



The following Motions and Documents were considered by the GFC Academic Planning Committee by eVote:

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Agenda Title: **Proposed Termination of the Bachelor of Science in Occupational Therapy, Faculty of Rehabilitation Medicine**

CARRIED MOTION:

THAT the GFC Academic Planning Committee recommend the Board of Governors approve the termination of the Bachelor of Science in Occupational Therapy program.

FINAL Item 1

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Agenda Title: **Proposed Termination of the Diploma in Dental Hygiene Program, Faculty of Medicine & Dentistry**

CARRIED MOTION:

THAT the GFC Academic Planning Committee recommend that General Faculties Council approve the proposed termination of the dental hygiene diploma program.

FINAL Item 2

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Agenda Title: **Proposed Termination of Graduate Academic Planning in Comparative Literature, Faculty of Arts and Faculty of Graduate Studies and Research**

CARRIED MOTION:

THAT GFC Academic Planning Committee recommend that the Board of Governors approve the termination of the MA and PhD in Comparative Literature, as outlined in the included documents and for implementation upon final approval.

FINAL Item 3

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Agenda Title: **Proposed Terminations of the Bachelor of Science First-Level Specializations (Majors) in Animal Biology, Bioinformatics, Environmental Physical Sciences, Evolutionary Biology, and Geography, Faculty of Science**

CARRIED MOTION:

THAT the GFC Academic Planning Committee recommend Board of Governors approval of the termination of the following Bachelor of Science first-level specializations (majors):

- a. Animal Biology (effective July 1, 2023)
- b. Bioinformatics (effective July 1, 2023)
- c. Environmental Physical Sciences (effective July 1, 2023)
- d. Evolutionary Biology (effective July 1, 2024)
- e. Geography (effective July 1, 2023)

FINAL Item 4

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## FINAL Item No. 1

**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	<b>Proposed Termination of the Bachelor of Science in Occupational Therapy, Faculty of Rehabilitation Medicine</b>
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**Motion**

THAT the GFC Academic Planning Committee recommend the Board of Governors approve the termination of the Bachelor of Science in Occupational Therapy program.
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**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation
Proposed by	Tammy Hopper, Dean, Faculty of Rehabilitation Medicine
Presenter(s)	Mary Roduta Roberts, Associate Professor, Occupational Therapy

**Details**

Office of Administrative Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee because the Department of Occupational Therapy, Faculty of Rehabilitation Medicine would like to officially terminate the BSc OT Program.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	The Faculty of Rehabilitation Medicine Transitioned away from the BScOT in 2007, as a Master's degree became the standard for entry to practice. The program was initially suspended in 2007, and the final enrolled student graduated in 2009.
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

**Engagement and Routing (Include meeting dates)**

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)  <For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a> >	<u><i>Those who are actively participating:</i></u> •
	<u><i>Those who have been consulted:</i></u> • PST Committee – June 2, 2022 (Review and no concerns addressed)
	<u><i>Those who have been informed:</i></u> •
Approval Route (Governance) (including meeting dates)	FRM Faculty Council – May 18, 2022 (Approved) GFC Programs Committee, June 23, 2022 GFC Academic Planning Committee, September 7, 2022 General Faculties Council (GFC), September 19, 2022 Board Learning, Research and Student Experience Committee (BLRSEC), November 25, 2022

**Strategic Alignment**



Item No. 1

Alignment with <i>For the Public Good</i>	Objective 21	
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	Post-Secondary Learning Act GFC Programs Committee GFC Academic Planning Committee Board Learning, Research, and Student Experience Committee	

Attachments (each to be numbered 1 - <->)

1. Termination Template - BSc in Occupational Therapy
2. Removal of BScOT from Calendar

Prepared by: <Priya Swamy, Director, Academic Services, pswamy@ualberta.ca>

## Proposal Template: Program Termination

Use this template for proposals to terminate ministry-approved programs or specializations. Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

### SECTION A: PROPOSAL INFORMATION

Fill in the table below:

<b>Institution</b>	<b>University of Alberta</b>
<b>Program Name</b>	<b>Bachelor of Science in Occupational Therapy</b>
<b>Specialization Name</b>	
<b>Credential Awarded</b>	<b>Bachelor of Science in Occupational Therapy</b>
<b>Proposed effective date of termination</b>	<b>July 1, 2023</b>

<p>a. Confirm whether (check applicable box(es)):</p>	<p><input checked="" type="checkbox"/> This termination proposal was preceded by a ministry-approved suspension period.</p> <p><input type="checkbox"/> This termination proposal was not preceded by a ministry-approved suspension period.</p> <p><input type="checkbox"/> No active students remain in the program.</p> <p><input type="checkbox"/> Active program students remain in the program</p>
<p>b. If this proposal was preceded by a suspension, attach approval letter.</p> <ul style="list-style-type: none"> <li>• The suspension approval letter has not been located. The program was originally suspended from 2007-2010, and an extension of the suspension was then granted until 2013, at which point the program reactivated itself within PaPRS.</li> </ul>	
<p>c. If this proposal was not preceded by a suspension, explain why ministry approval for a suspension was not sought prior to requesting a termination.</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
<p>d. If not preceded by suspension, indicate when students were last admitted into the program/specialization.</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
<p><b>Reviewer’s Comment:</b></p>	

### SECTION B: RATIONALE

<p>a. Identify reason(s) for termination with supporting evidence (e.g., low student demand, declining labour market demand, institutional capacity, provincial priorities, etc.).</p> <ul style="list-style-type: none"> <li>• The Faculty of Rehabilitation Medicine transitioned away from the BScOT in 2007, as a Master’s degree became the standard for entry to practice. The program was initially</li> </ul>	
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suspended in 2007, and the final enrolled student graduated in 2009. As per the attached email correspondence, the Ministry has agreed to proceed to termination.
<p>b. Provide specific information about which internal governance body approved the termination, and provide date of approval.</p> <ul style="list-style-type: none"> <li>● Faculty Council (date)</li> <li>● GFC Programs Committee (date)</li> <li>● GFC Academic Planning Committee (date)</li> <li>● General Faculties Council (date)</li> <li>● Board Learning, Research, and Student Experience Committee (date)</li> <li>● Board of Governors (date)</li> </ul>
<b>Reviewer's Comment:</b>

**SECTION C: ACCESS**

<p>a. Identify student access considerations and risks for the Alberta Adult Learning System (include information about related programs or other avenues available to students to prepare for careers/employment and/or further educational opportunities).</p> <ul style="list-style-type: none"> <li>● Not applicable, given the long period of inactivity</li> </ul>
<p>b. If this program or specialization is unique in the province, describe the consultation(s) undertaken within the Alberta Adult Learning System to investigate the feasibility of program/specialization transfer.</p> <ul style="list-style-type: none"> <li>● Not applicable, given the long period of inactivity</li> </ul>
<p>c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change.</p> <ul style="list-style-type: none"> <li>● Not applicable, given the long period of inactivity</li> </ul>
<b>Reviewer's Comment:</b>

**SECTION D: IMPACT**

<p>a. Briefly describe the consultation process that occurred with other stakeholders (e.g., advisory committees, regulatory bodies, employers, etc.) affected by this programming change.</p> <ul style="list-style-type: none"> <li>● Not applicable, given the long period of inactivity</li> </ul>
<p>b. Briefly describe plans for communicating the termination decision to stakeholders, particularly regulatory bodies (if applicable) and other institutions within the Alberta Adult Learning System.</p> <ul style="list-style-type: none"> <li>● Not applicable, given the long period of inactivity</li> </ul>
<p>c. Briefly describe plans for reallocation of resources previously used for this program/specialization and identify budget and staffing impacts.</p> <ul style="list-style-type: none"> <li>● Not applicable, given the long period of inactivity</li> </ul>
<b>Reviewer's Comment:</b>

**SECTION E: OTHER CONSIDERATIONS**

<b>Other considerations</b>
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a. Please indicate if there are additional factors you would like the ministry to consider when reviewing this proposal.

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**Reviewer's Comment:**

**RECOMMENDATION (FOR DEPARTMENT USE)**

**Recommendation(s):**

**Rationale for Recommendation:**

**Reviewer(s):**

**Date Completed:**

## Calendar Change Request Form for Program and Regulation Changes

See the [Calendar Guide](#) for tips on how to complete this form.

Faculty (& Department or Academic Unit):	Rehabilitation Medicine/Department of Occupational Therapy	
Contact Person:	Priya Swamy	
Level of change (choose one only)	<input type="checkbox"/>	Undergraduate
	<input type="checkbox"/>	Graduate
Type of change request (check all that apply)	<input type="checkbox"/>	Program
	<input type="checkbox"/>	Regulation
For which term is this intended to take effect?	Fall 2023	
Does this proposal have corresponding course changes? (Should be submitted at the same time)	No	

### Rationale

Removal of the Bachelor of Science in Occupational Therapy section from the calendar in it's entirety. The Faculty of Rehabilitation Medicine, Department of Occupational Therapy transitioned away from teh BScOT in 2007, as a Master's degree became the standard for entry to practice. The program was initially suspended in 2007, and fina the final enrolled student graduated in 2009.

### Calendar Copy

[https://calendar.ualberta.ca/preview\\_program.php?catoid=36&pooid=42908&returnto=11342](https://calendar.ualberta.ca/preview_program.php?catoid=36&pooid=42908&returnto=11342)URL in current Calendar (or leave blank if it is a new page):

Current	Proposed
<p><del>Removed language</del></p> <p><del>Bachelor of Science in Occupation Therapy.....</del></p>	<p>New language</p>

**Reviewed/Approved by:**

REQUIRED: Termination Template approved by Faculty Council May 18, 2022

Other consultation groups, departments, or internal faculty approving bodies and approval dates.



**Governance Executive Summary  
 Action Item**

<b>Agenda Title</b>	<b>Proposed Termination of the Bachelor of Science in Occupational Therapy, Faculty of Rehabilitation Medicine</b>
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**Motion**

THAT the GFC Academic Planning Committee recommend the Board of Governors approve the termination of the Bachelor of Science in Occupational Therapy program.
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**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation
Proposed by	Tammy Hopper, Dean, Faculty of Rehabilitation Medicine
Presenter(s)	Mary Roduta Roberts, Associate Professor, Occupational Therapy

**Details**

Office of Administrative Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is ( <i>please be specific</i> )	The proposal is before the committee because the Department of Occupational Therapy, Faculty of Rehabilitation Medicine would like to officially terminate the BSc OT Program.
Executive Summary ( <i>outline the specific item – and remember your audience</i> )	The Faculty of Rehabilitation Medicine Transitioned away from the BScOT in 2007, as a Master’s degree became the standard for entry to practice. The program was initially suspended in 2007, and the final enrolled student graduated in 2009.
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**Engagement and Routing (Include meeting dates)**

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	<i><b>Those who have been consulted:</b></i> <ul style="list-style-type: none"> <li>• PST Committee – June 2, 2022 (Review and no concerns addressed)</li> </ul>
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Approval Route (Governance) (including meeting dates)	FRM Faculty Council – May 18, 2022 (Approved) GFC Programs Committee, June 23, 2022 GFC Academic Planning Committee, September 7, 2022 General Faculties Council (GFC), September 19, 2022 Board Learning, Research and Student Experience Committee (BLRSEC), November 25, 2022

**Strategic Alignment**



Item No. 1

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Prepared by: <Priya Swamy, Director, Academic Services, pswamy@ualberta.ca>

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**SECTION C: ACCESS**

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<b>Reviewer's Comment:</b>

**SECTION E: OTHER CONSIDERATIONS**

<b>Other considerations</b>
-----------------------------

a. Please indicate if there are additional factors you would like the ministry to consider when reviewing this proposal.

- 

**Reviewer's Comment:**

**RECOMMENDATION (FOR DEPARTMENT USE)**

**Recommendation(s):**

**Rationale for Recommendation:**

**Reviewer(s):**

**Date Completed:**

## Calendar Change Request Form for Program and Regulation Changes

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Faculty (& Department or Academic Unit):	Rehabilitation Medicine/Department of Occupational Therapy	
Contact Person:	Priya Swamy	
Level of change (choose one only)	<input type="checkbox"/>	Undergraduate
	<input type="checkbox"/>	Graduate
Type of change request (check all that apply)	<input type="checkbox"/>	Program
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For which term is this intended to take effect?	Fall 2023	
Does this proposal have corresponding course changes? (Should be submitted at the same time)	No	

### Rationale

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Current	Proposed
<p><del>Removed language</del></p> <p><del>Bachelor of Science in Occupation Therapy.....</del></p>	<p>New language</p>

**Reviewed/Approved by:**

REQUIRED: Termination Template approved by Faculty Council May 18, 2022

Other consultation groups, departments, or internal faculty approving bodies and approval dates.

FINAL Item No. 3

**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	<b>Proposed Termination of Graduate Programs in Comparative Literature, Faculty of Arts and Faculty of Graduate Studies and Research</b>
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**Motion**

THAT GFC Academic Planning Committee recommend that the Board of Governors approve the termination of the MA and PhD in Comparative Literature, as outlined in the included documents and for implementation upon final approval.
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**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation
Proposed by	Irene Sywenky, Associate Chair (Graduate), Faculty of Arts - Modern Languages and Cultural Studies Dept
Presenter(s)	Irene Sywenky, Associate Chair (Graduate), Faculty of Arts - Modern Languages and Cultural Studies Dept Brooke Milne, Vice-Provost and Dean, FGSR

**Details**

Office of Administrative Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	This proposal is for the termination of the MA and PhD in Comparative Literature which have been suspended since July 1, 2016.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	Admission to MA and PhD programs in Comparative Literature was suspended effective July 1, 2016. Comparative Literature became part of a second-level specialization (“Transnational and Comparative Literatures”) within the MA and PhD programs in Modern Languages and Cultural Studies effective September 1, 2015.
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

**Engagement and Routing** (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p>&lt;For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a>&gt;</p>	<p><b><u>Those who are actively participating:</u></b></p> <ul style="list-style-type: none"> <li>Department of Modern Languages and Cultural Studies</li> </ul> <p><b><u>Those who have been consulted:</u></b></p> <ul style="list-style-type: none"> <li>Extensive consultation was done at the time of suspension of both programs.</li> </ul>
Approval Route (Governance) (including meeting dates)	<ul style="list-style-type: none"> <li>MLCS Department Council - January 17, 2022</li> <li>GPST - January 24, 2022</li> <li>Arts Academic Affairs Committee (AAC) - February 8, 2022,</li> <li>Arts Executive Committee (AEC) - March 3, 2022.</li> </ul>



**Item No. 3**

	<ul style="list-style-type: none"> <li>● Arts Faculty Council (AFC) - March 17, 2022.</li> <li>● PRC - May 11, 2022</li> <li>● FGSR Council - May 25, 2022</li> <li>● GFC Programs Committee - June 23, 2022</li> <li>● GFC Academic Planning Committee - September 7, 2022</li> <li>● General Faculties Council - September 19, 2022</li> <li>● Board Learning, Research, and Student Experience Committee - November 25, 2022</li> </ul>
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**Strategic Alignment**

Alignment with <i>For the Public Good</i>	<p><i>For the Public Good</i></p> <p>GOAL: SUSTAIN our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all.</p> <p>Objective 21: Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>	
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input checked="" type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input checked="" type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	General Faculties Council GFC Programs Committee Faculty of Graduate Studies & Research Arts Faculty Council	

Attachments:

1. Calendar Change Request Form
2. Ministry Suspension Letter
3. Termination Template MA in Comparative Literature
4. Termination Template PhD in Comparative Literature

*Prepared by:* Irene Sywenky, Associate Chair (Graduate), Faculty of Arts - MLCS

**Submission Deadlines:** – 09.21.21, 10.05.21, 10.21.21, 02.01.22, 03.29.22

**Department:** Modern Languages and Cultural Studies

**Change:** Graduate Major Program Change: Termination of MA and PhD in Comparative Literature

**Rationale:** Admission to MA and PhD programs in Comparative Literature was suspended effective July 1, 2016. Comparative Literature became part of a second-level specialization (“Transnational and Comparative Literatures”) within the MA and PhD programs in Modern Languages and Cultural Studies effective September 1, 2015.

[https://calendar.ualberta.ca/preview\\_program.php?catoid=34&pooid=38332&returnto=10333](https://calendar.ualberta.ca/preview_program.php?catoid=34&pooid=38332&returnto=10333)

**Calendar Copy:**

<p><b>Current:</b> <u>Strike through and highlight</u> deletions</p>	<p><b>Proposed:</b> <u>Underline and highlight</u> additions</p>
<p><b><u>Comparative Literature Program [Graduate]</u></b></p> <p><u>Department of Modern Languages and Cultural Studies</u>  <u>200 Arts Building</u>  <u>University of Alberta</u>  <u>Edmonton, Alberta T6G 2E5</u>  <u>E-mail: <a href="mailto:mlcs.grad@ualberta.ca">mlcs.grad@ualberta.ca</a></u>  <u><a href="http://www.ualberta.ca/modern-languages-and-cultural-studies">www.ualberta.ca/modern-languages-and-cultural-studies</a></u></p> <p><u>Admission to this program has been suspended as of July 1, 2016. For students interested in the area of Comparative Literature, see Transnational and Comparative Literatures in the Department of Modern Languages and Cultural Studies.</u></p> <p><b><u>General Information</u></b></p> <p><u>The Comparative Literature Program is an interdisciplinary program in the Department of Modern Languages and Cultural Studies and offers programs leading to the degrees of Master of Arts and Doctor of Philosophy in Comparative Literature. The Comparative Literature Program offers an area of specialization in Spanish and Latin American Studies in conjunction with the Department of Modern Languages and Cultural Studies. Entrance requirements, financial assistance and application procedures are through the Comparative Literature Program, Modern Languages and Cultural Studies.</u></p> <p><b><u>Entrance Requirements</u></b></p> <p><u>Normally, minimum admission requirements for an MA in Comparative Literature are an undergraduate degree with an average of at least 3.0 in the last two years of undergraduate work at the University of Alberta, or an equivalent qualification from a recognized institution. Minimum requirements for a PhD are an MA with an average of at least 3.0 in the last two terms of graduate work. Exceptionally qualified students holding a BA degree can bypass the MA and be admitted directly into a doctoral degree program. In addition to these minimal requirements, a TOEFL score of 95 (Internet based with at least 21 per section) or equivalent where applicable is required. (see <u>English Language Requirement</u>).</u></p> <p><u>Graduate students in Comparative Literature are required to have one language, other than English, at the MA level and two languages, other than English, at the PhD level. Details regarding language requirements may be obtained by contacting the Graduate Coordinator.</u></p> <p><b><u>Financial Assistance</u></b></p>	

Comparative Literature annually provides a number of scholarships or graduate research and teaching assistantships. Scholarships and assistantships will not be offered to any student until the student has been formally admitted to the graduate program. Graduate students are also eligible for various University Fellowships and Bursaries depending on eligibility. For details see [www.gradstudies.ualberta.ca](http://www.gradstudies.ualberta.ca).

## Graduate Program Requirements

### The Degree of MA in Comparative Literature (Comparative Literature Program) [Graduate]

#### Program Requirements

Students admitted to this program are expected to have a minimum of ★30 in Comparative Literature, or equivalent courses approved by the Graduate Coordinator, beyond the 100 level in their undergraduate studies.

Students who satisfy this requirement and who wish to complete a thesis-based master's degree will be required to take [C LIT 501](#), [C LIT 502](#), [C LIT 511](#) and [C LIT 560](#). An additional ★6 at the graduate level will be determined on an individual basis in conjunction with the Graduate Coordinator in the first year of their studies, and write and defend a thesis in their second year of the program.

Students who satisfy this requirement and who wish to complete a course-based master's degree will be required to take [C LIT 501](#), [C LIT 502](#), [C LIT 511](#) and [C LIT 560](#) and a capping exercise (usually done in the last term of study). An additional ★12 at the graduate level will be determined on an individual basis in conjunction with the Graduate Coordinator.

Students admitted with less than the ★30 course prerequisite will be required to take up to ★27 (thesis-based MA) or ★36 (course-based MA). The exact number of extra courses will be determined individually by the graduate committee.

The minimum period of residence for the thesis-based MA is two four-month terms of full-time attendance at the University of Alberta. There is no residence requirement for the course-based MA.

#### Length of Program

A student's previous background and experience will determine the length of time required to complete an MA.

A candidate for the thesis-based MA, entering from a four-year specialized program and continuing work in the same field, is normally required to complete the equivalent of one calendar year of course work. The normal time of completion for the thesis-based program, including thesis, is two years. The maximum time allowed to complete the thesis-based program is four years. Other candidates are normally required to complete the equivalent of three terms of course work.

A candidate for the course-based MA is normally required to complete the equivalent of two calendar years of course work. The normal time of completion for the course-based program, including the capping exercise, is two years. The maximum time allowed to complete the course-based program is six years.

### The Degree of PhD in Comparative Literature (Comparative Literature Program) [Graduate]

#### Program Requirements

Students admitted to this program with an MA in Comparative Literature from the University of Alberta, or the equivalent, will be required to take [C LIT 501](#), [C LIT 502](#), [C LIT 511](#), [C LIT 512](#), [C LIT 560](#), and an additional ★3 at the graduate level to be determined, on an individual basis, with the approval of the Graduate Coordinator in their first year of studies. In the Fall term of their second year, students will complete two Field Papers related to their thesis topic. Normally during their second year but no later than April of their second year, students will

complete the FGSR Candidacy Examination, and then write and defend a thesis in the area of Comparative Literature by the end of their fourth year. Students admitted with less than the background requirement will be required to take up to six additional graduate courses in Comparative Literature, with the exact number to be determined individually by the graduate committee.

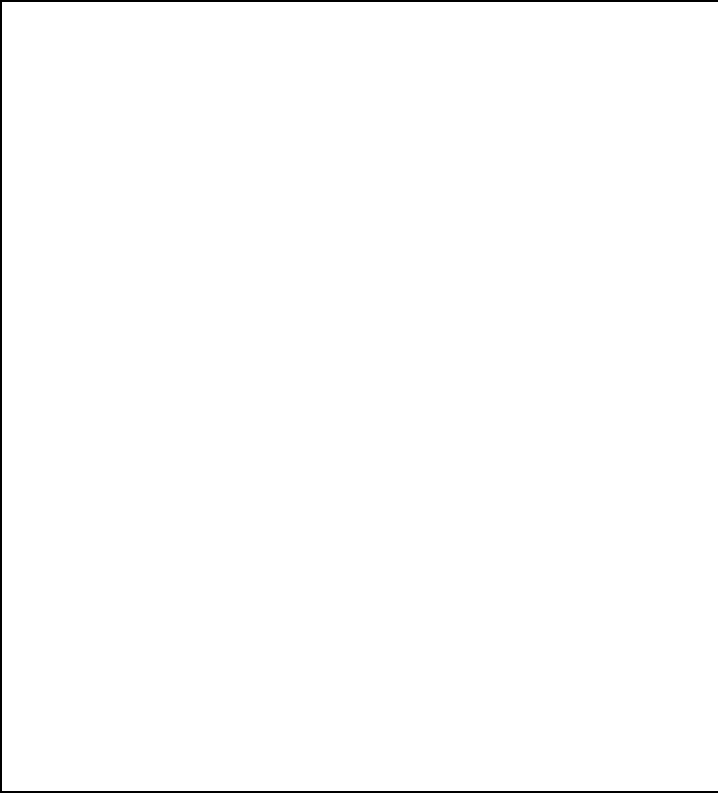
**Length of Program**

The time necessary to complete the requirements for the PhD depends upon the student's background and progress. For students admitted to the program with an MA in Comparative Literature, the normal completion time is four years. The maximum time allowed for the completion of a PhD program is six years.

The minimum period of residence is two academic years of full-time attendance at the University of Alberta.

**Graduate Courses**

Graduate courses can be found in [Course Listings](#), under the subject heading Comparative Literature (C LIT).



Department Contact: Irene Sywenky	Department Council Approval Date: January 17, 2022
Chair or Designate: Natalie Van Deusen	Signature:

Deputy Minister  
 6th Floor, Commerce Place  
 10155 - 102 Street  
 Edmonton, Alberta T5J 4L5  
 Canada  
 Telephone 780-415-4744  
 Fax 780-422-1801  
[www.advancededucation.alberta.ca](http://www.advancededucation.alberta.ca)



AR 51451

December 21, 2016

Dr. David Turpin  
 President and Vice-Chancellor  
 University of Alberta  
 2-24 South Academic Building  
 Edmonton AB T6G 2G7

Dear Dr. Turpin:

Advanced Education has completed its review of University of Alberta's proposals to suspend first-level specializations in Comparative Literature for the Master of Arts and Doctor of Philosophy programs. The department approves these suspensions for a five-year term extending from July 1, 2016 to June 30, 2021.

Suspension of Comparative Literature as a first-level specialization constitutes an administrative change. Comparative Literature will continue to be available to students as a second-level specialization within Modern Languages and Cultural Studies. The suspensions were approved internally through the Faculty of Graduate Studies and Research and the General Facilities Council Academic Standards Committee.

The suspension period is needed to assist current program students in successfully completing graduation requirements. I request that six months prior to the suspension end dates, the University of Alberta submit to the department termination proposals for the first-level specializations in Comparative Literature. These proposals must be submitted through the Provider and Program Registry System.

.../2

Dr. David Turpin  
Page 2



I appreciate the University of Alberta's commitment to academic planning and your ongoing processes of program review and renewal.

Sincerely,

A handwritten signature in blue ink, appearing to read 'RS', is positioned above the typed name.

Rod Skura  
Deputy Minister

cc: Michael Phair  
Chair, Board of Governors, University of Alberta

## Proposal Template: Program Termination

Use this template for proposals to terminate ministry-approved programs or specializations. Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

### SECTION A: PROPOSAL INFORMATION

Fill in the table below:

<b>Institution</b>	<b>University of Alberta</b>
<b>Program Name</b>	<b>Master of Arts</b>
<b>Specialization Name</b>	<b>Comparative Literature Program</b>
<b>Credential Awarded</b>	<b>Master of Arts (MA)</b>
<b>Proposed effective date of termination</b>	<b>July 1, 2022</b>

<p>a. Confirm whether (check applicable box(es)):</p>	<p><input checked="" type="checkbox"/> This termination proposal was preceded by a ministry-approved suspension period.</p> <p><input type="checkbox"/> This termination proposal was not preceded by a ministry-approved suspension period.</p> <p><input type="checkbox"/> No active students remain in the program.</p> <p><input type="checkbox"/> Active program students remain in the program</p>
<p>b. If this proposal was preceded by a suspension, attach approval letter.</p> <ul style="list-style-type: none"> <li>• See attached.</li> </ul>	
<p>c. If this proposal was not preceded by a suspension, explain why ministry approval for a suspension was not sought prior to requesting a termination.</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
<p>d. If not preceded by suspension, indicate when students were last admitted into the program/specialization.</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
<p><b>Reviewer’s Comment:</b></p>	

### SECTION B: RATIONALE

<p>a. Identify reason(s) for termination with supporting evidence (e.g., low student demand, declining labour market demand, institutional capacity, provincial priorities, etc.).</p> <ul style="list-style-type: none"> <li>• The rationale for the suspension and termination of the free standing MA program in Comparative Literature is administrative. The suspension (effective July 1, 2016) was a</li> </ul>	
--	--

<p>result of a series of administrative changes that moved the program content under the auspices of the department of Modern Languages and Cultural Studies (MLCS).</p>
<p>b. Provide specific information about which internal governance body approved the termination, and provide date of approval.</p> <ul style="list-style-type: none"> <li>● MLCS Department Council - January 17, 2022</li> <li>● GPST - January 24, 2022</li> <li>● Arts Faculty Council - Mar 17, 2022</li> <li>● PRC</li> <li>● FGSR Council</li> <li>● Programs Committee</li> <li>● APC</li> <li>● GFC</li> <li>● BLRSEC</li> <li>● Board of Governors</li> <li>● Ministry</li> </ul>
<p><b>Reviewer's Comment:</b></p>

**SECTION C: ACCESS**

<p>a. Identify student access considerations and risks for the Alberta Adult Learning System (include information about related programs or other avenues available to students to prepare for careers/employment and/or further educational opportunities).</p> <ul style="list-style-type: none"> <li>● Students wanting to pursue their studies in Comparative Literature do so by obtaining an MA or PhD degree in Modern Languages and Cultural Studies with a second-level specialization in Transnational and Comparative Literatures.</li> </ul>
<p>b. If this program or specialization is unique in the province, describe the consultation(s) undertaken within the Alberta Adult Learning System to investigate the feasibility of program/specialization transfer.</p> <ul style="list-style-type: none"> <li>●</li> </ul>
<p>c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change.</p> <ul style="list-style-type: none"> <li>● At the time of the program suspension, existing graduate students in Comparative Literature were consulted and carefully advised of their options and supported through regular town halls with the Associate Chair of Graduate Studies for the department. The impact on students was minimal due to the move of Comparative Literature to a second-level specialization within Modern Languages and Cultural Studies. The Governance process within the Faculty of Arts also included graduate student participation.</li> </ul>
<p><b>Reviewer's Comment:</b></p>



## SECTION D: IMPACT

a. Briefly describe the consultation process that occurred with other stakeholders (e.g., advisory committees, regulatory bodies, employers, etc.) affected by this programming change. <ul style="list-style-type: none"><li>•</li></ul>
b. Briefly describe plans for communicating the termination decision to stakeholders, particularly regulatory bodies (if applicable) and other institutions within the Alberta Adult Learning System. <ul style="list-style-type: none"><li>• When communicating with internal and external audiences regarding the suspension of these programs, it was also communicated that the Faculty planned to terminate the programs at the appropriate time. Any pertinent audiences are, therefore, already aware that these programs will be terminated.</li></ul>
c. Briefly describe plans for reallocation of resources previously used for this program/specialization and identify budget and staffing impacts. <ul style="list-style-type: none"><li>• The integration of Comparative Literature as a second-level specialization Transnational and Comparative Literatures allowed for a streamlining of resources and better oversight of graduate student funding in the Department of Modern Languages and Cultural Studies. Faculty members working in Comparative Literature continue contributing to this area (teaching graduate courses in MLCS and supervising graduate students specializing in Transnational and Comparative Literatures).</li></ul>
<b>Reviewer's Comment:</b>

## SECTION E: OTHER CONSIDERATIONS

<b>Other considerations</b>
a. Please indicate if there are additional factors you would like the ministry to consider when reviewing this proposal. <ul style="list-style-type: none"><li>•</li></ul>
<b>Reviewer's Comment:</b>

## RECOMMENDATION (FOR DEPARTMENT USE)

### Recommendation(s):

MLCS voted to approve the termination of the MA and PhD in Comparative Literature at Department Council on January 17, 2022.

### Rationale for Recommendation:

Agreement with the above rationale.

**Reviewer(s):** Natalie Van Deusen (Chair, Curriculum Committee)

**Date Completed:** January 17, 2022

## Proposal Template: Program Termination

Use this template for proposals to terminate ministry-approved programs or specializations. Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

### SECTION A: PROPOSAL INFORMATION

Fill in the table below:

<b>Institution</b>	<b>University of Alberta</b>
<b>Program Name</b>	<b>Doctor of Philosophy</b>
<b>Specialization Name</b>	<b>Comparative Literature Program</b>
<b>Credential Awarded</b>	<b>Doctor of Philosophy (PhD)</b>
<b>Proposed effective date of termination</b>	<b>July 1, 2022</b>

a. Confirm whether (check applicable box(es)):	<input checked="" type="checkbox"/> This termination proposal was preceded by a ministry-approved suspension period. <input type="checkbox"/> This termination proposal was not preceded by a ministry-approved suspension period. <input type="checkbox"/> No active students remain in the program. <input type="checkbox"/> Active program students remain in the program
b. If this proposal was preceded by a suspension, attach approval letter.	<ul style="list-style-type: none"> <li>• See attached.</li> </ul>
c. If this proposal was not preceded by a suspension, explain why ministry approval for a suspension was not sought prior to requesting a termination.	<ul style="list-style-type: none"> <li>•</li> </ul>
d. If not preceded by suspension, indicate when students were last admitted into the program/specialization.	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Reviewer’s Comment:</b>	

### SECTION B: RATIONALE

a. Identify reason(s) for termination with supporting evidence (e.g., low student demand, declining labour market demand, institutional capacity, provincial priorities, etc.).	<ul style="list-style-type: none"> <li>• The rationale for the suspension and termination of the free standing PhD programs in Comparative Literature is administrative. The suspension (effective July 1, 2016) was a</li> </ul>
---	---

<p>result of a series of administrative changes that moved the program content under the auspices of the department of Modern Languages and Cultural Studies (MLCS).</p>
<p>b. Provide specific information about which internal governance body approved the termination, and provide date of approval.</p> <ul style="list-style-type: none"> <li>● MLCS Department Council - January 17, 2022</li> <li>● GPST - January 24, 2022</li> <li>● Arts Faculty Council - Mar 17, 2022</li> <li>● PRC</li> <li>● FGSR Council</li> <li>● Programs Committee</li> <li>● APC</li> <li>● GFC</li> <li>● BLRSEC</li> <li>● Board of Governors</li> <li>● Ministry</li> </ul>
<p><b>Reviewer's Comment:</b></p>

**SECTION C: ACCESS**

<p>a. Identify student access considerations and risks for the Alberta Adult Learning System (include information about related programs or other avenues available to students to prepare for careers/employment and/or further educational opportunities).</p> <ul style="list-style-type: none"> <li>● Students wanting to pursue their studies in Comparative Literature do so by obtaining an MA or PhD degree in Modern Languages and Cultural Studies with a second-level specialization in Transnational and Comparative Literatures.</li> </ul>
<p>b. If this program or specialization is unique in the province, describe the consultation(s) undertaken within the Alberta Adult Learning System to investigate the feasibility of program/specialization transfer.</p> <ul style="list-style-type: none"> <li>●</li> </ul>
<p>c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change.</p> <ul style="list-style-type: none"> <li>● At the time of the program suspension, existing graduate students in Comparative Literature were consulted and carefully advised of their options and supported through regular town halls with the Associate Chair of Graduate Studies for the department. The impact on students was minimal due to the move of Comparative Literature to a second-level specialization within Modern Languages and Cultural Studies. The Governance process within the Faculty of Arts also included graduate student participation.</li> </ul>
<p><b>Reviewer's Comment:</b></p>

## SECTION D: IMPACT

a. Briefly describe the consultation process that occurred with other stakeholders (e.g., advisory committees, regulatory bodies, employers, etc.) affected by this programming change. <ul style="list-style-type: none"><li>•</li></ul>
b. Briefly describe plans for communicating the termination decision to stakeholders, particularly regulatory bodies (if applicable) and other institutions within the Alberta Adult Learning System. <ul style="list-style-type: none"><li>• When communicating with internal and external audiences regarding the suspension of these programs, it was also communicated that the Faculty planned to terminate the programs at the appropriate time. Any pertinent audiences are, therefore, already aware that these programs will be terminated.</li></ul>
c. Briefly describe plans for reallocation of resources previously used for this program/specialization and identify budget and staffing impacts. <ul style="list-style-type: none"><li>• The integration of Comparative Literature as a second-level specialization Transnational and Comparative Literatures allowed for a streamlining of resources and better oversight of graduate student funding in the Department of Modern Languages and Cultural Studies. Faculty members working in Comparative Literature continue contributing to this area (teaching graduate courses in MLCS and supervising graduate students specializing in Transnational and Comparative Literatures).</li></ul>
<b>Reviewer's Comment:</b>

## SECTION E: OTHER CONSIDERATIONS

<b>Other considerations</b>
a. Please indicate if there are additional factors you would like the ministry to consider when reviewing this proposal. <ul style="list-style-type: none"><li>•</li></ul>
<b>Reviewer's Comment:</b>

## RECOMMENDATION (FOR DEPARTMENT USE)

### Recommendation(s):

MLCS voted to approve the termination of the MA and PhD in Comparative Literature at Department Council on January 17, 2022.

### Rationale for Recommendation:

Agreement with the above rationale.

**Reviewer(s):** Natalie Van Deusen (Chair, Curriculum Committee)

**Date Completed:** January 17, 2022



FINAL Item No. 4

**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	<b>Proposed Terminations of the Bachelor of Science First-Level Specializations (Majors) in Animal Biology, Bioinformatics, Environmental Physical Sciences, Evolutionary Biology, and Geography, Faculty of Science</b>
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**Motion**

<p>THAT the GFC Academic Planning Committee recommend Board of Governors approval of the termination of the following Bachelor of Science first-level specializations (majors):</p> <ul style="list-style-type: none"> <li>a. Animal Biology (effective July 1, 2023)</li> <li>b. Bioinformatics (effective July 1, 2023)</li> <li>c. Environmental Physical Sciences (effective July 1, 2023)</li> <li>d. Evolutionary Biology (effective July 1, 2024)</li> <li>e. Geography (effective July 1, 2023)</li> </ul>
--

**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation
Proposed by	Frederick West, Acting Dean, Faculty of Science
Presenter(s)	Dr. Gerda de Vries, Associate Dean (Undergraduate), Faculty of Science

**Details**

Office of Administrative Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	This proposal is before the committee because the suspension periods have expired (or are about to expire) and no reactivations are planned. Therefore, we are now seeking approval for termination.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>The main purpose of this proposal is to clear up some outstanding administrative matters associated with the Ministry’s PaPRs database.</p> <p>Environmental Physical Sciences and Geography have not appeared in the Calendar for 14 and 26 years, respectively. Enrolment has effectively been zero for the past 12 and 22 years, respectively.</p> <p>Bioinformatics was suspended in 2016. The last time students were enrolled was 2017.</p> <p>Animal Biology and Evolutionary Biology were suspended in 2016/2017 when the Department of Biological Sciences underwent extensive program restructuring. Students interested in these programs were redirected to newly created programs. The suspension periods were to end in 2022 and 2024, respectively. The last academic year that students were enrolled in these programs was 2021-2022, with the last two students in Animal Biology having graduated in Spring 2022.</p> <p>All the associated programs currently have no students enrolled. We are proposing they all be terminated effective July 1, 2023 or July 1, 2024 as applicable.</p>



**Item No. 4**

Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>
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**Engagement and Routing (Include meeting dates)**

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)  <For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a> >	<u>Those who are actively <b>participating</b>:</u> <ul style="list-style-type: none"> <li>• Associate Chairs (Undergraduate), Faculty of Science; various meetings between 2019 and 2022</li> <li>• Departments of Biological Sciences, Chemistry, Computing Science, Earth and Atmospheric Sciences, Mathematical and Statistical Sciences, Physics</li> </ul>
	<u>Those who have been <b>consulted</b>:</u> <ul style="list-style-type: none"> <li>• Provost’s Office (Vice-Provost, Programs); various meetings between 2019 and 2022</li> </ul>
	<u>Those who have been <b>informed</b>:</u> <ul style="list-style-type: none"> <li>• N/A</li> </ul>
Approval Route (Governance) (including meeting dates)	Department of Biological Sciences Council (approval obtained May 11, 2022) Department of Chemistry Council (approval obtained May 11, 2022) Department of Computing Science Council (approval obtained May 11, 2022) Department of Earth and Atmospheric Sciences Council (approval obtained May 11, 2022) Department of Mathematical and Statistical Sciences Council (approval obtained May 10, 2022) Department of Physics Council (approval obtained May 11, 2022) Faculty of Science Council (approval obtained from the Associate Chairs, Undergraduate as proxies on May 11, 2022) GFC Programs Committee, June 23, 2022 GFC Academic Planning Committee, September 7, 2022 General Faculties Council (GFC), September 19, 2022 Board Learning, Research and Student Experience Committee (BLRSEC), November 25, 2022

**Strategic Alignment**

Alignment with <i>For the Public Good</i>	<b>Engage</b> 17 - Facilitate, build, and support interdisciplinary, cross-faculty, and cross-unit engagement and collaboration.  <b>Sustain</b> 21 - Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.						
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing.						
	<table border="0"> <tr> <td><input checked="" type="checkbox"/> Enrolment Management</td> <td><input type="checkbox"/> Relationship with Stakeholders</td> </tr> <tr> <td><input type="checkbox"/> Faculty and Staff</td> <td><input type="checkbox"/> Reputation</td> </tr> <tr> <td><input type="checkbox"/> Funding and Resource Management</td> <td><input type="checkbox"/> Research Enterprise</td> </tr> </table>	<input checked="" type="checkbox"/> Enrolment Management	<input type="checkbox"/> Relationship with Stakeholders	<input type="checkbox"/> Faculty and Staff	<input type="checkbox"/> Reputation	<input type="checkbox"/> Funding and Resource Management	<input type="checkbox"/> Research Enterprise
<input checked="" type="checkbox"/> Enrolment Management	<input type="checkbox"/> Relationship with Stakeholders						
<input type="checkbox"/> Faculty and Staff	<input type="checkbox"/> Reputation						
<input type="checkbox"/> Funding and Resource Management	<input type="checkbox"/> Research Enterprise						



**Item No. 4**

	<input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	Post-Secondary Learning Act GFC Committees Terms of Reference	

**Attachments**

1. Ministry Proposal Template - Animal Biology Termination (pages 1-3)
2. Ministry Approval Letter - Animal Biology Suspension (page 1)
3. Ministry Proposal Template - Bioinformatics Termination (pages 1-4)
4. Ministry Approval Letter - Bioinformatics Suspension (page 1)
5. Ministry Proposal Template - Environmental Physical Sciences Termination (pages 1-4)
6. Ministry Approval Email - Environmental Physical Sciences Termination (page 1)
7. Ministry Proposal Template - Evolutionary Biology Termination (pages 1-4)
8. Ministry Approval Letter - Evolutionary Biology Suspension (page 1)
9. Ministry Proposal Template - Geography Termination (pages 1-3)
10. Ministry Approval Email - Geography Termination (page 1)

*Prepared by:* Michelle Spila, Assistant Lecturer, Dept. of Earth & Atmospheric Sciences, spila@ualberta.ca  
Gerda de Vries, Associate Dean (Undergraduate), Faculty of Science, sciadu@ualberta.ca

## Proposal Template: Program Termination

Use this template for proposals to terminate ministry-approved programs or specializations. Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

### SECTION A: PROPOSAL INFORMATION

Fill in the table below:

<b>Institution</b>	<b>University of Alberta</b>
<b>Program Name</b>	<b>Bachelor of Science</b>
<b>Specialization Name</b>	<b>Animal Biology</b>
<b>Credential Awarded</b>	<b>Bachelor of Science</b>
<b>Proposed effective date of termination</b>	<b>July 1, 2023</b>

a. Confirm whether (check applicable box(es)):	<input checked="" type="checkbox"/> This termination proposal was preceded by a ministry-approved suspension period. <input type="checkbox"/> This termination proposal was not preceded by a ministry-approved suspension period.  <input checked="" type="checkbox"/> No active students remain in the program. <input type="checkbox"/> Active program students remain in the program
b. If this proposal was preceded by a suspension, attach approval letter.	<ul style="list-style-type: none"> <li>• See <a href="#">Ministry Approval - Animal Biology Suspension.pdf</a></li> </ul>
c. If this proposal was not preceded by a suspension, explain why ministry approval for a suspension was not sought prior to requesting a termination.	<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>
d. If not preceded by suspension, indicate when students were last admitted into the program/specialization.	<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>
<b>Reviewer’s Comment:</b>	

### SECTION B: RATIONALE

a. Identify reason(s) for termination with supporting evidence (e.g., low student demand, declining labour market demand, institutional capacity, provincial priorities, etc.).	<ul style="list-style-type: none"> <li>• The Department of Biological Sciences undertook a re-evaluation of all undergraduate programs between 2014 and 2016. The changes to consolidate the undergraduate programs were to enhance undergraduate student experiences and more accurately communicate the breadth, strengths and focus of the Biological Sciences programs. Biological Sciences is a large and diverse department that provides substantive</li> </ul>
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experiential learning, however the size of the department can pose challenges for undergraduate students trying to choose a program or discern differences amongst the breadth of disciplines. The changes avoid taxonomic designations and more appropriately reflect broader areas in Biological Sciences, rather than revolve content around specific organisms that may be used to study these important disciplines. The outcome of this re-evaluation was a reduction in the total number of programs, while still providing students with an exemplary education that reflects appropriate depth and breadth to meet the challenges of changing and broad career opportunities in Biological Sciences.

- The suspension period for Animal Biology was July 1, 2017 to June 30, 2022. The last students graduated in Spring 2022.

b. Provide specific information about which internal governance body approved the termination, and provide date of approval.

Internal Governance Body	Date of Approval
Department of Biological Sciences Council	May 11, 2022
Faculty of Science Council	May 11, 2022
GFC Programs Committee	June 23, 2022
GFC Academic Planning Committee	September 7, 2022
General Faculties Council (GFC)	October 14, 2022
Board Learning, Research and Student Experience Committee (BLRSEC)	November 25, 2022
Board of Governors	December 9, 2022

**Reviewer's Comment:**

## SECTION C: ACCESS

a. Identify student access considerations and risks for the Alberta Adult Learning System (include information about related programs or other avenues available to students to prepare for careers/employment and/or further educational opportunities).

- Students interested in Animal Biology are still able to study this subject area at the University of Alberta.
- The consolidation of programs permits students to explore more of the large and diverse Department of Biological Sciences offerings. If they discover an unexpected interest, they are now able to more easily take additional courses in that area without having to formally change programs.

b. If this program or specialization is unique in the province, describe the consultation(s) undertaken within the Alberta Adult Learning System to investigate the feasibility of program/specialization transfer.

- Not applicable

c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change.

- In March 2015, an anonymous online survey of Biological Sciences students was conducted. In addition, three focal meetings with groups of students were held (two on 27 March 2015, one on 30 March 2015).

**Reviewer's Comment:**

## SECTION D: IMPACT

- a. Briefly describe the consultation process that occurred with other stakeholders (e.g., advisory committees, regulatory bodies, employers, etc.) affected by this programming change.
- Not applicable. There is no anticipated impact on professional or regulatory organizations because no professional, regulatory, or post-secondary institution requires or relies on credentials awarded to students through the Animal Biology programs. As the component courses of Animal Biology will still be taught, employers can still seek out students with specific and required knowledge in this discipline.
- b. Briefly describe plans for communicating the termination decision to stakeholders, particularly regulatory bodies (if applicable) and other institutions within the Alberta Adult Learning System.
- Not applicable.
- c. Briefly describe plans for reallocation of resources previously used for this program/specialization and identify budget and staffing impacts.
- There will be no impact on Departmental teaching resources because the courses offered in Animal Biology will continue to be offered. We do not anticipate any impact on class sizes and section numbers.

**Reviewer's Comment:**

## SECTION E: OTHER CONSIDERATIONS

### Other considerations

- a. Please indicate if there are additional factors you would like the ministry to consider when reviewing this proposal.
- Not applicable

**Reviewer's Comment:**

## RECOMMENDATION (FOR DEPARTMENT USE)

**Recommendation(s):**

**Rationale for Recommendation:**

**Reviewer(s):**

**Date Completed:**

---

**From:** Diane Wishart  
**Sent:** Friday, October 14, 2016 10:18 AM  
**To:** Steven Dew  
**Cc:** Laura Schneider; 'Kate Peters'  
**Subject:** U of A Animal Biology PAPRS Approval

Advanced Education has reviewed University of Alberta's proposal to change the PAPRS record for the Animal Biology specialization in the Bachelor of Science program. We are pleased to provide approval for this record change to suspend the specialization effective July 1, 2017 to June 30, 2022.

Six months prior to the suspension end date please advise the department, through the Provider and Program Registry System of the institution's plans to reactivate or terminate the specialization. Under the Programs of Study Regulation, proposed changes to this specialization require ministry approval, including changes to the specialization name, load, or duration, as well as the suspension of admissions, termination, reactivation, or transfer.

We appreciate University of Alberta's commitment to maintaining accurate records in the Provider and Program Registry System.

Diane Wishart  
Post-Secondary Programs Branch  
Alberta Advanced Education  
11th Floor Commerce Place  
Edmonton, AB T5J 4L5  
780-427-7203

## Proposal Template: Program Termination

Use this template for proposals to terminate ministry-approved programs or specializations. Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

### SECTION A: PROPOSAL INFORMATION

Fill in the table below:

<b>Institution</b>	<b>University of Alberta</b>
<b>Program Name</b>	<b>Bachelor of Science</b>
<b>Specialization Name</b>	<b>Bioinformatics</b>
<b>Credential Awarded</b>	<b>Bachelor of Science</b>
<b>Proposed effective date of termination</b>	<b>July 1, 2023</b>

a. Confirm whether (check applicable box(es)):	<input checked="" type="checkbox"/> This termination proposal was preceded by a ministry-approved suspension period. <input type="checkbox"/> This termination proposal was not preceded by a ministry-approved suspension period. <input checked="" type="checkbox"/> No active students remain in the program. <input type="checkbox"/> Active program students remain in the program
b. If this proposal was preceded by a suspension, attach approval letter.	<ul style="list-style-type: none"> <li>• See <a href="#">Ministry Approval - Bioinformatics Suspension.pdf</a></li> </ul>
c. If this proposal was not preceded by a suspension, explain why ministry approval for a suspension was not sought prior to requesting a termination.	<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>
d. If not preceded by suspension, indicate when students were last admitted into the program/specialization.	<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>
<b>Reviewer’s Comment:</b>	

### SECTION B: RATIONALE

a. Identify reason(s) for termination with supporting evidence (e.g., low student demand, declining labour market demand, institutional capacity, provincial priorities, etc.).	<ul style="list-style-type: none"> <li>• Enrollment was consistently low since its inception in 2000-2001. Generally fewer than 10 students were in the Bioinformatic program in each year of the program, each academic year (see below for data for 2009-2013).</li> </ul>
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Year of Program	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013
Y1	9	5	6	6	2
Y2	3	3	9	1	1
Y3	3	4	3	6	1
Y4 and above	3	4	6	5	9
All Years	18	16	24	18	13

b. Provide specific information about which internal governance body approved the termination, and provide date of approval.

Internal Governance Body	Date of Approval
Department of Biological Sciences Council	May 11, 2022
Department of Computing Science Council	May 11, 2022
Faculty of Science Council	June 23, 2022
GFC Programs Committee	September 7, 2022
GFC Academic Planning Committee	October 14, 2022
General Faculties Council (GFC)	November 25, 2022
Board Learning, Research and Student Experience Committee (BLRSEC)	May 11, 2022
Board of Governors	December 9, 2022

**Reviewer's Comment:**

## SECTION C: ACCESS

- a. Identify student access considerations and risks for the Alberta Adult Learning System (include information about related programs or other avenues available to students to prepare for careers/employment and/or further educational opportunities).
- The individual courses that make up the Bioinformatics programs will continue to be offered.
  - In addition, a new Minor in Bioinformatics was developed. It is offered with both a Biological Sciences focus (for students in Computing Science) and a Computing Science focus (for students in Biological Sciences). This set-up ensures that students have the appropriate background and are able to build the appropriate expertise according to their interests. The Bioinformatics Minor is available to a large population of undergraduates (e.g. all undergraduate students in the B.Sc. program who enroll in Majors programs in Biological Sciences or Computing Science).
  - The University of Calgary continues to offer a [Bachelor of Health Sciences in Bioinformatics](#).

<p>b. If this program or specialization is unique in the province, describe the consultation(s) undertaken within the Alberta Adult Learning System to investigate the feasibility of program/specialization transfer.</p> <ul style="list-style-type: none"> <li>● Not applicable</li> </ul>
<p>c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change.</p> <ul style="list-style-type: none"> <li>● Students in Biological Sciences and Computing Science were consulted at the time Bioinformatics was suspended. The result was a recommendation that students interested in Bioinformatics would be directed to advisors to assist them with course selection or directed to take the Minor in Bioinformatics.</li> <li>● Undergraduate students sit on the councils for both the Department of Biological Sciences and the Department of Computing Science.</li> </ul>
<p><b>Reviewer's Comment:</b></p>

**SECTION D: IMPACT**

<p>a. Briefly describe the consultation process that occurred with other stakeholders (e.g., advisory committees, regulatory bodies, employers, etc.) affected by this programming change.</p> <ul style="list-style-type: none"> <li>● Not applicable. No professional, regulatory, or post-secondary institution requires or relies on credentials awarded to students through the Bioinformatics programs. As the component Bioinformatics courses from the program are still taught, employers can still seek out students with required knowledge.</li> </ul>
<p>b. Briefly describe plans for communicating the termination decision to stakeholders, particularly regulatory bodies (if applicable) and other institutions within the Alberta Adult Learning System.</p> <ul style="list-style-type: none"> <li>● We will post information on departmental and Faculty of Science websites and other announcement venues about the termination.</li> </ul>
<p>c. Briefly describe plans for reallocation of resources previously used for this program/specialization and identify budget and staffing impacts.</p> <ul style="list-style-type: none"> <li>● The additional flexibility of not offering this program will lead to better use of teaching resources. Existing bioinformatics courses will continue to be offered based on demand.</li> </ul>
<p><b>Reviewer's Comment:</b></p>

**SECTION E: OTHER CONSIDERATIONS**

<p><b>Other considerations</b></p>
<p>a. Please indicate if there are additional factors you would like the ministry to consider when reviewing this proposal.</p> <ul style="list-style-type: none"> <li>● Not applicable</li> </ul>
<p><b>Reviewer's Comment:</b></p>

<p><b>RECOMMENDATION (FOR DEPARTMENT USE)</b></p>
<p><b>Recommendation(s):</b></p>

<b>Rationale for Recommendation:</b>
<b>Reviewer(s):</b>
<b>Date Completed:</b>

AR 48332

September 14, 2015

Dr. David Turpin  
President and Vice-Chancellor  
University of Alberta  
2-24 South Academic Building  
Edmonton, AB T6G 2G7

Dear Dr. Turpin:

Innovation and Advanced Education has completed its review of University of Alberta's proposal to suspend the Bioinformatics specialization in the Bachelor of Science program. The department approves the suspension for the term July 1, 2016 to June 30, 2021.

Approval is granted with the understanding that the Board of Governors, or delegated institutional authority, proposes suspension due to low enrolment. I request that six months prior to the suspension end date the institution advise the department, through the Provider and Program Registry System, of its plan to reactivate or terminate the specialization.

Under the Programs of Study Regulation, proposed changes to the Bioinformatics specialization require ministry approval, including changes to the specialization name, load, or duration, as well as the suspension of admissions, termination, reactivation, or transfer.

I appreciate University of Alberta's commitment to high-quality programming and your ongoing processes of program review and renewal.

Sincerely,



*m. Barts for*  
Rod Skura  
Deputy Minister

cc: Honourable Lori Sigurdson  
Minister of Innovation and Advanced Education  
Minister of Jobs, Skills, Training and Labour

Dick Wilson, Acting Chair, Board of Governors, University of Alberta



---

**Update: BSc Renewal**

1 message

**Carley Roth** <carley.roth@ualberta.ca>

Fri, Mar 4, 2022 at 9:15 AM

To: Gerda de Vries &lt;sciadu@ualberta.ca&gt;, Michelle Spila &lt;spila@ualberta.ca&gt;

Cc: Suzanne French &lt;suzanne.french@ualberta.ca&gt;

Dear Gerda and Michelle,  
cc Suzanne

Good news! We have just received confirmation from the Ministry of Advanced Education that we can go straight to termination (skip suspension steps) for the following 2 majors under the BSc:

1. Environmental Physical Sciences
2. Geography.

I am in the process of confirming what changes will take place as far governance routing (and subsequently which template would suffice). More to come on that soon!

Best,  
Carley

**CARLEY ROTH**

Portfolio Initiatives Manager  
*she/her*

**UNIVERSITY OF ALBERTA**

Office of the Provost & Vice-President Academic

2-40N South Academic Building  
Edmonton, AB Canada T6G 2G7



The University of Alberta respectfully acknowledges  
that we are situated on Treaty 6 territory, traditional  
lands of First Nations and Métis people.

## Proposal Template: Program Termination

Use this template for proposals to terminate ministry-approved programs or specializations. Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

### SECTION A: PROPOSAL INFORMATION

Fill in the table below:

<b>Institution</b>	<b>University of Alberta</b>
<b>Program Name</b>	<b>Bachelor of Science</b>
<b>Specialization Name</b>	<b>Evolutionary Biology</b>
<b>Credential Awarded</b>	<b>Bachelor of Science</b>
<b>Proposed effective date of termination</b>	<b>July 1, 2024</b>

a. Confirm whether (check applicable box(es)):	<input checked="" type="checkbox"/> This termination proposal was preceded by a ministry-approved suspension period. <input type="checkbox"/> This termination proposal was not preceded by a ministry-approved suspension period. <input checked="" type="checkbox"/> No active students remain in the program. <input type="checkbox"/> Active program students remain in the program
b. If this proposal was preceded by a suspension, attach approval letter.	<ul style="list-style-type: none"> <li>• See <a href="#">Ministry Approval - Evolutionary Biology Suspension.pdf</a></li> </ul>
c. If this proposal was not preceded by a suspension, explain why ministry approval for a suspension was not sought prior to requesting a termination.	<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>
d. If not preceded by suspension, indicate when students were last admitted into the program/specialization.	<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>
<b>Reviewer’s Comment:</b>	

### SECTION B: RATIONALE

a. Identify reason(s) for termination with supporting evidence (e.g., low student demand, declining labour market demand, institutional capacity, provincial priorities, etc.).	<ul style="list-style-type: none"> <li>• The Department of Biological Sciences undertook a re-evaluation of all undergraduate programs between 2014 and 2016. The changes to consolidate the undergraduate programs were to enhance undergraduate student experiences and more accurately communicate the breadth, strengths and focus of the Biological Sciences programs.</li> </ul>
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Biological Sciences is a large and diverse department that provides substantive experiential learning, however the size of the department can pose challenges for undergraduate students trying to choose a program or discern differences amongst the breadth of disciplines. The changes avoid taxonomic designations and more appropriately reflect broader areas in Biological Sciences, rather than revolve content around specific organisms that may be used to study these important disciplines. The outcome of this re-evaluation was a reduction in the total number of programs, while still providing students with an exemplary education that reflects appropriate depth and breadth to meet the challenges of changing and broad career opportunities in Biological Sciences.

- The suspension period for Evolutionary Biology was July 1, 2017 to June 30, 2024.

b. Provide specific information about which internal governance body approved the termination, and provide date of approval.

Internal Governance Body	Date of Approval
Department of Biological Sciences Council	May 11, 2022
Faculty of Science Council	May 11, 2022
GFC Programs Committee	June 23, 2022
GFC Academic Planning Committee	September 7, 2022
General Faculties Council (GFC)	October 14, 2022
Board Learning, Research and Student Experience Committee (BLRSEC)	November 25, 2022
Board of Governors	December 9, 2022

**Reviewer's Comment:**

## SECTION C: ACCESS

- a. Identify student access considerations and risks for the Alberta Adult Learning System (include information about related programs or other avenues available to students to prepare for careers/employment and/or further educational opportunities).
- Students interested in Evolutionary Biology are still able to study this subject area at the University of Alberta by choosing the Ecology, Evolution and Environmental Biology program. Courses required in the terminated Evolutionary Biology program will continue to be offered. Advisors will still be available to assist students with course selection.
- b. If this program or specialization is unique in the province, describe the consultation(s) undertaken within the Alberta Adult Learning System to investigate the feasibility of program/specialization transfer.
- Not applicable
- c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change.

- In March 2015, an anonymous online survey of Biological Sciences students was conducted. In addition, three focal meetings with groups of students were held (two on 27 March 2015, one on 30 March 2015).

**Reviewer's Comment:**

## SECTION D: IMPACT

- Briefly describe the consultation process that occurred with other stakeholders (e.g., advisory committees, regulatory bodies, employers, etc.) affected by this programming change.
  - Not applicable. There is no anticipated impact on professional or regulatory organizations because no professional, regulatory, or post-secondary institution requires or relies on credentials awarded to students through the Evolutionary Biology programs. As the component courses of Evolutionary Biology will still be taught, employers can still seek out students with specific and required knowledge in this discipline.
- Briefly describe plans for communicating the termination decision to stakeholders, particularly regulatory bodies (if applicable) and other institutions within the Alberta Adult Learning System.
  - Not applicable
- Briefly describe plans for reallocation of resources previously used for this program/specialization and identify budget and staffing impacts.
  - There will be no impact on Departmental teaching resources because the courses offered in Evolutionary Biology will continue to be offered. We do not anticipate any impact on class sizes and section numbers.

**Reviewer's Comment:**

## SECTION E: OTHER CONSIDERATIONS

### Other considerations

- Please indicate if there are additional factors you would like the ministry to consider when reviewing this proposal.
  - Not applicable

**Reviewer's Comment:**

## RECOMMENDATION (FOR DEPARTMENT USE)

**Recommendation(s):**

**Rationale for Recommendation:**

**Reviewer(s):**

**Date Completed:**

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**From:** Diane Wishart  
**Sent:** Wednesday, February 1, 2017 10:04 AM  
**To:** Steven Dew  
**Cc:** Laura Schneider; Kate Peters  
**Subject:** U of A Evolutionary Biology PAPRS Approval

Advanced Education has reviewed University of Alberta's proposal to change the PAPRS record for the Evolutionary Biology specialization in the Bachelor of Science program. We are pleased to provide approval for this record change to suspend the specialization effective July 1, 2017 to June 30, 2024.

Six months prior to the suspension end date please advise the department, through the Provider and Program Registry System of the institution's plans to reactivate or terminate the specialization. Under the Programs of Study Regulation, proposed changes to this specialization require ministry approval, including changes to the specialization name, load, or duration, as well as the suspension of admissions, termination, reactivation, or transfer.

We appreciate University of Alberta's commitment to maintaining accurate records in the Provider and Program Registry System.

Diane Wishart  
Post-Secondary Programs Branch  
Alberta Advanced Education  
11th Floor Commerce Place  
Edmonton, AB T5J 4L5  
780-427-7203

## Proposal Template: Program Termination

Use this template for proposals to terminate ministry-approved programs or specializations. Institutions should:

- ensure that submission content is concise. Any additional information may be appended;
- indicate “not applicable” when questions are not relevant to a particular proposal; and
- ensure that applicable supporting documents are attached to the proposal.

### SECTION A: PROPOSAL INFORMATION

Fill in the table below:

<b>Institution</b>	<b>University of Alberta</b>
<b>Program Name</b>	<b>Bachelor of Science</b>
<b>Specialization Name</b>	<b>Geography</b>
<b>Credential Awarded</b>	<b>Bachelor of Science</b>
<b>Proposed effective date of termination</b>	<b>July 1, 2023</b>

<p>a. Confirm whether (check applicable box(es)):</p>	<p><input type="checkbox"/> This termination proposal was preceded by a ministry-approved suspension period.</p> <p><input checked="" type="checkbox"/> This termination proposal was not preceded by a ministry-approved suspension period.</p> <p><input checked="" type="checkbox"/> No active students remain in the program.</p> <p><input type="checkbox"/> Active program students remain in the program</p>
<p>b. If this proposal was preceded by a suspension, attach approval letter.</p> <ul style="list-style-type: none"> <li>• Not applicable</li> </ul>	
<p>c. If this proposal was not preceded by a suspension, explain why ministry approval for a suspension was not sought prior to requesting a termination.</p> <ul style="list-style-type: none"> <li>• As per the attached correspondence (<a href="#">Ministry Approval Email - Geography Termination.pdf</a>), the Ministry has agreed that this specialization can proceed directly to termination due to an extended period of no enrolment.</li> </ul>	
<p>d. If not preceded by suspension, indicate when students were last admitted into the program/specialization.</p> <ul style="list-style-type: none"> <li>• Students were last admitted into the Geography specialization in Fall 1995.</li> </ul>	
<p><b>Reviewer’s Comment:</b></p>	

### SECTION B: RATIONALE

a. Identify reason(s) for termination with supporting evidence (e.g., low student demand, declining labour market demand, institutional capacity, provincial priorities, etc.).

- See Section A(c) above.
- As no students have been enrolled in it for 20+ years, we are proposing it be terminated effective July 1, 2023.

b. Provide specific information about which internal governance body approved the termination, and provide date of approval.

Internal Governance Body	Date of Approval
Department of Earth and Atmospheric Sciences Council	May 11, 2022
Faculty of Science Council	May 11, 2022
GFC Programs Committee	June 23, 2022
GFC Academic Planning Committee	September 7, 2022
General Faculties Council (GFC)	October 14, 2022
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Board of Governors	December 9, 2022

**Reviewer's Comment:**

**SECTION C: ACCESS**

a. Identify student access considerations and risks for the Alberta Adult Learning System (include information about related programs or other avenues available to students to prepare for careers/employment and/or further educational opportunities).

- Students interested in Geography are still able to study this subject area at the University of Alberta. The individual courses that made up the Geography program have been continually offered since they were first suspended and will continue to be taught as part of the Environmental Earth Science, Human Geography and Planning programs.

b. If this program or specialization is unique in the province, describe the consultation(s) undertaken within the Alberta Adult Learning System to investigate the feasibility of program/specialization transfer.

- Not applicable

c. Briefly describe the consultation process that occurred with students at your institution regarding this programming change.

- Present-day consultation is not required as there haven't been any students in this subject area since the 2000-2001 academic year.

**Reviewer's Comment:**



## SECTION D: IMPACT

a. Briefly describe the consultation process that occurred with other stakeholders (e.g., advisory committees, regulatory bodies, employers, etc.) affected by this programming change. <ul style="list-style-type: none"><li>● Not applicable. No professional, regulatory, or post-secondary institution requires or relies on credentials awarded to students through the Geography programs. As the component Geography courses from the program are still taught, employers can still seek out students with required knowledge.</li></ul>
b. Briefly describe plans for communicating the termination decision to stakeholders, particularly regulatory bodies (if applicable) and other institutions within the Alberta Adult Learning System. <ul style="list-style-type: none"><li>● Not applicable</li></ul>
c. Briefly describe plans for reallocation of resources previously used for this program/specialization and identify budget and staffing impacts. <ul style="list-style-type: none"><li>● There are no resource implications.</li><li>● There will be no impact on teaching resources because associated courses will continue to be offered as part of other programs.</li></ul>
<b>Reviewer's Comment:</b>

## SECTION E: OTHER CONSIDERATIONS

<b>Other considerations</b>
a. Please indicate if there are additional factors you would like the ministry to consider when reviewing this proposal. <ul style="list-style-type: none"><li>● Not applicable</li></ul>
<b>Reviewer's Comment:</b>

## RECOMMENDATION (FOR DEPARTMENT USE)

<b>Recommendation(s):</b>
<b>Rationale for Recommendation:</b>
<b>Reviewer(s):</b>
<b>Date Completed:</b>

---

**Update: BSc Renewal**

1 message

**Carley Roth** <carley.roth@ualberta.ca>

Fri, Mar 4, 2022 at 9:15 AM

To: Gerda de Vries &lt;sciadu@ualberta.ca&gt;, Michelle Spila &lt;spila@ualberta.ca&gt;

Cc: Suzanne French &lt;suzanne.french@ualberta.ca&gt;

Dear Gerda and Michelle,  
cc Suzanne

Good news! We have just received confirmation from the Ministry of Advanced Education that we can go straight to termination (skip suspension steps) for the following 2 majors under the BSc:

1. Environmental Physical Sciences
2. Geography.

I am in the process of confirming what changes will take place as far governance routing (and subsequently which template would suffice). More to come on that soon!

Best,  
Carley

**CARLEY ROTH**

Portfolio Initiatives Manager  
*she/her*

**UNIVERSITY OF ALBERTA**

Office of the Provost & Vice-President Academic

2-40N South Academic Building  
Edmonton, AB Canada T6G 2G7



The University of Alberta respectfully acknowledges  
that we are situated on Treaty 6 territory, traditional  
lands of First Nations and Métis people.