



# UNIVERSITY OF ALBERTA

## UNIVERSITY GOVERNANCE

General Faculties Council  
Academic Planning Committee  
Approved Open Session Minutes

Wednesday, May 09, 2018  
2-31 South Academic Building (SAB)  
2:00 PM - 4:00 PM

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### **ATTENDEES:**

Steven Dew, Chair  
Jason Acker  
Katy Campbell  
Walter Dixon (delegate)  
Shannon Erichsen  
Florence Glanfield  
Gitta Kulczycki  
Reed Larsen  
Christopher Mackay

Jerine Pegg  
Eleni Stroulia  
Sasha van der Klein  
Ding Xu  
*Non-voting*  
Lisa Collins

**REGRETS:**  
Roger Moore

Matthias Ruth  
Sarah Stahlke

**STAFF:**  
Meg Brolley, Coordinator  
Marion Haggarty-France,  
University Secretary  
Heather Richholt, Scribe

### **OPENING SESSION**

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: van der Klein/Glanfield

THAT the GFC Academic Planning Committee approve the Agenda.

**CARRIED**

2. Approval of the Open Session Minutes of April 18, 2018

Materials before members are contained in the official meeting file.

Motion: Acker/Glanfield

THAT the GFC Academic Planning Committee approve the Minutes of April 18, 2018.

**CARRIED**

3. Comments from the Chair (no documents)

The Chair welcomed the new Graduate Students' Association and Students' Association members and asked the members to introduce themselves.

The Chair noted that the Ministry of Advanced Education had released the new credentials framework and that this would come to a future APC meeting for information.

The Chair noted that the Alberta Government is developing an industry panel to help support and define the specifics for Bill 2 which is meant to provide funding to support 3000 new post-secondary seats in technology specific areas of study across the province over the next five years. The university had recently been asked to submit a proposal for 200 new seats for fall 2018.

## **ACTION ITEMS**

4. Proposal for a Dual Master's Degree Graduate Program, University of Alberta (Faculty of Graduate Studies and Research and Faculty of Engineering) and the University of Lorraine, Nancy, France

Materials before members are contained in the official meeting file.

The Chair noted that items 4 and 5 were coming before APC in its mandate over academic programs, specifically those administered in cooperation with other post-secondary institutions.

*Presenter(s):* Bryan Hogeveen, Associate Dean, Faculty of Graduate Studies and Research; Hani Henein, Professor, Faculty of Engineering

*Purpose of the Proposal:* For the University of Alberta's Faculty of Engineering to offer a Dual Master's Program through an agreement with University of Lorraine.

*Discussion:*

Dr Hogeveen introduced the proposal and spoke to the importance of international opportunities for graduate students.

Dr Henein referred to the current internship with the University of Lorraine and noted that there was interest in this program among high achieving undergraduate students.

Members expressed comments and questions regarding the credentials and parchments that graduates of the program would receive as well as the potential for collaboration with Faculté Saint-Jean to help students meet the French language requirement.

Motion: Stroulia/Dixon

THAT the GFC Academic Planning Committee approve, with delegated authority from General Faculties Council, the proposal for Dual Master's Graduate Program between the Faculty of Graduate Studies and Research and the Faculty of Engineering, University of Alberta, and University of Lorraine, Nancy, France as set forth in Attachment 1, to take effect upon final approval

**CARRIED**

5. Proposal for a Joint Doctoral Degree Graduate Program, University of Alberta (Faculty of Graduate Studies and Research and Faculty of Agricultural, Life and Environmental Sciences (ALES)) and the Graduate School of Chinese Academy of Agricultural Sciences (GSCAAS))

Materials before members are contained in the official meeting file.

*Presenter(s):* Bryan Hogeveen, Associate Dean, Faculty of Graduate Studies and Research; Vic Adamowicz, Vice Dean, Agricultural Life and Environmental Sciences.

*Purpose of the Proposal:* For the University of Alberta's Faculty of Faculty of Agricultural, Life and Environmental Sciences to offer a Joint Doctoral Program through an agreement with the Graduate School of Chinese Academy of Agricultural Sciences (GSCAAS), Beijing, People's Republic of China.

*Discussion:*

Dr Hogeveen introduced the proposal for the joint degree.

Dr Adamowicz noted that GSCAAS is a leading Chinese university in Agricultural Science with excellent supervisors, fieldwork opportunities and laboratory facilities.

Members expressed comments and questions regarding admissions criteria, registration administration, scholarship opportunities, and program quotas.

Motion: van der Klein/Stroulia

THAT the GFC Academic Planning Committee approve, with delegated authority from General Faculties Council, the proposal for Joint Doctoral Graduate Program between the Faculty of Graduate Studies and Research and the Faculty of Agricultural, Life and Environmental Sciences, University of Alberta, and the Graduate School of Chinese Academy of Agricultural Sciences as set forth in Attachment 1, to take effect upon final approval, for Fall 2019 admissions

**CARRIED**

6. Proposed Changes to the Bachelor of Arts in Criminology, Faculty of Arts

Materials before members are contained in the official meeting file.

The Chair noted that this item is under the academic program mandate of the committee and that the admission, transfer and academic standing portion of the proposal had been approved by the GFC Academic Standards Committee (ASC).

*Presenter(s):* Greg Eklics, Criminology Program Advisor; Jana Grekul, Director Criminology Program; Sara Dorow, Chair, Department of Sociology.

*Purpose of the Proposal:* To increase student capacity in the BA Criminology program from the current maximum of 45 students to 200 students over the course of four years, based on available teaching and course capacity.

*Discussion:*

Dr Dorow noted that the department is committed to ensuring that the Criminology program remains strong as it grows. She also noted the addition of a required Native Studies course, teaching opportunities for graduate students and future interest in pursuing direct entry admissions from high school.

During the discussion members expressed several comments and questions, including but not limited to: direct entry from high school; recruitment opportunities; field school opportunities and requirements; the potential to include more than one required course pertaining to indigenous issues; interest in joint Native Studies, Criminology and Law initiatives such as certificates and faculty cross appointments; recruitment and application requirements for indigenous students; and experiential learning, work placements, and project based learning.

Motion: Erichsen/Campbell

THAT the GFC Academic Planning Committee approve, with delegated authority from General Faculties Council, substantive changes to the BA in Criminology, as proposed by the Faculty of Arts, and set forth in Attachments 1-5, to take effect fall 2019.

1 opposed

**CARRIED**

7. University of Alberta Comprehensive Institutional Plan (CIP) (2018-2021)

Materials before members are contained in the official meeting file.

The Chair noted that APC's mandate is to recommend to GFC and/or the Board of Governors on planning and priorities with respect to the University's longer term academic, financial, and facilities development. He noted

the APC considered and recommended the budget and capital plan components and the item coming forward at this time was the remainder of the CIP document.

Dr Dew stepped out of the Chair and Dr Acker assumed the role.

*Presenter(s):* Steven Dew, Provost and Vice-President (Academic).

*Purpose of the Proposal:* To seek approval of the text of the University of Alberta Comprehensive Institutional Plan (CIP 2018 – 2021), understanding that the 2018-2019 Consolidated Budget and the 2018-2019 Capital Plan components, were previously approved by the Board of Governors at its March 16, 2018 meeting.

*Discussion:*

Dr Dew introduced the CIP and noted that the format of the document is determined by the provincial government.

During the discussion members expressed several comments and questions including, but not limited to: the expected provincial funding; the operation and capital budget, and related surplus and deficit, and how this information will be reflected in the CIP; the clarity of the budget documents; the multi-campus strategy and how *For The Public Good* relates to it; changes to the CIP from the previous year; the plans for Michener Park; the graduate professional development program; and the potential to address the accountability of graduate supervisors.

Members discussed the initiative to address the issue of gender equality among faculty members and Dr Dew noted that this issue would come back to APC for further discussion.

Motion: Larsen/Erichsen

WHEREAS the University of Alberta 2018-2019 Consolidated Budget and the 2018-2019 Capital Plan were previously recommended for approval by the GFC Academic Planning Committee and subsequently approved by the Board of Governors on March 16, 2018,

THAT the Academic Planning Committee, with delegated authority from General Faculties Council, recommend that the Board of Governors:

- approve the document entitled *University of Alberta Comprehensive Institutional Plan (2018 – 2021) (CIP)*, and
- authorize administration to make any other editorial changes to the CIP, as needed, as long as the changes do not have the force of policy.

**CARRIED**  
1 opposed

## **DISCUSSION ITEMS**

### 8. Draft University of Alberta 2017-2018 Annual Report to Government

Materials before members are contained in the official meeting file.

Dr Acker stepped out of the Chair and Dr Dew resumed the role.

*Presenter(s):* Deborah Williams, Associate Vice President, Internal Audit Services; Frances Arneri Ballas, Internal Audit Services, Audit and Analysis; Gitta Kulczycki, Vice-President (Finance and Administration).

*Purpose of the Proposal:* To comply with Government of Alberta legislation and Advanced Education guidelines regarding annual reporting for publicly funded post-secondary institutions. Through this document, the U of A demonstrates accountability by reporting on its performance for the 2017-18 fiscal year; i.e., it reports on goals, expected outcomes and targets set out in the University of Alberta Comprehensive Institution Plan, 2017-20 by highlighting University accomplishments during the period of April 1, 2017 to March 31, 2018.

*Discussion:*

The Chair noted that the Annual Report to Government is a compliance document that comes forward to APC for information and discussion in order to inform decisions or recommendations made by the committee in relation to the CIP.

Ms Kulczycki introduced the annual report, noted the path for approval and noted that the report is reflective of last year's CIP with accountability and goals indicated by the provincial government.

Members asked about the key accomplishments listed and how to distinguish between completed items and items in progress.

9. Draft International Strategy

Materials before members are contained in the official meeting file.

*Presenter(s):* Britta Baron, Vice-Provost and Associate Vice-President (International); Steven Dew, Provost and Vice-President (Academic); Tammy Hopper, Vice-Provost (Programs).

*Purpose of the Proposal:* To present a draft International Strategy to the University of Alberta for discussion, input, and advice. The attached draft has been developed by University of Alberta International with input from the Office of the Provost, and the Office of the President. The draft contains questions that are intended to guide discussion and to facilitate input gathering on this draft document, to refine content towards a final strategy.

*Discussion:*

The Chair noted that this document relates to the committee's mandate regarding planning and priorities with respect to the University's long term academic, financial, and facilities development. He mentioned that the report of the ad hoc Committee on Academic Governance Including Delegated Authority expressed concerns with how international items are reflected in governance and APC's discussions reflected this concern as well. He noted that this item was an opportunity for APC to provide high-level feedback through early consultation on the draft International Strategy.

During the discussion members expressed several comments and questions including, but not limited to: University of Alberta International and the whole university; the previous international strategy and changes in the current draft; the goal to increase diversity across Faculties and student countries of origin; the quality and contributions of international students; terminology regarding academic, experiential, and classroom based learning; transparency in recruitment communication; communication of tuition increase expectations; website information available to potential and current international students; and currently available information on funding.

The presenters agreed to return to the next meeting of GFC APC to discuss this draft strategy further.

10. Summary Report from the Unit Review of University of Alberta International (UAI)

Materials before members are contained in the official meeting file.

*Presenter(s):* Wendy Rodgers, Deputy Provost.

*Purpose of the Proposal:* To present the summary report from the Unit Review of University of Alberta International (UAI). This is the first Unit Review under the institution's revamped QA suite of activities.

This item was deferred to the next meeting.

11. Update on the Budget (no documents)

*Presenter(s):* Gitta Kulczycki, Vice-President (Finance and Administration); Steven Dew, Provost and Vice-President (Academic)

*Discussion:*

The Chair noted that the Board would discuss the budget generally once the formal letter from the provincial government had been received. There was no further discussion.

12. Question Period

There were no questions.

**INFORMATION REPORTS**

13. Items Approved by GFC Academic Planning Committee by e-mail Ballots

14. Information Items Forwarded to Committee Members Between Meetings

**CLOSING SESSION**

15. Adjournment

The Chair adjourned the meeting at 4:05 p.m.