

To: Safety Codes Coordinator  
Engineering & Operations  
Asset Management & Operations

From: \_\_\_\_\_

Email: \_\_\_\_\_

**Please select one of the options below:**

**Type A:** A new Safety Codes number is created to commence preliminary design discussions or to request a preliminary plan review for drawings at various stages of completion.

**Type B:** A new Safety Codes number is created for previously un-submitted drawings in order to request a plan review. Fully authenticated drawings/AB schedules (including a Contractor Fire Safety Plan) **must be submitted** at this time. If a C Number has previously been issued for this project, please indicate it here: \_\_\_\_\_

**Complete this Building Permit Application and submit via email to: [safety.codes@ualberta.ca](mailto:safety.codes@ualberta.ca)  
A new Safety Codes C-Number will be emailed to the applicant (Project Manager):**

<b>Project Name:</b>		
<b>Project Location (Bldg, Room #):</b>		
<b>Construction Cost:</b>	\$	
<b>Duration of Construction:</b>	Start Date:	End Date:
<b>Work Order/Phase:</b>	WO:	Phase:
<b>Major Capital Projects:</b>	Speed Code:	Project #:
<b>Project Manager:</b>	Name:	Phone:
	Email:	
<b>Consultant/Designer:</b>	Name:	Phone:
	Email:	
<b>General Contractor:</b>	Name:	Phone:
	Email:	

Brief description of the Project:

**Please note:** All projects that involve professional consultants are required to provide a full set of ABC Schedules. Permits for demolition and/or construction cannot be issued until a Plan Review has been issued.