

**Business PhD Program
Important Dates for 2024-2025**

DATE	ACTIVITY
Ongoing	Apply for SSHRC/NSERC/CIHR fellowships (optional; deadlines vary)
September 3	First day of Fall Term classes
September 16	Last day to Add/Drop fall courses
September 27	Last day to submit thesis to GPS and apply for Fall convocation
September 27	Fall fees due (for 6 th year students paying their own fees)
September 30	National Day for Truth and Reconciliation. Campus closed.
October ongoing	Endowment Fellowship recipients: send thank you letters to donors when requested by Advancement Office
October 31	Submit CV to create webpage
November 11	Remembrance Day - University buildings and offices closed
November 12-15	Fall Reading Week
November 13 TBC	Submit presentation for Business Research Conference (excludes 1st year students)
November 22	Business PhD Students Research Conference (all students - mandatory)
November 26-27	Fall Convocation
December 3	Last day to WITHDRAW from Fall classes
December 9	Last day of Fall classes
December 25-27	Holiday Closure
January 1, 2025	Holiday Closure
January 6	First day of Winter Term classes
January 17	Last day to Add/Drop winter courses
January 31	Last day to have thesis accepted by GPS to avoid paying winter term fees. Last day to pay Winter term fees.
February 17	Statutory Holiday Family Day – University buildings and offices closed
February 18-21	Winter Reading Week
March 15	Deadline to submit fiscal year end expenses
March 31	Fiscal year end
First week of April	BDA Election
April 1	Deadline to submit thesis and apply for Spring convocation
April 2	Last day to withdraw from Winter classes
April 9	Last day of classes in Winter term
April 24 to May 31	Meet with your Supervisory Committee. Complete and sign Annual Evaluation due May 31
May	Call for Applications for GPS General Awards (optional: deadlines vary)
May dates TBA	Refresher Orientations for Years 1, 2, 3, 4, 5+
June 1	Submit update of CV, info, and publications for website
June 10-13	Spring Convocation
June 30	Deadline for PhD office to submit GPS General Award nominations
August 25	Deadline to submit TEA expenses
Ongoing	Submit updates to student's webpage (CV, publications, awards)
Ongoing	Advise PhD office of any change of supervisor or supervisory committee members
48 hours' notice	Request for letters to confirm registration, funding, etc. (requests for some documents must be made to FGSR)

(As of June 11, 2024. Calendar subject to change.)