



General Faculties Council
Academic Planning Committee
Approved Open Session Minutes

Wednesday, December 11, 2013
2-31 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

Voting Members:

Martin Ferguson-Pell	Acting Chair, Acting Provost and Vice-President (Academic)
Lorne Babiuk	Member, Vice-President (Research)
Phyllis Clark	Member, Vice-President (Finance and Administration)
Michael Deyholos	Member, Academic Staff, Member of GFC
Brent Epperson	Member, President of the Graduate Students' Association
Loren Kline	Member, Academic Staff-at-large, Cross-rep from FDC (FDC TofR)
Dustin Chelen	Member, President of the Students' Union (Delegate)
John Law	Member, Academic Staff, Member of GFC
Keith McKinnon	Member, Academic Staff-at-large
D. Douglas Miller	Member, Dean Representative, Medicine and Dentistry
Larry Prochner	Member, Department Chair-at-large
Wendy Rodgers	Member, Academic Staff Elected by and from GFC
Alexander Schlacht	Member, Graduate Student-at-Large

Non-Voting Members:

Lisa Collins	Member, Vice-Provost and University Registrar, Resource Person
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Presenter(s):

Barbara Ballermann	Chair, Department of Medicine
Phyllis Clark	Vice-President (Finance and Administration)
Martin Ferguson-Pell	Acting Provost and Vice-President (Academic) and Acting Chair, GFC Academic Planning Committee
Murray Gray	Vice-Provost (Academic) and Associate Vice-President (Research)
Karen Pollock	Chair, Department of Speech Pathology and Audiology
Darin McKinley	Legal Counsel, Office of General Counsel
D. Douglas Miller	Dean, Faculty of Medicine and Dentistry
Ada Ness	Associate Registrar (Enrolment Services), Office of the Registrar
Christopher Power	Professor of Medicine (Neurology) and Interim Director, Multiple Sclerosis Centre

Pat Schultz Associate Registrar (Enrolment Management), Office of the Registrar
Lloyd Steier Professor, Alberta School of Business

Staff:

Garry Bodnar, Coordinator, GFC Academic Planning Committee
Marion Haggarty-France, University Secretary
Andrea Patrick, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Babiuk/Kline

THAT the GFC Academic Planning Committee approve the Agenda.

CARRIED

2. Approval of the Open Session and *In Camera* Minutes of November 13, 2013

Materials before members are contained in the official meeting file.

Mr Bodnar circulated the *In Camera* Minutes to members.

Motion I: Law/Kline

THAT the GFC Academic Planning Committee approve the Open Session Minutes of November 13, 2013.

CARRIED

Motion II: Rodgers/Law

THAT the GFC Academic Planning Committee approve the *In Camera* Minutes of November 13, 2013.

CARRIED

3. Comments from the Acting Chair

There were no comments.

ACTION ITEMS

4. Proposed Name Change for the Department of Speech Pathology and Audiology (SPA) to the Department of Communication Sciences and Disorders (CSD)

Materials before members are contained in the official meeting file.

Presenter: Karen Pollock, Chair, Department of Speech Pathology and Audiology

Purpose of the Proposal: To change the name of the Department of Speech Pathology and Audiology (SPA) to the Department of Communication Sciences and Disorders (CSD) to provide a more accurate depiction and improved visibility of the research, teaching, and service roles of the Department.

Discussion:

Dr Pollock briefed members on the contents of the proposal, explaining that the name change would accurately reflect the broad scope of activities within the Department to include, more than clinical training, basic and applied research activities. She reported that the name change is consistent with comparable programs in Canada and that the change would assist them in attracting students.

A member asked for clarification regarding the effect the name change would have on the titles of degrees offered by the Department.

Motion: Clark/Babiuk

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposed name change of the Department of Speech Pathology and Audiology (SPA) to the Department of Communication Sciences and Disorders (CSD), as submitted by Acting Dean of the Faculty of Rehabilitation Medicine and as set forth in Attachment 1, to take effect upon final approval.

CARRIED

5. Proposed Revisions from the Office of the Registrar to Section 13 of the University Calendar (Language Proficiency Requirements – English Language Proficiency (ELP) and Spoken English Requirements)

Materials before members are contained in the official meeting file.

Presenter: Pat Schultz, Associate Registrar (Enrolment Management), Office of the Registrar

Purpose of the Proposal: To update in the University Calendar the English Language Proficiency (ELP) and Spoken Language Requirements content and organization so that they reflects current business practices and makes it easier to understand. In most instances, these revisions do not reflect changes to existing process and procedures but, rather, add clarity within the Calendar for existing processes.

Discussion:

Ms Schultz provided a brief summary of the proposal, noting that it was drafted to provide additional clarification to existing practices as well as to update the University Calendar with regard to the ELP and Spoken Language requirements content. She noted that, this said, there were two changes which were not solely process/procedure related: (1) in Section 13.3.1(3)(b), the change is as a result of International Baccalaureate (IB) organization curriculum changes; and (2) in Section 13.3.2(4), there is the addition of the SPEAK test offered through the Faculty of Extension which assesses the spoken English proficiency for non-native speakers and provides greater choice to applicants/students.

Motion: Rodgers/Kline

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, proposed revisions to Section 13 of the University Calendar (Language Proficiency Requirements – English Language Proficiency (ELP) and Spoken English Requirements), as submitted by the Office of the Registrar and as set forth in Attachment 1, to take effect upon final approval and for publication in the 2014-2015 Calendar.

CARRIED

6. Proposed Revisions from the Office of the Registrar to Section 12.2 of the University Calendar (Undergraduate Application Procedures - Definitions)

Materials before members are contained in the official meeting file.

Presenter: Pat Schultz, Associate Registrar (Enrolment Management), Office of the Registrar

Purpose of the Proposal: To revise the definition of a 'Previous Student' in Section 12.2 of the University Calendar (Undergraduate Application Procedures - Definitions) to include reference to a student who is reapplying to the same program after any absence of 12 consecutive months or more rather than strictly a voluntary absence (as currently stated).

Discussion:

Ms Schultz noted that the proposal reflects an update to the University Calendar following revisions recently made to the University's Code of Student Behaviour in relation to the readmission of a student to the institution following a suspension.

Motion: Rodgers/Babiuk

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, proposed revisions to Section 12.2 of the University Calendar (Undergraduate Application Procedures - Definitions), as submitted by the Office of the Registrar and as set forth in Attachment 1, to take effect upon final approval and for publication in the 2014-2015 Calendar.

CARRIED

7. Proposed University Calendar Revisions from the Office of the Registrar to Requirements for Police Information Checks

Materials before members are contained in the official meeting file.

Presenter(s): Ada Ness, Associate Registrar (Enrolment Services), Office of the Registrar; Darin McKinley, Legal Counsel, Office of General Counsel

Purpose of the Proposal: These changes provide clarification and state the possible consequence to students of being unable to satisfy the Police Information Check requirement of some programs. Legal Counsel has been working with the Office of the Registrar and affected Faculties in reviewing the language in the University Calendar that references the requirement of Police Information Checks in certain programs.

Discussion:

Ms Ness explained that the proposal represents collaboration among the Office of the Registrar, individual Faculties, and the Office of Legal Counsel and was formally recommended to the GFC APC by the GFC Academic Standards Committee (ASC) at its November 21, 2013 meeting.

Mr McKinley reported that the intent of the changes within the proposal include providing greater transparency to both applicants and current students surrounding the issue of Police Information Checks and, specifically, addressing the consequences to those individuals of not providing one. He noted that the proposal does not introduce substantial changes to the relevant sections of the University Calendar.

During the discussion relating to this item, members expressed a number of comments and questions, including, but not limited to: clarification regarding the possible impact of the proposal on existing agreements between Alberta Health Services (AHS) and the health-related Faculties; clarification of the possible impacts of this proposal on the visa statuses of international students; clarification on how the criteria surrounding admissions is handled; commentary that Faculties currently have in place processes that handle admission/transfer issues very well; clarification whether this applies to graduate students; concerns with lack of credible information provided through self-reporting and whether the proposal addresses this liability issue; and that the language used within the proposal actively encourages applicants and students to be proactive on this matter.

Motion: Kline/Clark

That the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposed University Calendar changes to the Police Information Check, as submitted by the Office of the Registrar (with the concurrence of affected Faculties) and as set forth in Attachment 1, to be effective upon final approval.

CARRIED

8. Proposal for the Establishment of the University of Alberta Multiple Sclerosis (MS) Centre (Faculty of Medicine and Dentistry)

Materials before members are contained in the official meeting file.

Presenter(s): D. Douglas Miller, Dean, Faculty of Medicine and Dentistry; Barbara Ballermann, Chair, Department of Medicine; Christopher Power, Professor of Medicine (Neurology) and Interim Director, Multiple Sclerosis (MS) Centre

Purpose of the Proposal: The principal objective of the University of Alberta Multiple Sclerosis (MS) Centre over the next decade is to define and eradicate the cause(s) underlying MS. Further, the MS Centre will foster outstanding and innovative clinical care for all individuals living with or affected by MS, including addressing the personal, economic, and societal impacts of MS. The MS Centre represents a base for University of Alberta research, education, and innovative clinical care relevant to MS and encompasses preclinical and clinical areas of strength, ensuring efficient translation of important research findings into clinical realities.

Discussion:

Dr Miller provided a summary of the proposal to members. He noted that the proposed University of Alberta MS Centre has been in development since 2011, and it intends to focus attention and resources towards research and clinical treatment of MS. He stated that the centre would be cost-efficient and that all stakeholders involved in the Centre are fully supportive of the proposal.

Members expressed several comments and questions in relation to this item, including, but not limited to: clarification about the financial status and budget planning for the Centre; clarification about the incidence of MS within Alberta; clarification about how the Centre will adequately address current clinical needs of patients with MS; and an expression of concern about the lack of sustainable financial viability for centres in general.

Motion: Kline/Schlacht

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposal submitted by the Dean of the Faculty of Medicine and Dentistry for the formal establishment of the University of Alberta Multiple Sclerosis (MS) Centre to be housed in the Faculty of Medicine and Dentistry, as set forth in Attachment 2, to be effective upon final approval.

CARRIED

9. Proposed Termination, Termination and Reclassification, and Renaming of University of Alberta Academic Centres and Institutes

Materials before members are contained in the official meeting file.

Presenter(s): Murray Gray, Vice-Provost (Academic) and Associate Vice-President (Research); Lloyd Steier, Professor, Alberta School of Business

Purpose of the Proposal: A key part of Dr Gray's vice-provostial mandate is to chair the Provost's Centres and Institutes Committee (CIC) and, from the time he began this role, was to initiate a review and renewal of academic and affiliated centres and institutes policy, processes, and procedures based on a series of recommendations from the Provincial Office of the Attorney General (OAG), as provided to the University in 2009. As a result of the 2009 OAG recommendations, University of Alberta Internal Audit Services (IAS) undertook a risk-based assessment of affiliated centres and institutes policy framework. The objective was to determine whether adequate and effective oversight processes were in place for the creation, monitoring, and termination of affiliated centres and institutes. A conclusion of the IAS review was that "new centres are created and terminated in accordance with policy expectations. However, improvements were required to demonstrate effective monitoring of affiliations, and compliance with audit requirements of accountability and reporting." Dr Gray recognized early in the review that OAG and IAS comments and recommendations on affiliated centres and institutes could similarly be applied to academic centres and institutes. In early 2012, Dr Gray initiated an intensive and ongoing round of communication and consultation with all Faculty Deans and/or Vice-Presidents responsible for oversight of all centres and institutes at the University of Alberta. Directors/Executive Directors of academic and affiliated centres and institutes were also consulted. The end result of this intensive 18-month exercise in review and renewal is set out within the related proposal and its accompanying Motions before members.

Discussion:

Dr Gray provided a brief description of the proposal to members and additional clarification surrounding the difference between the two Motions, where the first deals with the termination of existing academic centres and institutes and the second involves the renaming of certain existing academic centres and institutes. He explained further that some of the centres and institutes being terminated as such will, instead, be more appropriately reestablished and re-labelled at a later time and routed, as warranted, through the proper governance processes for approval. He noted that, in other cases, certain centres and institutes have been notified by their Deans that they can continue as academic entities but that they fall short of meeting eligibility for official status as academic centres or institutes.

During the discussion surrounding this item, members expressed a number of comments and questions, including, but not limited to: clarification surrounding the renaming of the centres within the Alberta School of Business; expressed gratitude and thanks for the consultation with students; and clarification about the status of the Canadian Circumpolar Institute (CCI) in relation to this item.

Motion I: Miller/Kline

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposed termination of the following University of Alberta Academic Centres and Institutes at the request of and as set out in the attached correspondence from the Deans (or delegates) of the Faculty of Agricultural, Life and Environmental Sciences, Faculty of Arts, the Alberta School of Business, Faculty of Education, and Faculty of Medicine and Dentistry and from the Acting Provost and Vice-President (Academic), to take effect upon final approval:

1a. Faculty of Arts:

- Canadian Institute for Nordic Studies
- Canadian Building Energy End-use Data and Analysis Centre
- Medieval and Early Modern Institute
- Milan V Dimic Institute for Comparative Literature and Cultural Studies
- Centre for Theatre Creation
- Research Institute in Women's Writing

1b. Faculty of Agricultural, Life and Environmental Sciences:

- Centre for Enhanced Forest Management
- Alberta Veterinary Medicine Institute
- Material Culture Institute

1c. Alberta School of Business:

- Western Centre for Economic Research
- Centre for the Study of Professional Service Firm Management
- Centre for Enhanced Corporate Reporting

1d. Faculty of Education:

- Child Study Centre
- Curriculum and Pedagogy Institute

1e. Provost and Vice-President (Academic):

- Alberta Institute for American Studies

1f. Faculty of Medicine and Dentistry:

➤ Institute for Biomolecular Design

CARRIED

Motion II: Law/Clark

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposed renaming of the following University of Alberta Academic Centres and Institutes at the request of and as set out in the attached correspondence from the Dean of the Alberta School of Business and the Dean of the Faculty of Engineering, to take effect upon final approval:

1a. Alberta School of Business:

- Canadian Centre for Social Entrepreneurship (to be renamed as the Canadian Centre for Corporate Social Responsibility)
- Canadian Centre for Retailing and Services (to be renamed as the School of Retailing)

1b. Faculty of Engineering:

- Imperial Oil Centre for Oil Sands Innovation (to be renamed as the Imperial Oil Institute for Oil Sands Innovation)

CARRIED

DISCUSSION ITEMS

10. Budget Update

There were no documents.

Presenter(s): Martin Ferguson-Pell, Acting Provost and Vice-President (Academic) and Acting Chair, GFC Academic Planning Committee; Phyllis Clark, Vice-President (Finance and Administration)

Purpose of the Proposal: For information/discussion.

Discussion:

Ms Clark updated members about the budget, noting that the budget chapter within the Comprehensive Institutional Plan (CIP) will first be presented to GFC APC in a joint session with the Board of Governors to be held on Friday, February 7, 2014. She stated that the Provincial Government will be requesting details on how the in-year funding of \$14.4 million recently provided to the institution will be used towards strategic change, and she stated that the only definitive use, to date, will be restored funding for Teaching Assistantships (TA). She explained that they are in the process of estimating the cost of utilities and other details and that new revenue generation plans will also be factored in, along with the announcement of a new Minister of Innovation and Advanced Education (IAE; formerly Enterprise and Advanced Education (EAE)).

Dr Ferguson-Pell stated that any robust proposals regarding the generation of new revenue submitted by Faculties could potentially mitigate up to a maximum of 2% of their individual unit's projected budget cuts but that the proposals must represent realistic plans for the provision of net revenue. He explained that it will be important for the University of Alberta to reduce its dependence upon the Campus Alberta grant and

to try and build a broader revenue base. He stated that the deadline for such proposals from the Deans has been set for December 24, 2013.

During the discussion surrounding this item, members expressed the following comments and questions, including, but not limited to: clarification about the definition of alternative revenue; concern that Central Administration appears to be moving away from advocating for continued public funding; commentary that other revenue sources will never replace the provision of public revenue; that a decrease in public funding puts the institution at risk for losing touch with its mandate; that a decrease in reliance on public funding will drive up tuition and fees, which will, in turn, increase student debt; that the focus should be on mitigating the cuts; a suggestion that the Provincial Government could be asked to match any new revenue generated; that focusing on generating revenue could put the foundational purpose of the institution at risk and the issue, as a result, requires strategic thinking; that Faculties must first adhere to fulfilling their educational and research mandates before planning for revenue generation; clarification about when revenue generation plans might actually generate funds; that public investment in high-quality education produces good results and that diluting this will have dramatic consequences; that expecting a return on investment in two years is too aggressive and that the notion requires more discussion; and that the Canadian post-secondary sector is unique in that there is no distinction between public and private institutions, unlike those in France and the United States.

11. Question Period

There were no questions.

INFORMATION REPORTS

12. Items Approved by the GFC Academic Planning Committee by E-Mail Ballots

There were no items.

13. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

14. Adjournment

The Chair adjourned the meeting at 3:40 pm.