



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Academic Standards Committee
Approved Open Session Minutes

Thursday, April 19, 2018
2-31 South Academic Building (SAB)
10:00 AM - 12:00 PM

ATTENDEES:

Tammy Hopper, Chair
Janice Causgrove Dunn
Dion Brocks
Deborah Burshtyn
Jason Carey
Gerda de Vries
Fay Fletcher
Scott Jeffrey
Marc Johnson (delegate)
Nathalie Kermaal
Firouz Khodayari (delegate)

Andras Marosi
Bernadette Martin
Karsten Mundel
Rebecca Nagel
Melissa Padfield
Shane Scott
Non-voting
Norma Rodenburg

REGRETS:
Sandra Davidson

Clive Hickson
Paulin Mulatris
Carla Peck
Kim Raine
Shirley Schipper
Alexander Wong

STAFF:
Meg Brolley, Coordinator
Heather Richholt, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Causgrove Dunn/Mundel

THAT the GFC Academic Standards Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of March 15, 2018

Materials before members are contained in the official meeting file.

Motion: Mundel/Scott

THAT the GFC Academic Standards Committee approve the Minutes of March 15, 2018.

CARRIED

3. Comments from the Chair

The Chair noted the appointments of Shanthy Johnson as the new Dean of the School of Public Health and Robert Haennel as the new Dean of Rehabilitation Medicine. She also noted that Deborah Burshtyn has agreed to serve as Interim Vice-Provost and Dean of the Faculty of Graduate Studies and Research for the coming year.

The Chair updated the committee on the Ministry of Advanced Education's new credentials framework and the university's Quality Assurance suite of activities.

The Chair noted that this will be the last meeting for the student members and thanked Radim Barta, Shane Scott and Alex Wong for their service, feedback and input over the past year. The Chair welcomed the new student members Masoud Aliramezani and Akanksha Bhatnagar.

ACTION ITEMS

4. Items Deemed Minor/Editorial

Materials before members are contained in the official meeting file.

Omnibus Mover and Seconder: Jeffrey/Carey

4A. Approval of Transfer Credit for April 2018, Office of the Registrar

THAT the GFC Academic Standards Committee, under delegated authority from General Faculties Council, approve the Transfer Credit for April 2018.

CARRIED

4B. Proposed Changes to University Calendar for Admission Charts 4 (IB Courses for Advanced Standing) and 5 (AP Courses for Advanced Standing)

THAT the GFC Academic Standards Committee, with delegated authority from General Faculties Council, approve the proposed changes to the University Calendar Admissions Chart 4 regarding approved International Baccalaureate courses for advanced standing and Admissions Chart 5 regarding approved Advanced Placement courses for advanced standing.

CARRIED

5. Proposal for Direct Entry into Bachelor of Arts Honors, Faculty of Arts

Materials before members are contained in the official meeting file.

Presenter(s): Rebecca Nagel, Associate Dean (Student Programs); Aidan Rowe, Associate Dean (Teaching and Learning); Kristy Wuetherick, Senior Officer, Student Programs and Services, Faculty of Arts

Purpose of the Proposal: To allow direct entry from high school into the BA Honors. Students will still be able to apply for admission later if they meet the admission standards.

Discussion:

Dr Nagel presented an overview of the proposed changes to the program and noted the importance of highlighting research opportunities and other benefits of an honours degree to prospective students.

During the discussion, members expressed several comments and questions, including but not limited to: the benefits of research experience in the job market and the suggestion to highlight this for recruitment purposes; the development of learning outcomes to articulate the tangible and intangible benefits of the program; meeting enrollment targets for individual majors; admissions criteria; academic warnings and appeals; and transfer credits. The committee discussed and sought clarification on the foundation year as proposed.

The proponents withdrew the proposal.

6. Changes to Admission/Transfer and Academic Standing for the Bachelor of Arts in Criminology, proposed by the Faculty of Arts

Materials before members are contained in the official meeting file.

Presenter(s): Sara Dorow, Chair; Greg Eklics, Criminology Program Advisor, Department of Sociology

Purpose of the Proposal: To increase student capacity from the current maximum of 45 students to 200 students over the course of four years, based on available teaching and course capacity.

Discussion:

Dr Dorow presented an overview of the proposed changes to the program and the reasons for pursuing the expansion.

During the discussion members asked questions about enrollment and program quotas as well as GPA requirements for admission and selection for field placements.

Members also discussed calendar listings of required courses in the program.

Motion: Mundel/Nagel

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, changes to the admission/transfer and academic standing requirements for the BA in Criminology, as proposed by the Faculty of Arts, and set forth in Attachments 1-5, to take effect fall 2019.

CARRIED

7. Proposal for addition of deadlines for part-time graduate students for the Professional Development Requirement policy, Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn, Vice Dean, Faculty of Graduate Studies and Research

Purpose of the Proposal: To extend the deadline to complete the Individualized Professional Development (IDP) plan for part-time graduate students.

Discussion:

Dr Burshtyn explained the need for this deadline change to accommodate part-time students.

Motion: Padfield/Khodayari

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed Professional Development Requirement policy, as submitted by the Faculty of Graduate Studies and Research as set forth in Attachment 1. To be effective upon approval for all part-time graduate students, to be published in the 2019-2020 Calendar.

CARRIED

DISCUSSION ITEMS

8. Checklist for Calendar Entries for Graduate Programs, Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn, Vice Dean, Faculty of Graduate Studies and Research

Discussion:

Dr Burshtyn explained that this checklist is meant to provide consistent guidelines for the update of graduate programs in the calendar. She mentioned that there is a plan to add standard calendar wording for departments to draw from as well.

Members commended the Faculty on providing this guidance to departments, enquired about the pathway for submitting proposals and how to ensure that the tool is used consistently. Members also enquired about references to department specific requirements.

9. External Programs for Review and Programs in Progress on Campus: Standing Item (no documents)

There were no documents.

Presenter(s): Andrea Patrick, Portfolios Initiatives Manager, Office of the Provost and Vice-President (Academic)

The Chair noted that the Health Care Aide program is proceeding through government but there is a delay because both the Ministry of Advanced Education and the Ministry of Health must approve it.

Ms Patrick updated the committee on items in the approval process:

- Post-Baccalaureate Certificate in Sport and Recreation Management was approved at APC on April 18, 2018, and will now move forward to the Board Learning and Discovery Committee for final approval on April 27.
- A number of proposals to terminate former suspensions in the Faculty of Arts was also approved at APC on April 18, 2018 and now moves on to GFC on April 30 before final approval of the Board.

The following items are currently undergoing System Coordination Review:

- (New) course-based MA in History of Art, Design and Visual Cultural (HADVC), Department of Art and Design approved by APC November 8, 2017
- (New) Éducation à la petite enfance - Niveau II Certificate Program, Centre collegial de l'Alberta, Campus Saint-Jean approved by APC December 13, 2017
- (New) Éducation à la petite enfance-Superviseur Diploma Program, Centre collegial de l'Alberta, Campus Saint-Jean approved by APC December 13, 2017
- Proposed Name Change of the Master of Arts program in Humanities Computing to Digital Humanities, approved at APC on March 14, 2018
- Proposal from the Faculty of Graduate Studies and Research for a new course-based Master of Arts in Policy Studies in the Department of Political Science, approved by APC on March 14, 2018
- Substantive changes to the Modern Languages and Cultural Studies (MLCS) program, approved by APC January 17, 2018
- Suspension of Admission/Transfer to the Atmospheric Sciences honors/specialization program, approved by ASC on February 15, 2018
- (New) Health Care Aide (Préposé aux soins de santé (PSS) Certificate Program, Centre collégial de l'Alberta, Campus Saint-Jean, approved by APC April 19, 2017

10. Question Period

There were no questions.

INFORMATION REPORTS

11. Items Approved by the GFC Academic Standards Committee by email ballots (non-debatable)

There were no items.

12. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

13. Adjournment

The Chair mentioned that there will be another discussion on the committee's Terms of Reference at the next meeting on May 17, 2018.

The Chair adjourned the meeting at 12:00 p.m.