



# UNIVERSITY OF ALBERTA UNIVERSITY GOVERNANCE

General Faculties Council  
Academic Planning Committee  
Approved Open Session Minutes

Wednesday, September 11, 2019  
2-31 South Academic Building (SAB)  
2:00 PM - 4:00 PM

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**ATTENDEES:**

Steven Dew, Chair  
Chris Andersen  
Akanksha Bhatnagar  
Alex Clark (delegate)  
Fahed Elian  
Shannon Erichsen  
Jelena Holovati  
Gitta Kulczycki  
Christopher Mackay

Pirkko Markula  
Jerine Pegg  
Melissa Padfield  
Norma Rodenberg (delegate)  
Susan Sommerfeldt  
Samantha Tse

**REGRETS:**

Jason Acker  
Susanne Luhmann

Matthias Ruth  
Ding Xu

Staff:

Meg Brolley, GFC Secretary  
Marion Haggarty-France,  
University Secretary  
Heather Richholt, University  
Governance  
David Epp, Scribe

**OPENING SESSION**

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Pegg/Andersen

THAT the GFC Academic Planning Committee approve the Agenda.

**CARRIED**

2. Comments from the Chair (no documents)

*Presenter(s):* Steven Dew, Provost and Vice-President (Academic), and Chair, GFC APC

The Chair welcomed new members and asked members to introduce themselves.

The Chair noted new deans in the Faculties of Science, Augustana, and Graduate Studies and Research, and interim deans in the Faculties of Law, and Extension.

The Chair noted that there were recent changes to the Board of Governors with the appointment of six new members and the appointment of Kate Chisholm as the Board Chair. He further noted that Michael Phair was now Board Chair Emeritus.

Dr Dew indicated that search processes were currently underway for president and chancellor as both of these terms end June 2020.

The Chair noted that the university had received a couple of letters over the summer from the Ministry requesting the university put in place a Freedom of Expression policy. He indicated that a working group had been struck, led by the Deputy Provost and including representation from the GFC Executive Committee to develop a set of principles.

Dr Dew spoke about the Government's Blue Ribbon Panel report was released in August with a mandate around fiscal responsibility. He further indicated that the Minister met with the university's Board of Governors as part of his tour of universities around the province.

3. Welcome and Committee Member Development and Orientation

Presenter(s): Marion Haggarty-France, University Secretary and Meg Brolley, Secretary to GFC and Manager of GFC Services

Ms Haggarty-France and Ms Brolley gave a presentation on the structure of academic governance at the university, GFC foundational documents, resources for members, and the mandate, responsibilities and delegated authority of the committee.

**CONSENT AGENDA**

Consent Agenda Mover and Seconder: Elian/Mackay

4. Approval of the Open Session Minutes of June 19, 2019

Materials before members are contained in the official meeting file.

THAT the GFC Academic Planning Committee approve the Open Session Minutes of June 19, 2019.

**CARRIED**

**ACTION ITEMS**

5. Proposal for the Establishment of the Canadian Indigenous Languages and Literacy Development Institute (CILLDI)

Materials before members are contained in the official meeting file.

*Presenter(s):* Jordan Lachler, Director of CILLDI & Associate Professor of Linguistics, Department of Linguistics, Faculty of Arts; Steve Patten, Associate Dean (Research), Faculty of Arts

*Purpose of the Proposal:* The proposal is before the committee after being approved by Arts Faculty Council because APC has delegated authority for approving academic centres and institutes.

*Discussion:*

Dr Patten provided an overview of the proposal noting that, while CILLDI has existed for 20 years, its structure had been formalized over the last couple of years. He noted that there were strong linkages in place with Native Studies and Education, and that the proposal was now coming forward from the Faculty of Arts. Dr Lachler provided an overview of the development of CILLDI and its current activities including summer school and research.

In response to a question, Dr Patten noted that CILLDI had not sought institute status earlier because with a focus on teaching and community outreach, it did not fit as a research institute. He further noted that it did not fit into the policy of reporting to a Dean as the CILLDI was operating with the involvement of three faculties (Arts, Native Studies, Education). Dr Patten indicated that the proposal coming forward was structured as an Arts institute with participation of Native Studies and Education, and that it had evolved to have research as part of its mandate.

Members expressed several comments and questions including but not limited to: the focus of the institute in the future locally and internationally; the administrative structure of the institute; the purpose of second languages;

loss of Indigenous languages around the world; funding and expenditures details; and clarification of salary increases for graduate student teaching assistants. .

The committee suggested that the terms of reference of the administrative board should clearly state that it appoints members to the operations committee as a friendly amendment.

Motion: Andersen/Bhatnagar

THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, approve the establishment of the Canadian Indigenous Languages and Literacy Development Institute (CILLDI) as an academic institute, as amended.

**CARRIED**

6. Proposed Program Changes Augustana Faculty: new liberal arts and sciences project-based Core, and new specializations of Law, Crime and Justice; Creativity and Culture; Ethics and Global Studies in the BA Interdisciplinary Studies major

Materials before members are contained in the official meeting file.

*Presenter(s):* Karsten Mundel, Associate Dean, Academic, Augustana Campus; Tammy Hopper, Chair, GFC Academic Standards Committee

*Purpose of the Proposal:* The proposals before the committee are:

1. To approve the adoption of a new Liberal Arts and Sciences project-based Core.
2. To approve the creation of new multi-disciplinary fields of study as second-level specializations within the Augustana Bachelor of Arts in Interdisciplinary Studies program.

*Discussion:*

Dr Hopper noted that, in accordance with the increased responsibilities on program changes in its new terms of reference, the GFC Academic Standards Committee (ASC) had reviewed the proposal and were recommending APC approval. Dr Mundel provided an overview of the curricular changes at Augustana including the 3-11 term structure that enabled the implementation of the first year seminar course. He noted that this proposal builds upon this to include a project based core in years 1-4 as a form of work integrated learning that will show students pathways post-degree in the BA and BSc degrees. He noted that ASC had approved the suspension of 9 BA programs which would be replaced by the creation of the three new second level specializations proposed. He emphasized that the disciplines remain; but that the proposal repackages the courses to address enrolment challenges, allows the Faculty to be more effective stewards of teaching resources, and distinguishes Augustana from the north campus.

Members expressed several comments and questions including but not limited to: how instructors and students would react to changes in class sizes and the loss of majors; impact on tuition ; how the project based core aligns with the trends in multi-disciplinarity; ties to labour market outcomes and work integrated learning; the continued work of the curriculum committee; evaluation of the changes as a research project and dissemination of this information; recruitment; and that this fulfils an objective in *For the Public Good* for Augustana Campus to be a living laboratory for teaching and learning innovation.

Motion: Tse/Pegg

THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, approve the proposed adoption of a new liberal arts and sciences project-based Core, and the proposal to create new second-level specializations of Law, Crime and Justice; Creativity and Culture; Ethics and Global Studies, in the Bachelor of Arts Interdisciplinary Studies major in Augustana Faculty, as recommended by the GFC Academic Standards Committee to take effect in Fall 2020.

**CARRIED**

7. 2020-2021 Tuition Fee Proposal for Incoming International Students (Remaining Programs)

Materials before members are contained in the official meeting file.

*Presenter(s):* Steven Dew, Provost and Vice-President (Academic), and Chair GFC APC; Gitta Kulczycki, Vice-President (Finance and Administration), Office of the VP (Finance and Administration)

*Purpose of the Proposal:* To propose tuition fees for the Fall 2020 intake of new international students, compliant with the requirements imposed by *An Act to Improve the Affordability and Accessibility of Post-secondary Education* (Bill 19) and associated Alberta Tuition Framework and Guidelines.

Note that the international tuition rates for the majority of programs were approved by the Board of Governors, on the recommendation of APC, in June 2019.

Dr Dew stepped out of the Chair and Dr Pegg assumed the role.

*Discussion:*

Dr Dew presented the proposed tuition rates related to the new program based tuition model for incoming fall 2020 international students. He noted that the proposal included small enrolment programs or those with small numbers of international students that had not been brought forward to APC in the spring.

Members expressed several comments and questions including but not limited to: the templates for offers of admission; plans for secondary communications with prospective students; confirmation that tuition levels will not change for a cohort but will be re-assessed for each incoming cohort; the requirement that the Campus Alberta grant be used only for domestic students.

Motion: Dew/Bhatnagar

THAT the GFC Academic Planning Committee, with delegated authority from the General Faculties Council, recommend that the Board of Governors approve tuition fees as set forth in Attachment 1 to take effect for the Fall 2020 intake of new international students.

**CARRIED**

Dr Pegg stepped out of the Chair and Dr Dew resumed the role.

**DISCUSSION ITEMS**

8. Renaming Learning Services to Library and Museums

*Presenter(s):* Dale Askey, Vice-Provost (Learning Services) and Chief Librarian

*Discussion:*

Dr Askey presented background information about renaming Learning Services to Library and Museums. He noted that the current name for Learning Services does not accurately communicate the constitution or the scope of the units within the portfolio and that renaming the portfolio would clearly indicate its major components and activities. He noted that the current name is particular confusing in fund raising efforts.

Members expressed several comments including the inclusion of the Technology Training Centre under the Library's purview; other possible names; and the use of Library (singular) instead of Libraries (plural).

9. Budget Update (no documents)

*Presenter(s):* Steven Dew, Provost and Vice-President (Academic), and Chair GFC APC; Gitta Kulczycki, Vice-President (Finance and Administration)

*Discussion:*

The Chair provided an overview of the current context including the MacKinnon report and noted that the university was awaiting the provincial budget. He provided a presentation that included factors that may affect future university budgets and how the institution can respond looking forward.

Ms Kulczycki reviewed the consolidated budget for 2019-2020, focusing on the operating budget and key assumptions.

Members agreed that any current planning decisions should be delayed until funding news from the government is received, likely in October after the federal election.

Members expressed several comments and questions including but not limited to: opportunities for growth and the implications of exceeding funded enrollment targets; international enrolment; potential for a single provincial board to eliminate perceived duplication of services; government attention to skills for employment; public sector salaries; and implications to the Campus Alberta grant.

10. Question Period

*Presenter(s):* Steven Dew, Provost and Vice-President (Academic), and Chair GFC APC

A member asked about global university rankings; the Chair noted that this could be discussed as an agenda item at a future meeting.

**INFORMATION REPORTS**

11. Items Approved by GFC Academic Planning Committee by email ballots  
There were no items.

12. Information Items Forwarded to Committee Members Between Meetings  
There were no items.

**CLOSING SESSION**

13. Adjournment

The Chair adjourned the meeting at 4:05 p.m.