



General Faculties Council
Academic Standards Committee
Approved Open Session Minutes

Thursday, June 15, 2017
2-31 South Academic Building (SAB)
10:00 AM - 12:00 PM

ATTENDEES:

Voting Members:

Tammy Hopper	Chair (Delegate), Provost and Vice-President (Academic)
Janice Causgrove Dunn	Vice-Chair, Dean or Delegate
Radim Barta	Member (Delegate), Vice-President (Academic), Graduate Students' Association
Dion Brocks	Member (Delegate), Dean
Deborah Burshtyn	Member (Delegate), Dean
Jason Carey	Member (Delegate), Dean
Elaine Geddes	Member (Delegate), Dean
Clive Hickson	Member (Delegate), Dean
Nathalie Kermoal	Member (Delegate), Dean
Bernadette Martin	Member (Delegate), Dean
Karsten Mundel	Member (Delegate), Dean
Rebecca Nagel	Member (Delegate), Dean
Lisa Collins	Member, Vice-Provost and University Registrar
Shane Scott	Member, Vice-President (Academic), Students' Union
Marc Johnson	Member (Delegate), Director (Student Ombuds Service)
Alexander Wong	Member, Undergraduate Student at-Large

Staff:

Meg Brolley, Coordinator, GFC Academic Standards Committee
Andrea Patrick, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Causgrove Dunn/Mundel

THAT the GFC Academic Standards Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of May 18, 2017

Materials before members are contained in the official meeting file.

Discussion:

The minutes were amended to correct a misidentified name.

Motion: Burshtyn/Nagel

THAT the GFC Academic Standards Committee approve the Minutes of May 18, 2017, as amended.

CARRIED

3. Comments from the Chair

The Chair thanked departing members of the committee for their service.

She reported that SOS has established a working group to review and revise GFC Policy Manual Section 37 and that updates on the group's work will come forward to ASC in due course.

The Chair noted that she will be reaching out to members for input on operational guideline documents being developed by the province.

Members discussed the recent efforts of two Alberta colleges to become classified as polytechnic institutions within the six sector model.

ACTION ITEMS

4. Items Deemed Minor/Editorial

The Following Proposal(s) are Deemed Minor/Editorial (GFC ASC's Terms of Reference (Mandate)(3.A.i and iii) by the Vice-Provost (Programs) and Chair, GFC ASC, and are APPROVED UNDER DELEGATED AUTHORITY FROM GFC IN A SINGLE OMNIBUS MOTION.

Materials before members are contained in the official meeting file.

Presenter(s): Tammy Hopper

Omnibus Motion: Causgrove Dunn/Carey

4A. Office of the Registrar: Proposed Approval and Denial of Transfer Credit for June 2017

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the proposed Approval and Denial of Transfer Credit for June 2017, as submitted by the Office of the Registrar and to take effect on final approval.

CARRIED

5. Changes to the Admission of Aboriginal Students Calendar Section and updates to Faculty sections

Materials before members are contained in the official meeting file.

Presenter(s): Lisa Collins

Purpose of the Proposal: To discuss and recommend proposed impacted Calendar sections on Aboriginal Admissions.

Discussion:

Vice-Provost and University Registrar Lisa Collins provided a summary of this proposal to members.

She emphasized that the university is not moving away from self-identification but that to ensure that designated seats in programs and scholarships/awards are awarded appropriately, proof of identification will be required.

Members discussed decanal discretion in the admissions process, issues related to self-identification, ways of confirming ancestry, and supports available to Faculties.

Motion: Collins/Brocks

THAT the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee the proposed changes to the calendar sections related to the admission of First Nations, Métis and Inuit students as set forth in Attachments 1 and 2, as amended.

CARRIED

6. Faculty of Graduate Studies and Research: Proposed revisions to existing Supervision and Examinations policy

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn

Purpose of the Proposal: To discuss and recommend proposed revisions to existing Supervision and Examinations policy.

Discussion:

Dr Burshtyn reported that the proposed changes are a result of a comprehensive review conducted over the last year and stem from the need to clarify policies and procedures on the administration and outcomes of examinations in thesis-based programs.

Members discussed: the role of the chair and whether the proposed changes preserve neutrality; the impact of chairs with past graduate-level supervision and examination experience; and the use of conditional passes.

Motion: Burshtyn/Barta

THAT the GFC Academic Standards Committee recommend to the GFC Executive Committee the proposed revisions to existing Supervision and Examinations policy, as submitted by the Faculty of Graduate Studies and Research and as set forth in Attachment 1, as amended, to take effect July 1, 2018.

CARRIED

DISCUSSION ITEMS

7. Draft Terms of Reference for the GFC Academic Standards Committee (standing item)

Materials before members are contained in the official meeting file.

Presenter(s): Tammy Hopper

Purpose of the Proposal: For information/discussion.

Discussion:

Following a brief introduction by the Chair, members were invited to provide input into the draft committee Terms of Reference.

Members discussed the recommendation that the committee Vice-Chair also be a member of GFC and whether this recommendation applied to GFC ASC. A member pointed out that Deans are *ex-officio* members of GFC, and that many on GFC ASC are the delegates of those Deans. Members expressed support for the inclusion of the Associate Dean of Students as a non-voting member.

Regarding proposed changes to the mandate of the committee, members expressed support for changes around new course designators and a less fragmented program approval path. Members discussed changes to the Calendar in relation to changes to policy or regulations.

The Chair stated that this item would be coming back for further discussion into the 2017-18 academic year.

8. External Programs for Review and Programs in Progress on Campus: Standing Item

There were no documents.

Presenter(s): Kate Peters; Tammy Hopper

Purpose of the Proposal: To provide an update to the Committee in regards to current proposals being considered by the Provincial Government.

Discussion:

Ms Peters delivered updates on a number of items currently being considered by the Provincial Government:

Recently Approved:

None.

To be Proposed to Government:

(New) Load Change in BSc Dental Hygiene: Substantive changes approved by APC November 16, 2016; Published in 2017-18 calendar, first intake of students in September 2017.

Currently with the Ministry Undergoing System Coordination Review:

(New) Health Care Aide (Préposé aux soins de santé (PSS) Certificate Program, Centre collégial de l'Alberta, Campus Saint-Jean approved by APC April 19, 2017

(New) Major in Fashion Business Management in the Bachelor of Science approved by APC February 10, 2016

(New) University Certificate in Digital Learning approved by BLDC February 29, 2016

(New) Specialization in Human Resource Management in the Techniques en Administration des affaires program - Centre collégial de l'Alberta approved by APC January 18, 2017

(New) Freestanding For-Credit University Certificate in Teaching Students with Complex Communication Needs, Faculty of Education approved by BLDC February 27, 2017

External Reviews Requested:

MacEwan University for a new Bachelor of Music in Jazz and Contemporary Popular Music's Recording and Production Major

A member asked for an update in regards to the Major in Fashion Business Management in the Bachelor of Science approved by APC February 10, 2016.

9. Question Period

There were no questions.

INFORMATION REPORTS

10. Items Approved by the GFC Academic Standards Committee by email ballots (non-debatable)

There were no items.

11. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

12. Adjournment

The Chair adjourned the meeting at 11:25 a.m.