

Part 1: Curriculum Vitae for an Application to the Department of Biological Sciences at the University of Alberta

1. Personal information:

Last name:	First and Middle Name(s):
Degree applying for:	
Masters	Doctoral

2. Indicate your proficiency as fluent, intermediate, or beginner for up to three languages other than English that you:

Language	Speak	Read	Write

3. Names and positions of persons being asked to submit letters of recommendation:

Names of Referee	Academic Rank/Position	Email Address
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4. List relevant professional employment experience beginning with the most recent:

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5. List academic honors and awards that you have received beginning with the most recent:

6. Refereed Contributions: List peer-reviewed publications for which you are an author (published or in press) and describe your role in each project. List all authors in order (or et al. if more than 5), year of publication, contribution title, and provide a DOI. Begin with the most recent and do not list conference abstracts.

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8. Conference Presentations: List posters or presentations for which you were the first or presenting author. Include other authors in order (or et al. if more than 5), presentation title, name of the meeting, location, and date.

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9. Other relevant contributions: List volunteering, leadership, communications, outreach and similar activities.

10. Special circumstances. DBS asks its faculty and adjudication committees to take into consideration special circumstances that may have affected an applicant's research, professional career, record of academic research achievement, or completion of degrees. Relevant circumstances might include administrative responsibilities, maternity/parental leave, child rearing, illness, disability, personal challenges, cultural or community responsibilities, socio-economic context, or family responsibilities. Please specify the dates for any delays or interruptions and briefly describe them. Please use this section to address a low GPA if applicable. If this section is not applicable, please indicate Not Applicable in the space below.

11. Equity, diversity and inclusion. DBS is committed to the principles of EDI described [here](#), which are also known at the university as access, community, and belonging ([ACB](#)). Many supervisors strive to increase the diversity of their lab group and you may wish to discuss this topic with your prospective supervisor(s) and / or provide information in the box below to help supervisors promote EDI and ACB via comments on your application.

Part2: Financial Support Information

All students accepted into the Biological Sciences graduate program must have financial support in the form of scholarship, teaching assistantship, and/or alternative funding. Personal savings are not acceptable as a guaranteed source of funding. Our current minimum guaranteed incomes and duration are described [here](#). The Department of Biological Sciences does not provide tuition remission for domestic or international students, but supervisors may choose to offset the additional tuition costs of international students. Current tuition fees can be found on the Faculty of Graduate and Postdoctoral Studies page for Tuition and Fees.

1. **Teaching Assistantship:**

Do you wish to be considered for a Graduate Teaching Assistantship (GTA)? ☐ Yes ☐ No

Describe your relevant teaching or mentoring experience in the box below. International students: If an English Language Proficiency score is required, you must meet the minimum requirements in order to hold a GTA. Those requirements can be found on the FGPS page for English Language Proficiency.

Note: A GTA involves laboratory teaching for the fall and winter terms. A full-time GTA workload is 2 lab sections, 12 hours/week. Full-time GTA appointments typically cover the 8 months between September and April; summer funding for the months of May to August is provided by your supervisor. All students are required to teach one lab section at some point in their program. All GTA's are expected to support the Department's vision for Equity, Diversity and Inclusion.

2. **Scholarships:**

Have you applied for any scholarships/fellowships or awards that would apply to your graduate program? Yes No
(If yes, please list below, with the scholarship name, date applied, and results, if known)

3. **Alternate Funding:**

Do you anticipate having alternate funding for part or all of the duration of your program that will reduce the time you will spend as a GTA?

☐ Yes ☐ No

If funding will be provided from an external organization, you will need to supply a letter of support that confirms the amount and duration of that funding.

Part 3: Research Interest Form

1. Describe your research interests to support potential circulation to other faculty members.

2. Name of potential supervisor(s).

The Department of Biological Sciences requires that you have corresponded with one or more faculty members and at least one has expressed potential interest in supervising your degree. If you list more than one potential supervisor, please rank them in order of your preference.

If your potential supervisor is not available, but space remains in the graduate program, please indicate if you would like your application to be circulated to other faculty members in similar research areas that you have not contacted or listed above. In such cases, another faculty member *may* initiate a conversation with you, but checking this box does not guarantee review or acceptance in the graduate program.

3. Research Proposal

In the space below outline a proposal (maximum of 400 words) describing a research project that you plan to pursue in your graduate program. You may discuss the proposal with a prospective supervisor, but the proposal should be written by you. The proposal should outline the background rationale, objectives, and brief methods for the planned research. The proposal is not binding and you may refine and change topics after entering your degree program.