

General Faculties Council
Academic Planning Committee
Approved Minutes

Wednesday, April 27, 2011
3-15 University Hall
2:00 pm – 4:00 pm

ATTENDEES:

Carl Amrhein (Chair), Richard Fedoruk (Delegate), Phyllis Clark, Nick Dehod, Andrea Rawluk (Delegate), Joanna Harrington, Christina Rinaldi, Loren Kline, Bob Luth, Heather Green, Marc Arnal, Susan Barker, Emerson Csorba, Gerry Kendal, Fay Fletcher, Garry Bodnar (Coordinator), Marlene Lewis (Acting Scribe)

PRESENTERS AND GUESTS:

Carl Amrhein, Provost and Vice-President (Academic) and Chair, GFC Academic Planning Committee
Marc Arnal, Dean, Campus Saint-Jean, and Member, GFC Academic Planning Committee
Ellen Bielawski, Dean, Faculty of Native Studies
Ed Blackburn, Associate Dean (Academic), Campus Saint-Jean
Darlene Bouvier, Aboriginal Governance Coordinator, Faculty of Native Studies
Bob Luth, Provost's Fellow; Associate Chair, Department of Earth and Atmospheric Sciences; and
Member, GFC Academic Planning Committee
Dolorèse Nolette, Director, Academic Affairs and Governance, Campus Saint-Jean
Mazi Shirvani, Vice-Provost and Dean, Faculty of Graduate Studies and Research
Colleen Skidmore, Vice-Provost (Academic)
Joan White, Associate Dean, Alberta School of Business
Lorraine Woollard, Administrative Director, Community Service-Learning

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Members agreed to the Agenda as circulated.

2. Approval of the Minutes of February 28, 2011 and March 9, 2011

Materials before members are contained in the official meeting file.

Motion: Luth/Dehod

THAT the GFC Academic Planning Committee approve the Minutes of February 28, 2011 and March 9, 2011.
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CARRIED

3. Comments from the Chair

The Chair provided comments of interest to members. The Chair also took this opportunity to thank those students serving on the Committee for whom this would be their last meeting, given that their terms end on April 30, 2011.

ACTION ITEMS

4. Faculté Saint-Jean and the Business Administration Diploma Program for Collège Saint-Jean

Materials before members are contained in the official meeting file.

Presenters: Marc Arnal, Dean, Campus Saint-Jean, and Member, GFC Academic Planning Committee; Ed Blackburn, Associate Dean (Academic), Campus Saint-Jean; Dolorèse Nolette, Director, Academic Affairs and Governance, Campus Saint-Jean; and Colleen Skidmore, Vice-Provost (Academic)

Purpose of the Proposal: To establish a Business Administration Diploma Program to be offered at Collège Saint-Jean at Faculté Saint-Jean.

Discussion:

Vice-Provost (Academic) Skidmore introduced the item by noting that the Business Administration Diploma Program is the first program to be offered by Collège Saint-Jean. She acknowledged the work done by stakeholders to craft the excellent proposal before members.

During the ensuing discussion, the presenters addressed questions and comments expressed by members concerning, but not limited to, the following matter: the Business Administration Diploma Program is fully funded with monies being transferred from the Northern Alberta Institute of Technology (NAIT) from where the program originated.

The presenters agreed to correct a typographical error noted by a member to a figure set out in the budget appearing on page 14 of the proposal.

Motion: Arnal/Kline

THAT the GFC Academic Planning Committee recommend to the Board of Governors the proposed (new) Business Administration Diploma Program for Collège Saint-Jean, as submitted by Faculté Saint-Jean and as set out in Attachment 1 (as amended), to be effective January, 2012.
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CARRIED

5. Proposal for the Establishment of the Rupertsland Centre for Métis Research (RCMR) in the Faculty of Native Studies

Materials before members are contained in the official meeting file.

Presenters: Ellen Bielawski, Dean, Faculty of Native Studies; and Darlene Bouvier, Aboriginal Governance Coordinator, Faculty of Native Studies

Purpose of the Proposal: The formal establishment of the Rupertsland Centre for Métis Research (RCMR) to be housed in the Faculty of Native Studies.

Discussion:

Dean Bielawski introduced the item and provided a brief history of the Centre's development which

included the Faculty's research connection to Métis and other community organizations.

During the ensuing discussion, the presenters addressed questions and comments expressed by members concerning the following matters: members were supportive of the initiative and asked if those Faculties that have staff working in Métis scholarship were consulted; the Chair outlined the difference between 'centre' and 'institute' in the University of Alberta Policies and Procedures On-Line (UAPPOL), noting that centres are normally attached to and housed in a Faculty and often reporting to the Dean, while institutes normally are connected to outside agencies.

Motion: Luth/Kline

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposal from the Dean of the Faculty of Native Studies for the formal establishment of the Rupertsland Centre for Métis Research (RCMR) to be housed in the Faculty of Native Studies at the University of Alberta, as set forth in Attachment 1, effective upon final approval.

CARRIED

6. Proposed Name Change for the Certificate in Community Service-Learning to the Certificate in Community Engagement and Service-Learning

Materials before members are contained in the official meeting file.

Presenters: Colleen Skidmore, Vice-Provost (Academic); and Lorraine Woollard, Administrative Director, Community Service-Learning

Purpose of the Proposal: While community service-learning (CSL) is an increasingly recognized approach to learning and skill development, its benefits and goals are better captured (for the sake of students, instructors, community partners, and future employers) by adding "engagement" as a descriptor to the title of the certificate. This is not only in keeping with the direction of the University's Academic Plan, but also aligns with the foundational goals of the CSL Program. (For example, the new and popular introductory-level course, CSL 100, is entitled "Introduction to Community Engagement."). At this time, other than students in the Faculty of Arts, more students in Augustana Faculty pursue this certificate, and this proposal is supported by that Faculty.

Discussion:

Ms Woollard introduced the item noting that the change aligns with the Academic Plan and uses language more descriptive of the Certificate's work.

Members discussed the value in using keywords to search the on-line *University Calendar* and Bear Tracks for like-subject courses to increase opportunities for students to group those courses together to complete certificate requirements. The Vice-Provost and University Registrar Gerry Kendal was supportive of such an initiative and noted that a project of this magnitude is being discussed in the Office of the Registrar and Student Awards as part of an overall discussion on an electronic *Calendar* for the University.

During the ensuing discussion, the presenters addressed questions and comments expressed by members concerning the following matters: a small group is looking at the parameters for identifying courses that may be used towards certificate credentials at the University as well as "ownership" of the courses as many certificates being envisioned are multidisciplinary in nature; the difference between the term "co-curricular" which denotes the performance of an activity (ie, volunteering) and "engagement" which, as a pedagogical practice, takes a critical thinking approach to "thinking about doing;" the program's increase by 25% - 30%

since its beginnings and, at present, it has contacts in approximately 8000 non-government organizations.
Motion: Csorba/Dehod

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposal submitted by the Faculty of Arts (and supported by Augustana Faculty) to change the name of the Certificate in Community Service-Learning to the Certificate in Community Engagement and Service-Learning, to take effect upon final approval.

CARRIED

DISCUSSION ITEMS

7. Assessment and Grading Update

Materials before members are contained in the official meeting file.

Presenters: Bob Luth, Provost's Fellow; Associate Chair, Department of Earth and Atmospheric Sciences; and Member, GFC Academic Planning Committee; and Colleen Skidmore, Vice-Provost (Academic)

Purpose of the Proposal: For discussion/information.

Discussion:

Dr Luth presented the item noting that the documents before members are intended to provide overarching principles of assessment at the University. He added that consultation would continue into the Fall, 2011 and formal recommendations on policy/procedure resulting from this work would begin the governance approval process in January, 2012.

8. Question Period

There were no questions.

ACTION ITEMS

9. University of Alberta (Alberta School of Business and Faculty of Graduate Studies and Research) and Nagoya University of Commerce and Business Overlapping Dual Graduate Degree Program Proposal

Materials before members are contained in the official meeting file.

Presenters: Mazi Shirvani, Vice-Provost and Dean, Faculty of Graduate Studies and Research (FGSR); and Joan White, Associate Dean, Alberta School of Business

Purpose of the Proposal: To offer a dual graduate degree option (based on the existing Alberta School of Business' Master of Business Administration (MBA) program) through an Agreement with Nagoya University of Commerce and Business (NUCB).

Discussion:

Vice-Provost and Dean, FGSR, Mazi Shirvani, introduced the item noting that the University is working on this initiative with a Japanese university with which our institution has close ties. Dr White provided historical background of the relationship between the University of Alberta and the founder of Nagoya University and added that the degree is an extension of an exchange agreement where a University of

Alberta student receives a degree from the University of Alberta and a degree from Nagoya University. There was a brief discussion with regard to the evolving nature of overlapping academic programs and dual degrees offered by the University of Alberta in tandem with other distinguished post-secondary institutions.

Motion: Nargang/Harrington

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, a proposal for an overlapping dual graduate degree program between the Alberta School of Business and Nagoya University of Commerce and Business (NUCB), submitted jointly by the Alberta School of Business and the Faculty of Graduate Studies and Research and as set forth in Attachment 1, to take effect upon final approval.

CARRIED

INFORMATION ITEMS

10. Items Approved by the Committee by E-Mail Ballots

There were no items to date.

11. Information Items Forwarded to Committee Members Between Meetings

There were no items to date.

CLOSING SESSION

12. Adjournment

The Chair adjourned the meeting at 3:35 pm.