The following Motions and Documents were considered by the GFC Academic Standards Committee at its Thursday, April 19, 2018 meeting:

Agenda Title: **Approval of Transfer Credit for April 2018, Office of the Registrar**

CARRIED MOTION:
THAT the GFC Academic Standards Committee, under delegated authority from General Faculties Council, approve the Transfer Credit for April 2018.

Final Item: 4A.

Agenda Title: **Proposed Changes to University Calendar for Admission Charts 4 (IB Courses for Advanced Standing) and 5 (AP Courses for Advanced Standing)**

CARRIED MOTION:
THAT the Academic Standards Committee, with delegated authority from General Faculties Council, approve the proposed changes to the University Calendar Admissions Chart 4 regarding approved International Baccalaureate courses for advanced standing and Admissions Chart 5 regarding approved Advanced Placement courses for advanced standing.

Final Item: 4B.

Agenda Title: **Changes to Admission/Transfer and Academic Standing for the Bachelor of Arts in Criminology, proposed by the Faculty of Arts**

CARRIED MOTION:
THAT the GFC Academic Standards Committee approve, with delegated authority from Genera Faculties Council, changes to the admission/transfer and academic standing requirements for the BA in Criminology, as proposed by the Faculty of Arts, and set forth in Attachments 1-5, to take effect fall 2019.

Final Item: 6.

Agenda Title: **Proposal for addition of deadlines for part-time graduate students for the Professional Development Requirement policy, Faculty of Graduate Studies and Research**

CARRIED MOTION:
THAT the GFC Academic Standards Committee, with delegated authority from General Faculties Council, to approve the proposed Professional Development Requirement policy, as submitted by the Faculty of Graduate Studies and Research as set forth in Attachment 1. To be effective upon approval for all part-time graduate students, to be published in the 2019-2020 Calendar.

Final Item: 7.

OUTLINE OF ISSUE
Action Item

Agenda Title: **Items Deemed Minor/Editorial to be approved under an Omnibus Motion**

4A. Approval of Transfer Credit for April 2018, Office of the Registrar

4B. Proposed Changes to University Calendar for Admission Charts 4 (IB Courses for Advanced Standing) and 5 (AP Courses for Advanced Standing)

Item

Action Requested	☒Approval ☐Recommendation
Proposed by	Lisa Collins, Vice-Provost and Registrar
Presenter	Tammy Hopper, Vice-Provost (Programs) and Chair, GFC Academic Standards Committee

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	See individual item for detail on proposed changes submitted by the Office of the Registrar
The Impact of the Proposal is	See individual item for detail on proposed changes submitted by the Office of the Registrar
Replaces/Revises (eg, policies, resolutions)	Various sections of the University Calendar; see individual items for specific affected Calendar sections. Updates the Alberta Transfer Guide.
Timeline/Implementation Date	Item 4A: To take effect upon approval Item 4B: To take effect 2018-2019
Estimated Cost and funding source	N/A
Next Steps (ie.: Communications Plan, Implementation plans)	N/A
Supplementary Notes and context	The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are **editorial** in nature. ASC's terms of reference provide that "the term '**routine and/or editorial**' refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy" (3.A.i).

Engagement and Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Vice-Provost (Programs) and Chair, GFC Academic Standards Committee; Faculty Councils; Representatives of the Office of the Registrar and the Office of the Provost and Vice-President (Academic)
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee – April 19, 2018
Final Approver	GFC Academic Standards Committee

Alignment/Compliance

Final Item No. 4A-4B

Alignment with Guiding Documents	*For the Public Good*, Comprehensive Institutional Plan, Institutional values
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal	1. ***Post-Secondary Learning Act* (*PSLA*)**: The *PSLA* gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the *PSLA* gives the Board of Governors authority over certain admission requirements and rules respecting enrolment of students to take courses. 2. **GFC ASC Terms of Reference** "A. Definitions i. "Routine and/or Editorial […] the term "routine and/or editorial" refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and which do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy. […] B. Admission and Transfer, Academic Standing, Marking and Grading, Term Work, Examinations, International Baccalaureate (IB), Advanced Placement (AP) i. All proposals from the Faculties or the Administration related to admission and transfer, to the academic standing of students, to institutional marking and grading policies and/or procedures and to term work policies and procedures are submitted to the Provost and Vice-President (Academic) (or delegate) who chairs the GFC Academic Standards Committee. ASC will consult as necessary with the Faculties and with other individuals and offices in its consideration of these proposals. ii. ASC acts for GFC in approving routine and/or editorial changes to both admission/transfer policies and academic standing regulations" "D. Alberta Transfer Guide i. ASC approves, for inclusion in the Alberta Transfer Guide, courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta. Approval will be based upon an assessment of course content and level of instructor qualifications. ii. ASC denies courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta. iii. ASC monitors the entries in the Alberta Transfer Guide relevant to the University of Alberta. iv. ASC rescinds, if necessary, the entries in the Alberta Transfer Guide relevant to the University of Alberta." 3. **UAPPOL Transfer Credit Articulation Procedure** 4. **UAPPOL Admissions Policy** 5. **UAPPOL Undergraduate Admissions Procedure**:

Final Item No. 4A-4B

Attachments

1. Attachment A: Office of the Registrar: Proposed Approval of Transfer Credit for April 2018
2. Attachment B: Office of the Registrar: Proposed Changes to University Calendar for Admission Charts 4 (IB Courses for Advanced Standing) and 5 (AP Courses for Advanced Standing)

Prepared by: Meg Brolley, GFC Secretary, meg.brolley@ualberta.ca

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR
Proposals Recommended for APPROVAL of Transfer Credit at the Academic Standards Committee Meeting on April, 19, 2018

Sending Institution	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
Medicine Hat College	PEAC 210 (3)	PAC 1XX (3)		
Bow Valley College	PSYC 1101 (3)	PSYCO 104 (3)		
	PSYC 1202 (3)	PSYCO 1XX (3)		
	PSYC 2301 (3)	PSYCO 327 (3)		
	PSYC 2401 (3)	PSYCO 239 (3)		

Appendix 1 - Proposed Changes to University Calendar - Admissions Charts 4 and 5

Admissions Chart 4 - IB Courses Approved for Advance Standing

Current			Proposed		
International Baccalaureate Courses	University of Alberta Equivalents (Camrose)	Augustana Faculty Equivalents (Camrose)	International Baccalaureate Courses	University of Alberta Equivalents (Camrose)	Augustana Faculty Equivalents (Camrose)
English A: Literature (HL)	ENGL 100-level (★3 ★6) ENGL 100-level (—— ★3) and 100-level complementary studies elective (★3) for Engineering only]	AUENG 100-level (★6)	English A: Literature (HL)	ENGL 100-level (★3 ★6) 100-level complementary studies elective (★3) for Engineering only]	AUENG 100-level (★6)
English A: Language and Literature (HL)	C LIT 100-level (★3)	AU Humanities 100-level (★3)	English A: Language and Literature (HL)	C LIT 100-level (★3 ★6) 100-level complementary studies elective (★3) for Engineering only]	AU Humanities 100-level (★3)

Geography (HL or SL)	HGP 100 (★3)	AUGEO 100-level (Arts) (★3)	Geography (HL or SL)	HGP 100 (★3)	AUGEA 100-level (Arts) (★3)
Greek (HL)	GREEK 101 (★3) and GREEK 102 (★3)	AUGRE 101 (★3) AUGRE 102 (★3)	Greek (HL)	GREEK 101 (★3) and GREEK 102 (★3)	AU Language 100-level (★6)
History (HL) (See Note 2)	HIST 100-level (to take HIST 112 or 113)	AUHIS 104 (★3)	History (HL) (See Note 2)	HIST 100-level (to take HIST 112 or 130)	AUHIS 104 (★3)
Sports, Exercise and Health Science (SL)	PEDS 100-level (★3	AUPED 100-level (★3)	Sports, Exercise and Health Science (SL)	KIN 100-level (★3)	AUPED 100-level (★3)
Visual Arts (HL)	ART 100-level (★3) and ART 134 (★3)	AUART 111 (★3) and 113 (★3)	Visual Arts (HL)	ART 100-level (★3) and ART 134 (★3)	AUART 111 (112 (and ★3

Admissions Chart 5 - AP Courses Approved for Advance Standing

Current			Proposed		

Advanced Placement Courses	University of Alberta Equivalents	Augustana Faculty Equivalents (Camrose)	Advanced Placement Courses	University of Alberta Equivalents	Augustana Faculty Equivalents (Camrose)
English (Language and	ENGL 100-level (★3	AUENG 100-level (★	English (Language and	ENGL 100-level (★3	AUENG 100-level (★3

Composition)	(not to take WRS 101)		Composition)	(not to take WRS 101)[or 100-level complementary studies elective (★3) for Engineering only]	
English (Literature and Composition)	ENGL 100-level (★3)	AUENG 100-level (★	English (Literature and Composition)	ENGL 100-level (★3)[or 100-level complementary studies elective (★3) for Engineering only]	AUENG 100-level (★3)
Human Geography	**HGP 100 (** ★3)	~~AUGEO 150 (★3~~	**Human Geography**	**HGP 100 (** ★3)	**AUGEA 100-level (★3)**

OUTLINE OF ISSUE
Action Item

Agenda Title: **Proposed Changes to Admission/Transfer and Academic Standing for the Bachelor of Arts in Criminology, Faculty of Arts**

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, changes to the admission/transfer and academic standing requirements for the BA in Criminology, as proposed by the Faculty of Arts, and set forth in Attachments 1-5, to take effect fall 2019.

Item

Action Requested	☒Approval ☐Recommendation ☐Discussion
Proposed by	Lesley Cormack, Dean, Faculty of Arts
Presenter	Sara Dorow, Chair, Department of Sociology

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	The BA (Criminology) program (Criminology program) is a unique Arts degree program that provides students opportunities for experiential learning through two field placements during the course of their degree. We propose increasing student capacity from the current maximum of 45 students to 200 students over the course of four years, based on available teaching and course capacity. Our goal is to retain the quality of the program, specifically its combination of high academic standards with exposure to valuable experiential learning in the form of field placements.
The Impact of the Proposal is	• We propose increasing student capacity from the current maximum of 45 students to 200 students over the course of four years, based on available teaching and course capacity. • We propose opening admission to the program to high school graduates. • We propose changes to the structure of the field placement component in order to accommodate the increased student capacity of the program.
Replaces/Revises (eg, policies, resolutions)	Relevant university calendar sections (Admission requirements, Admission timeline, BA Criminology Program description).
Timeline/Implementation Date	Fall of 2019
Estimated Cost and funding source	The program revision will not require any additional teaching budget. The department has two new faculty members in the area, and will adjust overall teaching plan in the department to ensure requirements and options are covered. Some minor adjustments will be made to existing use of staff time in the department to ensure advising needs are met; no new staff are needed. The department is building in an additional one-time ($8500) course release for the director and a small budget line for additional communication and recruitment needs ($3500).
Next Steps (ie.: Communications Plan, Implementation plans)	Implementation: New program implemented and enrollment targets met over 4 to 5 years. Complete replacement of previous program will take about 4 years.

	Information material production and recruitment efforts will commence upon final approval.
Supplementary Notes and context	

Engagement and Routing (Include meeting dates)

Participation: (parties who have seen the proposal and in what capacity) <For further information see the link posted on the Governance Toolkit section Student Participation Protocol>	*Those who have been **informed**:* • Department of Sociology Council (Approved) • Academic Affairs Committee, Faculty of Arts (Approved) • Arts Executive Committee (Approved) • Arts Faculty Council (Approved)
	*Those who have been **consulted**:* *A brief survey exploring interest in the proposed program was conducted. Participants were* • Undergraduate students from SOC 100 • Current criminology program undergraduate students *Criminal justice practitioners were consulted seeking their input and views on the proposed program.* • Justice and Solicitor General Alberta (management) • Edmonton Police Service • John Howard Society of Alberta • Youth Restorative Active Project • REACH Edmonton
	*Those who are actively **participating**:* • Committee is comprised of the Program Director (Jana Grekul), Program Advisor (Greg Eklics), a Criminology Faculty member (Sandra Bucerius), two graduate students (Kelsi Barkway and Kassandra Landry, both Criminology program graduates), and the (former) Undergraduate Advisor (Pam Minty)(ex officio capacity) • Department Chair is actively involved in advising.
Approval Route (Governance) (including meeting dates)	Arts Academic Affairs Committee: March 29, 2017 Arts Executive Committee: May 8, 2017 Arts Faculty Council: May 25, 2017 ASC Subcommittee on Standards (for discussion): March 1, 2018 GFC Academic Standards Committee: April 19, 2018 GFC Academic Planning Committee: May 9, 2018
Final Approver	GFC Academic Planning Committee

Alignment/Compliance

Alignment with Guiding Documents	In the University of Alberta's institutional strategic plan, For the Public Good, the University establishes the objective to "Increase students' experiential learning through mutually beneficial engagement with community, industry, professional, and government organizations locally, nationally, and internationally" (Objective 7, Strategy i).
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section	**1. Post-Secondary Learning Act (PSLA)**: The PSLA gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs (Section 26(1)). **2. PSLA**: The PSLA gives Faculty Councils power to "provide for the

numbers)	admission of students to the faculty" (29(1)(c)) , subject to any conditions or restrictions that are imposed by general faculties council..
	3. PSLA: The PSLA gives Faculty Councils the authority to "determine the programs of study for which the faculty is established" (Section 29(1)(a)); to "provide for the admission of students to the faculty" (Section 29(1)(c)); and to "determine the conditions under which a student must withdraw from or may continue the student's program of studies in a faculty" (Section 29(1)(d)), subject to any conditions or restrictions that are imposed by general faculties council.
	4. GFC Academic Standards Committee The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are substantial in nature. ASC's terms of reference provide that "the term 'substantial' refers to proposals which involve or affect more than one Faculty or unit; are part of a proposal for a new program; are likely to have a financial impact; represent a definite departure from current policy; involve a quota; articulate a new academic concept"
	5. UAPPOL Admissions Policy
	6. UAPPOL Academic Standing Policy
	7. GFC Academic Planning Committee (APC): "13. Existing Undergraduate and Graduate Academic Programs: - Extension and/or Substantive Revision to Existing Programs […] All proposals for major changes to existing undergraduate and graduate programs … shall be submitted to the Provost and Vice-President (Academic). […] The Provost and Vice-President (Academic), after consultation with relevant Offices, committees or advisers will place the proposal before APC. APC has the final authority to approve such proposals unless, in the opinion of the Vice-President (Academic), the proposal should be forwarded to GFC with an attendant recommendation from APC. The Provost and Vice-President (Academic) may seek the advice of FDC on space-related matters inherent to the proposal prior to its consideration by APC."

Attachments (each to be numbered 1 - <>)

1. Attachment 1 (page(s) 1 - 27) Criminology Program: Plan for Re-visioning
2. Attachment 2 (page(s) 1 - 6) Criminology Calendar Language – Program
3. Attachment 3 (page(s) 1 - 2) Criminology Calendar Language – Admissions
4. Attachment 4 (page(s) 1 - 2) Criminology Calendar Language – Deadlines
5. Attachment 5 (page(s) 1 - 2) Criminology - Library Impact Statement

Prepared by: Kelly Gray, Governance Coordinator, kagray@ualberta.ca

Criminology Program (Sociology, Arts): Plan for Re-visioning
January 2017; Revised April 2017, August 2017, September 2017

General Introduction and Background

As it currently stands, the BA (Criminology) program (Criminology program) is a quota program with a capacity of 45 students. It is a unique Arts degree program, established in 1981, that provides students opportunities for experiential learning through two field placements during the course of their degree. Students complete a 'second subject mix' of courses rather than a 'minor' as required with other Arts degrees. The Criminology program is housed within the Department of Sociology, where students take a number of courses in common with Sociology students; Criminology faculty are part of the Department of Sociology.

Currently, in order to gain admission to the program students must have completed *30 (transferable) course weights* at a post-secondary institution, must have a *minimum grade point average of 2.7*, illustrate some *experience* (work or volunteer) with criminal justice system or related organizations, provide *two letters of reference*, and complete an *interview* with the Program Advisor.

In Spring 2016 the Faculty of Arts (Dean's Office) began consultation with the Department of Sociology with the goal of expanding the Criminology program, given evidence of strong student interest in the program. As part of these efforts, the Faculty allocated funding for two Criminology tenure-track positions; two assistant professors were hired and began on July 1, 2017. In conjunction with the hiring process in fall 2016, the Department Chair, in consultation with the Criminology Program Director, struck a "Re-visioning Committee" tasked with creating a proposal for an expanded program. The Committee was comprised of the Program Director (Jana Grekul), Program Advisor (Greg Eklics), a Criminology Faculty member (Sandra Bucerius), two graduate students (Kelsi Barkway and Kassandra Landry, both Criminology program graduates), and the (then) Undergraduate Advisor (Pam Minty)(ex officio capacity).

The following proposal for revisions to the Criminology program is the outcome of the committee's work as well as consultation with the Department, the Faculty, students, and employers. Proposed changes to the Criminology program aim to enable its expansion while 1) retaining the quality of the student experience, specifically the combination of high academic standards with exposure to valuable experiential learning in the form of field placements, 2) examining and ensuring the appropriate resources needed, and 3) minimizing net new enrollments.

The report outlines the proposed changes, provides evidence for program demand, considers anticipated challenges with implementation, reviews competitiveness with other similar programs, and provides a list of long-term possibilities for program development.

Program Capacity

The revised program increases student capacity from the current maximum of 45 students to *up to* 200 students, based on available teaching and other resource capacity. Currently, at any one time, there are up to 45 students in the program spread over three years (admission is usually in the second or third year). The proposed changes will mean that, by the time the gradual expansion is complete, there could be up to 200 students enrolled in the program at any one time, spread over four years. Out of this total of students in the BA Criminology program, up to fifty will be in the Field Placement stream. Program capacity will be increased incrementally over the course of five years to allow the Department and the Faculty to gauge and respond to impacts on resources and student experience.

Appendix VII illustrates our seven-year plan, starting in Fall 2019, with estimated projections for numbers of students admitted and continuing in the program. The table includes estimates of the numbers of students entering the program directly from high school (a new option in the program), through internal transfer from another program at the University of Alberta, and through external transfer to the program from other post-secondary university/college programs.

In any given year, the number of new students coming into the revised program is estimated to be 40-70 by 2020-21; with zero net new enrollments. The increase in program enrollment will be included in the Faculty of Arts enrollment allotment. Since the current program admits about 20 students each year, the annual increase in the program is not large. We have found that existing and new resources can accommodate these increases, as well as the overall capacity for 200 students. The hiring of two new faculty members allows for up to eight additional courses per year in the department teaching plan, which should be sufficient to cover new courses and sections (see Appendix II). The Faculty of Arts has committed some additional funding for part-time support to assist with the increased student enrolment and field placements. Current staff in Sociology, with this additional assistance, can accommodate the transition from advising 45 students doing two field placements each (field placement management and support being labour intensive) to advising up to 200 students, including the 50 students doing two field placements. In addition to the part-time support provided by the Faculty of Arts, the Department will institute some cross-training between the sociology and criminology undergraduate advisors, to allow for more flexible advising capacity. These changes will maximize Department capacity, so that any additional innovations (such as extending more experiential learning to students outside of the field placement stream) will require revised use of resources.

Who Can Apply?

The revised program will open admission to high school graduates. This involves changing the requirement that students have 30 course weights of post-secondary education before applying to the program. We propose that, as is the case with the current program GPA requirements, post-secondary transfer students have a minimum 2.7 grade point average (in the last completed term)

to gain admission and can apply in their first, second, or third year. High school applicants will follow the regular direct entry process in the Faculty of Arts.[1]

Program application deadline: March 1 annually, adhering to the Faculty of Arts deadlines. Early conditional admissions from high school would apply to this program. Initially students will be admitted for the Fall term only, but this will be reviewed after the third year of implementation to ascertain whether Winter term admissions might also be feasible.

Field Placement

Field Placement Stream. The committee strongly advocated retaining the field placements to remain at the forefront of student training and to align with experiential learning as a key part of the university's institutional strategic plan. Student, community, and employer feedback confirms that placements are a value-added feature in post-secondary learning. Most criminology programs do not offer such experiential learning options, making the University of Alberta BA (Criminology) Program especially attractive to partners and employers.

The new program offers a Field Placement Stream: *two* field placement each, for to *up to 50* students in the program (50 out of 200 students in the program at any one time). The process of applying for the Field Placement Stream will be competitive. Students will apply to the Program Advisor's office and will be required to have at least a 3.0 grade point average (on the most recent 15 course weights). This is higher than the 2.7 grade point average that students currently need to apply to the program. Our justification for this is that we would like to initially limit the placement opportunity to the top students in the program. Currently, we are known to send excellent students to work in the field placements. It is imperative, therefore, that we ensure the students representing the Criminology program in the community are of a high calibre (we want to maintain positive relationships with our community partners and maintain our reputation in the community). Requiring a higher grade point average in order to be selected for the field placement will help ensure we maintain high standards around who is selected for the placement option. We will review this requirement after three years and modify it if necessary. Currently, students must complete 30 course weights before applying to the program/field placement; we propose changing this requirement to the most recent 15 course weights so that first year students who have an exceptional semester will be eligible to apply for the field placement. Students must also include a letter/statement of intent (explaining why they want to do the placement, how it aligns with their career objectives, and why they are an excellent candidate for the placement) and will undergo an interview with the Program Advisor. Both of these are current requirements for program applicants. As with the current program where students can continue to apply for admission until their third year of study, students may apply multiple times to the Field Placement Stream.

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[1] Currently, the BA (Criminology) Program requires a 2.7 GPA of applicants and continuing students. We would like to maintain this requirement in the proposed program for post-secondary applicants and continuing students. However, we will monitor this average and adjust it as required to ensure adequate number of high school applicants.

The Criminology program is committed to experiential and active learning for all criminology students regardless of whether they are part of the field placement option. The goal of the Department of Sociology is to work toward the integration of these types of learning opportunities into a variety of criminology courses. Possibilities include incorporating Community Service-Learning into more criminology courses, developing a capstone course that includes community based research, integration of project based learning, and providing our students opportunities for hands-on opportunities that integrate research and community involvement (for example, an annual conference). It is important to note that a number of students in the Criminology program have worked or are working in the field of criminology and criminal justice, and thus bring experiences into the classroom.

Field Placement Stream application deadline (internal to the department): October 30, annually.

Recognition of Field Placement Stream

Beyond students' transcript showing the completion of the field placement courses, we would like to recognize students who complete the Field Placement Stream in two distinct ways. First, the Department of Sociology will provide these students a letter signed by the Program Director or Chair upon graduation detailing their achievements related to the field placements. Second, we are working with the Office of the Registrar to find a way to include recognition on their parchment.

Course-related Proposed Changes

Please see Appendix I for a full comparison of current and proposed course requirements.

Course Load Equivalence

Students in the Field Placement stream will be required to complete both Sociology 399 (first placement) and Sociology 499 (second placement) (*6 each for *12 of placement). This matches the robustness of the current program.

To ensure credit load equivalency between the "Field Placement Stream" and "Regular Stream" (i.e., all students in the BA Criminology program need to have the same number of required total credits):

1) Students who do not participate in the Field Placement stream will be required to take two additional criminology courses (3 course weights each for a total of *6). This requirement also ensures that the BA (Criminology) Program is further distinguished from a BA major in Sociology.

2) Field Placement stream students will take *6 credits less than regular BA (Criminology) Program students in the "second subject mix" of courses (*15 instead of *21). This approach was taken because a) reducing criminology coursework at the 300- or 400-level for placement stream students would weaken their content knowledge; b) the second subject mix and the field placement have in common the opportunity for students to design their program according to

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interests and career plans, and to gain exposure and explore areas beyond the criminology classroom.

Second subject area mix courses.

Currently, students complete a minimum of 24 course weights up to a maximum 39 course weights in a "second subject mix". No more than 18 course weights from any second subject department is permitted. We propose changing this to a requirement of a minimum of 21 course weights (minimum of 15 course weights for Field Placement Stream students) up to a maximum of 36 course weights, with no more than 15 course weights coming from any one second subject mix department. This, we believe, will build more flexibility into the second subject mix for our students.

We have surveyed courses from other departments that would be beneficial to our students as requirements/options in our second subject area. Please see Appendix III for a list of these courses and the rationale for including them either as required courses or second subject mix optional courses.

Sociology courses

We propose to include several Sociology courses that could fill requirements for our students.

200-level changes

We propose to add *Inequality and Stratification* (SOC 260) as a limited-option requirement at the 200 level, to complement the current requirements of *Deviance and Conformity* (SOC 224) or *Social Studies of Surveillance* (SOC 226).

300-level courses

Currently, there are few course offerings at the 300-level that are criminology-related (*Youth, Crime and Society* (SOC 321) and *Criminal Justice Administration in Canada* (SOC 327)). We propose including *Racism and Decolonization* (SOC 370) and *Sociology of Youth* (SOC 377) to the list of courses students can take as part of their required courses. (Note: SOC 370 is currently named "Racism in the Western World"; the name change is going through governance concurrently.)

400-level courses

We propose to add *Qualitative Methods in Social Research* (SOC 418) and *Data Analysis and Research* (SOC 456) to the available criminology options at the 400-level.

Need for new criminology courses

Our survey of criminology programs across Canada has revealed a need to increase the diversity and breadth of courses we offer in order to remain competitive (please see Appendix V). Examples of areas in which we should consider new courses offerings include Criminological Theory, Gender and Crime, Victimology, Environmental Crime, White Collar Crime, Organized

Crime, Policing, Penology, and Gangs. With the two new faculty hires, the Department will begin formally offering some of these in the next few years; one new course on gangs is already being offered in 2017-18, and a course on policing will most likely be offered in the next two years.

Additional Program Changes

We propose to set the program residency at 30 credits, down from the current 42 credits. The 42-credit program residency is in place to allow incoming students to complete the Faculty of Arts program residency requirement in the program (one academic year of 30 credits) with the addition of two field placements (12 credits). The proposed changes to the program no longer necessitate that all students complete 12 credits of field placement. Therefore, we propose to bring the program residency requirement in line with the current Faculty of Arts requirement.

In addition, we propose to eliminate the full course load requirement. This requirement no longer appears to serve our students well and we do not believe it promotes academic excellence. As more students are enrolled in the program with different needs (financial or other obligations), maintaining a full course load (and performing well academically in all of their courses) will become a recurring issue. In the Faculty of Arts, students are expected to complete 30 credits in one academic year, however it is not a requirement they do so. Adopting the same rule will enhance our ability to support our students and offer a flexible degree.

Responding to the Truth and Reconciliation Commission (TRC) Report

From initial discussions in the Fall 2016 with Drs. Chris Andersen (then Interim Dean) and Nathalie Kermoal from the Faculty of Native Studies, two main possibilities emerged for collaborative efforts. The first of these is a required Native Studies course; the second, described below under "additional possibilities", would involve the development of embedded certificates.

The revised program requires 3 units of course weight in Native Studies: one of NS 110, NS111, or NS 201. NS 110 (*Historical Perspective in Native Studies*) and NS 111 (*Contemporary Perspectives in Native Studies*) are currently in our *second subject mix*. *Indigenous Canada* NS 201 – MOOC is an online course that heavily relies on material currently taught in NS 110 and 111.

Making NS 110, or NS 111, or NS 201 a mandatory requirement for criminology students will increase awareness among our students of indigenous issues and their relationships to the study of criminology, and would be a foundation for any further study in the Faculty of Native Studies or in other indigenous studies offerings.

Consultation and Evidence of Demand for Increased Program Capacity

Student Demand: Student consultation took the form of a short online survey administered to 215 Introduction to Sociology (SOC 100) students and all 45 of our current BA (Criminology) Program students. Students were provided a summary of the proposed changes to the program and were asked if they would be interested in applying to the program and if they thought other

students would be interested in applying to the program. They were also invited to offer open-ended comments on their reasons for providing their answers. It should be noted that students provided feedback on an earlier iteration of the proposed program which reduced the field placements to one optional, competitive placement for up to 50 students. The response rate was 11 percent (n=29). Students generally indicated interest in applying (12/29 would apply; 17/28 thought other students would be interested in applying). Ten students indicated "maybe" for both questions.

The open-ended responses provide insight into students' thoughts on the proposed program. Support is mixed for high school admission, competitive field placements, and increasing program capacity. However, it is clear from the responses that current BA (Criminology) Program students express most of the resistance and prospective students indicate comparatively more support for these proposed changes. Interestingly, there is some support among prospective students for making the placement optional. Several indicated an interest in being in the program without having an interest in completing placements, and therefore appreciate the element of choice when it comes to field placements. Generally, there is support for the mandatory Native Studies course and the increased diversity in second subject mix course offerings.

To assess student demand for the program we also examined our records on student applications and admissions from 2011 to 2017 (please see Appendix IV). Student demand for the BA (Criminology) Program has generally been increasing over time. During that period, roughly 50-60 applicants (all internal or external transfer applicants, since there has been no high school admission) have been eligible for admission each year. Appendix IV provides detailed information on the number of "internal" transfer applicants (from the University of Alberta), "external" transfer applicants (transfers from other post-secondary institutions), and further shows the number of applicants in each of these categories that were "eligible" (fit the admission criteria) and were "admitted" during the 2011 to 2017 time frame. It additionally provides detailed information on which programs internal applicants were in at the time they applied to our program.

If we look at 2017, for example, we see that there was a total of 125 applicants; 50 were internal and 75 external. External applicants came from a range of other post-secondary institutions from both within and outside of Alberta. Applications from within Alberta came from: MacEwan University (20), Red Deer College (10), Grande Prairie Regional College (4), Northern Alberta Institute of Technology (NAIT) (3), Concordia University College (2), King's University (2), Lethbridge College (1), University of Calgary (1), Athabasca University (1), University of Lethbridge (1), Medicine Hat College (1), Mount Royal University (1), and Southern Alberta Institute of Technology (SAIT) (1).

In 2017 there were fifty internal applicants (coming from other faculties, departments/programs at the University of Alberta). The vast majority (37) came from the Bachelor of Arts degree program in the Faculty of Arts. Three were from the Bachelor of Science degree program; one came from each of Open Studies, Open Studies Fresh Start, Bachelor of Education (Secondary), Bachelor of Arts (Augustana), and one from a Bachelor of Science/Bachelor of Education combined program.

There is, therefore, demand for the program among students and it has been fairly consistent over the past seven years, although it has been gradually increasing over time (total number of applicants in 2017 was 125 compared to 76 in 2011).

The pool of eligible applicants, internal and external, is smaller compared to the total number of applicants. The larger difference appears when we examine the pool of applicants who are admitted to the program. The vast majority (close to 90% in most years) of those admitted are internal applicants, reinforcing the point made elsewhere in this proposal that the impact of program changes should be minimal for other post-secondary institutions. In fact, in 2017 only three external applicants were admitted (2 from MacEwan University and 1 from Red Deer College). Considering our projected enrolment goals (200 students over four to five years), this implies that a good portion of the program capacity will be taken up by high school – not external post-secondary – applicants who would in any case be applying to University of Alberta. It is difficult to predict at this point what the high school student demand might be relative to other degree choices at the University. High school recruitment efforts will be an important part of the expansion of the program.

Employer Consultation: Key community partners were asked to respond to questions about the proposed changes to the program. We received responses from several of our provincial government partner divisions. These included: Department of Justice and Solicitor General - Correctional Services Division and Public Security Division, Crown Prosecutor Service, and Community Corrections. We also received a response from the Executive Director of REACH Edmonton, a backbone community organization that coordinates organizations and community groups to work toward crime prevention and community safety. Representatives from the Edmonton Police Service met with us to discuss their reactions to the proposed changes as well.

Community partners are unanimous in their support of several of the proposed changes including the mandatory Native Studies course, the increase in range and diversity of second subject mix courses, and the value of the field placements. Support is mixed when it comes to the proposed expansion, with respondents expressing some concern over the market's ability to absorb the increased number of Criminology graduates, especially in an era of "cutbacks and forced attrition." One respondent suggested that "a new course should be introduced covering government and policy from a justice system perspective." This respondent suggested that students without field placement experience might be looking at jobs related to research/policy development; therefore such a course would be beneficial. The Department of Sociology already offers a course in Crime and Public Policy (SOC 423). In addition, the Department is in the process of creating a Certificate in Applied and Social Science Research that provides students the opportunity to develop relevant skills. Criminology students will be encouraged, through the Program Advisor's office, to consider completing this certificate as a way of increasing their marketability post-graduation. Finally, the Department will look at further ways to help BA Criminology students "translate" their skills and knowledge into a variety of employment opportunities.

Support is also mixed for opening the program up for entry from high school. Some think it is a great idea. As one partner put it, "If a student knows they want to study Crim, why not start right away?" Others argue that "the current application and enrollment procedure allows for students to explore the field through volunteer work, gain maturity, demonstrate academic excellence,

etc." and that "it has always been a strength of the Criminology program that it weighs [these] numerous factors into its admission decisions."

An earlier iteration of this proposal presented a program that would see the current two mandatory field placements reduced to one optional, competitive field placement for up to 50 students. There was strong resistance to this among community partners. Taking this feedback into account, and after consultation with the Faculty of Arts, the proposal retains the *two* field placements for up to 50 students. As described in more detail above, admission to the Field Placement Stream will be a competitive process that retains the strengths noted by community partners and employers.

Other Consultations: Our consultation with other faculties and departments has been very positive (please see Appendix VIII). The Faculty of Native Studies expressed great interest in working toward the certificates described elsewhere in this report. Our consultation with other departments on campus with regard to adding courses they offer to our second subject mix was also positive, even in instances where they felt they could not accommodate our request due to resource restrictions.

Challenges to Implementation

We anticipate some challenges to implementation, but have identified ways to respond to those challenges. First, we face the challenge of providing enough upper-level course offerings to meet the needs of our students. The two new faculty members will help alleviate this issue, in that we now have the capacity to teach four more 300- and 400-level courses each year. The issue is exacerbated by the fact that at present (and for several years to come) several faculty members who teach criminology courses regularly receive teaching releases because of administrative and/or research commitments. The department will manage its teaching plan so as to ensure enough 300- and 400-level courses are offered. In addition, the department will support graduate teaching of upper level seminars, such as through the special topics course discussed below.

Another way to help rectify this issue is to restrict enrolment in certain criminology courses to Criminology students, or at least implement a cap for non-criminology students. This has the potential to place pressure on enrolments in other upper level sociology courses. (Please see Appendix II.)

Another challenge to implementation concerns the requirement that Criminology program students take *Introduction to Social Statistics* (SOC 210) and *Introduction to Social Methodology* (SOC 315). Expanding our enrolment will have implications for capacity in these courses. We propose adding another section of each course. Currently, the department has the capacity to do so, with one recurrent challenge being the dearth of graduate contract instructors who can also teach these courses. The department is working on building these capacities, including through a teaching mentoring program, the development of a certificate in social science research methods, and a new faculty hire with expertise in quantitative methods. In addition, the department will consider the option of giving credit to students who have taken other introductory statistics courses (SCI 151/STAT 151) as a way of alleviating some of the pressure on our statistics course capacity.

While we regularly receive up to 100 applications to our program in its current form, it is difficult to predict exactly what the early years of implementation will mean for the program and its capacity. Recruitment in high schools will be necessary in order to attract strong students into the expanded program. Critical to recruitment and student advising will be communicating with (potential) students about the Field Placement Stream, and explaining the career advantages of the program as a whole. Student advising will emphasize additional opportunities for experiential learning such as community-service learning (CSL), Arts Work Experience (AWE), the Undergraduate Research Initiative (URI), the Roger Smith award, and project-based learning courses.

It should be noted that Sociology (of which the Criminology program is a part) is a large service teaching department, with more than 7,000 enrollments annually in our courses. This not only exposes a large number of students to sociology and criminology, but also means we have some flexibility in our teaching plan to accommodate higher numbers of students in one of our two degree programs (Sociology major and BA (Criminology)).

Implications for Competitiveness

There are potential drawbacks to program expansion, most notably the possible negative effects on the "degree experience" our students receive. In this proposal, we try to mitigate these effects in two ways. First, we maintain a competitive edge over other criminology programs by continuing to offer a respected and valuable academic program that challenges students to be critical thinkers and practitioners. The proposed program changes and expansion should not negatively impact our competitiveness in significant ways, compared to other criminology programs across the country. Offering a Field Placement Stream with two field placements retains our standing as one of a minority of programs that offers students this opportunity. Furthermore, our range of course offerings is quite competitive. In addition, we will maintain a required minimum GPA of 2.7 on courses completed in Fall/Winter terms in order for students to continue in the program, to ensure the academic quality of the program is upheld. While other programs in the country may accommodate larger numbers of students, we aim to remain competitive in terms of the academic standards required of our students (See Appendix VI). The location of our program in a strong Department of Sociology also helps to ensure exposure to a broad academic training.

Second, the size of the program prompts challenges in program administration that we have anticipated and sought to address; we will continue to monitor and communicate any challenges with the Faculty of Arts as the program grows. A commitment for increased resources from the Faculty of Arts (in the form of a part-time position) to support expanded program advising alongside the strong field placement component will be most helpful in this process. Despite these prospective challenges, our approach was to find ways to maintain and build opportunities to engage our students. The program changes offer exciting ways to continue to create research opportunities, further experiential learning options, and enhanced partnerships with government, non-profit and the private sectors. Some of these opportunities are listed below.

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Additional Possibilities for Growth

The Re-visioning Committee also discussed additional opportunities for growth in the future (i.e. not part of the current proposed expansion but something to implement medium and long term). These possibilities include:

- A formal linkage to the department's proposed Certificate in Social Science and Applied Research to increase experiential exposure to social research methods for criminology students.

- The creation of a new 300-level criminology special topics course taught by PhD students on a rotating basis (offered every other year, perhaps, and taught by a different PhD student each time) and restricted to criminology students. The course would not only add to the breadth and diversity of third year course offerings but would also provide teaching opportunities for our graduate students in their areas of expertise.

- An embedded Criminology certificate for Native Studies students who would be able to take *12 - *30 units of course weight (primarily at the 300 and 400 level) to receive this credential. There appears to be interest among a small number of students (10-20) from the Faculty of Native Studies to take more substantial criminology training and this route appears to be favourable.

- An embedded Native Studies certificate for criminology students who would be able to take *12 - *30 units of course weight (primarily at the 300 and 400 level) to receive this credential. There would likely be a small number of students (<20) who would be interested in taking the required courses in Native Studies for the certificate, although this demand may rise once the certificate is established.

- Creating an After Degree option would make this degree available for professionals who work in the field of criminology or criminal justice and who would like to enhance their academic knowledge with an appropriate degree. Not only would this benefit the criminal justice sector by further enhancing the knowledge and skills of professionals, but also would invite valuable work experience in the classroom, which could potentially enrich the learning experience of students and instructors.

- CampCrim, a summer camp for high school students (recruitment, revenue generation).

- A regular conference that brings together undergraduate and graduate students, community professionals, and faculty.

- A Summer Institute/Professional Development course offered to interested criminal justice system professionals (revenue generation).

APPENDIX I: COMPARISON OF CURRENT AND NEW PROGRAMS

	Current Program	New Program		Comment
		Regular (Course) Stream	*Placement Stream*	
100 Level	*3 SOC 100	*3 SOC 100	*3 SOC 100	SOC 100 is currently required under BA breadth/diversity
200 Level	*3 SOC 210 *3 SOC 225 *3 (SOC 224 or 226)	*3 SOC 210 *3 SOC 225 *3 (SOC 224, 226, or 260)	*3 SOC 210 *3 SOC 225 *3 (SOC 224, 226, or 260)	Addition of SOC 260 allows more choices and diffuses the impact on sociology courses
300 level	*3 SOC 315 *3 SOC 327 * 6 SOC 399	*3 SOC 315 *3 SOC 327 *9 (SOC 321, 370, 377, 3xx, 3xx)	*3 SOC 315 *3 SOC 327 *6 SOC 399 *3 (SOC 321, 370, 377, 3xx, 3xx)	We anticipate developing at least two new 300-level courses.
400 level	*6 (SOC 402, 420, 421, 423, 427) * 6 SOC 499	*6 (SOC 402, 418, 420, 421, 423, 427, 4xx, 456)	*6 (SOC 402, 418, 420, 421, 423, 427, 4xx, 456) *6 SOC 499	We are developing at least two new 400-level courses.
Second Subject Mix	***24 required** *6 (PSYCO 104 and PSYCO 105) *3 (PSYCO 223, 233, 282, 325, 327, 335,339) *12 (ANTHR 207, 401; B LAW 301; BUS 435; CSL 100, 300; ECON 350, 378, 379; EDPY 442; HIST 364, 368, 369; INT D 393, 394; HECOL 100, 210, 301, 313, 315, 412; NS 110, 111, 200, 240, 320, 340, 442, 485; PHIL 250, 350 368, 382; POL S 327, 328, 390; SMO 200; WGS 102, 360, 420, 431; WRS 302)	***21 required (Normal Stream)** *6 (PSYCO 104 and PSYCO 105) *3 (NS 110, 111, or 201) *12 (ANTHR 207, 401; B LAW 301; BUS 435; CSL 100, 300; ECON 350; EDPY 442; HECOL 100, 210, 301, 313, 315, 412; HIST 362, 368, 369; INT D 394, NS 200, 240, 320, 340, 442, 485; PHIL 250, 350 368; POL S 327, 328, 390; PSYCO 223, 239, 282, 333, 325, 327, 335; SMO 200; WGS 102, 360, 420, 431; WRS 302)	***15 Required (Field Placement stream)** *6 (PSYCO 104 and PSYCO 105); *3 (NS 110, 111, or 201); *6 (ANTHR 207, 401; B LAW 301; BUS 435; CSL 100, 300; ECON 350; EDPY 442; HECOL 100, 210, 301, 313, 315, 412; HIST 362, 368, 369; INT D 394, NS 200, 240, 320, 340, 442, 485; PHIL 250, 350 368; POL S 327, 328, 390; PSYCO 223, 239, 282, 333, 325, 327, 335; SMO 200; WGS 102, 360, 420, 431; WRS 302)	

APPENDIX II: SOCIOLOGY COURSE CAPACITY IN THE NEW CRIMINOLOGY PROGRAM

Current SOC courses (2016/2017)	Current Program			*NEW* Program			Impact of new program on courses
	Req'd Credits	Seat Capacity		Req'd Credits	Seat Capacity		
		Program demand	Annual (Soc. Dept Total)		Program demand (Crim)	Annual (Soc. Dept Total)	
100 Level SOC 100[2]	*3	N/A	2110	*3	40-60	2110	
200 Level SOC 210, SOC 225[2], SOC 224[2] OR SOC 226[2]	*3 *3 *3	45 45 45	240 (SOC 210) 990 (SOC 225) 811 (SOC 224) 200 (SOC 226)	*3 *3 *3	40-60 40-60 40-60	240 (SOC 210) 990 (SOC 225) 811 (SOC 224) 200 (SOC 226) 90 (SOC 260)	SOC 210 might need an additional section.
300 Level SOC 315, 327, SOC 321[2] OR SOC 3xx[3] OR SOC 370 OR SOC 377 SOC 399	*3 *3 *3 *6	20-25 20-25 20-25 10-25	150 (SOC 315) 210 (SOC 327) 215 (SOC 321 only) <25 (SOC 399)	**All students** *3 — 40-60 — 150 (SOC 315) *3 — 40-60 — 210 (SOC 327) **Placement Stream** *3 — 35 — 80 (SOC 321) — — 80 (SOC 370) — — 80 (SOC 377) — — 80 (SOC 3xx) *6 — 35 — 50 (SOC 399) **Course stream** *9 — 40-60 — 80 (SOC 321) — — 80 (SOC 370 — — 80 (SOC 377) — — 80 (SOC 3xx)			SOC 315 might need an additional section. Two additional 3xx courses in criminology are needed.
400 Level SOC 402[1] 402[2], 402[3] 420, 421, 423, 427	*6 *6	90 10-25	25 (SOC 402[1]) 25 (SOC 402[2]) 25 (SOC 402[3]) 25 (SOC 420) 25 (SOC 421) 25 (SOC 423) <25 (SOC 499)	**All students** *6 — 100< — 402[2], 402[3] — — 418 — — 420 — — 421 — — 423 — — 427 (was 402[1]) — — 4xx — — 456 **Field Placement stream** *6 — 50< — 499			Need to offer at least **2 additional** sections of 400-level criminology courses in an academic year to accommodate both soc and crim students.

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[2] Large Service Course; most students enrolled are not criminology students. Department will monitor demand and offer additional sections if needed.

[3] Newly developed course; the only classroom demand increase.

Sociology Courses	
SOC 100	**Introductory Sociology**
SOC 210	**Introduction to Social Statistics**
SOC 224	**Deviance and Conformity**
SOC 225	**Criminology**
SOC 226	**Social Studies of Surveillance**
SOC 260	**Inequality and Social Stratification**
SOC 315	**Introduction to Social Methodology**
SOC 321	**Youth, Crime and Society**
SOC 327	**Criminal Justice Administration in Canada**
SOC 370	**Racism and Decolonization**
SOC 377	**Sociology of Youth**
SOC 3xx	*TBD Criminology Topics Course*
SOC 399	*Criminology Field Placement (*6)*
SOC 402$_1$	**Selected Topics in Sociology – Ethnicity, Immigration and Crime (also as SOC 427)**
SOC 402$_2$	**Selected Topics in Sociology – Sociology of Terrorism**
SOC 402$_3$	**Selected Topics in Sociology – Criminal Accusation**
SOC 418	**Qualitative Methods in Social Science**
SOC 420$_1$	**Selected Topics in Criminal Justice – Sociology of Killing**
SOC 420$_2$	**Selected Topics in Criminal Justice – Gangs, Ghettos, and Violence**
SOC 421	**Sociology of Punishment**
SOC 423	**Crime and Public Policy**
SOC 427	**Ethnicity, Immigration and Crime**
SOC 430	**Women and Crime**
SOC 456	**Data Analysis and Research**
SOC 499	*Criminology Field Placement (*6)*

Comments on the table

The table contains a comparison between program demands of the current and new programs.

At the 100 level, the only required course is SOC 100. As the current program required 30 university credits prior to admission, this requirement is normally fulfilled before students are admitted. The new program, now admitting students from high school, will bring a demand of 50-60 additional students per year. Likely, this number will not be this high as we expect significant transfer admissions, where SOC 100 will likely have been completed prior to admission. The current capacity of 2110 will likely be able to absorb any increase in demand.

At the 200 level, the required courses are SOC 210 and SOC 225. One of SOC 224 or SOC 226 is also required. The current demand of 90 is absorbed by the capacity in these courses. The new demand will likely mean a <u>need to add a section of SOC 210 each year</u>. SOC 225 will likely be able to absorb the increased demand. Both SOC 224 and SOC 226 appear to have sufficient capacity to absorb the demand. Adding SOC 260 to the available options beside SOC 224 and SOC 226 would also help with capacity.

At the 300 level, the required courses are SOC 315 and SOC 327. Currently SOC 321 is a limited-option requirement. In the new program, one of SOC 321, SOC 370, SOC 377 or SOC 3xx will be required. The new program demand will significantly impact SOC 315, which currently has capacity for 150 students annually. There will be a <u>need to add one section of SOC 315 per year</u>. <u>SOC 327 will likely need some increase in capacity.</u> The addition of SOC 370, SOC 377 and two new SOC 3xx will be able to absorb demand on SOC 321 for fulfilling the additional *3 requirement.

Students in the regular BA program will be required to take 2 *3 courses from SOC 321, SOC 370, SOC 377 and SOC 3xx. This additional demand will likely not negatively impact the availability of these courses as the completion of this requirement can be done in students' third and fourth years of study.

SOC 399 is the first Field Placement course and is a *6 course with a quota of 35 students. Students will compete for admission.

At the 400 level, the additional demand is the most significant. Once the program runs at 100% enrollment, we can expect a demand of up to 150 seats in 400 level criminology courses per year. (It is possible that some students will take one of the 400 level criminology course requirements in their third year of study, but our assumption is that most students will leave these requirements to their fourth year of study.) In order to meet the projected capacity, the department needs to offer 5 or 6 sections of 400 level criminology courses (capped at 25 students) per year, requiring that we add at least two new 4xx courses in criminology. At least some of these courses would have to be restricted to criminology students only. SOC 499 is the second, Advanced Field Placement, course for students who have completed SOC 399.

Courses to be considered for the principal subject requirements:

SOC 260 – Inequality and Social Stratification

★ 3 *(fi 6)* (either term, 3-0-0) Introduction to the study of structured social inequalities and poverty; major theoretical approaches; findings from key empirical studies, with emphasis on Canada. Prerequisite: SOC 100 or consent of instructor.

> Rationale: This topic would offer a useful foundation for more in-depth engagement with both social theory and advanced criminology course material.

SOC 370 – Racism and Decolonization (formerly Racism in the Western World)

★ 3 *(fi 6)* (either term, 3-0-0) Examines decolonizing cultural politics and theory with an emphasis on racism and its connection to other forms of social inequality and oppression.

Prerequisite: SOC 100 or consent of instructor.

> Rationale: This topic would offer a useful foundation for more in-depth engagement with both social theory and advanced criminology course material.

SOC 377 – Sociology of Youth

★ 3 *(fi 6)* (either term, 3-0-0) The comparative analysis of youth in various types of societies, with special emphasis on Canada including investigation of social structures and processes influencing behaviour of young people.

> Rationale: This topic would complement SOC 321 and would offer a useful foundation for more in-depth engagement with advanced criminology course material.

SOC 3xx – Criminology Topics

★ 3 *(fi 6)* (either term, 3-0-0)

> Rationale: Course to be developed on various criminological topics as per program need. (i.e.: Criminological theory; Gender and Crime; Policing; Restorative Justice; Victimology; White collar crime.)

SOC 418 – Qualitative Methods in Social Research

★ 3 *(fi 6)* (either term, 3-0-0) Further study of the design and evaluation of qualitative research strategies. Topics include participant observation, ethnomethodology, unobtrusive measures, and document analysis. Prerequisites: SOC 210 and 315.

> Rationale: This course would complement methods training, especially applicable to criminology students if taught by criminology faculty members.

SOC 427 – Race, Ethnicity, and Crime (Permanent course number assigned. Previously offered as SOC 402).

SOC 456 – Data Analysis and Research (Permanent course number assigned. Previously offered as SOC 402).

Course to be added for the second subject requirements:

ANTHR 494 - Forensic Anthropology

★ 3 *(fi 6)* (either term, 0-3s-0) Human skeletal individualization and its application to human death investigation. Prerequisite: ANTHR 390 or 490 or consent of Department.

> Rationale: Students interested in forensics could build biological/forensic anthropology into their degree.

Additional considerations:

Accept SCI 151 or STAT 151 for credit equivalent to SOC 210.

> Rationale: SOC 210 is accepted where SCI 151 or STAT 151 is required. It would also reduce demand on SOC 210.

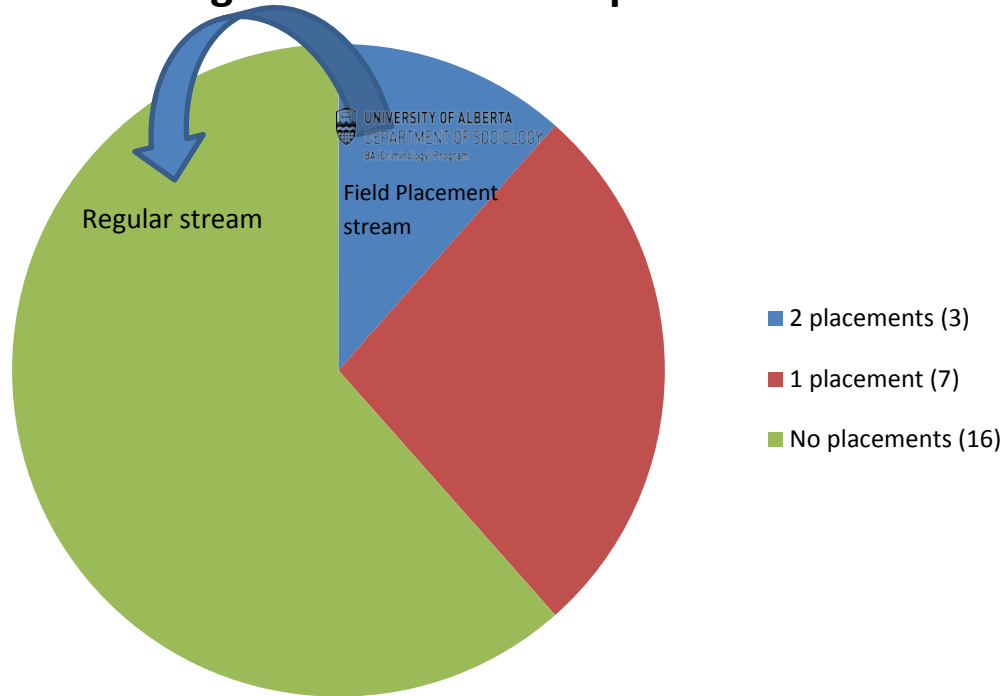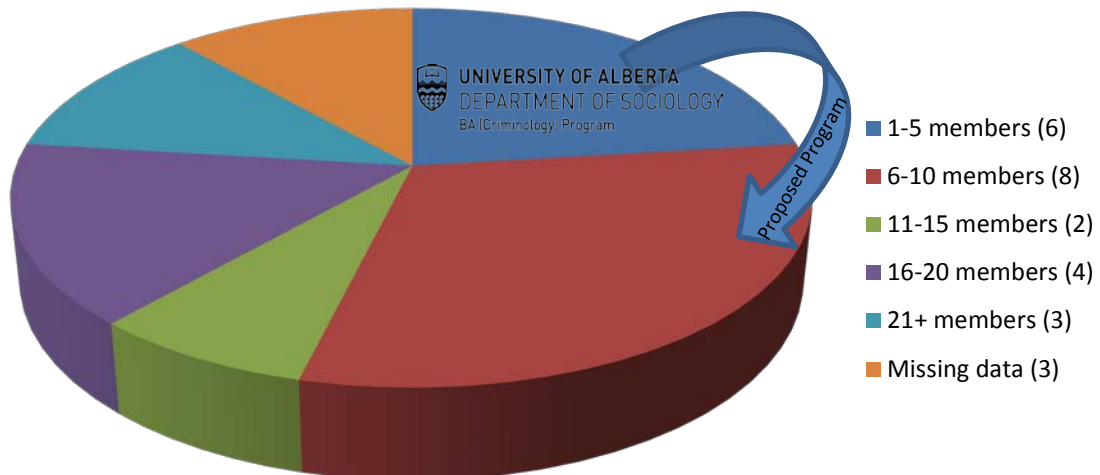| Year	Student Applications		Eligible Applicants		Admitted Students		Internal Applications Previous Program[4]
	Internal	External (Alberta Applications only)	Internal	External	Internal	External (All admissions)	(All internal applications)
2011	38	38 MacEwan (11) RDC, Athabasca (3) MRU, U of C, U of L (1)	28	24	17	5 MacEwan (2) RDC (1) U of T (1) U of Sask (1)	AR 510 (30) BA OS010 (1) Open Studies OS020 (2) Open Studies Fresh Start SC010 (2) BSc General
2012	43	45 MacEwan (10) RDC (3), GP Reg. C., MRU, SAIT, U of C (1)	30	32	20	3 MacEwan (2) Camosun College(1)	AR510 (31) BA SC010 (4) BSc General ED510 (1) BEd Elementary OS010 (1) Open Studies OS020(2) Open Studies Fresh Start
2013	51	59 MacEwan (14) RDC, U of C (3), MRU (2), Athabasca (1), NAIT (1)	43	42	16	4 MacEwan (2) RDC (1) MRU (1)	AR510 (39) BA SC020 (1) BSc w Specialization SC010 (3) BSc General EN010 (1) BSc in Engineering OS010 (3) Open Studies PE060 (1) BA in Rec, Sport and Tourism SA510 (1) BA General (CSJ) SC097 (1) Visiting Student AU010 (1) BSc (Augustana)
2014	42	33 MacEwan (8) RDC (3), MRU, Concordia UC, GP Reg. C., U of C, Medicine Hat C (1)	26	26	22	3 MacEwan (1) Florida SU (1) MRU (1)	AR510 (31) BA SC010 (3) BSc General
2015	34	55 MacEwan (10), Concordia UC (4), RDC (3), Athabasca, U of L (2), MRU, NAIT, U of C (1)	24	15	16	3 MacEwan (3)	AR510 (9) BA SC010 (4) BSc General NS010 (2) BA in Native Studies SA510 (1) BA General (CSJ)
2016	34	63 MacEwan (16) RDC (6), GP Reg. C. (4), Lethbr. C (2), NAIT, U of C, (3), Concordia UC, King's U, U of L, Medicine Hat C. (1)	26	27	18	3 MacEwan (1) Athabasca U (1) King's U (1)	AR510 (26) BA SC010 (1) BSc PE060 (1) BA in Rec, Sport and Tourism AU510 (1) BA (Augustana) AU010 (1) BSc (Augustana)
2017	50	75 MacEwan (20), RDC (10), GP Reg. C. (4), NAIT (3), Concordia UC , King's U (2), Lethbr. C., U of C, Athabasca, U of L, Medicine Hat C., MRU, SAIT (1)	29	28	18	3 MacEwan (2) RDC (1)	AR510 (37) BA SC010 (2) BSc OS010 (1) Open Studies OS020 (1) Open Studies Fresh Start ED520 (1) BEd Secondary SC020 (1) BSc w Specialization AU510 (1) BA (Augustana) SC070 (1) BSc/BEd

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[4] Some data missing from available reports.

A brief look at criminology undergraduate programs in Canada, when compared to the current University of Alberta BA (Criminology) Program[5]. Arrows indicate where the revised program would fit in comparison. Numbers in parentheses indicate the number of comparator programs in that category.

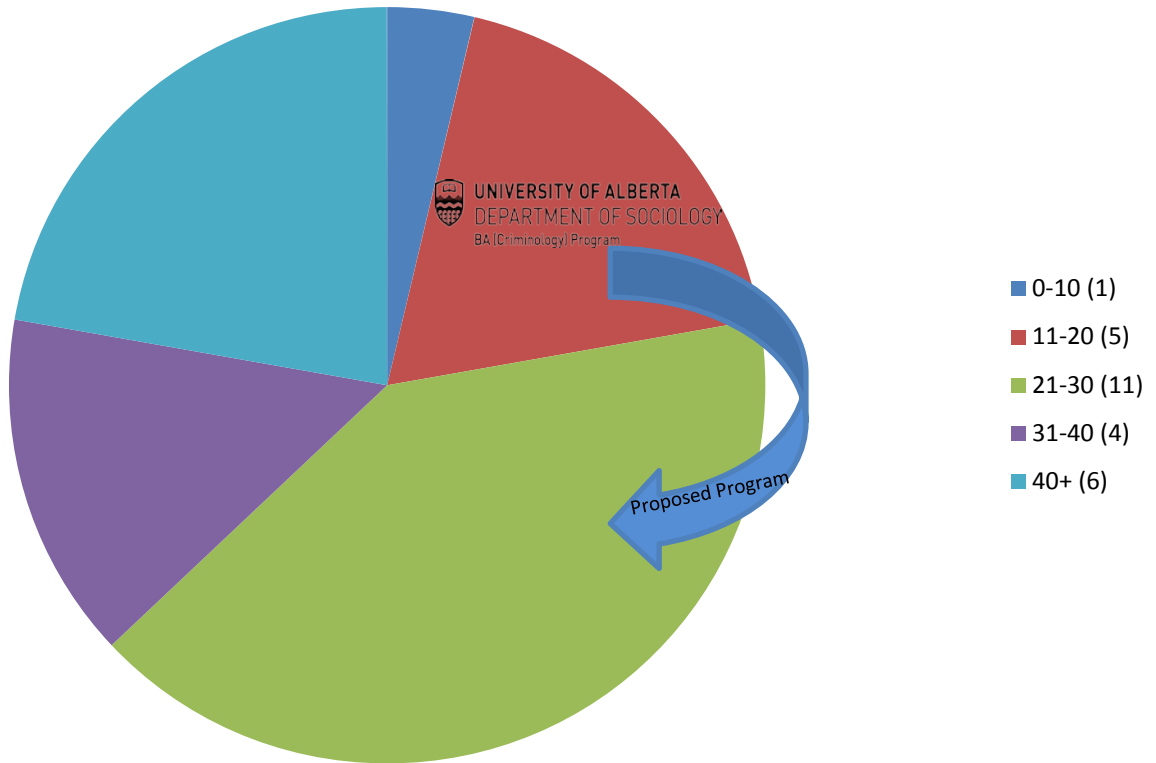Total programs surveyed: 26

Program Placement Requirements

Regular stream

Field Placement stream

- 2 placements (3)
- 1 placement (7)
- No placements (16)

Number of faculty members

- 1-5 members (6)
- 6-10 members (8)
- 11-15 members (2)
- 16-20 members (4)
- 21+ members (3)
- Missing data (3)

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[5] Information accuracy may be affected by outdated information that was available at the time of writing. Note: faculty capacity includes the two new faculty hires in the criminology area of the Department of Sociology, and does not include faculty in other areas of the department who teach criminology students. (Total number Sociology Faculty members = 24.)

Number of Criminology Courses on Calendar

UNIVERSITY OF ALBERTA
DEPARTMENT OF SOCIOLOGY
BA (Criminology) Program

Proposed Program

- 0-10 (1)
- 11-20 (5)
- 21-30 (11)
- 31-40 (4)
- 40+ (6)

Appendix VI: COMPARABLE PROGRAMS AT OTHER INSTITUTIONS (INTRA-PROVINCIAL IMPACT ASSESSED)

Institution/Program	Program Focus	Admission GPA (Annual or Minimum)	Promotion GPA	Graduation GPA
University of Alberta Current BA (Criminology) (Limited enrollment)	Academic study of Criminology; Experiential learning	No Admission (HS); 2.7 (PS AGPA)	2.7	2.7
University of Alberta BA (Criminology) *NEW* (Limited enrollment)	Academic study of Criminology; Experiential learning	75% (HS); 2.7 (PS AGPA)	2.7	2.7
University of Alberta BA		70% (HS); 2.0 (PS AGPA)	2.0	2.0
Athabasca University		--	--	--
MacEwan University BA Sociology Major	Academic study of Sociology with criminology focus available, Experiential learning	65% (HS); 2.0 (PS AGPA)	2.0	2.0
Mount Royal University BA Sociology Major BA Criminal Justice Major	Academic study of Sociology; Academic study of Criminology and criminal justice training	60% HS; 2.0 (PS AGPA)	1.7	2.0
University of Calgary BA Law and Society (Limited enrollment)	Academic study of law (not solely criminal law) and social issues	Unknown (HS); 2.0 (PS AGPA)	2.0	2.0
Brock University BA Sociology Major	Academic study of Sociology	70% (HS); 60% (PS AGPA)	60%	60%
Carleton University BA Sociology/Criminology major	Academic study of Sociology with Criminology focus available	70% (HS); 60% (PS AGPA)	4.0 (12.0 scale)	4.0 (12.0 scale)
Kwantlen Polytechnic University BA Sociology Major	Academic study of Sociology	C+ (HS); 2.0 (PS AGPA)	2.0	2.0
Ryerson University BA Honors Criminology	Academic study of criminology	No Admission (HS); 2.67 (PS AGPA)	1.67	1.67
Simon Fraser University BA Criminology major (Limited enrollment)	Academic study of Criminology; criminal justice applications	No admission (HS); 2.25 (PS CGPA)	2.25 CGPA	2.25 CGPA
St. Mary's University BA Criminology major	Academic study of Criminology	70% (HS); 2.0 (PS AGPA)	2.0	2.0

St. Thomas University BA Criminology major BAA Criminal Justice (limited enrollment)	Academic study of Criminology; criminal justice training	70% (HS); 2.0 (PS AGPA) No Admission (HS); 2.7 (PS AGPA)	2.0 2.7	2.0 2.7
University of British Columbia BA Sociology major	Academic study of Sociology	70% (HS); 60% (PS AGPA)	60%	60%
University of the Fraser Valley BA Criminology & Criminal Justice major	Academic study of Criminology; criminal justice applications	B Average (HS); 2.5 (PS AGPA)	2.0	2.0
University of Guelph BA Criminal Justice & Public Policy major	Academic study of Criminology; criminal justice applications	70% (HS); 70% (PS AGPA)	2.0	2.0
University of Manitoba BA Criminology major	Academic study of Criminology; Experiential learning	70% GPA + 85% GPA over specified courses(HS); 2.0 (PS AGPA)	2.0	2.0
University of Ontario Institute of Technology BA Criminal Justice major	Academic study of Criminology; criminal justice applications	70% GPA (HS); 2.0 (PS AGPA)	2.0	2.0
University of Ottawa BA Criminology major	Academic study of Criminology; Experiential learning	N/A (HS); 2.0 (PS AGPA)	4.0 (10.0 scale)	4.0 (10.0 scale)
University of Saskatchewan BA Sociology (Aboriginal Justice and Criminology)	Academic study of Sociology	70% (HS); 2.0 (PS AGPA)	60%	60%
University of Toronto BA Criminology and Socio-legal Studies major (Limited enrollment)	Academic study of Criminology	No admission (HS); 70% (PS AGPA)	2.0	2.0
University of Waterloo BA Sociology major	Academic Study of Sociology	65% (HS); 65% (PS AGPA)	60%	60%
University of Western Ontario BA Criminology major	Academic study of Criminology	Low-Mid 80% (HS); 2.0 (PS AGPA)	60%	60%

University of Windsor BA Honors Criminology major (limited enrollment)	Academic study of Criminology	70% (HS); 60% (PS AGPA)	60%	60%
University of Winnipeg BA Sociology major	Academic study of Sociology	65% (HS); Good Standing at home institution (PS)	2.0	2.0
Vancouver Island University Bachelor Criminology major (limited enrollment)	Academic Study of Criminology; Experiential learning	No admission (HS); Competitive GPA based on applicant pool	2.0	2.0
Wilfred Laurier University BA Sociology major	Academic study of Sociology	60% (HS);	4.0 (12 scale)	4.0 (12 scale)
York University BA Criminology major	Academic study of Criminology	Low 80% (HA); 60% (PS AGPA)	5.0 (9 scale)	5.0 (9 scale)

Explanation of Comparator Institutions and Impact

The Table above provides a list of Criminology and Criminal Justice programs within Alberta and across the country, providing information on each program's Focus, Admission GPA, Promotion GPA and Graduation GPA. Our program is distinct in that we have a unique BA (Criminology) degree (different from a BA with a major in Criminology, for example).

The two main comparator programs intra-province are MacEwan University's BA Sociology Major and the BA Law and Society program at the University of Calgary, neither of which are limited enrolment. Both of these programs admit from high school and have lower admission GPA (high school and post-secondary) compared to what we are proposing with the new program. MacEwan has an experiential learning component. Athabasca University's BA in Sociology and Mount Royal University's BA (Criminal Justice Major) are not included in this discussion because the former is an online degree and therefore very different from our program and the latter's focus is more specific to criminal justice training (compared to the broader understanding of criminology and socio-legal issues that is the focus of our program).

If we look specifically at MacEwan's program, the main difference is that they offer a *Sociology* degree with the option of a criminology focus. This is different from our Criminology degree (students at MacEwan receive a degree akin to our "BA in Sociology" whereas UAlberta Criminology students receive a "BA (Criminology) degree"; the different designation reflects the specialized nature of the Criminology degree). We are also unique in that our program is housed in a research-intensive University, Faculty, and Department (Sociology). Looking at the "impact" of our program in terms of MacEwan students who apply to our program, impact is minimal. As Appendix IV shows, from 2011 to 2017, we admitted an average of about two

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MacEwan students a year. The proposed program changes should not impact MacEwan's enrolment significantly: students who are interested in attending MacEwan because of its unique appeal (smaller class size, lower admission requirements etc.) will continue to apply there. Students regularly apply to transfer from MacEwan to our program and to the University of Alberta in general; the cohort of MacEwan students interested in applying to our program likely won't change significantly either. The other major intra-provincial post-secondary program is the University of Calgary's BA in Law and Society. It, however, has a decidedly legal focus (different from our unique focus on criminology, critical criminology, and socio-legal students) and so likely attracts students with different interests. In terms of impact when it comes to transfers, we have not admitted any University of Calgary students in the 2011 – 2017 time period (please see Appendix IV).

Our second subject mix also sets us apart from other programs that require student to minor in a particular discipline/area. It is unlikely, therefore, that the proposed changes to our program will impact applications to these other comparator programs: each is "tapping into" and attracting a different pool of applicants. To summarize, the proposed changes to our program should not significantly impact applications to the two primary intra-province comparator programs: MacEwan University and University of Calgary.

APPENDIX VII: ANTICIPATED REGISTRATION NUMBERS

The expected formal program implementation is Fall 2019, with informal rollout possible starting in fall 2018. We wish to maintain our current admission process for post-secondary transfers for Fall 2018. The expected graduation of the last cohort of students following the current program requirements is Spring 2021. As a result, between 2019 and 2021, new program registrations will be adjusted according to the graduation rate and program yield.

	Continuing	New to Program			Continuing and New to Program
		HS	Transfer		
			Internal	External	
2017-2018	24 (actual)	0	18 (actual)	3 (actual)	45 (actual)
2018-2019	28 (actual)	0	14	3	45
2019-2020 (first year of new program)	33	20	31	16	100
2020-2021 (final convocation year of old program)	60	35	23	12	130
2021-2022	78	41	26	15	160
2022-2023	96	52	35	17	200
2023-2024	120	40	26	14	200

The anticipated registration numbers are estimations. These numbers likely will be adjusted each year according to application numbers and program yield. The possibility of Winter term admissions will be assessed after three years.

Email Correspondence from the Faculty of Native Studies regarding NS110, NS111 and NS 201

Chris Andersen Mon, Feb 27, 2017 at 10:28 PM To: Jana Grekul

Dear Jana, I am OK with you including "NS 110, NS111, or NS201" as a requirement for your students in their "secondary subject mix".

regards, Chris <<<<>>>><<<<>>>><<<<>>>><<<<>>>>
Dr. Chris Andersen Professor and Dean (Interim) Faculty of Native Studies 231 Pembina Hall University of Alberta Edmonton, AB, CANADA T6G 2H8 Member, Royal Society of Canada's College of New Scholars, Artists and Scientists Author of "Metis": Race, Recognition and the Struggle for Indigenous Peoplehood http://www.ubcpress.ca/search/title_book.asp?BookID=299174387 Author (with Maggie Walter) of Indigenous Statistics: A Quantitative Research Methodology http://www.lcoastpress.com/book.php?id=439 Editor: aboriginal policy studies http://ejournals.library.ualberta.ca/index.php/aps/index

Email Correspondence from the Department of Anthropology

Re: Inquiry from the BA (Criminology) Program

Pamela R Willoughby <pwilloug@ualberta.ca> Mon, Feb 27, 2017 at 9:57 AM

To: Jana Grekul <jgrekul@ualberta.ca>, P Mayne Correia <pcorreia@ualberta.ca>

I talked to Pamela Mayne Correia, who teaches Anthro 494. She is fine with this request. But remember that students should have taken Anthro 390 first (Human osteology). Pam

Pamela R. Willoughby, PhD
Professor and Chair
Department of Anthropology
University of Alberta
Edmonton, Alberta, Canada, T6G 2H4

Office phone 1-780-492-0138
FAX 1-780-492-5273
Web site: http://www.artsrn.ualberta.ca/pwilloug

On Fri, Feb 24, 2017 at 11:50 AM, Jana Grekul <jgrekul@ualberta.ca> wrote:
Dear Dr. Willoughby:

Greetings from the BA (Criminology) Program! Please find attached a letter regarding course inquiries we have that involve your Department.
Thank-you very much for taking the time to consider our request.
Take care,
j.

--
Jana Grekul, PhD
Associate Professor, Sociology
Director, BA Criminology Program
6-21 HM Tory Building
780-492-0477 (phone)
780-492-7196 (fax)

Faculty of Arts
For the 2018-2019 Calendar

Current	Proposed
BA (Criminology) **Admission Requirements:** See BA (Criminology). **Program Focus:** This ~~quota~~ program, based in the Department of Sociology, coordinates several disciplines to provide a more thorough analysis of the causes of criminal behavior and the variety of social responses to such conduct. It is a program of ★120, with Sociology as the principal subject of concentration. The second subject of concentration is composed of a combination of approved courses from the Departments/Faculties of Anthropology; Economics; Educational Psychology; History and Classics; Interdisciplinary Studies; Human Ecology; ~~Library and Information Studies~~; Marketing, Business Economics, and Law; Native Studies; Philosophy; Political Science; Psychology; Strategic Management Organization; and Women's and Gender Studies. The program is for students with career interests in the criminal justice system and includes ~~two~~ field placement~~s~~ for supervised work experience. **Registration** 1. Criminology students are ~~required~~ to consult the Program Director to review proposed coursework before registration for each academic year and in advance of any changes to approved registration. 2. ~~Normally, students are expected to enrol full time (★30 per year), although exceptions may be considered by the Program Director.~~ 3. ~~Students must obtain permission of the Director in advance if they wish to interrupt their program but retain their status in the BA (Criminology) program.~~	**BA (Criminology)** **Admission Requirements:** See BA (Criminology). **Program Focus:** This limited enrolment program, based in the Department of Sociology, coordinates several disciplines to provide a more thorough analysis of the causes of criminal behaviour and the variety of social responses to such conduct. It is a program of ★120, with Sociology as the principal subject of concentration. The second subject of concentration is composed of a combination of approved courses from the Departments/Faculties of Anthropology; Economics; Educational Psychology; History and Classics; Interdisciplinary Studies; Human Ecology; Marketing, Business Economics, and Law; Native Studies; Philosophy; Political Science; Psychology; Strategic Management Organization; and Women's and Gender Studies. The program is for students with career interests in the criminal justice system and related fields, and includes a competitive Field Placement Stream, for up to 50 students, with a supervised work experience. **Registration** 1. Criminology students are encouraged to consult the Program Director to review proposed coursework before registration for each academic year and in advance of any changes to registration. 2. Students interested in the field placement opportunities must apply to the Program Director. Application deadline: October 30 annually. **Requirements for Field Placement Stream applicants:** 1. A minimum GPA of 3.0 on the most recent ★15 as of the end of the Fall term. 2. A resumé of personal data, particularly volunteer or work experience related to criminal justice. 3. A written statement of career objectives

Curriculum
~~Students seeking admission to Criminology should include~~
~~the following in their first year of postsecondary studies~~
~~★6 of junior ENGL~~
~~SOC 100 - Introductory Sociology~~
~~PSYCO 104 - Basic Psychological Processes~~
~~PSYCO 105 - Individual and Social Behavior~~
~~a Language other than English~~

Basic Requirements:
The basic requirements for the BA Criminology program are the same as those for the BA (see Arts Chart 1):
★~~6~~ Junior English;
★6 Language Other than English;
★6 ~~Study of Science~~;
~~★18 Breadth and Diversity including ★6 in each of Groups One, Two and Three.~~

Subjects of concentration:
The principal subject is Sociology in which a minimum of ★36 at the senior level is required; a maximum of ★48 at the senior level is permitted.
The following Sociology courses must be included in the program:
SOC 100 - Introductory Sociology
SOC 210 - Introduction to Social Statistics
SOC 225 - Criminology
SOC 315 - Introduction to Social Methodology
SOC 327 - Criminal Justice Administration in Canada
~~SOC 399 - Field Placement in Criminology~~
~~SOC 499 - Advanced Field Placement in Criminology~~
Any one of the following:
SOC 224 - Sociology of Deviance and Conformity
SOC 226 - Social Studies of Surveillance
~~Any three of the following:~~
~~SOC 321 - Youth, Crime and Society~~
~~SOC 402 - Selected Topics in Sociology (with prior department approval)~~
~~SOC 403 - Individual Study (with prior department approval)~~
~~SOC 420 - Selected Topics in Criminal Justice~~
~~SOC 421 - Sociology of Punishment~~
~~SOC 423 - Crime and Public Policy~~

4. An interview
Applications will be adjudicated by March 1 annually, for placements to start in the following academic year. Students may apply annually to compete for available Field Placement Stream spots.

Residence Requirement:
The BA (Criminology) degree is a program which requires a minimum of ★120 of which
1. A minimum of ★63 must be in courses offered by the Faculty of Arts;
2. A minimum of ★60 must be in courses taken at the University of Alberta;
3. A minimum of ★30 must be completed while registered in the BA (Criminology) degree program
4. A minimum of half the required SOC courses must be completed with courses offered by the Faculty of Arts at the University of Alberta.

Course Load Requirements:
Students may complete ★30 in each Fall/Winter period and complete the program in four academic calendar years.

Curriculum
Basic Requirements:
The basic requirements for the BA Criminology program are the same as those for the BA (see Arts Chart 1):
★3 Junior English;
★6 Language Other than English*;
★6 Non Arts

* See Faculty of Arts regulations on LOE.

Subjects of concentration:
The principal subject is Sociology in which a minimum of ★30 (★36 for Field Placement Stream Students) at the senior level is required; a maximum of ★48 at the senior level is permitted.
The following Sociology courses must be included in the program:
SOC 100 – Introductory Sociology
SOC 210 – Introduction to Social Statistics
SOC 225 – Criminology
SOC 315 – Introduction to Social Methodology
SOC 327 – Criminal Justice Administration in Canada

The second subject is composed of a multidisciplinary combination of courses and requires a minimum of ★24 to a maximum of ★39.

No more than ★~~18~~ from any second subject department is allowed.

The following courses must be included in the program:

PSYCO 104 - Basic Psychological Processes
PSYCO 105 - Individual and Social Behavior

Any two of the following:
~~PSYCO 223 - Lifespan Developmental Psychology~~
~~PSYCO 233~~
~~PSYCO 281~~
~~PSYCO 325 - Applied Research in Developmental Psychology~~
~~PSYCO 327 - Adolescent Development~~
~~PSYCO 339~~
~~PSYCO 435~~

Any four of the following:
ANTHR 207 - Introduction to Social and Cultural Anthropology
ANTHR 401 - Ethnographic Methods
B LAW 301 - Legal Foundations of the Canadian Economy
BUS 435 - Information, Ethics and Society
CSL 100 - An Introduction to Community Engagement
CSL 300 - Theory and Practice in Community Service-Learning
ECON 350 - The Economics of Public Expenditures
EDPY 442 - Introduction to Counselling
HECOL 100 - Introduction to Principles and Practice in Human Ecology
HIST 362 - History of Alberta
HIST 368 - History of the Native Peoples of Canada to 1867
HIST 369 - History of the Native Peoples of Canada Since 1867
INT D 394 - Introduction to Criminal Law
HECOL 210 - Intimate Relationships
HECOL 315 - Interviewing and Counseling
HECOL 301 - Program Planning and Evaluation
HECOL 313 - Family Dynamics
HECOL 412 - Family Challenges
INT D 393 - Political Sociology
~~NS 110 - Historical Perspectives in Native Studies~~
~~NS 111 - Contemporary Perspectives in Native~~

Any one of the following:
SOC 224 – Sociology of Deviance and Conformity
SOC 226 – Social Studies of Surveillance
SOC 260 – Inequality and Social Stratification

All three of the following (For Field Placement Stream students, any one of the following):
SOC 321 – Youth, Crime and Society
SOC 370 – Racism and Decolonization
SOC 377 – Sociology of Youth

Any two of the following:
SOC 402 – Selected Topics in Sociology (with prior department approval)
SOC 403 – Individual Study (with prior department approval)
SOC 418 – Qualitative Methods in Social Science
SOC 420 – Selected Topics in Criminal Justice
SOC 421 – Sociology of Punishment
SOC 423 – Crime and Public Policy
SOC 427 – Ethnicity, Immigration, and Crime
SOC 430 – Women and Crime
SOC 456 – Data Analysis and Research

For Field Placement Stream students:
SOC 399 - Field Placement in Criminology
SOC 499 - Advanced Field Placement in Criminology

The second subject is composed of a multidisciplinary combination of courses and requires a minimum of ★21 (minimum of ★15 for Field Placement Stream students) to a maximum of ★36.

No more than ★15 from any second subject department is allowed.

The following courses must be included in the second subject mix:
PSYCO 104 - Basic Psychological Processes
PSYCO 105 - Individual and Social Behavior

Any one of the following:
NS 110 - Historical Perspectives in Native Studies
NS 111 - Contemporary Perspectives in Native Studies
NS 201 – Indigenous Canada

Any four of the following (For Field Placement Stream students, any two of the

NS 200 - Aboriginal Canada: Looking Forward/Looking Back
NS 240 - Introduction to Aboriginal Legal Issues
NS 320 - Aboriginal Governments and Politics
NS 340 - Aboriginal Legal Issues
NS 442
PHIL 250 - Contemporary Ethical Issues
PHIL 350 - Foundations of Ethics
PHIL 368 - Topics in Social Justice
POL S 327 - Aboriginal Peoples and Politics in Canada
POL S 328 - Managing Modern Government
POL S 390 - Law and Politics
SMO 200 - Introduction to Management for Non-Business Students
WGS 102 - Gender and Social Justice
WGS 360 - Race, Class, and Gender
WGS 431 - Feminism and Sexual Assault
WRS 302 - Proposal Writing

Note:
No more than ★6 at the junior level may be taken to satisfy the second subject requirements.
It is recommended that students considering graduate studies take:
SOC 212 - Classical Social Theory
Other coursework required to reach ★120 is made up of options and non- Arts and Science options.

Field Placement
The final two years of the program must include the successful completion of SOC 399 and SOC 499. These courses are required as part of the principal subject of concentration and will involve supervised work experience.Students must obtain a minimum grade of B- in each component of SOC 399 and SOC 499 or repeat the entire course.

Additional Information
Students should be aware that under the Protection for Persons in Care Act, all new employees, volunteers and other people engaged for services by designated agencies (hospitals, nursing homes, group homes, social service agencies, etc.) must complete a Police Information Check (also known as a Criminal Record Check, Security Clearance Check, or Police Clearance), which must include a Vulnerable Sector Check. In addition, certain other agencies, organizations, and educational facilities may require students to present a Police Information Check prior to entering a

following):
ANTHR 207 - Introduction to Social and Cultural Anthropology
ANTHR 401 - Ethnographic Methods
B LAW 301 - Legal Foundations of the Canadian Economy
BUS 435 - Information, Ethics and Society
CSL 100 - An Introduction to Community Engagement
CSL 300 - Theory and Practice in Community Service-Learning
ECON 350 - The Economics of Public Expenditures
EDPY 442 - Introduction to Counselling
HECOL 100 - Introduction to Principles and Practice in Human Ecology
HIST 362 - History of Alberta
HIST 368 - History of the Native Peoples of Canada to 1867
HIST 369 - History of the Native Peoples of Canada Since 1867
INT D 394 - Introduction to Criminal Law
HECOL 210 - Intimate Relationships
HECOL 315 - Interviewing and Counseling
HECOL 301 - Program Planning and Evaluation
HECOL 313 - Family Dynamics
HECOL 412 - Family Challenges
INT D 393 - Political Sociology
NS 200 - Aboriginal Canada: Looking Forward/Looking Back
NS 240 - Introduction to Aboriginal Legal Issues
NS 320 - Aboriginal Governments and Politics
NS 340 - Aboriginal Legal Issues
NS 442 – Colonialism and the Criminal Justice System
NS 485 – Urban Aboriginal Issues and Identities
PHIL 250 - Contemporary Ethical Issues
PHIL 350 - Foundations of Ethics
PHIL 368 - Topics in Social Justice
POL S 327 - Aboriginal Peoples and Politics in Canada
POL S 328 - Managing Modern Government
POL S 390 - Law and Politics
PSYCO 223 - Lifespan Developmental Psychology
PSYCO 239 – Abnormal Psychology
PSYCO 282 – Behaviour Modification
PSYCO 333 – Personality Theory
PSYCO 325 – Applied Research in Developmental Psychology
PSYCO 327 – Adolescent Development
PSYCO 335 – Introduction to Clinical Psychology

practicum, work placement term, internship, or field experience placement.

Students who have concerns related to their ability to provide a clear Police Information Check should consult with the Associate Dean, Student Programs. Students will be informed of the need for a Police Information Check prior to specific internship/practicum/work experience placement. See Requirement for Police Information Checks for more information on the general requirements concerning Police Information Checks and the fees associated with them.

Promotion
To be promoted in each academic year, students must have

1. ~~maintained a full-course load of ★30 unless advance permission was granted for a reduced course load;~~
2. attained a minimum grade point average of 2.7;
3. attained a minimum grade of B- in SOC 399 ~~and SOC 499 as required during the final two years of the program~~; and
4. been recommended by the Department of Sociology.

No further changes

SMO 200 – Introduction to Management for Non-Business Students
WGS 102 – Gender and Social Justice
WGS 360 - Race, Class, and Gender
WGS 420 – Law and Feminism in Canada
WGS 431 – Feminism and Sexual Assault
WRS 302 – Proposal Writing
Note:
No more than ★6 at the junior level may be taken to satisfy the second subject requirements (excluding PSYCO courses).
It is recommended that students considering graduate studies take:
SOC 212 – Classical Social Theory and SOC 335 – Themes in Contemporary Social Theory

Other coursework required to reach ★120 is made up of options and non- Arts and Science options.

Additional Information

The BA (Criminology) Program is not available as an after degree.

Students should be aware that under the Protection for Persons in Care Act, all new employees, volunteers and other people engaged for services by designated agencies (hospitals, nursing homes, group homes, social service agencies, etc.) must complete a Police Information Check (also known as a Criminal Record Check, Security Clearance Check, or Police Clearance), which must include a Vulnerable Sector Check. In addition, certain other agencies, organizations, and educational facilities may require students to present a Police Information Check prior to entering a practicum, work placement term, internship, or field experience placement.

Students who have concerns related to their ability to provide a clear Police Information Check should consult with the Associate Dean, Student Programs. Students will be informed of the need for a Police Information Check prior to specific internship/practicum/work experience placement. See Requirement for Police Information Checks for more information on the general requirements concerning Police Information Checks and the fees associated with them.

Promotion
To be promoted in each academic year, students must have

	1. attained a minimum grade point average of 2.7; 2. attained a minimum grade of B- in SOC 399 and SOC 499 ==(Field Placement Stream students only)==; and 3. been recommended by the Department of Sociology. *No further changes*

Faculty of Arts

Current	Proposed

BA (Criminology)
A quota of 45 students exists in the program, and admission is determined on a competitive basis from among eligible applicants. To be eligible for consideration for admission, the minimum requirements are as follows:
 	
High School Requirements
There is no admission directly from high school; however, applicants must present the high school subjects as specified in High School Requirements.
 	
Transfer Applicants
Successful completion of ★30 of the University of Alberta BA or its equivalent at an accredited institution. Students are strongly advised to include ★6 of junior ENGL, Sociology 100 (★3), Psychology 104 (★3) and 105 (★3), and a Language other than English (★6), or their equivalents, in their first year. No more than ★78 will be granted in transfer credit toward the BA (Criminology) program. See Transfer from a Postsecondary Institutions and Transfer of Credit.
 	
Other Requirements
 	
A minimum GPA of 2.7 on the most recent ★30
Two relevant letters of reference attesting to ability and personal suitability for employment in the criminal justice system
A resumé of personal data, particularly volunteer or work experience in the criminal justice system
A written statement of career objectives
An interview
Refer to Application Procedures and Deadlines.
 	
Nonmatriculated Applicants
There is no direct admission. Presentation of the admission requirements to the BA program (Nonmatriculated Applicants) and completion of the first year in the BA program are required.
	BA (Criminology)
	A capacity of 200 students exists in the program, and admission is determined on a competitive basis from among eligible applicants. To be eligible for consideration for admission, the minimum requirements are as follows:
	
	High School Requirements
	Applicants must present the high school subjects as specified in High School Requirements.
	Admission to the BA (Criminology) Program is competitive. The number of high school and transfer admissions or readmissions to the program may be limited in any given year depending on the number of applicants and their qualifications. Presentation of the minimum requirements does not guarantee admission. Applicants will be assessed on the basis of their academic records as described below.
	   I. **High School Requirements**
	     High school applicants will be considered for admission based on their admission average on five subjects noted below. See High School Applicants for minimum grade and admission average requirements.
	Subject Requirements
	   1. English Language Arts 30-1
	   2. Four subjects from Group A, B and/or C. A maximum of one Group B may be presented for admission. In order to maximize their future program and course choices, all students are encouraged to present a broad range of subjects across Group A and C.
	   3. Mathematics 30-2 may be used for admission. Only one of Mathematics 30-1 or 30-2 will be used for admission purposes.
	
	Transfer Applicants
	See Transfer from a Postsecondary Institution and Transfer of Credit.
	Students are strongly advised to include ★3 of junior ENGL, Sociology 100 (★3), Psychology 104 (★3) and 105 (★3), and a Language other than English (★6, if applicable), or their equivalents, in their first year. Refer to Application Procedures and Deadlines.

	Nonmatriculated Applicants Subject Requirements English Language Arts 30-1 or ★3 in transferable English at the 100-level Another 30-level subject from Group A, B, or C (or equivalent) Presentation of Faculty minimum average on (1) and (2), and a competitive AGPA if any postsecondary-level coursework is presented. Presentation of no more than ★21 of postsecondary-level coursework. Any applicant who has successfully completed ★24 or more at the postsecondary level will be considered a transfer applicant. (See Transfer from a Postsecondary Institutions and Postsecondary Applicants.)

Current	Proposed
Faculty of Arts	Faculty of Arts
BA (Criminology) **Admission Application** Fall Term ~~December 15~~	**BA (Criminology)** **Admission Application** Fall Term March 1
Documents ~~June 1~~	**Documents** Postsecondary transfer applicant - March 15 (See Note 1) June 15 (See Note 2) High School applicant - March 15 (See Note 1) August 1 (See Note 2)
Readmission Application ~~December 15~~	**Readmission Application** March 1
Documents ~~June 1~~	**Documents** March 15 (See Note 1) June 15 (See Note 2)
Other Requirements ~~References, resumé, written statement - December 15, Interview - February 1~~	**Other Requirements** Not applicable
Winter Term **Admission Application** No admission	Winter Term **Admission Application** No admission
Readmission Application ~~Previous students - November 15~~	**Readmission Application** Not applicable
Documents Not applicable	**Documents** Not applicable
Other Requirements Not applicable	**Other Requirements** Not applicable
Spring/Summer **Admission Application** No admission	Spring/Summer **Admission Application** No admission
Readmission Application Previous students - March 1	**Readmission Application** Previous students - March 1
Documents Not applicable	**Documents** Not applicable
Other Requirements Not applicable	**Other Requirements** Not applicable

Notes
1. All previously completed course work and course registration of current year.
2. Final results of current year.

These changes would in effect move the BA (Criminology) Admission and Readmission Deadlines in the first table under Arts

Library Impact Statement

As per GFC Policy 37.3.7, Faculties seeking changes to existing programs must consider and seek the agreement to any impact of the proposed program changes on the library system and on course enrolments in other academic units. In addition, any new program proposal going forward for approval will require a service impact statement. Where the affected Faculties and/or Library are in agreement this statement will note that fact and details of the arrangement.

Please contact your subject librarian to solicit feedback on your program proposal and request a Library Impact Statement.

Library Contact:

Name: Doris Wagner	Date: February 27, 2018
Library Unit: Humanities and Social Science/Law	Email: doris.wagner@ualberta.ca

Program Proposal Contact:

Name: Greg Eklics	Dept./School: Department of Sociology
Faculty: Faculty of Arts	E-mail: eklics@ualberta.ca

Proposed Program Changes:

BA Criminology (Sociology)
This is an expansion of an existing program. At present, the institution offers the BA with a focus on Criminology to 45 students. The proposal is to increase student capacity to a maximum of 200 students (over the course of 4 years). Proposal also suggests opening admissions to the program to high school graduates and changes of the field placement component to accommodate increased student capacity.

Library Service or Resource	Description of Library Impact
Instruction (e.g., classes with a librarian, tours, online resource guides, online tutorials, etc.)	Instruction related to the Criminology BA in the Department of Sociology will be useful for students in the program. Information literacy instruction may include tours of the physical and virtual library, research data management, advanced information search/retrieval, and citation management. The Libraries offer a range of drop in research workshops throughout the academic year to assist students with their research needs. In addition, online instructional guides and tutorials are accessible via the Libraries' web site to support the research process. Course/assignment specific instruction may also be useful. Please contact the appropriate subject librarian to discuss.
Reference assistance (e.g., ongoing one-on-one help)	The Sociology, Psychology, and Law Librarians are available for one-on-one consultations for specialized assistance. General reference assistance is available at all University of Alberta Libraries service desks. Ask us services are also available via chat, email and phone.

Collections – reserves, print, electronic [note any impacts on simultaneous users, licensing considerations etc.]	The proposed program makes use of regularly offered courses with the addition of more sections and some additional courses particularly in the upper level. Students and faculty will continue to use library resources already provided within the collection. A wide range of resources are available to support academic and professional programs. However, should the need arise due to the increase in sections or a new course to acquire more or specific materials that can be assessed at that time. The Libraries' current subscriptions to print and electronic journals and books should adequately support this program. Any items that are not available and/or accessible through the Libraries can be requested through Interlibrary Loan or Recommend a Purchase. Journals and electronic resources with particular relevance to this program include: • Criminal Justice Abstracts • Sociological Abstracts (1952 - current) • SocINDEX with Full Text Submit course reading list and reserve requests online. The Libraries will respond within 5 business days with persistent links to online resources on your reading list. Print items will be referred to our Reserve staff and processed within 10 days.
Collaboration with other UAL library units; if interdisciplinary program (consult with the other UAL units affected and include their comments with yours)	N/A
Physical facilities (e.g., sufficient room for group work; in-library work, etc.)	Physical facilities are in place to support student research needs. There are bookable group study spaces, as well as collaborative and individual study spaces in all library locations across.
Other (specify)	

☐ Proposal has an impact on the Libraries and can be supported.
☐ Proposal can be supported with additional resources; see attached details.
X Proposal has no impact on the Libraries.

Unit Head Signature: _____ Date: Feb 28/18

Associate University Librarian Signature: _____ Date: March 1/17

Final Item No. 7

OUTLINE OF ISSUE
Action Item

Agenda Title: **Faculty of Graduate Studies and Research: Proposal for addition of deadlines for part-time graduate students for the Professional Development Requirement policy.**

Motion 1: THAT the GFC Academic Standards Committee, with delegated authority from General Faculties Council, to approve the proposed Professional Development Requirement policy, as submitted by the Faculty of Graduate Studies and Research as set forth in Attachment 1. To be effective upon approval for all part-time graduate students, to be published in the 2019-2020 Calendar.

Item

Action Requested	☒Approval ☐Recommendation
Proposed by	Heather Zwicker, Dean, Faculty of Graduate Studies and Research
Presenter	Deborah Burshtyn, Vice-Dean, Faculty of Graduate Studies and Research

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To extend the deadline to complete the Individualized Professional Development (IDP) plan for part-time graduate students.
The Impact of the Proposal is	To allow a reasonable amount of time for part-time graduate students to complete the IDP.
Replaces/Revises (eg, policies, resolutions)	Professional Development Requirement policy in the Regulations of the Faculty of Graduate Studies and Research section of the Calendar.
Timeline/Implementation Date	Effective immediately upon approval for all part-time graduate students. The changes will be published in the 2019-2020 Calendar.
Estimated Cost and funding source	n/a
Next Steps (ie.: Communications Plan, Implementation plans)	
Supplementary Notes and context	n/a

Engagement and Routing (Include meeting dates)

Participation: (parties who have seen the proposal and in what capacity) <For further information see the link posted on the Governance Toolkit section Student Participation Protocol>	*Those who have been **informed**:* • Department/Faculty Graduate Program Administrators
	*Those who have been **consulted**:* • Dean and Associate Deans, FGSR • FGSR Program Services staff
	*Those who are actively **participating**:* • FGSR Policy Review Committee (PRC) • Brent Epperson, Graduate Ombudsperson (as a member of PRC) • Graduate Students Association (GSA)—(represented on PRC and FGSR Council) • Vice Dean, FGSR • Graduate Governance and Policy Coordinator, FGSR

UNIVERSITY OF ALBERTA
UNIVERSITY GOVERNANCE

Final Item No. 7

Approval Route (Governance) (including meeting dates)	FGSR Council – April 11, 2018 GFC Academic Standards Committee – April 19, 2018
Final Approver	GFC Academic Standards Committee

Alignment/Compliance

Alignment with Guiding Documents	For the Public Good Sustain: GOAL: Sustain our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all. 21. OBJECTIVE Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals. i. Strategy: Encourage transparency and improve communication across the university through clear consultation and decision-making processes, substantive and timely communication of information, and access to shared, reliable institutional data. ii. Strategy: Ensure that individual and institutional annual review processes align with and support key institutional strategic goals. iii. Strategy: Consolidate unit review and strategic planning processes, and where possible, align with accreditation processes, to ensure efficient assessment practices. iv. Strategy: Facilitate easy access to and use of university services and systems, reduce duplication and complexity, and encourage cross-institutional administrative and operational collaboration.
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	**1.** *Post-Secondary Learning Act (PSLA)***:** The PSLA gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. 2. **GFC Academic Standards Committee** ""routine and/or editorial" refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and which do not involve alteration of an existing quota or establishment of a new quota. […] B. ii. ASC acts for GFC in approving routine and/or editorial changes to both admission/transfer policies and academic standing regulations" 3. **UAPPOL Academic Standing Policy** 4. **UAPPOL Academic Standing Regulations Procedures**

Attachments

1. Proposal for revision to the Professional Development Requirement policy (page 1-2)

Prepared by: Janice Hurlburt, Graduate Governance and Policy Coordinator, jhurlbur@ualberta.ca

2019-2020 University of Alberta Proposed Calendar Graduate Program Changes

Motion: Be it resolved that the Council of the Faculty of Graduate Studies and Research approves changes to the deadlines for the individualized professional development plan

Current	Proposed
Faculty of Graduate Studies and Research **Regulations of the Faculty of Graduate Studies and Research** **Professional Development Requirement** The University of Alberta considers professional development to be an important component of any graduate student's program of studies. Professional development is the active acquisition of skills, knowledge, and mindset to fully realize one's strengths and potential in all environments. It sets up individuals for success in achieving their goals while giving them the ability to meet, exceed and adapt to personal, career, and societal responsibilities within the context of a changing world. All graduate students at the University of Alberta are required to submit an individualized professional development plan to the department for their program of studies within 12 months of the program's commencement for master's students and within 18 months of the program's commencement for doctoral students. The plan is a career and skills assessment document that allows graduate students to consider their future careers and goals in an organized way and to map their participation in professional development activities in conjunction with their academic activities. Templates for an Individual Development Plan are available from the Faculty of Graduate Studies and Research. Graduate students are also required to spend at least eight hours on completing the activities proposed in their plan by time of program completion for master's students and by year three for doctoral student. Graduate students should consult directly with their department (or Faculty where nondepartmentalized) as to specific	**Faculty of Graduate Studies and Research** **Regulations of the Faculty of Graduate Studies and Research** **Professional Development Requirement** The University of Alberta considers professional development to be an important component of any graduate student's program of studies. Professional development is the active acquisition of skills, knowledge, and mindset to fully realize one's strengths and potential in all environments. It sets up individuals for success in achieving their goals while giving them the ability to meet, exceed and adapt to personal, career, and societal responsibilities within the context of a changing world. All graduate students at the University of Alberta are required to submit an individualized professional development plan to the department for their program of studies within 12 months of the program's commencement for master's students and within 18 months of the program's commencement for doctoral students. ==The department may extend the time to complete the IDP to up to 24 months for part-time master's students and 36 months for part-time doctoral students.== The plan is a career and skills assessment document that allows graduate students to consider their future careers and goals in an organized way and to map their participation in professional development activities in conjunction with their academic activities. Templates for an Individual Development Plan are available from the Faculty of Graduate Studies and Research. Graduate students are also required to spend at least eight hours on completing the activities proposed in their plan by time of program completion for master's students and by year three for doctoral student. Graduate students should consult directly with their department (or Faculty where nondepartmentalized) as to specific

professional development requirements.	professional development requirements.
All graduate students must submit evidence of the completion of this requirement to their department.	All graduate students must submit evidence of the completion of this requirement to their department.
The Professional Development Requirement does not apply to students in graduate programs offered by the Faculty of Education and the Faculty of Law. A graduate student in a non-exempt program may seek exemption from the Professional Development Requirement with the approval of their supervisor (if thesis-based), the graduate coordinator, and the Dean of the Faculty of Graduate Studies and Research. For more information go the FGSR website at https://www.ualberta.ca/graduatestudies/professionaldevelopment/professional-developmentrequirement.	The Professional Development Requirement does not apply to students in graduate programs offered by the Faculty of Education and the Faculty of Law. A graduate student in a non-exempt program may seek exemption from the Professional Development Requirement with the approval of their supervisor (if thesis-based), the graduate coordinator, and the Dean of the Faculty of Graduate Studies and Research. For more information go the FGSR website at https://www.ualberta.ca/graduatestudies/professionaldevelopment/professional-developmentrequirement.

Justification:

Approved by: