

Business PhD Program
Important Dates for 2023-2024

DATE	ACTIVITY
Ongoing	Apply for SSHRC/NSERC/CIHR fellowships (optional; deadlines vary)
September 5	First day of Fall Term classes
September 18	Last day to Add/Drop fall courses
October ongoing	Endowment Fellowship recipients: send thank you letters to donors when requested by Advancement Office
October 2	Last day to submit thesis to FGSR and apply for Fall convocation
October 5	Last day to pay Fall and Winter term fees without penalty.
October 31	Submit CV to create webpage
November 13-17	Fall Reading Week
November 17	Submit presentation for U of A Business Research Conference (excludes 1st year students)
November 21-22	Fall Convocation
November 24	Business PhD Students Research Conference (all students - mandatory)
December 1	Last day to WITHDRAW from Fall classes
December 8	Last day of Fall classes
December 25-Jan 1	Holiday Closure
January 8, 2024	First day of Winter Term classes
January 19	Last day to Add/Drop winter courses
January 31	Last day to have thesis accepted by FGSR to avoid paying winter term fees. Last day to pay Winter term fees.
February 20-24	Winter Reading Week
March TBA	BDA Election
March 15	Deadline to submit fiscal year end expenses
March 31	Fiscal year end
April 3	Deadline to submit thesis and apply for Spring convocation
April 12	Last day of classes in Winter term
April 24 to May 31	Meet with your Supervisory Committee. Complete and signed Annual Evaluation due May 31
May	Call for Applications for FGSR General Awards (optional: deadlines vary)
May dates TBA	Refresher Orientations for Years 1, 2, 3, 4, 5+
June 1	Submit update of CV, info, and publications for website
June 10-13	Spring Convocation
June 30	Deadline for PhD office to submit FGSR General Award nominations
August 25	Deadline to submit TEA expenses
August 31	All first year students must have a Supervisory Committee and advise PhD Office of members
Ongoing	Submit updates to student's webpage (CV, publications, awards)
Ongoing	Advise PhD office of any change of supervisor or supervisory committee members
48 hours' notice	Request for letters to confirm registration, funding, etc. (requests for some documents must be made to FGSR)

(As of June 6, 2023. Calendar subject to change.)