



General Faculties Council
Academic Standards Committee
Approved Open Session Minutes

Thursday, February 16, 2017
2-31 South Academic Building (SAB)
10:00 AM - 12:00 PM

ATTENDEES:

Voting Members:

Tammy Hopper	Chair (Delegate), Provost and Vice-President (Academic)
Janice Causgrove Dunn	Vice-Chair, Dean (Delegate)
Marina Banister	Member, Vice-President (Academic), Students' Union
Radim Barta	Member (Delegate), Vice-President (Academic), Graduate Students' Association
Dion Brocks	Member (Delegate), Dean
Deborah Burshtyn	Member (Delegate), Dean
Jason Carey	Member (Delegate), Dean
Gerda de Vries	Member (Delegate), Dean
Fay Fletcher	Member (Delegate), Dean
Elaine Geddes	Member (Delegate), Dean
Clive Hickson	Member (Delegate), Dean
Scott Jeffrey	Member (Delegate), Dean
Bernadette Martin	Member (Delegate), Dean
Karsten Mundel	Member (Delegate), Dean
Rebecca Nagel	Member (Delegate), Dean
Melissa Padfield	Member (Delegate), Vice-Provost and University Registrar
Carla Peck	Member, Academic Staff
Kim Raine	Member (Delegate), Dean
Natalie Sharpe	Member, Director (Student Ombudservice)
Kasia Tymczak	Member, Undergraduate Student at-Large

Non-Voting Members:

Sam Stowe	Member (Delegate), Associate Registrar
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Presenter(s):

Tammy Hopper	Vice-Provost (Programs) and Chair, GFC ASC
Kate Peters	Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic)
Elaine Geddes	Associate Dean (Undergraduate Program), Alberta School of Business and Member, GFC <i>ad hoc</i> Committee on Academic Governance Including Delegated Authority
Sarah Forgie	Vice-Provost (Learning Initiatives)
Rhonda Breitreuz	Program Chair, Human Ecology, Faculty of Agricultural, Life and Environmental Sciences
Jeffrey Johnson	Associate Dean (Education), School of Public Health
Deborah Burshtyn	Vice-Dean, Faculty of Graduate Studies and Research and Member, GFC <i>ad hoc</i> Committee on Academic Governance Including Delegated Authority
Robert Bechtel	Assistant Dean, Administration, Faculty of Law

Staff:

Meg Brolley, Coordinator, GFC Academic Standards Committee
Andrea Patrick, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Causgrove Dunn/Mundel

THAT the GFC Academic Standards Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of December 15, 2016

Materials before members are contained in the official meeting file.

Motion: Nagel/Causgrove Dunn

THAT the GFC Academic Standards Committee approve the Minutes of December 15, 2016.

CARRIED

3. Comments from the Chair

The Chair introduced herself to the Committee and invited members to introduce themselves.

Dr Sarah Forgie provided members with an update on the recent survey on program-level learning outcomes by the Province. She noted that a conference on this topic was planned for May, and all ASC members would be invited to attend.

During the discussion, members suggested that this conference could address the link between learning outcomes and assessment, academic freedom, the differences between undergraduate and graduate learning outcomes, how outcomes could be established for certain professional programs, consistency between institutional and provincial learning outcomes and those of external accreditation bodies.

ACTION ITEMS

4. Items Deemed Minor/Editorial

The Following Proposal(s) are Deemed Minor/Editorial (GFC ASC's Terms of Reference (Mandate)(3.A.i and iii) by the Vice-Provost (Programs) and Chair, GFC ASC, and are APPROVED UNDER DELEGATED AUTHORITY FROM GFC IN A SINGLE OMNIBUS MOTION.

Materials before members are contained in the official meeting file.

Omnibus Motion: Jeffrey/Mundel

4A. Office of the Registrar: Proposed Approvals of Transfer Credit for January 2017

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to transfer credits, as submitted by the Office of the Registrar, to be effective upon approval.

CARRIED

4B. Office of the Registrar: Proposed Approvals of Transfer Credit for February 2017

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to transfer credits, as submitted by the Office of the Registrar, to be effective upon approval.

CARRIED

4C. Faculty of Agricultural, Life and Environmental Sciences (ALES): Changes to Admission

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to admission, as submitted by the Faculty of Agricultural, Life and Environmental Sciences, to be effective upon approval.

CARRIED

5. Proposal to Suspend Admission/Transfer to the Bachelor of Science in Human Ecology/Bachelor of Education (Secondary) Combined Degrees, Faculty of Agricultural, Life and Environmental Sciences (ALES) and Faculty of Education

Materials before members are contained in the official meeting file.

Presenter(s): Rhonda Breitreuz

Purpose of the Proposal: Approval of the (proposed) Suspension of Admission/Transfer to the Bachelor of Science (BSc) in Human Ecology/Bachelor of Education (BEd) (Secondary) Combined Degrees

Discussion:

Dr Breitreuz noted that there were significant administrative complexities for students completing both degree requirements, that transfer students had faced challenges with regard to their teacher certification as the Teacher Qualification Services did not recognize non-ACAT transfer credits for certification purposes, and enrolment in the program was low. She further noted that students would still be able to complete a BSc in Human Ecology followed by an after degree in Education. She stated that there was consultation with students regarding this proposal.

There was no further discussion.

Motion: Jeffrey/Hickson

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the suspension of admission/transfer to the Bachelor of Science in Human Ecology/Bachelor of Education (Secondary) Combined Degrees, as set forth in Attachment 1 and 2, and as proposed by the Faculty of Agricultural, Life and Environmental Sciences and the Faculty of Education, to take effect upon final approval.

CARRIED

6. Proposal for an Embedded Graduate Certificate in Communicable Diseases, Faculty of Graduate Studies and Research and School of Public Health

Materials before members are contained in the official meeting file.

Presenter(s): Jeffrey Johnson; Deborah Burshtyn

Purpose of the Proposal: The Graduate Certificate in Communicable Diseases will provide students with courses to learn: 1) the epidemiologic characteristics of specific communicable diseases; 2) how to control communicable diseases, and; 3) about methods to monitor and study communicable diseases.

Discussion:

Dr Burshtyn reported that the proposed certificate had received considerable student support from students and professional bodies.

Dr Johnson noted that this certificate would include public health training around infectious diseases. He stated that the certificate would provide students with skills for employment with employers such as Alberta Health and the Public Health Agency.

Motion: Brocks/Raine

THAT the GFC Academic Standards Committee, with delegated authority from General Faculties Council, approves the proposed embedded Graduate Credit Certificate in Communicable Diseases, as submitted by the Faculty of Graduate Studies and Research and the School of Public Health, and as set forth in Attachment 1, to take effect upon final approval.

CARRIED

7. Proposed changes to Existing Admission Requirements for Special Students, Faculty of Law

Materials before members are contained in the official meeting file.

Presenter(s): Robert Bechtel

Purpose of the Proposal: To change admission requirements for NCA Special Students to reflect increased English Language Proficiency requirements.

Discussion:

Dr Bechtel explained that this proposal is designed to ensure that NCA Special Students have sufficient English proficiency to be successful in the program.

There was no further discussion.

Motion: Jeffrey/Mundel

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, proposed changes to Existing Admission Requirements for Special Students, as proposed by the Faculty of Law, and as set forth in Attachment 1, to take effect 2019/2020.

CARRIED

DISCUSSION ITEMS

8. Terms of Reference TOUR of GFC Standing Committees

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn; Elaine Geddes

Purpose of the Proposal: To discuss Committee Terms of Reference with members of the GFC *ad hoc* Committee.

Discussion:

Dr Geddes led members through a discussion of the Committee's Terms of Reference, noting that the *ad hoc* Committee had identified several areas where changes may be warranted, including the role in approving course and program changes and transfer credits.

Dr Geddes noted that there is a lack of understanding in the community about the value of the membership composition of this committee and that the Terms of Reference could be revised to add clarity around this. Members discussed the unique nature of membership on ASC in relation to its mandate.

Dr Geddes highlighted other areas of review, including course designators, proposals to renumber courses, and approval of certificates. There was a discussion about items under the purview of GFC ASC and the GFC Academic Planning Committee (APC). Members suggested that General Faculties Council (GFC) Policy Manual Section 37 might need to be reviewed and transitioned into UAPPOL.

Finally, members discussed the important role of the ASC Subcommittee on Standards (SOS) in preparing proposals for consideration at GFC ASC.

9. External Programs for Review and Programs in Progress on Campus: Standing Item

There were no documents.

Presenter(s): Tammy Hopper; Kate Peters

Purpose of the Proposal: To provide an update to the Committee in regards to current proposals being considered by the Provincial Government.

Discussion:

The Chair provided an update in regards to proposal being considered by the Provincial Government:

To be Proposed to Government:

- (New) Load Change in BSc Dental Hygiene: Substantive changes approved by GFC APC November 16, 2016; Published in 2017-18 calendar, first intake of students in September 2017

Currently with AE undergoing System Coordination Review:

- (New) Major in Fashion Business Management in the Bachelor of Science approved by GFC APC February 10, 2016
- (New) University Certificate in Digital Learning approved by BLDC February 29, 2016
- Name change of Bachelor of Commerce in Family Enterprise and Entrepreneurship to 'Entrepreneurship and Innovation', approved by GFC APC December 16, 2016
- Name Change of Bachelor of Science in Family Ecology to Family Science, approved by APC December 16, 2016

External reviews requested:

- DBA (Doctorate in Business Administration) from University of Calgary - Received February 10, 2017
- Grant MacEwan University, Bachelor of Science, Chemistry specialization - Received February 13, 2017

Completed CAQC review, back at the Ministry:

- (New) PhD in Indigenous Studies approved by GFC APC December 10, 2015

Recently approved:

- Name Changes to Biological Sciences Programs (Integrative Physiology; Ecology, Evolution and Environmental Biology; Molecular, Cellular and Developmental Biology) approved by APC on October 26, 2016; Changes to be advertised in 2017-2018 Calendar. Implementation of changes in 2018-2019 Calendar
- Suspension of MA and PhD in MLCS Approved by ASC November 17, 2016
- (New) University Certificate in Adolescent Literacy

10. Question Period

There were no questions.

INFORMATION REPORTS

11. Items Approved by the GFC Academic Standards Committee by email ballots (non-debatable)

There were no items.

12. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

13. Adjournment

The Chair adjourned the meeting at 11:35 a.m.