The following Motions and Documents were considered by the GFC Academic Planning Committee at its Wednesday, January 15, 2020 meeting:

Agenda Title: **Proposed Changes to Program Requirements for Graduate Programs in History and Classics, Faculty of Arts, and Faculty of Graduate Studies and Research**

CARRIED MOTION:
THAT the GFC Academic Planning Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing program requirements for graduate programs in the Department of History and Classics, as recommended by the GFC Academic Standards Committee, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Arts, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

FINAL Item 4

Agenda Title: **Calendar Entry for the Éducation à la petite enfance-Niveau II Certificate Program and Éducation à la petite enfance-Superviseur Diploma Program, Centre Collégial de l'Alberta (CCA)**

CARRIED MOTION:
THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the inclusion of the Centre Collégial de l' Alberta's Éducation à la petite enfance-Niveau II Certificate Program and Éducation à la petite enfance-Superviseur Diploma Program in the University Calendar, as submitted by the Centre collégial de l'Alberta (in cooperation with Faculté Saint-Jean), as set forth in Attachment 1, as amended, to take effect upon approval and to be published in the 2020-21 Calendar.

FINAL Item 7

Agenda Title: **Proposed Name Change for Certificates in Aboriginal Governance and Partnership**

CARRIED MOTION:
THAT the Academic Planning Committee, with delegated authority from the General Faculties Council, approve the proposed name change to the freestanding Certificate in Aboriginal Governance and Partnership, as proposed by the Faculty of Native Studies, and as set forth in attachment 1, to take effect July 1, 2020.

CARRIED MOTION:
THAT the Academic Planning Committee, with delegated authority from the General Faculties Council, approve the proposed name change to the embedded Certificate in Aboriginal Governance and Partnership, as proposed by the Faculty of Native Studies, and as set forth in attachment 1, to take effect March 1, 2020.

FINAL Item 8

FINAL Item No. 4

Governance Executive Summary
Action Item

Agenda Title	Proposed Changes to Program Requirements for Graduate Programs in History and Classics, Faculty of Arts, and Faculty of Graduate Studies and Research

Motion

THAT the GFC Academic Planning Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing program requirements for graduate programs in the Department of History and Classics, as recommended by the GFC Academic Standards Committee, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Arts, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

Item

Action Requested	☒ Approval ☐ Recommendation
Proposed by	Brooke Milne, Vice-Provost and Dean, FGSR Lesley Cormack, Dean, Faculty of Arts
Presenter(s)	Adam Kemezis, Associate Chair (Graduate), Faculty of Arts - History & Classics Dept Janice Causgrove Dunn, Associate Dean, FGSR Maria Chia, Graduate Governance and Policy Coordinator, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (*please be specific*)	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements and program requirements) for this program are listed in the Calendar
Executive Summary (*outline the specific item – and remember your audience*)	1.FGSR Calendar compliance. The following revisions have been made to the existing regulations in the Calendar: • Ensuring all entrance requirements are in the calendar, including all supporting documentation and application deadlines • Clarification of Academic Standing requirements • Creation of separate calendar entries for each specialization • Updating formatting and inserting standard calendar wording 2. Substantive changes to the coursework and comprehensive exam requirements for the History PhD program designed to to shorten students' time to candidacy by integrating the coursework better into both the comprehensive and candidacy exam structure, as well as increasing the breadth of students' learning experience, teachable knowledge and exposure to faculty; 3. Some changes to the History MA program necessitated by the new course structure created by the above-mentioned PhD changes; 4. Several minor changes designed to produce uniformity of language between the various programs This Calendar update reflects current practice.
Supplementary Notes and context	*At the December 12, 2019 meeting of the GFC Academic Standards Committee (ASC), ASC approved the entrance requirements and academic standing regulations for graduate programs in History and Classics and recommended that APC approve the changes to program requirements.*

Item No. 4

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity) <For information on the protocol see the [Governance Resources section Student Participation Protocol](#)>	*Those who are actively **participating**:* • Adam Kemezis, Associate Chair(Graduate), Faculty of Arts - History & Classics Dept
	*Those who have been **consulted**:* • Maria Chia, Graduate Governance and Policy Coordinator, FGSR • Janice Hurlburt, Graduate Governance and Policy, FGSR
	*Those who have been **informed**:* •
Approval Route (Governance) (including meeting dates)	Arts Faculty Council November 28, 2019 GFC ASC Subcommittee on Standards, December 5, 2019 GFC Academic Standards Committee, December 12, 2019 GFC Academic Planning Committee, January 15, 2020

Strategic Alignment

Alignment with *For the Public Good*	Objective 21	
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing.	
	☐ Enrolment Management ☐ Faculty and Staff ☐ Funding and Resource Management ☐ IT Services, Software and Hardware ☐ Leadership and Change ☐ Physical Infrastructure	☐ Relationship with Stakeholders ☒ Reputation ☐ Research Enterprise ☐ Safety ☒ Student Success
Legislative Compliance and jurisdiction	Post-Secondary Learning Act GFC Academic Standards Committee Terms of Reference GFC Academic Planning Committee Terms of Reference	

Attachments:

1. Department of History and Classics Calendar change (pages 1 - 19)

Prepared by: Maria Chia, Graduate Governance and Policy Coordinator, mchia@ualberta.ca

2021-2022 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
# Graduate Programs # History and Classics [Graduate] Department of History and Classics 2-28 Tory Building University of Alberta Edmonton, Alberta T6G 2H4 E-mail: Lydia.Dugbazah@ualberta.ca www.uofaweb.ualberta.ca/historyandclassics/	# Graduate Programs # History and Classics [Graduate] Department of History and Classics 2-28 Tory Building University of Alberta Edmonton, Alberta T6G 2H4 E-mail: gradstud@ualberta.ca https://www.ualberta.ca/history-classics
## General Information The Department of History and Classics has programs leading to the degrees of Master of Arts and Doctor of Philosophy.	## General Information Our Department offers the degrees of MA and PhD in the separate disciplines of History and Classics, as well as an MA in Ancient Societies and Cultures with an interdisciplinary focus. Within both History and Classics we offer a number of different programs, and within all of those programs a broad range of geographical, thematic and methodological specializations. Applicants are encouraged to consult the Department's web site for details of the particular areas of research concentration of our faculty.
The Department offers two course-based Classics MAs: one in Classical Languages (Greek, Latin, and classical studies), where some concentration is possible in classical literature or ancient history; the other in Classical Archaeology, which offers an opportunity to pursue archaeological fieldwork. The PhD in Classics is also offered in both Classical Languages and Classical Archaeology.	In Classics, the Department offers two course-based MAs: one in Classical Languages (Greek, Latin, and Classical Studies), where some concentration is possible in classical literature or ancient history; the other in Classical Archaeology, which offers an opportunity to pursue archaeological fieldwork. The PhD in Classics is also offered in both Classical Languages, which is a broad-based program leading to a general qualification in Classics, and in Classical Archaeology.
MA and PhD programs in History are offered in the following areas: Africa and the Middle East; British Empire; Modern Britain; Canada; China, Japan, and Korea; Medieval England; Early Modern England; Medieval Europe; Early Modern Western Europe; Modern Western Europe; Latin America; Russia and Eastern Europe; United States; Science, Medicine, and Technology; and Women. The MA may be either course-based or thesis-based.	In History, the department offers a course-based MA, a thesis-based MA, and a PhD. The department can support graduate studies on a wide range of areas and topics in History; see the department website for details.
The Department also offers a thesis-based MA in Ancient Societies and Cultures, with an emphasis on inter- and cross-disciplinary approaches.	The Department also offers a thesis-based MA in Ancient Societies and Cultures, with an emphasis on inter- and cross-disciplinary approaches.
[moved below to Entrance Requirements]	

The application deadline for September admission is normally early January. For the exact date and any additional information, contact the Graduate Chair, History and Classics.

Entrance Requirements

The Department's minimum admission requirements are an undergraduate degree with an average of 3.5 in the last two years of undergraduate work (or graduate work) at the University of Alberta, or an equivalent qualification from a recognized institution,

[moved up from MA in Classical Languages and MA in Classical Archaeology]
MA in Classical Languages
Entrance Requirements
In addition to general Departmental requirements, students must have a BA with a major in Classics,

[moved up from MA in Classical Archaeology]
Students with a major in Archaeology, Anthropology, History, or Art History may also be accepted, provided that they have taken at least six courses (★18) in Classics at the 200-level or above.

[moved up from MA in Classical Languages]
, with the equivalent of GREEK 101/GREEK 102 and GREEK 301/GREEK 302 and LATIN 101/LATIN 102 and LATIN 301/LATIN 302 and ★9 at the 400-level in Greek and/or Latin.
Students who have less preparation in the languages, but are otherwise well qualified for graduate study, may be considered for admission as qualifying students.

[moved up from MA in Classical Archaeology]
, with the equivalent of at least ★6 of (Ancient) Greek or Latin at the 100-level and with eight courses (★24) in Classics at the 200-level or above, at least two (★6) of which must be at the 400-level.

[moved up from PhD in Classics]
Entrance Requirements
In addition to general Departmental requirements, students must have an MA in Classics or the equivalent.

Entrance Requirements

For the **MA programs in Classical Archaeology and Classical Languages**, the Department's minimum admission requirements are a BA with a major in Classics with an admission GPA of at least 3.5 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

For the MA in Classical Archaeology, students with a major in Archaeology, Anthropology, History, or Art History may also be accepted, provided that they have taken the equivalent of at least six courses (★18) in CLASS, LATIN or GREEK at the 200-level or above.

Applicants to the MA in Classical Archaeology must have completed the equivalent of at least ★6 of GREEK or LATIN

Applicants to the MA in Classical Languages must have completed the equivalent of GREEK 302 and LATIN 302 and a combined ★9 at the 400-level in GREEK and/or LATIN.

For the **PhD programs in Classical Archaeology and Classical Languages**, the Department's minimum admission requirements are an MA in Classics with an admission GPA of at least 3.5 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

[moved up from the MA in History]
Entrance Requirements
Students holding a four-year Honors or Special BA in History from the University of Alberta, or a comparable degree from another university, may be admitted to the status of candidate for the MA degree. Students who lack the above qualification, but who hold an acceptable bachelor's degree (or its equivalent), may be admitted as a qualifying graduate student; as such, the student will be expected to complete additional courses before proceeding to the MA program proper.
Qualifying graduate students must normally take ten (★30) courses, at least ★18 of them in History courses. The courses, usually senior undergraduate courses at the 300- or 400-level, will be chosen in consultation with the Graduate Chair. Students must attain a grade point average of 3.5, with no single grade below B . Students should also plan to complete the language requirement by the end of their qualifying year; advancement to candidacy status may be delayed until it is fulfilled.

For the **MA program in History**, the Department's minimum admission requirements are a four-year Honors or Special BA in History with an admission GPA of at least 3.5 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

[moved up from PhD in History]
Entrance Requirements
Students proposing to enter a PhD in History program are expected to hold an acceptable MA degree or its equivalent. In exceptional cases a student admitted as a candidate for the MA may subsequently be permitted to enter the PhD program without writing a master's thesis.

For the **PhD program in History**, the Department's minimum admission requirements are an acceptable MA degree with an admission GPA of at least 3.5 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

[moved up from MA in Ancient Societies and Cultures]
Entrance Requirements
In addition to general Departmental requirements, students should hold a BA degree either in Classics or History or a suitable related field (e.g., Religious Studies, Philosophy, Anthropology)

For the **MA program in Ancient Societies and Cultures**, the Department's minimum admission requirements are a BA degree either in Classics or History or a suitable related field (e.g., Religious Studies, Philosophy, Anthropology) with an admission GPA of at least 3.5 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

[moved up from MA in Ancient Societies and Cultures]
and must demonstrate appropriate preparation for the desired program of study, including a level of language proficiency to conduct research on the primary sources, as applicable to the student's program (e.g., suitable preparation in Greek, Hebrew, Latin and/or Sanskrit).

Applicants to the MA in Ancient Societies and Cultures must demonstrate appropriate level of language proficiency to conduct research on the primary sources, as applicable to the student's program (e.g., suitable preparation in Ancient Greek, Hebrew, Latin and/or Sanskrit).

In all MA programs, students with undergraduate degrees in fields other than History or Classics, or who for other reasons require further coursework at the undergraduate level, may be admitted to an MA qualifying year.

In exceptional cases, a student may be admitted directly into a PhD program without an MA, or, having been admitted as a candidate for the MA, be subsequently permitted to change program category into the PhD program.

Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:
- A minimum TOEFL score of 95 (internet-based) with a minimum score of 20 on each of the individual skill areas, or equivalent.

Applicants to all programs must submit the following:
- Curriculum Vitae
- Three letters of recommendation
- Statement of Purpose addressing the specific area of History, Classics, or Ancient Societies and Cultures to be investigated
- PhD applicants must also submit a sample of recent written work such as an MA thesis or part thereof, course essay, published article.

and a TOEFL score of 95 (Internet-based) or 580 (paper-based) as applicable (see English Language Requirement).

[moved down from above]
The application deadline for September admission is normally early January. For the exact date and any additional information, contact the Graduate Chair, History and Classics

The application deadline for September admission is normally mid-January. For the exact date and any additional information, see Application Procedures on the Department website.

Academic Standing Requirements

The Department of History and Classics requires a higher minimum cumulative grade point average than that acceptable to the Faculty of Graduate Studies and Research (see Minimum Faculty Requirements and Failure in or Failure to Complete a Course or Research Work). All students pursuing graduate degrees in History and Classics must maintain a minimum cumulative grade point average of 3.0 throughout the course of the program. A student whose cumulative grade point average falls below 3.0 may be required to withdraw.

[Modern Language Requirements are still required; revised requirements are restated within each degree program]

Modern Language Requirements
All candidates for the MA and PhD must demonstrate competence in reading at least one modern language

Academic Standing Requirements

The Department of History and Classics requires a higher minimum cumulative grade point average than that acceptable to the Faculty of Graduate Studies and Research (see Minimum Faculty Requirements and Failure in or Failure to Complete a Course or Research Work). All students pursuing graduate degrees in History and Classics must maintain a minimum cumulative grade point average of 3.0 throughout the course of the program. Failure to maintain the required cumulative GPA will normally result in a recommendation by the Associate Chair – Graduate to FGSR that the student be placed on academic probation or required to withdraw.

Financial Assistance

The Department annually appoints a number of graduate research and teaching assistants. At the time of application, prospective graduate students should indicate whether they wish to be considered for an assistantship, but no appointment will be offered to any student until that student has been formally admitted to graduate studies. Graduate students are also eligible for various University fellowships and bursaries. For details see www.gradstudies.ualberta.ca

Graduate Program Requirements
The Degree of MA in Classics [Graduate]
The MA in Classical Languages and the MA in Classical Archaeology have different entrance and program requirements. Both programs should be able to be completed in three or four terms (one of which may be the Spring or Summer term), depending on the student's preparation and course selection.

MA in Classical Languages
[moved above to Entrance Requirements]
Entrance Requirements
In addition to general Departmental requirements, students must have a BA with a major in Classics, with the equivalent of GREEK 101/GREEK 102 and GREEK 301/GREEK 302 and LATIN 101/LATIN 102 and LATIN 301/LATIN 302 and ★9 at the 400-level in Greek and/or Latin.
Students who have less preparation in the languages, but are otherwise well qualified for graduate study, may be considered for admission as qualifying students.

Program Requirements
Students must take and pass a minimum of seven graduate-level courses (★21) in CLASS, GREEK, and/or LATIN, including at least three (★9) in Greek or Latin and two (★6) in the other language [one (★3) may be taken outside Classics]; successfully complete two consecutive

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Financial Assistance

The Department annually appoints a number of graduate research and teaching assistants. At the time of application, prospective graduate students should indicate whether they wish to be considered for an assistantship, but no appointment will be offered to any student until that student has been formally admitted to graduate studies. Graduate students are encouraged to apply for national scholarships and are also eligible for various University fellowships and bursaries. For details see Awards and Funding on the Faculty of Graduate Studies and Research website.

Graduate Program Requirements

The Degree of MA in Classical Languages (History and Classics)[Graduate]

Program Requirements
Students are required to complete a minimum of ★28 including both coursework and a Directed Research Project.

Coursework (★22)

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registrations in CLASS 900 (★3), which requires an examination on primary and/or secondary sources relevant to the research topic and a research paper of 40-50 pages; take and pass CLASS 501 (★1);	- At least five ★3 graduate-level courses in GREEK or LATIN
	  - Three courses must be in one of GREEK or LATIN; two courses must be in the other
	- Two additional ★3 graduate-level courses in CLASS, GREEK, and/or LATIN
	  - A graduate-level course from outside Classics may be substituted for one of these, subject to approval of the Department
	- CLASS 501 (★1)
	
	Directed Research Project (★6)
	- Students must successfully complete **two consecutive** registrations of ★3 in CLASS 900, which requires a research paper of 40-50 pages
	
	Ethics Requirement
	Students fulfill three hours of the FGSR Ethics Training Requirement through CLASS 501. Students must also complete the FGSR Graduate Ethics Training course.
	
	Professional Development Requirement
	Students fulfill four hours of the FGSR Professional Development Requirement through CLASS 501. See the Department website for a guideline of Department resources to fulfill the remaining PD hours.
	
	Modern Language Requirement
	Students must demonstrate competence in French, German or Italian according to the procedures specified in the Departmental Language Requirement.
	
	Residence Requirement
	The minimum period of residence is two four-month terms of full-time attendance at the University of Alberta.

and fulfil the modern language requirement in French, German or Italian.	
	Length of Program The time required to complete the MA will vary according to the previous training of the applicant and the nature of the research undertaken; however, a minimum of 12 months is normally required. The maximum time to complete the course-based MA program as set by the Faculty of Graduate Studies and Research is six years.
MA in Classical Archaeology [moved up to Entrance requirements] ~~Entrance Requirements~~	**The Degree of MA in Classical Archaeology (History and Classics)[Graduate]**

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In addition to general Departmental requirements, students must have a BA with a major in Classics, with the equivalent of at least ★6 of (Ancient) Greek or Latin at the 100-level and with eight courses (★24) in Classics at the 200-level or above, at least two (★6) of which must be at the 400-level. Students with a major in Archaeology, Anthropology, History, or Art History may also be accepted, provided that they have taken at least six courses (★18) in Classics at the 200-level or above.

Program Requirements

Students must take and pass a minimum of six (★18) graduate-level courses, of which at least three (★9) must be in Classics (others will normally be in Anthropology or in a discipline such as History, Art History, or Museum Studies, and must be approved by the Department); take and pass two consecutive registrations in CLASS 900 (★3), which requires an examination on primary and/or secondary sources relevant to the research topic and a research paper of 40-50 pages; take and pass CLASS 501 (★1);

and fulfil the modern language requirement in French, German or Italian.

Program Requirements

Students are required to complete a minimum of ★25 including both coursework and a Directed Research Project.

Coursework (★19)
- At least three ★3 graduate-level courses in CLASS, LATIN or GREEK
- Three further ★3 graduate-level courses
  - These courses may be in CLASS, LATIN or GREEK but may also be in another discipline (normally Anthropology, History or Art history) and in that event are subject to Department approval.
- CLASS 501 (★1)

Directed Research Project (★6)
- Students must successfully complete **two consecutive** registrations of ★3 in CLASS 900, which requires a research paper of 40-50 pages.

Ethics Requirement
Students fulfill three hours of the FGSR Ethics Training Requirement through CLASS 501. Students must also complete the FGSR Graduate Ethics Training course.

Professional Development Requirement
Students fulfill four hours of the FGSR Professional Development Requirement through CLASS 501. See the Department website for a guideline of Department resources to fulfill the remaining PD hours.

Modern Language Requirement
Students must demonstrate competence in a modern language other than English and relevant to their field of study according to the procedures specified in the Departmental Language Requirement.

Residence Requirement

The minimum period of residence is two four-month terms of full-time attendance at the University of Alberta.

Length of Program
The time required to complete the MA will vary according to the previous training of the applicant and the nature of the research undertaken; however, a minimum of 12 months is normally required.

The maximum time to complete the course-based MA program as set by the Faculty of Graduate Studies and Research is six years.

The Degree of MA in History [Graduate]
[moved above to Entrance Requirements]
~~Entrance Requirements~~
~~Students holding a four-year Honors or Special BA in History from the University of Alberta, or a comparable degree from another university, may be admitted to the status of candidate for the MA degree. Students who lack the above qualification, but who hold an acceptable bachelor's degree (or its equivalent), may be admitted as a qualifying graduate student; as such, the student will be expected to complete additional courses before proceeding to the MA program proper.~~

~~Qualifying graduate students must normally take ten (★ 30) courses, at least ★18 of them in History courses. The courses, usually senior undergraduate courses at the 300- or 400-level, will be chosen in consultation with the Graduate Chair. Students must attain a grade point average of 3.5, with no single grade below B-. Students should also plan to complete the language requirement by the end of their qualifying year; advancement to candidacy status may be delayed until it is fulfilled.~~

Program Requirements
Both ~~the course-based MA in History and the thesis-based MA in History~~ may be subsequently used as a qualification for application to the PhD program. Students must declare which program they intend to follow at the beginning of their graduate studies. ~~Any s~~tudents wishing to change their program must seek the approval of the Graduate Committee.

[moved up from below]
Successful completion of the MA program does not guarantee admission to the doctoral program. Students wishing to go on to a PhD must make formal application.

[moved below to Language Requirement]

The Degree of MA in History **(History and Classics)**[Graduate]

Program Requirements
The MA in History can be taken as a thesis-based or a course-based program. Both may be subsequently used as a qualification for application to the PhD program. Students must declare at the beginning of their graduate studies which program they intend to follow. Students wishing to change their program category must seek the approval of the Department.

Successful completion of the MA program does not guarantee admission to the doctoral program. Students wishing to go on to a PhD must make a formal application according to standard procedures.

For students specializing in Canadian History, the modern language requirement will normally be French (in appropriate cases, the Graduate Committee may permit another language to be substituted at the MA level). For all other students, the specific language requirement(s) will be determined in consultation with the student's supervisor.

1. Thesis MA in History:
Students must take and pass one of HIST 601 (★3), HIST 603, HIST 604, HIST 605 , or HIST 610 (★3), or SOC 519; take and pass HIST 602; take and pass HIST 609; take and pass ★12 in 600-level HIST courses [maximum of ★6 should be in the area of concentration and maximum of ★3 in HIST 699]; fulfil the language requirement; and write a thesis (minimum of ★6 in thesis registration), which should normally be not more than 100 pages in length.

2. Course-based MA in History:
Students must take and pass one of HIST 601 (★3), HIST 603, HIST 604, or HIST 605, or HIST 610 (★3), or SOC 519; take and pass HIST 602; take and pass ★15 in 600-level HIST courses [maximum of ★6 in HIST 699; fulfil

Thesis-based Program

Students are required to complete a minimum of ★19 in coursework and a thesis.

Coursework (★19)

Required courses (★10)
- HIST 602 (★1)
- **Any two** of:
  - HIST 603 (★3)
  - HIST 604 (★3)
  - HIST 605 (★3)
  - HIST 606 (★3)
- HIST 609 (★3)

Elective Courses (★9):
- An additional three ★3 graduate courses. Up to two of these may be graduate classes other than HIST, with approval of Department. No more than one of these may be HIST 699 except with approval of Department.

Thesis
- Registration in 900-level THES. Students are required to write and orally defend a thesis based on original research. The thesis should normally be not more than 100 pages in length.

Course-based Program

Students are required to complete a minimum of ★25 including both coursework and a Directed Research Project.

Coursework (★19)

Required courses (★7)
- HIST 602 (★1)
- **Any two** of:
  - HIST 603 (★3)
  - HIST 604 (★3)
  - HIST 605 (★3)
  - HIST 606 (★3)

the language requirement; and write a research paper [★ 6 in HIST 900] which normally should not exceed 50 pages in length but which should reflect a significant use of primary materials and research. The paper will be assessed by two readers normally from the Department. Both must approve the project. It is expected that this degree will be completed in one to two years. The Department will not provide supervisory services for more than two registrations in HIST 900.

[moved up to top of section]
Successful completion of the MA program does not guarantee admission to the doctoral program. Students wishing to go on to a PhD must make formal application.

[moved from above]
For students specializing in Canadian History, the modern language requirement will normally be French (in appropriate cases, the Graduate Committee may permit another language to be substituted at the MA level). For all other students, the specific language requirement(s) will be determined in consultation with the student's supervisor.

The minimum period of residence is two four-month terms of full-time attendance at the University of Alberta.

Length of Program
The time required to complete the MA will vary according to the previous training of the applicant and the nature of the research undertaken; however, a minimum of 12 months is normally required.

Elective Courses (★12):
- An additional four ★3 graduate courses. Up to two of these may be graduate classes other than HIST, with approval of Department. No more than two of these may be HIST 699 except with approval of Department.

Directed Research Project (★6):
- Students must successfully complete **two consecutive** registrations of ★3 in HIST 900, which requires a research paper of 40-50 pages which should reflect a significant use of primary materials and research.

Ethics Requirement
Students fulfill three hours of the FGSR Ethics Training Requirement through HIST 602. Students must also complete the FGSR Graduate Ethics Training course.

Professional Development Requirement
Students fulfill four hours of the FGSR Professional Development Requirement through HIST 602. See the Department website for a guideline of Department resources to fulfill the remaining PD hours.

Language Requirement
Students must demonstrate competence in a language other than English according to the procedures specified in the Departmental Language Requirement.

Residence Requirement
The minimum period of residence for both the course-based and thesis-based programs is two four-month terms of full-time attendance at the University of Alberta.

Length of Program
The time required to complete the MA will vary according to the previous training of the applicant and the nature of the research undertaken; however, a minimum of 12 months is normally required.

The maximum time to complete the thesis-based MA program as set by the Faculty of Graduate Studies and Research is four years.

The Degree of MA in Ancient Societies and Cultures [Graduate]

[moved up to Entrance Requirements]
Entrance Requirements
~~In addition to general Departmental requirements, students should hold a BA degree either in Classics or History or a suitable related field (e.g., Religious Studies, Philosophy, Anthropology) and must demonstrate appropriate preparation for the desired program of study, including a level of language proficiency to conduct research on the primary sources, as applicable to the student's program (e.g., suitable preparation in Greek, Hebrew, Latin and/or Sanskrit).~~

Program Requirements

~~Students must take and pass~~ CLASS 501 (★1~~); take and pass a minimum of~~ six (★18) graduate-level courses, at least two ~~of which (★6) must be courses~~ related to the ~~student's~~ chosen area of ~~specialization;~~

~~fulfill the modern language requirement with~~ French, German, Italian, or another language appropriate to the area of ~~specialization;~~

The Degree of MA in Ancient Societies and Cultures **(History and Classics)** [Graduate]

Program Requirements
Students are required to complete a minimum of ★19 in coursework and a thesis.

Coursework (★19)
- Six ★3 graduate-level courses subject to approval of the Department
  - At least two of these courses must be related to the chosen area of concentration.
- CLASS 501 (★1)

Thesis
- Registration in 900-level THES. Students are required to write a thesis which should normally be not more than 100 pages in length.

Ethics Requirement
Students fulfill three hours of the FGSR Ethics Training Requirement through CLASS 501. Students must also complete the FGSR Graduate Ethics Training course.

Professional Development Requirement
Students fulfill four hours of the FGSR Professional Development Requirement through CLASS 501. See the Department website for a guideline of Department resources to fulfill the remaining PD hours.

Language Requirements
Students must demonstrate competence in French, German, Italian, or another modern language appropriate to the area of concentration according to the procedures specified in the Departmental Language Requirement.

and write a thesis, the text of which should normally be not more than 100 pages in length.

Depending on the student's preparation and chosen area of specialization, an intermediate-level language examination in a second ancient language or ★6 at the senior undergraduate level with a minimum grade of B or equivalent in that language may be required.

Length of Program
Students should be able to complete the program in three or four terms depending on preparation and course selection.

The Degree of PhD in Classics [Graduate]

[moved below to Program requirements, Residence requirements and Length of Program in **both the PhD in Classical Languages and the PhD in Classical Archaeology**]
Course requirements, language proficiency, and length of program for both the PhD in Classical Languages and the PhD in Classical Archaeology depend to some extent on the student's previous training and the student's anticipated needs for the chosen area of specialization.

Four to six years are normally required to complete the program.

The minimum period of residence is two academic years of full-time attendance at the University of Alberta.

PhD in Classical Languages
The PhD in Classical Languages is a broad-based program leading to a general qualification in Classics. Students are encouraged to explore all aspects of the ancient Greek and Roman cultures in courses, preparation for qualifying exams, and the thesis.

[moved up to Entrance requirements]
Entrance Requirements
In addition to general Departmental requirements, students must have an MA in Classics or the equivalent.

Program Requirements

[moved down from above]
Course requirements, language proficiency, and length of program for both the PhD in Classical Languages and the

Depending on the student's preparation and chosen area of concentration, demonstrated proficiency in one or more ancient languages may also be required.

Residence Requirement
The minimum period of residence is two four-month terms of full-time attendance at the University of Alberta.

Length of Program
Students should be able to complete the program in three or four terms depending on preparation and course selection.

The maximum time to complete the thesis-based MA program as set by the Faculty of Graduate Studies and Research is four years.

The Degree of PhD in Classical Languages (History and Classics)[Graduate]

Program Requirements
Students are required to complete a minimum of ★28 in coursework and a thesis.
Coursework

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PhD in Classical Archaeology depend to some extent on the student's previous training and the student's anticipated needs for the chosen area of specialization.

Courses:
Students must take and pass nine (★27) graduate-level courses, including at least three (★9) in Greek and three (★9) in Latin and two (★6) in History and/or Art and Archaeology [one (★3) may be a directed study in the proposed area of research and one (★3) may be taken outside Classics]; and CLASS 501 (★1).

[moved below after PD requirement]
Modern language requirement:
Students must fulfil modern language requirements in German and in French or Italian. (Completion of a language requirement for a recent MA degree will satisfy the requirement for the PhD.)

Comprehensive examinations:
Students must pass three written comprehensive examinations: one in Greek language and literature; one in Latin language and literature; and one in a special field of the student's choosing that is not directly related to the general field of research. The language and literature examinations are based on the Departmental reading list and consist of two parts, one testing translation skills and the other testing general knowledge of the development of the relevant literature. The third written examination is based on a reading list drawn up by the student and assessors, and consists of one to three broad questions. After the written examinations have been taken, there is an oral examination that covers all three fields.

It is expected that students will take the qualifying examinations by the middle of their third year.

Candidacy examination:
An oral examination on the student's general field of research for the thesis, including consideration of the student's thesis proposal is designed to assess whether the student has (1) an adequate knowledge of the discipline and of the subject matter relevant to the thesis, and (2) the ability to pursue and complete original research at an advanced level.

Course requirements depend to some extent on the student's previous training and the student's anticipated needs for the chosen area of concentration.

Course requirements should normally be completed by the end of the fall semester in the student's second year in the program
- Nine ★3 graduate level courses including:
  - At least three courses in GREEK
  - At least three courses in LATIN
  - At least two courses in CLASS
  - One course may be directed study (GREEK, LATIN or CLASS 599) in the proposed area of research
  - One course may be taken outside of CLASS, GREEK or LATIN, with approval of Department
- CLASS 501 (★1)

Thesis
- Registration in 900-level THES. The final oral examination will be on the student's thesis, the text of which should normally be 200-300 pages in length.

Comprehensive examinations
Students must pass three written comprehensive examinations: one in Greek language and literature; one in Latin language and literature; and one in a special field of the student's choosing that is not directly related to the general field of research. The language and literature examinations are based on the Departmental reading list: and each consists of two parts, one testing translation skills and the other testing general knowledge of the development of the corresponding literature. The third written examination is based on a reading list drawn up by the student and assessors, and consists of one to three broad questions. After the written examinations have been taken, there is an oral examination that covers all three fields.

It is expected that students will take the comprehensive examinations by the middle of their third year.

Candidacy examination
An oral examination on the student's general field of research for the thesis, including consideration of the student's thesis proposal is designed to assess whether the student has (1) an adequate knowledge of the discipline and of the subject matter relevant to the thesis, and (2) the ability to pursue and complete original research at an advanced level.

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It is recommended that students take the oral candidacy examination by the end of their third year.

[moved above to thesis]
Thesis and final oral examination:
The final oral examination will be on the student's thesis, the text of which should normally be 200-300 pages in length.

[moved down from above]
Modern language requirement:
Students must fulfil modern language requirements in German and in French or Italian. (Completion of a language requirement for a recent MA degree will satisfy the requirement for the PhD.)

[moved down from above]
Four to six years are normally required to complete the program.

The minimum period of residence is two academic years of full-time attendance at the University of Alberta.

PhD in Classical Archaeology
[moved below to coursework]
Course work can normally be completed in one year, but for students deficient in a required language an additional year may be necessary.
[Moved up to Entrance Requirements]
Entrance Requirements
In addition to general Departmental requirements, students must have an MA in Classics or the equivalent.

Program Requirements

[moved down from above]
Course requirements, language proficiency, and length of program for both the PhD in Classical Languages and the PhD in Classical Archaeology depend to some extent on

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It is recommended that students take the oral candidacy examination by the end of their third year.

Ethics Requirement
Students fulfill three hours of the FGSR Ethics Training Requirement through CLASS 501. Students must also complete the FGSR Graduate Ethics Training course.

Professional Development Requirement
Students fulfill four hours of the FGSR Professional Development Requirement through CLASS 501. See the Department website for a guideline of Department resources to fulfill the remaining PD hours.

Modern Language Requirement
Students must demonstrate competence in German **and** in French or Italian according to the procedures specified in the Departmental Language Requirement.
Completion of a language requirement for a recent MA degree will satisfy the requirement for the PhD in that language.

Residence Requirement
The minimum period of residence is two academic years of full-time attendance at the University of Alberta.

Length of Program
Four to six years are normally required to complete the program.

The maximum time to complete the PhD program as set by the Faculty of Graduate Studies and Research is six years.

The Degree of PhD in Classical Archaeology (History and Classics)[Graduate]

Program Requirements
Students are required to complete a minimum of ★19 in coursework and a thesis.

Coursework
Course requirements depend to some extent on the student's previous training and the student's anticipated needs for the chosen area of concentration.

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the student's previous training and the student's anticipated needs for the chosen area of specialization.

[moved down from above]
Course work can normally be completed in one year, but for students deficient in a required language an additional year may be necessary.

~~Courses:~~
~~Students must take and pass~~ six (★18) graduate-level courses, ~~including~~ at least three (★9) from the Department of History and Classics at the 500-600 level; two ~~(★6) courses at the~~ 500-level in Greek or Latin (as is appropriate to the field of study)~~, which~~ may be included among those satisfying the preceding requirement~~; and~~ CLASS 501 (★1).

[moved below to language requirement]
~~Modern Language requirement:~~
~~Students must fulfil the Departmental language requirements in two modern languages relevant to the student's field of study.~~

Comprehensive examinations:
Students must pass ~~two~~ written comprehensive examinations: one on the major ancient literary and archaeological sources relevant to the study of Classical or Hellenistic Greek art, monuments and topography; ~~and~~ one on the major ancient literary and archaeological sources relevant to the study of Roman Republican or Imperial art, monuments and topography. After the written examinations have been taken, there is an oral examination that covers ~~both~~ fields.

It is recommended that students ~~take the oral candidacy examination~~ by the middle of their third year.

Candidacy examination:
An oral examination on the student's thesis proposal is designed to assess whether the student has (1) an adequate knowledge of the discipline and of the subject matter relevant to the thesis, and (2) the ability to pursue and complete original research at an advanced level.

It is recommended that students take the oral candidacy examination by the end of their third year.

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Course work can normally be completed in one year, but for students needing further preparation in a required language an additional year may be necessary.

★19 graduate level courses including:
- Minimum of ★9 from the Department of History and Classics at the 500 or 600-level including at least ★6 from 500-level GREEK or LATIN (as appropriate to the field of study)
- CLASS 501 (★1)

Thesis
- Registration in 900-level THES. The final oral examination will be on the student's thesis, the text of which should normally be 200-300 pages in length.

Comprehensive examinations
Students must pass three written comprehensive examinations: one on the major ancient literary and archaeological sources relevant to the study of Classical or Hellenistic Greek art, monuments and topography; one on the major ancient literary and archaeological sources relevant to the study of Roman Republican or Imperial art, monuments and topography; and one relevant to the general principles and practice of archaeological research. After the written examinations have been taken, there is an oral examination that covers all fields.

It is recommended that students complete all comprehensive examinations by the middle of their third year.

Candidacy examination
An oral examination on the student's thesis proposal is designed to assess whether the student has (1) an adequate knowledge of the discipline and of the subject matter relevant to the thesis, and (2) the ability to pursue and complete original research at an advanced level.

It is recommended that students take the oral candidacy examination by the end of their third year.

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[moved above to Thesis]
~~Thesis and final oral examination:~~
The final oral examination will be on the student's thesis, the text of which should normally be 200-300 pages in length.

[moved down from above]
Modern Language requirement~~:~~
~~Students must fulfil the Departmental language requirements~~ in two modern languages relevant to ~~the student's~~ field of study.

[moved down from above]
Four to six years are normally required to complete the program.

The minimum period of residence is two academic years of full-time attendance at the University of Alberta.

The Degree of PhD in History [Graduate]

[moved below to Residence Requirement and Length of Program]
~~The minimum period of residence for the PhD in History is two academic years of full-time attendance at the University of Alberta. The time required to complete the program will vary according to the previous training of the student and the nature of the research undertaken; however, four to six years are normally required.~~

[moved up to Entrance Requirements]
~~**Entrance Requirements**~~
~~Students proposing to enter a PhD in History program are expected to hold an acceptable MA degree or its equivalent. In exceptional cases a student admitted as a candidate for the MA may subsequently be permitted to enter the PhD program without writing a master's thesis.~~

Program Requirements

Ethics Requirement
Students fulfill three hours of the FGSR Ethics Training Requirement through CLASS 501. Students must also complete the FGSR Graduate Ethics Training course.

Professional Development Requirement
Students fulfill four hours of the FGSR Professional Development Requirement through CLASS 501. See the Department website for a guideline of Department resources to fulfill the remaining PD hours.

Modern Language Requirement
Students must demonstrate competence in two modern languages other than English and relevant to their field of study according to the procedures specified in the Departmental Language Requirement.

Residence Requirement
The minimum period of residence is two academic years of full-time attendance at the University of Alberta.

Length of Program
Four to six years are normally required to complete the program.

The maximum time to complete the PhD program as set by the Faculty of Graduate Studies and Research is six years.

The Degree of PhD in History (History and Classics)[Graduate]

Program Requirements
Students are required to complete a minimum of ★12 - ★16 in coursework and a thesis.

A candidate must: take and pass two of HIST 601 (★3), HIST 603 (★3), HIST 604 (★3), HIST 605 (★3) or 610 (★3) or SOC 519 (★3) if the student does not hold credit in equivalent courses acceptable to the Department; take and pass ★9 or ★12 in 600-level history courses, depending on previously taken courses offered in satisfaction of the preceding section (students who have already satisfied the preceding section must take and pass ★12 in 600-level history courses; those who offer one previously taken course in satisfaction of the preceding section must take and pass an additional ★9 in 600-level history courses; those who offer no courses in satisfaction of the preceding section must take and pass an additional ★9 in 600-level history courses); take and pass HIST 602 (★1) if the student has not previously done so; and fulfil the language requirement. For students specializing in Canadian History, the modern language requirement will normally be French; for all other students

[moved below to modern language requirement]
, the specific language requirement(s) will be determined in consultation with the student's supervisor. In addition, the student may be required to pass a second language examination, but the Department never requires any student to pass examinations in more than two languages other than English.

The student must also submit a thesis proposal of ten to twenty pages based on some preliminary research.

Upon completing the requirements outlined above (normally not later than 18 months after entering the program), the candidate will be expected to pass comprehensive examinations in three fields. The construction of the fields is flexible and explained fully in the Department's Higher Degrees Brochure. These fields will be: (1) general field; (2) special thesis field; and (3) thematic, theoretical, methodological and/or comparative field. These fields must be approved by the Graduate Committee of the Department. Students write an examination in each field, and then take an oral examination that covers all the fields.

If the candidate passes the comprehensive examinations, the candidate will be permitted to proceed to the candidacy examination. Upon successful completion of the candidacy examination, students will advance to formal candidacy for the PhD.

Coursework (★12 - ★16)

Course requirements depend to some extent on the student's previous training and the student's anticipated needs for the chosen area of concentration.

The course requirements must normally be completed by the end of the fall semester in the student's second year in the program

- HIST 602 **if not previously taken**
- One of the following **if the student does not hold credit in equivalent courses acceptable to the Department**:
  - HIST 603
  - HIST 604
  - HIST 605
- HIST 606
- HIST 700
- HIST 701
- one ★3 600-level HIST course or other graduate course with Department approval.

Thesis
- Registration in 900-level THES. After completing the candidacy requirement students are required to complete a thesis, the text of which should normally be 250-400 pages in length.

Comprehensive examinations
After completing their coursework, students are required to complete an oral comprehensive examination in their major and minor fields. From the list of geographic and thematic fields available on the Department website, students can select one major and two minor fields, or two major fields. The major field can be geographic or thematic but, in combination, the doctoral fields must include both geographic and thematic fields. A single oral comprehensive examination covers all the fields. If the candidate passes the comprehensive examinations, they will then be permitted to proceed to the candidacy examination.

Candidacy examination
The candidacy examination will be based on a written thesis proposal and will normally be held by May of a student's second year. Requirements and expectations for the comprehensive and candidacy examinations are detailed on the Department website.

[moved up to Thesis]
~~A student who has been admitted to candidacy for the PhD may proceed to the degree by~~ completi~~ng~~ a thesis, the text of which should normally be 250-400 pages in length.

Ethics Requirement
Students fulfill three hours of the FGSR Ethics Training Requirement through HIST 602 if it is taken as part of their doctoral program. Students must complete the FGSR Graduate Ethics Training course and any additional required hours.

Professional Development Requirement
Students fulfill four hours of the FGSR Professional Development Requirement through HIST 602 if it is taken as part of their doctoral program. See the Department website for a guideline of Department resources to fulfill PD hours.

Language Requirement
Students must demonstrate competence in a language other than English according to the procedures specified in the Departmental Language Requirement.

[moved down from above]
~~,~~ the specific language requirement(s) will be determined in consultation with the student's supervisor. In addition, the student may be required to pass a second language examination, but the Department never requires any student to pass examinations in more than two languages other than English.

The specific language requirement(s) will be determined in consultation with the student's supervisor. In addition, the student may be required to pass a second language examination, but the Department never requires any student in this program to pass examinations in more than two languages other than English.

[moved from above]
The minimum period of residence ~~for the PhD in History~~ is two academic years of full-time attendance at the University of Alberta.

Residence Requirement
The minimum period of residence is two academic years of full-time attendance at the University of Alberta.

The time required to complete the program will vary according to the previous training of the student and the nature of the research undertaken; however, four to six years are normally required.

Length of Program
The time required to complete the program will vary according to the previous training of the student and the nature of the research undertaken; however, four to six years are normally required.

The maximum time to complete the PhD program as set by the Faculty of Graduate Studies and Research is six years.

Graduate Courses
Graduate courses can be found in Course Listings, under the following subject headings:

Classics (CLASS)
Greek (GREEK)
History (HIST)
Latin (LATIN)

Graduate Courses
Graduate courses can be found in Course Listings, under the following subject headings:

Classics (CLASS)
Greek (GREEK)
History (HIST)
Latin (LATIN)

Justification:

1.FGSR Calendar compliance. The following revisions have been made to the existing regulations in the Calendar:
- Ensuring all entrance requirements are in the calendar, including all supporting documentation and application deadlines
- Clarification of Academic Standing requirements
- Creation of separate calendar entries for each specialization
- Updating formatting and inserting standard calendar wording

2. Substantive changes to the coursework and comprehensive exam requirements for the History PhD program designed to to shorten students' time to candidacy by integrating the coursework better into both the comprehensive and candidacy exam structure, as well as increasing the breadth of students' learning experience, teachable knowledge and exposure to faculty;

3. Some changes to the History MA program necessitated by the new course structure created by the above-mentioned PhD changes;

4. Several minor changes designed to produce uniformity of language between the various programs

This Calendar update reflects current practice.

Approved by:

Arts Faculty Council November 28, 2019

FINAL Item No. 7

Governance Executive Summary
Action Item

Agenda Title	Calendar Entry for the Éducation à la petite enfance-Niveau II Certificate Program and Éducation à la petite enfance-Superviseur Diploma Program, Centre Collégial de l'Alberta (CCA)

Motion

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the inclusion of the Centre Collégial de l' Alberta's Éducation à la petite enfance-Niveau II Certificate Program and Éducation à la petite enfance-Superviseur Diploma Program in the University Calendar, as submitted by the Centre collégial de l'Alberta (in cooperation with Faculté Saint-Jean), as set forth in Attachment 1, as amended, to take effect upon approval and to be published in the 2020-21 Calendar.

Item

Action Requested	☒ Approval ☐ Recommendation
Proposed by	Dr. Pierre-Yves Mocquais, Dean, Faculté Saint-Jean
Presenter(s)	Catherine Dandonneau, Director, Centre Collégial de l'Alberta

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (*please be specific*)	The proposal is before the committee to formalize the inclusion of CCA's Éducation à la petite enfance-Niveau II Certificate Program and Éducation à la petite enfance-Superviseur Diploma Program in the University Calendar.
Executive Summary (*outline the specific item – and remember your audience*)	CCA's Éducation à la petite enfance-Niveau II Certificate Program and Éducation à la petite enfance-Superviseur Diploma Program were approved in 2018 (Initial approval was December 13, 2017, at APC) but the Calendar copy had never been part of the approval. These Calendar entries are proposed in order to provide CCA students with calendar information and details of the program offering and to ensure that all Academic Regulations (entrance/admission requirements, program requirements) for these programs are listed in the Calendar.
Supplementary Notes and context	*<This section is for use by University Governance only to outline governance process.>*

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation	*Those who are actively **participating**:* • FSJ Dean, associate Deans, Faculty members and staff

Item No. 7

(parties who have seen the proposal and in what capacity) <For information on the protocol see the [Governance Resources section Student Participation Protocol](#)>	*Those who have been **consulted**:* • Office of the Provost and Vice-President (Academic) • Office of the Registrar
	*Those who have been **informed**:* • Faculté Saint-Jean Council : December 13, 2019 (for information)
Approval Route (Governance) (including meeting dates)	• Centre Collégial de l'Alberta, Program Planning Committee (recommendation): November 1st, 2019 • Centre collégial de l'Alberta Executive Committee: November 6, 2019

Strategic Alignment

Alignment with *For the Public Good*	Objective 21	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
	☐ Enrolment Management ☐ Faculty and Staff ☐ Funding and Resource Management ☐ IT Services, Software and Hardware ☐ Leadership and Change ☐ Physical Infrastructure	☐ Relationship with Stakeholders ☒ Reputation ☐ Research Enterprise ☐ Safety ☒ Student Success
Legislative Compliance and jurisdiction	1. Post-Secondary Learning Act (PSLA): "26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university" 2. GFC Academic Planning Committee Terms of Reference "14. Diploma Programs Offered by Centre collegial de l'Alberta de l'University of Alberta: GFC delegates to APC the sole authority to consider and approve proposals from Centre collegial de l'Alberta de l'University of Alberta for the establishment of or termination of diploma programs (including all admission/transfer, academic standing/graduation, and related matters) to be offered by this unit. Where a new funding model is proposed for a new or existing diploma program, however, APC will forward the proposal (with recommendation on the appropriate standing committee of the Board of Governors."	

Attachments (each to be numbered 1 - <>)

1. Attachment 1 - Calendar Change for CCA's Éducation à la petite enfance-Niveau II Certificate Program and Éducation à la petite enfance-Superviseur Diploma Program (p. 1 – 7)

Prepared by: Marie Simuong, FSJ Governance Coordinator, msimuong@ualberta.ca

Current	Proposed
Centre collégial de l'Alberta (En Français) **Les programmes- Diplôme** **Technique en Administration des affaires Gestion Touristique**	**Centre collégial de l'Alberta (En Français)** **Les programmes- Diplôme** **Technique en Administration des affaires** **Gestion Touristique** **Éducation à la petite enfance** **Information générale** Le diplôme en éducation en petite enfance est un programme d'une durée de deux ans qui prépare l'étudiant à occuper un emploi de spécialiste (gestionnaire, superviseur ou éducateur spécialisé) dans le milieu de la petite enfance. Il est attendu que l'étudiant, une fois son certificat complété, appliquera au Ministère de *Children's Services* pour obtenir sa certification de superviseur du développement de l'enfant (*Childcare development supervisor*). Le programme offre une combinaison de cours théoriques et de stages pratiques pour que l'étudiant puisse développer les habiletés nécessaires pour divers milieux de petite enfance. L'étudiant pourra comprendre les étapes du développement de l'enfant, les stratégies d'observation et de communication et d'éthique en milieu de travail, le tout dans une approche centrée sur l'enfant et sa compréhension du monde qui l'entoure. L'étudiant acquerra également des compétences au niveau de la gestion des comportements et des interventions avec des enfants présentant des besoins particuliers. Afin d'obtenir son diplôme, l'étudiant doit répondre aux exigences du programme avec succès et maintenir une moyenne de 2,0. **Cours** L'étudiant doit valider ses cours et stages pratiques de la 1ère année (Certificat) s'il compte poursuivre sa formation pour l'obtention d'un Diplôme en 2e année. Tous les étudiants de ce programme menant à un Diplôme seront automatiquement inscrits à 10 cours théoriques et 2 stages pratiques obligatoires.

Année 1 (certificat)	Année 2 (diplôme)
EPE 100	EPE 125
EPE 101	EPE 126
EPE 102	EPE 201
EPE 110	EPE 203
EPE 111	EPE 212
EPE 120	EPE 213
EPE 121	EPE 222
EPE 130	EPE 223
EPE 202	EPE 226
EPE 241	EPE 242
Stages pratiques	Stages pratiques
EPE 150	EPE 250
EPE 151	EPE 251

Stages pratiques en milieu professionnel

EPE 250 – Stage III
EPE 251 – Stage IV

Exigences pour les stages
Afin d'être éligible pour les stages, l'étudiant doit répondre aux exigences suivantes :
- Réussir le cours EPE 102, préalable au stage.
- Soumettre une vérification du casier judiciaire (Police Information Check) courante qui inclut la vérification de l'aptitude à travailler auprès de personnes vulnérables (Vulnerable Sector Search). L'étudiant qui est incapable de fournir une attestation satisfaisante ne pourra pas participer au stage. L'étudiant qui fait demande pour entrer dans le programme et qui se préoccupe par rapport à l'attestation éventuelle devrait communiquer avec le personnel du Centre collégial de l'Alberta dès qu'il est admis au programme.

Les programmes – Certificat

Préposé aux soins de santé

Éducation à la petite enfance (EPE)

Information générale

Le certificat en éducation en petite enfance est un programme d'une durée d'un an qui prépare l'étudiant à occuper un emploi dans le milieu de la petite enfance. Il est attendu que l'étudiant, une fois son certificat complété, appliquera au Ministère de *Children's Services* pour obtenir sa certification de travailleur au développement de l'enfant (*Childcare development worker*). Le programme offre une combinaison de cours théoriques et de stages pratiques pour que l'étudiant puisse développer les habiletés nécessaires pour divers milieux de petite enfance. Les étudiants pourront comprendre les étapes du développement de l'enfant, les stratégies d'observation et de communication et d'éthique en milieu de travail, le tout dans une approche centrée sur l'enfant et sa compréhension du monde qui l'entoure. Afin d'obtenir le certificat, l'étudiant doit répondre aux exigences du programme avec succès et maintenir une moyenne de 2,0.

Tous les étudiants de ce programme menant à un Certificat seront automatiquement inscrits à 10 cours théoriques et 2 stages pratiques obligatoires.

Note : L'étudiant doit valider ses cours de la 1ère année, s'il compte poursuivre sa formation pour l'obtention d'un Diplôme en 2e année.

Cours
Afin d'obtenir son certificat, l'étudiant doit compléter les cours suivants :
EPE 100
EPE 101
EPE 102
EPE 110
EPE 111
EPE 120
EPE 121
EPE 130
EPE 202
EPE 241

Stages pratiques en milieu professionnel

Centre collégial de l'Alberta (English) **Programs of Study - Diploma** • **Technique en Administration des affaires** • **Gestion Touristique**	**Centre collégial de l'Alberta (English)** **Programs of Study - Diploma** • **Technique en Administration des affaires** • **Gestion Touristique** • **Éducation à la petite enfance** **General information** The Early Childhood Education Diploma is a two-year program that prepares students for employment as specialists (managers, supervisors or special educators) in the early childhood field. Once completed, the student will be able to apply to the Ministry of Children's Services for certification as a Childcare development supervisor. The program offers a combination of theoretical courses and practical internships to help students develop the skills they need for a variety of early childhood settings. The student will be able to understand the stages of child development, observation and communication strategies and ethics in the workplace, all in a child-centred approach and understanding of the world around them. The student will also acquire skills in behaviour management and interventions with children with special needs. In order to graduate, the student must successfully complete the program requirements and maintain an average of 2.0.

Programs of Study - Certificates	Courses
• **Préposé aux soins de santé**	Students must validate their 1st year courses and practicum (Certificate) if they intend to continue their training for a Diploma in 2nd year.

	Programs of Study - Certificates
	Préposé aux soins de santé **Éducation à la petite enfance** **General information** The Early Childhood Education Certificate is a one-year program that prepares students for employment in the early childhood field. Once completed, the student will be able to apply to the Ministry of Children's Services for certification as a Childcare development worker. The program offers a combination of theoretical courses and practical internships to help students develop the skills they need for a variety of early childhood settings. Students will be able to understand the stages of child development, observation and communication strategies and workplace ethics, all in a child-centred approach and understanding of the world around them. In order to obtain the certificate, the student must successfully complete the program requirements and maintain an average of 2.0. All students in this Certificate program will be enrolled in 10 courses and 2 mandatory practicum. Note: Students must validate their 1st year courses if they plan to continue their formation for a Diploma in 2nd year. **Courses** In order to obtain their certificate, students must complete the following courses: EPE 100 EPE 101 EPE 102 EPE 110 EPE 111 EPE 120 EPE 121 EPE 130 EPE 202 EPE 241 **Practicum** EPE 150 – Stage I EPE 151 – Stage II **Requirements for practicum** In order to be eligible for practicum, the student must meet the following requirements: - Successful completion of the EPE 102 course, prior to the practicum

Submitted by: Dr. P. Mulatris   Date: November 7, 2019
Approved by: Centre Collégial de l'Alberta Executive Committee   Date: November 6, 2019

FINAL Item No. 8

Governance Executive Summary
Action Item

Agenda Title	Proposed Name Change for Certificates in Aboriginal Governance and Partnership

Motion I

THAT the Academic Planning Committee, with delegated authority from the General Faculties Council, approve the proposed name change to the freestanding Certificate in Aboriginal Governance and Partnership, as proposed by the Faculty of Native Studies, and as set forth in attachment 1, to take effect July 1, 2020.

Motion II

THAT the Academic Planning Committee, with delegated authority from the General Faculties Council, approve the proposed name change to the embedded Certificate in Aboriginal Governance and Partnership, as proposed by the Faculty of Native Studies, and as set forth in attachment 1, to take effect March 1, 2020.

Item

Action Requested	☒ Approval ☐ Recommendation
Proposed by	Dr. Nathalie Kermoal (Associate Dean, Academic, Faculty of Native Studies)
Presenter(s)	Dr. Shalene Jobin (Director, Indigenous Governance and Partnership Program, Faculty of Native Studies)

Details

Responsibility	Faculty of Native Studies
The Purpose of the Proposal is (*please be specific*)	The proposal to change the term Aboriginal to Indigenous emulates current practices and usage. The use of the term Indigenous allows for the ability *to* compare elements at the international level.
Executive Summary (*outline the specific item – and remember your audience*)	This proposal aligns the terminology with current usage at the University of Alberta and internationally. This includes the United Nations Declaration on the Rights of Indigenous Peoples. Additionally, the term 'Indigenous' is applied in the discipline of Indigenous Studies more broadly, as reflected by the discipline's academic community, the Native American and Indigenous Studies Association. The name change will help students and other stakeholders to view the Faculty of Native Studies, and by extension the University of Alberta, as being a leader in post-secondary education as it relates to Indigeneity locally and globally. The Certificate name change was analyzed internally by the core Instructors, the Director and Administrator of the Indigenous Governance and Partnership Program. It was also presented, discussed, and approved at Academic Affairs and Faculty Council. The proposed name change is considered to be congruent with the program purpose and curriculum (i.e. governance and partnership).

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	- There are no financial implications. - This item does not come forward annually. - The next step is to implement this change into the University of Alberta calendar. - This change will also be reflected on the parchments
Supplementary Notes and context	*<This section is for use by University Governance only to outline governance process.>*

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity) <For information on the protocol see the [Governance Resources section](#) [Student Participation Protocol](#)>	*Those who are actively **participating***: - Faculty Council, Faculty of Native Studies (includes Native Studies Students' Association representation and Aboriginal Student's Council representation). See: https://calendar.ualberta.ca/content.php?catoid=29&navoid=7321#additional-members-of-the-faculty-council for a full listing of members. - Academic Affairs Committee, Faculty of Native Studies (includes Native Studies Students' Association representation)
	*Those who have been **consulted***: - As above
	*Those who have been **informed***: - As above
Approval Route (Governance) (including meeting dates)	GFC APC January 15, 2020

Strategic Alignment

Alignment with *For the Public Good*	The proposed name change aligns with the *For the Public Good* Institutional Strategic Plan and addresses key strategic goals and objectives: BUILD (Objective 1): Develop and implement an undergraduate and graduate recruitment and retention strategy to attract Indigenous students from across Alberta and Canada. ENGAGE (Objective 18):

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	Seek, build, strengthen, and sustain partnerships with local, national, or international research agencies, governments, government ministries and agencies, universities, Indigenous communities, libraries, not-for-profits, industry, business, and community organizations.
Alignment with Core Risk Area	Please note below the specific institutional risk(s) this proposal is addressing.

☐ Enrolment Management	☒ Relationship with Stakeholders
☒ Faculty and Staff	☒ Reputation
☐ Funding and Resource Management	☐ Research Enterprise
☐ IT Services, Software and Hardware	☐ Safety
☒ Leadership and Change	☒ Student Success
☐ Physical Infrastructure	

Legislative Compliance and jurisdiction	*Post-Secondary Learning Act* GFC Academic Planning Committee Terms of Reference

Attachments (each to be numbered 1 - <>)

1. CAGP Faculty of Native Studies, Calendar Change Request Form, 2020-2021 (p. 1 – 8)
2. CAGP Alberta Advanced Education Name Change Proposal Template (p. 1 - 4)

Prepared by:

Freda Cardinal, Senior Coordinator of Admissions and Student Services, Faculty of Native Studies, fcardina@ualberta.ca
Avery Letendre, Indigenous Governance Administrator, avery.letendre@ualberta.ca

Document2

Faculty of Native Studies
Academic Planning and Undergraduate Programs
Calendar Change Request Form
2020-2021

Implementation: NORMAL ___X____ EARLY _____

Type of Change: PROGRAM Change ____

NEW COURSE _____ COURSE CHANGE _____

COURSE DELETION _____ EDITORIAL _____

OTHER CHANGE ___X_____

Current	Proposed

Current

Admission and Readmission Deadlines

Native Studies

[…]

University Credit Certificate in Aboriginal Governance and Partnership					
Fall Term	May 1	Postsecondary transfer applicant - June 15	May 1	June 15	Resumé June 15 (see Certificate in Aboriginal Governance and Partnership)
Winter Term	November 15	November 15	November 15	November 15	Resumé June 15 (see Certificate in Aboriginal Governance and Partnership)
Spring/Summer	March 1	March 31	March 1	March 31	Resumé March 31(see Certificate in Aboriginal Governance and Partnership)

Proposed

Admission and Readmission Deadlines

Native Studies

[…]

University Credit Certificate in Indigenous Governance and Partnership					
Fall Term	May 1	Postsecondary transfer applicant - June 15	May 1	June 15	Resumé June 15 (see Certificate in Indigenous Governance and Partnership)
Winter Term	November 15	November 15	November 15	November 15	Resumé June 15 (see Certificate in Indigenous Governance and Partnership)
Spring/Summer	March 1	March 31	March 1	March 31	Resumé March 31(see Certificate in Indigenous Governance and Partnership)

No further changes until…

Admission to Undergraduate Programs

Programs of Study

Faculty of Native Studies

Certificate in <mark>Aboriginal</mark> Governance and Partnership

No further changes until…

Admission Requirements by Faculty

Faculty of Native Studies

[…]

Certificate in <mark>Aboriginal</mark> Governance and Partnership

The Certificate in <mark>Aboriginal</mark> Governance and Partnership is administered by the Faculty of Native Studies and is available to students: (1) in undergraduate degree programs across the University, regardless of Faculty or program; or (2) not currently attending the University of Alberta, as a University credit certificate

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Certificate in <mark>Indigenous</mark> Governance and Partnership

Certificate in <mark>Indigenous</mark> Governance and Partnership

The Certificate in <mark>Indigenous</mark> Governance and Partnership is administered by the Faculty of Native Studies and is available to students: (1) in undergraduate degree programs across the University, regardless of Faculty or program; or (2) not currently attending the University of Alberta, as a University credit certificate

only.

Current University of Alberta students in a degree program wishing to pursue the Certificate in Aboriginal Governance and Partnership should contact the Academic Advisor in the Faculty of Native Studies at nsadvisor@ualberta.ca (see The Certificate in Aboriginal Governance and Partnership).

Students wishing to pursue the University Credit Certificate in Aboriginal Governance and Partnership (Stand Alone) who are not currently registered in a University of Alberta degree program must apply to the Faculty of Native Studies using the online application form.

No further changes until...

Fees Payment Guide

Cost Recovery Programs or Courses 2019-2020

https://ualberta.acalogadmin.com/preview/content.php?catoid=29&navoid=7282&preview

Aboriginal Governance & Partnership Certificate Program

$931 (per course)

No further changes until...

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only.

Current University of Alberta students in a degree program wishing to pursue the Certificate in Indigenous Governance and Partnership should contact the Faculty of Native Studies at nsadvisor@ualberta.ca (see The Certificate in Indigenous Governance and Partnership).

Students wishing to pursue the University Credit Certificate in Indigenous Governance and Partnership (Stand Alone) who are not currently registered in a University of Alberta degree program must apply to the Faculty of Native Studies using the online application form.

No further changes until...

Fees Payment Guide

Cost Recovery Programs or Courses 2020-2021

https://ualberta.acalogadmin.com/preview/content.php?catoid=29&navoid=7282&preview

Indigenous Governance & Partnership Certificate Program

$931 (per course)

No further changes until...

The Faculties

- Faculty of Native Studies

General Information

The Certificate in ==Aboriginal== Governance and Partnership

The Certificate in ==Aboriginal== Governance and Partnership is administered by the Faculty of Native Studies and is available to students: (1) in undergraduate degree programs across the University, regardless of Faculty or program; or (2) as a University credit certificate only. (See Certificate in ==Aboriginal== Governance and Partnership).

This certificate will provide students with the necessary understanding and skills to effectively lead, work, or partner with ==Aboriginal== and non-==Aboriginal== businesses, communities, organizations, or governments. The program of study centers on developing knowledge while increasing analytical and applied skills suited to the unique governance issues and opportunities facing ==Aboriginal== peoples and their non-==Aboriginal== partners today. The curriculum features theory and practice for negotiations and partnership between ==Aboriginal== and non-==Aboriginal== entities, including best practices for successful partnership, leadership, government, management, administration, and business growth for First Nations, Métis and Inuit organizations, and their non-==Aboriginal== counterparts.

The Faculties

- Faculty of Native Studies

General Information

The Certificate in ==Indigenous== Governance and Partnership

The Certificate in ==Indigenous== Governance and Partnership is administered by the Faculty of Native Studies and is available to students: (1) in undergraduate degree programs across the University, regardless of Faculty or program; or (2) as a University credit certificate only. (See Certificate in ==Indigenous== Governance and Partnership).

This certificate will provide students with the necessary understanding and skills to effectively lead, work, or partner with ==Indigenous== and non-==Indigenous== businesses, communities, organizations, or governments. The program of study centers on developing knowledge while increasing analytical and applied skills suited to the unique governance issues and opportunities facing ==Indigenous== peoples and their non-==Indigenous== partners today. The curriculum features theory and practice for negotiations and partnership between ==Indigenous== and non-==Indigenous== entities, including best practices for successful partnership, leadership, government, management, administration, and business growth for First Nations, Métis and Inuit organizations, and their non-==Indigenous== counterparts.

Programs

Certificate

The Certificate in <mark>Aboriginal</mark> Governance and Partnership (With Degree)

Students may pursue the Certificate in <mark>Aboriginal</mark> Governance and Partnership with degree by completing a minimum of six courses (★18) from the following list:

<mark>Aboriginal</mark> Governance Core Credits – ★6:

[...]

Academic Standing and Graduation

[...]

2. Graduation

Students registered in the Certificate in <mark>Aboriginal</mark> Governance and Partnership with degree must meet all program requirements and present a graduation average of at least 2.0 on all certificate

courses. The GPA and program requirements evaluation will be done by the Faculty of Native Studies. See Academic Standing.

3. Appeals

Students registered in the ==Aboriginal== Governance and Partnership Certificate with degree can obtain information for formal and informal grade appeal and academic appeal procedures and regulations from the Faculty of Native Studies.

No further changes until...

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courses. The GPA and program requirements evaluation will be done by the Faculty of Native Studies. See Academic Standing.

3. Appeals

Students registered in the ==Indigenous== Governance and Partnership Certificate with degree can obtain information for formal and informal grade appeal and academic appeal procedures and regulations from the Faculty of Native Studies.

No further changes until...

University Credit Certificate in ==Aboriginal== Governance and Partnership (Certificate only)

The Certificate in ==Aboriginal== Governance and Partnership is available as a university credit certificate only. Students do not need to be enrolled in a University of Alberta degree program to complete this certificate.

This certificate is offered part-time and will normally be completed within two years.

University Credit Certificate in ==Indigenous== Governance and Partnership (Certificate only)

The Certificate in ==Indigenous== Governance and Partnership is available as a university credit certificate only. Students do not need to be enrolled in a University of Alberta degree program to complete this certificate.

This certificate is offered part-time and will normally be completed within two years.

Certificate Requirements for students without a Bachelor's Degree	**Certificate Requirements for students without a Bachelor's Degree**
Students without a Bachelor's Degree may pursue the University Credit Certificate in Aboriginal Governance and Partnership by completing a minimum of 10 courses (★30) from the following list:	Students without a Bachelor's Degree may pursue the University Credit Certificate in Indigenous Governance and Partnership by completing a minimum of 10 courses (★30) from the following list:
Aboriginal Governance Core Credits – ★9:	**Indigenous Governance Core Credits – ★9:**
No further changes until...	*No further changes until...*
Certificate Requirements for students with a Bachelor's Degree	**Certificate Requirements for students with a Bachelor's Degree**
Students with a Bachelor's Degree may pursue the University Credit Certificate in Aboriginal Governance and Partnership by completing a minimum of 6 courses (★18) from the following list:	Students with a Bachelor's Degree may pursue the University Credit Certificate in Indigenous Governance and Partnership by completing a minimum of 6 courses (★18) from the following list:
Aboriginal Governance Core Credits – ★9:	**Indigenous Governance Core Credits – ★9:**
[...]	[...]
Academic Standing and Graduation	**Academic Standing and Graduation**

1. **Graduation**

   Students registered in the University Credit Certificate in ==Aboriginal== Governance and Partnership must meet all certificate program requirements and present a certificate graduation average of at least 2.0 on all certificate courses. The certificate GPA and certificate program requirements evaluation will be done by the Faculty of Native Studies. See Academic Standing.

2. **Appeals**

   Students registered in the University Credit Certificate in ==Aboriginal== Governance and Partnership can obtain information for formal and informal grade appeal and academic appeal procedures and regulations regarding the certificate from the Faculty of Native Studies.

1. **Graduation**

   Students registered in the University Credit Certificate in ==Indigenous== Governance and Partnership must meet all certificate program requirements and present a certificate graduation average of at least 2.0 on all certificate courses. The certificate GPA and certificate program requirements evaluation will be done by the Faculty of Native Studies. See Academic Standing.

2. **Appeals**

   Students registered in the University Credit Certificate in ==Indigenous== Governance and Partnership can obtain information for formal and informal grade appeal and academic appeal procedures and regulations regarding the certificate from the Faculty of Native Studies.

Proposal Template: Program/Specialization Name Change

==This template is for proposals to change the title of a ministry-approved program or specialization within an existing program.==

==Name change proposals for degree programs and applied degree programs are typically subject to review by the Campus Alberta Quality Council.==

SECTION 1: PROPOSAL INFORMATION

1.1 Basic Information *(Complete the table below)*:

Institution	University of Alberta
Current program/specialization name	**Certificate in Aboriginal Governance and Partnership (both freestanding and embedded)**
Credential awarded	**Certificate**
Proposed implementation date	**July 1, 2020**

1.2 Proposed New Name *(Answer the following questions)*

1.2.1   *Certificate in Indigenous Governance and Partnership**

*This name is proposed for both the freestanding and the embedded certificate

1.2.2   *Specify if the new name is for a program or a specialization within a program?*
☑ *Program*
☐ *Specialization*

1.3 Rationale for Proposed New Name *(Answer the following questions)*

1.3.1   *Describe the rationale for the proposed name change.*

The proposed name change to the Certificate in Aboriginal Governance and Partnership is being undertaken for strategic reasons as the new terminology will align with current usage at the University of Alberta and internationally. This includes, significantly, the United Nations Declaration on the Rights of Indigenous Peoples. Additionally, the term 'Indigenous' is applied in the discipline of Indigenous Studies more broadly, as reflected by the discipline's academic community, the Native American and Indigenous Studies Association.

The Certificate name change was analyzed internally by the core Instructors, the Director and Administrator of the Indigenous Governance and Partnership Program. The proposed change was presented, discussed, and approved at the Faculty of Native Studies Academic Affairs and Faculty Council.

The proposed name change is congruent with the program purpose and curriculum (i.e. governance and partnership).

1.3.2 *Is comparable nomenclature used for similar programs/specializations offered across Campus Alberta and, where relevant, in other jurisdictions?*

- Athabasca University offers a Bachelor of Management in Indigenous Nations and Organizations, as well as Indigenous Studies coursework in their Bachelor of Arts program.

- University of Calgary offers a Major and Minor in International Indigenous Studies in the Faculty of Arts.

- University of Lethbridge offers Indigenous Studies majors for both the BA and BASc in the Faculty of Arts and Science.

- Grande Prairie Regional College offers an Indigenous Governance course and other Indigenous Studies courses.

- Northern Lakes College offers an Indigenous Studies course.

- The discipline of Indigenous Studies has an international academic community that uses this nomenclature, including the Native American and Indigenous Studies Association.

SECTION 2: SYSTEM IMPACT

2.1 Impact on Learners *(Answer the following questions)*

2.1.1 *Were students consulted regarding this proposed name change? If so, what was the feedback received as a result of this consultation?*

- Yes: the Faculty of Native Studies Faculty Council includes representation from the Native Studies Students' Association and the University of Alberta's Aboriginal Students' Council. See: https://calendar.ualberta.ca/content.php?catoid=29&navoid=7321#additional-members-of-the-faculty-council for a full listing of members.

- Yes; the Faculty of Native Studies Academic Affairs Committee includes representation from the Native Studies Students' Association.

2.1.2 *Describe benefits for students of proposed new name.*

The impact is that students and other stakeholders will view the Faculty of Native Studies, and by extension the University of Alberta, as being a leader in post-secondary education as it relates to Indigeneity locally and globally. This has a direct impact on student and faculty recruitment and retention, as well as partnerships with key stakeholders. Further, student success is enhanced during university programming when preferred terminology is utilized.

2.1.3 *Describe plans to accommodate:*
   a) *active students who may wish to graduate with the established credential; and*
   b) *previous graduates who may request to exchange their parchment for one with the new program or specialization name.*

a) Active students will be notified by email of the change in Certificate name.

b) Previous graduates who request an exchange of their parchment for one with the new Certificate name will be accommodated. They will receive instructions on how to submit their request to the Office of the Registrar.

2.2 Potential Risks *(Identify the potential risks associated with implementing the name change, if any, and your institution's risk mitigation strategies.)*

 We have not identified any risks with implementing this name change.

2.3 Consultation/Collaboration *(Answer the following questions)*

2.3.1 *Identify which stakeholder groups, if any, were consulted*:

☑ *Faculty*   ☑ *Other (identify below)*

☐ *Advisory committee*

☐ *Regulatory bodies/professional associations*

☐ *Employers*

As above, Academic Affairs and Faculty Council, that includes a multitude of Faculty of Native Studies stakeholders

2.3.2 *Summarize feedback received including anticipated impacts on stakeholders.*

Positive feedback was received at every level of the consultation process.

2.4 Communication *(Describe how information about the name change will be communicated to students and applicants.)*

An announcement of the name change will be included in "Ribbons", the FNS newsletter, which goes out to students, staff, faculty, alumni and stakeholders; as well as the FNS website and shared via social media. Certificate application forms will be updated and the name change will be implemented in the University of Alberta calendar.

SECTION 3: INSTITUTIONAL AND REGULATORY APPROVAL/SUPPORT

3.1 *Provide specific information about which internal governance body approved this proposed name change and the date of approval.*

The proposed name change was approved by the Faculty of Native Studies Academic Affairs Committee on October 30, 2018.

The Faculty of Native Studies Faculty Council approved this name change on October 23, 2019.

3.2 *If applicable, describe authorization/endorsement(s) from relevant professional organizations, regulatory bodies, and/or advisory committees.*

n/a

RECOMMENDATION (FOR DEPARTMENT USE)

Do Any Issues or Information Gaps Remain?

Recommendation(s):

Rationale for Recommendation:

Reviewer(s):

Date Completed: