

The following Motions and Documents were considered by the Board Finance and Property Committee at its April 30, 2013 meeting:

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Agenda Title: **GSA Membership, Health and Dental Plan, and Graduate Student Assistance Program Fees**

APPROVED MOTION: THAT the Board Finance and Property Committee recommend that the Board of Governors approve the collection of the following Graduate Students' Association (GSA) fees for the 2013-14 academic year:

- GSA fee for full time students --- \$156.20 per annum
- GSA fee for part-time students --- \$117.90 per annum
- Health Plan Fee for full-time students --- \$226.01 per annum
- Dental Plan Fee for full-time students --- \$170.89 per annum
- Graduate Student Assistance Program --- \$12.00 per annum

Final Recommended Item: 5

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Agenda Title: **University of Alberta Students' Union 2013/2014 Operating/Referendum Fees**

APPROVED MOTION: THAT the Board Finance and Property Committee recommend that the Board of Governors approve the collection of the University of Alberta Students' Union Fee Schedule 1 for 2013/2014, as set forth in Attachment I of the agenda documentation, to take effect September 1, 2013.

Final Recommended Item: 6

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Agenda Title: **Devon Research Centre – Strategic Capital Plan – Capital Expenditure Authorization Request (CEAR)**

APPROVED MOTION: THAT the Board Finance and Property Committee, acting with delegated authority of the Board of Governors, approve a capital expenditure of two million one hundred thousand dollars (\$2,100,000.00) in Canadian funds provided by Alberta Enterprise and Advanced Education, to:

- a) decant and remediate the existing Devon Coal Research Pilot Plant for use by Alberta Innovates Technology Futures (AIFT);
- b) re-develop the existing Devon Research Centre Library space into meeting space for AITF and Natural Resources Canada (NRCAN)/Canmet; and
- c) develop a Strategic Capital Plan for the Devon Research Centre in conjunction with the Millwoods Research Facility, for AITF and NRCAN/Canmet.

Final Item: 7

**OUTLINE OF ISSUE**

Agenda Title: **GSA Membership, Health and Dental Plan, and Graduate Student Assistance Program Fees**

**Motion:** THAT the Board Finance and Property Committee recommend that the Board of Governors approve the collection of the following Graduate Students' Association (GSA) fees for the 2013-14 academic year:

- GSA fee for full time students --- \$156.20 per annum
- GSA fee for part-time students --- \$117.90 per annum
- Health Plan Fee for full-time students --- \$226.01 per annum
- Dental Plan Fee for full-time students --- \$170.89 per annum
- Graduate Student Assistance Program --- \$12.00 per annum

**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Graduate Students' Association
Presenter	Ashlyn Bernier, President, Graduate Students' Association
Subject	GSA Membership, Health and Dental Plan, and Graduate Student Assistance Plan Fees

**Details**

Responsibility	Graduate Students' Association
The Purpose of the Proposal is (please be specific)	To recommend approval of the collection of Graduate Students' Association fees for the 2013-14 academic year
The Impact of the Proposal is	Adjusted charges per graduate student for the GSA Membership fee.
Replaces/Revises (eg, policies, resolutions)	2012-2013 Approved Graduate Students' Association Membership, Health and Dental Plan and Graduate Student Assistance Program fees
Timeline/Implementation Date	September 1, 2013
Estimated Cost	
Sources of Funding	Fees assessed to graduate students
Notes	The proposed GSA Membership Fees have been increased by \$25 per annum for full-time students and by \$18.75 per annum for part-time students. This increase will be used to build on the efforts of the last few years to achieve a highly operational and productive organization and provide appropriate resources and support for elected officials in carrying out GSA strategic initiatives. The fee increase was approved by the GSA Council on 11 February 2013.  There is no change in the GSA Health and Dental Plan fees.  There is no change in the Graduate Student Assistance Program fee.

**Alignment/Compliance**

Alignment with Guiding Documents	<Dare to Discover, Dare to Deliver, Comprehensive Institutional Plan, Other>
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	1. <b>Post-Secondary Learning Act (PSLA)</b> Section 95(2) "The council of a student organization may make bylaws governing f) in the case of a graduate students association, the maintenance of the association by the levy of membership fees on its members;"

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	<p>2. <b>PSLA</b> Section 60(1)(b): “ The board of a public post-secondary institution shall ...          (b) develop, manage and operate, alone or in co-operation with any person or organization, programs, services and facilities for the economic prosperity of Alberta and for the educational or cultural advancement of the people of Alberta,”</p> <p>3. <b>PSLA</b> Section 62: “<b>Delegation of powers</b>          “A board may delegate in writing to any person any power, duty or function conferred or imposed on it by this Act, except the power to make bylaws.”</p> <p>4. <b>Board Finance and Property Committee (BFPC) Terms of Reference</b> Section 3.d:          “d) review and recommend to the Board tuition and other like fees.”</p> <p>5. <b>BFPC Terms of Reference</b> Section 4: “<b>LIMITATIONS ON DELEGATION BY THE BOARD</b>          4. The general delegation of authority by the Board to the Committee shall be limited as set out in this paragraph. Notwithstanding the general delegation of authority to the Committee set out in paragraph 3, the Board shall:          4. (e) approve tuition and other like fees;”</p>
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**Routing** (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	<p><b><u>GSA Membership Fee:</u></b> GSA Board, GSA Budget and Finance Committee, GSA Council (February 2013)</p> <p><b><u>Health and Dental Plan Fee:</u></b> GSA Board, GSA Budget and Finance Committee, GSA Council (April 2012)</p> <p><b><u>Graduate Student Assistance Program Fee:</u></b> GSA Negotiating Committee, GSA Labour Relations Committee</p>
Approval Route (Governance) (including meeting dates)	Board Finance and Property Committee – April 30, 2013 (To Recommend to the Board of Governors) Board of Governors - < > (for Approval)
Final Approver	Board of Governors

Attachment:

- Letter to Dr. Martin Ferguson-Pell from President, Graduate Students’ Association, dated April 16, 2013 (1 page)

Prepared by: Ashlyn Bernier, President, Graduate Students’ Association, [gsa.president@ualberta.ca](mailto:gsa.president@ualberta.ca), (780) 492-2175



16 April 2013

Dr. Martin Ferguson-Pell  
Acting Provost and Vice-President (Academic)  
2-36 South Academic Building  
University of Alberta  
T6G 2G7

Dear Dr. Ferguson-Pell,

**Re: GSA Fees 2013-2014**

This letter is to inform you of the GSA fees for 2013-2014, as approved by GSA Board and Council where required. GSA fees should be assessed in equal installments in the fall and winter terms. The Health and Dental Plan fee is assessed in the fall term, and the Graduate Student Assistance Program fee is assessed at \$4.00 in the fall term and \$8.00 in the winter term.

GSA base fee for full-time students: \$153.20 + GSA dedicated fees: \$3.00 = **\$156.20 (per year)**

GSA base fee for part-time students: \$114.90 + GSA dedicated fees: \$3.00 = **\$117.90 (per year)**

Health Plan fee for full-time students: **\$226.01 (charged in the fall term)**

Dental Plan fee for full-time students: **\$170.89 (charged in the fall term)**

The total Health and Dental Plan fee is: \$396.90 per annum

[No change from 2012-2013]

Graduate Student Assistance Plan: **\$12.00 (per year; \$4.00 in the fall term, \$8.00 in the winter term)**

[No change from 2012-2013]

Should you have any questions or concerns about the fee structure, please feel free to contact me at [gsa.president@ualberta.ca](mailto:gsa.president@ualberta.ca) or (780) 492-2175.

Sincerely,



Ashlyn Bernier, GSA President 2012-2013

Cc: Colleen Skidmore, Vice-Provost (Academic)  
Tom Hidson, Assistant Registrar  
Deborah Holloway, Board Secretary and Manager of Board Services  
Juli Zinken, Assistant Secretary to the Board of Governors



**OUTLINE OF ISSUE**

Agenda Title: **University of Alberta Students' Union 2013/2014 Operating/Referendum Fees**

**Motion:** THAT the Board Finance and Property Committee recommend that the Board of Governors approve the collection of the University of Alberta Students' Union Fee Schedule 1 for 2013/2014, as set forth in Attachment I of the agenda documentation, to take effect September 1, 2013.

**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	University of Alberta Students' Union
Presenter	Colten Yamagishi, President
Subject	University of Alberta Students' Union 2013/2014 Operating/Referendum Fees

**Details**

Responsibility	<b>University of Alberta Students' Union</b>
The Purpose of the Proposal is (please be specific)	<p>To recommend an increase to all Students' Union Operating/Referendum fees by CPI (1.11%), with the exception of the Access Fund, which is indexed on an average cost for budgeted administrative costs for the following fiscal year and the average of the total monies dispersed and net transfers to the fund over the previous three (3) fiscal years, pro-rated on a per-student basis.</p> <p>The Access Fund fee will decrease to \$14.08/term (from \$14.68/term) The proposal also includes the Faculty Association Fees, which are not indexed at all.</p> <p>The Faculty of Nursing Undergraduate Association Membership Fee shall now be assessed at a rate of \$12.50 (from \$0.00/term) to all full time fall term, and \$8.50 (from \$0.00/term) to all part time fall term, on-campus undergraduate Nursing students at the University of Alberta.</p> <p>The Faculty of Science Interdepartmental Science Students' Society Membership Fee shall now be assessed at a rate of \$5.00/term (from \$0.00/term) to all on-campus undergraduate Science students at the University of Alberta.</p> <p>There is one change to the Health and Dental Plan Fee: The Health Plan has increased to \$110.27/annum (from \$109.06/annum) and the Dental Plan Fee increased to \$111.69/annum (from \$110.46/annum).</p>
The Impact of the Proposal is	<p>Increase all Students' Union Operating/Referendum fees by CPI (1.11%), with the exception of the Access Fund, which is indexed on an average cost index.</p> <p>The Access Fund fee is now assessed on an average cost index at \$14.08/term.</p> <p>The Faculty of Nursing Undergraduate Association Membership Fee shall now be assessed at a rate of \$12.50 to all full time fall term, and \$8.50 to all part time fall term, on-campus undergraduate Nursing students at the University of Alberta.</p>



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	<p>The Faculty of Science Interdepartmental Science Students' Society Membership Fee shall now be assessed at a rate of \$5.00/term to all on-campus undergraduate Science students at the University of Alberta.</p> <p>Health and Dental Plan Fee will be assessed on an annual basis to be assessed in full in September for all undergraduate Full and Part Time Students at a rate of \$110.27/annum for Health Plan Fees and \$111.69/annum for Dental Plan Fees.</p>
Replaces/Revises (eg, policies, resolutions)	University of Alberta Students' Union 2012/2013 Operating/Referendum Fees
Timeline/Implementation Date	September 1, 2013
Estimated Cost	None
Sources of Funding	
Notes	<p>Background: All fees are indexed to CPI with the exception of the Access Fund and Faculty Association Fees. The Students' Union Fees are comprised of two classifications; the SU Operating Fee, and the SU Referendum Fees. Faculty Association Fees are included in the Referendum Fees on a term basis and the Health and Dental Plan Fee is included in the Referendum Fee on an annual basis.</p> <p>There are no other changes to the fee structure or the administration of Students' Union Fees.</p>

**Alignment/Compliance**

Alignment with Guiding Docs	
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	<ol style="list-style-type: none"> <li>1. <b>Post-Secondary Learning Act (PSLA)</b> (Section 95(2)): "The council of a student organization may make bylaws governing             <ol style="list-style-type: none"> <li>(e) in the case of a students association, the maintenance of the association by the levy of membership fees on its members;"</li> </ol> </li> <li>2. <b>PSLA</b> Section 60(1)(b): " The board of a public post-secondary institution shall ...             <ol style="list-style-type: none"> <li>(b) develop, manage and operate, alone or in co-operation with any person or organization, programs, services and facilities for the economic prosperity of Alberta and for the educational or cultural advancement of the people of Alberta,"</li> </ol> </li> <li>3. <b>PSLA</b> Section 62: "<b>Delegation of powers</b> "A board may delegate in writing to any person any power, duty or function conferred or imposed on it by this Act, except the power to make bylaws."</li> <li>4. <b>Board Finance and Property Committee (BFPC) Terms of Reference</b> Section 3.d: "d) review and recommend to the Board tuition and other like fees."</li> <li>5. <b>BFPC Terms of Reference</b> Section 4: "<b>LIMITATIONS ON DELEGATION BY THE BOARD</b> <ol style="list-style-type: none"> <li>4. The general delegation of authority by the Board to the Committee shall be limited as set out in this paragraph. Notwithstanding the general delegation of authority to the Committee set out in paragraph 3, the Board shall:                 <ol style="list-style-type: none"> <li>4. (e) approve tuition and other like fees;"</li> </ol> </li> </ol> </li> </ol>



**Routing** (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Grant Allocation Committee, March 27, 2013 (for approval) Budget & Finance Committee, April 2, 2013 (for approval) Andy Cheema, VP-Operations & Finance, April 9, 2013 (for approval)
Approval Route (Governance) (including meeting dates)	Board Finance and Property Committee, April 30, 2013 (for recommendation) Board of Governors, May 10, 2013 (for approval)
Final Approver	Board of Governors

Attachments:

1. University of Alberta Students' Union Fee 2013-14 (for approval) (1 page)
2. University of Alberta Students' Union Assessment of Undergraduate Student Union Referendum/  
Dedicated Fees – Allocation 2013-14 (for information) (2 pages)

*Prepared by:* Peter Ta <peter.ta@su.ualberta.ca>  
Senior Manager of Finance and Administration  
University of Alberta Students' Union (with the assistance of University Governance)

Undergraduate students are assessed fees from both Schedule 1, 2 and 3:

Schedule 1:					
Students' Union Undergraduate Fees - TERM					
Effective: September 1, 2013					
Undergraduate Student Fee Types					
	1. Basic Fee	2. Engineering	3. Augustana	4. Business	5. Science
<b>Fall or Winter Term Full Time Fees:</b>					
Students' Union Fee	\$37.50	\$37.50	37.50	\$37.50	\$37.50
Referendum Fees	<u>\$31.73</u>	<u>\$35.73</u>	<u>79.53</u>	<u>\$39.23</u>	<u>\$36.73</u>
<b>Total Fall or Winter Term Full Time Fees</b>	<b>\$69.23</b>	<b>\$73.23</b>	<b>\$117.03</b>	<b>\$76.73</b>	<b>\$74.23</b>
<b>Fall or Winter Term Part Time Fees:</b>					
Students' Union Fee	\$18.28	\$18.28	18.28	\$18.28	\$18.28
Referendum Fees	<u>\$28.77</u>	<u>\$32.77</u>	<u>79.53</u>	<u>\$36.27</u>	<u>\$33.77</u>
<b>Total Fall or Winter Term Part Time Fees</b>	<b>\$47.05</b>	<b>\$51.05</b>	<b>\$97.81</b>	<b>\$54.55</b>	<b>\$52.05</b>
<b>Fall or Winter Term Off Campus Student Fees:</b>					
Students' Union Fee	\$18.28	\$18.28		\$18.28	\$18.28
Referendum Fees	<u>\$28.77</u>	<u>\$32.77</u>		<u>\$28.77</u>	<u>\$28.77</u>
<b>Total Fall or Winter Term Off Campus Fees</b>	<b>\$47.05</b>	<b>\$51.05</b>	<b>\$0.00</b>	<b>\$47.05</b>	<b>\$47.05</b>
<b>Spring or Summer Term Fees:</b>					
Students' Union Fee	\$23.74	\$23.74		\$23.74	\$23.74
Referendum Fees	<u>\$10.43</u>	<u>\$10.43</u>		<u>\$10.43</u>	<u>\$10.43</u>
<b>Total Spring or Summer Term Fees</b>	<b>\$34.17</b>	<b>\$34.17</b>	<b>\$0.00</b>	<b>\$34.17</b>	<b>\$34.17</b>
<b>Spring or Summer Term Off Campus Fees:</b>					
Students' Union Fee	\$23.74	\$23.74		\$23.74	\$23.74
Referendum Fees	<u>\$10.43</u>	<u>\$10.43</u>		<u>\$10.43</u>	<u>\$10.43</u>
<b>Total Spring or Summer Term Off Campus</b>	<b>\$34.17</b>	<b>\$34.17</b>	<b>\$0.00</b>	<b>\$34.17</b>	<b>\$34.17</b>

Schedule 2:	
Students' Union Undergraduate Fees - ANNUAL/TERM	
Effective: September 1, 2013	
<b>6. Nursing</b>	
<b>Fall Term Full Time Fees:</b>	
Students' Union Fee	\$37.50
Referendum Fees	<u>\$44.23</u>
<b>Total Fall or Winter Term Full Time Fees</b>	<b>\$81.73</b>
<b>Winter Term Full Time Fees:</b>	
Students' Union Fee	\$37.50
Referendum Fees	<u>\$31.73</u>
<b>Total Fall or Winter Term Full Time Fees</b>	<b>\$69.23</b>
<b>Fall Term Part Time Fees:</b>	
Students' Union Fee	\$18.28
Referendum Fees	<u>\$28.77</u>
<b>Total Fall or Winter Term Part Time Fees</b>	<b>\$55.55</b>
<b>Winter Term Part Time Fees:</b>	
Students' Union Fee	\$18.28
Referendum Fees	<u>\$28.77</u>
<b>Total Fall or Winter Term Part Time Fees</b>	<b>\$47.05</b>
<b>Fall or Winter Term Off Campus Student Fees:</b>	
Students' Union Fee	\$18.28
Referendum Fees	<u>\$28.77</u>
<b>Total Fall or Winter Term Off Campus Fees</b>	<b>\$47.05</b>
<b>Spring or Summer Term Fees:</b>	
Students' Union Fee	\$23.74
Referendum Fees	<u>\$10.43</u>
<b>Total Spring or Summer Term Fees</b>	<b>\$34.17</b>
<b>Spring or Summer Term Off Campus Fees:</b>	
Students' Union Fee	\$23.74
Referendum Fees	<u>\$10.43</u>
<b>Total Spring or Summer Term Off Campus</b>	<b>\$34.17</b>

Schedule 3:		
Students' Union Undergraduate Fees - ANNUAL		
Effective: September 1, 2013		
7. Health and Dental Plan		
	Health Plan Fee	Dental Plan Fee
<b>Fall and Winter Full Time Fees:</b>		
Referendum Fee	\$110.27	\$111.69
<b>Fall and Winter Part Time Fees:</b>		
Referendum Fee	\$110.27	\$111.69
<b>Fall and Winter Off Campus Fees:</b>		
Referendum Fee	\$110.27	\$111.69
<b>See Note #7 below for explanation</b>		

- The Basic Fee (Column 1) applies to all students except those in the Faculty of Engineering, Augustana, Faculty of Business, Faculty of Nursing - Note: Other than the Faculty of Nursing & Health Fee, all fees are per Term.
- Engineering students are assessed the Basic Fee for all terms (which is included in Column 2), plus a \$4/term Faculty Association Fee which is included in the Referendum portion of the fee in Column 2. This Faculty Association Fee is not being assessed for Intersession terms.
- Augustana students are assessed the amount in Column 3 for Fall/Winter Terms. Council has decided not to assess Augustana Off-Campus or Intersession students at this time. The Referendum portion of the Augustana Fee in Column 3 includes a \$65.00/term Faculty Association Fee.
- Business students are assessed the Basic Fee for all terms (which is included in Column 4), plus a \$7.50/term Faculty Association Fee which is included in the Referendum portion of the fee in Column 4. This Faculty Association Fee is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intersession or Off-Campus.
- Science students are assessed the Basic Fee for all terms (which is included in Column 5), plus a \$5.00/term Faculty Association Fee (called SCI-5) which is included in the Referendum portion of the fee in Column 5. Association Fee is only being assessed in the Fall and Winter Full Time and Part Time terms, but not including Intersession or Off-Campus Students.
- Nursing students are assessed the Basic Fee for all terms (which is included in Column 6), plus a \$12.50 Faculty Association Fee for Full Time Fall Term Students, and a \$8.50 Faculty Association Fee for Part Time Fall Term Students, which is included in the Referendum portion of the fee in Column 6. This Faculty Association Fee is only being assessed in the Fall Term, and does not include Intersession or Off-Campus students.
- HEALTH AND DENTAL PLAN FEE:** This fee is assessed to all full and part time undergraduate students on an annual basis effective September 1, 2009. It is to be assessed on all undergraduate students enrolled in the Fall Term for the full amount. It is assessed IN ADDITION to the term fees outlined in Schedule 1 above.

All Students' Union fees (including Referendum fees) are subject to the Alberta CPI (1.11%) except for the Access Fund fee which is calculated on an Average Cost Index, or Faculty Association Fees (which have no increase). All applicable increases are already built into the above figures.



UNIVERSITY OF ALBERTA STUDENTS' UNION  
 ASSESSMENT OF UNDERGRADUATE STUDENT UNION REFERENDUM/DEDICATED FEES - ALLOCATION  
 2013-14

Item 6 Attachment 2  
 BFPC 2013-04-30

	CPI Tuition	6.90% 7.50%	0.70% 5.30%	1.40% 5.75%	2.10% 0.00%	3.90% 3.30%	4.10% 4.60%	1.90% 4.10%	0.70% 1.50%	1.00% 0.35%	2.90% 1.45%	1.11% 0.00%
NAME OF DEDICATED FUND	YEAR IMPLEMENTED	2003/04 FEE PER TERM	2004/05 FEE PER TERM	2005/06 FEE PER TERM	2006/07 FEE PER TERM	2007/08 FEE PER TERM	2008/09 FEE PER TERM	2009/10 FEE PER TERM	2010/11 FEE PER TERM	2011/12 FEE PER TERM	2012/13 FEE PER TERM	2013/14 FEE PER TERM
<b>WUSK(WORLD REFUGEE STUDENTS)</b>	1988											
Full-time assessment		0.38	0.38	0.39	0.40	0.41	0.43	0.44	0.44	0.44	0.45	0.45
Part-time assessment		0.38	0.38	0.39	0.40	0.41	0.43	0.44	0.44	0.44	0.45	0.45
<b>STUDENTS INVOLVEMENT ENDOWMENT</b>	1990											
Full-time assessment		0.67	0.67	0.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Part-time assessment		0.67	0.67	0.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>CJSR</b>	1989											
Full-time assessment		1.68	1.69	1.71	1.75	1.82	1.89	1.93	1.94	1.96	2.02	2.04
Part-time assessment		0.61	0.61	0.62	0.63	0.65	0.68	0.69	0.69	0.70	0.72	0.73
<b>GOLDEN BEAR AND PANDA LEGACY FUND</b>	1991											
Full-time assessment		3.36	3.38	3.43	3.50	3.64	3.79	3.86	3.89	3.93	4.04	4.08
Part-time assessment		3.36	3.38	3.43	3.50	3.64	3.79	3.86	3.89	3.93	4.04	4.08
<b>CAMPUS RECREATION</b>	1994											
Full-time assessment		3.13	3.15	3.19	3.26	3.39	3.53	3.60	3.63	3.67	3.78	3.82
Part-time assessment		3.13	3.15	3.19	3.26	3.39	3.53	3.60	3.63	3.67	3.78	3.82
Intercession assessment		3.13	3.15	3.19	3.26	3.39	3.53	3.60	3.63	3.67	3.78	3.82
<b>ACCESS FUND</b>	1995											
Full-time assessment		14.14	14.89	15.75	15.75	16.27	17.02	17.72	17.99	14.37	14.68	14.08
Part-time assessment		14.14	14.89	15.75	15.75	16.27	17.02	17.72	17.99	14.37	14.68	14.08
Intercession assessment		6.21	6.54	6.92	6.92	7.15	7.48	7.79	7.91	6.32	6.46	6.20
<b>STUDENT LEGAL SERVICES</b>	1998											
Full-time assessment		0.58	0.58	0.59	0.60	0.62	0.65	0.66	0.66	0.67	0.69	0.70
Part-time assessment		0.58	0.58	0.59	0.60	0.62	0.65	0.66	0.66	0.67	0.69	0.70
<b>APIRG</b>	2001											
Full-time assessment		2.71	2.73	2.77	2.83	2.94	3.06	3.12	3.14	3.17	3.26	3.30
Part-time assessment		1.35	1.36	1.38	1.41	1.46	1.52	1.55	1.56	1.58	1.63	1.65
<b>GATEWAY FUND</b>												
Full-time assessment		2.67	2.69	2.73	2.79	2.90	3.02	3.08	3.10	3.13	3.22	3.26
Part-time assessment		1.34	1.35	1.37	2.79	2.90	3.02	3.08	3.10	3.13	3.22	3.26
Intercession assessment					0.36	0.37	0.39	0.40	0.40	0.40	0.41	0.41
<b>Total Fees Allocated to Referendum/(Dedicated Fee)- Full Time Term</b>		32.08	32.94	34.05	33.75	34.97	36.49	34.41	34.79	31.34	32.14	31.73
<b>Total Fees Allocated to Students' Union Services/Operations - Full Time Term</b>		28.41	28.61	29.01	29.62	30.78	32.04	35.43	35.68	36.04	37.09	37.50
<b>Total Fall or Winter Term Full Time Fees</b>		60.49	61.55	63.06	63.37	65.75	68.53	69.84	70.47	67.38	69.23	69.23
<b>Total Fees Allocated to Referendum/(Dedicated Fee)- Part Time Term</b>		25.90	26.71	27.74	28.69	29.70	31.01	31.60	31.96	28.49	29.21	28.77
<b>Total Fees Allocated to Students' Union Services/Operations - Part Time Term</b>		15.04	15.15	15.36	15.68	16.29	16.96	17.28	17.40	17.57	18.08	18.28
<b>Total Fall or Winter Term Part Time Fees</b>		40.94	41.86	43.10	44.37	45.99	47.97	48.88	49.36	46.06	47.29	47.05
<b>Total Fees Allocated to Referendum/(Dedicated Fee)- Intercession</b>		9.34	9.69	10.11	10.54	10.91	11.40	11.79	11.94	10.39	10.65	10.43
<b>Total Fees Allocated to Students' Union Services/Operations - Intercession</b>		19.51	19.65	19.93	20.35	21.14	22.01	22.43	22.59	22.82	23.48	23.74
<b>Total Spring or Summer Term Fees</b>		28.85	29.34	30.04	30.89	32.05	33.41	34.22	34.53	33.21	34.13	34.17
<b>Faculty of Engineering Students</b>												
<b>Total Fees Allocated to Referendum/(Dedicated Fee)- Full Time Term</b>		35.81	36.67	37.78	37.75	38.97	40.49	38.41	38.79	35.34	36.14	35.73
<b>Total Fees Allocated to Students' Union Services/Operations - Full Time Term</b>		28.41	28.61	29.01	29.62	30.78	32.04	35.43	35.68	36.04	37.09	37.50
<b>Total Fall or Winter Term Full Time Fees</b>		64.22	65.28	66.79	67.37	69.75	72.53	73.84	74.47	71.38	73.23	73.23
<b>Total Fees Allocated to Referendum/(Dedicated Fee)- Part Time Term</b>		29.63	30.44	31.47	32.69	33.70	35.01	35.60	35.96	32.49	33.21	32.77
<b>Total Fees Allocated to Students' Union Services/Operations - Part Time Term</b>		15.04	15.15	15.36	15.68	16.29	16.96	17.28	17.40	17.57	18.08	18.28
<b>Total Fall or Winter Term Part Time Fees</b>		44.67	45.59	46.83	48.37	49.99	51.97	52.88	53.36	50.06	51.29	51.05
<b>Total Fees Allocated to Referendum/(Dedicated Fee)- Intercession</b>		9.34	9.69	10.11	10.54	10.91	11.40	11.79	11.94	10.39	10.65	10.43
<b>Total Fees Allocated to Students' Union Services/Operations - Intercession</b>		19.51	19.65	19.93	20.35	21.14	22.01	22.43	22.59	22.82	23.48	23.74
<b>Total Spring or Summer Term Fees</b>		28.85	29.34	30.04	30.89	32.05	33.41	34.22	34.53	33.21	34.13	34.17

NAME OF DEDICATED FUND	YEAR IMPLEMENTED	CPI	6.90%	0.70%	1.40%	2.10%	3.90%	4.10%	1.90%	0.70%	1.00%	2.90%	1.11%
		Tuition	7.50%	5.30%	5.75%	0.00%	3.30%	4.60%	4.10%	1.50%	0.35%	1.45%	0.00%
		2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	
		FEE	FEE	FEE	FEE	FEE	FEE	FEE	FEE	FEE	FEE	FEE	FEE
		PER TERM	PER TERM	PER TERM	PER TERM	PER TERM	PER TERM	PER TERM	PER TERM	PER TERM	PER TERM	PER TERM	PER TERM
<b>Augustana Students</b>	2007												
Assessment for Dedicated fees of ELB, Access, Wusc and Faculty Fee of \$65.00/term**				17.16	79.00	79.54	80.32	83.16	83.43	79.81	80.13	79.53	
Total Fees Allocated to Students' Union Services/Operations - Part Time Equivalent*				7.68	15.68	16.29	16.96	17.28	35.68	36.04	37.09	37.50	
*change to ft equivalent in 2009/10							97.28	100.44	119.11	115.85	117.22	117.03	
**Change Faculty Fee to \$65.00/term from \$62.50/term effective Sept 1, 2009													
<b>Faculty of Business Students</b>	2008												
Total Fees Allocated to Referendum/(Dedicated Fee)- Full Time Term						42.47	43.99	41.91	42.29	38.84	39.64	39.23	
Total Fees Allocated to Students' Union Services/Operations - Full Time Term						30.78	32.04	35.43	35.68	36.04	37.09	37.50	
Total Fall or Winter Term Full Time Fees						73.25	76.03	77.34	77.97	74.88	76.73	76.73	
Total Fees Allocated to Referendum/(Dedicated Fee)- Part Time Term						37.20	38.51	39.10	39.46	35.99	36.71	36.27	
Total Fees Allocated to Students' Union Services/Operations - Part Time Term						16.29	16.96	17.28	17.40	17.57	18.08	18.28	
Total Fall or Winter Term Part Time Fees						53.49	55.47	56.38	56.86	53.56	54.79	54.55	
Total Fees Allocated to Referendum/(Dedicated Fee)- Intersession						10.91	11.40	11.79	11.94	10.39	10.65	10.43	
Total Fees Allocated to Students' Union Services/Operations - Intersession						21.14	22.01	22.43	22.59	22.82	23.48	23.74	
Total Spring or Summer Term Fees						32.05	33.41	34.22	34.53	33.21	34.13	34.17	
<b>Faculty of Nursing Students</b>	2009												
Total Fees Allocated to Referendum/(Dedicated Fee)- Full Time FALL Term	2013						40.24	38.16	38.54	35.09	32.14	44.23	
Total Fees Allocated to Students' Union Services/Operations - Full Time Term							32.04	35.43	35.68	36.04	37.09	37.50	
Total Fall or Winter Term Full Time Fees							72.28	73.59	74.22	71.13	69.23	81.73	
Total Fees Allocated to Referendum/(Dedicated Fee)- Full Time WINTER Term	2013						40.24	38.16	38.54	35.09	32.14	31.73	
Total Fees Allocated to Students' Union Services/Operations - Full Time Term							32.04	35.43	35.68	36.04	37.09	37.50	
Total Fall or Winter Term Full Time Fees							72.28	73.59	74.22	71.13	69.23	69.23	
Total Fees Allocated to Referendum/(Dedicated Fee)- FALL Part Time Term	2013						34.76	35.35	35.71	32.24	29.21	37.27	
Total Fees Allocated to Students' Union Services/Operations - Part Time Term							16.96	17.28	17.40	17.57	18.08	18.28	
Total Fall or Winter Term Part Time Fees							51.72	52.63	53.11	49.81	47.29	55.55	
Total Fees Allocated to Referendum/(Dedicated Fee)- WINTER Part Time Term	2013						34.76	35.35	35.71	32.24	29.21	28.77	
Total Fees Allocated to Students' Union Services/Operations - Part Time Term							16.96	17.28	17.40	17.57	18.08	18.28	
Total Fall or Winter Term Part Time Fees							51.72	52.63	53.11	49.81	47.29	47.05	
<b>Faculty of Science Students</b>	2013												
Total Fees Allocated to Referendum/(Dedicated Fee)- Full Time Term												36.73	
Total Fees Allocated to Students' Union Services/Operations - Full Time Term												37.50	
Total Fall or Winter Term Full Time Fees												74.23	
Total Fees Allocated to Referendum/(Dedicated Fee)- Part Time Term												33.77	
Total Fees Allocated to Students' Union Services/Operations - Part Time Term												18.28	
Total Fall or Winter Term Part Time Fees												52.05	
Total Fees Allocated to Referendum/(Dedicated Fee)- Intersession												10.43	
Total Fees Allocated to Students' Union Services/Operations - Intersession												23.74	
Total Spring or Summer Term Fees												34.17	
<b>HEALTH AND DENTAL PLAN</b>													
Full and Part Time Annual Fee - Health								109.34	109.34	105.99	109.06	110.27	
Full and Part Time Annual Fee - Dental								83.00	83.00	107.34	110.46	111.69	

**OUTLINE OF ISSUE**

**Agenda Title: Devon Research Centre – Strategic Capital Plan – Capital Expenditure Authorization Request (CEAR)**

**Motion:** THAT the Board Finance and Property Committee, acting with delegated authority of the Board of Governors, approve a capital expenditure of two million one hundred thousand dollars (\$2,100,000.00) in Canadian funds provided by Alberta Enterprise and Advanced Education, to:

- a) decant and remediate the existing Devon Coal Research Pilot Plant for use by Alberta Innovates Technology Futures (AIFT);
- b) re-develop the existing Devon Research Centre Library space into meeting space for AITF and Natural Resources Canada (NRCAN)/Canmet; and
- c) develop a Strategic Capital Plan for the Devon Research Centre in conjunction with the Millwoods Research Facility, for AITF and NRCAN/Canmet.

**Item**

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Don Hickey, Vice-President, Facilities and Operations
Presenters	Don Hickey, Vice-President, Facilities and Operations; Pat Jansen, Executive Director, Planning and Project Delivery
Subject	Devon Research Centre Strategic Capital Plan - Capital Expenditure Authorization Request (CEAR)

**Details**

Responsibility	Facilities and Operations												
The Purpose of the Proposal is (please be specific)	To obtain Board Finance and Property Committee recommendation to the Board of Governors of approval for the expenditure of \$2,100,000.00 to complete the cleanup of the Pilot Plant and renovations of Library space into meeting rooms.												
The Impact of the Proposal is	While there is limited university space within this facility, Enterprise and Advanced Education has requested we assist in the project management and scope of development for these groups that have links to their ministry. This is an example of a Campus Alberta partnership built with Enterprise and Advanced Education and the University.												
Replaces/Revises (eg, policies, resolutions)	n/a												
Timeline/Implementation Date	The project is anticipated to commence construction upon BFPC approval and is targeted to reach substantial completion in 2013.												
Estimated Cost	Total project cost is estimated at \$2,100,000.00.												
Sources of Funding	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: center;">CEAR Funding Information</th> </tr> <tr> <th style="text-align: center;">Number</th> <th style="text-align: center;">Funding Source</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">12-088</td> <td style="text-align: center;">Alberta Enterprise &amp; Advanced Education</td> <td style="text-align: right;">\$2,100,000.00</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>\$2,100,000.00</b></td> </tr> </tbody> </table>	CEAR Funding Information			Number	Funding Source	Amount	12-088	Alberta Enterprise & Advanced Education	\$2,100,000.00	<b>TOTAL</b>		<b>\$2,100,000.00</b>
CEAR Funding Information													
Number	Funding Source	Amount											
12-088	Alberta Enterprise & Advanced Education	\$2,100,000.00											
<b>TOTAL</b>		<b>\$2,100,000.00</b>											
Notes	The Coal Research Pilot Plant has redundant equipment, which is to be removed so that modifications can be implemented within the space to provide better space utilization. The library (which is no longer a required occupancy) will be converted into formal meeting rooms to provide accommodation space outside the facilities secured zones. A strategic capital plan is to be developed to identify long term focus and growth in												

Item No. 7

	<p>the Devon Research Centre and Millwoods Research Facility for both Alberta Innovates Technology Futures (AITF) and Natural Resources Canada (NRCAN)/Canmet.</p> <p>BFPC will be notified of any substantive changes as outlined in the motion.</p>
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**Alignment/Compliance**

Alignment with Guiding Documents	Dare to Discover, Academic Plan (Dare to Deliver), Long Range Development Plan
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<p><b>Post-Secondary Learning Act (PSLA), Section 60 (1) (b) refers:</b> <i>The Board of a public post-secondary institution shall develop, manage, and operate, alone or in co-operation with any person or organization, programs, services and facilities for the educational or cultural advancement of the people of Alberta.</i></p> <p><b>BFPC Terms of Reference, Section 3) g states:</b> <b>3. MANDATE OF THE COMMITTEE</b> <i>Except as provided in paragraph 4 and in the Board's General Committee Terms of Reference, the Committee shall monitor, evaluate, advise and make decisions on behalf of the Board with respect to all strategic and significant financial and property matters and policies of the University. The Committee shall also consider any other matter delegated to the Committee by the Board.</i></p> <p><i>Without limiting the generality of the foregoing, the Committee shall:</i> <i>f) approve original Capital Expenditure Authorization Request (CEAR) or individual Supplemental CEARs up to a maximum of \$7 million and aggregate total CEAR and Supplemental CEARs up to a maximum of \$14 million. The Vice-President (Facilities and Operations) is authorized to approve original CEARs or individual Supplemental CEARs up to \$2 million and aggregate total CEAR and Supplemental CEARs up to \$4 million</i></p> <p><b>BFPC Terms of Reference, Section 4) c states:</b> <b>4. LIMITATIONS ON DELEGATION BY THE BOARD</b> <i>The general delegation of authority by the Board to the Committee shall be limited as set out in this paragraph. Notwithstanding the general delegation of authority to the Committee set out in paragraph 3, the Board shall:</i> <i>(c) approve capital expenditures of more than \$7 million or expenditures which, when combined with other expenditures for the same project, would equal more than \$7 million;</i></p>

**Routing (Include meeting dates)**

Consultative Route	
Approval Route (Governance) (including meeting dates)	Board Finance and Property Committee – April 30, 2013 ( for approval)
Final Approver	Board Finance and Property Committee, April 30, 2013

Attachments

- Briefing Note (2 pages)
- Copy of letter from Assistant Deputy Minister, Advanced Learning and Community Partnerships to U of A Vice-President, Finance and Administration, dated March 12, 2013 regarding grant agreement for the Devon and Millwoods Research Facilities (1 page)

**Board Finance and Property Committee – April 30<sup>th</sup>, 2013  
Planning and Project Delivery  
Facilities and Operations**

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**Devon Research Centre – Strategic Capital Plan (SCP)****Background**

In partnership with Enterprise and Advanced Education and Alberta Infrastructure, the University's Planning and Project Delivery unit will undertake an assignment that will enable the development and advancement of a Strategic Capital Plan (SCP) for the primary occupants of both the Millwoods and Devon Research facilities. In order to develop the plan, an immediate capital project requirement will be to decant and remediate the existing Coal Research Pilot Plant at Devon for use by Alberta Innovates Technology Futures (AITF). A secondary capital priority will include the conversion of the Devon library space into meeting space for AITF and for Natural Resources Canada (NRCAN)/Canmet.

The projects SCP will be developed in three separate phases: the collection and ratification of existing occupancy data; the development of short, medium and long term spatial needs/requirements; and a final recommendation based on the defined requirements including an assessment related to space optimization, efficiency and budget impacts.

The underlying success for the project implementation is founded in the Memorandum of Understanding developed between the Government of Alberta and the Government of Canada on Oil Sands Research.

The completion of the SCP and the capital renovations is scheduled for the fall of 2013.

**Issues**

The Devon Coal Research Pilot Plant has redundant equipment, which is to be removed, so that modifications can be implemented to provide better space utilization. The library (which is no longer a required occupancy) will be converted into formal meeting rooms to provide accommodation space outside the facilities secured zones. A strategic capital plan is to be developed to identify long term focus and growth in the Devon Research Centre and Millwoods Research Facility for both AITF and NRCAN/Canmet.

Given the complexity of the partnership relationship and potential for competing spatial interests, the University will successfully manage the outcomes so that the SCP accurately reflects the long term requirements for both AITF and NRCAN/Canmet.

**BFPC – April 30<sup>th</sup>, 2013**

**P&PD Project Management Office – Facilities and Operations  
Devon Research Centre – Strategic Capital Plan**

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The Minister has provided a \$2.1 million funding envelope to advance the three primary priorities. As permitted by budget, additional capital work may be undertaken to assist AITF and NRCAN/Canmet advance the re-development of the Devon space.

The Government has provided funding for the project as outlined in a March 12, 2013 letter from Gord Johnston, Assistant Deputy Minister, Advanced Learning and Community Partnerships, to Phyllis Clark, Vice-President, Finance and Administration at the University of Alberta. It is anticipated the full amount of the funding will be used on this project.

**Recommendation**

That the Board Finance and Property Committee approve the expenditure of \$2,100,000.00 for the development of the Devon and Millwoods Research Facilities Strategic Capital Plan, along with the remediation and equipment decant of the Coal Research Pilot Plant, and the required renovations of Library space into meeting spaces.

**Prepared by:**

Pat Jansen

Executive Director, Planning and Project Delivery  
Facilities and Operations

Phone: 780-492-1747

Email: pat.jansen@ualberta.ca



C: M Coutts, M Pearce, R Ritter,  
R Wong, E Finczak, D Hickey, D Dawson  
B Becker

Commerce Place  
10155 - 102 Street  
Edmonton, Alberta T5J 4L5  
Canada



March 12, 2013

Ms. Phyllis Clark  
Vice-President, Finance and Administration  
and Chief Financial Officer  
University of Alberta  
2-04B South Academic Building  
Edmonton, AB T6G 2G7

Dear Ms. Clark:

Please find attached an executed grant agreement for the Devon and Millwoods Research Facilities planning grant for your records. I am pleased to advise that I have authorized the release of \$2,100,000, which represents the full funding outlined in the grant agreement. The money will be deposited into the university's bank account in the near future.

Should you have questions regarding the grant agreement, please contact Mr. Gordon Lopatka, Manager, Post-secondary Planning and Investment by telephone at 780-644-3430 or by email at [gordon.lopatka@gov.ab.ca](mailto:gordon.lopatka@gov.ab.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "Gord Johnston".

Gord Johnston  
Assistant Deputy Minister  
Advanced Learning and Community Partnerships

Attachment

cc: Dr. Indira V. Samarasekera, O.C., President and Vice-Chancellor