

The following Motions and Documents were considered by the GFC Academic Planning Committee at its Wednesday, January 21, 2015 meeting:

Agenda Title: Faculty of Science's Proposed Bachelor of Science (BSc) with Honors in Mathematics and Finance Degree Program

CARRIED MOTION: THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposed Bachelor of Science (BSc) with Honors in Mathematics and Finance degree program, as submitted by the Faculty of Science and as set forth in Attachment 1, to take effect in September, 2015.

Final Item: 4

Agenda Title: University of Alberta 2015-2016 Market Modifiers Proposal

CARRIED MOTION: THAT the GFC Academic Planning Committee, under delegated authority from General Faculties Council, recommend to the Board Finance and Property Committee that the Board of Governors approve the proposal from the University Administration for the establishment of proposed new Market Modifiers and proposed increases to existing Market Modifiers, as set forth in Attachments 1 and 2 (as amended), with all changes regarding these Market Modifiers to be implemented as noted in these attachments, subject to the final approval of the Minister of Innovation and Advanced Education (IAE).

Final Recommended Amended Item: 5

[Note: Attachment 4 also incorporates a 'friendly amendment' to which the proposers and members of GFC APC agreed, based on discussion at the Committee's January 21, 2015 meeting.]

OUTLINE OF ISSUE

Agenda Title: **Faculty of Science's Proposed Bachelor of Science (BSc) with Honors in Mathematics and Finance Degree Program**

Motion: THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposed Bachelor of Science (BSc) with Honors in Mathematics and Finance degree program, as submitted by the Faculty of Science and as set forth in Attachment 1, to take effect in September, 2015.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Faculty of Science
Presenters	Brenda Leskiw, Associate Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee (ASC); Gerda de Vries, Professor, Department of Mathematical and Statistical Sciences; JC Cahill, Special Advisor, Faculty of Science (and Professor, Department of Biological Sciences)
Subject	The addition of an Honors in Mathematics and Finance to the Bachelor of Science (BSc) degree in the Faculty of Science

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	The purpose of this proposal is to offer a BSc Honors in Mathematics and Finance. The department currently offers a Specialization in Mathematics and Finance, and the offering of an Honors program in Mathematics and Finance is in response to the growing demands of students wanting more training in this specific field.
The Impact of the Proposal is	To provide students with the opportunity to pursue a more challenging and advanced program in Mathematics and Finance. Students graduating from the proposed Honors in Mathematics and Finance degree program form a pool of potential applicants to the Department's graduate program in Mathematical Finance.
Replaces/Revises (eg, policies, resolutions)	N/A
Timeline/Implementation Date	September, 2015.
Estimated Cost	Not applicable, as the proposed program is based entirely on existing courses.
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<p><i>Dare to Discover:</i> "CREATE an exceptional and life-changing university experience for students through curricular and extracurricular offerings that integrate learning, discovery, and citizenship to develop the intellect and the imagination, educate leaders, and enhance a global perspective."</p> <p>University of Alberta Comprehensive Institutional Plan (CIP): "The U of A aims to provide enriched and transformative student experiences, resulting in graduates who are engaged citizens prepared to contribute to the social and economic well-being of the province, the nation, and the</p>
----------------------------------	--

FINAL Item No. 4

	<p>world. Access to programs at the U of A is adjusted in response to student demand, workforce needs, and new fiscal resources or constraints.”</p> <p>Faculty of Science Strategic Plan: “Develop novel educational courses and programming that foster higher level learning skills in strategic areas.”</p>
<p>Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)</p>	<ol style="list-style-type: none"> 1. Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs (Section 26(1)). Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment (Section 60(1)(c) and (d)). The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC. GFC has thus established an Academic Standards Committee (ASC). 2. PSLA: GFC may make recommendations to the Board of Governors on a number of matters including the budget and academic planning (Section 26(1)(o)). GFC delegates its power to recommend to the Board on the budget and on new or revised academic programs to the GFC Academic Planning Committee (APC). 3. PSLA: The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)). 4. PSLA: The <i>PSLA</i> gives Faculty Councils the authority to “determine the programs of study for which the faculty is established” (Section 29(1)(a)); to “provide for the admission of students to the faculty” (Section 29(1)(c)); and to “determine the conditions under which a student must withdraw from or may continue the student’s program of studies in a faculty” (Section 29(1)(d)). 5. UAPPOL Admissions Policy: “Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.) <p>The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the <i>University Calendar</i>. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the <i>University Calendar</i>.</p> <p>The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”</p> <ol style="list-style-type: none"> 6. UAPPOL Admissions Procedure:

“PROCEDURE

1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS

Following approval by GFC:

a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the *University Calendar* for one full year (i.e., effective the second year that the information is published in the *University Calendar*). [...]

b. Where changes to admission regulations are deemed by the approving body to be “advantageous to students”, normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty.”

7. UAPPOL Academic Standing Policy: “All current academic standing regulations, including academic standing categories, University graduating standards and requirements for all individual programs will be those prescribed by Faculty Councils and GFC as set forth in the *University Calendar*.”

8. UAPPOL Academic Standing Regulations Procedures: “All proposed new academic standing regulations and changes to existing academic standing regulations will be submitted by the Faculties or the Administration to the Provost and Vice-President (Academic). Faculties will also submit to the Provost and Vice-President (Academic) any proposed changes to the use and/or computation of averages relating to academic standing, including promotion and graduation.

If the Provost and Vice-President (Academic) determines the proposal to be in good order, the proposal will be introduced to the appropriate University governance process(es). In considering these proposals, governance bodies will consult as necessary with the Faculties and with other individuals and offices.

Normally, changes become effective once they are approved by GFC or its delegate and are published in the *University Calendar*.”

9. GFC Academic Standards Committee (ASC) Terms of Reference (Mandate): The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are substantial in nature. ASC’s terms of reference provide that “the term ‘substantial’ refers to proposals which involve or affect more than one Faculty or unit; are part of a proposal for a new program; are likely to have a financial impact; represent a definite departure from current policy; involve a quota; articulate a new academic concept” (3.A.ii).

Further, “ASC provides advice or recommends to the GFC Academic Planning Committee (APC) on proposals which involve substantial change to admission/transfer regulations or academic standing.” (3.B.iv)

10. GFC Academic Planning Committee (APC) Terms of Reference

FINAL Item No. 4

	<p>(Mandate): GFC delegated the following to GFC APC, the Provost and Vice-President (Academic) and the Dean of FGSR:</p> <p>“Existing Undergraduate and Graduate Programs: - Extension and/or Substantive Revision of Existing Programs - Revisions to or Extension of Existing Degree Designations</p> <p>All proposals for major changes to existing undergraduate and graduate programs (eg, new degree designation, new curriculum) shall be submitted to the Provost and Vice-President (Academic). [...] The Provost and Vice-President (Academic), after consultation with relevant Offices, committees or advisors[,] will place the proposal before APC. APC has the final authority to approve such proposals unless, in the opinion of the Provost and Vice-President (Academic), the proposal should be forwarded to GFC with an attendant recommendation from APC. [...]” (3.13.)</p> <p>11. PSLA: “The Campus Alberta Quality Council may inquire into and review any matter relating to a proposal to offer a program of study leading to the granting of an applied, baccalaureate, master’s or doctoral degree other than a degree in divinity.” (Section 109(1))</p>
--	--

Routing (Include meeting dates)

<p>Consultative Route (parties who have seen the proposal and in what capacity)</p>	<p>Department of Mathematics and Statistical Sciences (Members of the Mathematical Finance Group (Chris Frei, Abel Cadenillas, Alexander Melnikov, and Tahir Choulli); David McNeilly, Faculty Service Officer (Undergraduate); Gerda de Vries, Associate Chair (Undergraduate));</p> <p>Faculty of Science Associate Chairs (circulated for comments August 21, 2014);</p> <p>Staff in University Governance were consulted concerning the recommended route for consultation about and approval of the proposed program; <i>and</i></p> <p>The Alberta School of Business was consulted in May, 2014 and again in October, 2014 as students in this program will be required to take some business courses.</p>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Department of Mathematics and Statistical Sciences Council (May 15, 2014) – for recommendation; Faculty of Science Council (delegated body) - Associate Chairs (Undergraduate) – for recommendation; Faculty of Science Council (delegated body on University Calendar changes; August 21, 2014) – for recommendation; GFC Academic Standards Committee (November 20, 2014 and January 15, 2015) – for recommendation on the proposed admission/transfer and academic standing/graduation requirements; GFC Academic Planning Committee (January 21, 2015) – for final approval</p>
<p>Final Approver</p>	<p>GFC Academic Planning Committee</p>

FINAL Item No. 4

Attachments (each to be numbered 1 - <>):

1. Attachment 1 (pages 1 – 6) – Proposal for the Establishment of a Bachelor of Science (BSc) with Honors in Mathematics and Finance Degree Program in the Faculty of Science (Including University Calendar Copy)

Prepared by: Julie Naylor, Assistant Dean (Programs and Operations), Faculty of Science,
julie.naylor@ualberta.ca; 780-492-4073

University of Alberta Internal Program Approval Template

This template is used for the vetting and approval of proposals to create or modify programs when such proposals do not require approval by the Minister of Innovation and Advanced Education. Proposals using this template should be accompanied by appropriate supporting documentation including draft calendar changes, letters of support, etc.

Proposals requiring Ministerial approval should be presented on the appropriate government template. Faculties and Departments pursuing program proposals are encouraged to consult with the Portfolio Initiatives Manager in the Office of the Provost and Vice-President (Academic) (kathleen.brough@ualberta.ca) on the appropriate template and process. Graduate proposers should also consult with the Dean of Graduate Studies (graddean@ualberta.ca).

This Template is used for the following:

- Graduate specialization title changes (e.g. History to Historical Studies).
- Creation of a new graduate specialization (e.g. MSc in the Department of Swedish Fisheries to MSc in the Department of Swedish Fisheries with Specialization in Trout Fishing) – requires the enrolment appendix.
- Suspension/Termination of a graduate specialization.
- The addition of an Honours/Specialization stream to an existing undergraduate program.
- The addition of a course-based option to an existing thesis-based program, or vice versa.
- Suspension/Termination of a course-based option when a thesis-based option remains, or vice-versa.

Basic Information

1. Title of the Program:
BSc Honors in Mathematics and Finance
2. Proposed effective date:
September 2015
3. Length of the program (years):
4 Years
4. Faculty and Academic Unit:
Faculty of Science, Department of Mathematical and Statistical Sciences
5. Collaborating partners at other institutions (if any):
n/a
6. Contact person, with telephone number and e-mail address:
Dr. Gerda de Vries, Associate Chair, Undergraduate, Department of Mathematical and Statistical Sciences
780-492-4561; devries@ualberta.ca
7. Statement indicating completion of departmental and/or Faculty approval processes.
Consultation: Department of Mathematics and Statistical Sciences (Members of the Mathematical Finance group (Dr. Chris Frei, Dr. Abel Cadenillas, Dr. Alexander Melnikov, and Dr. Tahir Choulli); Dr. David McNeilly, Faculty Service Officer Undergraduate; Dr. Gerda de Vries, Associate Chair Undergraduate); Faculty of Science Associate Chairs (circulated for comments August 21, 2014); Staff in University Governance were consulted concerning the recommended route for consultation about and approval of the proposed program; Alberta School of Business was consulted in May and again in October as students in this program will be required to take some business courses.

Approval: Department of Mathematics and Statistical Sciences Council Meeting (May 15, 2014) – for recommendation; Faculty of Science Associate Chairs – for recommendation; Approved by the Faculty of Science Faculty Council delegated body on calendar changes, August 21, 2014; GFC Academic Standards Committee, Subcommittee on Standards approval submitted.

8. Attach proposed Calendar program and/or course changes.
Appendix 2
9. Attach letter of support from the Dean of the Faculty (for graduate specialization proposals).
n/a

Program Impact and Rationale

10. What is the rationale for the program proposal?
The purpose of this proposal is to offer a BSc Honors in Mathematics and Finance. The department currently offers a Specialization in Mathematics and Finance and the offering of an Honors is in response to the growing demands of students wanting more training in this specific field. Providing students with the opportunity to pursue a more challenging and advanced program in Mathematics and Finance. Students graduating from the proposed Honors in Mathematics and Finance form a pool of potential applicants to the department's graduate program in Mathematical Finance.
11. Provide the expected enrolment (or other) impact on the academic unit(s) offering the program and other affected units if applicable. Include information on the current enrolment.
As this is a new program there is no current enrolment. Enrolment in the Specialization program in Mathematics and Finance is currently 39 (at quota), as per our agreement with the Alberta School of Business. With the introduction of the Honors program, the quota will be shared between the Specialization and Honors program, therefore, the Alberta School of Business will not be impacted.
12. Do you anticipate an enrolment (or other) impact on programs at other institutions or regulatory bodies? Describe any consultations that have occurred with other institutions and professional organizations.
n/a
13. Are there any resource implications (budget, information technology (IT), library (Library Impact Statement), laboratory, space, student services, administrative services (eg, FGSR, Registrar's Office, or IST), as applicable) for the proposed change? If so, please provide detail and evidence of consultation with affected unit(s) and/or appropriate University officers/committees.
n/a

Appendix 1 – Enrolment Table

Proposed Enrolment	2014-15	2015-16	2016-17	2017-18	Annual Ongoing
• Total Full-Time head count	0	10	15	15	15
• Full-Time Year 1		5	3	2	
• Full-Time Year 2		3	5	3	
• Full-Time Year 3		2	5	5	
• Full-Time Year 4			2	5	
• Total Part-Time head count	0	0	0	0	0
• Part-Time Year 1					
• Part-Time Year 2					
• Part-Time Year 3					
• Part-Time Year 4					
• Total Work Experience hc	0	0	0	0	0
• Work Experience Year 1					
• Work Experience Year 2					
• Work Experience Year 3					
• Work Experience Year 4					
• Anticipated Number of Graduates			2	5	5

Appendix 2 – University Calendar Entries

Honors in Mathematics and Finance

Continuation in the Honors in Mathematics and Finance program requires successful completion of at least ★24 with a minimum 3.0 GPA and a minimum 3.0 GPA on all ACCTG, ECON, FIN, MATH, MGTSC, OM and STAT courses completed in the previous Fall/Winter. In addition, graduation requires a minimum 3.0 GPA and a minimum 3.0 GPA on all ACCTG, ECON, FIN, MATH, MGTSC, OM and STAT courses taken in the last Fall/Winter of the degree, as well as a minimum 3.0 GPA on all courses credited towards the degree and a minimum 3.0 GPA on all ECON, FIN, MATH, MGTSC, OM and STAT courses credited towards the degree.

The program must contain the following courses. It is recommended that these courses be taken in the years indicated.

Year 1

CMPUT 174 and 175

ECON 101, 102

MATH 117 (or 114), 118 (or 115), 127 (or 125)

STAT 151

★6 junior ENGL, or ★3 junior ENGL and ★3 junior WRS

Year 2

ACCTG 311

ECON 281

MATH 217 (or 214), 317 (or 215), 227 (or 225), 253

OM 352

STAT 265, 266

★3 in approved options

Year 3

FIN 301

STAT 371

MATH 334, 337, 356, 357

FIN 412

★6 in approved MATH options (see note (4))

★3 in approved options

Year 4

MATH 373, 417, and 408 or 415

ECON 399 or STAT 378

STAT 471

FIN 413

★3 in approved FIN options

★9 in approved options

Notes

(1) Each student's program must have the approval of the Department of Mathematical and Statistical Sciences and must include:

a. ★18 in Arts courses

b. ★33 in ACCTG, ECON, FIN, MGTSC or OM, including ★9 in 400-level FIN

(2) Approved ACCTG, ECON, FIN and MGTSC options include ACCTG 322, 412, 432, 443; ECON 282, 384, 385, 399, 408, 481, 482; FIN 412, 413, 414, 416, 422, 434, 442; MGTSC 404, 405. Credit will not be given for ECON 299, 386 or 387.

(3) Recommended Science options include: MATH 381, 418, 432, 436, 481, 499; STAT 353, 472, 479.; CMPUT 201.

(4) A student not presenting the Honors Calculus sequence MATH 117/118/217/317 must take MATH 314 and 414.

(5) Credit in SCI 100 will be considered equivalent to CMPUT 174, MATH 114, 115 and ★18 options.

**Faculty of Science
Calendar Change 2015-2016**

Chart 4 Proposal for Honors in Mathematics and Finance

Current

Program	Honors Required Average	Specialization Required Average	
Mathematics and Finance	No honors program offered.	<p>High School – No Year 1 entry</p> <p>Transfer – Admission to this program is subject to enrolment management and is therefore competitive.</p> <p>For Year 2 entry – Students must have completed:</p> <ol style="list-style-type: none"> 1. at least ★ 24 in the preceding Fall/Winter with a GPA of at least 2.7, and 2. Requirements 1-5 (inclusive) for Year 2 entry (see requirements at right) with a GPA of at least 2.7. <p>For Year 3 Entry – Students must have completed:</p> <ol style="list-style-type: none"> 1. at least ★ 24 in each preceding Fall/ Winter with a GPA of at least 2.7, and 2. ★ 60 applicable including the required courses for Year 3 entry (see requirements at right) with a GPA of at least 2.7. 	<p>Course requirements for Year 2 entry:</p> <ol style="list-style-type: none"> 1. MATH 114, 115 2. MATH 125 3. STAT 151 4. ECON 101, 102 5. ★ 6 junior English, or ★ 3 junior ENGL and ★ 3 junior WRS 6. ★ 6 in options (CMPUT 174 and 175 recommended) <p>Course Requirements for Year 3 entry:</p> <p>1-6. Above</p> <ol style="list-style-type: none"> 7. MATH 214, 215 8. MATH 225 9. MATH 253 10. STAT 265, 266 11. ECON 281 12. ★ 9 in options

**Faculty of Science
Calendar Change 2015-2016**

--	--	--	--

Proposed

Program	Honors Required Average	Specialization Required Average	
Mathematics and Finance	<p>High School – No Year 1 entry</p> <p>Transfer – Admission to this program is subject to enrolment management and is therefore competitive.</p> <p>For Year 2 entry – Students must have completed:</p> <ol style="list-style-type: none"> 1. at least ★ 24 in the preceding Fall/Winter with a GPA of at least 3.0, and 2. Requirements 1-5 (inclusive) for Year 2 entry (see requirements at right) with a GPA of at least 3.0. <p>For Year 3 Entry – Students must have completed:</p> <ol style="list-style-type: none"> 1. at least ★ 24 in each preceding Fall/ Winter with a GPA of at least 3.0, and 2. ★ 60 applicable including the required courses for Year 3 entry (see requirements at right) with a GPA of at least 3.0. 	<p>High School – No Year 1 entry</p> <p>Transfer – Admission to this program is subject to enrolment management and is therefore competitive.</p> <p>For Year 2 entry – Students must have completed:</p> <ol style="list-style-type: none"> 1. at least ★ 24 in the preceding Fall/Winter with a GPA of at least 2.7, and 2. Requirements 1-5 (inclusive) for Year 2 entry (see requirements at right) with a GPA of at least 2.7. <p>For Year 3 Entry – Students must have completed:</p> <ol style="list-style-type: none"> 1. at least ★ 24 in each preceding Fall/ Winter with a GPA of at least 2.7, and 2. ★ 60 applicable including the required courses for Year 3 entry (see requirements at right) with a GPA of at least 2.7. 	<p>Course requirements for Year 2 entry:</p> <ol style="list-style-type: none"> 1. MATH 114, 115 2. MATH 125 3. STAT 151 4. ECON 101, 102 5. ★ 6 junior English, or ★ 3 junior ENGL and ★ 3 junior WRS 6. ★ 6 in options (CMPUT 174 and 175 recommended) <p>Course Requirements for Year 3 entry:</p> <p>1-6. Above</p> <ol style="list-style-type: none"> 7. MATH 214, 215 8. MATH 225 9. MATH 253 10. STAT 265, 266 11. ECON 281 12. ★ 9 in options

OUTLINE OF ISSUE

 Agenda Title: **University of Alberta 2015-2016 Market Modifiers Proposal**

Motion: THAT the GFC Academic Planning Committee, under delegated authority from General Faculties Council, recommend to the Board Finance and Property Committee that the Board of Governors approve the proposal from the University Administration for the establishment of proposed new Market Modifiers and proposed increases to existing Market Modifiers, as set forth in Attachments 1 and 2 (as amended), with all changes regarding these Market Modifiers to be implemented as noted in these attachments, subject to the final approval of the Minister of Innovation and Advanced Education (IAE).

[Note: Attachment 4 also incorporates a 'friendly amendment' to which the proposers and members of GFC APC agreed, based on discussion at the Committee's January 21, 2015 meeting.]

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Provost and Vice-President (Academic)
Presenters	Olive Yonge, Interim Provost and Vice-President (Academic) and Chair, GFC Academic Planning Committee; Edith Finczak, Director, Academic Budget and Planning, Office of the Provost and Vice-President (Academic)
Subject	Introduction of Market Modifiers in specified Faculties and programs and proposed increases to existing Market Modifiers

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	Recommendation to approve new Market Modifiers in select Faculties and programs and proposed increases to existing Market Modifiers, as outlined in Attachments 1 and 2.
The Impact of the Proposal is	The primary goal will be to maintain and add to the suite of services expected by students in the programs which enhance the student's education. The Market Modifier increase requests are primarily directed toward enhancing student development and instruction in communication skills, leadership, internship support, technical competencies, and career support, as well as financial aid, student clubs, and activities.
Replaces/Revises (e.g., policies, resolutions)	N/A
Timeline/Implementation Date	The new Market Modifiers and revisions to existing Market Modifiers are to be implemented as set out in Attachments 1 and 2.
Estimated Cost	See attached documents for detail.
Sources of Funding	See attached documents for detail.
Notes	On December 22, 2014, the Minister of Innovation and Advanced Education (IAE) announced his acceptance of tuition increases as proposed by the University of Alberta. Approval of these tuition increases needs to be finalized in Ministerial Orders. Administration continues to work with IAE to confirm details, including grandfathering, phasing timelines, and student applicability.

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover</i> and <i>Dare to Deliver</i>
Compliance with Legislation,	1. Post-Secondary Learning Act (PSLA), Sections 61(1) and

<p>Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)</p>	<p>61(2)(a):</p> <p>“61(1) The board of a public post-secondary institution shall set the tuition fees to be paid by students of the public post-secondary institution.</p> <p>61(2)The tuition fees under subsection (1) for all public post-secondary institutions other than Banff Centre (a) must be set in accordance with the regulations[.] [...]”</p> <p>2. PSLA Section 26(1)(o) states: “Powers of general faculties council</p> <p>26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university and, without restricting the generality of the foregoing, has the authority to</p> <p>(o) make recommendations to the board with respect to [...] the budget, [...].”</p> <p>On the line-by-line <u>budget</u>, including consideration of matters related to tuition, GFC has delegated this responsibility to its senior standing committee, the GFC Academic Planning Committee (APC), as noted in the following.</p> <p>3. GFC Academic Planning Committee (APC) Terms of Reference (Mandate - Section 3.4(b)): “APC is responsible for making recommendations to GFC and/or to the Board of Governors concerning policy matters and action matters with respect to the following: [. . .]</p> <p>4. Budget Matters To recommend to the Board of Governors on the annual budget, excluding budgets for ancillary units. [...].”</p> <p>4. Board Finance and Property (BFPC) Terms of Reference (Section 3(d)): “3. Without limiting the generality of the foregoing, the Committee shall: [...]” d) review and recommend to the Board tuition and other like fees[.]”</p>
---	---

Routing (Include meeting dates)

<p>Consultative Route (parties who have seen the proposal and in what capacity)</p>	<p>President’s Executive Committee (Operations) – October 30, 2014 (for endorsement); Tuition Budget Advisory Committee (for consultation) – December 17, 2014</p> <p>Attachment 4 outlines the specific student consultations for each Market Modifier proposed.</p>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>GFC Academic Planning Committee – January 21, 2015 (for recommendation); Board Finance and Property Committee – February 24, 2015 (for</p>

	recommendation); Board of Governors – March 13, 2015 (for final approval)
Final Approver	Board of Governors

Attachments:

1. Attachment 1 (page 1) - Market Modifier Proposals
2. Attachment 2 (page 1 – 2) - Market Modifier Proposals Briefing
3. Attachment 3 (pages 1 – 12) - Letters of Support
4. Attachment 4 (pages 1 – 2) - Student Consultations (Amended)

Prepared by: Edith Finczak, Director, Academic Budget and Planning, Office of the Provost and Vice-President (Academic), edith.finczak@ualberta.ca

Market Modifier Proposals
Tuition Rates only
(Does not include CPI increases)

		Current 2014-15 Tuition	APPROVAL REQUIRED Proposed Market Modifier Increase	2015-16 Proposed Tuition
		2015-16 Implementation		
Law (increase)				
<i>Domestic</i>	Annual Yr. 1 Tuition fee @ 32 credits	\$ 5,675.52		\$ 5,675.52
	Annual Yr. 1 Program Differential fee	\$ 4,545.60	\$ 5,774.00	\$ 10,319.60
	Total	\$ 10,221.12		\$ 15,995.12
<i>International</i>	Annual Yr. 1 Tuition fee @ 32 credits	\$ 20,954.88		\$ 20,954.88
	Annual Yr. 1 Program Differential fee	\$ 9,654.44	\$ 12,263.45	\$ 21,917.89
	Total	\$ 30,609.32		\$ 42,872.77
MBA (increase)				
<i>Domestic</i>	Tuition Fee per 3 credit Course	\$ 624.12		\$ 624.12
	MBA Program Fee per 3 credit Course	\$ 597.84	\$ 605.00	\$ 1,202.84
	Total	\$ 1,221.96		\$ 1,826.96
<i>International</i>	N/A			
Physical Therapy (new)				
<i>Domestic</i>	Tuition Fee per 3 credit Course	\$ 577.80	\$ 46.32	\$ 624.12
<i>International</i>	Tuition Fee per 3 credit Course	\$ 1,180.20	\$ 94.68	\$ 1,274.88
Economics (new)				
<i>Domestic</i>	Tuition fee per 3 credit Course	\$ 532.08	\$ 150.00	\$ 682.08
<i>International</i>	Tuition fee per 3 credit Course	\$ 1,964.52	\$ 553.82	\$ 2,518.34
		2017-18 Implementation		
Pharmacy (increase)				
<i>Domestic</i>	Annual Yr. 1 Tuition fee @ 32 credits	5,675.52		5,675.52
	Annual Yr. 1 Program Differential fee @28.5 credits	3,839.52	\$ 1,400.00	5,239.52
	Total	9,515.04		10,915.04
<i>International</i>	Annual Yr. 1 Tuition fee @ 32 credits	\$ 20,627.46		\$ 20,627.46
	Annual Yr. 1 Program Differential fee @28.5 credits	\$ 14,174.76	\$ 5,872.14	\$ 20,046.90
	Total	\$ 34,802.22		\$ 40,674.36

Market Modifier Briefing Notes

In response to the email received from Assistant Deputy Minister Peter Leclaire on September 2, 2014, the University of Alberta submitted five market modification proposals. Approval of these proposals would allow the University to maintain and enhance the quality of the programs and to compete appropriately with other similar programs across the country. These market modifier proposals have been through a careful development process and have undergone extensive consultation with affected students. The first four of these proposals are slated to be implemented for courses and programs starting September 2015 with either full or partial grandparenting for existing students. The Pharmacy proposal has a start date of September 2017 when the new curriculum (PharmD) is planned to begin. All five Faculties have committed to use at least 20% of the increased tuition funding for financial aid and student support (such as scholarships and bursaries).

Faculty of Law – The domestic tuition for the JD program in 2014-15 is \$10,221 for first year students (32 credits) and includes a program differential of \$4,545 per year of study. This proposal seeks to increase this program differential by \$5,774 to \$10,320. This will raise the total annual first year tuition for the JD program to \$15,995 (before 2015-16 CPI increases). This is at a level just below the \$16,103 current market competitor average tuition. The proposal suggests that only incoming first year students would pay the new program differential amount. Second and third year students would see a phased in approach at approximately \$2,000 per year starting in 2015-16. Attached is a copy of the LSA (Law Students Association) letter of support that notes that the law students believe that the increase is necessary and that the proposal is fair. By 2017-18, all students would be responsible for paying the full program differential amount.

School of Business – The total domestic tuition for the two year (19 courses/57 credits) MBA program in 2014-15 is \$23,217.24. This amount includes a program differential of \$11,358.96. This proposal seeks to increase this program differential to \$22,853.96, for total new program tuition of \$34,712.24. Of the three Alberta universities offering an MBA program the University of Alberta has the lowest tuition (Athabasca \$44,584 - \$48,865, Calgary \$32,462). Of the U15 institutions, 14 offer an MBA program. Currently the University of Alberta MBA tuition is in 12th spot. The proposed increase would rank the University of Alberta MBA tuition at 8th. The international MBA program tuition is currently \$49,309.56 and would stay at this amount. Current students registered in the MBA program as of August 1, 2015 will be grandparented. A letter of support received from the MBA students expressed that the additional revenue received from this market modifier proposal would help improve the quality of the Alberta MBA program.

Faculty of Rehabilitation Medicine – Physical Therapy – The proposal for increased tuition for the Physical Therapy program in Rehabilitation Medicine is unique in that the University is only trying to increase tuition to the standard graduate course rate. In 2006 a tuition freeze was implemented for the MScPT program by the University, itself, as a market analysis demonstrated that during the transition from the BScPT to an MScPT the program tuition was significantly higher than most Canadian program. In 2010 the tuition freeze was lifted as the tuition of other Canadian PT programs rose to match or exceed the UofA program. The tuition increase proposed for domestic PT students is \$46.32 per 3 credit course (from \$577.80 - \$624.12) and \$94.68 for

Market Modifier Briefing Notes

international students (from \$1,180.20 TO \$1,274.88). The Rehabilitation Medicine Student Association has expressed their support for the MScPT program tuition increase as proposed.

Faculty of Arts – Economics – This proposal seeks approval to add a \$150.00 market modifier to every undergraduate Economics course for domestic students (from \$532.08 - \$682.08) and \$553.82 per course for international students (from \$1,964.52 - \$2,518.52). This proposal has a full grandparenting provision with the market modifier being phased in over 4 years starting with the 100 level courses in 2015-16. In 2016-17 the market modifier would be assessed against all 100 and 200 level courses. In 2017-18 all level 300 courses would be added and in 2018-19 all economic courses would be assessed the market modifier fee. Economics is one of the Faculty of Arts' most popular degree programs, attracting students from all over Alberta, Canada and the world. Economics degree programs are usually within the faculties of arts or social science at most Canadian universities. In 2014-15, the University of Alberta Arts domestic tuition is ranked 13th in the U15 Canadian universities, while international tuition is 8th. Application of the market modifier will result in tuition increases that vary depending on the number of Economics courses a student takes in a given year. The market modifier increase will increase tuition for domestic Economics major students that would still rank below the 10th highest Arts tuition rates of the U15.

Faculty of Pharmacy and Pharmaceutical Sciences - The Faculty, like all faculties of pharmacy in Canada, has committed to begin a new curriculum leading to a more advanced pharmacy practitioner (PharmD). This new curriculum will be initiated with the class entering September 2017. The market modifier proposal seeks approval for an additional \$1400 program fee to be charged at that time. With this increase the proposal maintains a cost that will remain below the mean for Canada, and will be far below programs at Toronto, Waterloo and UBC offering the new curriculum. A letter of support was received from the Alberta Pharmacy Students Association for when the new curriculum is implemented.



Law Students' Association
 Law Centre 157A
 University of Alberta
 Edmonton, AB T6G 2H5
 T: (780) 860-0815
 E: smeyer1@ualberta.ca

October 15, 2014

Office of the Provost
 2-36 South Academic Building (SAB)
 University of Alberta
 Edmonton, Alberta
 T6G 2G7

RE: Letter of Support for an Increase to the Faculty of Law's Market Modifier

Dear Dr. Amrhein:

The Law Students' Association ("LSA") is an independent body elected by law students to serve as their representatives to the Faculty, the University, and the greater community. We are writing to you to reaffirm our support for an increase to the Faculty of Law's Market Modifier, as proposed by the Faculty of Law. After substantial consultation with our student body, and the Students' Union, over the last four years, and again this August and September, in addition to our own extensive research, we have come to the conclusion that an increase in the differential tuition fees, as proposed by the Faculty of Law's administration, is necessary. We informed the Dean that an immediate hike for all students would have adverse consequences on our student body, which is why we believe that a phase-in of these fees as the Dean's proposal suggests is fair and equitable. Additionally, we appreciate the Dean's decision to reduce the total amount of the market modifier, from his original proposal, to the level currently incorporated as a result of our input.

This letter will address how our program has been adversely affected by budget cuts in recent years. We will then discuss the history of student engagement and consultation with regards to tuition and this specific market modifier proposal. Following that, we will examine the Faculty's tuition proposal as it currently stands, and conclude by making a few remarks.

How Our Program is Being Impacted

In recent years, law students have noted a decline in the quality of our program at the University of Alberta. Examples of the effects of cutbacks include:

- Reduction in the number of courses offered at our school, sometimes resulting in the cancellation of courses that are of significant importance to students;
- Reduction in number of full-time faculty members: 36.5 (2010) to 29 (current);
- Increase in class sizes (first year Property law went from three sections of 60 students to one section of 180 students);
- The discontinuation of legal librarian services over the summer months - making us the only common law school in the country to be in such a position;
- Loss of several experienced staff member whose absence has caused students delays in obtaining casebooks, statutory materials and course outlines; and
- Reduction of library hours.

The LSA believes that unless the Faculty is able to secure its financial future through a tuition increase, our faculty will be forced to implement a number of cost cutting and revenue generation strategies that will be even more damaging to the average student's academic experience, including:

- Increasing enrolment by up to 25 students a year, or more
 - In an increasingly stagnant Canadian job market for recent JD graduates an enrolment increase will likely result in a greater number of students graduating without an article, or a job placement. The primary concern for law students is keeping enrolment constant
 - Increasing enrolment would also lead to greater strain on teaching resources and student services, further diminishing the student experience
- Continuing to surrender the positions of faculty members who either retire or vacate their positions.
 - Our faculty will have to reduce course offerings even further, reducing the depth of education that our student body receives.
 - A reduction in professors will also result in larger class sizes, and professors that are overworked and will strain to be able to meet the needs of their students.
 - The loss of long-standing/retirement age professors results in a loss of faculty with strong insight into the history of the legal profession and practice and wisdom that only experience offers.

Consultation

In 2010, the LSA executive authored a letter in support of the Faculty's proposal to increase law students' market modifier fee. The Government of Alberta determined that the Faculty of Law was ineligible for a fee increase at that time.

Because of their concerns about the impact of funding on educational quality, debate has continued for years amongst the student body about the merits of a potential tuition increase. These debates have significantly escalated since the March 7, 2013 Government of Alberta budget cuts.

On April 11, 2013, the LSA held a special town hall for our student body to discuss the issue of tuition and other revenue generating initiatives the Faculty was considering, namely an increase in the law school's enrolment numbers. Executive members of the Students' Union, including Colten Yamagishi (SU President 2012/13), Petros Kusmu (SU President 2013/14), and others, were kind enough to attend our town hall. A broad variety of issues were discussed, but the prevailing theme in the room was that law students would be open to a tuition increase, provided that amongst other accommodations, there be a moratorium on increasing enrolment in the Faculty.

Over the 2013 summer months, the Dean's Office and the LSA were in constant communication about the possibility of a tuition increase, and what form a tuition proposal might take.

On August 27, 2013, the LSA Executive gave a presentation to Students' Union Council discussing law students' concerns, and the possibility of supporting an increase in the school's market modifier. This was a constructive discussion with the Students' Union, which has informed subsequent LSA advocacy efforts. One of the products of this presentation was that on September 17, 2013, the LSA executive, through email correspondence, asked the entirety of the law student body to share their thoughts and their concerns on how budget cuts had adversely affected their

educational experiences. The goal of this exercise was to inform the discussions the LSA was having with the Dean's office with regards to a potential tuition increase, conversations that have ongoing ever since. This included discussions with the candidates for the Deanship in spring 2014, including the newly appointed Dean, Paul Paton.

Prior to the July 1 formal start date, on April 29, 2014, members of the outgoing, and the incoming LSA executives met with the incoming Dean to discuss student concerns and the impact of budget cuts on students' educational experiences.

On August 10, 2014, members of the SU executive and the LSA met with our Dean to further discuss any concerns that the Students' Union had.

On August 19, 2014, the LSA and the Dean gave another presentation to the University of Alberta Students' Union Council where details of the current proposal were discussed. The presentation, which included a substantial question period, addressed a variety of Students' Union concerns.

When the LSA was informed that a new date for proposals had been set, October 15th, we extended our consultative process further.

On September 10, the Dean hosted a town hall where he presented the entirety of his proposal, in addition to a number of issues currently facing our program. In this meeting the Dean addressed a number of relevant items, including: the Faculty's budget for the last five years, the growth of our prizes and awards portfolio despite budgetary challenges, student to faculty ratio, and expected debt levels for our graduates.

On September 17, the LSA hosted its own town hall. At this function, students were given another opportunity to speak to a number of issues.

Based on this town hall, and consultation with the Students' Union, a survey was generated to gather law students' opinions on the Faculty's market modifier proposal. The survey was administered between the dates of October 7 and October 9.

We received a total of 192 responses. This represents approximately one third of the current student body. Participation from the different years was consistent.

Approximately 40% of students had attended, or viewed online at least one of the two town halls. 76% indicate that they think that a moratorium on increasing first year enrolment should be a priority. In describing the importance of the faculty to student ratio, one third described it as very important and the vast majority, 90%, found it at least moderately important.

As currently stated 58% of students support the proposal, 25.6% oppose, and 16% abstained.

In reviewing these results, it is clear that students would like to primarily see funds flowing to areas of immediate impact to them. This includes academic improvements in increased faculty hiring, experiential program funding, and potentially, a teaching fellow program. A key concern that students have consistently highlighted is the quality of our career services department and as per this survey, they would certainly like to see more money flowing to this area. Students are not opposed to funds being used to support students in the form of scholarships or bursaries. Students however show

little support for the hiring of any additional administrative staff outside of career services. Students would like to make sure that a large influx of money is not squandered.

On October 14, 2014, the LSA gave a final presentation to the University of Alberta's Students' Union. After a lengthy discussion, the majority of Students' Council approved a motion that would allow for the Law Students' Association to advocate in for the Faculty's market modifier proposal, in contravention of Students' Union political policy.

Considering the foregoing, it is apparent that our support for the Faculty's Market Modifier proposal is based on substantial consultative efforts with law students and the Students' Union.

Our View on the Faculty's Current Market Modifier Proposal

While the Dean's proposal is substantial at first glance, upon further review, one can see that it is quite reasonable. As the table in the appendix highlights, the market modifier will simply bring our school in line with the national average of other competitive Canadian law faculties. Additionally, critical concessions for obtaining our support, include:

- Four-year moratorium on entering 1L class size (to 2017-18)
- Commitment to implementation of a Faculty of Law solution to the tuition waiver/payment issue
- Expansion of experiential learning opportunities with a goal of 20-25% law student participation by 2017-18
 - In the winter of 2013, the LSA completed an informal survey of our student body on their views pertaining to experiential learning. Students overwhelmingly identified the expansion of experiential and practical learning opportunities as a key priority. The Dean's proposal to increase these opportunities by 20-25% thoroughly accommodates students' views on this matter.
- Commitment to development of an enhanced consultative model, including two Dean's Town Halls in 2014-15 (Fall and Winter)
- Significant enhancement of career services supports
- Elimination of faculty membership fee (\$50)
- Commitment to work with law students, the bar and the broader community on identification of priority mental health issues and supports for law students and new lawyers

These commitments closely mirror that which students had indicated as priorities in the aforementioned survey. Dean Paton has committed to working with the LSA on implementing, depending on the level of funding made available, the following key areas identified through student engagement:

Key Priorities:

- Hiring of up to 7.5 additional professors which would restore faculty numbers to 2009 levels
- Hiring of 2 additional career services officers
- 20% of the increased funding dedicated to Scholarships and Bursaries
- Hiring of 3 additional individuals to run an enhanced experiential learning program

Secondary Priorities:

- Graduating student bursaries for individuals pursuing public service/rural/underserved markets
- Hiring of 2 teaching fellow positions to assist professors in the learning outcomes of first year classes

One area where the LSA has had several concerns however, is with regards to the 20% allocation of the market modifier fee to the University's central administration. To this point, no indication has been made as to how this money will be allocated to serve law students in particular. We do not believe that law students should have to pay more than the majority of campus to support activities held under the auspices of central administration. We suggest that a portion of the allocation to central administration should instead be re-allocated to either the Faculty or the Faculty's student services department. While our first preference is to have the 20% central allocation reduced, if this request cannot be adhered to, then we ask that the University's central administration conform to identified student priorities and use the additional revenue to extend our library, and the Law Centre's hours of operation, in addition to extending funding for other expenditures that fall under the control of central administration.

Final Remarks

At this time, we would like to state that nothing contained within this letter should be perceived as setting a 'precedent' for tuition increases in other faculties. The current situation in our program is unique, and should not be analogized into other contexts. We have, and will continue to support the advocacy efforts of the Students' Union, the Graduate Students' Association, the Post-Doctoral Fellows' Association, and our fellow Faculty Associations.

We greatly appreciate you taking the time to read our letter of support for the Faculty of Law's proposal to introduce a new market modifier. The Law Students' Association looks forward to working with the Dean's office over the coming years to ensure that we build a program that properly supports its students and strives for excellence. Please feel free to contact us should you require any more information.

Yours very truly,



Scott Meyer

President 2014-2015, University of Alberta Law Students' Association

- c. The Honourable Don Scott, Minister of Innovation and Advanced Education (AB),
402 Legislature Building, 10800 97 Avenue, Edmonton, AB, T5K 2B6;
fortmcmurray.conklin@assembly.ab.ca
- Doug Goss, Chair, Board of Governors, University of Alberta,
3-04 South Academic Building (SAB), Edmonton, AB, T6G 2G7; boardchair@ualberta.ca
- Dr. Paul Paton, Dean, Faculty of Law, University of Alberta,
Room 487, Law Centre, 111 - 89 Avenue, Edmonton, AB, T6H 2H5; deanoflaw@ualberta.ca
- William Lau, President, Students' Union, University of Alberta,
2-900 Students' Union Building (SUB), Edmonton, AB T6G 2J7; president@su.ualberta.ca

Appendix - Tuition Rates of Our Top Eleven Competitors

School	2014/15 Tuition (\$)
Toronto	31,536
Osgoode	22,672
Western	18,420
Queens	16,931
Ottawa (Common Law)	16,061
Dalhousie ¹	15,030
Calgary	12,193
Saskatchewan	12,015
British Columbia	11,448
Alberta	10,121
Victoria ²	9,029
McGill (Out of Province)	8,492

¹ – Dalhousie: \$17,319

² – Victoria: +\$1,100

August 20, 2014

**Proposed MBA Tuition Increase for Students Admitted September 2015 and Beyond
- Letter of Support from the MBA Association**

With regards to the proposed MBA tuition increase from \$23, 217.24 to \$34,712.24 for Canadian students and \$49,309.56 for International students, the MBA Association Leadership team supports the School's proposal. This letter serves as official confirmation.

Dean Joseph Doucet and Associate Dean Joan White have demonstrated sincere interest in working with the student body by continually consulting with the MBA Association Leadership team in addition to conducting a Town Hall meeting in the month of August 2014 to address student questions. Pending government approval of this proposal, additional Town Hall Meetings have been planned for the months of September and October to allow for student input on spending priorities and quality improvements for the MBA program.

The School has identified certain areas of interest that it would like to focus on as it aims to improve the quality of services offered to students. These include, but are not limited to, provision of resources for students to improve presentation and written communication skills, enhanced Career management services, allocation of funds to support international summer internships, increases in the level of student bursaries and additional support for student initiatives.

We believe that these actions will help improve the quality of the Alberta MBA program and we look forward to a continued positive working relationship with the School.

Yours truly,



Lekan Oladokun
President,
MBA Association

Cc:
MBA Association Executives, 2014/15
Varun Aggarwal, VP Internal
Linda Bui, VP Part-Time
Gurpreet Othee, VP External
Manuel Solis, VP International
Shruti Tripathi, VP Finance

UNIVERSITY OF ALBERTA

RMSA
Rehabilitation Medicine Student Association
1-41 Corbett Hall
University of Alberta
Edmonton AB
T6G 2G4
October 6, 2014

Office of the Provost
2-36 South Academic Building (SAB)
University of Alberta
Edmonton AB
T6G 2G7

RE: Letter of Support for the Implementation of a Market Modifier for the Faculty of Rehabilitation Medicine's MScPT Program

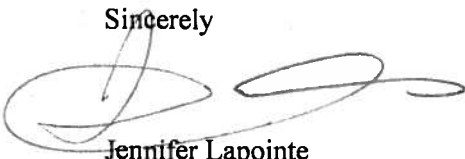
Dear Dr. Amrhein:

On behalf of the Rehabilitation Medicine Student Association (RMSA), I am writing to express our support for the Master of Science in Physical Therapy (MScPT) program market modifier as proposed by the Acting Dean. After review of the proposal and consultation with students, the Chair of the Department of Physical Therapy and the Acting Dean, the RMSA Executive Committee has agreed to support the market modifier. It is our conclusion that the proposal is both reasonable and modest in impact. The proposal demonstrated that the historical tuition freeze implemented to address tuition equity nationally is no longer valid and has in fact created inequity within our institution. As the Canadian comparators indicate, our program will remain competitive in terms of overall costs nationally and will be on par with the graduate fees charged within our own institution.

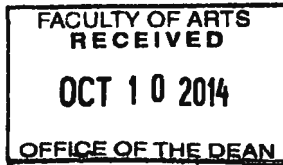
The Faculty's commitment to allocate resources gained through the market modifier to maintain levels of clinical instruction and increase student support were significant factors in our decision. While the input of practicing community clinicians is invaluable to our program, the MScPT student funded clinical placements can be a financial hardship. The proposed additional student funding will be quite helpful in alleviating this. The Faculty's willingness to accept direction in determining the forms student support would take was also appreciated.

We greatly appreciate you taking the time to read our letter of support for the Faculty of Rehabilitation Medicine's proposal to introduce a market modifier for the MScPT program. The RMSA looks forward to working with the Dean's office and Department of Physical Therapy to ensure the program properly supports students and maintains a standard of excellence. Please feel free to contact us should you require further information.

Sincerely



Jennifer Lapointe
President 2014-2015, Rehabilitation Medicine Student Association



Arts Faculty Students Association
2-10 Humanities Centre
www.afsa.com

9th October, 2014

Lesley Cormack, PhD
Dean of Arts
University of Alberta

Dear Dean Cormack:

On behalf of the Arts Faculty Students' Association and the Economics Students' Association we regret to inform you that we are not able to provide student support for the proposed economics market modifier at this time. As outlined in the Post Secondary Learning Act the Arts Faculty Students Association and the Economics Students' Association receives its representative authority from the Students Union.

In order for us (a Student Representative Association) to advocate in contradiction to Students Union political policy we must comply with the procedures for consulting students as outlined by the Students Union.

The Students' Council define[s that] the minimum requirements that must be met by a Student Representative Association (SRA) in order for Council to consider an SRA's wishes to advocate contrary to Students' Union policy as follows: the Student Representative Association will conduct a plebiscite and a general meeting prior to presenting to Students' Council, and will present the results of the plebiscite to Students' Council.

We feel that the deadline imposed on this application does not allow us enough time to properly consult students or run a plebiscite. We would like to engage in further conversations regarding this issue to ensure that the unique needs of Economics students are addressed appropriately.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Dueck".

Travis Dueck - CODA Director
Arts Faculty Students Association

A handwritten signature in black ink, appearing to read "Dylan Hanwell".

Dylan Hanwell - External Communications Director
Arts Faculty Students Association



October 14, 2014

Dear Dean Kehrer,

The Alberta Pharmacy Students' Association (APSA), which represent the undergraduate students of the Faculty of Pharmacy and Pharmaceutical Sciences (the Faculty), have carefully considered the proposed change to the Market Modification Fee that you have presented us. APSA has sent a letter to all student members explaining the proposal, and have held forums for students to ask questions and express concerns. We also organized the Town Hall meeting you attended on October 14. APSA is confident that the decision made represents the majority of our student membership.

APSA council has voted to support an increase to the Market Modification fund using a fee index multiplier of 1.072X (~\$5,711 per year averaged over 4 years). The annual cost for students in the pharmacy program will be ~\$11,386. This is an increase of ~\$1,400 from what current students pay for the program. APSA will only support this increase if the increase coincides with the establishment of the new curriculum leading to an entry-level Doctor of Pharmacy degree. The new curriculum is scheduled to begin with the cohort that begins in 2017. APSA expects that no increase in the Market Modification fee will occur unless the new curriculum is implemented.

It is difficult for students to support any increase in tuition because we want education to be economically accessible for everyone. We also do not want our fellow students to face adversity due to debt accumulation. APSA recognizes, however, that the proposed change would be more cost effective for students embarking on a Doctor of Pharmacy degree, as compared to the post-degree Doctor of Pharmacy program that currently exists. APSA is also reassured that our pharmacy program will remain nationally competitive, and have the necessary funding to ensure quality. Together with Faculty, APSA wants to make certain that graduates are both competent and confident, and we feel this funding will help support student success.

APSA currently helps decide how twenty percent of the Market Modification fund is utilized. APSA allocates funding for scholarships, travel reimbursement, rural placement funding, and other student service needs. With the new proposal we would like to ensure that that twenty percent of funding remains for student allocation.

In order to assure transparency with how the funds are being utilized, APSA hosted a town hall meeting for students to explain how the twenty percent that APSA allocates is being utilized. We appreciated your attendance at this event to explain how the remainder has been used and any plans for further use. You fully answered all student questions and no objections to the increase were raised.

APSA appreciates your willingness to consult students, and being available to answer questions and address concerns. APSA expects that no further changes will occur to tuition, market modification, or other fees above the rate of inflation without consultation with APSA and the student body.

Overall APSA feels that the increase in funding is reasonable, and the rationale for the timing of the increase is sound. APSA expects that the funding will be used to help establish a preeminent entry-level Doctor of Pharmacy program.

Sincerely,

Brad Snodgrass
President
Alberta Pharmacy Students' Association
(On behalf of APSA Council and undergraduate pharmacy students)

JD Program – Faculty of Law

The following consultations were held:

- (1) The LSA supported a proposal for a market modifier in 2010 that was not deemed qualified by the Ministry at that time. Since 2010, the LSA and the Faculty of Law administration have been engaged in consultation about student needs and priorities as well as the support for a market modifier proposal.
- (2) An April 2013 Town Hall, an August 2013 presentation by the LSA to the University of Alberta Student Union Council, a September 2013 LSA consultation email to law students, and surveys by the LSA in 2013-14 about student needs and priorities.
- (3) Extensive consultation with the LSA over the spring and summer of 2014 identifying student priorities for quality investments and improvements, and the detailed list of investment priorities
- (4) The Dean and the LSA President met with the SU Executive on August 10, 2014 to discuss SU concerns.
- (5) The Dean of the Faculty of Law was the first Dean to present jointly with a faculty student body executive to the SU, at an SU Council meeting on August 19.
- (6) The Dean hosted a Town Hall on September 10 for law students and others interested, materials from which (including a webcast) were posted on the Faculty of Law website.
- (7) The LSA hosted its own Town Hall on September 17 to which the Dean was invited for the first 15 minutes and at which members of the SU Executive were in attendance.
- (8) The Dean and the LSA President met again with the SU President on October 8. The LSA conducted a survey of law students both about the general proposal and about its component parts between October 7 and October 9.
- (9) The LSA Executive presented this information and additional feedback from the survey and consultations to SU Council on October 14, 2014. After a lengthy discussion and debate, the majority of SU Council approved a motion that would allow for the LSA to advocate in favor of the Faculty of Law's market modifier proposal.

MBA Program - School of Business

The Dean of the School of Business has had the following student consultations:

- (1) met with the MBA Students' Association (MBAA) Executive on several occasions,
- (2) held an on-line Town Hall meeting with MBA students on August 18th; the meeting was recorded and is still available for viewing,
- (3) a second Town Hall meeting with MBA students was held on September 11th, and
- (4) a meeting with three executive members of the Graduate Students Association and the president of the MBA Students' Association was held on September 19th.

The MBAA Executive and the MBA students have been supportive of the proposed enhancements to the program.

Physical Therapy Graduate Program – Faculty of Rehabilitation Medicine

The Acting Dean, Faculty of Rehabilitation Medicine has engaged in the following process of communication and student consultation:

- (1) September 8/2014: Introductory verbal proposal to RMSA President
- (2) September 22/2014: Formal written proposal to RMSA President
- (3) September 22/2014: Round Table discussion: RMSA President, RMSA VP Internal, Acting Dean Rehabilitation Medicine, Acting Chair, Department of Physical Therapy, and Assistant Dean, Finance and Administration.
- (4) October 1, 2014: RMSA Executive Committee reviewed and voted on the market modifier proposal. The proposal was approved.
- (5) October 3, 2014: Round Table Discussion: RMSA President, Acting Dean Rehabilitation Medicine; Associate Chair, Department of Physical Therapy, and Assistant Dean, Finance and Administration.

Economics Undergraduate Courses – Faculty of Arts

The Faculty became aware of the market modifier opportunity in August, 2014. To ensure that students enrolled in Economics were consulted we waited until the first week of classes started.

Two meetings were held with students

- (1) September 9, 2014 – a meeting with Executive members of the Economics Students Association, the VP External of the SU and a group of 10 students enrolled in the BA honors program. Students were largely receptive to the idea of a market modifier if it meant lower student-faculty ratios and greater access to courses.
- (2) September 22, 2014 – a Town Hall for Economics students. An email invitation was sent to all students enrolled as Economics majors and honors. In addition the AFSA CODA Director, SU VP Academic and SU BP External were invited. The discus was overshadowed by a difference of opinion about the proper procedures for student consultations, with SU members reiterating that it is the SU that must approve a market modifier

Undergraduate Pharmacy Program, Faculty of Pharmacy & Pharmaceutical Sciences

The Dean has had the following consultations with students regarding Market Modifications:

- (1) August 20-22, 2014 – numerous emails to and from the Alberta Pharmacy Student's Association (APSA) President and President elect
- (2) August 22 – email from APSA to all students explaining the proposal and asking for input.
- (3) August 27, 2014 – face-to-face meeting with students
- (4) August 28, 2014 – letter of support received from APSA
- (5) October 14, 2014 – Town Hall with all student pharmacists to discuss this proposal and how Market Modification funds are expended.

A strong letter of support from the Alberta Pharmacy Students Association documenting their support is included in this package.