

**GUIDELINES FOR PROVISION OF IN KIND/SUPPLEMENTARY/MATCHING FUNDING
FOR RESEARCH GRANTS AND STUDENT AWARDS**

Preamble

Increasingly, funding agencies expect contributions from other funders or the university in order to award research grants and student awards. The Faculty of Nursing and the University have limited resources for this purpose. Although the Faculty of Nursing may be able to offer some funding or in-kind support, there is no guarantee that resources will be available and there should be no expectation that the request will be supported and funding allocated. Other funders should be considered first (e.g., health care agencies, community groups, Vice President Research).

Criteria

- Matching, in kind or supplementary funding must be an essential (not optional/suggested) requirement of the agency for funding of the grant/award.
- GRA funding can be offered but it is limited. The Associate Dean Graduate Programs will be consulted before decisions are made.
- Commitments for GRA funding for all matching funds for all faculty members will not exceed 50% of the total GRA allotment.
- In some cases, donor funding may be available for student awards and will be considered by the Dean when the criteria for the awards and the donor's terms of reference permit.
- History of receipt FoN funding will be tracked and will be considered in decision-making.

Process

- A request for funds or in kind contributions shall be made to the Dean and Associate Dean Research a **minimum** of one month in advance of the required date for the confirmation of funding.
- If research funding is sought, the Associate Dean Research will confirm that such funding is a requirement of the granting agency.
- The Dean will respond to the request within one week of receipt. If funds are available, a letter of support will be drafted by the researcher and forwarded to the Dean within three weeks of the request.
- Large requests, such as for CFI, may be forwarded to the Vice-President Research through the Dean.

April 25, 2016
FoN Caucus