



General Faculties Council  
Academic Planning Committee  
Approved Open Session Minutes

Wednesday, November 12, 2014  
2-31 South Academic Building (SAB)  
2:00 PM - 4:00 PM

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**ATTENDEES:**

Voting Members:

Carl Amrhein	Chair, Provost and Vice-President (Academic)
Nathan Andrews	Member, President of the Graduate Students' Association
Lorne Babiuk	Member, Vice-President (Research)
Phyllis Clark	Member, Vice-President (Finance and Administration)
Nadir Erbilgin	Member, Academic (A1.0) Staff-at-large
Lise Gotell	Member, Academic Staff, Member of GFC
Loren Kline	Member, Academic (A1.0) Staff-at-large
William Lau	Member, President of the Students' Union
John Law	Member, Academic Staff, Member of GFC
Larry Prochner	Member, Department Chair-at-large
Jeremy Richards	Member, Academic Staff, Member of GFC
Wendy Rodgers	Member, Academic Staff, Member of GFC
Alexander Schlacht	Member, Graduate Student-at-Large
Pamela Sewers	Member, NASA Member-at-large

Non-Voting Members:

Ada Ness	Resource, Office of the Registrar
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Presenter(s):

Carl Amrhein	Provost and Vice-President (Academic) and Chair, GFC Academic Planning Committee
Phyllis Clark	Vice-President (Finance and Administration)

Staff:

Garry Bodnar, Coordinator, GFC Academic Planning Committee  
Marion Haggarty-France, University Secretary  
Andrea Patrick, Scribe

**OPENING SESSION**

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

*Presenter:* Carl Amrhein, Provost and Vice-President (Academic) and Chair, GFC Academic Planning Committee

Motion: Babiuk/Lau

THAT the GFC Academic Planning Committee approve the Agenda.

**CARRIED**

2. Approval of the Open Session Minutes of October 8, 2014

Materials before members are contained in the official meeting file.

*Presenter:* Carl Amrhein, Provost and Vice-President (Academic) and Chair, GFC Academic Planning Committee

Motion: Law/Erbilgin

THAT the GFC Academic Planning Committee approve the Minutes of October 8, 2014.

**CARRIED**

3. Comments from the Chair

There were no comments.

At this point in the meeting, Dr Babiuk assumed the chair.

**ACTION ITEMS**

4. University of Alberta 2015-2016 General Tuition Fee Proposal

Materials before members are contained in the official meeting file.

*Presenter(s):* Carl Amrhein, Provost and Vice-President (Academic) and Chair, GFC Academic Planning Committee; Phyllis Clark, Vice-President (Finance and Administration)

*Purpose of the Proposal:* To set tuition fees for the 2015-2016 academic year.

*Discussion:*

Ms Clark updated GFC APC on a small number of 'friendly' amendments to (and including corrected typographical errors within) the documentation before members.

Ms Clark, aided by a PowerPoint presentation, provided a comprehensive report in relation to all three of the 2015-2016 University of Alberta tuition, market modifiers, and program fees proposals, as set out in Agenda Items 4, 5, and 6. She detailed the governance approval route of the proposals, and she outlined the composition of the various institutional budgets including Operating, Ancillary, Capital, Research, and Other. She explained to members the difference between unrestricted and restricted funds and their uses.

Ms Clark continued by reporting on the sources of revenue for the University of Alberta, noting that a significant portion of the institution's revenue comes from the Provincial Government. She explained that tuition and fees comprise a variety of categories of fees. She provided members with further details with regard to other sources of funding available to the University, including the sale of products and services, Federal and other forms of government funding, donations and grants, and investment income. Ms Clark explained how these disparate sources of revenue contribute to the University of Alberta's overall budget.

Further, Ms Clark provided data with respect to annual salary expenses at the University of Alberta compared to the annual Provincial Government’s grant increase to the institution, for the period 2008 to 2015. She noted that there are several mitigation strategies in place addressing the deficit between revenue and expenses, including fund development, net revenue generation initiatives, indirect costs of research funding, and budget reductions. She stated that, as instructional tuition fees are regulated by the Provincial Government, they are capped at 2.2%, reflective of this past year’s Alberta Consumer Price Index (CPI). She explained further that non-instructional fees are not mandated by the Province and have been assessed at 2.3%. She reported that there will be new market modifier proposals submitted by the Faculty of Law, Faculty of Pharmacy and Pharmaceutical Sciences, Faculty of Business (MBA), Faculty of Arts (Economics), and Faculty of Rehabilitation Medicine (Physical Therapy)—these proposals are not yet before the Committee as the Administration awaits further instruction from the Minister of Innovation and Advanced Education (IAE).

Ms Clark then briefly summarized each of the tuition proposals (ie, Agenda Items 4, 5, and 6).

Ms Clark concluded her presentation by reporting that there has been wide consultation on these proposals and provided the dates and committee names where they were discussed by members of the academy.

Dr Amrhein provided members with a status update with regard to Provincial Government review of the aforementioned new market modifier proposals.

During the discussion surrounding these proposals, members provided a number of comments and questions, including, but not limited to: clarification on the approval route of the Government-approved market modifier proposals; an expression of gratitude for the tuition increase cap and a suggestion to prioritize awards and bursaries for students experiencing financial need; clarification surrounding the tuition increase of 2.2% in relation to the Graduate Students’ Association (GSA) salary increase of 1.65%; and a suggestion to develop further on-campus employment opportunities, including possible internships, for international students.

Motion: Clark/Kline

(Abstention: Lau)

THAT the GFC Academic Planning Committee, under delegated authority from General Faculties Council, recommend to the Board Finance and Property Committee that the Board of Governors approve a proposal from the University Administration for a general tuition fee increase of 2.2%, effective September 1, 2015 and as illustrated in the table below.

<b>Undergraduate (Arts and Science)<sup>a, b</sup></b>	<b>2014-15</b>	<b>2015-16</b>	<b>Change<sup>c</sup></b>	
			<b>\$</b>	<b>%</b>
Domestic (Arts and Science)	\$5,320.80	\$5,437.20	\$116.40	2.2%
<b>Domestic Graduate Fees<sup>a, b</sup></b>	<b>2014-15</b>	<b>2015-16</b>	<b>Change<sup>c</sup></b>	
			<b>\$</b>	<b>%</b>
Course Based Masters	\$3,744.72	\$3,826.80	\$82.08	2.2%
Thesis 919 <sup>d</sup>	\$2,335.92	\$2,387.28	\$ 51.36	2.2%
Thesis Based (Masters and PhD) <sup>b, e</sup>	\$2,805.72	\$2,867.40	\$ 61.68	2.2%

- (a) Values are based on a full-time per term and full-time per year.
- (b) Excludes applicable market modifier and/or program specific differential fees.
- (c) Tuition increases are applied to the fee index. As such, the effective year over year percentage change on the overall full-time program may be below 2.2 percent.
- (d) Tuition applies to thesis students who were admitted to the program of study prior to Fall

- (e) 2011 and are assessed the reduced thesis rate.  
Tuition applies to thesis students who were admitted to the program of study beginning in Fall 2011 or later; this is based on an annual fee assessment (including spring/summer).

**CARRIED**

5. University of Alberta 2015-2016 Program/Course Differential Fee and Market Modifier Fee Proposal

Materials before members are contained in the official meeting file.

*Presenter(s):* Carl Amrhein, Provost and Vice-President (Academic) and Chair, GFC Academic Planning Committee; Phyllis Clark, Vice-President (Finance and Administration)

*Purpose of the Proposal:* To set differential/market modifier fees for the 2015-2016 academic year.

*Discussion:*

As Items 4, 5, and 6 were considered by GFC APC together, as recommended by Acting Chair Babiuk, discussion on this matter was included with that for Item 4. See above.

Motion: Amrhein/Clark

(Abstention: Lau)

THAT the GFC Academic Planning Committee, under delegated authority from General Faculties Council, recommend to the Board Finance and Property Committee that the Board of Governors approve a proposal from the University Administration for a fee increase to program differentials, course differentials, and market modifiers of 2.2%, effective September 1, 2015, for:

- a) Faculty of Law, Juris Doctor (JD) program;
- b) Faculty of Business, Master of Business Administration (MBA) program;
- c) Faculty of Medicine and Dentistry, Doctor of Medicine (MD) program;
- d) Faculty of Business, Undergraduate Business courses;
- e) Faculty of Engineering, Undergraduate Engineering courses;
- f) Faculty of Pharmaceutical Sciences, Pharmacy program; and
- g) Graduate Studies, Thesis Based,

as set out in the table below.

Program Differential <sup>c</sup>	2014-15	2015-16	Change <sup>a</sup>	
			\$	%
Juris Doctor (JD) Program <sup>b</sup>	\$4,545.60	\$4,645.60	\$100.00	2.2%
Master of Business Administration (MBA) Program	\$597.84	\$610.92	\$13.08	2.2%
Doctor of Medicine (MD) Program <sup>b</sup>	\$4,545.60	\$4,645.60	\$100.00	2.2%
Market Modifier <sup>c, d</sup>	2014-15	2015-16	Change <sup>a</sup>	
			\$	%
Undergraduate Business	\$209.78	\$214.38	\$4.60	2.2%
Undergraduate Engineering	\$177.36	\$181.24	\$3.88	2.2%
Undergraduate Pharmacy	\$404.16	\$413.04	\$8.88	2.2%
Graduate, Thesis Based <sup>e</sup>	\$856.68	\$875.52	\$18.84	2.2%

(a) Tuition increases are applied to the fee index. As such, the effective year over year

- (b) percentage change on the overall full-time program may be below 2.2 percent.
- (b) Program Fees - values are based on a full-time per term and full-time per year.
- (c) Values listed are per course, unless otherwise stated (assumes 3 units course weight)
- (d) A grand-parenting structure applies in each case to allow for the exemption of these fees, under specific conditions, for students registered prior to September 2011.
- (e) Graduate market modifier applies only to thesis students beginning their program of study in Fall 2011 or later, and is based on an annual fee assessment (including spring/summer).

**CARRIED**

6. University of Alberta 2015-2016 International Tuition Fee Proposal

Materials before members are contained in the official meeting file.

*Presenter(s):* Carl Amrhein, Provost and Vice-President (Academic) and Chair, GFC Academic Planning Committee; Phyllis Clark, Vice-President (Finance and Administration)

*Purpose of the Proposal:* To set the International Differential for the 2015-2016 academic year.

*Discussion:*

As Items 4, 5, and 6 were considered by GFC APC together, as recommended by Acting Chair Babiuk, discussion on this matter was included with that for Item 4. See above.

Motion: Amrhein/Clark

(Abstention: Lau)

THAT the GFC Academic Planning Committee, under delegated authority from General Faculties Council, recommend to the Board Finance and Property Committee that the Board of Governors approve a proposal from the University Administration for an increase to international tuition fees of 2.2%, effective September 1, 2015 and as illustrated in the table below.

**General Tuition Fees:**

Undergraduate (Arts and Science) <sup>a, b</sup>	2014-15	2015-16	Change <sup>c</sup>	
			\$	%
International, Base	\$5,320.80	\$5,437.20	\$116.40	2.2%
International, Differential	<u>\$14,324.40</u>	<u>\$14,638.80</u>	<u>\$314.40</u>	<u>2.2%</u>
<b>Total, International</b>	<b>\$19,645.20</b>	<b>\$20,076.00</b>	<b>\$430.80</b>	<b>2.2%</b>
Course Based Masters <sup>a</sup>	2014-15	2015-16	Change <sup>c</sup>	
			\$	%
International, Base Tuition	\$ 3,744.72	\$ 3,826.80	\$82.08	2.2%
International, Differential	<u>\$ 3,904.56</u>	<u>\$ 3,990.24</u>	<u>\$85.68</u>	<u>2.2%</u>
<b>Total, International</b>	<b>\$ 7,649.28</b>	<b>\$ 7,817.04</b>	<b>\$167.76</b>	<b>2.2%</b>
Thesis 919 <sup>a, d</sup>	2014-15	2015-16	Change <sup>c</sup>	
			\$	%
International, Base Tuition	\$2,335.92	\$2,387.28	\$51.36	2.2%
International, Differential	<u>\$2,436.36</u>	<u>\$2,489.96</u>	<u>\$ 53.60</u>	<u>2.2%</u>
<b>Total, International</b>	<b>\$4,772.28</b>	<b>\$4,877.24</b>	<b>\$104.96</b>	<b>2.2%</b>
Thesis Based Masters/PhD <sup>a, b, e</sup>	2014-15	2015-16	Change <sup>c</sup>	
			\$	%
International, Base Tuition	\$2,805.72	\$2,867.40	\$61.68	2.2%

Graduate Thesis Market Modifier	\$856.68	\$875.52	\$18.84	2.2%
International, Differential	<u>\$2,935.80</u>	<u>\$3,000.36</u>	<u>\$64.56</u>	<u>2.2%</u>
<b>Total, International</b>	<b>\$6,598.20</b>	<b>\$6,743.28</b>	<b>\$145.08</b>	<b>2.2%</b>

- (a) Values are based on full-time per year.
- (b) Excludes applicable market modifier and/or program specific differential fees, except for the graduate thesis market modifier, which is included above.
- (c) Tuition increases are applied to the fee index. As such, the effective year over year percentage change on the overall full-time program may be below 2.2 percent.
- (d) Tuition applies to thesis students who were admitted to the program of study prior to Fall 2011 and are assessed the reduced thesis rate.
- (e) Tuition applies to thesis students who were admitted to the program of study beginning in Fall 2011 or later; this is based on an annual fee assessment (including spring/summer).

**Program Differential and Market Modifier Fees:**

Program Differential <sup>a</sup>	2014-15	2015-16	Change	
			\$	%
Juris Doctor (JD), base <sup>b</sup>	\$4,545.60	\$4,645.60	\$100.00	2.2%
Juris Doctor (JD), IDF on base <sup>b</sup>	<u>\$5,108.84</u>	<u>\$5,221.20</u>	<u>\$112.36</u>	<u>2.2%</u>
<b>Total International JD Program Fee <sup>b</sup></b>	<b>\$9,654.44</b>	<b>\$9,866.80</b>	<b>\$212.36</b>	<b>2.2%</b>
Master of Business Administration, Base	\$597.84	\$610.92	\$13.08	2.2%
MBA, IDF on Base	<u>\$671.88</u>	<u>\$686.64</u>	<u>\$14.76</u>	<u>2.2%</u>
<b>Total International MBA Program Fee</b>	<b>\$1,269.72</b>	<b>\$1,297.56</b>	<b>\$27.84</b>	<b>2.2%</b>
Market Modifier <sup>a</sup>	2014-15	2015-16	Change	
			\$	%
Business, Base Market Modifier	\$209.78	\$214.38	\$4.60	2.2%
Business, IDF on Market Modifier	<u>\$564.64</u>	<u>\$577.06</u>	<u>\$12.42</u>	<u>2.2%</u>
<b>Total, International</b>	<b>\$774.42</b>	<b>\$791.44</b>	<b>\$17.02</b>	<b>2.2%</b>
Engineering, Base Market Modifier	\$177.36	\$181.24	\$3.88	2.2%
Engineering, IDF on Market Modifier	<u>\$477.48</u>	<u>\$487.96</u>	<u>\$10.48</u>	<u>2.2%</u>
<b>Total, International</b>	<b>\$654.84</b>	<b>\$669.20</b>	<b>\$14.36</b>	<b>2.2%</b>
Pharmacy, Base Market Modifier	\$404.16	\$413.04	\$8.88	2.2%
Pharmacy, IDF Market Modifier	<u>\$1,087.92</u>	<u>\$1,111.80</u>	<u>\$23.88</u>	<u>2.2%</u>
<b>Total, International</b>	<b>\$1,492.08</b>	<b>\$1,524.84</b>	<b>\$32.76</b>	<b>2.2%</b>

- (a) Values listed are per course, unless otherwise stated (assumes 3 units course weight).
- (b) Program Fees - values are based on a full-time per term and full-time per year.

**CARRIED**

**DISCUSSION ITEMS**

7. Question Period

Dr Amrhein reassumed the chair.

A member enquired about the status of the incentive-based budgeting initiative and clarification on what will happen to Faculties which are not financially solvent. A member suggested that the Administration consider providing the wider University community with positive messaging with regard to this initiative.

A member sought clarification regarding the mandate of the University Initiatives Fund.

A member provided commentary regarding 'Town Hall' presentations.

A member invited members to join students on a march to the Alberta Legislature on November 17, 2014, in relation to tuition increases.

### **INFORMATION REPORTS**

8. Items Approved by the GFC Academic Planning Committee by E-Mail Ballots

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

### **CLOSING SESSION**

10. Adjournment

The Chair adjourned the meeting at 3:30 pm.