



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Academic Standards Committee
Approved Open Session Minutes

Thursday, January 15, 2015
2-31 South Academic Building (SAB)
9:00 AM - 12:00 PM

ATTENDEES:

Voting Members:

| | |
|--------------------------|--------------------------------------------------------------------------------------------------|
| Brenda Leskiw | Chair (Delegate), Provost and Vice-President (Academic) |
| Nat Kav | Vice-Chair, Dean (Delegate) |
| Dion Brocks | Member (Delegate), Dean |
| JC Cahill | Member (Delegate), Dean, Faculty of Science |
| Janice Causgrove Dunn | Member (Delegate), Dean |
| Bill Connor | Member, Dean |
| Yvette d'Entremont | Member (Delegate), Dean |
| Elaine Geddes | Member (Delegate), Dean |
| Joanna Harrington | Member (Delegate), Dean |
| Clive Hickson | Member (Delegate), Dean |
| Gian Jhangri | Member (Delegate), Dean |
| Tim Joseph | Member (Delegate), Dean |
| Stuart Landon | Member (Delegate), Dean |
| Marc Moreau | Member (Delegate), Dean |
| Ada Ness | Member (Delegate), Vice-Provost and University Registrar |
| Kathryn Orydzuk | Member, Vice-President (Academic), Students' Union |
| Harry Prest | Member (Delegate), Dean |
| Carolyn Ross | Member (Delegate), Dean |
| Natalie Sharpe | Member, Director of the Student Ombudservice |
| Dave Magee (Delegate) | Member (Delegate), Dean |
| Harsh Thaker | Member (Delegate), Graduate Students' Association Vice-President (Academic), VP Academic, GSA |

Presenter(s):

| | |
|-----------------|-----------------------------------------------------------------------------------------------------------------|
| Allen Ball | Associate Dean (Student Programs), Faculty of Arts |
| Kathleen Brough | Senior Administrative Officer, Office of the Provost and Vice-President (Academic) |
| Lisa Collins | Vice-Provost and University Registrar |
| Brenda Leskiw | Associate Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee (ASC) |

Staff:

Garry Bodnar, Coordinator, GFC Academic Standards Committee
Andrea Patrick, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Presenter: Brenda Leskiw, Associate Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee (ASC)

Motion: Kav/Orydzuk

THAT the GFC Academic Standards Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of November 20, 2014

Materials before members are contained in the official meeting file.

Presenter: Brenda Leskiw, Associate Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee (ASC)

Motion: Prest/Cahill

THAT the GFC Academic Standards Committee approve the Minutes of November 20, 2014.

CARRIED

3. Comments from the Chair

The Chair commented on a number of relevant items to members. The Chair welcomed new members to the Committee.

ACTION ITEMS

4. Items Deemed Minor/Editorial

The Following Proposal(s) are Deemed Minor/Editorial (GFC ASC's Terms of Reference (Mandate) (3.A.i and iii)) by the Vice-Provost (Academic Programs and Instruction) and Chair, GFC ASC, and are APPROVED UNDER DELEGATED AUTHORITY FROM GFC IN A SINGLE OMNIBUS MOTION

Materials before members are contained in the official meeting file.

Presenter: Brenda Leskiw, Associate Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee (ASC)

Discussion:

There was no discussion.

Motion: Causgrove Dunn/Magee

4A. Faculty of Arts: Proposed Changes to Existing Admission/Transfer Requirements

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by the Faculty of Arts and as set forth in Attachment A, to be effective in 2015-2016.

CARRIED

4B. Faculty of Education: Proposed Changes to Existing Admission/Transfer Requirements

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by the Faculty of Education and as set forth in Attachment B, to be effective in 2015-2016.

CARRIED

4C. Faculty of Engineering: Proposed Changes to Existing Admission and Examination Requirements

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission and examination requirements, as submitted by the Faculty of Engineering and as set forth in Attachment C, to be effective in 2015-2016.

CARRIED

4D. Faculty of Medicine and Dentistry: Proposed Changes to Existing Admission/Transfer, Academic Standing/Graduation, and Re-examination Requirements

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer, academic standing/graduation, and re-examination requirements, as submitted by the Faculty of Medicine and Dentistry and as set forth in Attachment D, to be effective in 2015-2016 and 2016-2017 (as noted).

CARRIED

4E. Office of the Registrar: Course Approvals for December, 2014 and January, 2015

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the proposals for approval of transfer credit, as submitted by the Office of the Registrar and as set forth in Attachment E, to take effect upon final approval.

CARRIED

4F. Faculty of Rehabilitation Medicine: Proposed Changes to Existing Admission/Transfer (Credit by Special Assessment (CSA)) and Academic Standing Requirements

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer (Credit by Special Assessment (CSA)) and academic standing requirements, as submitted by the Faculty of Rehabilitation Medicine and as set forth in Attachment F, to be effect in 2016-2017.

CARRIED

4G. Faculté Saint-Jean: Proposed Changes to Existing Admission/Transfer Requirements

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by Faculté Saint-Jean and as set forth in Attachment G, to be effective in 2015-2016.

CARRIED

4H. Faculty of Science: Bachelor of Science (BSc) with Honors in Mathematics and Finance

THAT the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee proposed admission/transfer requirements for the new Bachelor of Science (BSc) with Honors in Mathematics and Finance program, as submitted by the Faculty of Science and as set forth in Attachment H, to be effective in 2015-2016.

CARRIED

5. Faculty of Arts Proposal for a (New) Embedded Credit Certificate in Civil-Military Leadership

Materials before members are contained in the official meeting file.

Presenter: Allen Ball, Associate Dean (Student Programs), Faculty of Arts

Purpose of the Proposal: To introduce a new embedded credit Certificate in Civil-Military Leadership, as proposed by the Faculty of Arts. The Certificate program will broaden students' educational experience by combining academic courses with extracurricular military activities.

Discussion:

Dr Ball provided members with a brief summary of the proposal, adding that it stems from a 2013 Memorandum of Understanding between the University of Alberta and the Canadian Armed Forces. He explained that the two main components of the program are 12 credits from an approved list of course offerings from the Faculty of Arts as well as completion of Officer training. He explained that the goal of this program is to foster leadership and citizenship skills for those in the Armed Forces, to shape future military leaders.

Members, during the discussion in regards to this item, provided a number of comments and questions, including, but not limited to: clarification regarding the term "senior level" within the proposal; whether students can substitute other courses than those listed within the proposal; whether the curriculum covers the issue of conflict resolution; clarification surrounding the intended target students; support for this certificate; that the military really wants their members to be well educated and that this endeavor is beneficial; that there are a number of existing cross-disciplinary certificates available and whether proposers have reviewed those in relation to the courses listed within this proposal; whether communications surrounding rules of course credit for certificates are listed in the University Calendar.

Motion: Landon/d'Entremont

That the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the proposed embedded credit Certificate in Civil-Military Leadership, as submitted by the Faculty of Arts and as set forth in Attachments 1 and 2, for implementation in September, 2015.

CARRIED

DISCUSSION ITEMS

6. Annual Report on Undergraduate Enrolment 2014/15

Materials before members are contained in the official meeting file.

Presenter: Lisa Collins, Vice-Provost and University Registrar

Purpose of the Proposal: To discuss the 2014/15 annual report on undergraduate enrolment.

Discussion:

Ms Collins noted that Ms Padfield assisted in the creation of the Report this year and that feedback from this Committee, provided last year, was incorporated into it.

She noted that the Report is a continuation of the enrolment process at the institution, and that it is beneficial to have this information in one document. She acknowledged the help of the Office of Strategic Analysis in providing access to this data through the Acorn Data Warehouse.

She explained that within the current enrolment cycle, there is close watch over international student applications, particularly Chinese student applications, which is reflecting a 12% decrease from this time last year.

Members, during the discussion of this Report, provided several comments and questions, including, but not limited to: commendation on the Report; whether there is a similar report surrounding graduate students; whether the Office of the Registrar will monitor enrolment data from China, with appropriate updates being provided to impacted Faculties; whether there might be additional post-secondary transfers as a result of this enrolment data; whether the visa processing path impacts applicant rates; clarification surrounding the increase in the Canada rates.

7. External Programs for Review and Programs in Progress on Campus: Standing Item

There were no documents.

Presenter(s): Kathleen Brough, Senior Administrative Officer, Office of the Provost and Vice-President (Academic); Brenda Leskiw, Associate Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee (ASC)

Purpose of the Proposal: For discussion/information.

Discussion:

Ms Brough provided members with an update in regards to proposals being considered by the Ministry of Innovation and Advanced Education (IAE):

Recently Approved:

- Suspension of Chinese and Japanese programs in the Bachelor of Arts program
- Bachelor of Kinesiology changes

Currently with IAE undergoing System Coordination Review:

- Two post-Master's certificates in Business Fundamentals, Innovation and Entrepreneurship
- Master of Accounting

Currently with Campus Alberta Quality Council undergoing quality review:

- Arts proposal for Master of Arts in Gender and Social Justice Studies
- Faculty of Extension proposal for Master of Arts in Community Engagement

Ms Brough updated members regarding the recent change in her role, and added that the Office of the Provost and Vice-President (Academic) is actively engaged in the recruitment of the Portfolio Initiatives Manager position. She thanked members for their support.

The Chair thanked Ms Brough for her valuable assistance in her previous role.

8. Question Period

A member enquired about the status of the new academic plan.

INFORMATION REPORTS

9. Items Approved by the GFC Academic Standards Committee by E-Mail Ballots (non-debatable)

There were no items.

10. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

11. Adjournment

The Chair adjourned the meeting at 9:40 a.m.