz, Assistant Dean (Academics)</li> <li>● Marketing support: Extension Marketing and Strategic Initiatives team</li> </ul>
<p><b>Consultation</b> Describe any consultation and/or potential impacts on service units of the University, including the Office of the Registrar and Student Awards, Academic Information and Communication Technologies (AICT), Library Administration, Facilities and Operations, Student Services, etc.</p>	<p>Existing and new community consultation processes will be used to support this program.</p> <p>Of note, the Extension Student Services Office (ESSO) will be required to create a new certificate program in Campus Solutions.</p> <p>Community and external consultations:</p> <ul style="list-style-type: none"> <li>● Continuation of the existing ERM Advisory Committee with AIA representation.</li> </ul> <p>University of Alberta service unit consultations</p> <ul style="list-style-type: none"> <li>● Service unit processes will be consistent with those existing for all Faculty of Extension programs.</li> </ul> <p>Faculty of Extension internal consultations:</p> <ul style="list-style-type: none"> <li>● Health, Safety, Environment and Planning Programs</li> <li>● Environmental Resource Management Programs</li> <li>● Extension Student Services Office (ESSO)</li> <li>● Extension Marketing and Strategic Initiatives team</li> </ul>

<p><b>Appendices</b></p>	
<p>Include any additional information in support of the proposal including any Calendar content, the Library Impact Statement and letters of support.</p>	<ul style="list-style-type: none"> <li>● Appendix A: Advanced Agrology Certificate overview</li> <li>● Appendix B: Course details</li> <li>● Appendix C: Advisory Committee Terms of Reference</li> <li>● Appendix D: Letters of support from AIA</li> </ul>

Library Impact Statement and letters of support.	<ul style="list-style-type: none"> <li>● Appendix D: Letters of support from AIA</li> </ul>
--	---

**APPENDIX A**

**Program Name:** Agrology Technologist Upgrade Certificate

**Proposed program description:**

This certificate will provide a bridging opportunity for those working at a technician level of agrology and possessing an applied science diploma or degree. Completion of the certificate will provide agrology technicians with equivalent education to secure full professional agrologist status with the AIA; in compliance with current government guidelines. This elevation of professional status will provide Agrologists with career advancement and professional development not currently available with any other institution.

The courses will be offered in both in-person and online delivery via Faculty of Extension’s Learning Engagement Office and classroom spaces. Course registration, record keeping and graduation procedures will be administered by the Faculty and program area including issuance of UA parchment upon successful certificate completion.

**Audience:** Primarily aimed at professionals working as agrology technicians as accredited by the Alberta Institute of Agrologists.

**Program Hours:** 312

**Grading:** Graded

**Course Format:** In-person & online course delivery

**Program At A Glance**

- 8 required courses (13 courses available)
- May be completed within 1-2 years of part-time study

The Agrology Technologist Upgrade certificate program is comprised of eight required courses. Each of the courses is designed to stand alone in providing continuing and professional education for those working within the environmental industry, including but not limited to Agrologists. Each course is offered individually, but learners who desire a comprehensive skill set may complete all to earn a Certificate and several options exist within environmental studies to provide students with choice, access and flexibility to suit their individual professional development needs.

## **APPENDIX B**

### **Agrology Technologist Upgrade Certificate Courses:**

#### **EXERM 4256 Applied Hydrology (39 hours) --or--**

- This course will introduce the practice of surface water hydrology as water plays a role in the development of most human activities. Various land phase hydrologic processes will be described. Methods of development of intensity-duration-frequency curves for rainfall, estimation of rainfall at ungauged locations, stream flow measurement methods, flood frequency analysis, regional frequency analysis for estimating stream flows at ungauged locations and risk assessment in hydrologic design will be discussed. Approximate methods for estimating storm water storage requirements for urban development and various hydrologic and hydraulic modes used in the professional domain will be introduced. Based calculations within various hydrologic procedures as required for addressing surface water hydrology issues will also be covered.

#### **EXERM 4291 Applied Hydrogeology in Alberta (39 hours)**

- The course will introduce the practice of hydrogeology as generally applied in Alberta. Three areas of hydrogeology will be explored, with emphasis on conditions in Alberta. These areas include: (1) Hydrogeological Site Assessment, (2) Groundwater Resource Evaluation and Management, and (3) Groundwater Monitoring. Topics will include principles and practices of contaminated site assessment, regulatory considerations, conceptual models, environmental risk management, and groundwater remediation. Methods of characterizing regional baseline hydrogeology, groundwater resource quantity and quality, and groundwater vulnerability will be covered, along with discussion of issues such as groundwater modelling, watershed management, groundwater-surface water interaction, and implications of climate change. Also considered will be the key elements of designing an effective groundwater monitoring program both on a local and a regional scale.

#### **EXERM 4285 Environmental Site Assessment & Management (39 hours) --or--**

- This course is an introduction to common practices within the management of contaminated sites in Alberta. The three part approach for the assessment management of contaminated sites will be covered including: Phase 1 Environmental Site Assessment, Phase 2 Environmental Site Assessment, and Risk Management Plans. Alberta Site Assessment standards and the Alberta Tier 1 and 2 soil and Groundwater Remediation Guidelines will also be covered. Additional topics will include differences between risk management and site remediation with examination of cost considerations within various site remediation components. Case studies will be used to provide a focus on contamination sources, characterization, transportation, and environmental fate in the environment.

#### **EXERM 4286 Remediation Technologies (39 hours)**

- This course will provide the key points associated with remediation of contaminated soil and groundwater utilizing different remediation technologies. The main processes within remediation (engineering, physical, chemical, biological, and thermal) will be covered. Decision-making factors for choosing the appropriate remediation technology for each site is a focal point in this course. Descriptions, applicability, advantages, limitations, time frames, potential health and safety issues, and cost of various technologies will also be studied. Case studies of contaminated sites with special emphasis on remediation technologies currently available for handling such sites in Alberta will be explored.

2 of 3 advanced soil science courses:

- **EXERM 4281 Applied Soil Physics (39 hours)**
  - This course will introduce students to the basic concepts of applied soil physics, with an emphasis on the quantitative aspects. Basic physical aspects of both the solid and liquid phases of soils as well as how water is held by soils and how it moves through soils, will be covered. The course will examine the link between the soil water regime and processes within the hydrologic cycle, with emphasis on infiltration and the soil physical properties affecting this key hydrologic process. Soil management challenges that involve soil physics and how to manipulate soils to enhance their physical properties will also be examined.
  
- **EXERM 4282 Applied Soil Chemistry (39 hours)**
  - This course will introduce students to the soil principal reactive chemical constituents and their processes. Topics will include an introduction to the soil solid and liquid components (chemical composition, mineralogy, organic matter and soil solution); and description of important soil chemical processes and their relevance to environmental and agricultural applications (mineral stability and weathering, oxidation-reduction, surface adsorption and exchange, colloidal behaviour and soil acidity and salinity).
  
- **EXERM 4284 Applied Soil Fertility (39 hours)**
  - The course will address the relevance of soil fertility including the importance of soil fertility in plant growth and nutrient uptake by crops. The agronomic significance of soil physical, chemical, and biological properties as they pertain to soil fertility will be discussed. Topics will include major nutrients, as well as secondary and micronutrients, and corresponding fertilizers. The course will also examine soil fertility evaluation: soil testing; the backbone of soil fertility and problems soils (acid and saline soils). Soil management challenges including fertilizer application, water use efficiency, interactions amount nutrients, and economics of plant-nutrient use will be addressed.

**EXERM 4280 Wetland Delineation, Classification & Assessment (39 hours) --or--**

- Through lecture, classroom and field exercises, students can expect to learn methods to identify wetlands and delineate their boundaries based on indicators of vegetation, soils, and hydrology, in addition to conducting desktop delineations through aerial photo interpretation. Other topics to be covered include wetland classification, impact and assess reports, and relative-value assessments. Prior knowledge of soils and vegetation is helpful, but not required.

**EXERM 4290 Restoring & Creating Wetlands (39 hours)**

- This course will cover the concepts, applications, planning procedures, and implementation strategies involved in the successful construction of wetlands that look and function like natural wetlands. Students can expect to learn about site selection, testing soil texture, selecting construction techniques, establishing designed hydrology and vegetation aspects, and working with heavy equipment operators. Topics in peatland restoration will also be covered. The course will be offered as a combination of mandatory hands-on experience in the field, in addition to classroom lecture.

**EXERM 4264 Land Reclamation Fundamentals (39 hours) --or--**

- This course will cover concepts related to successful land reclamation through the effective application of soil and vegetative science principles. Topics for this course include: Land use, types of disturbances, regulations governing land reclamation, soil testing, handling and storage, site preparation, plant community ecology, vegetation selection and planting, monitoring, and determinates of success within reclamation. This course will also cover special considerations such as erosion, soil and plant pathogens, amendments, and weeds. Basic knowledge of soils and vegetation is recommended, but not required.

**EXERM 4265 Applied Vegetative Reclamation (39 hours)**

- This course will cover revegetation standards, practices, and commonly used methods to re-establish native plant communities as part of the reclamation process for disturbed sites on public lands of Alberta. Topics will also include planning, species selection and sourcing native plant material, site preparation and establishment methods, maintenance, monitoring, and criteria for success. Plant identification of native plants, weeds, and invasive species will also be introduced.

**\*EXERM 4307 Introduction to Soils (to be expanded to 39 hours)**

- This course includes an overview of soil formation and soil classification with emphasis given to soils of Western Canada. Additional topics will include basic soil chemical, physical and biological properties and processes. Soil make-up and why air and water are important components of soil will also be included, water holding and transmission, soil nutrient cycling by microorganisms, effects of salt on soil properties, and soil interactions within ecosystems will also be covered. Course concepts will provide a broad understanding of soil science as preparation for more specialized soil and environmental sciences courses.

**\*EXERM 4268 Environmental Impact Assessments (to be expanded to 39 hours)**

- Learn about the process and applications of the environmental impact assessment (EIA) in the context of provincial and federal legislation and regulations. Discuss the requirements for public and Indigenous consultation involved in gathering stakeholder input into the EIA process, as well as topics such as Traditional Ecological Knowledge (TEK). Explore the components of the EIA that may lead to approval conditions and requirements, including how to address these in a way that sets the stage for future corporate action and government oversight.

\*Note: Course description for EXERM 4268 will be updated as above pending Extension Faculty Council approval.

## **APPENDIX C**

### **Faculty of Extension**

#### **Advisory Committee Terms of Reference**

##### **PREAMBLE**

One of the ways that the Faculty of Extension assures that its programming is current, relevant, and of excellent quality is through a Program Advisory Committee system. The Program Advisory Committee is the principal means for involving program stakeholders, soliciting expert advice and counsel, maximizing responsiveness to student and client needs and demands, and contributing to developing and incorporating the findings of contemporary scholarship and research into programming.

##### **PURPOSE**

The Program Advisory Committee will provide member's advice to the program's Team Leads and the Faculty of Extension Council. The committee will:

- serve as subject matter experts
- assist in the development and review of program curricula to ensure relevance, high quality, and competitiveness
- provide advice and direction on course structure, content, evaluation, program strengths, weaknesses or gaps in programming
- provide effective marketing and program profile development relating to current trends, issues, and ideas relevant to the program
- act as a link to professional and industry partners

##### **MEMBERSHIP**

1. The Committee will consist of 5 - 10 members.
2. Membership of the Committee normally should consist of a minimum of one member from each of the following categories:
  - Program staff
  - Academic Staff
  - Instructors
  - Students
  - Professional/Industry partners
3. Appointments will normally be for no more than three, 2-year terms (total of 6 years) with approximately one-half of the appointments being made or renewed each year. However, upon the recommendation of the program's Team Lead, the Dean may approve an extension.
4. Members may be appointed by their respective organisations or by the program's Team Leads
5. The committee will be chaired by Assistant, Dean, Academic or delegate.
6. Secretarial and administrative support will be provided by the program areas within the Faculty of



#### Extension

7. Ad Hoc committees such as working groups or task forces may be established as required. Membership of such groups may be recruited from outside the Committee.

#### **MEETINGS OF THE COMMITTEE**

1. The Committee will normally meet once a year.
2. Additional meetings may be called at the request of the chair.
3. No remuneration will be paid to Committee members. Out-of-pocket expenses such as parking or required travel may be reimbursed.

#### **MEMBER BENEFITS AND RECOGNITION**

- Opportunity to influence the nature of university extension programs to better serve the needs of students, organisations, and the community.
- Opportunity to exchange ideas, experiences, and information with peers who share expertise and interest in this field.
- Opportunity for public service and professional recognition.

## APPENDIX D



September 9<sup>th</sup>, 2019

Ms. Michelle Berg  
Faculty of Extension  
University of Alberta  
Edmonton, AB

Dear Michelle,

David Lloyd and I would like to thank you for taking the time to meet with us on August 21<sup>st</sup> to discuss the course offerings at the University of Alberta, Faculty of Extension. As you are aware, members of the Agrology profession in Alberta provide professional services within the environmental and agricultural sectors of the Alberta economy. The Alberta Institute of Agrologists (AIA) is the regulatory body responsible for issuing practice permits, overseeing, guiding and directing the Agrology profession to assure the public that Agrologists providing these professional services are qualified to do so.

We appreciate the course offerings you have provided to our professional members. These are subject areas that mirror exactly what is taught in current full-term undergraduate courses by post-secondary education institutions and therefore enable our members to take these subject offerings in a short and compressed five-day period as opposed to a four-month term. We anticipate continued and growing demand for Extension courses directly related to the practice of Agrology. The Competence Committee of the AIA routinely refers these courses to Professional Agrologists (P.Ag), Registered Technologists in Agrology (RTAg), Agrologists in Training (AIT) and Agrology Technologists in Training (ATT) who need to upgrade their educational backgrounds. The Competence Committee requires courses to be equivalent to a 3-credit 39-hour university course to meet the knowledge requirements of the Agrology practice standards.

The courses offered through the Environmental Studies program provide solid training in Soils, Water and Environmental Assessments and Technologies. The one area that our registered members look for additional training is in the area of Plant Science, Vegetation Taxonomy and Plant Physiology. These subject areas would be a valuable addition to your course offerings and would be attractive to members of the Agrology Profession. We would like to encourage the Faculty of Extension to pursue offering courses related to the vegetation science aspects of Agrology.

We also would encourage the Faculty of Extension to consider offering courses as an online course where travel time and expenses for attending a weeklong course is not required. Taking time from work and incurring travel expenses beyond tuition costs becomes a barrier for some of our members not located in

the Edmonton area. Online courses would increase access to educational training for Agrologists across Alberta as well as Agrologists living within other provinces. Such courses would need to ensure the same rigour, duration, learning objectives, evaluation standards, and assurance that assignments and examinations are in fact completed by the registered student. We understand that some courses are more easily offered in an online format than others; however, we hope that increased offerings of online courses for Agrologists would be something the Faculty of Extension could embrace.

An additional topic of discussion in our meeting was related to the development of an "Agrology certificate" program. We have members who have a 3-year applied degree from various colleges throughout Alberta and Canada. These applied degrees are one year short of the educational requirements for the professional designation (P.Ag.). As a result, these members are registered as Registered Technologists in Agrology (RTAg). Many of these members wish to obtain the professional Agrologist designation rather than maintain their technologist designation. In order to accomplish this, these members must upgrade by taking at least 8 additional 3-credit courses to achieve the equivalent of a 4-year 120-credit degree which is required for the professional designation. If the Faculty of Extension could offer an "Agrology certificate" consisting of 8 courses out of the course offerings currently in place, the AIA could then justify awarding the P.Ag to these members who are currently registered as an RTAg. We believe there would be a significant portion of our RTAg membership who would take advantage of such a certificate program. We are routinely asked by RTAgs how to advance from the RTAg to the P.Ag designation. We would be fully supportive of such a program and would consider providing seed financing support for such development. We would be pleased to discuss this idea and funding support further.

We would like to thank the Faculty of Extension for being the premiere venue for professional development opportunities for Agrologists in Alberta. The connection to the University of Alberta, the development of course content equivalent to regular degree programs, and the credibility of the Faculty and its teaching staff is very much appreciated by the AIA and the profession.

We look forward to hearing back from you.

Kindest Regards,



Les Fuller Ph.D., P.Ag.  
Director, Member Competence  
Chair, Competence Committee  
Alberta Institute of Agrologists

Cc: David Lloyd P.Ag., CEO/Registrar, AIA

**Governance Executive Summary**  
**Action Item**

<b>Agenda Title</b>	<b>Proposed Changes to Language Assessment for Students Registered in the Bachelor of Education Program, Faculté Saint-Jean</b>
---------------------	---

**Motion**

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to Language Assessment for students registered in the Bachelor of Education Program in the Faculté Saint-Jean, as set forth in Attachment 1, to take effect upon final approval and to be published in the 2020-2021 Calendar.

**Item**

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Pierre-Yves Mocquais, Dean, Faculté Saint-Jean
Presenter(s)	Martine Cavanagh, Associate Dean, Education, Faculté Saint-Jean

**Details**

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to lower the minimum acceptable score for the Diplôme d'études en langue française (DELF) as an admission requirement to the BEd Program after obtaining a first degree (BEd/Ad) and an admission requirement to the Field Experience for other programs.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>Changes are being made to the Language Assessment section to clarify that these requirements are especially for students registered in the Education program at the Faculté Saint-Jean (BEd/AD Program, Field Experiences BEd and BEd/BSc program).</p> <p>The change in level (72% to 70%) is justified by the difficulty of education students to achieve level B2 strong, thus preventing students from beginning their field practicum. The 12.5 pass mark is for the Oral comprehension Component only. For the other three components, the pass mark must be at minimum 18/25 but sufficiently high cumulatively to attain an overall pass mark of 70%.</p> <p>The change in the pass mark for the Oral comprehension Component (12.5/25 instead of 18/25) is justified by the fact that many other parameters (such as accent and speed of delivery, flow, vocabulary, cultural references, quality of recording, etc.) completely distinct from French language competency, interfered with student success and therefore does not seem to be a good indicator of it.</p> <p>The section "Acceptable proof of language proficiency equivalent to DELF level "strong B2" has also been revised :</p> <ul style="list-style-type: none"> <li>- Internal (in-house) tests (such as <i>Les examens de langue du Baccalauréat international (IB), Test de langue du Cégep, Advanced Placement Tests</i>) should not be considered as</li> </ul>

Item No. 6

	<p>equivalent to the DELF as they tend to disadvantage students in Francophone schools since they are customized for specific institutions</p> <p>- The “<i>Épreuve de français de l’examen du Baccalauréat ou équivalent dans d’autres pays francophone</i>” has been removed from the list of tests equivalent to the DELF as it may be misconstrued by student since French baccalaureate is typically considered equivalent to High School diploma.</p>
Supplementary Notes and context	

**Engagement and Routing** (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p>&lt;For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a>&gt;</p>	<p><b><u>Those who are actively participating:</u></b></p> <ul style="list-style-type: none"> <li>• FSJ advisory Committee – June 10, 2019</li> <li>• The French Program Coordinator - Anne-José Villeneuve</li> <li>• Thao Tran-Minh - Lecturer and author of research report in support of proposal</li> </ul>
	<p><b><u>Those who have been consulted:</u></b></p> <ul style="list-style-type: none"> <li>• Education Professors at Faculté Saint-Jean</li> <li>• Samira ElAtia, Specialist in Language Assessment</li> </ul>
	<p><b><u>Those who have been informed:</u></b></p> <ul style="list-style-type: none"> <li>• One representative of the Alberta Teachers' Association</li> <li>• One representative (Educator) of Immersion Schools elected by Canadian Parents for French</li> <li>• One representative of the Fédération des conseils scolaires francophones de l'Alberta</li> </ul>
Approval Route (Governance) (including meeting dates)	<p>Faculté Saint-Jean Executive Committee ( September 20, 2019) Faculté Saint-Jean Council ( September 27, 2019) GFC ASC Subcommittee on Standards – December 5, 2019 GFC Academic Standards Committee – January 16, 2020</p>

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	SUSTAIN Objective 21 Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	<p><i>Post-Secondary Learning Act</i> GFC Academic Standards Committee Terms of Reference</p>	

Attachments:

1. (pages 1-7) Language Assessment Calendar Change

Prepared by Marie Simuong, (FSJ Governance Coordinator), [msimuong@ualberta.ca](mailto:msimuong@ualberta.ca)





CURRENT	PROPOSED
<p><b>Enseignement pratique</b></p> <p>L'obtention du DELF niveau « B2 fort » ou équivalent est une condition obligatoire d'admission aux stages pratiques (voir <a href="#">Tests de langue</a>).</p>	<p><b>Enseignement pratique</b></p> <p>L'obtention du DELF « tout public » niveau « B2 fort » (70 % sur l'ensemble de l'épreuve et pas moins de 12.5 points sur 25 dans la composante de compréhension orale et pas moins de 18 points sur 25 dans chacune des trois autres composantes) ou équivalent est une condition obligatoire d'admission aux stages pratiques (voir <a href="#">Tests de langue</a>).</p>
<p><b>Field Experiences</b></p> <p>Achieving the DELF level "B2 strong" or equivalent is a mandatory requirement for admission to field experiences (see <a href="#">Language test</a>).</p>	<p><b>Field Experiences</b></p> <p>Achieving the DELF « tout public » level B2 strong (70 % and a score no lower than 12.5 points out of 25 in the oral comprehension component and a score no lower than 18 points out of 25 in each of the other three components) or equivalent is a mandatory requirement for admission to field experiences (see <a href="#">Language test</a>).</p>
CURRENT	PROPOSED
<p><b>Évaluation linguistique</b></p> <p><b>1. Exigence linguistique du Diplôme d'études en langue française (DELFF)</b></p> <p>La réussite à l'examen DELF selon le seuil requis ou à un examen équivalent (voir Preuve acceptable de compétence linguistique équivalente au DELF niveau « B2 fort ») est une condition d'admission au programme de BEd</p>	<p><b>Évaluation linguistique</b></p> <p><b>1. Exigence linguistique du Diplôme d'études en langue française (DELFF)</b></p> <p>La réussite à l'examen DELF selon le seuil requis ou à un examen équivalent (voir Preuve acceptable de compétence linguistique équivalente au DELF niveau « B2 fort ») est une condition d'admission au programme de BEd après l'obtention d'un premier</p>

CURRENT	PROPOSED
<p>après l'obtention d'un premier diplôme (BEd/Ad) et une condition d'admission aux stages pour les autres programmes.</p> <p>Pour plus de renseignement sur les épreuves du DELF, veuillez consulter le site : <a href="http://www.csj.ualberta.ca">www.csj.ualberta.ca</a></p> <p><b>a. Condition d'admission au programme de BEd/Ad (★60)</b></p> <p>Pour être admis au programme, les candidats devront présenter le résultat du test de français (DELF) niveau « B2 fort » comprenant des composantes de production et de compréhension orales et écrites. Le seuil de réussite exigé par la Faculté Saint-Jean est de <u>72 %</u> sur l'ensemble de l'épreuve et pas moins de <u>18</u> points sur 25 <u>dans chacune des quatre composantes.</u></p> <p><b>b. Condition d'admission aux stages Programme de BEd (★120):</b> Pour être admissibles aux stages, les étudiants devront, au plus tard au premier trimestre de la troisième année, présenter le résultat du test de français (DELF) niveau « B2 fort » comprenant des composantes de production et de compréhension orales et écrites. Le seuil de réussite exigé par la Faculté Saint-Jean est de <u>72%</u> sur l'ensemble de l'épreuve et pas</p>	<p>diplôme (BEd/Ad) et une condition d'admission aux stages pour les autres programmes.</p> <p>Pour plus de renseignement sur les épreuves du DELF, veuillez consulter le site : <a href="http://www.csj.ualberta.ca">www.csj.ualberta.ca</a></p> <p><b>Note : Les candidats suivants sont exemptés du DELF :</b></p> <ul style="list-style-type: none"> <li>- <u>Les candidats au BED AD détenant un diplôme en Arts (BA) de la Faculté Saint-Jean.</u></li> <li>- <u>Les candidats au BED AD détenant un diplôme en Sciences (BSc) (mineure en français) de la Faculté Saint Jean</u></li> <li>- <u>Les candidats au BED AD détenant un diplôme équivalent à un Master 1 d'une université francophone.</u></li> </ul> <p><b>a. Condition d'admission au programme de BEd/Ad (★60)</b></p> <p>Pour être admis au programme, les candidats devront présenter le résultat du test de français (DELF) niveau « B2 fort » comprenant des composantes de production et de compréhension orales et écrites. Le seuil de réussite exigé par la Faculté Saint-Jean est de <u>70 %</u> sur l'ensemble de l'épreuve et pas moins de <u>12.5</u> points sur 25 <u>dans la composante de compréhension orale et pas moins de 18 points sur 25 dans chacune des trois autres composantes.</u></p> <p><b>b. Condition d'admission aux stages Programme de BEd (★120):</b> Pour être admissibles aux stages, les étudiants devront, au plus tard au premier trimestre de la troisième année, présenter le résultat du test de français (DELF) niveau « B2 fort » comprenant des composantes de production et de compréhension orales et écrites. Le seuil de réussite exigé par la Faculté Saint-Jean est de <u>70%</u> sur l'ensemble de l'épreuve et pas moins de <u>12.5</u> points sur 25 <u>la composante de compréhension orale et pas moins de</u></p>

CURRENT	PROPOSED
<p>moins de <del>18</del> points sur 25 <del>dans chacune des quatre composantes.</del></p> <p><b>Programme de BEd/BSc (★150 ):</b> Pour être admissibles aux stages, les étudiants devront, au plus tard au premier trimestre de la quatrième année, présenter le résultat du test de français (DELFF) niveau « B2 fort » comprenant des composantes de production et de compréhension orales et écrites. Le seuil de réussite exigé par la Faculté Saint-Jean est de <del>72</del>% sur l'ensemble de l'épreuve et pas moins de <del>18</del> points sur 25 <del>dans chacune des quatre composantes.</del></p> <p><b>2. Preuve acceptable de compétence linguistique équivalente au DELF niveau « B2 fort »</b></p> <p>Bien que le DELF niveau « B2 fort » constitue la référence principale, les résultats des tests suivants sont acceptés sous certaines conditions :</p> <p><b>Test de connaissance de Français (TCF)</b> Un score entre 400–499 sur un total de 900 et la preuve que la période entre la date de l'examen et la date de la demande d'inscription ne dépasse pas deux ans.</p> <p><b>Test d'évaluation de Français (TEF)</b> Un score entre 541 et 698 sur 900 et la preuve que la période entre la date de l'examen et la date de la demande d'inscription ne dépasse pas deux ans.</p> <p><b>Test de Français international (TFI)</b></p>	<p><u>18 points sur 25 dans chacune des trois autres composantes.</u></p> <p><b>Programme de BEd/BSc (★150 ):</b> Pour être admissibles aux stages, les étudiants devront, au plus tard au premier trimestre de la quatrième année, présenter le résultat du test de français (DELFF) niveau « B2 fort » comprenant des composantes de production et de compréhension orales et écrites. Le seuil de réussite exigé par la Faculté Saint-Jean est de <u>70</u> % sur l'ensemble de l'épreuve et pas moins de <u>12.5</u> points sur 25 dans <u>la composante de compréhension orale et pas moins de 18 points sur 25 dans chacune des trois autres composantes.</u></p> <p><b>2. Preuve acceptable de compétence linguistique équivalente au DELF niveau « B2 fort »</b></p> <p>Bien que le DELF niveau « B2 fort » constitue la référence principale, les résultats des tests suivants sont acceptés sous certaines conditions :</p> <ul style="list-style-type: none"> <li>• <b><u>Diplôme approfondi de langue française (DALF):</u></b> <ul style="list-style-type: none"> <li>- <u>DALF C1 : Avoir réussi l'examen avec un minimum de 50% pour chacune des épreuves</u></li> <li>-<u>DALF C2 : Obtention du diplôme</u></li> </ul> </li> </ul> <p><b>Test de connaissance de Français (TCF)</b> Un score entre 400–499 sur un total de 900 et la preuve que la période entre la date de l'examen et la date de la demande d'inscription ne dépasse pas deux ans.</p> <p><b>Test d'évaluation de Français (TEF)</b> Un score entre 541 et 698 sur 900 et la preuve que la période entre la date de l'examen et la date de la demande d'inscription ne dépasse pas deux ans.</p> <p><b>Test de Français international (TFI)</b> Un score entre 320 et 390 en compréhension orale et un score entre 330 et 400 en compréhension écrite ainsi que la preuve que la période entre la date de</p>

CURRENT	PROPOSED
<p>Un score entre 320 et 390 en compréhension orale et un score entre 330 et 400 en compréhension écrite ainsi que la preuve que la période entre la date de l'examen et la date de la demande d'inscription ne dépasse pas deux ans. À noter qu'étant donné que le TFI ne comporte pas les épreuves de production orale et écrite, les étudiants devront passer ces deux épreuves dans le cadre du Test de reprise administré à l'interne.</p> <p><b>Les examens de langue du Baccalauréat International (IB)</b>  Pour le niveau B, un score minimal de 4 sur 7  Pour le niveau A1 et A2, un score minimal de 3 sur 7</p> <p><b>Advanced Placement Tests: French</b>  Un score de 5/5</p> <p>Test de langue du Cegep  Avoir réussi l'examen avec un minimum de 60%</p> <p><b>Épreuve de français de l'examen du Baccalauréat de France ou équivalent dans d'autres pays francophones</b>  Avoir réussi l'épreuve de français.</p>	<p>l'examen et la date de la demande d'inscription ne dépasse pas deux ans. À noter qu'étant donné que le TFI ne comporte pas les épreuves de production orale et écrite, les étudiants devront passer ces deux épreuves dans le cadre du Test de reprise administré à l'interne.</p>

CURRENT	PROPOSED
Language Assessment	Language Assessment

## 1. Language Requirement of the Diplôme d'études en langue française (DELF)

Successful completion of DELF examination according to the required score or to an equivalent examination (see Acceptable proof of language proficiency equivalent to DELF level "Strong B2") is an admission requirement to the BEd Program after obtaining a first degree (BEd/Ad) and an admission requirement to the Field Experiences for other programs.

For further information on the DELF, please visit: [www.csj.ualberta.ca](http://www.csj.ualberta.ca)

### a. Admission Requirement to the BEd/Ad (★60) Program

To be admitted to this program, students must present the results of a "strong B2" level of the French test (DELF) comprised of oral and written comprehension and production components. The minimum overall pass mark required by the Faculté Saint-Jean is 72 % and a score no lower than 18 points out of 25 in each of the four components.

### b. Admission Requirement to Field Experiences BEd Program (★120):

To be admitted to Field Experiences, students are required, during the first term of their

## 1. Language Requirement of the Diplôme d'études en langue française (DELF)

Successful completion of DELF examination according to the required score or to an equivalent examination (see Acceptable proof of language proficiency equivalent to DELF level "Strong B2") is an admission requirement to the BEd Program after obtaining a first degree (BEd/Ad) and an admission requirement to the Field Experiences for other programs.

For further information on the DELF, please visit: [www.csj.ualberta.ca](http://www.csj.ualberta.ca)

**Note:** The following applicants are exempt from the DELF:

- Applicants to the BED AD with a degree in Arts (BA) from Faculté Saint Jean.

- Applicants to the BED AD with a degree in Science (BSc) (Minor in French) from the Faculté Saint Jean.

- Applicants to the BED AD with a degree equivalent to a Master 1 from a Francophone university.

### Admission Requirement to the BEd/Ad (★60) Program

To be admitted to this program, students must present the results of a "strong B2" level of the French test (DELF) comprised of oral and written comprehension and production components. The minimum overall pass mark required by the Faculté Saint-Jean is 70 % and a score no lower than 12.5 points out of 25 in the oral comprehension component and a score no lower than 18 points out of 25 in each of the other three components.

**Admission Requirement to Field Experiences BEd Program (★120):** To be admitted to Field Experiences, students are required, during the first term of their third year at the latest to present the results of a "strong B2" level of the French test (DELF) comprised

third year at the latest to present the results of a "strong B2" level of the French test (DELFF) comprised of oral and written comprehension and production components. The minimum overall pass mark required by the Faculté Saint-Jean is 72 % and a score no lower than 18 points out of 25 in each of the four components.

**BEd/BSc (★150):** To be admitted to Field Experiences, students are required, during the first term of the fourth year of their program, to present the results of a "strong B2" level of the French test (DELFF) comprised of oral and written comprehension and production components. The minimum overall pass mark required by the Faculté Saint-Jean is 72 % and a score no lower than 18 points out of 25 in each of the four components.

## 2. Acceptable proof of language proficiency equivalent to DELF level "Strong B2"

Although the DELF level "strong B2" is the principal reference, tests results from the following list are acceptable under certain conditions:

### **Test de connaissance de Français (TCF)**

A score between 400-499 out of 900, and evidence that the period between the date of the examination and the date of the registration request does not exceed two years.

of oral and written comprehension and production components. The minimum overall pass mark required by the Faculté Saint-Jean is 70 % and a score no lower than 12.5 points out of 25 in the oral comprehension component and a score no lower than 18 points out of 25 in each of the other three components)

**BEd/BSc (★150):** To be admitted to Field Experiences, students are required, during the first term of the fourth year of their program, to present the results of a "strong B2" level of the French test (DELFF) comprised of oral and written comprehension and production components. The minimum overall pass mark required by the Faculté Saint-Jean is 70 % and a score no lower than 12.5 points out of 25 in the oral comprehension component and a score no lower than 18 points out of 25 in each of the other three components)

## 2. Acceptable proof of language proficiency equivalent to DELF level "Strong B2"

Although the DELF level "strong B2" is the principal reference, tests results from the following list are acceptable under certain conditions:

### • **Diplôme approfondi de langue française (DALF):**

- DALF C1: Having successfully completed the examination with a minimum of 50% for each of the components

- DALF C2: Obtaining the Diploma

### **Test de connaissance de Français (TCF)**

A score between 400-499 out of 900, and evidence that the period between the date of the examination and the date of the registration request does not exceed two years.

### **Test d'évaluation de Français (TEF)**

A score between 541-698 out of 900, and evidence that the period between the date of the

**Test d'évaluation de Français (TEF)**

A score between 541-698 out of 900, and evidence that the period between the date of the examination and the date of the registration request does not exceed two years.

**Test de Français international (TFI)**

A score between 320 and 390 in oral comprehension and between 330 and 400 in written comprehension as well as evidence that the period between the date of the examination and the date of the registration request does not exceed two years.

Note that since the TFI does not include the oral and written production parts, students must pass these two parts in the retest session administered internally.

**International Baccalaureate (IB) French Exams**

For the level B, a minimum score of 4/7 For the level A1 and A2, a minimum score of 3/7

**Advanced Placement Tests: French**

A score of 5/5

**Cegep French exams**

Successfully passing the exam with a minimum of 60%

**French test of the Baccalauréat exam in France or equivalent test from a francophone country**

Successfully passed the French test

examination and the date of the registration request does not exceed two years.

**Test de Français international (TFI)**

A score between 320 and 390 in oral comprehension and between 330 and 400 in written comprehension as well as evidence that the period between the date of the examination and the date of the registration request does not exceed two years.

Note that since the TFI does not include the oral and written production parts, students must pass these two parts in the retest session administered internally.

**Governance Executive Summary**  
**Action Item**

<b>Agenda Title</b>	<b>Proposed Changes to Entrance Requirements and Academic Standing Regulations for Undergraduate Programs in the Faculty of Arts</b>
---------------------	--

**Motion**

<p>THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements and academic standing regulations for undergraduate programs in the Faculty of Arts, as set forth in attachments 1-2, as amended, for publication in the 2020- 2021 University Calendar.</p>
---

**Item**

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Lesley Cormack, Dean, Faculty of Arts
Presenter(s)	Rebecca Nagel, Associate Dean (Student Programs), Faculty of Arts

**Details**

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee as the result of an Arts initiative to review and update its Calendar content. The changes are primarily editorial in nature, and focused on clarity of language and removing redundant or outdated material.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>Substantial changes to the admission requirements for the Arts BA Honors were approved by GFC ASC on May 17, 2018. The current proposal contains edits to what was approved. The edits include re-ordering for clarity, additional headings and updated links.</p> <p>The general Regulations for Students section has been similarly revised for clarity and correctness. In section 2.a., Assessment of Academic Standing, the “full, normal academic load” has been changed from *30 to *24, in line with general practice in other Faculties such as ALES, KSR, and Science.</p> <p><i>What is the strategic impact of the proposal?</i></p> <ul style="list-style-type: none"> <li>To ensure that prospective students and other stakeholders can clearly understand admission requirements and regulations for Arts programs.</li> </ul> <p><i>What problems/opportunities will it address?</i></p> <ul style="list-style-type: none"> <li>When the University Calendar was moved from a print to an online document, many editorial conventions were no longer optimal and required rewriting and formatting to maximize clarity.</li> </ul> <p><i>Explain the alignment with the core risk area identified and include a brief summary of the associated risk(s) for each decision item</i></p> <ul style="list-style-type: none"> <li>No risks</li> </ul> <p><i>What are the financial implications (costs and funding sources)?</i></p> <ul style="list-style-type: none"> <li>None</li> </ul> <p><i>What are the next steps?</i></p> <ul style="list-style-type: none"> <li>University Calendar is updated as proposed.</li> </ul>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>



**Engagement and Routing** (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p>&lt;For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a>&gt;</p>	<p><u><i>Those who are actively <b>participating</b>:</i></u></p> <ul style="list-style-type: none"> <li>Arts Undergraduate Student Services</li> </ul>
	<p><u><i>Those who have been <b>consulted</b>:</i></u></p> <ul style="list-style-type: none"> <li>Honors Working Group, April 24, 2019 and May 16, 2019</li> </ul>
	<p><u><i>Those who have been <b>informed</b>:</i></u></p> <ul style="list-style-type: none"> <li>Arts Faculty Council, November 28, 2019</li> </ul>
<p>Approval Route (Governance) (including meeting dates)</p>	<ul style="list-style-type: none"> <li>Arts Academic Affairs Committee, September 25, 2019 and October 23, 2019</li> <li>Arts Executive Committee, November 7, 2019</li> <li>Arts Faculty Council, November 28, 2019</li> <li>GFC Academic Standards Committee, January 16, 2020</li> </ul>

**Strategic Alignment**

<p>Alignment with <i>For the Public Good</i></p>	<p>Build: Objective 1, strategy i: Develop and implement an undergraduate and graduate recruitment strategy to attract top students from across the diverse communities in Alberta and Canada, leveraging our strengths as a comprehensive research-intensive, multi-campus university with options for francophone and rural liberal arts education.</p> <p>Sustain: Objective 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>		
<p>Alignment with Core Risk Area</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0"> <tr> <td> <input checked="" type="checkbox"/> Enrolment Management  <input type="checkbox"/> Faculty and Staff  <input type="checkbox"/> Funding and Resource Management  <input type="checkbox"/> IT Services, Software and Hardware  <input type="checkbox"/> Leadership and Change  <input type="checkbox"/> Physical Infrastructure                 </td> <td> <input type="checkbox"/> Relationship with Stakeholders  <input type="checkbox"/> Reputation  <input type="checkbox"/> Research Enterprise  <input type="checkbox"/> Safety  <input checked="" type="checkbox"/> Student Success                 </td> </tr> </table>	<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success		
<p>Legislative Compliance and jurisdiction</p>	<ol style="list-style-type: none"> <li><b>Post-Secondary Learning Act (PSLA):</b> The PSLA gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the PSLA gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC.</li> <li><b>PSLA:</b> The PSLA give Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c))</li> <li><b>UAPPOL Admissions Policy</b></li> <li><b>UAPPOL Undergraduate Admissions Procedure</b></li> <li><b>GFC Academic Standards Committee</b> B. Admission and Transfer....</li> </ol>		

Item No. 7

	ii. ASC acts for GFC in approving routine and/or editorial changes to both admissions/transfer policies and academic standing regulations.
--	--

Attachments:

1. Arts Honors General Information (Pages 1-4)
2. Arts Regulations for Students (Pages 1-19)

*Prepared by:* Rebecca Nagel, Associate Dean (Student Programs), Arts

## CALENDAR CHANGE REQUEST FORM

Department: **Faculty of Arts - USS**

**2018 – 2019 form submission deadlines:** October 5<sup>th</sup>, January 4<sup>th</sup>, March 1<sup>st</sup> & April 1<sup>st</sup>

Highlight type of change request below:

1. **Course Change**      2. **Editorial Change**      3. **Admission Requirement**      4. **Program Regulation**

Note: changes that fall under type 1 or 2 received by October 5<sup>th</sup> will be considered to be published in the 2019-20 Calendar

<p style="text-align: center;"><b>CURRENT</b></p> <p style="text-align: center;"><a href="https://calendar.ualberta.ca/preview_program.php?catoid=29&amp;poid=27810">https://calendar.ualberta.ca/preview_program.php?catoid=29&amp;poid=27810</a></p>	<p style="text-align: center;"><b>PROPOSED</b></p>
<p><b>Bachelor of Arts (Honors)</b></p> <p>A Bachelor of Arts Honors degree provides outstanding students a challenging and rewarding research-intensive learning experience within a specialized subject. Honors degrees offer a greater depth of engagement within a discipline than is provided in the BA Program, and demand a higher standard of performance.</p> <p>Admission to BA Honors is competitive and presentation of minimum average requirements and prerequisites does not guarantee admission. The Faculty reviews the number of spaces in all majors annually to ensure appropriate resources are available to students in each major. Enrolment in each major is limited.</p>	<p><b>Bachelor of Arts (Honors)</b></p> <p><b>General Information</b></p> <hr/> <p>A Bachelor of Arts Honors degree provides outstanding students a challenging and rewarding research-intensive learning experience within a specialized subject. Honors degrees offer a greater depth of engagement within a discipline than is provided in the BA Program, and demand a higher standard of performance.</p> <p><b>Admission</b></p> <hr/> <ul style="list-style-type: none"> <li>• <b>General Undergraduate Admission Requirements</b></li> <li>• <b>BA Honors Program Admission Requirements</b></li> </ul> <p>Admission to BA Honors is competitive and presentation of minimum average requirements and prerequisites does not guarantee admission. The Faculty reviews the number of spaces in all majors annually to ensure appropriate resources are available to students in each major. Enrolment in each major is limited.</p> <p><u>Students admitted directly from High School begin the program in the Foundation Year. It is recommended that students complete a minimum of *24 in the Foundation Year, including courses listed in the <a href="#">Specific Admission Requirements to BA Honors Majors</a> chart. Students should take a range of options in the Foundation Year.</u></p> <p><u>Students in the Foundation Year must submit an internal application for their selected major by March 1 provided they will have completed a minimum of *24 by the end of Winter term. While the minimum GPA to remain in the BA Honors program is 3.0, selection into the major(s) is a competitive process. Students must meet the GPA and course requirements in the <a href="#">Specific Admission Requirements to BA Honors Majors</a> chart.</u></p> <p><u>Students are able to transfer directly into their major of choice from other programs or institutions provided they also meet the applicable admission requirements. Transfer students who meet the AGPA but do not meet the minimum *24 will be placed into the Foundation Year.</u></p>

Students may be selected into their major(s) once they have completed at least \*24. Students who are not selected into a major by the time they have completed \*60 will be transferred to the BA program, provided they meet admission requirements.

See the Faculty of Arts Honors website for further information and links to detailed department information.

Students interested in more than one discipline may wish to consider the combined Honors program in which two majors are declared. All normal admission, promotion and graduation requirements apply. This option is available for most majors in the Faculty of Arts.

[...]

[...]

## Promotion and Graduation

- Promotion Requirements:** Promotion from year to year requires a minimum grade point average of 3.0 on all courses taken during the Fall/Winter. Promotion requirements for individual programs or departments may exceed the Faculty minimum. Where an individual department's requirements vary from the Faculty minimum, this will be specified in each individual department entry in BA Honors and BA Major/Minor Requirements. Students must also meet promotion requirements as outlined in individual department entries during their final year. Students who have a grade point average between 2.7 and 2.9 inclusive on Fall/Winter before they have been selected into their major(s) are on academic warning. They may transfer to another program in the Faculty if they meet the requirements for that program or they may appeal to the Associate Dean (Student Programs) to continue in BA Honors. Only one period of attendance on academic warning will be permitted.

Students who fail to attain the standard necessary to continue in Honors will be required to withdraw from Honors but may transfer to another program in the Faculty if they meet the requirements for that program. After such transfer, they must complete all requirements.

Students who are not selected into a major by the time they have completed \*60 will be transferred to the BA program, provided they meet admission requirements.

See the Faculty of Arts Honors website for further information and links to detailed department information.

Students interested in more than one discipline may wish to consider the Combined Honors program in which two majors are declared. All normal admission, promotion and graduation requirements apply. This option is available for most majors in the Faculty of Arts.

[...]

## Program Requirements

Duplication of Arts Chat 1 sent to GFC Circular

[...]

## Promotion and Graduation

- Promotion Requirements (Foundation Year to Year 2):** Promotion from the Foundation Year to the second year of the program requires students to submit an internal application form to select their Major(s). Promotion to Year 2 requires a minimum grade point average of 3.0 on all courses taken during the Fall/Winter (minimum \*24). Promotion requirements for individual programs or departments may exceed the Faculty minimum. Where an individual department's requirements vary from the Faculty minimum, this is specified in the Specific Admission Requirements to BA Honors Majors chart.

### NOTES:

a. Students will remain in the Foundation Year until they have completed a minimum of \*24 to a maximum of \*60.

b. Students with a GPA between 2.7 and 2.9 inclusive on Fall/Winter terms in their Foundation Year are placed on academic warning. Only one year (Fall/Winter) of attendance on academic warning will be permitted.

c. Students with a GPA lower than 2.7 may not continue in Honors but may transfer to another program in the Faculty if they meet the requirements for that program.

**2. Graduation Requirements:** In most departments, graduation with Honors requires a graduation average of at least 3.0 with an average of at least 3.3 in all courses in the major subject; however, individual Department requirements for graduation with Honors may exceed these minimum Faculty requirements. Where an individual department's requirements vary from the Faculty minimum, this will be specified in each individual department entry in BA Honors and BA Major/Minor Requirements. To be eligible to graduate, students must also meet promotion requirements as specified in point (1) above. The graduation average is the quotient of a) the total number of grade points earned by students in courses credited to the degree, and b) the total weight of these courses.

**3. Graduation with First-Class Honors:** Departments shall choose one of the following options as their policy for determining First-Class Honors. (Refer to Departmental entries [Anthropology to Women's and Gender Studies](#).)

- a. A minimum average of 3.7 on all senior-level courses in the major, and an average of at least 3.5 on all courses in the final year. The final year shall be defined as the last ★30.
- b. A minimum average of 3.7 on all courses in the two final years in the major and an average of at least 3.5 in all courses in the two final years. The two final years shall be defined as the last ★60. If the last ★30 or ★60 (whichever is applicable) does not fall exactly within a given Fall/Winter or Spring/Summer, a weighted average is used. Please contact the Undergraduate Student Services Office for further information (1-17 Humanities, (780) 492-4295, e-mail: [arts.undergrad@ualberta.ca](mailto:arts.undergrad@ualberta.ca)).

**2. Promotion Requirements (Year 2 – 4):**

Promotion from year to year requires a minimum grade point average of 3.0 on all courses taken during the Fall/Winter. Promotion requirements for individual programs or departments may exceed the Faculty minimum. Where an individual department's requirements vary from the Faculty minimum, this will be specified in each individual department entry in [BA Honors Requirements](#). Students must also meet promotion requirements as outlined in individual department entries during their final year.

**NOTES:**

a. Students who do not meet the promotion requirements may not continue in Honors but may transfer to another program in the Faculty if they meet the requirements for that program.

**3. Graduation Requirements:** In order to graduate from the BA Honors, students must have:

- a. ★120 successfully completed, which satisfy the program requirements
- b. Graduation GPA of 3.0 on the last ★60 completed at the University of Alberta.
- c. 3.3 on all courses applied to the major completed at the University of Alberta.
- d. Present good academic standing and meet all promotion requirements outlined in (2) above.

e. Graduation requirements for individual programs or departments may exceed the Faculty minimum. Where an individual department's requirements vary from the Faculty minimum, this will be specified in each individual department entry in [BA Honors Requirements](#).

**4. Graduation with First-Class Honors:**

Departments shall choose one of the following options as their policy for determining First-Class Honors. (Refer to Departmental entries [BA Honors Requirements](#))

- a. A minimum average of 3.7 on all senior-level courses in the major completed at the University of Alberta, and an average of at least 3.5 on all courses in the last ★30 completed at the University of Alberta.
- b. A minimum average of 3.7 on all courses in the two final years in the major and an average of at least 3.5 in all courses in the two final years. The two final years shall be defined as the last ★60.

**NOTES:**

In the calculation for the Graduation GPA and the Graduation with First-Class Honors GPA:

- a. Courses with non-numeric grades (CR/NC) may be included in the credit count(s), but not in the calculation of the average.

<p>4. Students who are not recommended for graduation with Honors at the end of their fourth year (i.e., after successfully completing ★120) may be granted the BA degree if they have successfully completed ★120 including the Common Requirements and the major requirements for the BA [see Bachelor of Arts (BA)]. In no case shall more than ★60 in the major subject be counted as part of the required ★120. Students deficient in any respect may be required to take one or more courses.</p>	<p>b. Only courses used to meet specific degree requirements will be used in the calculation; failed courses and courses that are considered extra to degree are not included.</p> <p>c. If it is necessary to go back further than the last two Fall/Winter terms to reach the minimum ★60 or ★30 as required above, the full previous term will be included (not breaking up a term) until the minimum is reached.</p> <p>d. Typically only courses that are taken at the University of Alberta are used in the calculation of the Graduate GPA and/or the major course GPA; however, in some circumstances, the Faculty may choose to include courses/grades from outside of the University of Alberta, at its discretion</p> <p>5. Students who are not recommended for graduation with Honors at the end of their fourth year (i.e., after successfully completing ★120) may be granted the BA degree if they have successfully completed ★120 including the Common Requirements and the major requirements for the BA [see Bachelor of Arts (BA)]. In no case shall more than ★60 in the major subject be counted as part of the required ★120. Students deficient in any respect may be required to take one or more courses.</p>
---	--

**Rationale for change:** (Not required for course deletion or editorial changes)  
 (Include documentation that other departments or Faculties offering similar courses support this proposal. In the case of substantial program changes you must also include evidence of consultation with students.)

All names, signatures and dates are required:

<b>Department Contact</b> Name:	<b>Department Chair or Designate</b> Name:	<b>Date approved by Dept Council:</b>
Email:	Signature:	<b>Date submitted:</b>

<b>Page #</b>	<b>AAC Date</b>	<b>Regulations</b>
2	25-Sep	USS Regulations
10	23-Oct	Drama - BFA Promotion
12	23-Oct	Faculty - Program Requirements - French/Spanish
13	23-Oct	Music - Admission - Sonic Arts
15	23-Oct	History and Classics - Course Listings
17	23-Oct	USS BA Honors Admission

Submission Deadlines: 20-21 Calendar - October 14, 2019

21-22 Calendar - November 11, 2019; January 13, 2020; March 16, 2020; April 13, 2020

Department: **Faculty / Undergraduate Student Services**

**Change: Faculty Regulations**

Why is this change being proposed and who was consulted? Cleaning up and updating redundant and/or incorrect information. Moving some items section to other sections that are more relevant. For example most of the items that are under the "Admissions and Transfer" section are not actually related to admissions at all, so some items were moved to "General Program Information", such as the residence requirement, and other items we pulled out and created a new section for, such as Study Abroad and Visiting Student Requests. The Important Dates section was removed because the information was all found in links that are in the first sentence.

<https://calendar.ualberta.ca/content.php?catoid=29&navoid=7262#general-program-information>

**Calendar Copy:**

Current: <u>Strike through and highlight</u> deletions	Proposed: <u>Underline and highlight</u> additions
<p><b>Regulations for Students</b></p> <ul style="list-style-type: none"> <li>• <u>Important Dates</u></li> <li>• <u>Admission and Transfer</u></li> <li>• <u>General Program Information</u></li> <li>• <u>Registration Information</u></li> <li>• <u>Advanced Placement</u></li> <li>• <u>Credit by Special Assessment</u></li> <li>• <u>Academic Standing and Graduation</u></li> <li>• <u>Examination Information</u></li> <li>• <u>Appeals</u></li> </ul> <p>Students should review the regulations of the Faculty of Arts in conjunction with the <u>University Regulations</u> and <u>Academic Schedule, Dates, and Deadlines</u>.</p> <p><b>Important Dates</b></p> <ol style="list-style-type: none"> <li>1. <u>Admission to the Faculty of Arts</u> Refer to <u>Admission and Readmission Deadlines</u>.</li> <li>2. <u>Transfer to the Faculty of Arts from Another Faculty in the University</u> Refer to <u>Admission and Readmission Deadlines</u>. Students registered in Fall Term in another Faculty may not officially transfer to the Faculty of Arts for Winter Term but may complete an <u>Application for Readmission or Internal Transfer</u> form to transfer to the Faculty of Arts for a subsequent Fall/Winter. Even though formal transfer for Winter Term cannot be approved, changes in program can sometimes be arranged to maximize transferable credits for later use. Students should contact the Undergraduate Student Services Office for advice [1-17 Humanities, (780) 492-4295, e-mail: <u>arts.undergrad@ualberta.ca</u>].</li> <li>3. <u>Course Add, Drop, Withdrawal Deadlines</u> Refer to <u>Academic Schedule, Dates, and Deadlines</u>.</li> </ol>	<p><b>Regulations for Students</b></p> <ul style="list-style-type: none"> <li>• Admission</li> <li>• General Program Information</li> <li>• Registration Information</li> <li>• Advanced Placement</li> <li>• Credit by Special Assessment</li> <li>• Examination Information</li> <li>• Academic Standing <u>and Promotion</u></li> <li>• <u>Graduation</u></li> <li>• Appeals</li> <li>• <u>Study Abroad</u></li> <li>• <u>Visiting Student Status</u></li> </ul> <p>Students should review the regulations of the Faculty of Arts in conjunction with the <u>University Regulations</u> and <u>Academic Schedule, Dates, and Deadlines</u> <u>and Admission and Readmission Deadlines</u>.</p>



**4. Application to Receive a Degree**

Fall Convocation: September 1

Spring Convocation: February 1

Early application is encouraged (October 15 for Spring Convocation, April 15 for Fall Convocation and August 15 for those completing programs in Fall Term) so students can be assured in advance of their final terms that their course selections will make them eligible for convocation.

**5. Other Important Deadlines**

Refer to Major Deadlines from the [Academic Schedule, Dates, and Deadlines](#).

**Admission and Transfer**

See here for admission and transfer requirements for the [Faculty of Arts](#) with additional general admission information in [Admission to Undergraduate Programs](#) to [General Admission Requirements](#).

1. **Preprofessional Programs:** There are no preprofessional programs, as such, in the Faculty of Arts. Students admitted to a Faculty of Arts program who plan to transfer later to a professional program in another Faculty must satisfy Faculty requirements while they are registered in this Faculty. Students planning to transfer should consult the Calendar or Advisors of the relevant Faculty for advice concerning courses which satisfy the requirements of both programs.
2. **Residence Requirement:** Students taking a ★120 program in the Faculty of Arts must have credit in at least ★60 offered by the University of Alberta. Students in a ★123 or ★126 program must have credit in at least ★63 offered by the University. Those in a ★129 or ★132 program must have credit in at least ★66 offered by the University of Alberta. Also refer to [Residence Requirements](#), and the specific program requirements.
3. **Letter of Permission:** Following initial admission, students are expected to complete all remaining program requirements at the University of Alberta. For academically justifiable reasons such as planned participation in an Education Abroad or language bursary program, it is possible to receive a Letter of Permission to take courses at another institution. To apply for a Letter of Permission students must:
  - a. be eligible to register in a degree program in the Faculty of Arts; and
  - b. have successfully completed a minimum of ★24 at the University of Alberta; and
  - c. present "Satisfactory" academic standing.

Approval will **not** be granted for requests where the student has already received the maximum allowable transfer courses (★60).

Approval will not be granted for a student to take a course at another institution if the equivalent course is offered on a University of Alberta campus in Edmonton in the same term, except in the case of Education Abroad programs.

The Faculty is not obligated to grant transfer credit unless a Letter of Permission was obtained in advance of studying elsewhere. Qualified students should contact the Undergraduate Student Services

**Admission**

See here for admission and transfer requirements for the [Faculty of Arts](#) with additional general admission information in [Admission to Undergraduate Programs](#) to [General Admission Requirements](#).

Office, 1-17 Humanities Centre, to apply for a Letter of Permission. Students who wish to apply for off-campus programs must obtain the appropriate forms from the appropriate office (usually University of Alberta International).

**4. Education Abroad:** The Faculty of Arts encourages all students who have:

- a. completed at least ★15 credits at the University of Alberta,
- b. who are in satisfactory standing in their programs, and
- c. present a CGPA of at least 2.3, and
- d. have a GPA of at least 2.3 in their most recently completed terms, to consider a period of education abroad. See Faculty of Arts website for [Education Abroad](#) opportunities and details.

There are extensive Education Abroad program offerings. Letters of Permission will be considered for students participating on University of Alberta-managed programs exclusively. Students wishing to participate on a study abroad or exchange program must ensure that it is listed on our website to obtain credit toward their academic program. Credit will not be granted where prior permission has not been obtained.

Approval will not be granted for requests where the student has already received the maximum allowable transfer courses (★60).

Where possible, credit for courses successfully completed in Education Abroad programs will be granted; however, there may be courses required in a program for which there is no substitute available elsewhere. Thus a period of study abroad may extend the time required to complete a degree. Credit will be considered on a credit-fail (CR-F) basis only. Grades achieved in such courses will not be included in promotion or graduation average calculations, but are included when assessing admission and transfer to other programs.

## General Program Information

Courses that are requirements of one program only are listed under the particular degree or certificate program in [Bachelor of Arts \(BA\)-Cooperative Education \(Work Experience\) Program](#) and [BA Honors and BA Major/Minor Requirements](#).

### 1. Course Definitions

[...]

d. **Junior Course:** Effective September 1990, all courses offered by the Faculty of Arts numbered 199 or lower are junior-level courses. Before that, all courses offered by Arts numbered 299 or lower were junior-level courses. For courses in all other Faculties, the course numbering in effect in that Faculty at the time the course was taken will apply.

e. **Senior Courses:** **Those** courses numbered 200 to 599.

[...]

## General Program Information

Courses that are requirements of one program only are listed under the particular degree or certificate program in [Programs](#)

### 1. Course Definitions

[...]

d. **Junior Courses:** **Any** courses numbered 100 to 199.

e. **Senior Courses:** **Any** courses numbered 200 to 599.

[...]

**2. Residence Requirement:** Students taking a ★120 program in the Faculty of Arts must have

## 2. Options

a. **Arts or Science Options:** The term "option" where it appears in programs means an Arts or Science course chosen by the student if the necessary prerequisite requirements have been met. An "approved option" in all programs is an option approved by the department directing the program of the students concerned. Also refer to point b.

### b. Non-Arts or Non-Science Options:

(i.e., courses not offered by the Faculties of Arts or Science): Students registered in programs in the Faculty of Arts will normally select their courses from those offered by the Faculties of Arts or Science, including the Arts and Science courses offered by Faculté Saint-Jean, the Faculty of Native Studies or Augustana Faculty. Students registered in any program other than the BFA or BMus may take up to ★18 (as options) in Faculties other than Arts and Science. These courses, when taken for credit toward the Arts degree, are subject to the following restrictions:

1. The courses may not be used to satisfy the requirements of a junior English course.
2. Their inclusion in a program is subject to Faculty limitations on the number of junior courses and non-Arts courses that may be offered for credit.
3. The courses must, in each case, carry a minimum unit of course weight of three (★3). Two courses in the same Faculty, each with a weight of ★1.5, will be accepted as the equivalent of one course with a weight of ★3.

Students in the BDes, BFA or BMus programs should refer to the specific program requirements in [Bachelor of Design \(BDes\)](#), [BFA in Art and Design](#), [BFA in Drama](#), and [Bachelor of Music \(BMus\)](#) for regulations regarding non-Arts or non-Science options permitted (if any) in those programs.

b. Courses in Christian Theology offered by St Joseph's College (CHRTC) and St Stephen's College (CHRTP) may be taken as Arts options in all Arts programs.

c. Selected courses offered by the Faculty of Agricultural, Life and Environmental Sciences are applied as Faculty of Arts options rather than non-Arts or Science options. See [Registration Information](#).

credit in at least ★60 offered by the University of Alberta. Students in a ★123 or ★126 program must have credit in at least ★63 offered by the University. Those in a ★129 or ★132 program must have credit in at least ★66 offered by the University of Alberta. Also refer to [Residence Requirements](#), and the specific program requirements.

## 3. Options

### a. Arts Options:

Any course offered by the [Faculty of Arts](#) and courses from the following areas:

- i. Faculty of Native Studies,
- ii. Arts discipline courses from Augustana Faculty and Faculté Saint-Jean
- iii. St Joseph's College (CHRTC)
- iv. St. Stephen's College (CHRTP); and
- v. approved courses by the Faculty of Agricultural, Life, and Environmental Sciences, including: (AREC 473, AREC 482, AREC 485, AREC 487, R SOC 355, R SOC 450)

b. **Non-Arts Discipline Options:** Any course not offered by the Faculty of Arts, or any of the faculties/courses outlined in a. above.

## Registration Information

[...]

## Advanced Placement

[...]

## Credit by Special Assessment

## Academic Standing and Graduation

1. Academic Standing for all students registered in the Faculty of Arts is assessed on the basis of a Grade Point Average (GPA) calculated on courses taken in Fall/Winter terms. See [Grade Point Average \(GPA\) and Academic History \(Transcript\) Records](#) for information on calculation of GPAs and the academic record. See [Bachelor of Arts \(Criminology\) to After-Degree Programs](#) for detailed academic standing, promotion and graduation regulations for the following programs: BA (Criminology), BDesign, BFA, BMusic, BMusic/BEd, BA(Drama)/BEd Combined program, and BA Honors programs.

Initial assessment and subsequent reassessment of academic standing is based on students' performance in a minimum of ★9 in Fall/Winter Terms.

Students who take courses only in Fall or only in Winter Terms are subject to assessment.

Courses taken in Spring/Summer Terms are excluded from the assessment.

If a student attempts fewer than ★9 the review is deferred and the academic standing assigned at the last review remains in effect until the next Fall/Winter review.

**c. Science Options:** Any course offered by the Faculty of Science or Science discipline courses from Augustana Faculty and Faculté Saint-Jean

### Notes:

Students registered in any program other than the BFA or BMus may take up to ★18 (as options) in Faculties other than Arts and Science. Any option courses taken are subject to the following restrictions:

i. Their inclusion in a program is subject to the Faculty limitations on the number of junior courses and non-Arts courses that may be offered for credit.

ii. The course must, in each case, carry a minimum unit of course weight of (★3). Two courses in the same Faculty, each with a weight of ★1.5, will be accepted as the equivalent of one course with a weight of ★3.

iii. Students in the [Bachelor of Design \(BDes\)](#), [BFA in Art and Design](#), [BFA in Drama](#), and [Bachelor of Music \(BMus\)](#) should refer to the specific program requirements for regulations regarding non-Arts or non-Science options permitted (if any) in those programs.

## Registration Information

[...]

## Advanced Placement

[...]

## Credit by Special Assessment

[...]

## Examination Information (Move from below Academic Standing)

[...]

## Academic Standing and Promotion

1. Academic Standing for all students registered in the Faculty of Arts is assessed on the basis of a Grade Point Average (GPA) calculated on courses taken in Fall/Winter terms.

i. Initial assessment and subsequent reassessment of academic standing is based on students' performance in a minimum of ★9 in Fall/Winter Terms.

ii. Students who take courses only in Fall or only in Winter Terms are subject to assessment.

iii. Courses taken in Spring/Summer Terms are excluded from the assessment.

iv. If a student attempts fewer than ★9 the review is deferred and the academic standing assigned at the

Academic standing is assessed at the end of each student's program even if less than ★9 have been taken since the last review.

The GPA is printed on the University of Alberta transcript and final grades are available on the Bear Tracks record that students are responsible to review at the end of each term.

## 2. Assessment of Academic standing

**7. First-Class Standing:** First-class standing is awarded to any student, regardless of program, who earns a GPA of at least 3.5 either while enrolled in a full, normal academic load (minimum ★30) during the Fall/Winter Terms or on a minimum of ★15 in Fall Term (if not enrolled in Winter Term) or in Winter Term (if not enrolled in Fall). This is also referred to as the Dean's Honors List

### a. Satisfactory Standing (GPA 2.0 and above):

[...]

**5. Probation:** Students who have been required to withdraw and who have successfully appealed that decision will be placed on Probation. (See also Academic Warning, Academic Probation, Required to Withdraw).

a. Probationary students complete a minimum of ★24 with a GPA of 2.0 or higher.

b. Probationary students may not take any more than ★12 in each of Fall and Winter Terms.

c. Probationary students may take more than one set of Fall/Winter Terms to complete probation, but courses taken in Spring and Summer are excluded from the assessment.

d. Probationary students may also be subject to other requirements as specified by the Associate Dean (Student Programs)

**Note:** The probationary GPA for students who take longer than one Fall/Winter to complete probationary requirements and who take more than ★24 during the period of probation may be based on more than ★24. Grades for all courses completed in Fall/Winter Terms during the probationary period are used.

## 6. Extension to the Graduating Year:

[...]

**7. First Class Standing:** (Moved up into Academic Standing and Promotion)

## Graduation Requirements

**Application to Convocate:** Students wishing to receive a Faculty of Arts degree at an upcoming convocation must apply for graduation on Bear

last review remains in effect until the next Fall/Winter review.

v. Academic standing is assessed at the end of each student's program even if less than ★9 have been taken since the last review.

The GPA is printed on the University of Alberta transcript. Final grades are available on Bear Tracks and students are responsible for reviewing them at the end of each term.

## 2. Assessment of Academic standing

**a. First-Class Standing: (GPA 3.5 and above):** Students who earn a GPA of at least 3.5 either while enrolled in a full, normal academic load (minimum ★24) during the Fall/Winter Terms or on a minimum of ★12 in Fall Term (if not enrolled in Winter Term) or in Winter Term (if not enrolled in Fall) are awarded First-Class Standing. This is also referred to as the Dean's Honors List.

### b. Satisfactory Standing (GPA 2.0 and above):

[...]

**5. Probation:** Students who have been required to withdraw and who have successfully appealed that decision will be placed on Probation.

a. Probationary students complete a minimum of ★24 with a GPA of 2.0 or higher.

b. Probationary students may not take any more than ★12 in each of Fall and Winter Terms.

c. Probationary students may take more than one set of Fall/Winter Terms to complete probation, but courses taken in Spring and Summer are excluded from the assessment. (Moved from Note) The probationary GPA for students who take longer than one Fall/Winter to complete probationary requirements and who take more than ★24 during the period of probation may be based on more than ★24. Grades for all courses completed in Fall/Winter Terms during the probationary period are used.

d. Probationary students may also be subject to other requirements as specified by the Associate Dean (Student Programs)

## 6. Extension to the Graduating Year:

[...]

## Graduation Requirements

Tracks (<https://www.beartracks.ualberta.ca>) in accordance with the deadlines specified in [Academic Schedule, Dates, and Deadlines](#). Also see [Graduation](#).

**Degree Requirements:** These requirements vary from program to program within the Faculty of Arts and are presented with the details of the relevant program in [Program and Course Information](#) and [BA Honors and BA Major/Minor Requirements](#).

**Degrees with Distinction and First-Class Honors:** For regulations concerning the awarding of Degrees With Distinction, see the requirements for specific programs in [Program and Course Information](#). For regulations concerning the awarding of First-Class Honors to students graduating with a Bachelor of Arts degree with Honors, see [Bachelor of Arts \(Honors\)](#).

## **Examination Information**

(Moved up)

**Application to Convocate:** Students wishing to receive a Faculty of Arts degree at an upcoming convocation must apply for graduation on Bear Tracks (<https://www.beartracks.ualberta.ca>) in accordance with the deadlines specified in [Academic Schedule, Dates, and Deadlines](#). Also see [Graduation](#).

**NOTE:** Early applications are encouraged (October 15 for Spring Convocation, April 15 for Fall Convocation and August 15 for those completing programs in Fall Term) so students can be assured in advance of their final terms that their course selections will make them eligible for convocation.

**Degree Requirements:** These requirements vary from program to program within the Faculty of Arts and are presented with the details of the relevant program in [Program and Course Information](#) and [BA Honors and BA Major/Minor Requirements](#).

**Degrees with Distinction and First-Class Honors:** For regulations concerning the awarding of Degrees With Distinction, see the requirements for specific programs in [Program and Course Information](#). For regulations concerning the awarding of First-Class Honors to students graduating with a Bachelor of Arts degree with Honors, see [Bachelor of Arts \(Honors\)](#).

## **Study Abroad**

The Faculty of Arts encourages all students to consider a period of study abroad within their program. In order to be approved to study abroad students are required to have:

- completed at least ★15 credits at the University of Alberta,
- be in satisfactory standing in their programs, and
- present the required GPA for the program

There are extensive Study Abroad program offerings through the University of Alberta. Students wishing to participate on a study abroad or exchange program must ensure that they speak with an Advisor in the Undergraduate Programs Office and obtain permission to participate in the program. Credit may not be granted where prior permission has not been obtained.

Where possible, credit for courses successfully completed in Study Abroad programs will be granted; however, credit will be dependent on how the courses fit within a student's specific degree requirements. Thus a period of study abroad may extend the time required to complete a degree. Credit will be considered on a credit-no credit (CR-NC) basis only. Grades achieved in such courses will not be included in promotion or graduation average calculations, but may be included when assessing admission and transfer to other programs.

Approval to participate in a Study Abroad program may be granted for requests where a student has already received the maximum allowable transfer credit; however, additional transfer credit will not be granted, so students in this situation would need to understand that they will be taking courses extra to their degree and extending their overall time to complete their degree.

## Visiting Student Status

Permission to attend another institution as a Visiting Student may be granted to students on a case-by-case basis. Students interested taking courses at another institution should contact the Undergraduate Student Services Office, 1-17 Humanities Centre, to apply for a Letter of Permission. In order to be eligible for a Letter of Permission students must:

- a. have successfully completed a minimum of ★24 at the University of Alberta,
- b. not exceed the maximum course load per term for their program, and
- c. be in satisfactory academic standing at the time of application.

Approval will not be granted for requests where the student has already received the maximum allowable transfer courses (★60).

In order to receive transfer credit, students are required to provide an official transcript from the institution that they attended and must have received a grade of C- or higher (or equivalent).

The Faculty is not obligated to grant transfer credit unless a Letter of Permission was obtained in advance of studying elsewhere.

If the desired courses are part of a University of Alberta approved program or exchange, students must apply and follow the requirements and procedures of those programs.

In which academic year is this change is this change required? **2021-2022**

Department contact name: <i>Kristy Wuetherick</i>	Department Council Approval Date:
Chair or Designate name:	Signature:

Submission Deadlines: 20-21 Calendar - October 14, 2019

21-22 Calendar - November 11, 2019; January 13, 2020; March 16, 2020; April 13, 2020

Department: **Drama**

**Change: Program - Change (minor)**

Why is this change being proposed and who was consulted? To correct Calendar errors. Consulted with Lindsay Dobson, Faculty of Arts and Jan Selman, BFA Acting Coordinator.

[https://calendar.ualberta.ca/preview\\_program.php?catoid=29&poiid=27812](https://calendar.ualberta.ca/preview_program.php?catoid=29&poiid=27812)

**Calendar Copy:**

Current: <del>Strike through and highlight</del> deletions	Proposed: <u>Underline and highlight</u> additions
<p><b>BFA in Drama</b> [...] Promotion</p> <p>1. To be promoted to the next year, students will normally need a minimum grade point average of 2.3 and Departmental recommendation.</p> <p>2. Departmental recommendation for promotion may be withheld when a student receives a grade of less than B- in any required courses in their program.</p> <ul style="list-style-type: none"> <li>Acting: <del>DRAMA 334, DRAMA 335, DRAMA 344, DRAMA 345, DRAMA 355, DRAMA 356, DRAMA 358, DRAMA 395, DRAMA 434, DRAMA 435, DRAMA 444, DRAMA 445, DRAMA 455, DRAMA 456, DRAMA 458</del></li> <li>Design: <del>T DES 170, T DES 172, T DES 173, T DES 270, T DES 271, T DES 272, T DES 273, T DES 275, T DES 370, T DES 372, T DES 373, T DES 374, T DES 375, T DES 376, T DES 377, T DES 378, T DES 470, T DES 471, T DES 473, T DES 474, T DES 475, T DES 477</del></li> <li>Technical Production: <del>T DES 170, T DES 172, T DES 272, T DES 479, DRAMA 291, DRAMA 292, DRAMA 295, DRAMA 296, DRAMA 298, DRAMA 299, DRAMA 390, DRAMA 392, DRAMA 394, DRAMA 395, DRAMA 490, DRAMA 493, DRAMA 494, DRAMA 497, DRAMA 498, DRAMA 577, DRAMA 590, DRAMA 596</del></li> </ul> <p>[...] <b>Residence Requirement</b></p> <p>Students must complete the BFA in Drama (Acting), BFA in Drama (Production) program as full-time students, in a full course load, at the University of Alberta.</p>	<p><b>BFA in Drama</b> [...] Promotion</p> <p>1. To be promoted to the next year, students will normally need a minimum grade point average of 2.3 and Departmental recommendation.</p> <p>2. Departmental recommendation for promotion may be withheld when a student receives a grade of less than B- in any <u>of the following</u> required courses in their <u>respective</u> program.</p> <ul style="list-style-type: none"> <li>Acting: <u>DRAMA 334, DRAMA 335, DRAMA 344, DRAMA 345, DRAMA 355, DRAMA 356, DRAMA 358, DRAMA 393, DRAMA 399, DRAMA 434, DRAMA 435, DRAMA 444, DRAMA 445, DRAMA 455, DRAMA 456, DRAMA 458, DRAMA 499</u></li> <li>Design: <u>DRAMA 290, T DES 170, T DES 172, T DES 173, T DES 270, T DES 271, T DES 272, T DES 278, T DES 273, T DES 275, T DES 370, T DES 372, T DES 373, T DES 374, T DES 375, T DES 376, T DES 378, T DES 470, T DES 471, T DES 473, T DES 474, T DES 475, T DES 477, T DES 478, T DES 492</u></li> <li><u>Stage Management: T DES 170, T DES 172, T DES 173, T DES 373, DRAMA 290, DRAMA 291, DRAMA 292, DRAMA 296, DRAMA 298, DRAMA 299, DRAMA 392, DRAMA 395, DRAMA 494, DRAMA 577, DRAMA 590, DRAMA 596</u></li> <li><u>Technical Production: T DES 170, T DES 172, T DES 173, T DES 272, T DES 372, T DES 373, DRAMA 290, DRAMA 291, DRAMA 292, DRAMA 295, DRAMA 296, DRAMA 298, DRAMA 299, DRAMA 392, DRAMA 394, DRAMA 490, DRAMA 492, DRAMA 498, DRAMA 577, DRAMA 590</u></li> </ul> <p>[...] <b>Residence Requirement</b></p>



	Students must complete the BFA in Drama (Acting) <b>or</b> a BFA in Drama (Production) program as full-time students, in a full course load, at the University of Alberta.
--	--

In which academic year is this change is this change required? **2021-2022**

Department contact name: <i>John Raymond</i>	Department Council Approval Date:
Chair or Designate name: <i>Melanie Dreyer-Lude</i>	Signature:

## CALENDAR CHANGE REQUEST FORM

Department: **Faculty of Arts – USS**

**2018 – 2019 form submission deadlines:** October 5<sup>th</sup>, January 4<sup>th</sup>, March 1<sup>st</sup> & April 1<sup>st</sup>

Highlight type of change request below:

1. **Course Change**      2. **Editorial Change**      3. **Admission Requirement**      4. **Program Regulation**

Note: changes that fall under type 1 or 2 received by October 5<sup>th</sup> will be considered to be published in the 2019-20 Calendar

CURRENT <a href="https://calendar.ualberta.ca/preview_program.php?catoid=29&amp;poid=27757">https://calendar.ualberta.ca/preview_program.php?catoid=29&amp;poid=27757</a>	PROPOSED
<p><del>Strike through and highlight</del> deletions</p> <p><b>Bachelor of Arts (BA)</b></p> <p><b>Program Requirements:</b></p> <p>[...]</p> <p><del>8. Combined Major in French and Spanish: Apart from the option to declare two major(s) in French and Spanish with no minor [see above], students may opt to take these two related languages as one major. Students with a combined major in French and Spanish must take a minimum of ★12 at the senior level in each language and normally must include a minimum of ★3 in each language at the 400-level. In all other respects, the requirements for a major in the above section apply.</del></p> <p><del>9. Non-Arts or Non-Science Options:</del> [...]</p> <p><del>10. Interdisciplinary Programs and Courses:</del> [...]</p> <p><del>11. Community Service-Learning courses:</del></p>	<p><b>Underline and highlight</b> additions</p> <p><b>Bachelor of Arts (BA)</b></p> <p><b>Program Requirements:</b></p> <p>[...]</p> <p><b>8. Non-Arts or Non-Science Options:</b> [...]</p> <p><b>9. Interdisciplinary Programs and Courses:</b> [...]</p> <p><b>10. Community Service-Learning courses:</b></p>

<p><b>Rationale for change:</b> (Not required for course deletion or editorial changes)          (Include documentation that other departments or Faculties offering similar courses support this proposal. In the case of substantial program changes you must also include evidence of consultation with students.)</p> <p>This program no longer exists.</p>
---

All names, signatures and dates are required:

<b>Department Contact</b>	<b>Department Chair or Designate</b>	<b>Date approved by Dept Council:</b>
Name:	Name:	
Email:	Signature:	<b>Date submitted:</b>

Email a signed PDF and an editable word version to [artscalendar@ualberta.ca](mailto:artscalendar@ualberta.ca)

View form completion tip sheet on the [Arts Intranet](#)

Email [artscalendar@ualberta.ca](mailto:artscalendar@ualberta.ca) with any questions or concerns

**Submission Deadlines:** 20-21 Calendar - October 14, 2019

21-22 Calendar - November 11, 2019; January 13, 2020; March 16, 2020; April 13, 2020

**Department:** **Music**

**Change:** Editorial – Admission Change approved last year after Calendar was published

**Why is this change being proposed and who was consulted?** The Composition and Sonic Arts route can now be applied for and entered directly in the first-year, whereas the Performance Route can still only be entered by audition at the end of the second year. For this reason, the BMus General and Composition & Sonic Arts can share a section of the calendar as the entrance requirements are the same (with one additional portfolio review for Composition students), and Performance now has its own section. These editorial changes are meant to reflect these changes as clearly as possible.

<https://calendar.ualberta.ca/content.php?catoid=29&navoid=7365&hl=%22admission+chart+6%22&returnto=search#bachelor-of-music-performance-and-bachelor-of-music-composition-and-theory>

**Calendar Copy:**

Current: <del>Strike through and highlight</del> deletions	Proposed: <u>Underline and highlight</u> additions
<p><b>Bachelor of Music (General)</b>  <del>General Admission Requirements</del></p> <p>[...]</p> <p><b>Notes</b> (move below Composition and Sonic Arts)</p>	<p><b>Bachelor of Music (General)</b>  [...]</p> <p><b><u>Composition and Sonic Arts</u></b></p> <p><u>1. Audition</u></p> <p><u>2. Theory Placement Exam</u></p> <p><u>3. Composition Portfolio</u></p> <p><b><u>I. High School Requirements</u></b></p> <p><u>1. English Language Arts 30-1</u></p> <p><u>2. Four subjects from Group A, B and/or C. A maximum of one Group B may be presented for admission. In order to maximize their future program and course choices, all students are encouraged to present a broad range of subjects across Group A and C.</u></p> <p><u>3. Mathematics 30-2 may be used for admission to this BMus program, but only one of Mathematics 30-1 or 30-2 will be used for admission purposes.</u></p> <p><b><u>II. Transfer Applicants</u></b>  Refer to Postsecondary Transfer Applicants and Postsecondary Applicants.  <b>Note:</b> The Department requires an admission grade point average of at least 2.3.</p> <p><b><u>III. Nonmatriculated Applicants</u></b>  Refer to Nonmatriculated Applicants.</p> <p><b>Notes</b></p>

<p><b>Bachelor of Music (Performance) and Bachelor of Music (Composition and Theory)</b></p> <p><b>General Admission Requirements</b></p> <p>Entrance to the Bachelor of Music (BMus) (Performance <del>or Composition and Theory</del>) programs normally takes place at the end of the <del>first or</del> second year of enrolment in the BMus program. An admission GPA of 2.3 on courses previously completed (minimum ★24) in the BMus program and the recommendation of the Department are required. Interested students must contact the Department of Music by April 1.</p> <p>Candidates may choose from piano, organ, voice, violin, viola, violoncello, double bass, classical guitar, lute, flute, oboe, clarinet, saxophone, bassoon, trumpet, horn, trombone, baritone horn, tuba, percussion, and harp.</p> <p><b>High School Requirements</b></p> <p>There is no admission directly from high school.</p> <p><b>Transfer Applicants</b></p> <p>Refer to <a href="#">General Requirements</a> and other Faculty requirements outlined in <a href="#">Postsecondary Applicants</a>.</p> <p><b>Nonmatriculated Applicants</b></p> <p>Nonmatriculated applicants normally complete the first year in the Bachelor of Music program [see <a href="#">Bachelor of Music (General)</a>] and would be required to present the admission requirements for that program, noted in <a href="#">Nonmatriculated Applicants</a>.</p>	<p><b>Bachelor of Music (Performance)</b></p> <p>Entrance to the Bachelor of Music (BMus) (Performance) program normally takes place at the end of the second year of enrolment in the BMus <b>(General)</b> program. An admission GPA of 2.3 on courses previously completed (minimum ★24) in the BMus program and the recommendation of the Department are required. Interested students must contact the Department of Music by April 1.</p> <p>Candidates may choose from piano, organ, voice, violin, viola, violoncello, double bass, classical guitar, lute, flute, oboe, clarinet, saxophone, bassoon, trumpet, horn, trombone, baritone horn, tuba, percussion, and harp.</p> <p><b>High School Requirements</b></p> <p>There is no admission directly from high school.</p> <p><b>Transfer Applicants</b></p> <p>Refer to <a href="#">General Requirements</a> and other Faculty requirements outlined in <a href="#">Postsecondary Applicants</a>.</p> <p><b>Nonmatriculated Applicants</b></p> <p>Nonmatriculated applicants normally complete the first year in the Bachelor of Music <b>(General)</b> program [see <a href="#">Bachelor of Music (General)</a>] and would be required to present the admission requirements for that program, noted in <a href="#">Nonmatriculated Applicants</a>.</p>

In which academic year is this change is this change required? **2020-2021**

Department contact name: Stephen Tchir	Department Council Approval Date: mm/dd/yyyy
Chair or Designate name: William Street	Signature:

<p><b>Bachelor of Music (Performance) and Bachelor of Music (Composition and Theory)</b></p> <p><b>General Admission Requirements</b></p> <p>Entrance to the Bachelor of Music (BMus) (Performance <del>or Composition and Theory</del>) programs normally takes place at the end of the <del>first or</del> second year of enrolment in the BMus program. An admission GPA of 2.3 on courses previously completed (minimum ★24) in the BMus program and the recommendation of the Department are required. Interested students must contact the Department of Music by April 1.</p> <p>Candidates may choose from piano, organ, voice, violin, viola, violoncello, double bass, classical guitar, lute, flute, oboe, clarinet, saxophone, bassoon, trumpet, horn, trombone, baritone horn, tuba, percussion, and harp.</p> <p><b>High School Requirements</b></p> <p>There is no admission directly from high school.</p> <p><b>Transfer Applicants</b></p> <p>Refer to <a href="#">General Requirements</a> and other Faculty requirements outlined in <a href="#">Postsecondary Applicants</a>.</p> <p><b>Nonmatriculated Applicants</b></p> <p>Nonmatriculated applicants normally complete the first year in the Bachelor of Music program [see <a href="#">Bachelor of Music (General)</a>] and would be required to present the admission requirements for that program, noted in <a href="#">Nonmatriculated Applicants</a>.</p>	<p><b>Bachelor of Music (Performance)</b></p> <p>Entrance to the Bachelor of Music (BMus) (Performance) program normally takes place at the end of the second year of enrolment in the BMus <b>(General)</b> program. An admission GPA of 2.3 on courses previously completed (minimum ★24) in the BMus program and the recommendation of the Department are required. Interested students must contact the Department of Music by April 1.</p> <p>Candidates may choose from piano, organ, voice, violin, viola, violoncello, double bass, classical guitar, lute, flute, oboe, clarinet, saxophone, bassoon, trumpet, horn, trombone, baritone horn, tuba, percussion, and harp.</p> <p><b>High School Requirements</b></p> <p>There is no admission directly from high school.</p> <p><b>Transfer Applicants</b></p> <p>Refer to <a href="#">General Requirements</a> and other Faculty requirements outlined in <a href="#">Postsecondary Applicants</a>.</p> <p><b>Nonmatriculated Applicants</b></p> <p>Nonmatriculated applicants normally complete the first year in the Bachelor of Music <b>(General)</b> program [see <a href="#">Bachelor of Music (General)</a>] and would be required to present the admission requirements for that program, noted in <a href="#">Nonmatriculated Applicants</a>.</p>

In which academic year is this change is this change required? **2020-2021**

Department contact name: Stephen Tchir	Department Council Approval Date: mm/dd/yyyy
Chair or Designate name: William Street	Signature:

Submission Deadlines: 20-21 Calendar - October 14, 2019

21-22 Calendar - November 11, 2019; January 13, 2020; March 16, 2020; April 13, 2020

Department: **History and Classics**

Change: **Editorial - Change (general information or formatting)**


The descriptions and notes for the History: Undergraduate courses are outdated and need updating. The changes were discussed/approved by the History Division and Department Council.

[https://calendar.ualberta.ca/content.php?filter%5B27%5D=HIST&filter%5B29%5D=&filter%5Bcourse\\_type%5D=-1&filter%5Bkeyword%5D=&filter%5B32%5D=1&filter%5Bcpage%5D=1&cur\\_cat\\_oid=29&expand=&navoid=7430&search\\_database=Filter#acalog\\_template\\_course\\_filter](https://calendar.ualberta.ca/content.php?filter%5B27%5D=HIST&filter%5B29%5D=&filter%5Bcourse_type%5D=-1&filter%5Bkeyword%5D=&filter%5B32%5D=1&filter%5Bcpage%5D=1&cur_cat_oid=29&expand=&navoid=7430&search_database=Filter#acalog_template_course_filter)

Calendar Copy:

Current: <u>Strike through and highlight</u> deletions	Proposed: <u>Underline and highlight</u> additions
<p><b>History: Undergraduate</b></p> <p><b>Department of History and Classics</b> <b>Faculty of Arts</b></p> <p>The courses listed below represent an extensive reorganization and modification of the Department's offerings. Because of changes in course numbers and/or content, students should compare their new course selections with courses previously taken, so as to avoid duplication or overlap. For Ancient History, see CLASS.</p> <p><b>Notes</b></p> <ol style="list-style-type: none"> <li>See also <u>INT D 125</u>, <u>INT D 325</u>, INT D 425, INT D 475 and <u>STS 200</u>, for courses which are offered by more than one Department or Faculty and which may be taken as options or as a course in this discipline.</li> <li>400-level courses are normally conducted as seminars; all are variable content courses and the precise topics covered in any given course may vary from year to year. <u>Some account, therefore, may be taken of the particular interests of students within the framework of the course.</u> Normally, students who enroll in 400-level courses are expected to have at least ★12 in History, including ★6 at the 200 or 300 level (HIST 190 may be substituted for ★3), with an average of at least 2.3. If they do not, they must obtain written permission from the instructor prior to their registration.</li> <li><u>HIST 110, HIST 111 and HIST 112</u> are designed to provide a foundation for senior and advanced history courses, and also background for studies in related humanities and social sciences</li> </ol>	<p><b>History: Undergraduate</b></p> <p><b>Department of History and Classics</b> <b>Faculty of Arts</b></p> <p><b>Notes</b></p> <ol style="list-style-type: none"> <li>400-level courses are normally conducted as seminars; all are variable content courses and the precise topics covered in any given course may vary from year to year. Normally, students who enroll in 400-level courses are expected to have at least ★12 in History, including ★3 at <u>the 300-level</u>, with an average of at least 2.3. If they do not, they must obtain written permission from the instructor prior to their registration.</li> <li><u>Courses at the 100-level</u> are designed to provide a foundation for senior and advanced history courses.</li> </ol>

In which academic year is this change is this change required? **2021-2022**

Department contact name: <i>Jaymie Heilman</i>	Department Council Approval Date: <i>10/10/2019</i>
Chair or Designate name: <b>Jaymie Heilman (Associate Chair-Undergraduate)</b>	Signature: 

**Submission Deadlines: 20-21 Calendar** - October 14, 2019

**21-22 Calendar** - November 11, 2019; January 13, 2020; March 16, 2020; April 13, 2020

**Department: Faculty / Undergraduate Student Services**

**Change: Admission Requirement - Editorial**

Why is this change being proposed and who was consulted? enter text here

[https://ualberta.acalogadmin.com/preview/content.php?catoid=33&navoid=9938#ba\\_honors](https://ualberta.acalogadmin.com/preview/content.php?catoid=33&navoid=9938#ba_honors)

**Calendar Copy:**

Current: <del>Strike through and highlight</del> deletions	Proposed: <u>Underline and highlight</u> additions
<p><b>BA Honors</b></p> <p><b>General Admission Requirements</b></p> <p><del>Admission to the BA Honors program is competitive.</del> Consideration for the BA Honors Foundation Year requires a minimum application average of 85% on the required five admission subjects outlined in <u>Required Grade 12 Admission Subjects</u>.</p> <p><del>(Move down to Transfer Applicants)</del> Students who have completed at least ★24 in other programs must consult the <u>Admission Chart 6</u> for minimum Admission Grade Point Average (AGPA) and minimum average requirements and any prerequisites for preferred major(s).</p> <p><del>Students must also completed by the end of their first year an online Program Selection Form accessed through the Faculty of Arts website to indicate their preferred major(s). Students may be selected into their major(s) once they have completed at least ★24. The Faculty reviews the number of spaces in all majors annually to</del></p>	<p><b>BA Honors</b></p> <p><b>General Admission Requirements</b></p> <p><u>(Moved from Note 1 below)</u> Admission to BA Honors is competitive and presentation of minimum average requirements does not guarantee admission. The Faculty reviews the number of spaces in all majors annually to ensure appropriate resources are available to students in each major. Enrolment in each major is limited.</p> <p><b>1. High School Requirements</b></p> <p>Consideration for the BA Honors Foundation Year requires a minimum application average of 85% on the required five admission subjects outlined in <u>Subject Requirements</u>.</p> <p>Note:  <u>(Moved from Note 2 below)</u> High School applicants are admitted to the BA Honors Foundation Year. Students must complete an online Program Selection Form accessed through the Faculty of Arts website by the end of the first year of study (minimum ★24) to indicate their preferred major(s). The minimum average requirements and any prerequisites are outlined below. Students are encouraged to complete the requirements for at least two majors in their Foundation Year.</p>



<p>ensure appropriate resources are available to students in each major. Enrolment in each major is limited.</p> <p><b>1. Transfer Applicants:</b> Refer to <a href="#">High School Requirements</a> and <a href="#">Transfer Applicants, General Admission Requirements (above)</a> and <a href="#">Postsecondary Applicants</a>. <b>(Moved Below Transfer Applicants)-2. Nonmatriculated Applicants:</b> There is no direct admission. Presentation of the admission requirements to the BA program (<a href="#">Nonmatriculated Applicants</a>) and completion of the first year in the BA program are required.</p> <p><b>II. Specific Admission Requirements</b> The Faculty of Arts offers BA Honors programs in the subject areas listed in <a href="#">Admission Chart 6</a>. Enrolment in each major is limited.</p> <p><b>III. Combined Honors Programs</b> For combined Honors programs, students must meet the minimum GPA requirements as specified in each area of concentration (see <a href="#">Admission Chart 6</a>) and obtain the recommendation of each department concerned.</p> <p><b>Admissions Chart 6 Specific Admission Requirements to BA Honors Programs</b></p> <p><b>Notes:</b> <b>Move up to General Admission 1.</b> Admission to BA Honors is competitive and presentation of minimum average requirements does not guarantee admission. The Faculty reviews the number of spaces in all majors annually to ensure appropriate resources are available to students in each major. Enrolment in each major is limited.</p> <p><b>(Move up to High School Requirements)</b> . High School applicants are admitted to the BA Honors Foundation Year. Students must complete an online Program Selection Form accessed through the Faculty of Arts website by the end of the first year of study (minimum ★24) to indicate their preferred major(s). The minimum average requirements and any prerequisites are outlined below. Students are encouraged to complete the requirements for at least two majors in their Foundation Year.</p> <p><del>3. Students who have completed a minimum of ★24 in other programs may apply for transfer to the BA Honors. Students must also complete an online Program Selection Form accessed through the Faculty of Arts website to indicate their preferred major(s).</del></p> <p><b>Admission Chart 6 Specific Admission Requirements to BA Honors Programs</b></p>	<p><b>2. Transfer Applicants:</b> Students who have completed at least ★24 in other programs must consult <a href="#">the Specific Admission Requirements to BA Honors Majors chart</a> for minimum Admission Grade Point Average (AGPA) and minimum average requirements and any prerequisites for preferred major(s).</p> <p>Refer to <a href="#">High School Requirements</a> and <a href="#">Transfer Applicants, General Admission Requirements</a> and <a href="#">Postsecondary Applicants</a>.</p> <p><b>I. Specific Admission Requirements</b> The Faculty of Arts offers BA Honors programs in the subject areas listed in <a href="#">the Specific Admission Requirements to BA Honors Programs chart</a>. Enrolment in each major is limited.</p> <p><b>II. Combined Honors Programs</b> For combined Honors programs, students must meet the minimum GPA requirements as specified in each area of concentration (see <a href="#">Specific Admission Requirements to BA Honors Programs</a>) and obtain the recommendation of each department concerned.</p> <p><b>3. Nonmatriculated Applicants:</b> There is no direct admission. Presentation of the admission requirements to the BA program (<a href="#">Nonmatriculated Applicants</a>) and completion of the first year in the BA program are required.</p> <p><b>Specific Admission Requirements to BA Honors Majors</b></p>
---	---

In which academic year is this change is this change required? **2021-2022**

Department contact name: Enter name here	Department Council Approval Date: mm/dd/yyyy
Chair or Designate name: Enter name here	Signature: